

City of Statesville

P. O. Box 1111 • Statesville, North Carolina 28687

City of Statesville, North Carolina Municipal Operating & Capital Budget Fiscal Year 2009 – 2010

June 15, 2009

In accordance with provisions of North Carolina General Statutes, the City Manager's Proposed Municipal Operating and Capital Budget for fiscal year 2009-2010 was presented to the Statesville City Council at its regular meeting on Monday, May 4, 2009. The City Council held a budget work session on May 12, 2009 and conducted a public hearing on the budget on Monday, May 18, 2009.

The City Council approved the following changes to the proposed budget:

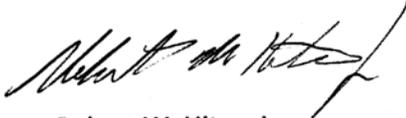
- Addition of School Resource Officer in the Police Department's budget: \$ 52,759
 - Increase revenue from Iredell-Statesville Schools: \$ 43,966
 - Decrease General Government Miscellaneous Expense: \$ 8,793
- Increase the Health Insurance Fund: \$224,988
 - Increase revenue from Retiree Premium \$ 40,000
 - Increase Fund Balance Appropriated \$184,988

The Statesville City Council adopted the 2009-10 Municipal Operating and Capital Budget, including the changes outlined above, at its regular meeting on June 15, 2009 as follows:

General Fund	\$24,741,039
Electric Fund	40,305,954
Water & Sewer Fund	9,281,741
Civic Center Fund	663,074
Health Insurance Fund	3,023,328
Property & Casualty Liability Fund	764,174
Occupancy Tax Fund	<u>620,000</u>
Total	\$79,399,310

A copy of the adopted budget has been published on the City of Statesville's web site at www.ci.statesville.nc.us, and is on file for public inspection in the Office of the City Clerk in the City Office Building located at 301 S. Center Street, Statesville. On behalf of all City staff, we look forward to carrying out the 2009-10 program of work as set out by the Statesville City Council.

Best regards,



Robert W. Hites, Jr.
City Manager



Lisa F. Salmen
Finance Director

City of Statesville
North Carolina



Adopted
Municipal Operating Budget
Fiscal Year 2009-2010

Prepared By:

City Manager's Office
Finance Department

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Statesville

North Carolina

For the Fiscal Year Beginning

July 1, 2008

Handwritten signature of the President of GFOA.

President

Handwritten signature of the Executive Director of GFOA.

Executive Director

**ELECTED OFFICIALS
THE MAYOR AND STATESVILLE CITY COUNCIL**

Constantine H. Kutteh..... Mayor
Michael H. Johnson Mayor Pro-Tem/Council Member Ward 4
John M. Gregory..... Council Member At Large
Cecil M. Stallard Council Member At Large
Paula M. Steele Council Member Ward 1
C. O. Johnson..... Council Member Ward 2
Bonita Eisele..... Council Member Ward 3
Ronald A. Matthews..... Council Member Ward 5
Flake C. Huggins, Jr..... Council Member Ward 6

APPOINTED OFFICIALS AND STAFF

Robert W. Hites, Jr. City Manager
Edmund L. Gaines..... City Attorney
Mary L. Craddock City Clerk
Larry M. Cranford..... Electric Utility Director
Lisa F. Salmon..... Finance Director
David L. Bullins Fire Chief
R. Lynn Smyth..... Asst. City Manager
David H. Currier..... Planning Director
Thomas A. Anderson, Jr. Police Chief
Larry P. Pressley Asst. City Manager
Vacant Recreation & Parks Director
L. F. Hudson, Jr Director of Water Resources



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City of



Statesville

P. O. Box 1111 • Statesville, North Carolina 28687

BUDGET MESSAGE

Fiscal Year 2009-2010

May 4, 2009

The Honorable Mayor and City Council
City of Statesville

Dear Mayor and Council Members:

In accordance with the provisions of North Carolina General Statutes, your staff presents the Proposed Municipal Operating and Capital Budget for Fiscal Year 2009-2010

The challenge that we face as a municipal government is to continue providing consistent and efficient services as we react to a severe global economic downturn. The budget that your staff proposes is \$11.9 million less than the budget you adopted in June of 2008. This represents a 13.1% decline in both revenues and expenditures. The Finance Director and department heads have worked diligently to develop a spending plan that will preserve service delivery, and they have developed a contingency plan if we encounter a further downturn in revenues than predicted.

While the budget projections of the County Tax Assessor and State economists are grim, they are not as pessimistic as we feared in January and February. The County Tax Assessor predicts that our tax base will shrink about 2% from 2008 values. However, since 2008 revenues are expected to exceed the budget, next year's budget yields a net increase in revenues of \$182,400, or 1.7%.

Sales tax receipts are varying wildly around the state according to local economies. We are somewhat fortunate to be at the crossroads of two interstates and probably benefit from purchases by travelers along those corridors. Ms. Salmon has studied our actual receipts and compared them with sales tax estimates we receive from the State and determined that we should experience a reduction of approximately 14%, or \$894,800 in sales tax during the next fiscal year.

One of the areas where we have been hit hard is investment income. We estimate that we will experience a 52% reduction in investment income over the next year amounting to a reduction of \$450,000 in the General Fund, and \$541,000 in the Enterprise Funds.

In January we instructed the department heads to present two budgets for our review; one that reflects a 5% reduction in spending from 2008-2009 and a second reflecting a 15% reduction. The department

heads responded with very responsible and realistic proposals. Thanks to their efforts, we are able to balance the budget and continue the current service levels.

This spending proposal does not include any salary increases for municipal employees for 2009-2010. It postpones the career development plan as well as educational incentives. We are, however, very fortunate to present a budget that does not require permanent or temporary layoffs of city staff. The proposal does, however, freeze three vacant positions that cumulatively amount to \$114,000 in savings. If revenues decline more significantly than projected, staffing cuts will become necessary.

We have deferred most capital spending in departments and present you with only a few items. Our reduction in capital spending in the General Fund alone represents a \$4.2 million reduction over last year's budget, and \$9.7 million overall. Our design and construction schedule for Fire Station #4 indicates that we will not occupy that station in fiscal year 2009-2010. Therefore, we do not recommend funding salaries for Fire Station #4 personnel in this budget year.

We recommend that City Council retain its current tax rate of \$0.38 per \$100 valuation. We further recommend that \$175,000 be appropriated from the Capital Reserve for traffic and engineering services for the Downtown Master Plan, and that no funds be appropriated from the General Fund balance. We have increased the General Fund contingency account with a small allotment of money that we would use in case the economic downturn is more severe than we predict. If we are fortunate to have a better year than we predict, we would recommend that some of the contingency be allocated towards the purchase of the growing backlog of capital items.

The synopsis of the budget proposal that is before you is as follows:

The budget proposal of \$74,947,842 contains four operating funds:

General Fund	\$24,697,073
Electric Fund	\$40,305,954
Water and Sewer Fund	\$ 9,281,741
Civic Center Fund	<u>\$ 663,074</u>
	\$74,947,842

In addition to the City's recommended operating budget, proposals are included for the annually appropriated funds:

Health Insurance Fund	\$2,798,340
Property and Casualty Liability Fund	\$ 764,174
Occupancy Tax Fund	<u>\$ 620,000</u>
	\$4,182,514

RATES AND FEES

GENERAL FUND

The budget proposal is balanced with the citywide property tax rate of \$0.38 per \$100 in assessed valuation. Revenues from ad valorem property taxes are \$10,761,600 based on estimated property values of \$2,950,000,000 and a collection rate of 96%. One penny on the tax rate generates \$283,200 in revenues.

Assessed values for the downtown service district are estimated at \$98,000,000. The Downtown Service District tax rate is recommended to stay the same \$0.10 per \$100 assessed valuation. Revenues from

property taxes in the Downtown Service District are estimated at \$96,040 based on a collection rate of 98%. One penny on the service district tax rate generates \$9,604.

ELECTRIC FUND

The recession has dealt the Electric Fund a harder blow than it has the General Fund. The City owns a portion of the Catawba Nuclear Plant and must pay a fixed "base load" cost regardless of its electric sales. We have seen a considerable reduction in electric consumption as large industries react to the downturn in the economy. This reduction in consumption has made it more difficult to fund our base load and, as a result, we expect to experience a loss of up to \$1,500,000 from Electric Fund Balance to carry us through to end of the current budget year 2008-2009. Due to mandatory repairs at the nuclear plant, and other factors, we are facing a 5% increase in wholesale power as well. We have postponed all but the most critical capital programs in the Electric Fund and all of the rolling stock. As you know, the entire operation of the Electric Department comprises only 14% of the fund costs. Wholesale purchased power accounts for the vast majority of costs in the Electric Fund at 84% of costs.

Since we may have to spend \$1,500,000 of fund balance to avoid a mid-year rate increase in 2008-2009, we do not recommend further use of the fund balance next year, except to reallocate approximately \$1,000,000 that is currently designated for capital outlay items that can be deferred.

After spending hours of research with Mr. Cranford and the staff of the power agency in Raleigh, we must recommend a retail electric increase of 8% on July 1 to accommodate the 5% increase in wholesale power and 3% needed to cover the cost of our base load.

WATER AND SEWER FUND

We have experienced a 15% reduction in water and sewer revenues in 2008-2009 due mainly to reduction in industrial consumption. We may have a loss of up to \$1.2 million in 2008-2009 due to significant declines in revenues.

Due to size of the Water and Sewer budget, we recommend to use \$401,300 in fund balance to mitigate a 5% rate increase that we would otherwise recommend. Absorbing the loss in revenue in the Water and Sewer Fund should help mitigate the increase in electric rates we must pass to customers.

BUDGET DEVELOPMENT

In preparing the proposed budget, the City continued its base budgeting approach. In general, the base budget philosophy requires departments to use the current year's budget as the foundation for realistic budget requests. New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures. When properly executed, the base budget approach allows Council and the public to concentrate their attention on changes or enhancements in services. However, based on the current economic situation, no new programs are funded in this budget.

BUDGET HIGHLIGHTS

PERSONNEL

A 3.5% Standard Performance Pay Increase (SPPI) is standard Council policy. This program awards a 3.5% pay increase to employees performing at an "expected" level. However, due to the current economic climate, we are not recommending an SPPI pay increase for employees in this budget. The elimination of this expense yields a savings of \$480,000 in the General Fund, and \$163,000 in the Enterprise Funds.

Three positions are recommended to remain vacant next year:

1. Street Department – Brick Mason	\$ 37,278
2. Police – Public Service Aid	\$ 42,469
3. Water Maintenance – Skilled Laborer	<u>\$ 34,733</u>
	\$114,480

GENERAL FUND SUMMARY

The proposed General Fund budget of \$24,697,073 has been reduced from the prior year by \$5,024,000, or 17%, and no fund balance appropriation is recommended this year.

Major Revenues

- Current year Ad Valorem Taxes are estimated at \$10,761,600; an increase of \$182,400 or 1.7%.
- Local Option Sales Taxes are estimated at \$5,440,000; a decrease of \$894,800 or 14%. This estimate is based on current trends in collections and the assumption that consumer spending will continue to falter next year due to the current economic recession, and high unemployment rates in the County, currently at almost 13%.
- Powell Bill revenue is budgeted at \$725,000; a decline of 16%.
- Utility Franchise Taxes are budgeted at \$1,300,000; no change from the prior year.
- Telecommunications Sales Taxes are budgeted at \$350,000; an increase of 10% based on current collection trends.
- Investment earnings are down by 50% at \$450,000 based on a decline in interest rates in the current year that will likely continue into next year.
- ABC revenues are down by 50% or \$91,000. The City's ABC revenue is a function of the profits generated by the ABC store. Profits of the ABC Store are down in the current year due to the opening of its second store. Also, revenues from Liquor by the Drink are down as the current economy impacts restaurant sales.
- Recreation revenues are budgeted at \$314,500, an increase of 11% from the prior year. Even though revenues from the new recreation center and pool were budgeted last year, a delay in construction prevented the center from opening until February 2009. Therefore, next year will be the first full year of operation of the new facility.
- \$175,000 is included in the budget from General Capital Reserve for the traffic and engineering services necessary to design the Downtown Master Plan.

Changes in personnel and operational spending from the prior year are summarized below:

- Personnel costs of \$16,500,879 are lower than the prior year by \$133,500 or .8%.
- No pay raises are funded this year saving approximately \$480,000.
- Overtime budgets are lower by \$107,400 or 22%.
- Part-time and temporary staffing is up by \$74,000 in the Recreation budget to meet higher demands at the new Recreation Center. However, other departments have decreased part-time

and temporary staffing by approximately the same amount, and consequently, there is a slight reduction overall in part-time and temporary staffing.

- Operating budgets have been reduced by \$415,900 or 5.8%.

Major Capital

Capital outlay spending has been reduced by approximately \$4.2 million from the prior year. A detailed list of recommended capital items can be found in the Budget Summary section of this document, but the primary items are:

- Traffic and engineering services – Downtown Master Plan - \$175,000 (funded by Capital Reserve)
- 2 police cruisers and 2 used unmarked vehicles in the Police Department - \$125,710
- 800 MHz radios in the Fire Department - \$144,365
- Sidewalk Maintenance & Improvements \$50,000
- Street Improvements \$275,000 - Funding for this program will be limited to patch and repair work, and dirt streets.

ELECTRIC FUND SUMMARY

The Electric Fund budget being recommended for next year is \$4.2 million, or 9.4%, lower than this year at \$40,305,954, and is balanced with an increase in retail electric rates of 8%. This increase is necessary to fund a 5% increase in wholesale purchased power costs in July 2009, and to offset the increased cost of wholesale power due to the expectation that retail sales will continue to decline next year.

Retail electric sales have declined this year by as much as 8% as customers react to the current recession, and the City's wholesale power costs have increased by an equivalent amount. This scenario was not anticipated, and it has essentially eliminated the City's operating margin. Even though we have taken measures to greatly reduce operational spending, the Electric Fund will likely experience an operating loss this year that may reach \$1.5 million.

The City purchases wholesale power on a declining block rate billing schedule with the first block having higher rates than subsequent blocks. As wholesale power purchases decline, more of the City's power purchases are charged at the higher rates in the first billing block, resulting in higher costs per unit. Generally, the more power the City buys, the less it costs per unit; and likewise, the less power the City buys, the more it costs. Growth in sales and in wholesale power purchases allows the City to buy more power for less cost per unit. However, due to the decline in electric sales this year, and the expectation that this trend will continue next year, the City anticipates its costs for power will continue to be higher. In addition, the City's wholesale purchased power rates will increase by 5% in July.

Major Revenues

Electric Sales account for the majority of revenues in this fund and are estimated at \$36,332,850. Wholesale purchased power costs of \$33,897,100 are 93% of electric sales. An appropriation of \$1,039,209 in fund balance is included in this budget, and is being recommended in order to reduce the recommended retail rate increase from 11% to 8%.

Major Capital

- System Improvement & Expansion - \$765,000

WATER & SEWER FUND SUMMARY

The Water & Sewer Fund has also been hit hard by the recession. The budget proposal of \$9,281,741 is balanced with no increase in water and sewer rates. This budget is \$2.1 million or 18.2% lower than last year, and includes no capital funding. Still, an appropriation of fund balance of \$401,300 is required to offset a 5% rate increase that would be necessary to fund operations and debt service.

Water and sewer revenues have declined this year by 17% at times due to the economic recession. This trend is expected to continue next year. The budget has been greatly pared back in order to keep the needed rate increase down to a minimum.

Major Revenues

- Water Sales are estimated at \$3,158,500; a decrease of 19.1% or \$746,000 from the prior year based on current year collections.
- Sewer Fees are estimated at \$4,970,700; a decrease of 8.8% or \$478,500 from the prior year.

Major Capital

No capital spending is recommended this year.

CIVIC CENTER FUND SUMMARY

The proposed budget for the Civic Center is \$663,074; a decrease of 2.8% from last year.

Major Revenues

Civic Center fees are estimated at \$220,000, a 12% decrease from the prior year. Transfers from occupancy tax receipts are projected at \$429,074; an increase of 4.5% from the prior year and necessary to fund essential operations. No capital spending is recommended next year.

Distinguished Budget Presentation Award

For the eighth consecutive year, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Statesville, North Carolina for its annual budget for the fiscal year beginning July 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Performance Measures

One of the program criteria recommended by GFOA to enhance the budget document as an operations guide is to provide objective methods (quantitative and/or qualitative) of measurement of results by unit or program – performance measures.

The staff agrees that measuring and reporting the use of resources for the provision of programs and the delivery of services provides an opportunity to better assess the effectiveness and efficiency of City services. Therefore, beginning in the FY 2003-2004 budget document, the Budget Team initiated a pilot performance measurement program to develop and report performance measurements. Six units (divisions) from various City departments participated in the pilot program as follows:

- Police-Emergency Communications
- Public Works-Sanitation
- Personnel
- Recreation & Parks-Programs
- Electric Utilities-Maintenance
- Water Resources-Water Plant

William Rivenbark, of the School of Government at UNC-Chapel Hill, provided performance measurement training to staff members of the participating units. Mr. Rivenbark coordinated and directs the North Carolina Local Government Performance Measurement Project. This is a project that began in 1995 in which 14 cities and counties in North Carolina participate annually to encourage the use of performance measurement by North Carolina localities. Mr. Rivenbark's expertise and guidance in developing the City of Statesville's performance measurement program is greatly appreciated.

Under Mr. Rivenbark's direction, staff members of each of the participating units developed a mission statement, goals, objectives, and several key performance measures relevant to specific programs or services provided by the unit. Stated goals by each unit correspond to specific objectives (intended actions) to achieve those goals, and performance measurements indicate the effectiveness or efficiency in achieving goals and objectives.

Performance measurements alone can not provide a complete assessment of service delivery by City departments. Performance measurements do provide a valuable management tool to assist in evaluating service delivery and they can be informative to the budget reader.

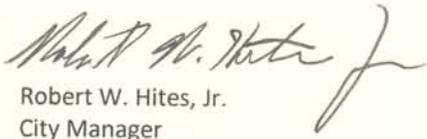
The budget team would like to recognize the efforts by department heads, division heads, and other staff members and thank each of them for their efforts in developing performance measures. Their work to develop meaningful performance measures is to be commended. The performance measurements developed by each of the participating units are located with the departmental budgets of the respective units within this budget document.

Conclusion

We would like to take this opportunity to thank the staff of the Finance Department and other departments of the City for their assistance in preparing the 2009-10 budget proposal.

We appreciate the consideration of the City Council in reviewing the budget and providing us with the tools to provide quality services to the citizens of the City of Statesville. We look forward to reviewing this budget proposal with you and receiving your instruction.

Respectfully submitted,


Robert W. Hites, Jr.
City Manager


Lisa F. Salmon
Finance Director

**CITY OF STATESVILLE
BUDGET TEAM CUTS
2009-2010 BUDGET YEAR**

This document lists the cuts that were made by the Budget Team to the requested budgets submitted by each department. The basis for these cuts are typically either the financial incapacity to fund these items or the budget team determines that the requests lack the merit necessary to justify recommendation for funding.

DEPARTMENT	DESCRIPTION	AMOUNT
General Fund		
City Clerk	SPPI	2,125
City Clerk	Operating cuts	518
Finance-Administration	Operating cuts	2,000
Finance-Collections	Operating cuts	9,000
Personnel	Operating cuts	11,500
Planning	Operating cuts	4,999
Main Street	Operating cuts	6,300
Main Street	Infrastructure (Downtown Master Plan)	2,000,000
Police	Operating cuts	5,000
Police	Marked Police Vehicle	46,855
Fire	Station 1 Land Acquisition	475,000
Fire	Diesel Generator (\$10,000 funded for wiring)	30,000
Fire	Rescue Jack Combo Kit (2)	6,000
Fire	Personal Computer	1,400
Engineering	SPPI	14,513
Engineering	GIS Server Upgrade	30,000
Engineering	ELA Software Agreement	35,000
Garage	SPPI	14,722
Streets	Brick Mason Position Approved Not Funded	61,224
Streets	Operating cuts	11,028
Street Construction	Operating cuts	3,000
Street Construction	Street Improvements	550,000
Warehouse	Operating cuts	400
Public Grounds & Cemeteries	Laptops (2)	3,000
Sanitation	SPPI	34,007
Recreation - Administration	Operating cuts	6,000
Airport	SPPI	1,702
Airport	Operating cuts	4,185
Airport	Pavement Overlay	7,388,890
Airport	Local Grant Match (Pavement Overlay)	369,443
Airport	Local Grant Match	27,778
Airport	Wireless Card Access Readers (3)	38,000
General Expense	Operating cuts	13,115
Total General Fund		11,206,704

**CITY OF STATESVILLE
BUDGET TEAM CUTS
2009-2010 BUDGET YEAR**

DEPARTMENT	DESCRIPTION	AMOUNT
Electric Fund		
Electric Utility	Operating cuts	159,686
Electric Utility	One-Ton Crew Cab Pick-Up Truck	37,500
Electric Utility	Dodge Sprinter Van	48,481
Electric Utility	Hole-Hog with expander	5,500
Electric Utility	Trailer Mounted Air Compressor	13,000
Electric Utility	Tablet Personal Computers (7)	49,000
Electric Utility	Worksite Utility Vehicle	15,500
Electric Utility	Automated Electric Meter Test System	29,890
Electric Utility	Purchase for Resale	101,400
Total Electric Fund		459,957
Water and Sewer Fund		
Sewer Maintenance	SPPI	11,028
Sewer Maintenance	Operating cuts	2,000
Sewer Maintenance	Sewer Line Capital Project	1,600,000
Sewer Maintenance	Sewer Line Rehabilitation	500,000
Sewer Maintenance	Wilson Lee Blvd. - Bridge	40,000
Sewer Maintenance	4WD Tractor	65,000
Sewer Maintenance	Boom Mower	20,000
Sewer Maintenance	Bush Hog	6,000
Sewer Maintenance	Jet Vac Truck	280,000
Sewer Maintenance	3/4 Ton Utility Truck	25,000
Sewer Maintenance	Dump Truck	65,000
Water Maintenance	SPPI/Skilled Laborer approv. not funded	54,804
Water Maintenance	Operating cuts	21,080
Water Maintenance	Water Rehabilitation	600,000
Water Maintenance	Wilson Lee Blvd. - Bridge	152,000
Water Maintenance	Major Capital Water Projects	600,000
Water Maintenance	CL-12 Drilling Machine	30,000
Water Maintenance	Air Compressor	8,000
Water Maintenance	Dump Truck	65,000
Water Maintenance	Pick-Up Truck	25,000
Water Purification	Operating cuts	14,997
Third Creek WWTP	Operating cuts	23,399
Total Water & Sewer Fund		4,208,308
Civic Center Fund	SPPI	4,336
Total Civic Center Fund		4,336
Total Budget Cuts		\$ 15,879,305

**CITY OF STATESVILLE
LISTING OF DECISION PACKAGES
FOR THE BUDGET YEAR 2009-2010**

Departments present "decision packages" summarizing and justifying new or expanded services and related operational and capital expenditures being requested. Requests for new or expanded services are evaluated by the Budget Team based on their merit and/or the City's financial capacity to fund them.

Department	Description	Requested Amount	Adopted Amount
General Fund			
Fire	Hire 3 Fire Fighters in April 2010 for Station 4	43,833	-
Recr - Urban Forestry	Assistant Superintendent of Parks & Public Grounds	57,513	-
Recr - Urban Forestry	1/2 Ton Truck	20,000	-
Total General Fund		121,346	-



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A Shared Vision for Statesville

The Statesville City Council adopted a vision statement in 2001 that has served the city well. Many of the policies, ordinances and budgets were heavily influenced by these goals, guiding the City in developing a recreation master plan and greenway system, helping establish a new land use plan and unified development ordinance, and funding a downtown marketing study. Much of the City's annual budget was developed by tying department programs to specific vision elements.

One of the recommendations of the 2001 study was to revisit this vision statement in five years to make sure the elements remain a fresh and true representation of the desires of this community. Following the Greater Statesville Chamber's 2006 retreat, where discussion of developing a shared vision for the community was held, a group of stakeholders began the process of reviewing and revising the 2001 vision statement.

A new Vision Statement is being developed from the work of 12 strategic partners and the input of Statesville citizens in hopes that it will become a part of the planning process for all community organizations, governmental agencies, citizen groups and businesses. Statesville City Council unanimously adopted the Vision Statement. As Statesville prepares to grow, this Shared Vision will help it grow together.

Identity Component

Statesville will be recognized as the premier city in the region by embracing growth while retaining the unique charms of a small city. Statesville will continue to build a vital city center to serve as the hub of the city, county and region.

Economic Development Component

Statesville will take advantage of its unique strategic location to recruit and retain business, commerce and industry that will assist in continuing the advantageous balance between residential and commercial components of the tax base. Community leaders will continue to be cooperative and business friendly and strive to maintain a self sustained economy.

Social Issues and Values Component

Statesville will show that it values its diversity by encouraging an attitude of "Many cultures, One Community" that embraces all people, acknowledges hard issues and demonstrates the courage to deal with them.

Healthy Lifestyle Component

Statesville will be a community that provides high quality facilities and resources for optimal wellness, disease management and overall fitness to create an environment that encourages positive, responsible health practices.

The Recognition Component

Statesville will be recognized regionally and at the state and national levels as a city of the future where citizens can live, work and play; where the educational opportunities are excellent; where the greening of the community is significant to all its citizens; where entrepreneurial spirit abounds; where arts, cultural events and cultural awareness are important; and, where all its people can achieve success.

Government Support and Communication Component

Statesville will be a model of effective and efficient government, continually looking for partnership opportunities with community organizations and governmental entities, encouraging citizen involvement and improving communications with its residents and other governmental agencies.

The City of Statesville's adopted annual operating and capital budget is developed in several stages. Although the budget is presented to the Mayor and City Council in May and adopted in June for the upcoming fiscal year (July 1- June 30), its preparation begins several months prior. It is during this process that departments and management have the opportunity to reassess goals and objectives and resources needed to accomplish them.

Financial Policies and Goals

The City of Statesville follows the statutory provisions of the Local Government Budget and Fiscal Control Act in developing its annual budget for raising and spending money for specified programs, functions, activities or objectives during a fiscal year. An annual balanced budget ordinance is adopted and administered in accordance with general statutes in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The City Council has adopted a Vision Plan for the City of Statesville as outlined in this budget document that addresses long-term goals and objectives of the City. The annual budget is developed including programs, functions, and objectives that align with the Vision Plan and incorporate the following policies:

1. The budget will be developed in accordance with the North Carolina Local Government Budget and Fiscal Control Act.
2. Current operating expenditures during the fiscal year will generally be limited to the current resources.
3. Debt proceeds will not be used to finance current operations.
4. The City will maintain a capital reserve fund to accumulate resources for major capital outlays.
5. The City will maintain a risk management program to provide protection against loss and a reduction in exposure to liability.

Other financial policies of the City of Statesville are as follows:

1. The City will maintain accounting systems in accordance with the Local Government Budget and Fiscal Control Act.
2. Full disclosure will be provided in the annual financial statements.
3. An annual audit will be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
4. The City will strive to maintain an available fund balance in the General Fund above the minimum level recommended by the North Carolina Local Government Commission of 8% of expenditures at the end of the fiscal year. Available fund balance as of June 30, 2008 in the General Fund was \$15,205,365, or 66% of operating expenditures.

Capital Budget Development Phase

The City's capital improvement program (CIP) is a six-year plan for capital equipment and improvements. During the months of October and November each year, departments review and update capital outlay needs for the planning period. Each department then meets with the Budget Team (comprised of the city manager, finance director, and assistant finance director) to review capital outlay requests.

The City avoids borrowing for capital outlays by maintaining a pay-as-you-go policy. Multi-year planning enables the City to continue the pay-as-you-go basis of providing for capital outlay needs. Therefore the operational impact of capital funding can be included in the various applicable departmental budgets for the current year.

Following the pay-as-you-go policy, a listing of proposed capital purchases for the 2009-2010 budget can be found in the budget summary section of this document. In a separate document, the six year capital improvement program is available.

City Council Planning Phase

The City Council's goals and directives set the tone for the development of the budget. At its annual planning retreat, usually held in January or February, the Council meets to identify priorities, issues, and projects impacting the next year's budget. The Council identifies key policy issues that will provide the direction of the budget.

Departmental Budget Development Phase

During January and February, departments examine current departmental service levels, goals and objectives and revise them to better meet the needs of citizens, the priorities of City Council, and directives of the City Manager. In addition, they review and update capital requests for the upcoming year. From this process, they develop departmental budget requests.

Departmental operating budgets are prepared using the base budget philosophy. In general, the base budget philosophy is defined as the department's budget for the current year, plus inflationary increases, minus major one-time expenditures.

When properly executed, the base budget approach allows elected officials to concentrate their attention on changes or enhancements in services. In order to qualify as a base budget, the expenditure side of the equation must be conservative, yet realistic and consistent from department to department. For example, all departments must use the same inflation factor for a given category of expenditures. Such standardization (applied with common sense and good judgment) lets City Council and the public review spending parameters without reviewing each and every line item.

New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures.

Budget Budget Team Review and Development of Proposed Budget

The Budget Team is comprised of the City Manager, Finance Director, and Assistant Finance Director. Department Directors meet with the Budget Team in March to review departmental operating and capital budget requests. New programs, service enhancements, and decision packages are evaluated based on their relation to City Council priorities and the City's financial capacity to fund them with current resources.

Budget Adoption Phase

During May and June, the budget adoption phase is completed. The City Council holds a work session to give some preliminary feedback to the staff regarding the budget priorities. The City Manager presents a balanced budget proposal to City Council. According to the provisions of the North Carolina Budget and Fiscal Control Act, the City Council holds a public hearing to receive public comment on the budget. The Council then conducts a series of budget work sessions to discuss the City Manager's budget proposal.

The proposed budget is revised as directed by the Council. Once this step is completed, the City Council adopts the budget ordinance by July 1 as required by state law.

Budget Amendments

After the budget ordinance is enacted, the City Council may amend it at any time during the fiscal year. Each amendment must continue to adhere to the balanced budget requirement and may in no way alter the property tax levy or a taxpayer's liability.

The adopted budget ordinance authorizes the budget officer (City Manager) to approve budget revisions within a departmental budget not affecting the total departmental appropriation. The budget officer may also transfer amounts between departments of the same fund with an official report on such transfers to City Council.

October – November

- Six year capital improvements program updated and reviewed by departments and Budget Team.

January – February

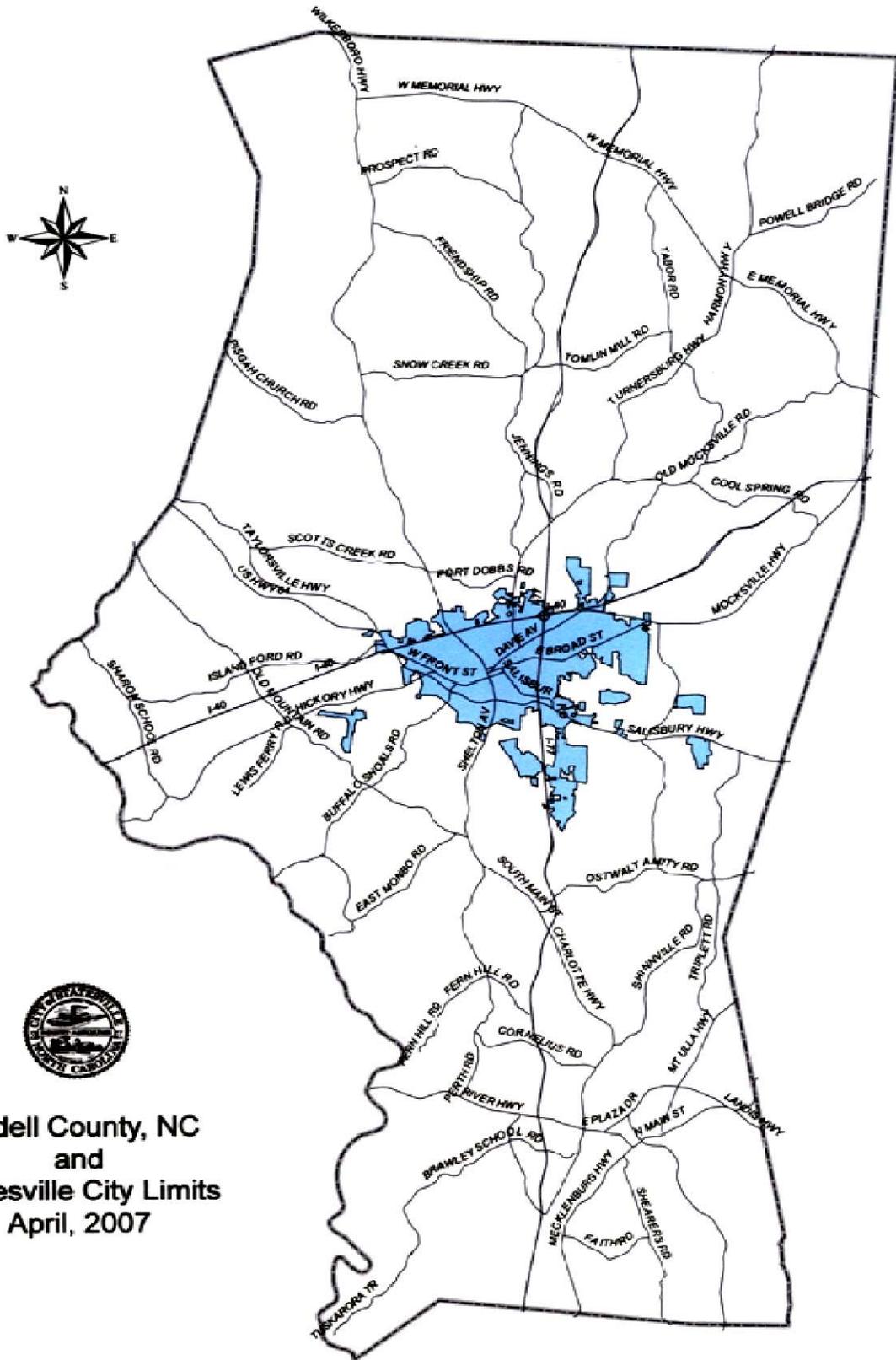
- Mayor and City Council hold planning retreat.
- Departments review goals and objectives and prepare departmental operating and capital budget requests.

March – April

- The Council holds a pre-budget work session.
- Budget Team reviews departmental budget requests, develops revenue estimates, and prepares citywide proposed budget and Capital Improvement Plan.

May – June

- City Manager presents budget proposal to the City Council.
- City Council holds public hearing on budget.
- City Council holds budget work sessions to review budget proposal.
- City Council adopts the budget ordinance and approves Capital Improvement Plan.



Iredell County, NC
and
Statesville City Limits
April, 2007

Statesville has a unique and interesting history in its more than 200 years of existence. On December 19, 1789, the North Carolina General Assembly created the Town of Statesville primarily because of its central location in Iredell County and in western North Carolina. The City was formally incorporated on January 9, 1847 as the area began to grow in number and prosperity.

History surrounds the residents of Statesville. Four historic residential districts represent housing that dates back as old as the mid-1800's. The downtown retail district is listed on the National Register of historic places. Statesville's commitment to revitalization and growth in the downtown retail district has resulted in a beautiful, vibrant Main Street city.

Having exceptional transportation access with Interstates 77 and 40 intersecting in Statesville, and

with close proximity to neighboring big cities Charlotte and Winston-Salem, an abundance of opportunities for growth exist. Statesville's population increased over 14.51% since 1990 to 26,704. Statesville is the county seat of Iredell County and the county's second largest city.

Statesville has operated under the Council-Manager form of government since 1949. The mayor and eight council members are elected on a non-partisan basis with six council members elected from wards and two elected at-large. All nine elected officials serve four-year staggered terms. City Council, which acts as the City's legislative and policy-making body, selects the City Manager, who is the City's chief administrator and implements the policies and programs adopted by City Council.

Statistical Information

Population (2008 Estimate)

^{1.} Statesville	26,704
Iredell County	150,421

Size (square miles)

Statesville	24.01
Iredell County	598

Climate

Avg. Temperature January	37F
Avg. Temperature July	76F
Avg. Rainfall	46 inches
Elevation	925 feet

Fire Protection

Number of Stations	3
Number of Firefighters	58

Number of City Personnel

408

Police Protection

Number of Stations	4
Number of Police Officers	76

Culture and Recreation

Recreation Center	1
Community Centers	2
Parks and Playgrounds	19
Tennis Courts	10

Utilities

Electric Customers	12,596
Water Customers	11,217
Sewer Customers	10,180

^{1.} State of North Carolina Office of Management and Budget as of July 1, 2007.

Demographic Information

^{1.} Population	2001	2002	2003	2004	2005	2006	2007
	23,467	24,064	24,292	24,622	24,911	25,397	26,704
Median Age	2001	2002	2003	2004	2005	2006	2007
	36.8	35.3	36.88	36.88	37.1	37.1	38

^{2.} City of Statesville Racial Composition

White	57.4%
Black	31.9%
Hispanic	7.1%
Asian	1.4%
Other/Multi-Racial	2.2%

^{1.} Iredell County Age

<20 yrs	27.15%
20-29 yrs	11.34%
30-39 yrs	13.84%
40-49 yrs	16.19%
50-59 yrs	13.83%
60 + yrs	17.65%

^{1.} State of North Carolina Office of Management and Budget as of July 1, 2007. Estimate is the City's 2008 population.

^{2.} City data web site

Employment Information (Source Employee Security Commission June 2008 and other years benchmarked 2008)

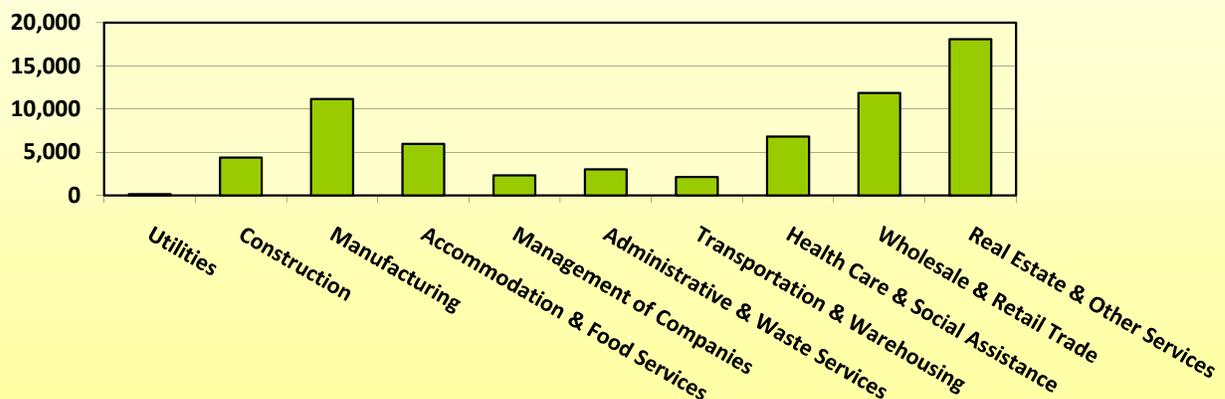
Unemployment Rate	2001	2002	2003	2004	2005	2006	2007
	5.9%	6.6%	6.5%	5.4%	5.0%	4.4%	4.4%

Workforce by Industry, 4th Quarter 2007

	<u>Number</u>	<u>Percent</u>	<u>Avg Weekly Earnings</u>
Utilities	153	0.23%	\$ 1,350
Construction	4,398	6.67%	697
Manufacturing	11,163	16.93%	787
Accommodation & Food Services	5,964	9.05%	248
Management of Companies	2,321	3.52%	2,270
Administrative & Waste Services	3,026	4.59%	466
Transportation & Warehousing	2,154	3.27%	618
Health Care & Social Assistance	6,821	10.35%	665
Wholesale & Retail Trade	11,855	17.98%	570
Real Estate & Other Services	18,069	27.41%	811
Total Workforce	65,924	100.00%	Average \$ 721

(Source: N. C. Department of Commerce 1st Quarter 2008)

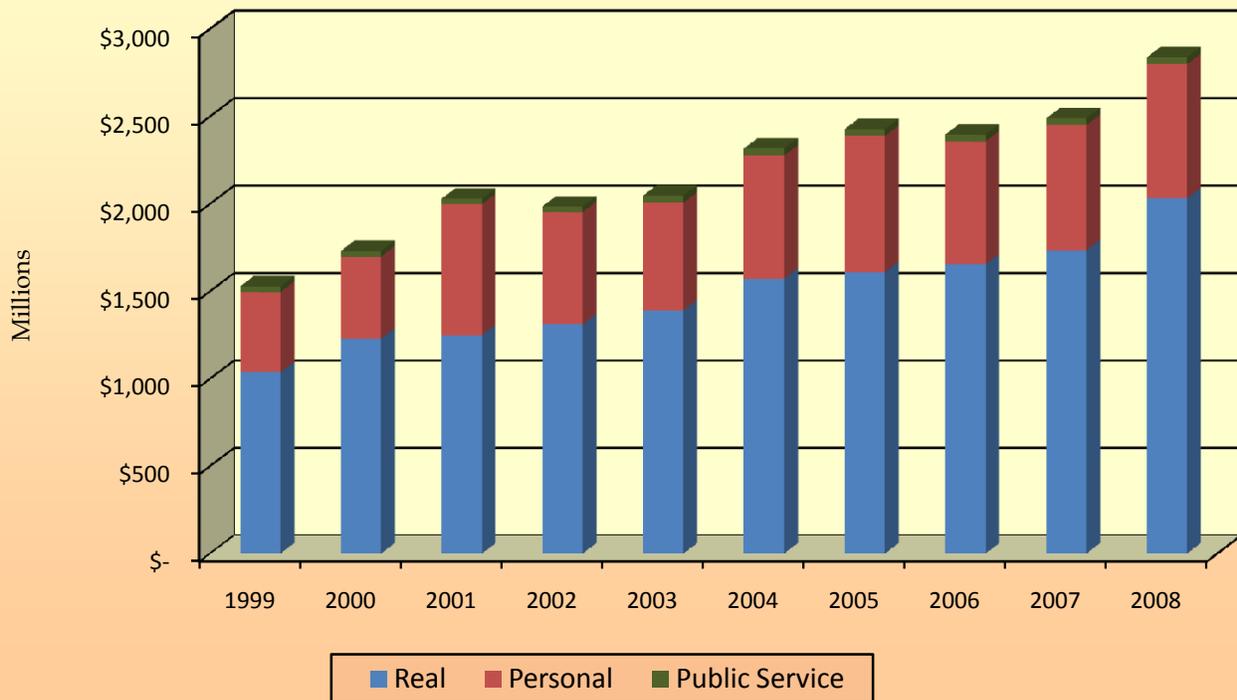
Iredell County Workforce by Industry



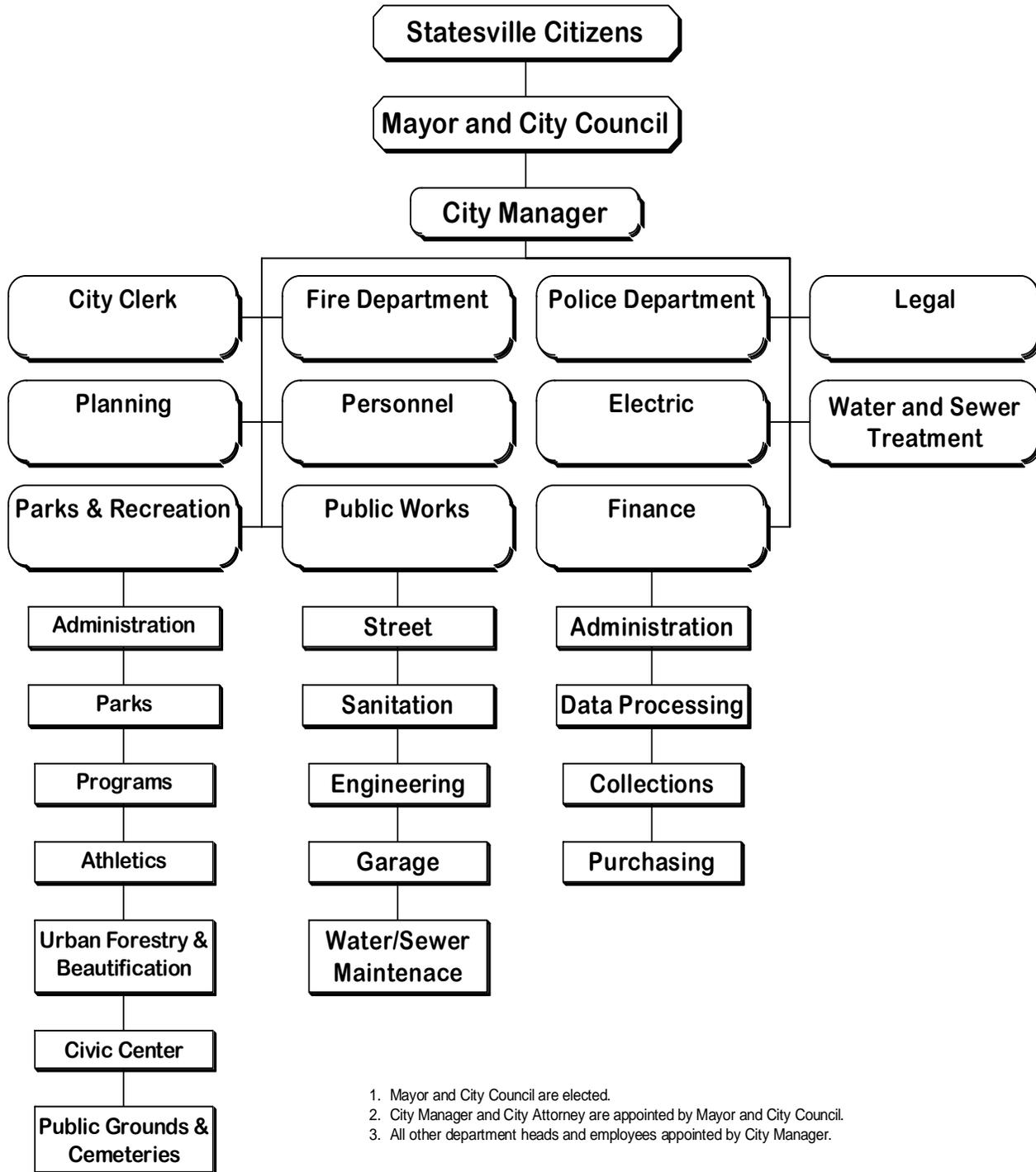
Principal Taxpayers (FY 2008)

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Total Assessed Valuation</u>
Lowe's	Home Improvement Retailer	\$ 129,226,567	4.55%
Asmo NC, Inc.	Electric Motors	82,366,181	2.90%
Statesville HMA, Inc.	Health Care Facility	33,409,233	1.18%
Excel Realty Trust of N.C.	Shopping Center	27,811,846	0.98%
C & J Associates	Real Estate	22,554,820	0.79%
J. C. Penney	Distribution Center	19,176,913	0.68%
Hexcel Reinforcement Corp	Fiberglass Manufacturing	19,105,801	0.67%
Kewaunee Scientific	Scientific Equipment	15,680,170	0.55%
Commscope, Inc.	Cable Manufacturer	16,477,831	0.58%
Statesville Shoppes Corp.	Real Estate	16,117,140	0.57%
Ten largest taxpayers		381,926,502	13.46%
All other taxpayers		2,456,289,130	86.54%
Total assessed value		<u>\$ 2,838,215,632</u>	<u>100.00%</u>

City of Statesville - Assessed Value of Taxable Property



City of Statesville, North Carolina Organizational Chart



1. Mayor and City Council are elected.
2. City Manager and City Attorney are appointed by Mayor and City Council.
3. All other department heads and employees appointed by City Manager.



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The accounts of the City of Statesville are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The City develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared whereby revenues are recognized when measurable and available and expenses are recognized when a liability is incurred. During the year, the City's accounting system is maintained on the same basis as the adopted budget. At year-end, the City's Comprehensive Annual Financial Report (CAFR) is prepared on the basis consistent with generally accepted accounting principles. For the most part, this is consistent with the way the City prepares its budget, except that funds are adjusted to the full accrual basis for financial statement presentation. The main differences between budget and CAFR for funds are 1) capital outlay and debt service principal payments are recorded as expenditures for budgetary purposes as opposed to adjustments of balance sheet accounts in the financial statements, and 2) depreciation is not recognized for budgetary purposes and is recorded as an expense in the CAFR.

The City of Statesville adopts annual budget ordinances for the City's General, Enterprise, Internal Service, and certain Special Revenue Funds. According to state law, the City operates on a fiscal year beginning on July 1 and ending on June 30. All annual appropriations lapse at fiscal year end.

GOVERNMENTAL FUNDS

General Fund

The general fund is the principal operating fund of the City. It is used to account for all financial resources and expenses, except those required to be accounted for in another fund, that are traditionally associated with government. The primary revenue sources are ad

valorem taxes and state-shared revenues. The primary expenses are for public safety, streets and highways, sanitation, parks and recreation, and general government services.

Special Revenue Funds

A special revenue fund is used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Community Development Fund
- Home Program Grant Funds
- Home Consortium Funds
- Drug Enforcement Fund
- Occupancy Tax Fund
- General Equipment Capital Reserve Fund

The City has one special revenue fund that is annually appropriated: Occupancy Tax Fund.

Occupancy Tax Fund

This fund is used to account for receipts of a local hotel/motel occupancy tax that are restricted to the operation of the City's civic center and the promotion of travel and tourism.

Capital Projects Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. These funds are as follows:

- Fire Station Construction
- Warehouse Construction
- Recreation Center Construction
- Airport Construction

PROPRIETARY FUNDS

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of City Council is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The City has three enterprise funds: Electric, Water and Sewer, and Civic Center Funds.

Electric Fund

This fund is used to account for the activities of the City's electric utility, which provides electric service to the residents of the City. The fund is fully self-supporting from various user charges and electricity sales.

Water and Sewer Fund

This fund is used to account for the activities necessary to furnish water and sewer treatment, water distribution, sanitary sewer collections, and related bonded debt service. This fund is fully self-supporting from various user charges for its service.

Civic Center Fund

This fund is used to account for the operations of the City's Civic Center, which opened in January, 2000. This operation was accounted for in the General Fund in prior year's budgets. Beginning with fiscal year 2001-2002, Civic Center activities are accounted for in a separate enterprise fund. Resources that fund this operation are from facility user charges and hotel/motel taxes.

Enterprise Reserve Funds

Enterprise reserve funds are used to provide full budgetary accountability for restricted revenues. An enterprise reserve fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Electric Utility Capital Reserve Fund
- Water and Sewer
- Capital Reserve Fund

Capital Project Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. These funds are as follows:

- Delivery Station Capital Project Fund

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City has two internal service funds: Health Insurance Fund and Property and Casualty Liability Insurance Fund.

Health Insurance Fund

This fund is used to account for the operations of the City's employee health insurance plan and wellness program.

Property and Casualty Liability Insurance Fund

This fund is used to account for the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler Machinery.

FIDUCIARY FUNDS

The City maintains two fiduciary funds where the City hold funds for the benefit of qualified individuals. They are:

- Law Enforcement Separation Fund - supplement for retired police officers
- Utility Donation Fund - donations for the aid of utility customers.

TOTAL REVENUES - ALL FUNDS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
General Fund	27,479,417	26,449,534	29,721,163	24,741,039	-16.76%
Electric Fund	37,326,839	38,385,084	44,470,568	40,305,954	-9.36%
Water and Sewer Fund	11,890,220	11,338,886	11,342,029	9,281,741	-18.17%
Civic Center Fund	762,295	758,915	682,459	663,074	-2.84%
Health Insurance Fund	2,478,196	-	-	3,023,328	N/A
Property & Casualty Liab Ins Fund	770,835	-	-	764,174	N/A
Occupancy Tax Fund	685,436	738,276	745,000	620,000	-16.78%
Total Revenues	81,393,238	77,670,695	86,961,219	79,399,310	-8.70%

TOTAL EXPENDITURES - ALL FUNDS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
General Fund	30,194,140	24,834,898	29,721,163	24,741,039	-16.76%
Electric Fund	36,029,082	38,780,083	44,470,568	40,305,954	-9.36%
Water and Sewer Fund	12,061,266	12,020,667	11,342,029	9,281,741	-18.17%
Civic Center Fund	642,652	587,948	682,459	663,074	-2.84%
Health Insurance Fund	2,512,008	2,403,234	3,098,504	3,023,328	-2.43%
Property & Casualty Liab Ins Fund	883,163	850,474	969,000	764,174	-21.14%
Occupancy Tax Fund	609,999	603,023	745,000	620,000	-16.78%
Total Expenditures	82,932,310	80,080,327	91,028,723	79,399,310	-12.78%

TOTAL REVENUES - ALL FUNDS

FY 2009-2010

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	Other Funds
Ad Valorem Taxes	11,137,140	11,137,140	-	-	-	-
Other Taxes & Licenses	7,513,595	5,803,600	1,089,995	-	-	620,000
Unrestricted Intergovernmental	2,034,000	2,034,000	-	-	-	-
Restricted Intergovernmental	864,600	864,600	-	-	-	-
Permits & Fees	6,273,600	522,900	560,000	4,970,700	220,000	-
Sales & Services	41,000,400	1,005,450	36,503,850	3,491,100	-	-
Investment Earnings	970,400	450,000	250,000	215,000	14,000	41,400
Other Revenue	4,384,002	10,000	533,900	94,000	-	3,746,102
Inside Charges	96,705	-	-	96,705	-	-
Reimbursements and PILOT	2,751,285	2,738,349	-	12,936	-	-
Transfers	933,074	175,000	329,000	-	429,074	-
Debt Service	-	-	-	-	-	-
Fund Balance	1,440,509	-	1,039,209	401,300	-	-
Total Revenues	<u>79,399,310</u>	<u>24,741,039</u>	<u>40,305,954</u>	<u>9,281,741</u>	<u>663,074</u>	<u>4,407,502</u>

TOTAL EXPENDITURES BY AREA - ALL FUNDS

FY 2009-2010

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	Other Funds
Personnel Services	21,991,126	16,553,638	2,144,673	2,939,238	353,577	-
Operating	52,690,030	6,794,099	37,381,281	4,280,691	309,497	3,924,462
Capital Outlay	1,754,302	974,302	780,000	-	-	-
Debt Service	2,240,166	419,000	-	1,767,200	-	53,966
Contingency	44,612	-	-	44,612	-	-
Transfers	679,074	-	-	250,000	-	429,074
Total Expenditures	<u>79,399,310</u>	<u>24,741,039</u>	<u>40,305,954</u>	<u>9,281,741</u>	<u>663,074</u>	<u>4,407,502</u>

TOTAL REVENUES - ALL FUNDS

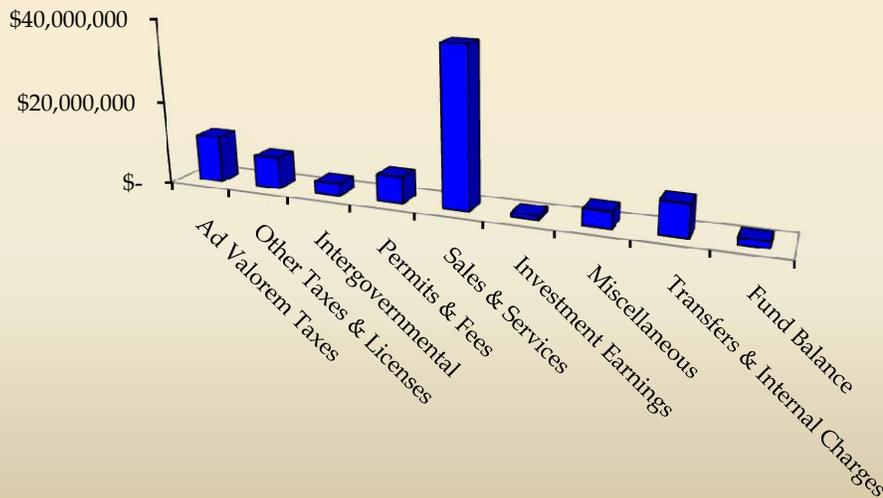
	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
OPERATING FUNDS					
General Fund					
Ad Valorem Taxes	9,534,404	10,962,849	10,993,412	11,137,140	1.31%
Other Taxes & Licenses	6,721,168	6,813,026	6,726,800	5,803,600	-13.72%
Unrestricted Intergovernmental	2,142,768	2,131,943	2,067,000	2,034,000	-1.60%
Restricted Intergovernmental	851,426	973,529	885,000	864,600	-2.31%
Permits & Fees	576,081	590,116	620,000	522,900	-15.66%
Sales & Services	1,065,452	1,002,925	940,215	1,005,450	6.94%
Investment Earnings	1,483,934	999,462	900,000	450,000	-50.00%
Miscellaneous	122,926	114,922	35,000	10,000	-71.43%
Reimbursements and pilot	2,275,772	2,558,878	2,748,296	2,738,349	-0.36%
Proceeds from Debt	-	-	1,150,000	-	N/A
Transfers	2,705,486	301,884	555,440	175,000	-68.49%
Fund Balance	-	-	2,100,000	-	N/A
Total General Fund	27,479,417	26,449,534	29,721,163	24,741,039	-16.76%
Electric Fund					
Taxes	1,037,864	1,050,376	1,113,679	1,089,995	-2.13%
Fees	496,535	601,267	510,000	560,000	9.80%
Sales	34,643,435	35,680,672	37,150,085	36,357,850	-2.13%
Services	49,165	71,168	50,000	60,000	20.00%
Rent	86,030	86,030	100,000	86,000	-14.00%
Investment Earnings	666,676	564,775	500,000	250,000	-50.00%
Other Revenue	176,098	330,796	523,224	533,900	2.04%
Debt Proceeds	-	-	2,100,000	-	N/A
Transfers	171,036	-	379,493	329,000	-13.31%
Fund Balance	-	-	2,044,087	1,039,209	-49.16%
Total Electric Fund	37,326,839	38,385,084	44,470,568	40,305,954	-9.36%
Water & Sewer Fund					
Inside Charges	74,100	74,309	73,606	96,705	31.38%
Assessments	3,428	1,651	-	-	N/A
Sewer Fees	5,615,580	5,314,062	5,449,200	4,970,700	-8.78%
Water Sales	3,826,279	3,730,574	3,905,000	3,158,500	-19.12%
Services	615,390	710,800	765,000	305,000	-60.13%
Rent	27,500	27,600	30,000	27,600	-8.00%
Investment Earnings	790,084	627,959	500,000	215,000	-57.00%
Other Revenue	925,437	114,356	97,000	94,000	-3.09%
Reimbursements	12,422	12,761	15,246	12,936	-15.15%
Transfers	-	724,814	-	-	N/A
Fund Balance	-	-	506,977	401,300	-20.84%
Total Water & Sewer Fund	11,890,220	11,338,886	11,342,029	9,281,741	-18.17%

TOTAL REVENUES - ALL FUNDS (Cont)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
OPERATING FUNDS					
Civic Center Fund					
Fees	271,597	285,837	250,000	220,000	-12.00%
Investment Earnings	26,751	29,786	20,000	14,000	-30.00%
Other Revenue	2,995	270	2,000	-	N/A
Transfers	460,952	443,022	410,459	429,074	4.54%
Total Civic Center Fund	762,295	758,915	682,459	663,074	-2.84%
INTERNAL SERVICE FUNDS					
Health Insurance Fund	2,478,196	2,469,085	3,098,504	3,023,328	-2.43%
Property & Casualty Liability Fund	770,835	776,406	969,000	764,174	-21.14%
Total Internal Service Funds	3,249,031	3,245,491	4,067,504	3,787,502	-6.88%
SPECIAL REVENUE FUNDS					
Occupancy Tax Fund	685,436	738,276	745,000	620,000	-16.78%
Total Special Revenue Funds	685,436	738,276	745,000	620,000	-16.78%
TOTAL REVENUES-ALL FUNDS	81,393,238	80,916,186	91,028,723	79,399,310	-12.78%

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Revenue Sources:					
Ad Valorem Taxes	9,534,404	10,962,849	10,993,412	11,137,140	1.31%
Other Taxes & Licenses	7,759,032	7,863,402	7,840,479	6,893,595	-12.08%
Unrestricted Intergovernmental	2,142,768	2,131,943	2,067,000	2,034,000	-1.60%
Restricted Intergovernmental	851,426	973,529	885,000	864,600	-2.31%
Sales & Services	36,400,942	37,493,165	38,935,300	37,755,900	-3.03%
Investment Earnings	2,967,445	2,221,982	1,920,000	929,000	-51.61%
Miscellaneous	5,139,765	4,376,948	4,662,224	3,882,400	-16.73%
Permits & Fees	6,959,793	6,791,282	6,829,200	6,273,600	-8.14%
Assessments	3,428	1,651	-	-	N/A
Inside Charges	74,100	74,309	73,606	96,705	31.38%
Internal PILOT & Reimbursement	2,288,194	2,571,639	2,763,542	2,751,285	-0.44%
Proceeds from Debt	-	-	3,250,000	-	N/A
Transfers	3,337,474	1,469,720	1,345,392	933,074	-30.65%
Internal Service Funds	3,249,031	3,245,491	4,067,504	3,787,502	-6.88%
Special Revenue Funds	685,436	738,276	745,000	620,000	-16.78%
Fund Balance	-	-	4,651,064	1,440,509	-69.03%
Total Revenues	81,393,238	80,916,186	91,028,723	79,399,310	-12.78%

**FY 2009-2010 Total Revenues - All Funds
by Revenue Source
\$79,399,310**



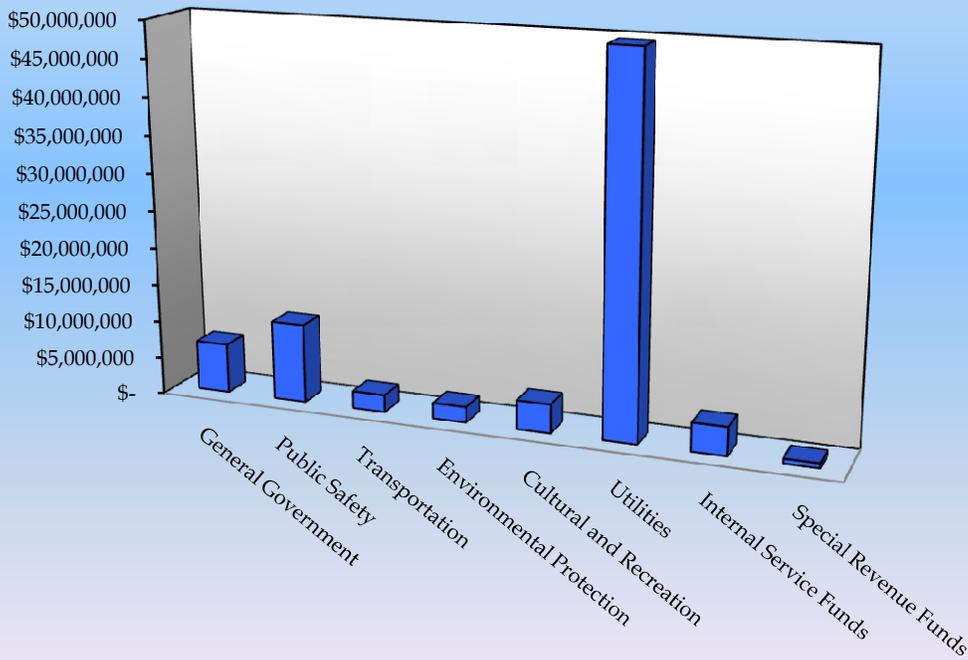
TOTAL EXPENDITURES - ALL FUNDS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
OPERATING FUNDS					
General Fund					
General Government	14,232,117	7,220,220	7,857,954	6,637,441	-15.53%
Public Safety	9,660,165	10,006,898	11,449,114	10,559,510	-7.77%
Transportation	1,773,116	2,615,902	4,520,431	2,281,148	-49.54%
Environmental Protection	1,793,816	2,092,806	2,567,026	2,086,099	-18.73%
Cultural and Recreation	2,734,926	2,899,072	3,326,638	3,176,841	-4.50%
Total General Fund	30,194,140	24,834,898	29,721,163	24,741,039	-16.76%
Electric Fund					
Electric Utility	36,029,082	38,780,083	44,470,568	40,305,954	-9.36%
Total Electric Fund	36,029,082	38,780,083	44,470,568	40,305,954	-9.36%
Water & Sewer Fund					
Water Maintenance	748,017	763,311	799,843	547,543	-31.54%
Sewer Maintenance	776,575	835,116	1,058,079	967,361	-8.57%
Water Purification	6,139,039	7,753,478	5,870,053	5,007,679	-14.69%
Third Creek Wastewater Treatment	720,538	834,424	1,050,708	908,834	-13.50%
Fourth Creek Wastewater Treatment	3,677,097	1,834,338	2,563,346	1,850,324	-27.82%
Total Water & Sewer Fund	12,061,266	12,020,667	11,342,029	9,281,741	-18.17%
Civic Center Fund					
Civic Center	642,652	587,948	682,459	663,074	-2.84%
Total Civic Center Fund	642,652	587,948	682,459	663,074	-2.84%
INTERNAL SERVICE FUNDS					
Health Insurance Fund	2,512,008	2,403,234	3,098,504	3,023,328	-2.43%
Property & Casualty Liability Fund	883,163	850,474	969,000	764,174	-21.14%
Total Internal Service Funds	3,395,171	3,253,708	4,067,504	3,787,502	-6.88%
SPECIAL REVENUE FUNDS					
Occupancy Tax Fund	609,999	603,023	745,000	620,000	-16.78%
Total Special Revenue Funds	609,999	603,023	745,000	620,000	-16.78%
TOTAL EXPENDITURES - ALL FUNDS	82,932,310	80,080,327	91,028,723	79,399,310	-12.78%

TOTAL EXPENDITURES - ALL FUNDS (Cont)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
OPERATING FUNDS					
Expenditures by Function:					
General Government	14,232,117	7,220,220	7,857,954	6,637,441	-15.53%
Public Safety	9,660,165	10,006,898	11,449,114	10,559,510	-7.77%
Transportation	1,773,116	2,615,902	4,520,431	2,281,148	-49.54%
Environmental Protection	1,793,816	2,092,806	2,567,026	2,086,099	-18.73%
Cultural and Recreation	3,377,578	3,487,020	4,009,097	3,839,915	-4.22%
Utilities	48,090,348	50,800,750	55,812,597	49,587,695	-11.15%
Internal Service Funds	3,395,171	3,253,708	4,067,504	3,787,502	-6.88%
Special Revenue Funds	609,999	603,023	745,000	620,000	-16.78%
Total Expenditures	82,932,310	80,080,327	91,028,723	79,399,310	-12.78%

**FY 2009-2010 Total Expenditures - All Funds
By Expenditure Function
\$79,399,310**



CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description	2009-10 Requested	2009-10 Adopted
GENERAL FUND			
General Government			
Finance Administration	Copier	13,500	13,500
Main Street	Traffic & Civil Engineering Services	175,000	175,000
Main Street	Infrastructure	2,000,000	-
	Total	2,175,000	175,000
Public Works-Engineering	GIS Server Upgrade	30,000	-
Public Works-Engineering	ELA Software Agreement	35,000	-
Public Works-Engineering	Copier	12,000	12,000
	Total	77,000	12,000
Public Works-Garage	Portable Welder	4,927	4,927
Total General Government		2,270,427	205,427
Police	Marked Police Vehicle	46,855	46,855
Police	Marked Police Vehicle	46,855	46,855
Police	Marked Police Vehicle	46,855	-
Police	Used unmarked Vehicle	16,000	16,000
Police	Used unmarked Vehicle	16,000	16,000
	Total	172,565	125,710
Fire	Station 1 Land Acquisition	475,000	-
Fire	Station 1 Roof Replacement	70,000	70,000
Fire	Station 3 Roof Replacement	70,000	70,000
Fire	Diesel Generator-Station 3	30,000	-
Fire	Command Vehicle Operations Chief	24,500	24,500
Fire	Rescue Jack Combo Kit-Veh Extractions-Eng 2	3,000	-
Fire	Rescue Jack Combo Kit-Veh Extractions-Eng 3	3,000	-
Fire	Personal Computer	1,400	-
Fire	800 Mhz Radios-13 Mobiles @ 2,589 ea	33,657	33,657
Fire	800 Mhz Radios-50 Portable @ 2,214 ea	110,708	110,708
	Total	821,265	308,865
Total Public Safety		993,830	434,575
Transportation			
Street	Sidewalks,curbs & gutters	50,000	50,000
Street Construction	Street improvements	825,000	275,000
Airport	Pavement Overlay	7,388,890	-
Airport	Local Match (Pavement Overlay)	369,443	-
Airport	Local Match (Acquisition Reimbursement)	27,778	-
Airport	Wireless Card Access Readers	12,667	-
Airport	Wireless Card Access Readers	12,667	-
Airport	Wireless Card Access Readers	12,666	-
	Total	7,824,111	-
Total Transportation		8,699,111	325,000

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description	2009-10 Requested	2009-10 Adopted
Cultural and Recreation			
Pub Grnds & Cemeteries	Laptop	1,500	-
Pub Grnds & Cemeteries	Laptop	1,500	-
	Total	<u>3,000</u>	<u>-</u>
Recreation Admin	Copier	9,300	9,300
Total Cultural & Recreation		<u>12,300</u>	<u>9,300</u>
TOTAL GENERAL FUND		<u>11,975,668</u>	<u>974,302</u>
ELECTRIC FUND			
Electric Utility	System Improvement & Expansion	765,000	765,000
Electric Utility	1 Ton Crew-cab Pick-up w/ Utility Bed	37,500	-
Electric Utility	Dodge Sprinter Van	48,481	-
Electric Utility	Hole-Hog w/ expander	5,500	-
Electric Utility	Trailer Mounted Air Compressor	13,000	-
Electric Utility	Tablet Personal Computer	7,000	-
Electric Utility	Tablet Personal Computer	7,000	-
Electric Utility	Tablet Personal Computer	7,000	-
Electric Utility	Tablet Personal Computer	7,000	-
Electric Utility	Tablet Personal Computer	7,000	-
Electric Utility	Tablet Personal Computer	7,000	-
Electric Utility	Tablet Personal Computer	7,000	-
Electric Utility	Large Format Plotter	15,000	15,000
Electric Utility	Worksite Utility Vehicle	15,500	-
Electric Utility	Automated Electric Meter Test System	29,890	-
	Total	<u>978,871</u>	<u>780,000</u>
TOTAL ELECTRIC FUND		<u>978,871</u>	<u>780,000</u>
WATER AND SEWER FUND			
Sewer Maintenance	Sewer Line Capital Projects	1,600,000	-
Sewer Maintenance	Sewer Line Rehab	500,000	-
Sewer Maintenance	Wilson Lee Blvd - Bridge	40,000	-
Sewer Maintenance	4WD Tractor #523	65,000	-
Sewer Maintenance	Boom Mower #523	20,000	-
Sewer Maintenance	Bush Hog #523	6,000	-
Sewer Maintenance	Jet Vac Truck #558	280,000	-
Sewer Maintenance	3/4 Ton Utility Truck #556	25,000	-
Sewer Maintenance	Dump Truck #509	65,000	-
	Total	<u>2,601,000</u>	<u>-</u>
Water Maintenance	Water Rehab	600,000	-
Water Maintenance	Wilson Lee Blvd - Bridge	152,000	-
Water Maintenance	Major Capital Water Projects	600,000	-
Water Maintenance	CL-12 Drilling Machine	30,000	-
Water Maintenance	Tag-a-long Air Compressor	8,000	-
Water Maintenance	Dump Truck #504	65,000	-
Water Maintenance	Pick-up Truck #510	25,000	-
	Total	<u>1,480,000</u>	<u>-</u>
TOTAL WATER AND SEWER FUND		<u>4,081,000</u>	<u>-</u>
TOTAL CAPITAL EXPENDITURES-ALL FUNDS		<u>17,035,539</u>	<u>1,754,302</u>

The Budget Team is recommending no additional positions for the 2009-2010 Adopted Budget.

Three positions are recommended to remain authorized but not funded for next year:

1. General Fund - Street Department - Brick Mason with benefits - \$37,278.
2. General Fund - Police - Public Service Aid with benefits - \$42,469.
3. Water and Sewer Fund - Water Maintenance - Skilled Laborer with benefits - \$34,733.

The Fire Department has been authorized three additional firefighters after the 2008-2009 adopted budget. These positions are funded by a Federal SAFER Grant. The funding schedule for the SAFER grant is as follows:

First year -	City 10%	\$11,265	Federal - 90%
Second year -	City 20%	\$23,319	Federal - 80%
Third year -	City 50%	\$60,337	Federal - 50%
Fourth year -	City 70%	\$87,428	Federal - 30%
Fifth year -	City 100%		

One police officer was added as a resource officer.

	2007-08 Budget	2008-09 Budget	Addition (Reduction)	2009-10 Adopted
GENERAL FUND				
General Government				
Mayor & Council	9	9	-	9
City Manager	3	3	-	3
City Clerk	1	1	-	1
Finance Administration	6	6	-	6
Collections	4	5	-	5
Data Processing	9	9	-	9
Purchasing	3	3	-	3
Personnel	4	4	-	4
Legal	-	-	-	-
Planning	10	10	-	10
Main Street	-	-	-	-
Public Works	6	6	-	6
Garage	9	9	-	9
Warehouse	1	1	-	1
General Expense	-	-	-	-
Special Appropriations	-	-	-	-
Total General Government	<u>65</u>	<u>66</u>	<u>-</u>	<u>66</u>
Public Safety				
Police	94	98	1	99
Fire	<u>55</u>	<u>59</u>	<u>-</u>	<u>59</u>
Total Public Safety	<u>149</u>	<u>157</u>	<u>1</u>	<u>158</u>
Transportation				
Street Department	21	21	-	21
Street Construction	-	-	-	-
Airport	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total Transportation	<u>22</u>	<u>22</u>	<u>-</u>	<u>22</u>
Environmental Protection				
Sanitation	<u>28</u>	<u>31</u>	<u>-</u>	<u>31</u>
Total Environmental Protection	<u>28</u>	<u>31</u>	<u>-</u>	<u>31</u>

BUDGET SUMMARY**STAFFING**

	<u>2007-08 Budget</u>	<u>2008-09 Budget</u>	<u>Addition Reduction</u>	<u>2009-10 Adopted</u>
Cultural and Recreation				
Recreation Administration	3	3	-	3
Athletics	7	7	-	7
Programs	6	7	-	7
Parks	2	2	-	2
Urban Forestry & Beautification	4	4	-	4
Public Grounds/Cemeteries	<u>8</u>	<u>8</u>	<u>-</u>	<u>8</u>
Total Cultural and Recreation	<u>30</u>	<u>31</u>	<u>-</u>	<u>31</u>
TOTAL GENERAL FUND	<u>294</u>	<u>307</u>	<u>1</u>	<u>308</u>
ELECTRIC FUND				
Electric Utilities Department	<u>31</u>	<u>34</u>	<u>-</u>	<u>34</u>
TOTAL ELECTRIC FUND	<u>31</u>	<u>34</u>	<u>-</u>	<u>34</u>
WATER AND SEWER FUND				
Sewer Maintenance	16	16	-	16
Water Maintenance	7	7	-	7
Water Purification	12	12	-	12
Third Creek Wastewater Treatment	7	7	-	7
Fourth Creek Wastewater Treatment	<u>17</u>	<u>17</u>	<u>-</u>	<u>17</u>
TOTAL WATER AND SEWER FUND	<u>59</u>	<u>59</u>	<u>-</u>	<u>59</u>
CIVIC CENTER FUND	<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>
INTERNAL SERVICE FUNDS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OCUPANCY TAX FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL STAFFING	<u><u>391</u></u>	<u><u>407</u></u>	<u><u>1</u></u>	<u><u>408</u></u>



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The North Carolina General Statutes require that the City of Statesville’s general obligation bonded debt issuances are subject to a legal limitation of 8% of the total assessed value of real and personal property. As of June 30, 2008, the City’s gross general obligation debt of all funds was considerably below the legal limit of \$225,932,251.

Computation of Legal Debt Margin	
Assessed Value of Taxable Property (net):	\$2,838,215,632
Debt Limit – (8% of assessed Value):	\$227,057,251
Amount of Debt Applicable to Debt Limit (total bonded debt):	\$1,125,000
Legal Debt Margin at June 30, 2008:	\$225,932,251

All general obligation bonds are collateralized by the full faith, credit, and taxing power of the City of Statesville. Principal and interest requirements are appropriated when due. Adequate provisions to accommodate the debt service requirements of the City have been included in the appropriate operating funds in the Proposed 2009-2010 budget.

The City’s bond rating was reviewed in March, 2002. Moody’s Investors Service and Standard & Poor’s Corporation conducted the review. This review established a bond rating of A1 and AA-, respectively. The City received an upgrade from Standard & Poor’s Corporation from A+ to AA- indicating the financial strength of the City to meet debt service requirements. Standard and Poor’s on June 10, 2008 upgraded the City’s bond rating to AA from AA- based on the city’s strong economic growth and healthy financial position.

The following tables summarize the annual debt service requirements as of June 30, 2008:

GENERAL OBLIGATION BONDS

General Fund			
FY	Principal	Interest	Total
2009	\$ 25,000	\$ 5,400	\$ 30,400
2010	25,000	4,050	29,050
2011	25,000	2,700	27,700
2012	25,000	1,350	26,350
Total	<u>100,000</u>	<u>13,500</u>	<u>113,500</u>

Water and Sewer Fund

2009	300,000	51,005	351,005
2010	300,000	36,105	336,105
2011	225,000	21,205	246,205
2012	120,000	10,000	130,000
2013	80,000	4,000	84,000
Total	<u>1,025,000</u>	<u>122,315</u>	<u>1,147,315</u>

NOTES PAYABLE

General Fund

2009	330,000	70,830	400,830
2010	330,000	59,940	389,940
2011	330,000	49,050	379,050
2012	330,000	38,249	368,249
2013	330,000	27,270	357,270
To maturity	<u>660,000</u>	<u>21,870</u>	<u>681,870</u>
Total	<u>2,310,000</u>	<u>267,208</u>	<u>2,577,208</u>

Water and Sewer Fund

2009	1,001,530	446,188	1,447,718
2010	1,001,530	429,542	1,431,072
2011	1,001,530	402,733	1,404,263
2012	1,001,530	375,923	1,377,453
2013	1,001,530	349,112	1,350,642
To maturity	<u>12,049,677</u>	<u>2,132,795</u>	<u>14,182,472</u>
Total	<u>17,057,325</u>	<u>4,136,293</u>	<u>21,193,619</u>

Total Long-term Debt	<u>\$ 20,492,325</u>	<u>\$ 4,539,316</u>	<u>\$ 25,031,641</u>
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According to North Carolina General Statute, local governments are required to operate under an annual balanced budget ordinance. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations. Appropriated fund balance may not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts as those figures stand at the previous fiscal year-end. In other words, appropriated fund balance may not exceed the amount of uncommitted cash available in the fund as of the previous June 30.

The minimum level of fund balance that is recommended by the North Carolina Local Government Commission for the general fund is 8% of expenditures at the end of the fiscal year. This level of fund balance aids a local government in avoiding cash-flow interruptions, generating interest income, eliminating the need for short-term borrowing, and maintaining investment grade bond ratings.

The following tables indicate the City of Statesville’s available fund balance in governmental funds as of June 30, 2008 along with estimates of revenues and expenditures and projected fund balance as of June 30, 2009 and 2010.

	General Fund		
	2008-09 Original Budget	2008-09 Forecast Budget	2009-10 Adopted Budget
Revenues:			
Ad Valorem Taxes	10,993,412	11,360,819	11,137,140
Other Taxes & Licenses	6,726,800	6,339,543	5,803,600
Unrestricted Intergovernmental	2,067,000	2,277,674	2,034,000
Restricted Intergovernmental	885,000	882,234	864,600
Permits & Fees	184,400	143,743	522,900
Sales & Services	1,368,515	1,595,673	1,005,450
Investment Earnings	900,000	585,000	450,000
Miscellaneous	35,000	83,232	10,000
Reimbursements	2,755,596	2,748,296	2,738,349
Debt Proceeds	1,150,000	-	-
Transfers	555,440	167,970	175,000
Fund Balance	2,100,000	-	-
Total Revenues	29,721,163	26,184,184	24,741,039
Appropriations:			
General Government	7,857,954	7,218,582	6,637,441
Public Safety	11,449,114	10,488,384	10,559,510
Transportation	4,520,431	2,886,938	2,281,148
Environmental Protection	2,567,026	2,286,833	2,086,099
Cultural and Recreation	3,326,638	2,821,717	3,176,841
Total Appropriations	29,721,163	25,702,454	24,741,039
Revenues Over/under Appropriations	-	481,730	-
Unreserved Fund Balance, Beginning	15,205,365	15,205,365	15,687,095
Unreserved Fund Balance, Ending	15,205,365	15,687,095	15,687,095
Undesigned Fund Balance as a % of operating Expense	51.16%	61.03%	63.41%

BUDGET SUMMARY**FUND BALANCE**

	Occupancy Tax Fund		
	2008-09 Original Budget	2008-09 Forecast Budget	2009-10 Adopted Budget
Revenues:			
Occupancy Taxes	745,000	611,321	620,000
Investment Earnings	-	9,167	-
Total Revenues	<u>745,000</u>	<u>620,488</u>	<u>620,000</u>
Appropriations:			
Reimbursement to General Fund	17,450	16,113	16,200
Distribution to Convention and Visitor Bureau	145,510	119,042	120,760
Transfer to Civic Center	410,459	410,459	429,074
Future Capital and Debt Service	171,581	65,707	53,966
Total Appropriations	<u>745,000</u>	<u>611,321</u>	<u>620,000</u>
Revenues Over/under Appropriations	-	9,167	-
Unreserved Fund Balance, Beginning	320,147	320,147	329,314
Unreserved Fund Balance, Ending	320,147	329,314	329,314
Undesigned Fund Balance as a % of operating Expense	42.97%	53.87%	53.12%

City of Statesville
Listing of Capital Projects
As of March 31, 2009

This is a listing of the current capital projects for the City of Statesville that are budgeted in Capital Project Funds.

	Estimated Completion Date	Project Authorization Amount	Expenditures Project-to-Date March 31, 2009
General Government			
1. Statesville Recreation Center and Pool	8/15/2009	8,441,338	7,578,352
2. Airport Safety Overrun Fund	10/31/2009	7,388,890	92,442
3. Fire Station #4 Construction	12/31/2010	1,090,000	41,596
4. Warehouse Construction	6/30/2012	350,000	-
		<u>17,270,228</u>	<u>7,712,390</u>
Electric Fund			
5. Delivery Station Capital Project Fund	7/15/2009	4,250,000	3,582,364
Water and Sewer Fund			
6. Third Creek WWTP Expansion	6/30/2011	2,374,000	499,000
		<u>2,374,000</u>	<u>499,000</u>

Funding Sources:

1. General Fund, General Capital Reserve, and PARFT State Grant.
2. FAA, NCDOT Aviation Division, Iredell County, and City General Fund.
3. General Fund for the Architect & Planning.
4. General Fund, Electric Fund and Water and Sewer Fund Contributions.
5. Electric Fund Transfers and NC Municipal Power Agency.
6. NCDER Revolving Loan and Water and Sewer Funded Debt.

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TOTAL REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Revenue Sources:					
Ad Valorem Taxes	9,534,404	10,962,849	10,993,412	11,137,140	1.31%
Other Taxes & Licenses	6,721,168	6,813,026	6,726,800	5,803,600	-13.72%
Unrestricted Intergovernmental	2,142,768	2,131,943	2,067,000	2,034,000	-1.60%
Restricted Intergovernmental	851,426	973,529	885,000	864,600	-2.31%
Permits & Fees	576,081	590,116	620,000	522,900	-15.66%
Sales & Services	1,065,452	1,002,925	940,215	1,005,450	6.94%
Investment Earnings	1,483,934	999,462	900,000	450,000	-50.00%
Miscellaneous	122,926	114,922	35,000	10,000	-71.43%
Reimbursements and PILOT	2,275,772	2,558,878	2,748,296	2,738,349	-0.36%
Proceeds from Debt	-	-	1,150,000	-	N/A
Transfers	2,705,486	301,884	555,440	175,000	-68.49%
Fund Balance	-	-	2,100,000	-	N/A
Total Revenues	27,479,417	26,449,534	29,721,163	24,741,039	-16.76%

TOTAL EXPENDITURES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Expenditures by Function:					
General Government	14,232,117	7,220,220	7,857,954	6,637,441	-15.53%
Public Safety	9,660,165	10,006,898	11,449,114	10,559,510	-7.77%
Transportation	1,773,116	2,615,902	4,520,431	2,281,148	-49.54%
Environmental Protection	1,793,816	2,092,806	2,567,026	2,086,099	-18.73%
Cultural and Recreation	2,734,926	2,899,072	3,326,638	3,176,841	-4.50%
Total Expenditures	30,194,140	24,834,898	29,721,163	24,741,039	-16.76%

GENERAL FUND

REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Ad Valorem Taxes					
Taxes Ad Valorem Budget	9,121,415	10,465,676	10,579,200	10,761,600	1.72%
2nd Prior Year Taxes	172,927	232,325	180,000	175,000	-2.78%
3rd Prior Year Taxes	37,442	35,186	35,000	20,000	-42.86%
4th & Prior Year Taxes	30,377	41,606	32,000	18,000	-43.75%
Downtown Tax District	86,840	97,559	95,212	96,040	0.87%
DSDC Prior Year Taxes	1,275	1,327	2,000	1,500	-25.00%
Tax Pen & Int Current Yr	51,006	52,206	40,000	40,000	0.00%
Tax Pen & Int Prior Yr	33,122	36,964	30,000	25,000	-16.67%
Ad Valorem Taxes	9,534,404	10,962,849	10,993,412	11,137,140	1.31%
Other Taxes & Licenses					
Taxes/Gross Receipts	29,486	28,896	25,000	21,600	-13.60%
General Sales Tax	2,838,950	2,898,867	2,875,000	2,395,000	-16.70%
1/2% Sales Tax	3,471,455	3,517,405	3,459,800	3,045,000	-11.99%
Special Privilege License	372,699	359,250	360,000	335,000	-6.94%
Penalties	6,280	6,203	5,000	5,000	0.00%
Beer & Wine License	2,298	2,405	2,000	2,000	0.00%
Other Taxes & Licenses	6,721,168	6,813,026	6,726,800	5,803,600	-13.72%
Unrestricted Intergovernmental					
Payment In Lieu Of Taxes	16,331	24,288	10,000	10,000	0.00%
Franchise	1,285,443	1,256,396	1,300,000	1,300,000	0.00%
Beer	114,762	120,199	110,000	110,000	0.00%
Telecommunications Sales	312,567	341,792	317,000	350,000	10.41%
Hold Harmless Reimbursement	61,401	2,336	-	-	N/A
Cable T.V. Franchise Fee	159,202	199,013	150,000	175,000	16.67%
Gasoline	396	196	-	-	N/A
ABC General	122,936	119,867	120,000	56,000	-53.33%
ABC Liquor By The Drink	69,730	67,856	60,000	33,000	-45.00%
Unrestricted Intergovernmental	2,142,768	2,131,943	2,067,000	2,034,000	-1.60%
Restricted Intergovernmental					
Powell Bill	811,401	921,851	860,000	725,000	-15.70%
Payments On Behalf. Fire	-	-	25,000	25,000	0.00%
Police State Grant	14,979	39,809	-	-	N/A
Fire Safer Grant	-	-	-	99,600	N/A
Fed Grant	24,399	11,869	-	-	N/A
Police Overtime Reimbursement	647	-	-	-	N/A
Solid Waste Tax	-	-	-	15,000	N/A
Restricted Intergovernmental	851,426	973,529	885,000	864,600	-2.31%

GENERAL FUND

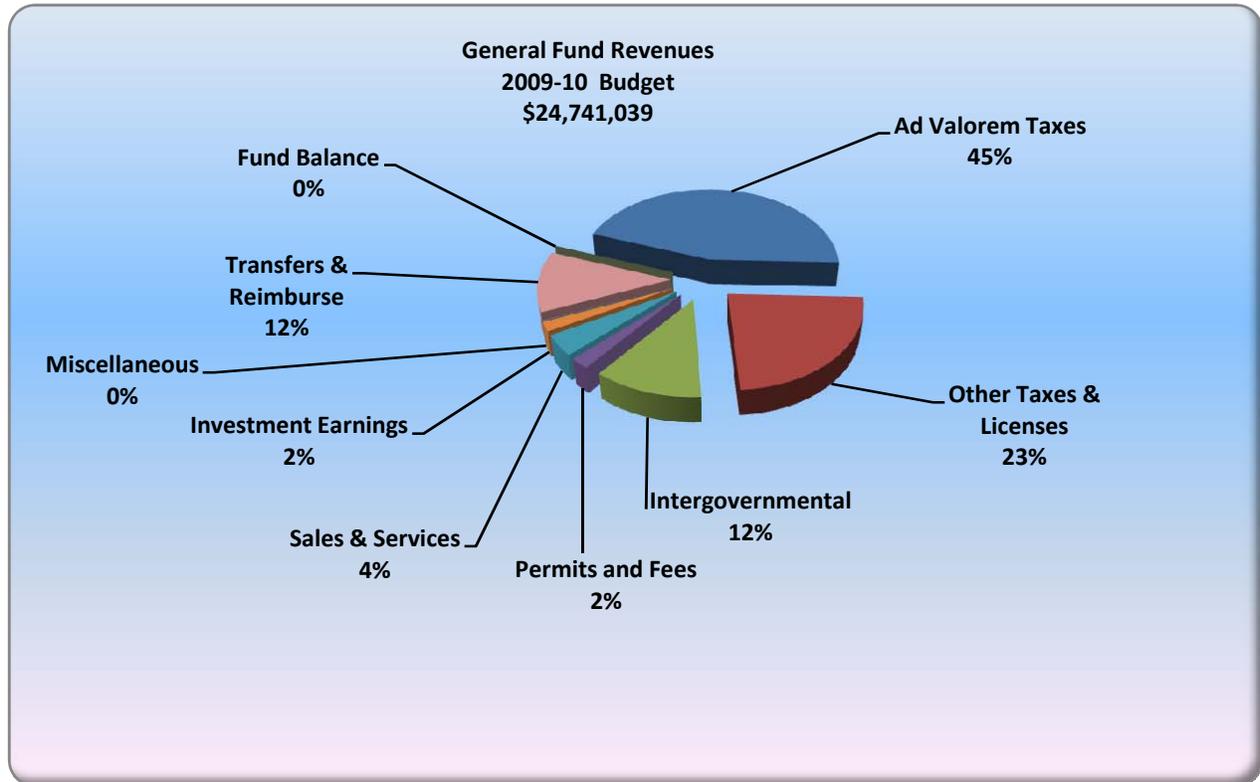
REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Permits and Fees					
Tree Board Registration	10	-	-	-	N/A
Appearance Commission	4,383	7,370	-	-	N/A
Historic Preservation	25	50	-	-	N/A
Street Cuts and Permits	450	475	500	300	-40.00%
Planning and Zoning Permits	4,542	34,836	40,000	30,600	-23.50%
Min Housing Inspect Fees	-	11,015	1,500	-	N/A
Court Fees	22,965	29,065	20,000	20,000	0.00%
Grave Fees	80,300	74,560	100,000	80,000	-20.00%
Parking Violations	32,105	29,032	30,000	20,000	-33.33%
Civil Citations	22,874	24,071	20,000	20,000	0.00%
Nuisance Abatements	38,102	13,064	5,000	5,000	0.00%
Tipping Fees	304,299	309,813	338,000	317,000	-6.21%
Fire Inspection Fees	66,026	56,765	65,000	30,000	-53.85%
Permits and Fees	576,081	590,116	620,000	522,900	-15.66%
Sales & Services					
Sale Of Fixed Assets	19,349	40,882	18,000	10,000	-44.44%
Iredell Co. City Hall	18,006	13,457	-	-	N/A
Recycling Revenue	1,206	2,110	2,400	2,400	0.00%
Handling Charge Bad Check	60	70	-	-	N/A
Internal Charges	5,225	6,293	7,300	7,685	5.27%
Police Statesville Housing Authority	48,417	89,257	53,000	52,000	-1.89%
Resource Officer School	153,667	110,012	60,000	139,896	133.16%
Recreation-General	219,382	190,231	213,100	112,500	-47.21%
Fitness & Activity Center	-	-	-	115,000	N/A
Recreation-Pool Fees	-	-	50,000	72,000	44.00%
Civic Center	16,690	21,690	20,000	15,000	-25.00%
Airport Rent	147,199	115,934	119,000	119,000	0.00%
Iredell Co. Airport Share	211,305	205,964	200,415	194,969	-2.72%
Fueling Flow Fees	118,996	149,437	125,000	110,000	-12.00%
Sale Of Cemetery Lots	101,260	56,500	72,000	55,000	-23.61%
Sale Of Material & Labor	4,690	1,088	-	-	N/A
Sales & Services	1,065,452	1,002,925	940,215	1,005,450	6.94%
Investment Earnings	1,483,934	999,462	900,000	450,000	-50.00%
Miscellaneous					
Insurance Proceeds	31,342	55,179	-	-	N/A
Memorial Trees Donations	550	1,000	-	-	N/A
Misc Revenue	56,534	49,243	35,000	10,000	-71.43%
Donation Playground Equip	34,500	9,500	-	-	N/A
Miscellaneous	122,926	114,922	35,000	10,000	-71.43%

GENERAL FUND

REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Internal PILOT & Reimbursements					
In Lieu of Taxes Electric	153,453	206,229	261,857	267,579	2.19%
In Lieu of Taxes Water / Sewer	467,993	512,089	534,314	530,189	-0.77%
In Lieu of Taxes Civic Center	24,590	24,187	23,570	22,907	-2.81%
Reimbursement Electric	685,587	781,233	859,932	831,309	-3.33%
Reimbursement Water & Sewer	824,219	901,568	926,942	944,897	1.94%
Reimbursement Civic Center	103,149	116,264	124,231	125,268	0.83%
Reimbursement Occupancy Tax	16,781	17,308	17,450	16,200	-7.16%
PILOT & Reimbursements	2,275,772	2,558,878	2,748,296	2,738,349	-0.36%
Debt Proceeds					
Proceeds from Debt	-	-	1,150,000	-	N/A
Transfers					
Airport Safety Overrun	2,468,746	-	-	-	N/A
Drug Enforcement Fund	136,740	15,113	167,940	-	N/A
General Capital Reserve	100,000	286,771	387,500	175,000	-54.84%
Transfers	2,705,486	301,884	555,440	175,000	-68.49%
Fund Balance					
Fund Balance	-	-	2,100,000	-	N/A
Total Revenues	27,479,417	26,449,534	29,721,163	24,741,039	-16.76%



Major Revenue Sources

Three categories of revenues account for 77% of General Fund resources as discussed below:

1. Ad Valorem Taxes
2. Other Taxes & Licenses
3. Unrestricted Intergovernmental

Ad Valorem Taxes

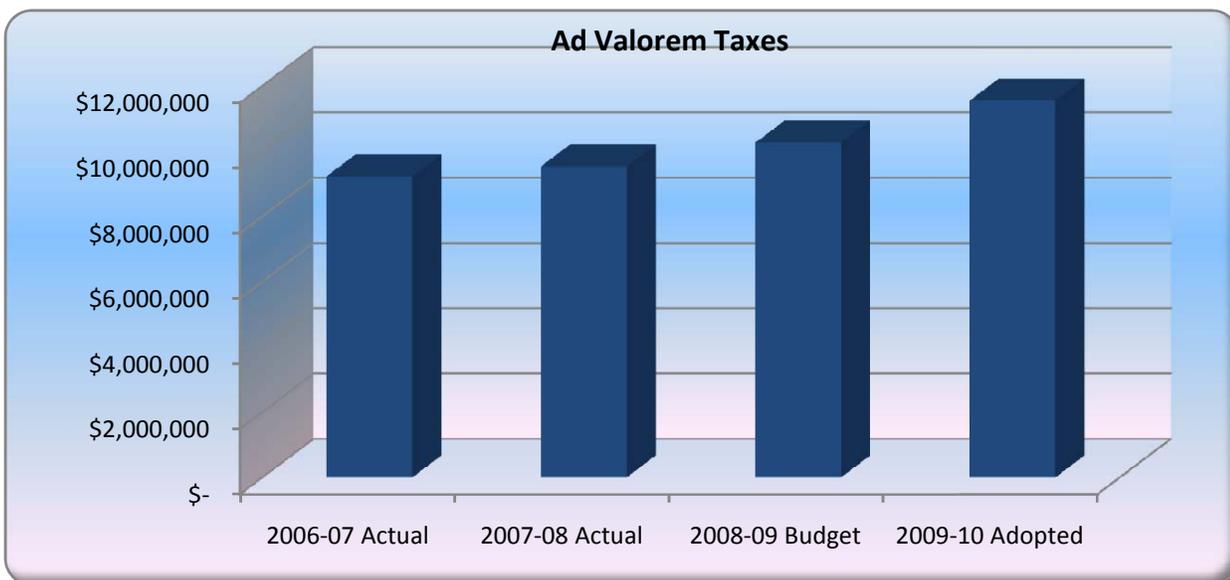
These revenues are the General Fund’s largest resource accounting for approximately 45% of total revenues and financing sources. This revenue category is comprised of city-wide current and delinquent property taxes, including property taxes levied for the City’s special downtown tax district. Property taxes are levied each year on the value of real, certain personal, and public utility property that is listed as of January 1 that year. The Iredell County Tax Assessor assesses taxable property values and property taxes are levied based on a tax rate per \$100 valuation. The tax rate is determined each year when the budget is adopted by City Council, and may not, by State law, exceed \$1.50 per \$100 valuation.

The city-wide general property tax rate proposed in the fiscal year 2009-2010 budget is \$0.38 per \$100 valuation, same as the current fiscal year. The tax rate proposed for the Downtown Service District is \$0.10 per \$100 valuation, maintaining the tax rate from the previous fiscal year.

The Iredell County Tax Assessor periodically reappraises real property values to maintain current market values for property. The last revaluation was in 2007. The Iredell County Assessor follows a quadrennial, every four years, to revalue for current market values at 100% of market.

Fiscal year 2009-2010 Total Ad Valorem Taxes are estimated at \$11,137,140, an increase of \$143,728 from the prior year. The largest revenue in this category, current year ad valorem taxes, is expected to increase from \$10,579,200 to \$10,761,600 accounting for the majority of the increase in this revenue class.

Revenues from current year ad valorem taxes in fiscal year 2009-2010 are based on estimated total assessed values of \$2,950,000,000 at a tax rate of \$0.38 per \$100 valuation and a collection rate of 96%. Revenues of \$96,040 from current year ad valorem taxes in the Downtown Service District are based on estimated assessed values of \$98,000,000 at a tax rate of \$0.10 per \$100 valuation and a 98% collection rate.



Major Revenue Sources

Other Taxes & Licenses

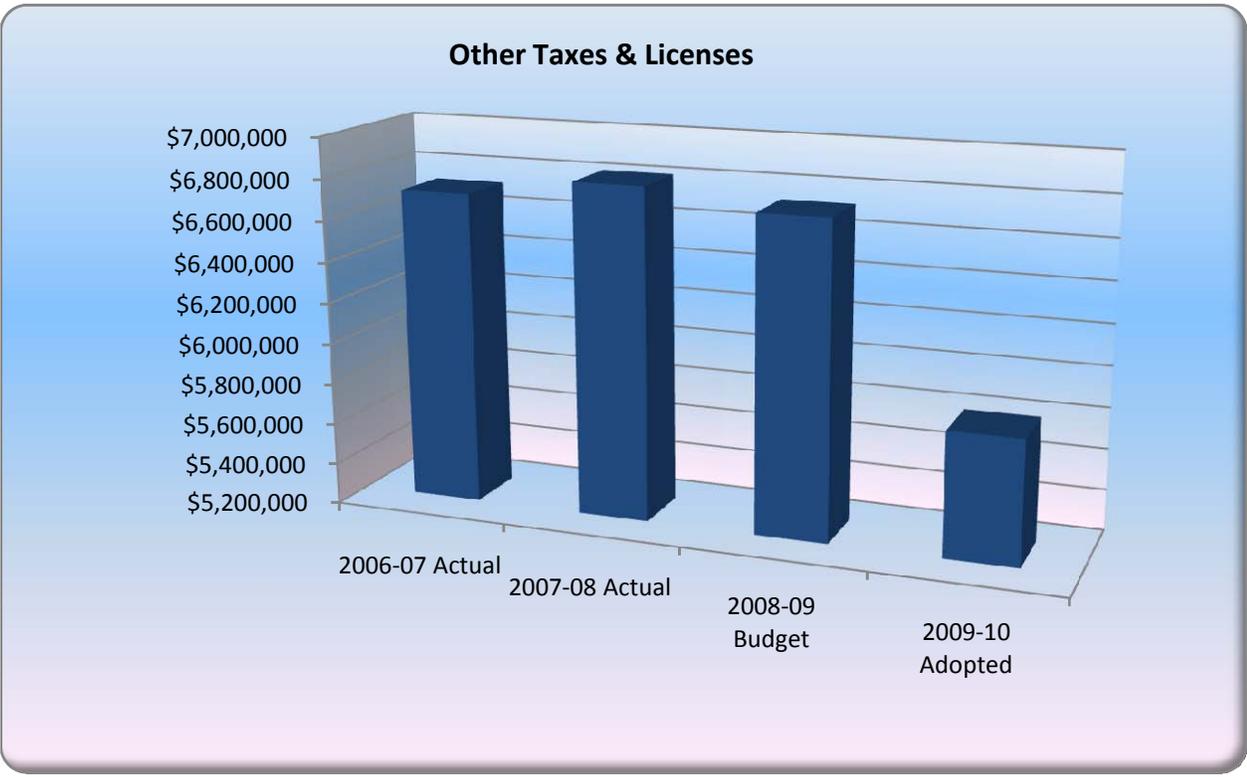
These revenues are the second largest revenue source in the General Fund accounting for approximately 24% of total revenues. This revenue category is comprised of local option sales and use taxes, privilege licenses, beer and wine taxes, and gross receipts taxes.

Sales tax revenue, by far the largest revenue in this class, is collected by the State of North Carolina and distributed to local governments within 45 days from the end of the collection month. Local sales taxes are levied against retail purchases at a rate of 2½%. Proceeds from 1% sales tax are distributed to the county based on the point of delivery with most sales delivered within the county (in the store) in which the sales take place. Proceeds from the other 1% sales taxes are placed in a statewide pool and allocated among counties based on each county’s population ratio to the total state population.

Once the State has determined each county’s portion of sales taxes, counties may select one of two methods for distributing sales tax revenue to local governments within the county: by population or by ad valorem tax levy. Iredell County chooses to distribute sales taxes based on population. An additional ½% sales tax authorized effective December 1, 2002, is distributed to the taxing counties half on a per capita basis and half on a point of delivery basis. In summary, the City’s sales tax revenue is based on retail sales activity and population.

Fiscal year 2009-2010 estimated revenues for Other Taxes & Licenses are \$5,803,600, a decrease of 13.7%. Revenues from sales taxes are estimated to decrease by \$894,800 over prior budget year estimates based on a severe economic recession.

Historically, a conservative methodology is used in estimating these revenues. This methodology minimizes the impact of the current economic condition on the General Fund budget, and was continued with next year’s projections.



Major Revenue Sources

Unrestricted Intergovernmental

This revenue class is the General Fund’s third largest resource accounting for approximately 8% of total revenues. This revenue category is comprised of state-shared revenues and reimbursements that have no restrictions as to use.

Payment in Lieu of Taxes (PILOT) are transfers from another governmental entity, equivalent to the amount of taxes the City would have received had the operations of those funds been provided by a private firm.

Utility Franchise Tax is franchise taxes levied on the gross receipts of all electric companies, and until December 31, 2001, telephone companies, operating in the State. The State shares a portion of these revenues with municipalities based on sales and consumption within each municipality. This is the largest revenue in the Unrestricted Intergovernmental category. Effective January 1, 2002, the franchise tax on telephone companies was repealed and replaced with a telecommunications sales tax.

Telecommunications Sales Tax is levied by the State on gross receipts of telephone companies. This tax replaced utility franchise tax on telephone companies

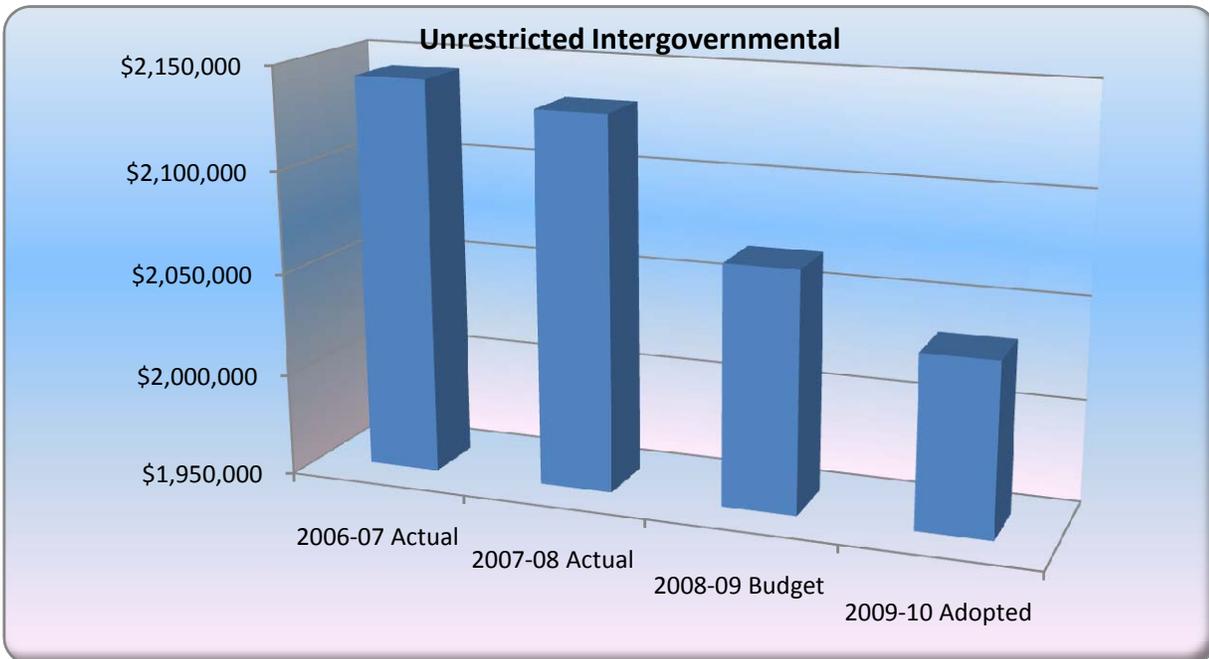
effective January 1, 2002. This revenue source was budgeted for the first time in fiscal year 2003-2004.

Effective January 1, 2007, State Legislation required that the Department of Revenue collect video programming franchise fees (Cable TV). These revenues in the past were collected by the City and were classified as Permits and Fees.

Beer & Wine Tax is a tax levied on beer and wine sales. The State shares a portion of collections on a per capita basis with cities and counties in which beer and wine are legally sold.

ABC General/Liquor by the Drink revenue is from a portion of net profits from Alcoholic Beverage Control sales in the City of Statesville.

Fiscal year 2009-2010 Unrestricted Intergovernmental revenues are estimated to decrease overall approximately 1.6% from \$2,067,000 to \$2,049,000.



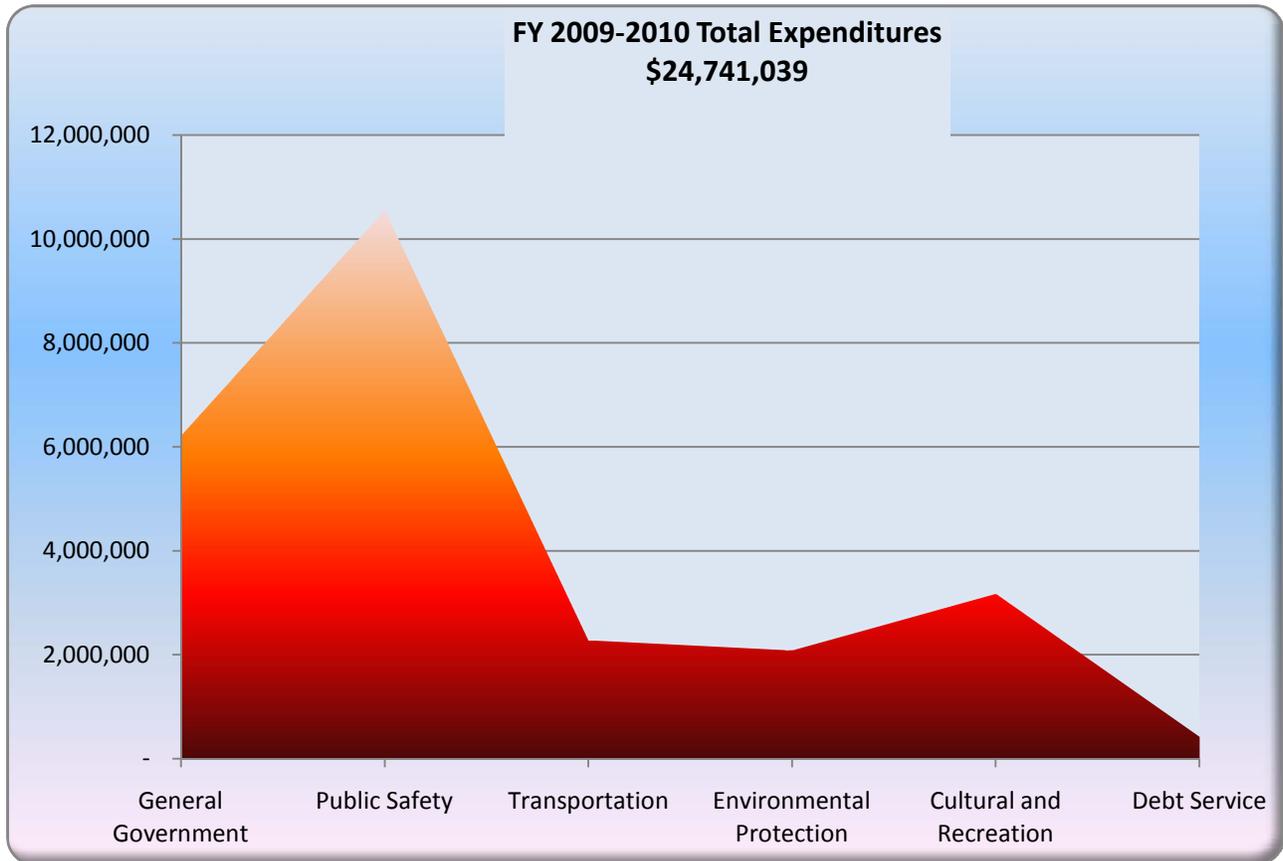


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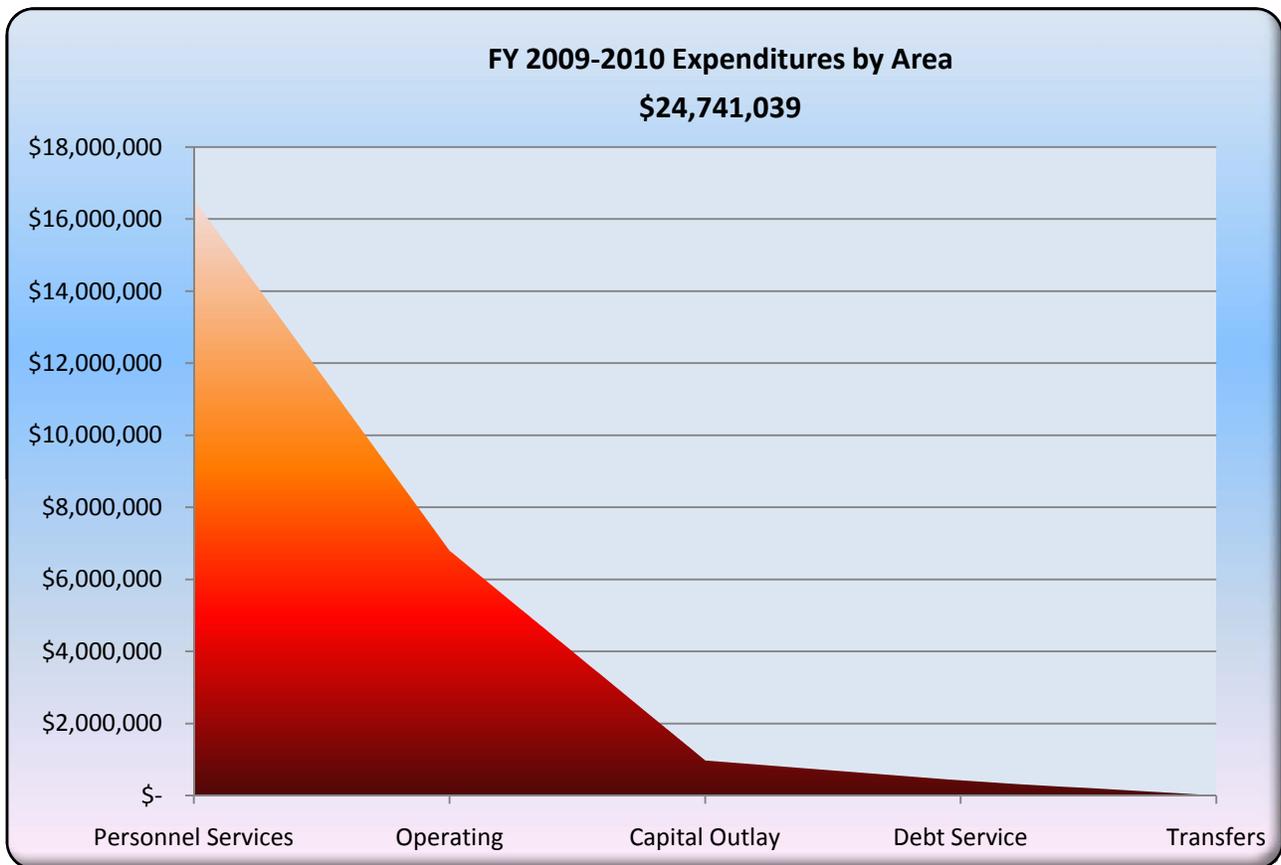
GENERAL FUND**EXPENDITURES**

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
General Government					
Mayor & Council	140,485	253,045	189,294	179,829	-5.00%
City Manager	246,562	260,095	361,559	300,733	-16.82%
City Clerk	132,048	135,049	154,598	147,944	-4.30%
Finance Administration	528,292	564,155	627,198	623,135	-0.65%
Finance Collections	194,473	223,821	290,719	264,760	-8.93%
Finance Data Processing	657,401	690,687	685,886	645,287	-5.92%
Finance Purchasing	131,308	140,880	152,683	144,017	-5.68%
Personnel	388,299	422,283	461,590	434,094	-5.96%
Legal	75,464	135,863	118,065	101,265	-14.23%
Planning	824,582	806,096	852,995	818,579	-4.03%
Main Street	123,352	155,257	251,024	310,852	23.83%
Public Works	451,626	467,471	540,643	515,595	-4.63%
Garage	483,144	531,254	570,300	542,077	-4.95%
Warehouse	130,211	107,348	169,884	103,490	-39.08%
General Expense	8,020,255	1,358,570	1,626,000	1,001,498	-38.41%
Debt Service	455,710	443,679	718,730	419,000	-41.70%
Special Appropriations	1,248,905	524,667	86,786	85,286	-1.73%
Total General Government	14,232,117	7,220,220	7,857,954	6,637,441	-15.53%
Public Safety					
Police	5,995,784	6,122,608	7,107,028	6,514,465	-8.34%
Fire	3,664,381	3,884,290	4,342,086	4,045,045	-6.84%
Total Public Safety	9,660,165	10,006,898	11,449,114	10,559,510	-7.77%
Transportation					
Street Department	1,524,146	1,617,251	2,096,191	1,740,957	-16.95%
Street Construction	79,463	708,076	945,120	349,300	-63.04%
Airport	169,507	290,575	1,479,120	190,891	-87.09%
Total Transportation	1,773,116	2,615,902	4,520,431	2,281,148	-49.54%
Environmental Protection					
Sanitation	1,793,816	2,092,806	2,567,026	2,086,099	-18.73%
Total Environmental Protect	1,793,816	2,092,806	2,567,026	2,086,099	-18.73%

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Cultural and Recreation					
Recreation Administration	509,967	420,362	544,818	498,022	-8.59%
Athletics	268,258	280,360	334,795	311,217	-7.04%
Programs	480,834	531,569	785,229	836,810	6.57%
Parks	585,392	698,696	714,352	618,394	-13.43%
Urban Forestry & Beautification	313,398	303,299	339,880	329,647	-3.01%
Public Grounds & Cemeteries	577,077	664,786	607,564	582,751	-4.08%
Total Cultural & Recreation	2,734,926	2,899,072	3,326,638	3,176,841	-4.50%
Total Expenditures	30,194,140	24,834,898	29,721,163	24,741,039	-16.76%



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Expenditures by Area					
Personnel Services	13,968,770	14,874,234	16,634,378	16,553,638	-0.49%
Operating	6,905,554	6,359,003	7,218,787	6,794,099	-5.88%
Capital Outlay	1,360,978	3,003,314	5,149,268	974,302	-81.08%
Debt Service	455,710	443,679	718,730	419,000	-41.70%
Transfers	7,503,128	154,668	-	-	N/A
Total Expenditures	30,194,140	24,834,898	29,721,163	24,741,039	-16.76%



MISSION: The Mayor and City Council improves the quality of life for all citizens.

ACTIVITIES: The Mayor and City Council are the duly elected representatives of the citizens of Statesville. The City Council holds bi-monthly meetings to act on matters which come before it, including, but not limited to, the establishment of policies and direction of the annual operating budget, the adoption of city ordinance (laws) and the awarding of contracts. The City Council’s function is to plan and direct the growth and development of the City.

FY 2009-10 ACTION PLAN:

1. Have all pieces in place to ensure uninterrupted water supply to City well into 21st century.
2. Emphasize crime prevention. Support Community Watch Programs/Support Police Dept’s efforts to use new techniques and technologies.
3. Increase police presence in the City.
4. Develop proactive plan for growth by assisting with land use and zoning tools.
5. Develop a greenway system and enhance the City’s visual assets.
6. Raise the Mayor and Council’s presence on Regional Issues.

GOALS FOR THE FUTURE:

1. Coordinate with Council’s established priorities. Incorporate long-range policies into budget planning.

The Mayor and City Council is comprised as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Mayor	97	1	1	-	1
Mayor Pro Tem	99	1	1	-	1
Council Members	98	<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>
Total		<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Temporary	70,960	73,582	78,641	80,153	1.92%
FICA Expense	5,430	5,628	6,015	6,129	1.90%
Total Personnel	76,390	79,210	84,656	86,282	1.92%
Professional Services	330	29,307	7,500	6,000	-20.00%
Telephone/Communications	2,355	1,538	2,700	2,700	0.00%
Travel & Training	7,271	9,628	14,330	12,978	-9.43%
Maint & Rep-Equipment	1,808	1,945	3,000	3,000	0.00%
Supplies-General	1,746	2,298	12,739	4,500	-64.68%
Dues & Subscriptions	24,289	26,059	28,106	28,106	0.00%
Insurance & Bonds	20,263	20,263	20,263	20,263	0.00%
Miscellaneous Expense	4,003	73,945	16,000	16,000	0.00%
Total Operating	62,065	164,983	104,638	93,547	-10.60%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	2,030	8,852	-	-	N/A
Total Capital Outlay	2,030	8,852	-	-	N/A
Total Mayor & Council	140,485	253,045	189,294	179,829	-5.00%

MISSION: The City Manager’s Department directs the workforce toward the accomplishment of policies, procedures and codes as set forth by the Council. The department provides information to the Council so that all actions which they direct may be in the best interest of the majority of citizens and assists the Council when they are considering policy issues and goal-setting priorities. The department also assures that the workforce and staffs are appropriately trained in their positions and function at their highest level for the City.

ACTIVITIES: The City Manger’s office is responsible for the day-to-day activities of the City. The department carries out the policies and directives established by the governing body. The City Manager attends all Council meetings. He guides and directs the various departments of the City and works directly with other governmental agencies at the Federal, State and Local level.

FY 2009-10 ACTION PLAN:

1. Further refine information to fit needs of Council.
2. Design program to disseminate information to all employees on a timely basis.
3. Tie program of work, annual budget and capital budget to Council Mission Statement and Goals.
4. Develop new methods of contact between the City and its constituents.
5. Refine methods of communicating information between Council and staff.

GOALS FOR THE FUTURE:

1. Coordinate with Council’s established priorities.
2. Incorporate long-range policies into budget planning.

The City Manager's Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
City Manager	96	1	1	-	1
Public Relations Officer	22	1	1	-	1
Administrative Secretary	8	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>3</u></u>	<u><u>3</u></u>	<u><u>-</u></u>	<u><u>3</u></u>

GENERAL GOVERNMENT

CITY MANAGER

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	185,142	197,952	264,682	219,969	-16.89%
Salaries-Overtime	490	226	500	-	N/A
FICA Expense	13,064	13,536	16,861	17,127	1.58%
Group Life	1,019	1,088	1,140	1,167	2.37%
Retirement	9,162	9,761	10,844	11,015	1.58%
Hospitalization	15,876	15,876	15,876	15,876	0.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	224,978	238,664	310,128	265,379	-14.43%
Professional Services	2,757	3,706	3,800	3,800	0.00%
Public Relations	3,664	3,111	19,650	9,650	-50.89%
Telephone/Communications	3,708	2,511	4,610	4,610	0.00%
Travel & Training	4,128	4,358	4,370	3,542	-18.95%
Maint & Rep-Equipment		-	500	500	0.00%
Maint & Rep-Auto & Truck	635	153	1,000	1,000	0.00%
Supplies-General	1,866	2,522	3,000	3,000	0.00%
Dues & Subscriptions	1,433	1,613	1,950	1,950	0.00%
Insurance & Bonds	2,006	2,006	2,006	2,006	0.00%
Miscellaneous Expense	537	107	545	296	-45.69%
Crime/Drug Funds	-	-	10,000	5,000	-50.00%
Total Operating	20,734	20,087	51,431	35,354	-31.26%
Non-Depreciable Capital	850	1,344	-	-	N/A
Total Capital Outlay	850	1,344	-	-	N/A
Total City Manager	246,562	260,095	361,559	300,733	-16.82%

MISSION: The City Clerk serves the City Manager, Mayor, City Council and citizens.

ACTIVITIES: To provide professional, courteous, and efficient service and support to the general public, the Mayor and City Council, City Manager and internal department staff, in all functional areas that have been designated by NC State Statute or assigned or directed by the City Manager.

FY 2009-10 ACTION PLAN:

1. Provide the public with requested information with courtesy and respect in a timely manner.
2. Take and transcribe fact-based meeting minutes accurately in order to establish the historical record of the actions of the City Council.
3. Work to cross-train City Manager’s Administrative Assistant.
4. Safeguard all official permanent records of the City Council and provide leadership and advise to all City departments in terms of the legal requirements for retention and availability of public records.
5. Maintain effective working relationships with the elected body, City staff and all partner agencies.

GOALS FOR THE FUTURE:

1. Work with City Manager’s Administrative Assistant and document imaging system.
2. Strive to make Clerk’s office more efficient, i.e. having trained back up for cases of sickness or vacation.

The City Clerk's Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
City Clerk	17	<u>1</u>	<u>1</u>	-	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	50,793	54,067	55,952	55,953	0.00%
Salaries-Longevity	150	150	150	150	0.00%
FICA Expense	3,915	4,177	4,298	4,280	-0.42%
Group Life	282	298	294	299	1.70%
Retirement	2,515	2,671	2,764	2,860	3.47%
Hospitalization	5,292	5,292	5,292	5,292	0.00%
Christmas Bonus	75	75	75	75	0.00%
Total Personnel	63,022	66,730	68,825	68,909	0.12%
Telephone/Communications	280	282	1,118	600	-46.33%
Utilities	1,290	1,156	1,800	1,800	0.00%
Travel & Training	1,282	594	1,750	1,300	-25.71%
Maint & Rep-Equipment	-	-	2,800	1,100	-60.71%
Recording Fees	-	-	750	-	N/A
Postage	13,131	15,236	14,775	14,775	0.00%
Advertising	9,338	10,464	13,500	13,000	-3.70%
Supplies-General	5,405	6,105	6,600	5,900	-10.61%
Contracted Service-General	-	-	1,050	550	-47.62%
Tipping Fees	156	156	150	150	0.00%
Dues & Subscriptions	283	344	395	275	-30.38%
Miscellaneous Expense	-	-	200	100	-50.00%
Inside Charges-Electric	33,363	31,120	35,700	35,700	0.00%
Inside Charges-Water	1,636	1,629	2,065	2,065	0.00%
Inside Charges-Sewer	1,446	1,233	1,720	1,720	0.00%
Total Operating	67,610	68,319	84,373	79,035	-6.33%
Non-Depreciable Capital	1,416	-	1,400	-	N/A
Total Capital Outlay	1,416	-	1,400	-	N/A
Total City Clerk	132,048	135,049	154,598	147,944	-4.30%

MISSION: The Finance Department safeguards public assets and provides accurate and reliable financial information to all users.

ACTIVITIES: The Finance Administration Division provides oversight and coordination of the entire finance function, which includes Accounting, Payroll, Purchasing, Utility Billing, Collections, and Data Processing. The staff of this division retains ultimate responsibility for keeping the accounts of the City in accordance with generally accepted accounting principles, disbursing all funds in strict compliance with the Local Government Budget and Fiscal Control Act, and efficiently procuring goods and services to support city activities. In addition, Finance Administration prepares statements of financial condition; supervises the receipt, deposit, and investment of City funds; and maintains records concerning bonded debt and other obligations of the City.

FY 2009-10 ACTION PLAN:

1. To provide timely financial information to the City Council and City Manager during this economic downturn.
2. To organize critical financial records by providing safe storage space.
3. To design and issue a readable interim monthly financial report on a timely and accurate schedule.

GOALS FOR THE FUTURE:

1. Submit relevant, informative data to management and Council for decision-making purposes.
2. To research a “report writing” package to enable us to produce financial documents from the HTE system.
3. In house publication of the City’s annual report resulting in reduction of audit costs.
4. Replace current copier that is eight years old.

The Finance Administration Division is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Finance Director	31	1	1	-	1
Assistant Finance Director	26	1	1	-	1
Accountant	14	1	1	-	1
Accounting Technician A/P	12	1	1	-	1
Accounting Technician Payroll	12	1	1	-	1
Accounting Clerk-Perm/Part-Time	7	1	1	-	1
Total		<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

PERFORMANCE MEASURES

GOALS:

1. To provide accurate financial information in a timely manner to the City Council, departments and external agencies in order to comply with local, state and federal laws, and governmental accounting and regulatory requirements.
2. To provide timely and accurate budget and performance information to City Council, departments, external agencies, and the general public in order to ensure the effective use of city resources.
3. To provide accurate and timely payments to City employees in order to comply with the City's Compensation plan.
4. To provide accurate and timely issuance of payments to vendors in order to maximize the City's cash flow position.

OBJECTIVES:

1. To receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
2. To receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.
3. Maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than the average rate of return at the North Carolina Cash Management Trust.
4. Process financial statements within 15 days of month end.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Receipt of GFOA Certificate of Excellence in Financial Reporting.	Awarded	Awarded	Objective	Objective
Receipt of GFOA Distinguished Budget Presentation Award.	Awarded	Awarded	Objective	Objective
Basis points over (under) average NCCMT rate	-0.50	-0.55	N/A	N/A
Average number of days to process financial statements.	N/A	30 Days	15 Days	15 Days

GENERAL GOVERNMENT

FINANCE ADMINISTRATION

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	242,023	249,215	294,992	287,029	-2.70%
Salaries-Overtime	249	1,819	1,100	-	N/A
Salaries-Longevity	275	275	275	275	0.00%
FICA Expense	17,997	18,876	22,707	22,014	-3.05%
Group Life	1,341	1,342	1,538	1,497	-2.67%
Retirement	11,979	12,450	14,603	14,158	-3.05%
Hospitalization	31,752	28,224	31,752	31,752	0.00%
Christmas Bonus	450	375	450	450	0.00%
Total Personnel	306,066	312,576	367,417	357,175	-2.79%
Professional Services	46,511	32,057	49,005	52,029	6.17%
Telephone/Communications	1,883	1,756	2,500	2,310	-7.60%
Travel & Training	3,924	2,758	5,800	2,000	-65.52%
Maint & Rep-Equipment	3,304	3,081	4,000	3,000	-25.00%
Postage	112	118	530	75	-85.85%
Bldgs Equip & Land Rent	4,500	4,500	4,500	4,500	0.00%
Refunds	4,519	12,680	6,500	4,500	-30.77%
Supplies-General	6,828	10,205	8,665	6,000	-30.76%
County Tax Collection	143,768	164,726	168,000	172,000	2.38%
Dues & Subscriptions	1,177	657	1,660	375	-77.41%
Insurance & Bonds	5,671	5,671	5,671	5,671	0.00%
Miscellaneous Expense	29	-	150	-	N/A
Total Operating	222,226	238,209	256,981	252,460	-1.76%
Capital Outlay-Equipment	-	10,627	-	13,500	N/A
Non-Depreciable Capital	-	2,743	2,800	-	N/A
Total Capital Outlay	-	13,370	2,800	13,500	382.14%
Total Finance Administration	528,292	564,155	627,198	623,135	-0.65%



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MISSION: The mission of the Collections Department is to maintain accurate records and maximize its resources to ensure a high rate of collection of utility accounts, business licenses, and all other collection activities for the City of Statesville.

ACTIVITIES: The Collections Division maintains accurate, up-to-date records in accordance with laws and policies that provide data for management decisions. The division also maximizes its resources to ensure a high rate of collection of utility accounts.

FY 2009-10 ACTION PLAN:

1. Work closely with other City departments to ensure all businesses that do business with the City of Statesville are in compliance with the City's Privilege license ordinance.
2. Establish an Occupancy Tax Audit system to ensure that the appropriate taxes are being collected from the City's hotels and motels.
3. Continue training and education in the area of business licenses to accomplish an active pursuit of the collection of Business Licenses and ensure accurate application of the Privilege license ordinance.

GOALS FOR THE FUTURE:

1. Educate other city departments about our debt set off program, to increase our efforts in collection of delinquent accounts.
2. Provide education for our Customer Service Representatives so that they may provide the best customer service possible. Provide customer service training to improve our customer service skills.

The Finance Collections Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Collections/Revenue Manager	18	1	1	-	1
Customer Service Representatives	9	3	4	-	4
Total		<u>4</u>	<u>5</u>	<u>-</u>	<u>5</u>

PERFORMANCES MEASURES

GOALS:

1. Create a procedures manual to document the proper procedures in the Collections Department to aid the Customer Service Representatives in assisting customers.
2. Maintain accurate social security information for new customers to ensure the highest collection rate possible. Also maintain accurate and up-to-date records of our customers to provide excellent customer service.
3. Evaluate our current procedures with our collection agency to eliminate current inefficiencies.
4. Continue to ensure that former customers satisfy all outstanding debts with the City before re-establishing utility services.
5. Attempt to identify customers for bank draft payments to alleviate the lobby traffic.

OBJECTIVES:

1. Process utility inquiry orders (EL & WA complaints) within three business days.
2. Process Fire Marshal’s inspection list for privilege licenses within two business days and mail out letters to all non-compliant businesses.
3. To utilize the NC Debt Set Off program, not only on utility billing customers, but city wide.
4. To maintain below the minimum satisfactory number in the cash outage policy for each representative.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
% of utility inquiries processed in 3 business days	99.00%	99.00%	99.00%	99.00%
% of fire inspection lists processed in 2 days	95.00%	95.00%	95.00%	95.00%
# of Residential & Commercial Electric customers	12,802	12,830	12,830	13,100
% of Debt Set-off social security number matches	94.00%	98.00%	98.00%	98.00%
Collection Rate	85.10%	90.00%	90.00%	90.00%

GENERAL GOVERNMENT

FINANCE COLLECTIONS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	121,376	118,141	156,595	160,178	2.29%
Salaries-Overtime	1,857	2,565	3,000	-	N/A
Salaries-Temporary	10,079	21,788	12,928	-	N/A
FICA Expense	10,075	10,622	13,222	12,283	-7.10%
Group Life	679	618	821	847	3.17%
Retirement	6,105	5,811	7,867	7,899	0.41%
Hospitalization	21,168	18,743	26,989	26,460	-1.96%
Christmas Bonus	300	300	375	375	0.00%
Total Personnel	171,639	178,588	221,797	208,042	-6.20%
Professional Services	8,129	10,784	10,000	10,000	0.00%
Telephone/Communications	2,120	3,813	2,896	2,896	0.00%
Travel & Training	273	44	1,200	1,000	-16.67%
Maint & Rep-Equipment	2,536	8,960	7,769	7,565	-2.63%
Postage		-	25	25	0.00%
Supplies-General	3,720	7,168	8,965	8,965	0.00%
Contracted Service-General		3,584	29,000	20,000	-31.03%
Dues & Subscriptions		89	200	200	0.00%
Insurance & Bonds	6,017	6,017	6,017	6,017	0.00%
Miscellaneous Expense	39	40	50	50	0.00%
Total Operating	22,834	40,499	66,122	56,718	-14.22%
Non-Depreciable Capital	-	4,734	2,800	-	N/A
Total Capital Outlay	-	4,734	2,800	-	N/A
Total Finance Collections	194,473	223,821	290,719	264,760	-8.93%



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MISSION: The Information Technology Division reads, connects, and disconnects meters, bills utility customers, and provides, enhances and protects information resources.

ACTIVITIES: The Information Technology Division reads all electric and water meters monthly and connects and disconnects services as required. The division also prepares all utility bills and late notices and operates the computer system. The systems administrator provides systems analysis and design, computer programming, user training and support, hardware and software evaluation and installation, system security, and computer problem resolution.

FY 2009-10 ACTION PLAN:

1. Read 25,500 meters and bill 15,000 customers per month.
2. Administer a wide-area network consisting of 13 locations.
3. Install internet filtering.

GOALS FOR THE FUTURE:

1. Install anti-spam e-mail filtering.
2. Establish training program for Microsoft software.

The Finance Information Technology Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Systems Administrator	22	1	1	-	1
Information Technology Technician	15	1	1	-	1
Utility Billing Specialist	10	1	1	-	1
Customer Service Supervisor	15	1	1	-	1
Customer Services Attendant	8	1	1	-	1
Meter Readers	7	4	4	-	4
		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>
Total		<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

PERFORMANCE MEASURES

GOALS:

1. Read a high percentage of all meters each month.
2. Deliver utility bills to the post office in a timely manner.
3. Maintain the AS/400 at a high rate of availability for City use.

OBJECTIVES:

1. Read at least 98% of meters each month.
2. Deliver utility bills to the post office 2 business days after printing 94% of the time.
3. Maintain AS/400 availability at 98.5% or above during regular working hours, which are defined as 7 AM to 5 PM, Monday through Friday, excluding holidays.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Number of meters to be read	24,950	24,950	25,350	25,500
Percent of meters read	98.89%	98.88%	98.00%	98.00%
Percent of billings delivered on time	100.00%	100.00%	94.00%	94.00%
Percent of AS/400 uptime	99.74%	100.00%	98.50%	98.50%

GENERAL GOVERNMENT

FINANCE DATA PROCESSING

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	315,952	308,206	324,117	323,252	-0.27%
Salaries-Overtime	23,664	21,769	27,000	22,000	-18.52%
Salaries-Longevity	975	500	500	500	0.00%
FICA Expense	24,971	23,883	26,950	26,502	-1.66%
Group Life	1,618	1,700	1,698	1,692	-0.35%
Retirement	16,395	16,293	17,333	17,044	-1.67%
Hospitalization	45,864	46,305	47,628	47,628	0.00%
Christmas Bonus	675	675	675	675	0.00%
Total Personnel	430,114	419,331	445,901	439,293	-1.48%
Professional Services	8,138	9,456	8,900	1,400	-84.27%
Telephone/Communications	2,894	3,459	5,650	4,890	-13.45%
Gasoline	10,310	13,851	12,000	10,000	-16.67%
Travel & Training	5,996	4,090	6,500	1,500	-76.92%
Maint & Rep-Equipment	1,759	1,540	1,600	700	-56.25%
Maint & Rep-Auto & Truck	5,071	2,680	5,000	4,000	-20.00%
Postage	75,904	78,145	86,700	88,000	1.50%
Supplies-General	1,346	1,255	1,350	900	-33.33%
Data Processing	3,203	2,367	2,500	1,500	-40.00%
Hardware Maintenance	11,656	8,547	11,000	6,900	-37.27%
Software Maintenance	59,999	60,867	63,400	60,904	-3.94%
Computer Forms	7,042	8,368	14,000	11,700	-16.43%
Dues & Subscriptions	445	395	475	450	-5.26%
Insurance & Bonds	8,910	8,910	8,910	8,910	0.00%
OSHA-Safety	4,014	4,281	4,500	4,240	-5.78%
Total Operating	206,687	208,211	232,485	205,994	-11.39%
Capital Outlay-Equipment	2,300	51,641	7,500	-	N/A
Non-Depreciable Capital	18,300	11,504	-	-	N/A
Total Capital Outlay	20,600	63,145	7,500	-	N/A
Total Finance Data Processing	657,401	690,687	685,886	645,287	-5.92%



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MISSION: The mission of the Purchasing Department is to ensure the most efficient and effective use of public funds through a competitive bidding process.

ACTIVITIES: The Purchasing Division keeps abreast of current prices and general market trends and purchases supplies, materials, equipment and services for the City through competitive bidding in accordance with NC General Statutes and local policy. The division works with other departments and vendors in drafting bid specifications for major commodities. This division supervises the central warehouse and surplus property is disposed of by GovDeals Internet Auction, annual auction, sealed bids or private sales and negotiations.

- FY 2009-10 ACTION PLAN:**
1. Work with departments in setting up capital schedule and purchase goods within the current fiscal year.
 2. Continue to offer training in purchasing policies and procedures to departments.
 3. Work with departments to utilize state contracts.
 4. Assist departments in preparing specifications for quotes.
 5. Continue to work with warehouse staff; organizing supplies; eliminating obsolete inventory; etc.

- GOALS FOR THE FUTURE:**
1. Utilize the City's web page by posting bid opportunity; auction sales; etc.
 2. Meet with each department to cover revised Purchasing Manual with the users.

The Finance Purchasing Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Purchasing Agent	19	1	1	-	1
Warehouse Technician	8	1	1	-	1
Stock Clerk	6	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>3</u></u>	<u><u>3</u></u>	<u><u>-</u></u>	<u><u>3</u></u>

PERFORMANCE MEASURES

GOALS:

1. Provide a timely and competitive formal (in-house) bidding process.
2. Provide a timely and competitive informal bidding process.
3. Expand the minority vendor database.

OBJECTIVES:

1. Ensure that 90 percent of formal bids are secured within 120 days or less.
2. Ensure that 90 percent of informal bids are secured within 30 days or less.
3. Expand the minority vendor data base by 5 percent annually.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Number of formal bids	5	1	1	1
Percentage of formal bids (in-house) secured within 120 days or less	100.00%	100.00%	100.00%	100.00%
Number of informal bids	1,517	1,558	1,596	1,548
Ensure that 90% of informal bids secured within 30 days or less	90.00%	90.00%	90.00%	90.00%
Number of minority vendors	231	243	255	268
Expand minority vendor base by 5% annually	5.00%	5.00%	5.00%	5.00%

GENERAL GOVERNMENT

FINANCE PURCHASING

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	89,762	97,076	101,298	101,297	0.00%
Salaries-Overtime		-	1,450	-	N/A
FICA Expense	6,383	6,915	7,877	7,766	-1.41%
Group Life	491	539	531	531	0.00%
Retirement	4,436	4,787	5,066	4,995	-1.40%
Hospitalization	15,435	15,876	15,876	15,876	0.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	116,732	125,418	132,323	130,690	-1.23%
Professional Services	3,020	4,464	5,000	2,165	-56.70%
Telephone/Communications	1,368	1,374	1,667	1,667	0.00%
Gasoline	470	682	720	720	0.00%
Travel & Training	1,162	2,599	1,998	1,500	-24.92%
Maint & Rep-Equipment	235	211	600	600	0.00%
Maint & Rep-Auto & Truck	415	116	1,000	1,000	0.00%
Supplies-General	3,819	1,941	3,500	1,500	-57.14%
Dues & Subscriptions	50	50	50	50	0.00%
Insurance & Bonds	3,850	3,850	3,850	3,850	0.00%
Miscellaneous Expense	-	-	75	75	0.00%
OSHA-Safety	187	175	500	200	-60.00%
Total Operating	14,576	15,462	18,960	13,327	-29.71%
Non-Depreciable Capital	-	-	1,400	-	N/A
Total Capital Outlay	-	-	1,400	-	N/A
Total Finance Purchasing	131,308	140,880	152,683	144,017	-5.68%



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MISSION: The Personnel Department is to assist in the hiring, retention and motivation of capable, diligent employees dedicated to the City and the public they serve, and to help those employees serve in the most efficient, effective and safe manner possible. The department will also strive to minimize liability exposures and losses while doing our best to prevent those losses through concentrated risk management and loss control techniques.

ACTIVITIES: The Personnel Department researches, develops and implements policy and procedures that allow us to achieve the goals outlined in our mission statement. We administer, maintain and monitor the City's pay and Classification plan, performance appraisal system, employee benefit programs and also manage employee safety training, inspections and other loss control measures. In addition, we review and select appropriate insurance coverages and policies and maintain employee personnel records, both paper and computer.

FY 2009-10 ACTION PLAN:

1. Remain current of local, state and federal personnel and risk management issues; assist with policy changes as necessitated and proceed with measures to comply.
2. Finalize and implement a comprehensive review of current pay plan.
3. Scan and computerize files of retired and terminated employees for easier access and more timely availability.
4. Establish internal training to standardize policy interpretation among departments.
5. Begin development of City risk management policy and procedure book.

GOALS FOR THE FUTURE:

1. Explore options for assisting retirees with healthcare financing.
2. Develop and enhance department's ability to internally review pay issues.

The Personnel Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Personnel Dir/Risk Mgr	35	1	1	-	1
Human Resource Director	24	1	1	-	1
Personnel Technician	12	1	1	-	1
Administrative Secretary	8	1	1	-	1
		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>
Total		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

GOALS:

1. Maintain an efficient and effective hiring process.
2. Promote excellent relations with our customers by providing efficient, effective, and professional customer service.

OBJECTIVES:

1. Track citywide turnover rate.
2. Work with departments to ensure that 95% of employees complete the probationary period within initial probationary period.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Number of new hires - Full-time & Part-time	48	46	43	40
Number of new hires - Temporary	74	48	70	60
Number of employees	378	382	394	394
Citywide turnover rate	10.30%	9.20%	8.50%	8.00%
Citywide turnover rate - Retirees	1.60%	2.30%	3.50%	3.50%
Citywide turnover rate - Voluntary	7.70%	5.90%	4.50%	4.50%
Citywide turnover rate - Involuntary	1.00%	1.00%	1.00%	1.00%
Number of employees who successfully complete probationary period within 6 months	40	42	45	45
Number of employees who do not successfully complete probationary period within 6 months	8	4	5	5
% of employees who successfully complete probationary period within 6 months	83.33%	91.30%	90.00%	90.00%

GENERAL GOVERNMENT

PERSONNEL

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	190,953	213,279	224,953	240,590	6.95%
Salaries-Overtime	-	272	1,000	-	N/A
Salaries-Longevity	800	800	800	800	0.00%
FICA Expense	14,314	16,071	17,370	18,489	6.44%
Group Life	1,054	1,144	1,171	1,249	6.66%
Retirement	9,467	10,561	11,171	11,891	6.45%
Hospitalization	21,168	21,168	21,168	21,168	0.00%
Unemployment Insurance	27,829	5,456	29,000	18,000	-37.93%
Christmas Bonus	300	300	300	300	0.00%
Total Personnel	265,885	269,051	306,933	312,487	1.81%
Employee Recognition	40,960	33,845	37,300	21,000	-43.70%
Professional Services	22,388	52,167	23,000	20,000	-13.04%
Telephone/Communications	2,207	2,207	3,000	3,000	0.00%
Travel & Training	15,019	16,206	22,000	18,000	-18.18%
Maint & Rep-Equipment	-	128	300	300	0.00%
Postage	90	219	250	250	0.00%
Advertising	10,186	19,406	22,000	18,000	-18.18%
Supplies-General	5,123	5,936	8,400	8,400	0.00%
Dues & Subscriptions	3,302	3,121	3,805	3,655	-3.94%
Insurance & Bonds	1,902	1,902	1,902	1,902	0.00%
Physicals	3,509	5,744	6,600	6,600	0.00%
Miscellaneous Expense	68	120	200	200	0.00%
OSHA-Safety	17,660	10,537	20,300	20,300	0.00%
Total Operating	122,414	151,538	149,057	121,607	-18.42%
Non-Depreciable Capital	-	1,694	5,600	-	N/A
Total Capital Outlay	-	1,694	5,600	-	N/A
Total Personnel	388,299	422,283	461,590	434,094	-5.96%



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MISSION: The City Attorney serves the City Council, staff and employees in all legal matters to ensure that they are properly handled.

ACTIVITIES: The City Attorney prepares and/or reviews all legal documents before being signed by City officials, consults with staff each Friday regarding all matters where an attorney's advice or decision is needed and represents the City in all court cases.

FY 2009-10 ACTION PLAN:

1. Continue to provide all legal services needed on a timely basis.
2. Continue to work on easements for property relating to greenways, airport improvement, and Eastside Drive sidewalks.

	<u>2006-07</u> <u>Actual</u>	<u>2007-08</u> <u>Actual</u>	<u>2008-09</u> <u>Budget</u>	<u>2009-10</u> <u>Adopted</u>	<u>%</u> <u>Change</u>
Professional Services	74,520	135,424	85,000	92,500	8.82%
Travel & Training	866	55	1,900	1,900	0.00%
Supplies-General	38	-	300	-	N/A
Contracted Service-General	-	-	30,000	6,000	-80.00%
Dues & Subscriptions	<u>40</u>	<u>384</u>	<u>865</u>	<u>865</u>	<u>0.00%</u>
Total Operating	<u>75,464</u>	<u>135,863</u>	<u>118,065</u>	<u>101,265</u>	<u>-14.23%</u>
Total Legal	<u><u>75,464</u></u>	<u><u>135,863</u></u>	<u><u>118,065</u></u>	<u><u>101,265</u></u>	<u><u>-14.23%</u></u>

MISSION: The Planning Department works with political and appointed boards, citizens and developers to enhance the quality of life and economic stability for the City of Statesville through balanced and harmonious land development policies and coordinated service delivery.

ACTIVITIES: The Planning Department oversees the current and long-range land/economic development functions of the City. The Planning staff regularly deals with rezoning cases, policy development, annexation, transportation issues, minor and major project development, coordination of land development processes with other departments (Technical Review Committee), administration of land development policies, regulatory tools, DSDC, Airport administration, historic properties, housing code, nuisance abatement, condemnations, etc. The department staff serves as direct liaisons to four Council appointed Boards and numerous council committees appointed by the Mayor. The department is a research resource for the City on planning and development issues and provides technical assistance on special projects.

FY 2009-10 ACTION PLAN:

1. Complete Unified Development Ordinance.
2. CB,CBP and Shelton Avenue Text Amendments.
3. Update City Comprehensive Transportation Plan.
4. Exit 45.
5. Refine Land Development Plan Map.
6. Architectural Ordinance

GOALS FOR THE FUTURE:

1. Develop departmental capacity to meet the needs and demands on long range and special project planning.
2. Increase departmental efficiency by separating planning functions from short term development services.
3. Intensify cross training due to staff resources.

PERFORMANCE MEASURES

GOALS:

1. Review plans in a timely manner.
2. Track economic benefit associated with departmental activity.

OBJECTIVES:

1. Review 100% of non-TRC, Technical Review Committee, plans within five (5) working days.
2. Issue 100% of monthly reports on departmental activity within ten (10) days of month end.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Number of non-TRC plans (output)	729	725	575	650
Percentage of non-TRC plans completed within 5 working days (outcome)	90.00%	75.00%	87.00%	87.00%
Hours per plans review (efficiency)	2	2	2	2
Number of monthly reports (output)	12	12	12	12
Percentage of monthly reports issued within 10 days of month end (outcome)	80.00%	80.00%	100.00%	100.00%

The Planning Department is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Planning Director	30	1	1	-	1
Assistant Director	25	1	1	-	1
Senior Planner	21	1	1	-	1
Planner II	18	2	2	-	2
Planner I	16	3	3	-	3
Housing Inspector	13	1	1	-	1
Office Manager	11	1	1	-	1
Total		<u>10</u>	<u>10</u>	<u>-</u>	<u>10</u>

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	372,707	490,985	488,391	502,548	2.90%
Salaries-Overtime	8	-	-	-	N/A
Salaries-Temporary	655	1,700	4,013	-	N/A
Salaries-Longevity	1,525	1,525	625	625	0.00%
FICA Expense	27,687	36,427	37,774	38,550	2.05%
Group Life	2,007	2,343	2,549	2,621	2.82%
Retirement	18,478	23,112	24,096	24,793	2.89%
Hospitalization	39,029	45,423	52,920	52,920	0.00%
Christmas Bonus	600	600	750	750	0.00%
Total Personnel	462,696	602,115	611,118	622,807	1.91%
Professional Services	146,768	30,314	28,200	8,200	-70.92%
Telephone/Communications	5,310	5,483	8,400	8,400	0.00%
Gasoline	2,898	3,687	7,840	7,840	0.00%
Travel & Training	6,576	10,447	16,510	10,700	-35.19%
Maint & Rep-Equipment	1,970	2,810	4,100	4,100	0.00%
Maint & Rep-Auto & Truck	1,953	845	2,500	2,500	0.00%
Postage	68	55	300	300	0.00%
Supplies-General	5,196	12,062	9,200	8,200	-10.87%
Printing	1,559	893	3,500	3,000	-14.29%
Contracted Service-General	36,986	17	16,000	12,245	-23.47%
Dues & Subscriptions	1,034	1,480	5,261	2,205	-58.09%
Insurance & Bonds	10,962	10,962	10,962	10,962	0.00%
Miscellaneous Expense	708	754	1,500	1,500	0.00%
C/S Economic Development	112,885	94,215	99,999	95,000	-5.00%
Partnership 2000	7,473	7,603	7,605	7,605	0.00%
Planning Bd & Hist. Comm	9,319	10,585	13,000	13,015	0.12%
Total Operating	351,665	192,212	234,877	195,772	-16.65%
Capital Outlay-Equipment	10,221	5,051	-	-	N/A
Non-Depreciable Capital	-	6,718	7,000	-	N/A
Total Capital Outlay	10,221	11,769	7,000	-	N/A
Total Planning	824,582	806,096	852,995	818,579	-4.03%



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MISSION: The DSDC – Main Street Program works to maintain and develop Historic Downtown Statesville as the cultural, social, historic and economic center of the community.

ACTIVITIES: The DSDC works with the downtown district to make downtown attractive, viable and a growing part of the tax base. This is done through promotions (ongoing as well as seasonal), business recruitment, and infrastructure recommendations.

FY 2009-10 ACTION PLAN:

1. Develop Plan of Action for approval and implementation of CBD Master Plan.
2. Work to implement Wayfinding Signage System for downtown and the surrounding areas.
3. Work to broaden board membership and volunteer recruitment. Expand DSDC's internal operations with a new database system and web site.
4. Develop more effective tools for tapping three markets: Downtown employees, residents of Statesville and Iredell County, and Tourists. Work to establish a "Friends of Downtown" list to use in direct mail campaign at least twice annually.
5. Promote and market the "Free Wi-Fi" Service in downtown.

GOALS FOR THE FUTURE:

1. Identify and implement ways to attract new businesses, customers and visitors to downtown using the four cornerstones of the Main Street Program: design, economic restructuring, organization and promotion.
2. The City of Statesville has a contract with the DSDC – Main Street Program to provide the above mentioned services. Therefore, the staff of this division are not employees of the City of Statesville.

GENERAL GOVERNMENT**MAIN STREET**

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>%</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>	<u>Change</u>
Miscellaneous Expense	11,206	32,332	5,000	14,500	190.00%
Downtown Stv Dev Corp	88,334	99,113	97,212	97,540	0.34%
General Fund Contribution	<u>23,812</u>	<u>23,812</u>	<u>23,812</u>	<u>23,812</u>	<u>0.00%</u>
Total Operating	<u>123,352</u>	<u>155,257</u>	<u>126,024</u>	<u>135,852</u>	<u>7.80%</u>
Capital Outlay-Other Imp	-	-	-	175,000	N/A
Capital Outlay-Equipment	<u>-</u>	<u>-</u>	<u>125,000</u>	<u>-</u>	<u>N/A</u>
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>125,000</u>	<u>175,000</u>	<u>40.00%</u>
Total Main Street	<u><u>123,352</u></u>	<u><u>155,257</u></u>	<u><u>251,024</u></u>	<u><u>310,852</u></u>	<u><u>23.83%</u></u>

MISSION: The Public Works/Engineering Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

ACTIVITIES: Public Works Department is comprised of Engineering, Water/Sewer Maintenance, Street Maintenance, Garage and Sanitation, providing essential citizen services and other City Departmental Support.

FY 2009-10 ACTION PLAN:

1. Continuation of Citywide sidewalk renovations.
2. Continuation of Water/Sewer renovation projects.
3. Prepare Division U Street Improvement Projects for bid.
4. Implementation of program to pave all gravel roads within City Limits.

GOALS FOR THE FUTURE:

1. Continuation of infrastructure improvements.
2. Continuation of training needs as related to OSHA safety and department operations.

The Public Works Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Public Works Director/City Eng.	35	1	1	-	1
Assistant Public Works Director	27	1	1	-	1
GIS Coordinator	18	1	1	-	1
Engineering Aide III	15	1	1	-	1
Construction Inspector	15	1	1	-	1
Office Manager	11	1	1	-	1
		<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

PERFORMANCE MEASURES

GOALS:

1. Provide direction and supervision of infrastructure improvements and maintenance of existing City infrastructure.
2. Provide safe, trained, professional personnel for infrastructure improvements and maintenance.
3. Provide inspection of new construction and assure adherence of City Codes and Ordinances.

OBJECTIVES:

1. Continue Water/Sewer renovation and maintenance projects.
2. Continue Street improvement and maintenance programs.
3. Continue City-wide sidewalk replacement and new sidewalk programs.
4. Begin implementation of program to systematically pave all unpaved City streets.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Water Taps Sold	80,982	65,919	45,387	35,000
Sewer Taps Sold	40,250	49,949	29,400	30,000
System Development Fees Collected	345,901	509,326	396,763	350,000
Dollar Value of Sidewalks Completed	398,182	54,730	In progress	200,000

GENERAL GOVERNMENT**PUBLIC WORKS - ENGINEERING**

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	300,841	275,141	339,299	366,908	8.14%
Salaries-Overtime	1,470	932	12,198	-	N/A
Salaries-Longevity	600	600	375	375	0.00%
FICA Expense	22,456	20,683	26,953	28,097	4.24%
Group Life	1,580	1,554	1,765	1,976	11.95%
Retirement	14,954	13,631	17,334	18,070	4.25%
Hospitalization	29,988	27,342	31,752	31,752	0.00%
Christmas Bonus	450	375	450	450	0.00%
Total Personnel	372,339	340,258	430,126	447,628	4.07%
Professional Services	3,770	29,771	2,500	2,500	0.00%
Telephone/Communications	4,678	4,076	5,313	5,313	0.00%
Gasoline	3,229	3,950	4,500	4,500	0.00%
Travel & Training	5,404	3,632	6,485	4,485	-30.84%
Maint & Rep-Equipment	9,406	13,348	21,590	17,850	-17.32%
Maint & Rep-Auto & Truck	1,392	1,120	4,500	2,000	-55.56%
Hand Tools	3	12	150	150	0.00%
Supplies-General	8,617	8,051	10,675	8,165	-23.51%
Contracted Service-General	23,227	-	-	-	N/A
Dues & Subscriptions	573	2,085	3,665	1,665	-54.57%
Insurance & Bonds	8,389	8,389	8,389	8,389	0.00%
Miscellaneous Expense	63	105	500	500	0.00%
OSHA-Safety	373	277	450	450	0.00%
Total Operating	69,124	74,816	68,717	55,967	-18.55%
Capital Outlay-Equipment	-	44,009	36,500	12,000	-67.12%
Non-Depreciable Capital	10,163	8,388	5,300	-	N/A
Total Capital Outlay	10,163	52,397	41,800	12,000	-71.29%
Total Public Works	451,626	467,471	540,643	515,595	-4.63%



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MISSION: The Public Works Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

ACTIVITIES: The Garage Division provides the maintenance and servicing of City cars, trucks and equipment at the least expense and the shortest down time possible.

FY 2009-10 ACTION PLAN:

1. Provide emergency repairs on all City equipment, fire, police and other Department's equipment.
2. Provide non-emergency, yet necessary repairs.
3. Inspect 323 cars & trucks for PM and N.C. Inspection.
4. Keep record break down on all equipment parts, labor & off-the-road diesel fuel.
5. Help other departments as much as possible.

GOALS FOR THE FUTURE:

1. To better educate mechanics using tapes and other materials designed for the purpose of understanding and repairing of latest and modern equipment purchased by the City.
2. Train employees to repair all new equipment and to keep up-to-date on all equipment owned by the City.

The Garage Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Fleet Manager	19	1	1	-	1
Assistant Fleet Manager	15	1	1	-	1
Automotive Mechanic	11	6	6	-	6
Mechanic I	9	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>9</u></u>	<u><u>9</u></u>	<u><u>-</u></u>	<u><u>9</u></u>

PERFORMANCE MEASURES

GOALS:

1. Maintain all City vehicles in good and safe working condition.
2. Complete all necessary repairs in a timely manner using City forces and outside vendors when necessary.
3. Ensure proper training and education of Garage employees to keep up with new technology.

OBJECTIVES:

1. To provide preventative and recommended maintenance on all City vehicles.
2. Complete State safety inspections on all of the City's fleet.
3. To respond to all emergencies and provide necessary support to all divisions of the City during these emergencies.
4. Maintain proper documentation on all vehicles as it pertains to maintenance and repair.
5. Assist all Division and the Finance Department with budget process when new vehicles are requested.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Fleet size (includes all but small equipment)	NA	371	390	390
Preventive maintenance service	264	888	330	890
Number of State Inspections	219	231	244	230
Internal customer satisfaction rating (%)	NA	NA	100.00%	100.00%
Average maintenance cost per vehicle	\$908.95	\$858.32	\$900.00	\$760.00

GENERAL GOVERNMENT

GARAGE

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	318,990	310,866	341,266	342,920	0.48%
Salaries-Overtime	3,286	2,643	5,000	3,000	-40.00%
Salaries-Longevity	750	750	750	750	0.00%
FICA Expense	23,492	22,602	26,598	26,520	-0.29%
Group Life	1,660	1,674	1,796	1,863	3.73%
Retirement	15,385	15,495	17,106	17,056	-0.29%
Hospitalization	44,762	42,998	47,628	47,628	0.00%
Christmas Bonus	600	675	675	675	0.00%
Uniforms	536	582	600	600	0.00%
Total Personnel	409,461	398,285	441,419	441,012	-0.09%
Diesel Fuel	-	521	1,500	750	-50.00%
Telephone/Communications	1,289	1,315	3,406	3,406	0.00%
Gasoline	4,013	5,187	6,738	6,738	0.00%
Travel & Training	795	625	6,040	1,000	-83.44%
Maint & Rep-Bldgs & Grnds	436	1,568	4,000	4,000	0.00%
Maint & Rep-Equipment	3,522	4,313	11,937	9,000	-24.60%
Maint & Rep-Auto & Truck	2,393	1,805	7,200	5,200	-27.78%
Hand Tools	3,855	4,665	5,000	3,500	-30.00%
Automotive Supplies	1,199	2,779	5,000	-	N/A
Supplies-General	10,642	9,743	13,066	11,000	-15.81%
Contracted Service-General	495	769	3,440	3,440	0.00%
Tipping Fees	125	125	200	200	0.00%
Dues & Subscriptions	-	139	300	150	-50.00%
Insurance & Bonds	12,374	12,374	12,374	12,374	0.00%
Miscellaneous Expense	65	16	150	150	0.00%
Inventory Over/Short	55	(368)	150	-	N/A
OSHA-Safety	1,367	1,211	2,300	2,300	0.00%
Inside Charges-Electric	25,277	26,015	30,000	32,350	7.83%
Inside Charges-Water	155	148	340	340	0.00%
Inside Charges-Sewer	243	232	240	240	0.00%
Total Operating	68,300	73,182	113,381	96,138	-15.21%
Capital Outlay-Equipment	-	52,504	11,500	-	N/A
Non-Depreciable Capital	5,383	7,283	4,000	4,927	23.18%
Total Capital Outlay	5,383	59,787	15,500	4,927	-68.21%
Total Garage	483,144	531,254	570,300	542,077	-4.95%



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MISSION: The Warehouse provides a central location for services to the various City departments.

ACTIVITIES: The Warehouse complex provides for the storage of materials, equipment, and vehicles used by Water/Sewer Maintenance, Electric Utilities Dept., Street Division, Sanitation, Garage, and Purchasing as well as providing office space for each. The Administrative Secretary I monitors and communicates to other departments and divisions using the radio base station located in the complex. The Administrative Secretary also handles the majority of the phone calls to the departments and divisions that operate from the Warehouse complex.

FY 2009-10 ACTION PLAN:
 1. Design a new Operations Center to house all departments/divisions currently housed at the Warehouse Complex.

The Warehouse Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Administrative Secretary I	8	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

GENERAL GOVERNMENT

WAREHOUSE

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	29,844	32,271	33,388	33,388	0.00%
Salaries-Overtime	-	-	650	100	-84.62%
FICA Expense	2,276	2,463	2,610	2,599	-0.42%
Group Life	167	182	170	175	2.94%
Retirement	1,475	1,591	1,679	1,671	-0.48%
Hospitalization	5,292	5,292	5,292	5,292	0.00%
Christmas Bonus	75	75	75	75	0.00%
Total Personnel	39,129	41,874	43,864	43,300	-1.29%
Telephone/Communications	2,043	1,942	2,520	2,100	-16.67%
Travel & Training	-	-	500	500	0.00%
Maint & Rep-Bldgs & Grnds	37,750	6,549	8,500	2,500	-70.59%
Maint & Rep-Equipment	11,123	16,379	9,700	7,420	-23.51%
Supplies-General	788	787	1,300	1,300	0.00%
Supplies-Janitorial	3,657	4,058	4,500	4,500	0.00%
Contracted Service-General	4,053	4,053	5,000	4,870	-2.60%
Tipping Fees	1,086	1,086	1,400	1,400	0.00%
Miscellaneous Expense	-	43	200	200	0.00%
Inside Charges-Electric	25,937	27,133	27,000	30,000	11.11%
Inside Charges-Water	1,877	1,663	2,500	2,500	0.00%
Inside Charges-Sewer	1,390	1,781	2,900	2,900	0.00%
Total Operating	89,704	65,474	66,020	60,190	-8.83%
Capital Outlay-Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	60,000	-	N/A
Non-Depreciable Capital	1,378	-	-	-	N/A
Total Capital Outlay	1,378	-	60,000	-	N/A
Total Warehouse	130,211	107,348	169,884	103,490	-39.08%

The General Expense Department serves as an area where items are budgeted that are occasional in occurrence and that do not specifically benefit one department, but rather various departments of the General Fund. Operating transfers for the General Fund are appropriated in this department as well as debt service payments. The miscellaneous expense line item is budgeted as a contingency amount for use by the City Manager at his discretion.

The Special Appropriation Department is for non-profit organizations that the City has funded in past years.

GENERAL GOVERNMENT**GENERAL EXPENSE**

	<u>2006-07</u> <u>Actual</u>	<u>2007-08</u> <u>Actual</u>	<u>2008-09</u> <u>Budget</u>	<u>2009-10</u> <u>Adopted</u>	<u>%</u> <u>Change</u>
Miscellaneous Expense	-	-	250,000	360,498	44.20%
Economic Development	290,400	308,379	626,000	641,000	2.40%
Professional Services	-	-	-	-	N/A
Inventory Purchases	-	-	80,000	80,000	0.00%
Inventory Issues	-	-	(80,000)	(80,000)	0.00%
Diesel Purchases	-	-	30,000	30,000	0.00%
Diesel Issues	-	-	(30,000)	(30,000)	0.00%
Total Operating	<u>290,400</u>	<u>308,379</u>	<u>876,000</u>	<u>1,001,498</u>	<u>14.33%</u>
Capital Outlay-Real Prop	226,727	829,481	500,000	-	N/A
Capital Outlay-Other Imp	-	-	250,000	-	N/A
Capital Outlay-Equipment	-	64,092	-	-	N/A
Non-Depreciable Capital	-	1,950	-	-	N/A
Total Capital Outlay	<u>226,727</u>	<u>895,523</u>	<u>750,000</u>	<u>-</u>	<u>N/A</u>
Statesville Park	7,325,871	-	-	-	N/A
Transfer To Airport	148,366	154,668	-	-	N/A
Home Consortium	28,891	-	-	-	N/A
Total Transfers	<u>7,503,128</u>	<u>154,668</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Principal & Interest-Bonds	<u>455,710</u>	<u>443,679</u>	<u>718,730</u>	<u>419,000</u>	<u>-41.70%</u>
Total Debt Service	<u>455,710</u>	<u>443,679</u>	<u>718,730</u>	<u>419,000</u>	<u>-41.70%</u>
Total General Expense	<u><u>8,475,965</u></u>	<u><u>1,802,249</u></u>	<u><u>2,344,730</u></u>	<u><u>1,420,498</u></u>	<u><u>-39.42%</u></u>

GENERAL GOVERNMENT**SPECIAL APPROPRIATIONS**

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Arts Council	3,325	3,325	3,325	3,325	0.00%
Dogwood Festival	2,500	2,500	2,500	2,500	0.00%
Children's Homes of Iredell	3,750	3,750	3,750	3,750	0.00%
Chamber Of Commerce	10,000	10,000	10,000	10,000	0.00%
Council On Aging	5,750	5,750	5,750	5,750	0.00%
Iredell Co Rescue Squad	6,500	6,500	6,500	6,500	0.00%
Lifespan Vocational Ws	26,500	26,500	26,500	25,000	-5.66%
Elderly Nutrition Program	3,731	3,731	3,731	3,731	0.00%
Garfield Sr Citizens	1,000	1,000	1,000	1,000	0.00%
Golden Age Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Happy Hour Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Counseling Center Iredell	9,560	9,560	9,560	9,560	0.00%
Iredell Senior Center	4,600	4,600	4,600	4,600	0.00%
5th St Shelter Ministry	4,000	4,000	4,000	4,000	0.00%
Iredell Museums, Inc.	3,570	3,570	3,570	3,570	0.00%
Mac Gray Auditorium Renov	1,162,119	437,881	-	-	N/A
Total Special Appropriations	1,248,905	524,667	86,786	85,286	-1.73%
Total Special Appropriations	1,248,905	524,667	86,786	85,286	-1.73%



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MISSION: The Statesville Police Department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

ACTIVITIES: The Police Department discharges patrol, investigative, and preventive programs, which are supported by a variety of technical and administrative functions.

FY 2009-10 ACTION PLAN:

1. Reduce costs related to out of town training by conducting it in-house.
2. Train additional personnel to reduce inventory in the evidence room.
3. Train staff to fully utilize the field reporting program.
4. To conduct mandated in-service training on-line through Mitchell Community College.
5. Prepare future leaders of the department. Prepare those officers by giving them opportunities through training and experience to develop their leadership abilities.

GOALS FOR THE FUTURE:

1. Develop advanced patrol training in criminal investigation and criminal interdiction techniques, similar to the initial field training officer program.
2. Convert traffic citations to the E-Citation program department wide.
3. Implementation of the Statesville-Iredell Gang Initiative (SIGI) and further enhancement of the Weed and Seed Program.
4. Increase staffing during peak hours of calls for service by creating a drop back shift. This workload staffing plan would maximize the effectiveness of the patrol division.

**PERFORMANCE MEASURES
COMMUNICATION DIVISION**

MISSION: The mission of the Communication Division is to provide a high level of communication and customer service to all internal and external users of the system.

GOALS:

1. Reduce the inventory in th evidence room.
2. Convert traffic citations to the E-Citation Program.
3. Convert to an 800 MHZ based radio system.

OBJECTIVES:

1. Train officers in the use of the E-Citation Program.
2. Utilize additional personnel to reduce inventory in the evidence room.
3. Train additional personnel in LG Crime software for crime mapping.
4. Establish 800/conventional radio communications in the Communication Center.
5. Train staff to fully utilize the Field Reporting Program.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Number of incoming calls	109,032	111,446	104,514	116,349
Number of calls handled by call-takers	49,679	57,131	53,979	59,930
Cost per call dispatched	N/A	N/A	N/A	
% of unanswered calls	1.00%	0.00%	0.00%	0.02%
% of call-takers receiving 20 hours of training annually	40%	40%	20%	0%
% of hours covered by non-divisional FTE	1.00%	1.00%	1.00%	1.00%
% of new call-takers receiving 160 hours of training annually	100%	100%	100%	100%
Turnover rate	27.00%	27.00%	27.00%	20.00%

**PERFORMANCE MEASURES
CRIMINAL INVESTIGATION DIVISION**

GOALS FOR THE FUTURE:

1. Develop and implement a task force to work with federal and state agencies.
2. Develop working programs with SOT division in Statesville-Iredell Gang Initiative.
3. Develop a training program for patrol officers similar to the SOT with a 3 month rotation.

OBJECTIVES:

1. Assign CID personnel to assist with the Statesville-Iredell Gang Initiative.
2. Improve arrest clearance rate by 3%.
3. Through hot-spot mapping decrease property crime rates by 3%.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
National Average Part 1 Crimes Cleared by Arrest.	44.30	44.50	N/A	N/A
Statesville Average Part 1 Crimes Cleared by Arrest.	N/A	45.00	45.00	48.00
National Average Property Crimes Cleared by Arrest.	15.80	16.50	N/A	N/A
Statesville Average Property Crimes Cleared by Arrest.	N/A	17.00	17.00	20.00
Investigation Cases Assigned for follow-up.	N/A	776	700	770
Average Number of Cases Assigned per Investigator.	N/A	155.20	117.00	117.00
Narcotic Investigators Cases Generated.	126.00	115.00	126.50	126.50
Special Operations Team Cases Generated.	N/A	115.00	126.50	126.50

**PERFORMANCE MEASURES
PATROL DIVISION**

MISSION: The Statesville Police department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

GOALS FOR THE FUTURE:

1. Utilization of technology systems that improve police services.
2. Create a downtown beat patrol officer/position.
3. Develop and utilize hot spot mapping software.
4. Reduction of violent part 1 crimes and improve quality of life for our citizens.
5. Continue to reduce life threatening motor vehicle accidents.

OBJECTIVES:

1. Utilize hot spot mapping software intelligence in roll call meetings.
2. Increase self-initiated officer activity through the city wide business check program.
3. Direct traffic enforcement and check points based on hot spot mapping and intelligence.
4. Preserve current police emergency response time from dispatch by maintaining current staffing.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Officer Response Times Average	5:14	4:14	4:25	4:00
Self-initiated Calls of Officer Activity	26,443	33,443	30,773	33,850
Total Number of UCR Part 1 Violent Crime	322	278	222	214
Driver's Checkpoints	4	40	55	60
Vehicle Crashes Investigated	1,991	1,986	1,818	1,728

The Police Department staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Chief	31	1	1	-	1
Assistant Chief	26	1	1	-	1
Lieutenant	23	8	8	-	8
Sergeant	19	7	7	-	7
Investigator	17	7	7	-	7
Police Officer	15	50	52	1	53
Office Manager	11	1	1	-	1
Communications Tech	14	2	2	-	2
Telecommunicator	12	8	10	-	10
Property Telecommunicator	13	1	1	-	1
PSA/Telecommunicator	11	1	1	-	1
Records Supervisor	9	-	1	-	1
Administrative Secretary II	8	3	3	-	3
Records/Data Clerk	8	3	2	-	2
Parking Control Officer	5	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u>94</u>	<u>98</u>	<u>1</u>	<u>99</u>

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	3,232,430	3,474,936	4,001,908	4,037,756	0.90%
Salaries-Overtime	223,768	222,196	150,000	116,895	-22.07%
Salaries-Temporary	28,799	33,876	21,671	-	N/A
Salaries-Longevity	3,475	3,275	2,950	2,400	-18.64%
FICA Expense	261,311	279,981	332,539	321,039	-3.46%
Group Life	17,451	19,007	21,261	21,094	-0.79%
Retirement	384,041	423,654	498,065	490,207	-1.58%
Hospitalization	454,671	457,097	513,853	513,324	-0.10%
Christmas Bonus	6,525	6,525	7,125	7,275	2.11%
Total Personnel	4,612,471	4,920,547	5,549,372	5,509,990	-0.71%
Professional Services	11,210	11,129	14,475	10,425	-27.98%
Diesel Fuel	-	869	1,000	1,000	0.00%
Telephone/Communications	37,785	41,608	50,500	50,500	0.00%
Gasoline	144,266	182,308	191,215	105,408	-44.87%
Utilities	5,715	4,751	10,000	8,000	-20.00%
Travel & Training	42,846	39,205	44,436	31,307	-29.55%
Maint & Rep-Bldgs & Grnds	14,872	20,603	21,100	22,491	6.59%
Maint & Rep-Equipment	72,426	66,378	105,161	97,689	-7.11%
Maint & Rep-Autos & Truck	72,136	92,654	89,939	81,349	-9.55%
Postage	3,418	4,802	5,500	3,660	-33.45%
Bldgs Equip & Land Rent	11,308	11,853	14,206	14,006	-1.41%
Advertising	-	351	500	512	2.40%
Supplies-General	78,254	71,247	84,823	69,761	-17.76%
Uniforms	70,743	50,145	53,550	50,137	-6.37%
Data Processing	50,385	53,256	62,641	64,046	2.24%
Contracted Service-General	1,296	1,299	2,800	3,280	17.14%
Tipping Fees	416	437	500	500	0.00%
Dues & Subscriptions	2,009	2,351	3,180	2,119	-33.36%
Insurance & Bonds	167,875	167,875	167,875	167,875	0.00%
Physicals	2,140	1,369	2,055	2,000	-2.68%
Miscellaneous Expense	1,223	1,173	3,900	2,400	-38.46%
Investigative Funds	42,999	40,000	43,000	43,000	0.00%
OSHA-Safety	2,914	2,315	4,400	4,100	-6.82%
Inside Charges-Electric	38,143	41,135	45,000	40,000	-11.11%
Inside Charges-Water	1,482	1,477	2,000	2,000	0.00%
Inside Charges-Sewer	896	930	2,000	1,200	-40.00%
Total Operating	876,757	911,520	1,025,756	878,765	-14.33%

PUBLIC SAFETY**POLICE**

	<u>2006-07</u> <u>Actual</u>	<u>2007-08</u> <u>Actual</u>	<u>2008-09</u> <u>Budget</u>	<u>2009-10</u> <u>Adopted</u>	<u>%</u> <u>Change</u>
Capital Outlay-Equipment	447,403	250,367	467,350	125,710	-73.10%
Non-Depreciable Capital	<u>59,153</u>	<u>40,174</u>	<u>64,550</u>	<u>-</u>	<u>N/A</u>
Total Capital Outlay	<u>506,556</u>	<u>290,541</u>	<u>531,900</u>	<u>125,710</u>	<u>-76.37%</u>
Total Police	<u><u>5,995,784</u></u>	<u><u>6,122,608</u></u>	<u><u>7,107,028</u></u>	<u><u>6,514,465</u></u>	<u><u>-8.34%</u></u>



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MISSION: The Fire Department is dedicated to the safety and protection of our community's quality of life from all hazards through a well trained, professional, rapid response team seeking opportunities to serve while placing others before self.

ACTIVITIES: The Fire Department has two divisions that provide fire protection and public safety: Operations and Administration. The Operations Division is responsible for firefighter training and emergency response to all types of hazards. The Administration Division coordinates fire and life safety education, code enforcement, and fire investigations. This Division also supports the administrative functions of the Department.

FY 2009-10 ACTION PLAN:

1. Construct Fire Station 4 by July 2010
2. Design and purchase engine company apparatus for Fire Station 4 by September 2009.
3. Hire personnel to staff new station by April 2010 and train at Mitchell Community College; previously certified firefighters will begin employment July 2010.
4. Develop Standard of Coverage for all hazards response needs by December 2009.

GOALS FOR THE FUTURE:

1. Implement long range plan for station renovation/construction & vehicle replacement schedule to meet growth needs of the City.
2. Meet national OSHA/NFPA staffing practices on emergency scene while maintaining sufficient additional personnel to respond to other incidents.
- 3 Reduce ISO rating to Class 3 to attract industry & businesses through lower insurance premiums
4. Become an Accredited Fire Service Agency through the Center for Public Safety Excellence.

The Fire Department staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Chief	31	1	1	-	1
Deputy Chief	26	1	2	-	2
Fire Marshal	19	1	1	-	1
Shift Commander	119	3	3	-	3
Captain	117	9	9	-	9
Deputy Fire Marshal	17	-	-	-	-
Fire Prevention Spec	14	3	3	-	3
Lieutenant	114	12	12	-	12
Firefighter	111	24	27	-	27
Office Manager	11	1	1	-	1
		<u>55</u>	<u>59</u>	<u>-</u>	<u>59</u>

**3 Firefighters added 4/09 from SAFER Grant*

**PERFORMANCE MEASURES
FIRE OPERATIONS**

MISSION: The Department strives to operate an efficient fire protection service for the community and looks to improve the service levels in the most effective manner possible. Emergency response continues to involve more specialty areas of responsibility including hazardous materials, technical rescue, airport crash/rescue and medical capabilities. These activities along the traditional fire department roles continue to dominate the Department's services.

ACTIVITIES: The Fire Operation Section shall provide a safe community environment by delivering fire, rescue, and medical services to the citizens of Statesville. These services will be provided in the most efficient and effective manner possible with the resources provided.

GOALS:

1. Maintain/improve standards of response coverage for all hazards by June 2010.
2. Implement ISO recommendations as directed by the Office of State Fire Marshal.
3. Conduct pre-incident surveys of all commercial properties on an annual basis.
4. Research and develop aviation firefighting/rescue and develop program to meet the needs of the Statesville Regional Airport.
5. Continue to implement the strategic initiatives identified in Fire Department Strategic Plan.

OBJECTIVES:

1. Have first engine company on the scene of 90% of calls within five minutes after dispatch with a full alarm assignment within nine minutes.
2. Confine structure fires to room of origin 80% of the time.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Demand for Services	1535	1442	1709	\$1,800
Property Loss	\$1,049,000	\$1,946,940	\$1,132,213	\$1,400,000
Fires Confined to Room of Origin	38%	45%	42%	50%
Structure Fire Travel Time less than 4 minutes	N/A	80%	79%	85%

**PERFORMANCE MEASURES
ADMINISTRATION/FIRE AND LIFE SAFETY**

MISSION: The Department strives to assure asset and resource allocation to meet the needs of the Department. This section coordinates the administrative functions of the Department and manages the Fire & Life Safety Division. The Fire & Life Safety Division provides fire safety education, conducts annual fire inspections, and performs fire investigations to enhance the quality of life for the citizens of Statesville.

ACTIVITIES: The Administrative Section of the Department coordinates the Department budget and all administrative functions of the Department. The Section also manages the Fire & Life Safety Program for the Department.

GOALS:

1. Reduce the number of fire incidents through education and quality fire inspections program.
2. Conduct thorough fire investigations of all suspicious fires.
3. Provide quality fire safety education to the public.
4. Manage assets and resources in a highly efficient manner.

OBJECTIVES:

1. Maintain comprehensive inspections program that meets the inspection schedule outlined in the NC State Building Code.
2. Provide construction plans review in a timely manner (72 hour turn-a-round).
3. Provide a quality fire investigation for all incidents deemed necessary to reduce the risk of the community; while maintaining a successful clearance rate above the national average of 15%.
4. Provide fire and safety education to at risk groups identified by national statistics.
5. Continue to implement the strategic initiatives identified in Fire Department Strategic Plan.
6. Manage Department budget to stay within guidelines set by Finance Dept and Budget Team.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Classes/Students	200	222/ 3,500	119/ 340	120/ 350
Inspections/Re-Inspections	1800/ 225	1719 / 237	792	750
Re-Inspections	225	237	75	50
Investigations	14	17	17	20
Plans Review	N/A	138	47	40

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	2,084,031	2,291,181	2,388,016	2,483,854	4.01%
Salaries-Overtime	123,449	135,242	132,491	107,742	-18.68%
Salaries-Longevity	5,600	5,100	3,775	3,375	-10.60%
FICA Expense	163,035	178,814	193,429	198,860	2.81%
Group Life	11,574	12,029	12,554	13,003	3.58%
Retirement	110,071	117,831	124,443	127,894	2.77%
Hospitalization	289,737	288,635	298,998	317,520	6.19%
Christmas Bonus	4,125	4,200	4,200	4,500	7.14%
Total Personnel	2,791,622	3,033,032	3,157,906	3,256,748	3.13%
Professional Services	8,295	16,742	13,375	11,200	-16.26%
Services-Annex	-	-	1,000	1,000	0.00%
Diesel Fuel	16,206	23,931	26,658	22,354	-16.15%
Telephone/Communications	18,751	18,959	24,000	26,880	12.00%
Gasoline	9,808	11,499	16,981	12,902	-24.02%
Utilities	7,441	7,657	13,000	10,000	-23.08%
Travel & Training	12,273	13,677	21,610	12,745	-41.02%
Maint & Rep-Bldgs & Grnds	13,355	7,692	22,000	27,050	22.95%
Maint & Rep-Equipment	19,671	21,416	23,612	21,662	-8.26%
Maint & Rep-Autos & Truck	31,683	43,978	30,000	30,000	0.00%
Postage	209	130	350	300	-14.29%
Bldgs Equip & Land Rent	2,648	1,863	3,500	500	-85.71%
Advertising	-	280	300	300	0.00%
Supplies-General	16,951	17,079	19,950	17,750	-11.03%
Supplies-Janitorial	6,022	4,260	7,000	5,000	-28.57%
Supplies-Materials	26,356	16,784	29,650	27,370	-7.69%
Uniforms	48,023	33,023	58,414	38,755	-33.65%
Contracted Service-General	4,706	6,614	8,973	13,440	49.78%
Tipping Fees	322	315	330	330	0.00%
Laundry	80	158	800	800	0.00%
Dues & Subscriptions	3,972	4,909	5,834	7,411	27.03%
Insurance & Bonds	158,623	158,623	158,623	158,623	0.00%
Miscellaneous Expense	39	-	200	200	0.00%
OSHA-Safety	3,872	1,529	6,580	5,460	-17.02%
Inside Charges-Electric	19,896	21,162	21,000	21,000	0.00%
Inside Charges-Water	1,445	1,457	2,000	2,000	0.00%
Inside Charges-Sewer	2,015	2,156	2,000	2,000	0.00%
Bad Debt Expense	105	165	400	400	0.00%
Computer Software	653	2,288	3,000	2,000	-33.33%
Total Operating	433,420	438,346	521,140	479,432	-8.00%

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Capital Outlay-Other Imp	-	315,111	-	140,000	N/A
Capital Outlay-Equipment	393,409	44,575	642,395	24,500	-96.19%
Non-Depreciable Capital	45,930	53,226	20,645	144,365	599.27%
Total Capital Outlay	439,339	412,912	663,040	308,865	-53.42%
Transfer To Fire Equip Rs	-	-	-	-	N/A
Total Capital Reserve	-	-	-	-	N/A
Total Fire	3,664,381	3,884,290	4,342,086	4,045,045	-6.84%



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MISSION: The mission of the Street Division is to maintain and repair city streets, providing an adequate transportation infrastructure for all vehicles traveling within the City of Statesville.

ACTIVITIES: The Street Division maintains approximately 134.12 miles of paved streets, and 6.27 miles of stone streets. The Division is responsible for installation of storm drains, asphalt repairs, sweeping, maintenance of all types of signs, and painting of crosswalks, stop bars, arrows and parking areas. The Street Division is responsible for maintaining streets during ice and snowstorms or removing debris caused by storm damage. This Division also maintains utility cuts by Water/Sewer Division and the Electric Utilities Department and repairs and replaces sidewalk and curb & gutter.

FY 2009-10 ACTION PLAN:

1. Continue to develop current street improvement program and implement paving of gravel roads at the direction of City Council. Improvement of City infrastructure is ongoing project for street construction and overlay.
2. Continue to develop sidewalk replacement in downtown area and sidewalk rehabilitation requirements all over town.
3. Install and repair storm drains where required.
4. Improve City signs, street markers and painting schedule of crosswalks and direction arrows, stop bars and parking areas.
5. Continue Street Maintenance Program throughout City, patching and other repairs as needed.

GOALS FOR THE FUTURE:

1. Continuation of street construction, sidewalk rehabilitation and paving of gravel roads.
2. Continuation of street maintenance program of City infrastructure and new annexed areas as required.

The Street Division is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Superintendent	19	1	1	-	1
Assistant Superintendent	16	1	1	-	1
Crew Supervisor/Inspector Tech	16	1	1	-	1
General Supervisor	14	2	2	-	2
MEO	11	2	3	-	3
Brickmason	10	1	1	-	1
Commercial Driver	9	-	7	-	7
MEO II	N/A	5	-	-	-
Skilled Laborer	8	5	5	-	5
MEO I	N/A	3	-	-	-
Total		<u>21</u>	<u>21</u>	<u>-</u>	<u>21</u>

PERFORMANCE MEASURES

GOALS:

1. Maintain an on-going street resurfacing program.
2. Provide timely response for street repair requests.
3. Monitor street quality on an annual basis.

OBJECTIVES:

1. Repave 5 percent of lane miles annually to maintain a 20-year repaving cycle.
2. Respond to pothole repair requests within 48 hours.
3. Maintain an ITRE rating of 85 percent or higher.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Number of lane miles maintained	134.12	134.12	134.12	141.21
Number of lane miles resurfaced	In Progress	3.00	2.85	4.56
Cost per lane mile resurfaced	In Progress	N/A	N/A	N/A
Percentage of lane miles resurfaced	In Progress	2.00%	In Progress	3.54%
Number of potholes reported	150	N/A	N/A	N/A
Percentage of potholes repaired within 48 hours	99%	100%	96%	96%
ITRE rating	In Progress	N/A	N/A	In Progress

TRANSPORTATION

STREET DEPARTMENT

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	572,125	618,632	727,012	686,438	-5.58%
Salaries-Overtime	33,268	27,665	32,340	25,000	-22.70%
Salaries-Temporary	16,296	14,448	30,600	-	N/A
Salaries-Longevity	2,550	2,550	2,550	2,325	-8.82%
FICA Expense	46,289	49,400	60,747	54,605	-10.11%
Group Life	3,157	3,355	3,813	3,750	-1.65%
Retirement	30,022	31,942	37,563	35,100	-6.56%
Hospitalization	92,390	93,492	111,132	105,840	-4.76%
Christmas Bonus	1,350	1,425	1,575	1,575	0.00%
Uniforms	667	785	1,632	1,632	0.00%
Total Personnel	798,114	843,694	1,008,964	916,265	-9.19%
Diesel Fuel	34,996	50,038	42,500	45,600	7.29%
Telephone/Communications	2,116	1,765	2,183	2,183	0.00%
Gasoline	6,202	8,017	12,500	11,875	-5.00%
Utilities	61,695	63,410	72,257	74,352	2.90%
Travel & Training	-	-	1,000	1,000	0.00%
Maint & Rep-Bldgs & Grnds	-	-	500	500	0.00%
Maint & Rep-Equipment	17,586	23,644	34,595	25,000	-27.74%
Maint & Rep-Auto & Truck	23,450	30,609	36,210	34,399	-5.00%
Bldgs Equip & Land Rent	2,499	1,980	8,000	7,600	-5.00%
Hand Tools	2,002	1,587	2,500	2,375	-5.00%
Supplies-General	11,187	8,412	16,000	14,017	-12.39%
Supplies-Materials Gen	33,552	37,959	42,500	40,375	-5.00%
Contracted Service-General	34,110	19,376	20,000	19,000	-5.00%
Tipping Fees	21,760	25,097	33,000	31,350	-5.00%
Dues & Subscriptions	-	-	130	130	0.00%
Insurance & Bonds	44,461	44,461	44,461	44,461	0.00%
Miscellaneous Expense	379	475	500	475	-5.00%
OSHA-Safety	4,484	3,845	8,400	6,000	-28.57%
Inside Charges-Electric	370,823	375,949	402,277	414,000	2.91%
Total Operating	671,302	696,624	779,513	774,692	-0.62%
Capital Outlay-Equipment	-	11,732	250,000	-	N/A
Sidewalks Curbs & Gutters	-	65,201	50,000	50,000	0.00%
Non-Depreciable Capital	54,730	-	7,714	-	N/A
Total Capital Outlay	54,730	76,933	307,714	50,000	-83.75%
Total Street Department	1,524,146	1,617,251	2,096,191	1,740,957	-16.95%

TRANSPORTATION**STREET CONSTRUCTION**

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Professional Services	4,061	-	11,120	3,200	-71.22%
Traffic Control	27,478	33,610	35,000	35,000	0.00%
Supplies-Materials Gen	31,337	33,259	38,000	36,100	-5.00%
Right Of Way	-	-	1,000	-	N/A
Total Operating	<u>62,876</u>	<u>66,869</u>	<u>85,120</u>	<u>74,300</u>	<u>-12.71%</u>
Street Improvement	13,627	575,151	860,000	275,000	-68.02%
Non-Powell Bill	-	66,056	-	-	N/A
Non-Depreciable Capital	<u>2,960</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Capital Outlay	<u>16,587</u>	<u>641,207</u>	<u>860,000</u>	<u>275,000</u>	<u>-68.02%</u>
Total Street Construction	<u><u>79,463</u></u>	<u><u>708,076</u></u>	<u><u>945,120</u></u>	<u><u>349,300</u></u>	<u><u>-63.04%</u></u>

MISSION: The Airport Division of the Planning Department continues the improvement of the Statesville Regional Airport and the efforts to make it a viable economic development asset, which contributes to the welfare of the community.

ACTIVITIES: The airport, situated on approximately 400 acres of City owned land, presently has 82 based aircraft on the premises with a tax value of more than \$276 million. There are 27 corporate and general aviation hangars. The leases from these hangars should produce approximately \$119,000 in annual income. The annual number of aircraft operations exceeds 36,000. Statesville Flying Service, Inc. is the Fixed Based Operator (FBO) at the airport. The FBO operates from a leasehold area 16.5 acres in size, which contains the terminal/administration building, aircraft parking apron tiedowns, four community hangars, one corporate hangar, and a maintenance shop. In 2007, the FBO completed construction of 54,000 square feet of new hangar space with 6,000 square feet of attached office shell, 3 acres of new ramp, and a 148 space parking lot. IN 2008, the FBO leased an additional 2.2 acre site and is constructed a 24,000 square feet hangar that is now occupied by Newell Rubbermaid. The City is responsible for maintaining all nav aids (lighting equipment), runways, and grounds/improvements outside leasehold areas.

FY 2009-10 ACTION PLAN:

1. Receive funding approval of VISION 100 funds and a discretionary appropriations from Congress (South Parallel Taxiway project)
2. Receive funding approval of \$500,000 from NCDOT Aviation (for previous land acquisition)
2. Complete the runway and taxiway overlay to strengthen pavement for heavier aircraft.
3. Property acquisition to provide space for hangars and new taxiways.

GOALS FOR THE FUTURE:

1. Development of a Full South Parallel Taxiway on the south side of runway 10-28 that includes property acquisition and the relocation of Bethlehem Road.

The Airport is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Airport Maintenance	12	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

PERFORMANCE MEASURES

GOALS:

1. Acquire land for the construction of a new South Parallel Taxiway.
2. Overlay Runway 10-28 (at a rating of 99,500 lbs) and remove the 'bump' and 'dip'.
3. Development of new Terminal.

OBJECTIVES:

1. Continue efforts to obtain Congressional earmarks and FAA funding for capital projects at Statesville Regional Airport, and if funding is available, pursue construction of capital projects as approved by City Council.
2. To operate and develop the City's Airport in the most fiscally responsible way to ensure aeronautical and facility needs are met to support growth and the related economic development of the City, County and region.
3. To protect life and property at the airport by being proactive in maintaining the safest possible facilities and equipment that complies with or exceeds federal, state and local safety and security regulations.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Fuel Flow	\$77,223	\$118,996	\$100,000	\$150,000
Leases	\$57,556	\$147,199	\$99,000	\$119,128
Grants	\$0	\$2,500,000	\$1,500,000	\$1,500,000
Tax Base	\$166,000,000	\$199,300,000	\$276,000,000	\$300,000,000

TRANSPORTATION

AIRPORT

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	-	26,281	31,098	32,653	5.00%
Salaries-Overtime	392	735	1,133	1,133	0.00%
Salaries-Temporary	19,959	7,455	9,000	9,000	0.00%
FICA Expense	1,557	2,609	3,607	3,273	-9.26%
Group Life	-	137	165	175	6.06%
Retirement	-	1,307	1,589	1,663	4.66%
Hospitalization	-	4,410	5,292	5,292	0.00%
Christmas Bonus	-	75	75	75	0.00%
Total Personnel	21,908	43,009	51,959	53,264	2.51%
Professional Services	24,220	22,805	35,520	32,750	-7.80%
Telephone/Communications	2,741	3,327	3,600	3,600	0.00%
Utilities	12,183	11,285	13,340	13,560	1.65%
Travel & Training	1,226	3,336	3,525	840	-76.17%
Maint & Rep-Bldgs & Grnds	51,413	89,364	25,000	19,985	-20.06%
Groundskeeping Expense	21,327	36,056	48,450	48,028	-0.87%
Contracted Service-General	13,901	22,978	-	-	N/A
Dues & Subscriptions	400	400	500	500	0.00%
Insurance & Bonds	16,594	16,594	16,594	16,594	0.00%
Miscellaneous Expense	3,536	23,921	3,000	1,500	-50.00%
Inside Charges-Water	23	78	120	120	0.00%
Inside Charges-Sewer	35	117	150	150	0.00%
Total Operating	147,599	230,261	149,799	137,627	-8.13%
Capital Outlay-Land	-	-	1,225,000	-	N/A
Capital Outlay-Other Imp	-	-	36,112	-	N/A
Capital Outlay-Equipment	-	17,305	16,250	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
Total Capital Outlay	-	17,305	1,277,362	-	N/A
Total Airport	169,507	290,575	1,479,120	190,891	-87.09%



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MISSION: The mission of the Residential Refuse Collection Program is to provide city residents with a healthy and sanitary environment through the collection and disposal of residential solid waste.

ACTIVITIES: The Sanitation Division collects and transports solid waste from residential, schools, businesses and commercial establishments within the City of Statesville. This division is also responsible for the City’s recycling and leaf collection programs.

FY 2009-10 ACTION PLAN:

1. Continue and enhance the level of solid waste and recycling services to further minimize citizen complaints.
2. Continue to provide assistance to other City departmental divisions when called upon.

GOALS FOR THE FUTURE:

1. Provide more safety training for employees and enhancement of fleet preventive maintenance program.
2. Investigate and compare other types of collection equipment, which may enhance our collection efficiency.

The Sanitation Division is staffed as

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Superintendent	19	1	1	-	1
Assistant Superintendent	16	1	1	-	1
General Supervisor	14	3	3	-	3
MEO	11	3	3	-	3
Commercial Driver	9	7	8	-	8
Waste Collector	5	<u>13</u>	<u>15</u>	-	<u>15</u>
Total		<u>28</u>	<u>31</u>	<u>-</u>	<u>31</u>

PERFORMANCE MEASURES

GOALS:

1. Provide efficient and effective collection service to city residents.
2. Track the number of collection points within the collection area.
3. Provide effective collection service to city residents.

OBJECTIVES:

1. Decrease the cost per ton of residential refuse to \$60.
2. Increase the tons collected per collection FTE to 1,000.
3. Do a physical count of collection points and update the database on an ongoing basis.
4. Assign new accounts to respective routes.
5. Resolve 95% of complaints within 24 hours of receipt.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Number of collection points	9,700	9,700	9,900	9,700
Tons per 1,000 collection points	1,050	1,030	1,110	1,030
Tons per 1,000 population	391	384	423	385
Number of complaints received	1,300	1,300	1,325	1,300
Cost per ton collected	\$49	\$50	\$61	\$52
Cost per collection point	\$51	\$51	\$68	\$53
Percentage of complaints resolved within 24 hours	95.00%	95.00%	95.00%	95.00%

ENVIRONMENTAL PROTECTION

SANITATION

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	801,232	871,106	965,867	951,366	-1.50%
Salaries-Overtime	22,350	30,685	36,270	36,270	0.00%
Salaries-Temporary	123,737	130,103	100,000	93,000	-7.00%
Salaries-Longevity	2,450	2,450	2,850	2,325	-18.42%
FICA Expense	70,688	77,318	87,428	82,850	-5.24%
Group Life	4,358	4,673	5,213	5,165	-0.92%
Retirement	40,477	43,526	49,552	50,484	1.88%
Hospitalization	142,002	143,766	169,344	164,052	-3.13%
Christmas Bonus	2,100	2,025	2,400	2,325	-3.13%
Uniforms	616	657	1,632	1,200	-26.47%
Total Personnel	1,210,010	1,306,309	1,420,556	1,389,037	-2.22%
Diesel Fuel	85,087	128,942	126,760	126,760	0.00%
Telephone/Communications	1,788	1,898	2,100	2,100	0.00%
Gasoline	12,501	17,554	25,352	25,352	0.00%
Travel & Training	1,950	1,458	1,975	1,500	-24.05%
Equipment	19,434	11,854	25,000	20,000	-20.00%
Auto & Truck	83,311	87,959	100,940	95,893	-5.00%
Postage	-	-	15	15	0.00%
Hand Tools	1,168	1,974	2,000	2,000	0.00%
Supplies-General	33,859	22,366	53,700	34,000	-36.69%
Tipping Fees	276,374	269,655	343,186	317,000	-7.63%
Dues & Subscriptions	256	382	550	550	0.00%
Insurance & Bonds	58,192	58,192	58,192	58,192	0.00%
Miscellaneous Expense	668	974	1,500	2,500	66.67%
OSHA-Safety	8,431	8,757	9,700	9,700	0.00%
Bad Debt Expense	345	405	1,500	1,500	0.00%
Total Operating	583,364	612,370	752,470	697,062	-7.36%
Capital Outlay-Equipment	-	174,127	375,000	-	N/A
Non-Depreciable Capital	442	-	19,000	-	N/A
Total Capital Outlay	442	174,127	394,000	-	N/A
Total Sanitation	1,793,816	2,092,806	2,567,026	2,086,099	-18.73%



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MISSION: The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Recreation Administrative Division directs operation of 6 departmental divisions: Administration, Athletics, Programs, Parks, Cemeteries & Public Grounds, and Urban Forestry/Landscaping. The division also collects revenues (\$358,500+ annually), controls budget expenditures, hires seasonal employees, registers approximately 3,000 participants, books facility and shelter rentals, handles cemetery sales and arrangements and serves as the information center for the department.

FY 2009-10 ACTION PLAN:

1. Prepare for operation of the new recreation center and pool.
2. Greenway development.
3. Continue upgrade of facilities per Master Plan.

GOALS FOR THE FUTURE:

1. Purchase land and develop 2 neighborhood parks.
2. Continue to secure land for open space.

The Recreation & Parks Administration Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Director	30	1	1	-	1
Office Manager & Cemetery	12	1	1	-	1
Administrative Secretary I	8	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>3</u></u>	<u><u>3</u></u>	<u><u>-</u></u>	<u><u>3</u></u>

CULTURAL & RECREATION

RECREATION ADMINISTRATION

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	149,088	152,981	165,178	138,517	-16.14%
Salaries-Overtime	4,879	4,281	10,600	4,600	-56.60%
Salaries-Temporary	2,784	2,840	3,960	6,511	64.42%
Salaries-Longevity	825	825	825	-	N/A
FICA Expense	11,410	12,079	18,459	11,923	-35.41%
Group Life	824	822	1,171	728	-37.83%
Retirement	7,401	7,834	11,677	7,348	-37.07%
Hospitalization	15,876	13,892	15,876	15,876	0.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	193,312	195,779	227,971	185,728	-18.53%
Professional Services	11,021	-	-	-	N/A
Telephone/Communications	12,042	13,011	15,000	17,000	13.33%
Utilities	1,729	1,906	500	-	N/A
Travel & Training	1,962	4,077	4,160	2,020	-51.44%
Maint & Rep-Bldgs & Grnds	51,874	464	1,500	1,500	0.00%
Maint & Rep-Equipment	728	1,315	2,250	3,250	44.44%
City Office Building	86,558	36,316	37,200	37,200	0.00%
Postage	1,620	2,300	2,000	3,300	65.00%
Amusement Tax	251	107	300	300	0.00%
Bldgs Equip & Land Rent	96	120	2,475	2,475	0.00%
Advertising	527	841	1,300	1,300	0.00%
Supplies-General	3,944	3,244	4,699	7,750	64.93%
Supplies-Janitorial	4,436	4,030	5,500	5,500	0.00%
Contracted Service-General	1,422	1,752	1,764	3,300	87.07%
Tipping Fees	1,353	1,864	1,500	2,200	46.67%
Dues & Subscriptions	701	541	706	706	0.00%
Insurance & Bonds	4,593	4,593	4,593	4,593	0.00%
Miscellaneous Expense	44	-	500	500	0.00%
Programs	63,619	67,811	80,000	55,000	-31.25%
OSHA-Safety	61	60	100	100	0.00%
Inside Charges-Electric	51,904	59,196	115,500	125,500	8.66%
Inside Charges-Water	11,340	13,721	19,500	19,500	0.00%
Inside Charges-Sewer	4,830	4,720	10,000	10,000	0.00%
Total Operating	316,655	221,989	311,047	302,994	-2.59%
Capital Outlay-Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	-	9,300	N/A
Non-Depreciable Capital	-	2,594	5,800	-	N/A
Total Capital Outlay	-	2,594	5,800	9,300	60.34%
Total Recreation Admin	509,967	420,362	544,818	498,022	-8.59%

MISSION: To provide quality athletic programs and facilities for the citizens of Statesville.

ACTIVITIES: The Athletic Program provides a variety of athletic programs and activities for persons of all ages. Some of the activities offered and supervised by the athletic staff include: adult softball (32 teams, 640 participants), youth baseball/softball (68 teams, 1020 participants) 2 tennis tournaments (254 participants), tennis classes/instruction (31 participants), youth tennis camp (5 participants), youth football (6 teams, 51 participants), youth wrestling (104 participants), youth basketball (30 teams, 313 participants), adult basketball (19 teams, 285 participants), horseshoe tournaments (500 participants), 2 youth baseball camps (49 participants), boys basketball camps (48 participants), youth football camp (37 participants), girls basketball camp (28 participants), youth volleyball camp (74 participants), youth soccer camp (11 participants), girls softball camp (14 participants), youth wrestling camp (8 participants), Wake Forest Soccer Camp (52). The athletic staff also offers tournaments in a variety of areas each year.

FY 2009-10 ACTION PLAN:

1. To provide a comprehensive athletic program for youth and adults of Statesville.
2. Plan, organize, promote, administer, and evaluate programs and events.
3. Manage the athletic program to maximize the resources of, and available to, athletic staff and recreation and parks department. To include cooperative programming with other agencies in Statesville and Iredell County, such as Iredell County Recreation Department, Iredell-Statesville Schools, North Piedmont Babe Ruth, YMCA.
4. Provide employee training and development that provides employees and volunteers with the knowledge and skills they need to do their jobs.
5. Manage employee and participant safety.

GOALS FOR THE FUTURE:

1. Begin using NAYS to nationally certify all youth officials for baseball, softball, football, and basketball.
2. Coordinate a fall baseball and fall softball league for youth.
3. Begin an adult fall rag ball league.

The Recreation Athletics Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Superintendent of Recreation	22	1	1	-	1
Athletic Coordinator	15	1	1	-	1
Total		<u>2</u>	<u>2</u>	<u>-</u>	<u>2</u>

PERFORMANCE MEASURES

GOALS:

1. To increase the amount of non-budgeted funding for youth athletic programs for which sponsorship are requested.
2. To increase the number of adult athletic teams sponsored by industries or businesses within the city limits of Statesville.
3. To maintain the quality of outdoor athletic facilities.

OBJECTIVES:

1. Maintain a \$1/\$10 ratio of non-budgeted to budgeted funds for youth athletics sponsorships.
2. Ensure that 70% of adult industrial athletic teams are sponsored by industries or businesses from within the city limits.
3. Prevent overuse of soccer fields by closing each one day per week.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Number of sponsors	0	2	5	7
Amount of funds from sponsors	\$0	\$300	\$750	\$1,050
Ratio of non-budgeted to budgeted funds	N/A	\$1/\$25.8	\$1/\$10.32	\$1/\$7.37
Number of industrial athletic teams	39	39	44	44
Number of sponsored industrial athletic teams	22	23	28	30
Percentage of sponsored adult industrial athletic	56%	59%	64%	68%
Number of soccer fields	7	7	7	7
Percentage of fields closed for one day each week	98.00%	97.00%	96.70%	97.00%

CULTURAL & RECREATION

ATHLETICS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	92,203	99,213	102,835	99,806	-2.95%
Salaries-Temporary	34,519	40,511	53,918	52,314	-2.97%
Salaries-Longevity	400	400	400	400	0.00%
FICA Expense	9,058	9,833	14,462	11,680	-19.24%
Group Life	385	314	686	521	-24.05%
Retirement	4,572	4,908	6,525	4,938	-24.32%
Hospitalization	6,615	5,292	10,584	10,584	0.00%
Christmas Bonus	150	150	150	150	0.00%
Total Personnel	147,902	160,621	189,560	180,393	-4.84%
Gasoline	1,514	2,414	2,500	2,500	0.00%
Travel & Training	1,797	2,014	2,015	1,135	-43.67%
Maint & Rep-Equipment	-	-	500	500	0.00%
Maint & Rep-Auto & Truck	2,222	1,473	2,000	2,000	0.00%
Advertising	486	215	525	525	0.00%
Supplies-General	28,156	34,127	37,165	37,165	0.00%
Contracted Service-General	72,963	61,450	79,623	73,092	-8.20%
Dues & Subscriptions	2,200	2,485	2,230	2,230	0.00%
Insurance & Bonds	9,726	10,182	11,377	11,377	0.00%
Miscellaneous Expense	-	181	300	300	0.00%
Total Operating	119,064	114,541	138,235	130,824	-5.36%
Non-Depreciable Capital	1,292	5,198	7,000	-	N/A
Total Capital Outlay	1,292	5,198	7,000	-	N/A
Total Athletics	268,258	280,360	334,795	311,217	-7.04%



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CULTURAL & RECREATION**RECREATION PROGRAMS**

MISSION: The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Program Division provides a variety of programs and activities for persons of all ages and abilities. Some of the instructional programs include: Shag Dance, Ceramics, Karate, Ballroom Dance, Adult Computer Classes, Mommy and Me Creative Dance, Painting, Drawing, and Line Dance. Some of the department's special events and programs include: Special Olympics, After School Enhancement Programs, Fall Festivals, Spring Egg Hunts, Summer Day Camps and Senior Citizen Celebrations. Trips and tours are also coordinated. Some of the visited sites are: Southern Christmas & Spring Shows, Shatley Springs Breakfast and Mountain Fall Foliage, Christmas Light Show, Barn Dinner Theater and Performances at Blumenthals. The Program Division also coordinates the City of Statesville's Entertainment Series which brings a variety of entertainment to our citizens including Kids Zone, Tree Lighting, and the famed New Years Eve Celebration at the Civic Center.

FY 2009-10 ACTION PLAN:

1. Continue to acclamate staff and citizens to the Statesville Fitness and Activity Center by offering a variety of programs, classes and workshops on the climbing wall, at the pool, in the group fitness studio, and in the mulit-purpose rooms.
2. Continue to market and promote memberships to the Statesville Fitness and Activity Center by attending local festivals, health fairs, and corporate events.
3. Develop and implement volunteer program.
4. Develop and implement a Statesville Fitness and Activity Center newsletter.

GOALS FOR THE FUTURE:

1. Develop and enhance marketing strategies to support and expand departmental programs and increase usage of recreation facilities, parks and cultural events.
2. Design programs and services which reflect the City's strategic plan, community demographics, interests and trends in the recreation industry.

The Programs Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Program Director	19	1	1	-	1
Facility Manager	18	1	1	-	1
Center Director	15	1	2	-	2
Fitness Director	15	-	1	-	1
Center Director	14	1	-	-	-
Assist. Center Director	11	2	2	-	2
Total		<u>6</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. To meet revenue projections of \$40,000 in fitness center memberships.
2. To exceed \$15,000 in individual annual fitness memberships.
3. To exceed \$13,000 in family fitness memberships.
4. To exceed \$12,000 in corporate fitness memberships.

OBJECTIVES:

1. Attend corporate health fairs and events. Participate in local festivals and trade shows.
2. Utilize advertising budget to promote the new fitness center and its benefits.
3. Meet with target corporations and local businesses to present corporate fitness membership packages.

KEY PERFORMANCE MEASURES:	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
# of students in program K-5	45	55	57	85
# of projects created K-5 reduced required projects to (4)	4	4	4	4
Number of nontraditional activities offered K-5	2	4	4	4
Cost of Program (85 maximum)	\$ 540.00	\$ 900.00	\$ 751.00	\$ 900.00
Cost per student (85 maximum)	\$ 12.00	\$ 16.36	\$ 12.00	\$ 12.00
Number of students (85 maximum)	45	55	57	85
% staff represented by teachers or teaching	50%	50%	50%	50%
% students whose homework was reviewed	100%	100%	100%	100%

CULTURAL & RECREATION

PROGRAMS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	186,582	195,445	285,042	282,138	-1.02%
Salaries-Overtime	9,923	6,199	9,000	7,500	-16.67%
Salaries-Temporary	96,291	111,733	153,492	227,673	48.33%
Salaries-Longevity	400	400	400	-	N/A
FICA Expense	22,082	23,559	34,302	39,614	15.49%
Group Life	994	1,037	1,492	1,476	-1.07%
Retirement	9,767	9,881	14,508	14,276	-1.60%
Hospitalization	25,799	24,917	36,603	37,044	1.20%
Christmas Bonus	375	300	525	525	0.00%
Total Personnel	352,213	373,471	535,364	610,246	13.99%
Gasoline	1,157	1,655	2,000	3,664	83.20%
Utilities	15,190	17,012	26,700	24,600	-7.87%
Travel & Training	1,389	2,358	6,400	6,035	-5.70%
Maint & Rep-Bldgs & Grnds	12,795	14,204	17,400	11,500	-33.91%
Maint & Rep-Equipment	3,513	2,470	11,400	11,000	-3.51%
Maint & Rep-Auto & Truck	340	1,492	1,500	1,500	0.00%
Advertising	479	3,466	10,000	10,000	0.00%
Hand Tools	-	-	250	250	0.00%
Supplies-General	10,438	15,531	36,648	30,350	-17.19%
Supplies-Janitorial	1,957	1,897	8,000	12,000	50.00%
Supplies-Ceramics	-	268	1,500	1,000	-33.33%
Supplies-Pool Chemicals	1,935	1,239	5,000	5,000	0.00%
Special Events & Programs	14,694	17,956	24,760	20,700	-16.40%
Uniforms	-	-	2,600	3,300	26.92%
Concessions	1,778	875	9,450	9,450	0.00%
Contracted Service-General	51,322	42,557	62,620	63,405	1.25%
Dues & Subscriptions	435	450	490	815	66.33%
Insurance & Bonds	10,995	10,995	10,995	10,995	0.00%
OSHA-Safety	204	599	1,000	1,000	0.00%
Inside Charges-Electric	-	382	-	-	N/A
Total Operating	128,621	135,406	238,713	226,564	-5.09%
Capital Outlay-Equipment	-	20,005	-	-	N/A
Non-Depreciable Capital	-	2,687	11,152	-	N/A
Total Capital Outlay	-	22,692	11,152	-	N/A
Total Programs	480,834	531,569	785,229	836,810	6.57%



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MISSION: The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have a opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Parks Division maintains over 350 acres of parks; 20 parks and recreation buildings; 14 picnic shelters, 4.5 miles of greenways/trails, and other facilities with a staff of 7 full-time people. Responsibilities include, but are not limited to, mowing and sowing grass, ball field maintenance, facility maintenance and repair, leaf and tree removal, trash pickup, repair of numerous pieces of playground equipment and special event setups.

FY 2009-10 ACTION PLAN:

1. Improve turf areas at selected parks (7th, Harris, Cooper, Caldwell).
2. Replace goalie mouth areas with artificial turf on soccer fields at Soccer Complex.
3. Install coession stand, gazebo, and storage building at Soccer Complex.

GOALS FOR THE FUTURE:

1. Create alternative plant solutions to turf problem areas in parks (shade, stress, hills, water).
2. Renovate and repair shelters and restrooms at parks.
3. Renovate fields at McClure Park by changing from tall fescue to bermuda grass.
4. Improvements to Abernathy Park (basketball court, parking lot, playground).

The Parks Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Park Maintenance Superdnt	16	1	1	-	1
General Supervisor	14	1	1	-	1
Skilled Laborer	8	5	5	-	5
Total		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. Complete replacement of water fountains at parks to ADA compliant.
2. To have all existing water fountains replaced within two years.

OBJECTIVES:

1. Purchase water fountains.
2. Coordinate with other departments for installation.
3. Install fountains.
4. Have new fountains installed by 2011.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Original fountains in park system	16	16	16	16
% New fountains needed in system	75.00%	50.00%	25.00%	25.00%
% New fountains installed in system	31.00%	50.00%	75.00%	75.00%
% Installation remaining	44.00%	50.00%	25.00%	25.00%

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	199,053	221,466	232,428	234,413	0.85%
Salaries-Overtime	21,818	28,844	32,865	29,088	-11.49%
Salaries-Temporary	38,932	47,109	49,140	46,800	-4.76%
Salaries-Longevity	525	525	525	525	0.00%
FICA Expense	19,371	22,124	24,403	23,820	-2.39%
Group Life	1,100	1,234	1,223	1,233	0.82%
Retirement	10,835	12,250	13,104	13,016	-0.67%
Hospitalization	36,383	37,044	37,044	37,044	0.00%
Christmas Bonus	525	525	525	525	0.00%
Total Personnel	328,542	371,121	391,257	386,464	-1.23%
Diesel Fuel	7,874	7,857	10,219	8,490	-16.92%
Gasoline	13,999	17,188	15,675	12,000	-23.44%
Utilities	6,705	8,803	10,500	9,000	-14.29%
Travel & Training	739	1,216	1,625	1,000	-38.46%
Maint & Rep-Bldgs & Grnds	22,000	27,615	21,600	27,339	26.57%
Maint & Rep-Equipment	26,785	26,576	27,990	20,540	-26.62%
Maint & Rep-Auto & Truck	6,190	4,357	7,000	5,500	-21.43%
Hand Tools	567	347	750	500	-33.33%
Supplies-General	4,327	2,861	3,800	3,250	-14.47%
Supplies-Janitorial	11,123	10,113	13,300	12,850	-3.38%
Supplies-Materials	53,764	49,112	60,000	47,500	-20.83%
Uniforms	733	896	1,350	1,000	-25.93%
Contracted Service-General	23,838	14,514	20,550	19,800	-3.65%
Tipping Fees	2,000	449	2,000	500	-75.00%
Dues & Subscriptions	130	85	130	130	0.00%
Insurance & Bonds	15,531	15,531	15,531	15,531	0.00%
Miscellaneous Expense	199	8	200	-	N/A
OSHA-Safety	852	1,005	1,375	1,500	9.09%
Inside Charges-Electric	18,416	18,981	21,500	21,500	0.00%
Inside Charges-Water	9,301	14,444	19,000	19,000	0.00%
Inside Charges-Sewer	2,467	2,801	5,000	5,000	0.00%
Total Operating	227,540	224,759	259,095	231,930	-10.48%
Capital Outlay-Other Imp	-	-	27,500	-	N/A
Capital Outlay-Equipment	26,110	33,953	29,000	-	N/A
Non-Depreciable Capital	3,200	68,863	7,500	-	N/A
Total Capital Outlay	29,310	102,816	64,000	-	N/A
Total Parks	585,392	698,696	714,352	618,394	-13.43%



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ACTIVITIES: The Urban Forestry/Landscape/Beautification division is responsible for improving the overall appearance of the City. Responsibilities include planning, planting and maintenance of trees and landscaped areas of the City. (i.e. City Entry Signs, Interstate Exchanges, Parks, Main Corridors and City Office Buildings-City Office City Hall, Civic Center, Airport and Police Department) Staff liaison to the Community Appearance Commission and Tree Board and assists with planning and development of parks and the Greenway System.

FY 2009-10 ACTION PLAN:

1. Landscape entrance into Bentley Community Center.
2. Landscape Alex Cooper Park.
3. Renovate landscaping at entrance and near comfort station at MacAnderson Park.
4. Renovate landscaping at McClure Park.
5. Renovate landscaping on Sharpe Street side of Civic Center.
6. Develop landscaping plan for new center and install plant material.
7. Develop plan for Bog Garden and install.

GOALS FOR THE FUTURE:

1. Unify Landscaping at entrance to city parks and recreation centers.
2. Implement tree replacement program at City parks and Recreation centers.
3. Replace and update all park signs.

The Urban Forestry & Beautification Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Superintendent of Parks & Public	22	1	1	-	1
General Supervisor	14	1	1	-	1
Skilled Laborer	8	2	2	-	2
Total		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

GOALS:

1. To unify all park and recreation center entrance signs at all properties in the system.
2. To unify all landscaping and plant materials surrounding entrance signs.

OBJECTIVES:

1. Obtain signs through budget process.
2. Install signs at pre-determined locations in a timely manner.
3. Complete installation process by installing like beds and plant material.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Old signage in use at park entrances	15	11	8	5
% New signs needed at park entrances	100.00%	73.00%	53.00%	33.00%
% New signs installed in parks	27.00%	20.00%	20.00%	20.00%
% Signs to be completed	73.00%	53.00%	33.00%	13.00%

CULTURAL & RECREATION

URBAN FORESTRY & BEAUTIFICATION

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	129,804	129,991	145,587	153,006	5.10%
Salaries-Overtime	2,730	2,693	4,500	4,500	0.00%
Salaries-Temporary	44,538	25,522	43,260	39,200	-9.39%
FICA Expense	13,140	11,717	15,051	15,072	0.14%
Group Life	662	693	764	800	4.71%
Retirement	6,464	6,492	7,399	7,764	4.93%
Hospitalization	19,184	18,522	21,168	21,168	0.00%
Christmas Bonus	225	225	300	300	0.00%
Total Personnel	216,747	195,855	238,029	241,810	1.59%
Diesel Fuel	1,160	1,160	1,481	1,231	-16.88%
Gasoline	7,686	10,474	9,144	7,000	-23.45%
Travel & Training	978	1,323	3,000	1,500	-50.00%
Maint & Rep-Equipment	3,128	2,170	3,000	3,000	0.00%
Maint & Rep-Auto & Truck	2,629	4,423	5,000	4,000	-20.00%
Hand Tools	584	451	700	400	-42.86%
Supplies-General	2,437	3,922	5,535	3,750	-32.25%
Supplies-Materials	20,957	21,546	24,000	21,900	-8.75%
Uniforms	602	893	1,000	750	-25.00%
Contracted Service-General	35,555	20,974	25,000	21,465	-14.14%
Tipping Fees	332	118	500	400	-20.00%
Dues & Subscriptions	399	280	440	390	-11.36%
Insurance & Bonds	11,476	11,476	11,476	11,476	0.00%
OSHA-Safety	461	305	575	575	0.00%
Comm Appearance Comm	3,773	4,902	5,000	4,500	-10.00%
Tree Board	4,494	4,032	6,000	5,500	-8.33%
Total Operating	96,651	88,449	101,851	87,837	-13.76%
Capital Outlay-Equipment	-	15,551	-	-	N/A
Non-Depreciable Capital	-	3,444	-	-	N/A
Total Capital Outlay	-	18,995	-	-	N/A
Total Urban Forestry & Beautification	313,398	303,299	339,880	329,647	-3.01%



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MISSION: The Public Grounds and Cemetery Division provides and maintains accurate records of burial spaces in City owned cemeteries and assists citizens and funeral homes with arrangements. In addition, the division strives to clean and maintain City buildings, public grounds and cemeteries to a high level of acceptance.

ACTIVITIES: The Public Grounds & Cemeteries Division is responsible for the operation and care of City owned cemeteries; including meeting with families, funeral homes, selling of spaces, arranging burials, and maintaining accurate records of sales and burials; mowing and maintaining cemeteries, public grounds, airport, industrial park and medians; cleaning, maintaining, and repairing public buildings.

FY 2009-10 ACTION PLAN:

1. Provide for approximately 325 burials.
2. Maintain 52 acres of cemeteries plus traffic islands and medians. (This includes mowing of grass, seeding, new graves, shrub pruning, refilling sunken graves and trimming around monuments.)
3. Maintain 300 acres of airport property.
4. Provide custodial staff for cleaning of city buildings.
5. Provide building maintenance staff for performing maintenance on City's buildings.
6. Supervise grave contractors and monument contractors.

GOALS FOR THE FUTURE:

1. Develop additional areas for burial sites at Oakwood and Belmont Cemeteries.
2. Maintain high level of safety practices and conform to OSHA Standards.

The Public Grounds & Cemeteries

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Public Grounds/Cem Supervisor	16	1	1	-	1
Bldg Maintenance Supervisor	15	1	1		1
Bldg Maintenance Technician	12	1	1	(1)	-
Skilled Laborer	8	2	2	1	3
Custodian	6	3	3	-	3
Total		<u>8</u>	<u>8</u>	<u>-</u>	<u>8</u>

PERFORMANCE MEASURES

GOALS:

1. Keep cemeteries grounds well kept for funerals and for the public to enjoy.
2. Keep Business Park mowed and trimmed.
3. Complete Work Orders .

OBJECTIVES:

1. Mow cemeteries on a 7 day rotation, Trim around markers on a monthly rotation.
2. Mow & Trim Business Park on a 14 day rotation.
3. Complete work orders within 30 days from receiving.

KEY PERFORMANCE MEASURES:	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Cemetery Lots purchased by City Resident	N/A	N/A	N/A	31
Cemetery Lots purchased by Non Resident	N/A	N/A	N/A	31
Work Orders Completed on Time	N/A	N/A	N/A	36
Number of buildings being cleaned	N/A	N/A	N/A	9

CULTURAL & RECREATION

PUBLIC GROUNDS & CEMETERIES

	2006-07	2007-08	2008-09	2009-10	%
	Actual	Actual	Budget	Adopted	Change
Salaries-Permanent	210,746	215,785	245,952	246,505	0.22%
Salaries-Overtime	19,701	15,348	16,287	12,687	-22.10%
Salaries-Temporary	52,944	57,918	54,220	59,700	10.11%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	21,583	21,348	24,992	24,464	-2.11%
Group Life	1,119	1,116	1,300	1,300	0.00%
Retirement	11,531	11,296	12,946	12,797	-1.15%
Hospitalization	39,029	35,060	42,336	42,336	0.00%
Christmas Bonus	525	525	600	600	0.00%
Total Personnel	357,478	358,696	398,933	400,689	0.44%
Diesel Fuel	3,771	5,442	5,924	4,600	-22.35%
Telephone/Communications	527	2,129	1,680	2,200	30.95%
Gasoline	10,760	16,517	18,105	8,941	-50.62%
Utilities	1,092	1,345	1,300	1,300	0.00%
Travel & Training	1,083	860	2,350	600	-74.47%
Maint & Rep-Bldgs & Grnds	1,983	1,898	2,000	2,000	0.00%
Maint & Rep-Equipment	10,765	12,801	13,500	12,500	-7.41%
Maint & Rep-Auto & Truck	4,693	11,398	3,750	2,750	-26.67%
Bldgs Equip & Land Rent	-	-	360	360	0.00%
Shop Expense	1,242	1,247	1,250	750	-40.00%
Hand Tools	2,410	2,496	2,500	2,000	-20.00%
Supplies-General	3,838	3,925	4,000	3,000	-25.00%
Supplies-Janitorial	731	1,348	1,000	1,000	0.00%
Supplies-Materials	15,279	16,015	15,025	16,174	7.65%
Uniforms	972	980	1,255	1,255	0.00%
Contracted Service-General	96,983	74,635	97,500	93,000	-4.62%
Tipping Fees	906	518	3,000	2,000	-33.33%
Dues & Subscriptions	134	144	270	270	0.00%
Insurance & Bonds	12,062	12,062	12,062	12,062	0.00%
Miscellaneous Expense	459	317	500	500	0.00%
Grave Lots	10,000	9,000	8,000	8,000	0.00%
OSHA-Safety	1,890	1,427	1,800	1,800	0.00%
Inside Charges-Electric	3,479	3,626	4,200	4,200	0.00%
Inside Charges-Water	403	401	500	500	0.00%
Inside Charges-Sewer	183	180	300	300	0.00%
Total Operating	185,645	180,711	202,131	182,062	-9.93%
Capital Outlay-Equipment	26,110	117,227	6,500	-	N/A
Non-Depreciable Capital	7,844	8,152	-	-	N/A
Total Capital Outlay	33,954	125,379	6,500	-	N/A
Total Public Grnd & Cemetery	577,077	664,786	607,564	582,751	-4.08%

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TOTAL REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Revenue Sources:					
Taxes	1,037,864	1,050,376	1,113,679	1,089,995	-2.13%
Fees	496,535	601,267	510,000	560,000	9.80%
Sales	34,643,435	35,680,672	37,150,085	36,357,850	-2.13%
Services	49,165	71,168	50,000	60,000	20.00%
Rent	86,030	86,030	100,000	86,000	-14.00%
Investment Earnings	666,676	564,775	500,000	250,000	-50.00%
Other Revenue	176,098	330,796	523,224	533,900	2.04%
Debt Proceeds	-	-	2,100,000	-	N/A
Transfers	171,036	-	379,493	329,000	-13.31%
Fund Balance	-	-	2,044,087	1,039,209	-49.16%
Total Revenues	37,326,839	38,385,084	44,470,568	40,305,954	-9.36%

TOTAL EXPENDITURES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Expenditures by Function:					
Electric Utility	36,029,082	38,780,083	44,470,568	40,305,954	-9.36%
Total Expenditures	36,029,082	38,780,083	44,470,568	40,305,954	-9.36%

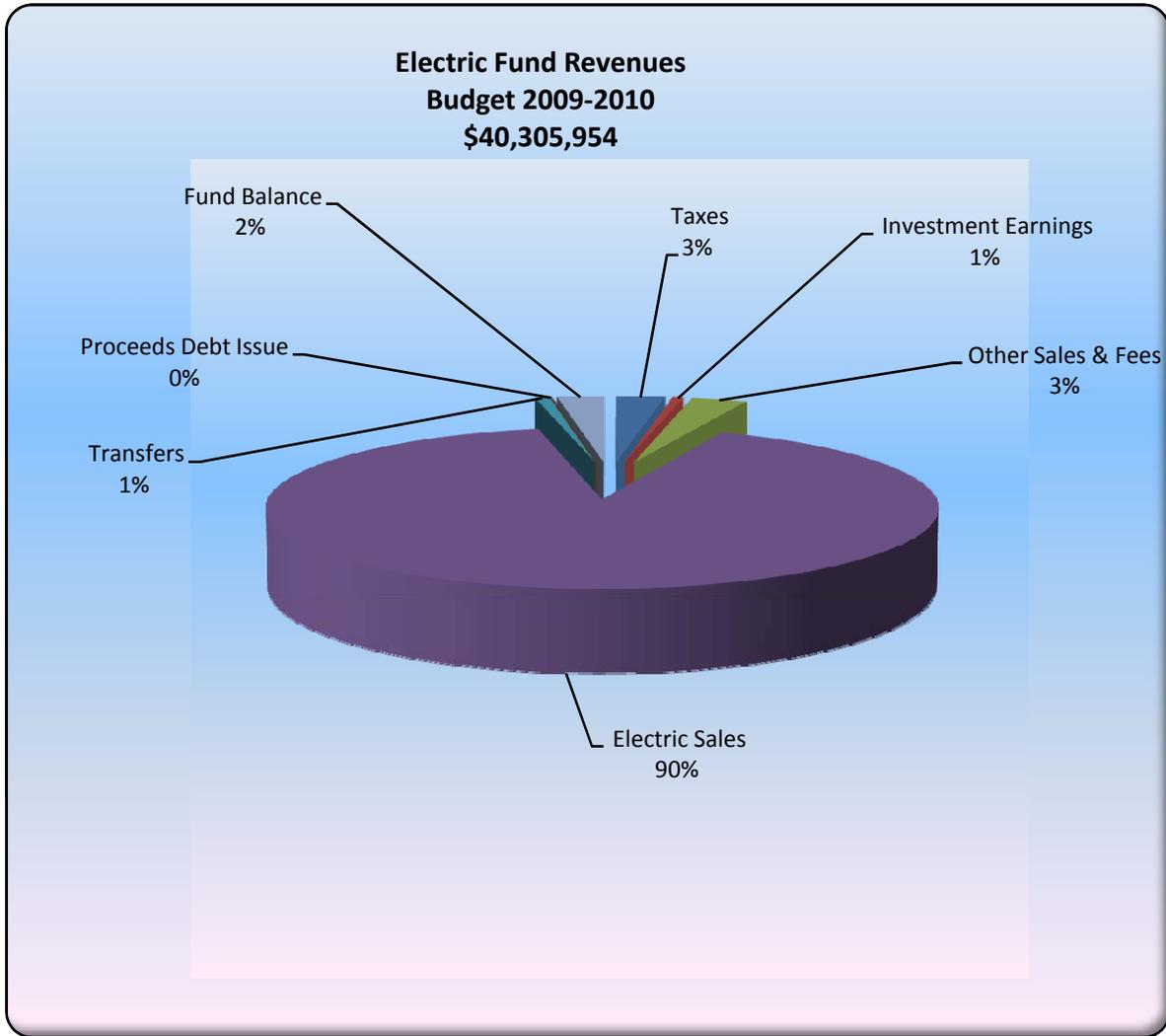
ELECTRIC FUND**REVENUES**

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Taxes					
NC Sales Tax	1,037,864	1,050,376	1,113,679	1,089,995	-2.13%
Total Taxes	1,037,864	1,050,376	1,113,679	1,089,995	-2.13%
Investment Earnings					
Earnings	666,676	564,775	500,000	250,000	-50.00%
Total Investment Earnings	666,676	564,775	500,000	250,000	-50.00%
Other Revenue					
Misc Revenue	41	5,618	-	-	N/A
Sale Of Fixed Assets	9,486	12,342	-	10,000	N/A
Cash Over/Short	(166)	(451)	-	-	N/A
Handling Charge Bad Check	7,960	11,540	5,000	7,000	40.00%
Traffic Control	1,916	2,395	3,000	1,900	-36.67%
Power Agency Promo Refund	4,800	8,700	30,000	30,000	0.00%
Power Factor	94,685	231,417	445,224	445,000	-0.05%
Insurance Proceeds	13,584	-	-	-	N/A
Bad Debt Recovery	38,119	39,459	25,000	25,000	0.00%
Surge Protection Rider	720	748	-	-	N/A
Generator Security Credit	4,953	19,028	15,000	15,000	0.00%
Total Other Revenue	176,098	330,796	523,224	533,900	2.04%
Fees					
Reconnection	125,827	226,922	200,000	200,000	0.00%
Penalty & Interest	359,283	353,645	300,000	350,000	16.67%
Meter Tampering Fee	11,425	20,700	10,000	10,000	0.00%
Total Fees	496,535	601,267	510,000	560,000	9.80%

ELECTRIC FUND

REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Electric Sales					
Sale Of Material & Labor	26,276	83,581	25,000	25,000	0.00%
Electric Sales	33,466,194	34,379,359	35,873,400	35,023,998	-2.37%
Electric Sales Internal	1,150,965	1,217,732	1,251,685	1,308,852	4.57%
Total Sales	34,643,435	35,680,672	37,150,085	36,357,850	-2.13%
Services					
Service Charge Connection	49,165	71,168	50,000	60,000	20.00%
Total Services	49,165	71,168	50,000	60,000	20.00%
Rent					
Pole	86,030	86,030	100,000	86,000	-14.00%
Total Rent	86,030	86,030	100,000	86,000	-14.00%
Debt Proceeds					
General-Proceeds From Debt	-	-	2,100,000	-	N/A
Total Debt Proceeds	-	-	2,100,000	-	N/A
Transfers					
Transfer from Water & Sewer	-	-	379,493	-	
Transfer From Rate Stabilization	171,036	-	-	329,000	N/A
Total Transfers	171,036	-	379,493	329,000	-13.31%
Fund Balance					
Fund Balance	-	-	2,044,087	1,039,209	-49.16%
Total Fund Balance	-	-	2,044,087	1,039,209	-49.16%
Total Revenues	37,326,839	38,385,084	44,470,568	40,305,954	-9.36%



Major Revenue Sources

The Electric Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes electric utility rates.

One revenue category accounts for 94% of Electric Fund resources as discussed below:

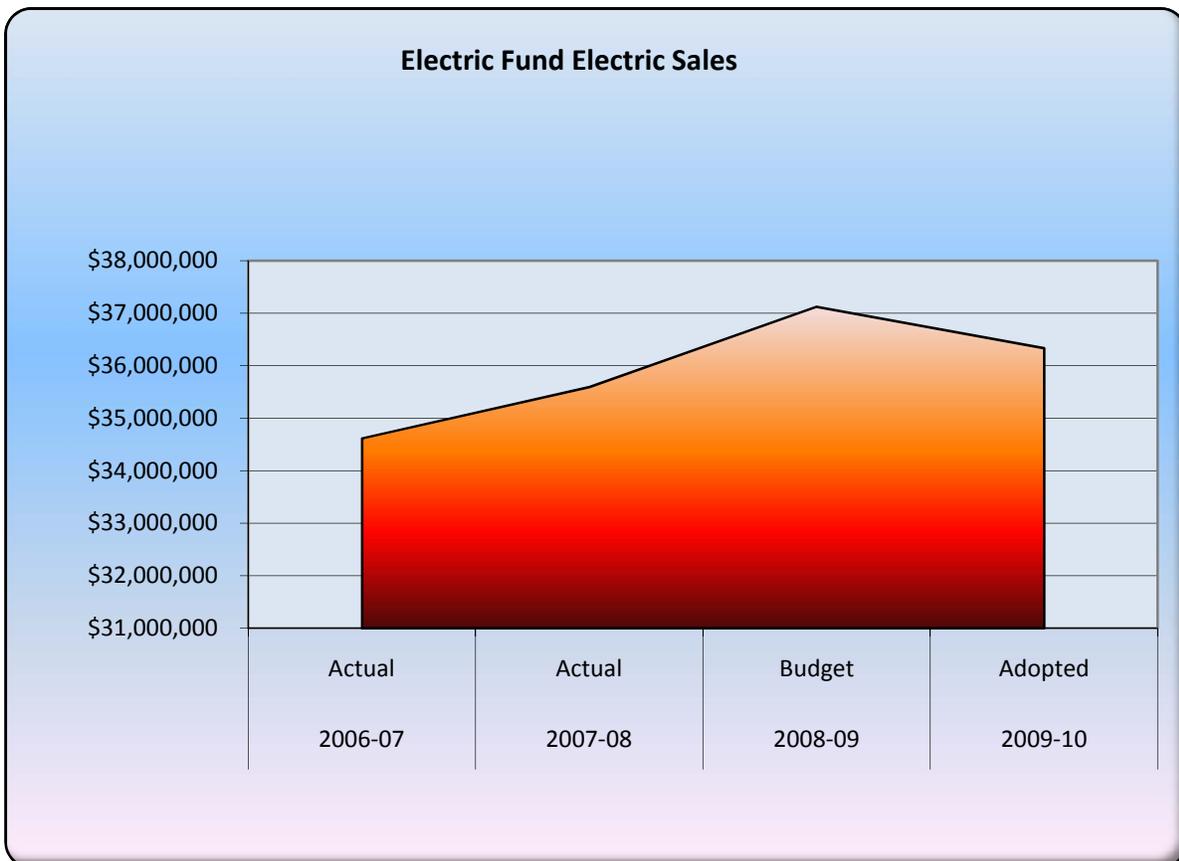
Sales

Electric Sales revenues including the State sales tax are the charges electric utility customers pay for electric service.

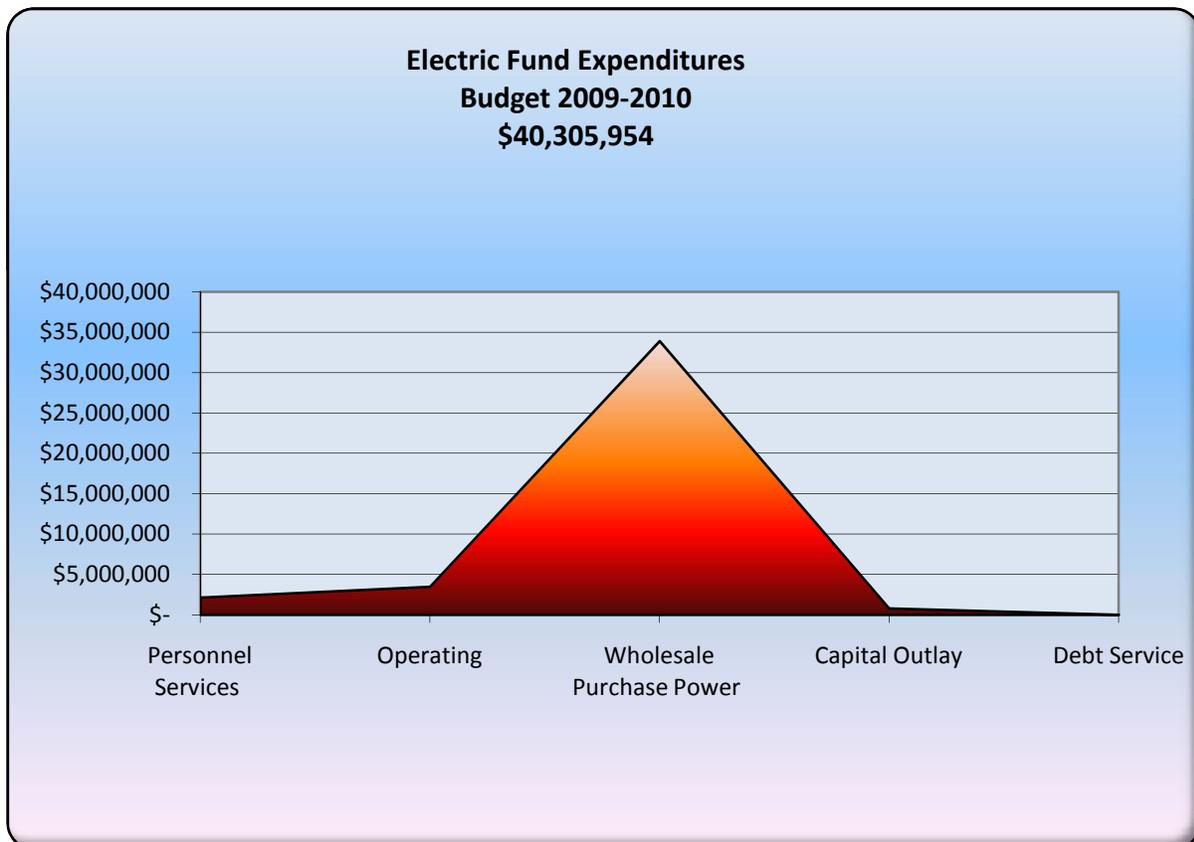
Fiscal year 2009-2010 projected revenues from electric sales are estimated at \$37,867,845, a 2.16% decrease from the previous fiscal year. This estimate reflects a rate increase of 8% for fiscal year 2010.

The recession has dealt the Electric Fund a harder blow than it has the General Fund. The City owns a portion of the Catawba Nuclear Plant and must pay a fixed “base load” cost regardless of its electric sales. The City has seen a considerable reduction in electric consumption as large industries react to the downturn in the economy. This reduction in consumption has made it difficult to fund the base load and the City expects to utilize \$1,500,000 from its fund balance to fund this estimated deficit to end of the current budget year 2008-2009. Due to mandatory repairs at the nuclear plant, and other factors, The City expects a 5% increase in wholesale power.

The proposed budget is recommending a retail electric increase of 8% on July 1 to accommodate the 5% increase in wholesale power and 3% needed to cover the cost of our base load.



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Total Expenditures	<u>36,029,082</u>	<u>38,780,083</u>	<u>44,470,568</u>	<u>40,305,954</u>	<u>-9.36%</u>
Expenditures by Area					
Personnel Services	1,555,072	1,729,531	2,061,218	2,144,673	4.05%
Operating	2,965,189	3,340,314	3,786,717	3,484,181	-7.99%
Wholesale Purchase Power	30,115,860	31,545,275	32,702,819	33,897,100	3.65%
Capital Outlay	1,392,961	2,164,963	5,394,814	780,000	-85.54%
Debt Service	-	-	525,000	-	N/A
Total Expenditures	<u>36,029,082</u>	<u>38,780,083</u>	<u>44,470,568</u>	<u>40,305,954</u>	<u>-9.36%</u>





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MISSION: The Electric Utilities Department delivers electrical service to customers as safely, efficiently, reliably, and economically as possible.

ACTIVITIES: The Electric Utilities Department delivers electrical service to over 13,000 customers in the City of Statesville and the surrounding area. This department constructs facilities for new electrical services and maintains over 266 miles of distribution line. Almost all of the maintenance and construction of the system is performed by the 13 line technicians and the majority of this work is done under energized conditions. The Department also installs, maintains, and tests electrical meters, substation equipment, and load management equipment.

FY 2009-10 ACTION PLAN:

1. Build distribution line extensions, transformer banks and other facilities necessary to serve new customers.
2. Continue implementation of the recommendations of the Electric Distribution System Study.
3. Start installation of an Advanced Metering Infrastructure System.
4. Continue collection of GIS data to model the electric distribution system.

GOALS FOR THE FUTURE:

1. Continue to upgrade or convert the 4 kV distribution system.
2. Implement an Outage Management System.
3. Upgrade the existing SCADA communication system to fiber.

PERFORMANCE MEASURES

GOALS:

1. Perform the necessary preventive and corrective maintenance to extend the useful life of the electric distribution system and to insure reliable service.
2. Prevent damage to the underground electric distribution system to increase reliability and to insure the safety of the public.

OBJECTIVES:

1. Perform 100% of biannual inspections of the 50 existing distribution switches on schedule.
2. Lower the average duration of an interruption for customers served (SAIDI) to the APPA average of 55.88 minutes per year.
3. Complete 60% of street light and security light repair requests within 3 working days of request.
4. Respond to 100% of requests from NC One Call to locate underground facilities within the mandated 48 hour time period.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Customers per employee	454	423	370	370
% of existing distribution switches maintained and	100.00%	100.00%	100.00%	100.00%
Average % of time the electrical distribution	0.9999%	N/A	99.9893%	99.9893%
Average number of times that a customer is	1.015	N/A	1.740	1.740
Average duration of an interruption in minutes	47.90	N/A	55.88	55.88
% of street light and security light trouble tickets	63.05%	N/A	60.00%	60.00%
% of NC One-Calls handled within the mandated	100.00%	100.00%	100.00%	100.00%

The Electric Utilities Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Director	32	1	1	-	1
Assistant Director	27	1	1	-	1
Electrical Engineer	26	-	1	-	1
Line Superintendent	24	1	1	-	1
Technical Services Supv	21	1	1	-	1
Line Crew Supervisor	21	3	3	-	3
Line Clearance Supervisor	21	1	1	-	1
Substation Supervisor	21	-	1	-	1
Substation Specialist	17	1	1	-	-
Line Technician III	17	7	7	-	7
Business Dev. Specialist	18	1	1	-	1
Energy Services Coord	16	1	1	-	1
Line Technician II	15	3	3	-	3
Substation Technician	15	1	1	-	2
GIS Analyst	15	1	1	-	1
Engineering Serv. Supv.	19	1	1	-	1
Metering & Control Tech	13	2	2	-	2
Line Technician I	13	3	3	-	3
Staking Tech	13	1	1	-	1
Utility Locator	12	-	1	-	1
Office Manager	11	1	1	-	1
		<u>31</u>	<u>34</u>	<u>-</u>	<u>34</u>
Total		<u>31</u>	<u>34</u>	<u>-</u>	<u>34</u>

ELECTRIC FUND

ELECTRIC UTILITY

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	1,179,763	1,301,209	1,560,428	1,632,381	4.61%
Salaries-Overtime	68,622	86,702	102,617	99,671	-2.87%
Salaries-Temporary	-	13,601	-	-	N/A
Salaries-Longevity	2,825	2,825	3,175	3,175	0.00%
FICA Expense	93,329	105,042	127,638	132,940	4.15%
Group Life	6,531	7,090	8,159	8,529	4.53%
Retirement	61,739	68,519	82,090	85,499	4.15%
Hospitalization	140,238	142,443	174,636	179,928	3.03%
Christmas Bonus	2,025	2,100	2,475	2,550	3.03%
Total Personnel	1,555,072	1,729,531	2,061,218	2,144,673	4.05%
Professional Services	20,284	25,098	45,000	5,000	-88.89%
Diesel Fuel	20,379	30,911	26,066	26,066	0.00%
Telephone/Communications	25,184	26,343	35,480	27,480	-22.55%
Gasoline	19,780	27,567	21,945	22,000	0.25%
Utility-Propane	-	-	2,400	2,400	0.00%
Travel & Training	23,776	25,277	41,585	31,350	-24.61%
Maint & Rep-Bldgs & Grnds	604	14,537	2,750	2,750	0.00%
Maint & Rep-Equipment	34,019	36,198	41,796	36,750	-12.07%
Maint & Rep-Auto & Truck	44,966	26,595	30,700	21,787	-29.03%
Postage	-	169	500	500	0.00%
Bldgs Equip & Land Rent	240	20,240	24,240	24,240	0.00%
Advertising	-	542	3,600	1,500	-58.33%
Customer Promo Rebates	20,200	22,950	85,000	30,000	-64.71%
Hand Tools	8,054	9,115	8,975	7,975	-11.14%
Metering	4,879	2,058	5,880	3,418	-41.87%
Substation Tools	-	-	4,685	3,327	-28.99%
Supplies-General	16,532	21,381	27,815	24,620	-11.49%
NC Sales Tax	884,336	934,799	981,085	1,017,034	3.66%
Internal Pilot	153,453	206,229	261,857	267,579	2.19%
Reimbursements	698,009	793,994	875,178	844,245	-3.53%
Contracted Service-General	431,159	555,345	568,500	457,000	-19.61%
Tipping Fees	201	488	3,000	3,000	0.00%
Dues & Subscriptions	31,372	34,126	34,782	31,237	-10.19%
Insurance & Bonds	55,089	55,089	57,843	57,843	0.00%
Miscellaneous Expense	393	-	500	500	0.00%
Inventory Short/Over	828	1,246	3,000	-	N/A
Obsolete Inventory	2,630	7,207	5,000	4,500	-10.00%
OSHA-Safety	39,922	33,035	46,350	47,550	2.59%

ELECTRIC FUND

ELECTRIC UTILITY

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Inside Charges-Electric	6,338	8,798	10,100	18,000	78.22%
Inside Charges-Water	226	349	500	500	0.00%
Inside Charges-Sewer	348	532	780	780	0.00%
System Maintenance	189,720	117,378	235,000	204,900	-12.81%
Substation Maintenance	165,263	189,295	194,825	158,350	-18.72%
Bad Debt Expense	67,005	113,423	100,000	100,000	0.00%
Inventory-Purchases	-	-	1,500,000	1,500,000	0.00%
Inventory-Issues	-	-	(1,500,000)	(1,500,000)	0.00%
Total Operating	2,965,189	3,340,314	3,786,717	3,484,181	-7.99%
Cap Outlay-Electric Distrib	610,488	773,331	787,500	765,000	-2.86%
Larkin Project	-	-	728,000	-	N/A
Capital Outlay-Other Imp	560,315	627,914	3,400,480	-	N/A
Sharon & Randa Phase II	-	324,983	-	-	N/A
Capital Outlay-Equipment	145,096	399,147	428,000	15,000	-96.50%
Non-Depreciable Capital	77,062	39,588	50,834	-	N/A
Total Capital Outlay	1,392,961	2,164,963	5,394,814	780,000	-85.54%
Principal & Interest-Bonds	-	-	525,000	-	N/A
Total Principal & Interest	-	-	525,000	-	N/A
Purchase For Resale	30,115,860	31,545,275	32,702,819	33,897,100	3.65%
Total Purchase for Resale	30,115,860	31,545,275	32,702,819	33,897,100	3.65%
Total Electric Fund	36,029,082	38,780,083	44,470,568	40,305,954	-9.36%

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TOTAL REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Revenue Sources:					
Inside Charges	74,100	74,309	73,606	96,705	31.38%
Assessments	3,428	1,651	-	-	N/A
Sewer Fees	5,615,580	5,314,062	5,449,200	4,970,700	-8.78%
Water Sales	3,826,279	3,730,574	3,905,000	3,158,500	-19.12%
Services	615,390	710,800	765,000	305,000	-60.13%
Rent	27,500	27,600	30,000	27,600	-8.00%
Investment Earnings	790,084	627,959	500,000	215,000	-57.00%
Other Revenue	925,437	114,356	97,000	94,000	-3.09%
Reimbursements	12,422	12,761	15,246	12,936	-15.15%
Transfers	-	724,814	-	-	N/A
Fund Balance	-	-	506,977	401,300	-20.84%
Total Revenues	11,890,220	11,338,886	11,342,029	9,281,741	-18.17%

TOTAL EXPENDITURES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Expenditures by Function:					
Sewer Maintenance	748,017	763,311	799,843	547,543	-31.54%
Water Maintenance	776,575	835,116	1,058,079	967,361	-8.57%
Water Purification	6,139,039	7,753,478	5,870,053	5,007,679	-14.69%
3rd Creek Wastewater Treatment	720,538	834,424	1,050,708	908,834	-13.50%
4th Creek Wastewater Treatment	3,677,097	1,834,338	2,563,346	1,850,324	-27.82%
Total Expenditures	12,061,266	12,020,667	11,342,029	9,281,741	-18.17%

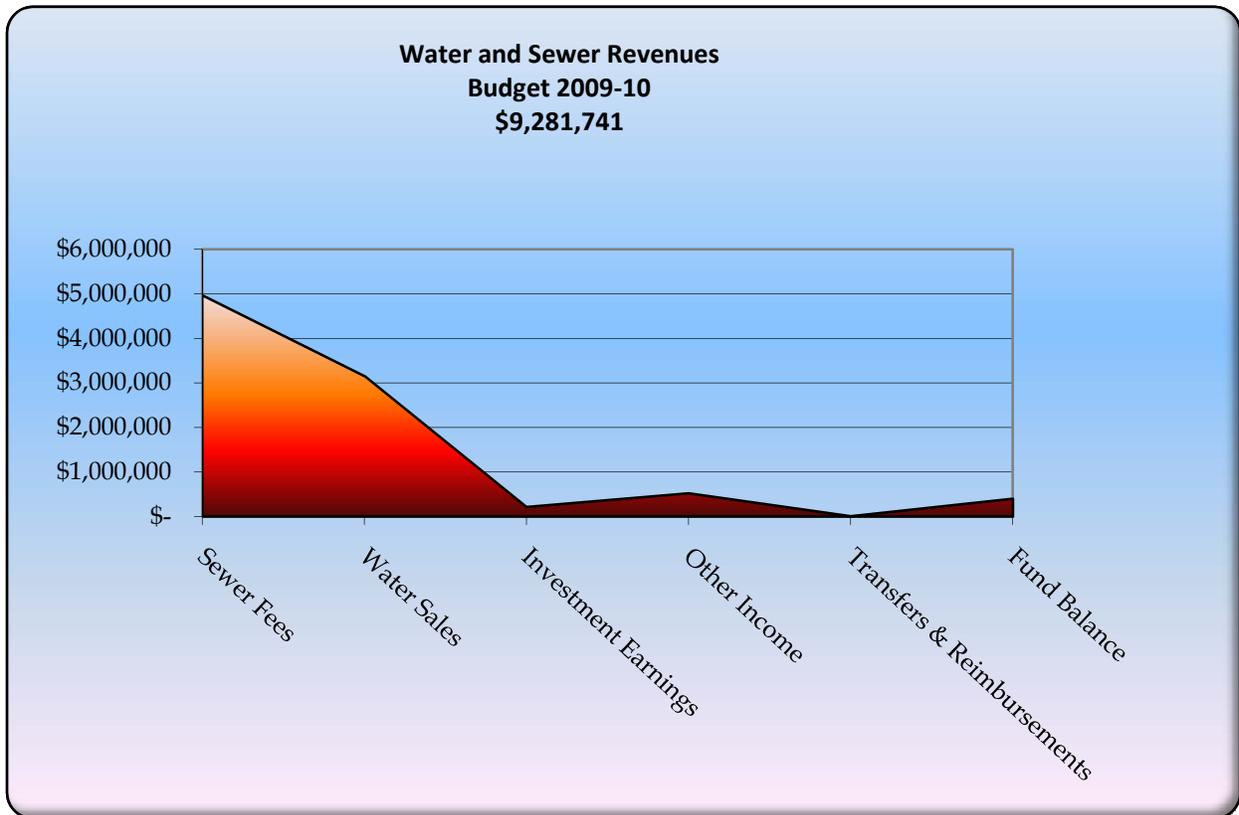
WATER AND SEWER FUND**REVENUES**

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Inside Charges					
Water Spec	74,100	74,309	73,606	96,705	31.38%
Total Inside Charges	74,100	74,309	73,606	96,705	31.38%
Investment Earnings					
Earnings	790,084	627,959	500,000	215,000	-57.00%
Total Investment Earnings	790,084	627,959	500,000	215,000	-57.00%
Assessments					
Interest	3,132	1,651	-	-	N/A
Water & Sewer	296	-	-	-	N/A
Total Assessments	3,428	1,651	-	-	N/A
Other Revenue					
Misc Revenue	-	10,175	3,000	-	N/A
Sale Of Fixed Assets	13,385	12,774	3,000	3,000	0.00%
Sewer Permit Violations	500	250	-	-	N/A
Repayments Of Loans	911,552	91,157	91,000	91,000	0.00%
Total Other Revenue	925,437	114,356	97,000	94,000	-3.09%
Fees					
Sewer Fees (Collections)	5,308,966	5,017,560	5,184,200	4,700,700	-9.33%
Sewer Surcharge	7,374	35,985	10,000	10,000	0.00%
Utility Availability	8,643	-	-	-	N/A
Troutman	199,288	170,811	170,000	175,000	2.94%
Penalty & Interest	91,309	89,706	85,000	85,000	0.00%
Total Fees	5,615,580	5,314,062	5,449,200	4,970,700	-8.78%

WATER AND SEWER FUND

REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Sales					
Sale Of Material & Labor	1,200	-	-	-	N/A
Water. General	3,518,488	3,436,594	3,600,000	3,042,000	-15.50%
Iredell Water Company	72,583	85,220	85,000	38,000	-55.29%
West Iredell Water Company	119,881	76,413	70,000	75,000	7.14%
Town of Troutman	114,127	132,347	150,000	3,500	-97.67%
Total Sales	3,826,279	3,730,574	3,905,000	3,158,500	-19.12%
Services					
Water Meters & Connect	66,774	68,905	70,000	25,000	-64.29%
Sewer Service & Permits	51,449	43,709	50,000	30,000	-40.00%
Water SDF	98,125	103,877	145,000	50,000	-65.52%
Sewer SDF	399,042	494,309	500,000	200,000	-60.00%
Total Services	615,390	710,800	765,000	305,000	-60.13%
Rent					
Site Lease	27,500	27,600	30,000	27,600	-8.00%
Total Rent	27,500	27,600	30,000	27,600	-8.00%
Reimbursements					
Reimbursement Electric	12,422	12,761	15,246	12,936	-15.15%
Total Reimbursements	12,422	12,761	15,246	12,936	-15.15%
Transfers					
Water/Sewer Capital Reserve	-	724,814	-	-	N/A
Total Transfers	-	724,814	-	-	N/A
Fund Balance					
Fund Balance	-	-	506,977	401,300	-20.84%
Total Fund Balance	-	-	506,977	401,300	-20.84%
Total Revenues	11,890,220	11,338,886	11,342,029	9,281,741	-18.17%



Major Revenue Sources

The Water and Sewer Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The City is experiencing a 15% reduction in water and sewer revenues in 2008-2009 due mainly to reduction in industrial consumption. The City may have a loss of up to \$1.2 million in 2008-2009 due to significant declines in revenues.

Due to the size of the Water and Sewer budget, it is recommended to use \$401,300 in fund balance to mitigate a 5% rate increase that the Staff would otherwise recommend. Absorbing the loss in revenue in the Water and Sewer Fund should help mitigate the proposed increase in electric rates.

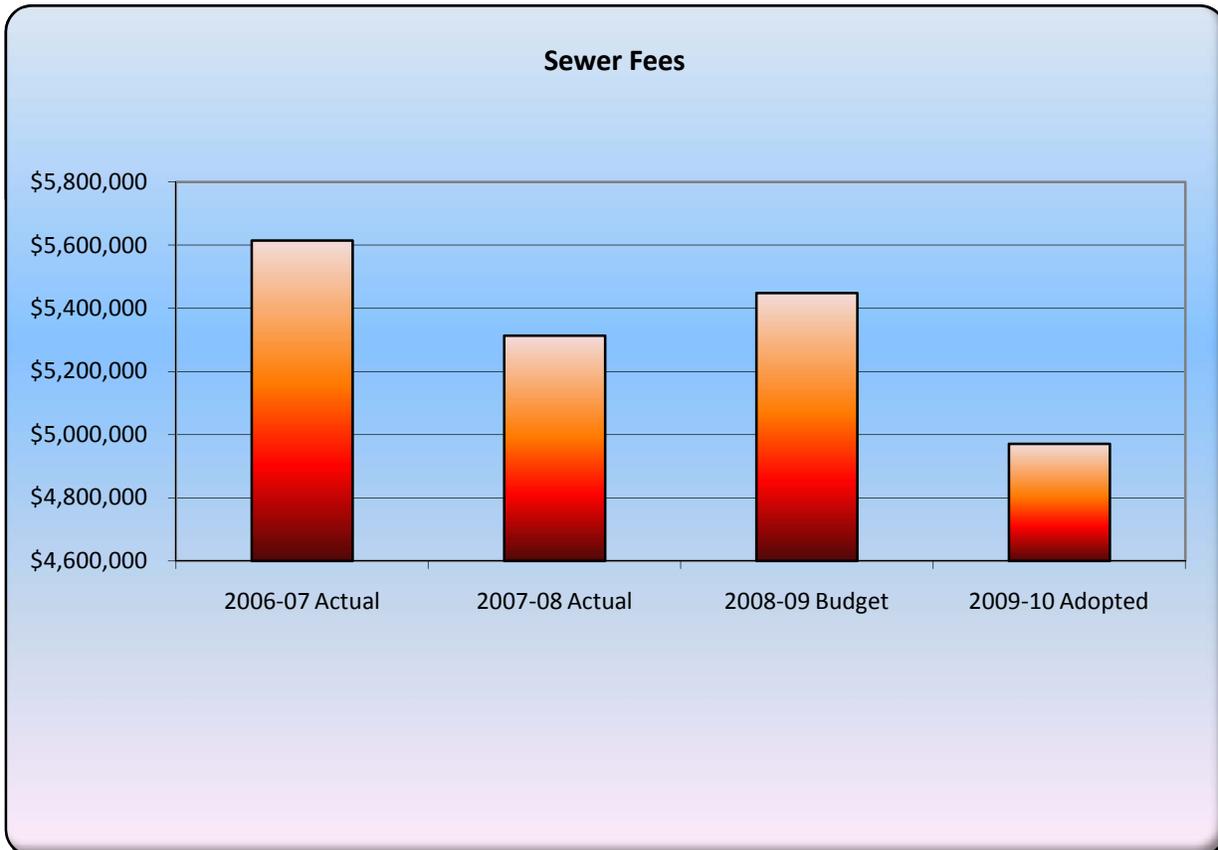
The Statesville City Council establishes water and sewer utility rates.

Two categories of revenues account for 88% of Water and Sewer Fund resources as discussed below:

- 1. Sewer Fees
- 2. Water Sales

Sewer Fees

These revenues are the largest resource in the Water and Sewer Fund accounting for approximately 53% of total revenues. This revenue category is comprised of fees charged for wastewater collection and treatment. Sewer fees are based on water consumption.

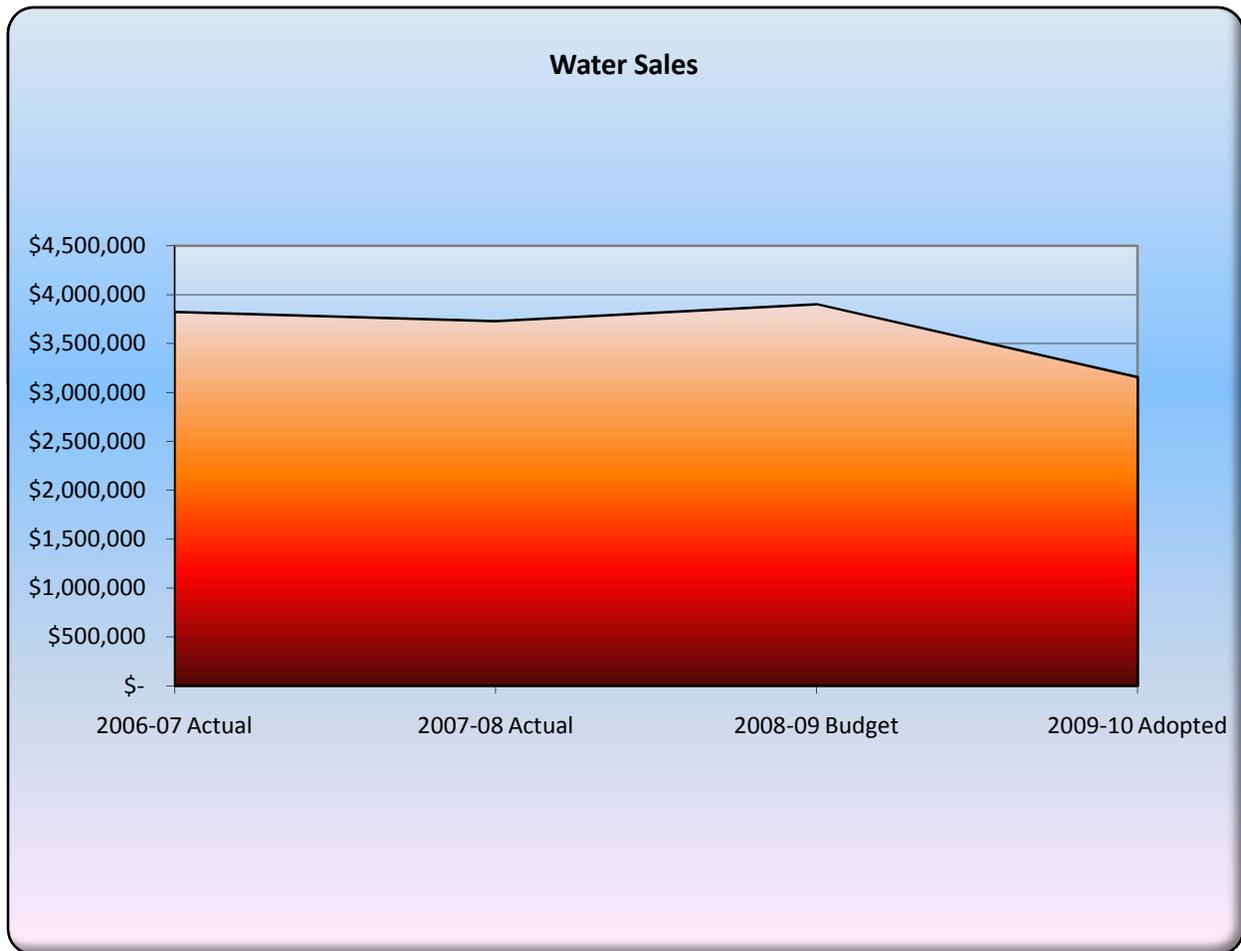


Major Revenue Sources

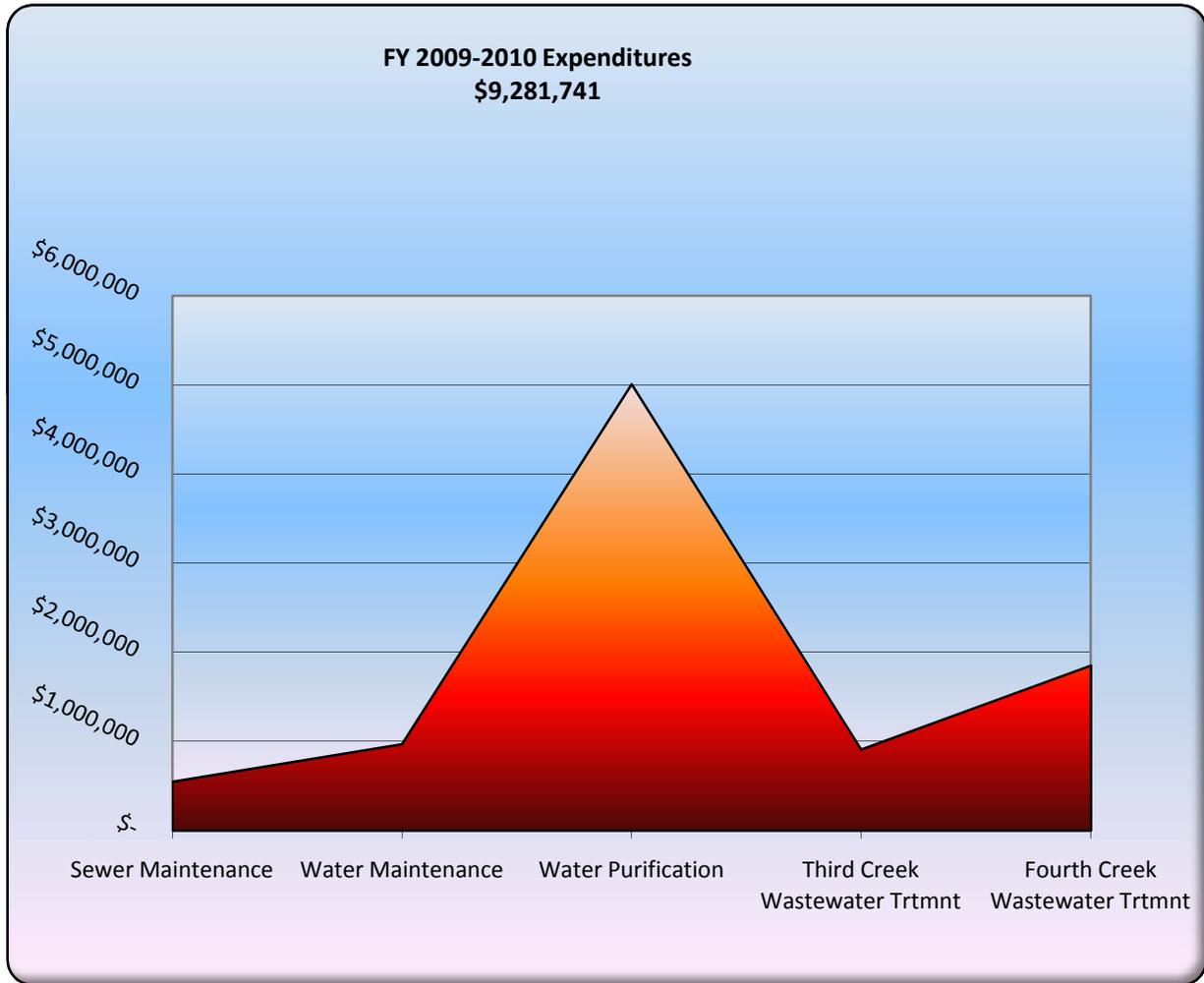
Water Sales (cont)

These revenues are the second largest resource in the Water and Sewer Fund accounting for approximately one-third of total revenues. This revenue category is comprised of water sales, including bulk sales.

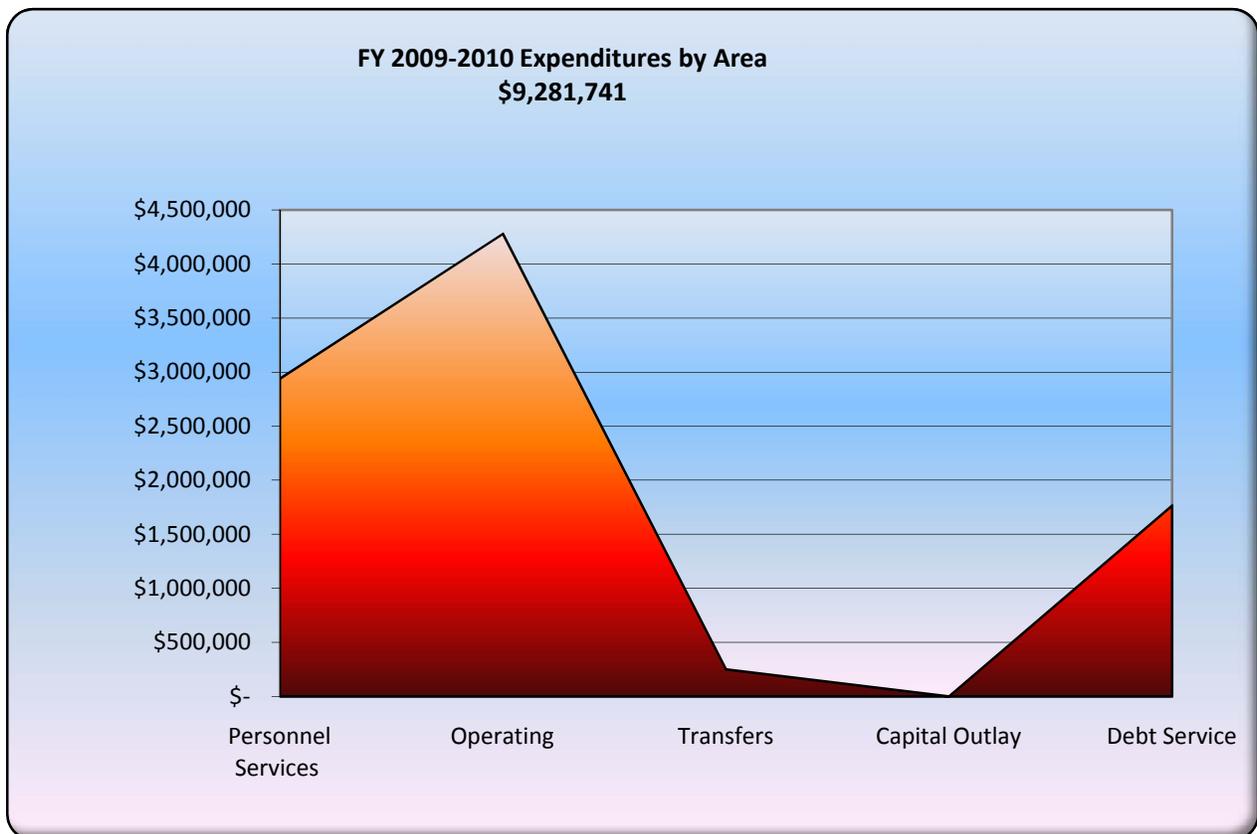
Fiscal year 2009-2010 Water Sales are estimated at \$3,255,205, a decrease over the prior year of 22.22%. Revenues from water sales are estimated based on a downward trend in water consumption, mainly from decreased commercial and industrial usage.



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Sewer Maintenance	748,017	763,311	799,843	547,543	-31.54%
Water Maintenance	776,575	835,116	1,058,079	967,361	-8.57%
Water Purification	6,139,039	7,753,478	5,870,053	5,007,679	-14.69%
Third Creek Wastewater Trtmnt	720,538	834,424	1,050,708	908,834	-13.50%
Fourth Creek Wastewater Trtmnt	3,677,097	1,834,338	2,563,346	1,850,324	-27.82%
Total Expenditures	12,061,266	12,020,667	11,342,029	9,281,741	-18.17%



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Expenditures by Area					
Personnel Services	2,521,783	2,583,263	3,001,600	2,939,238	-2.08%
Operating	3,689,693	3,833,030	4,572,130	4,280,691	-6.37%
Capital Outlay	2,247,806	779,608	893,250	-	-100.00%
Debt Service	3,104,817	1,852,580	1,850,556	1,767,200	-4.50%
Contingency	-	-	-	44,612	N/A
Transfers	497,167	2,972,186	1,024,493	250,000	100.00%
Total Expenditures	12,061,266	12,020,667	11,342,029	9,281,741	-18.17%





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MISSION: The mission of the Sewer Division is to provide essential infrastructure needs, citizen services and to meet City plans and goals by achieving optimum cost of construction, operation and maintenance.

ACTIVITIES: The Sewer Maintenance Division insures the uninterrupted service of the sewer collection system from the customer service tap to the sewer treatment plant.

FY 2009-10 ACTION PLAN:

1. Continue ongoing sewer maintenance program.
2. Install new manholes where needed.
3. Install cleanout on customer service line at property line as needed.
4. TV sewer lines under streets listed in Street Division Street Improvement Program.
5. Continue the slip lining or sewer rehabilitation program.

GOALS FOR THE FUTURE:

1. Eliminate as much infiltration and exfiltration in sewer collection system as possible.
2. Provide sewer service to all residents inside City limits.

The Sewer Maintenance Division is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Assistant Superintendent	18	1	1	-	1
C Supv/Insp	16	1	1	-	1
General Supervisor	14	1	1	-	1
TV Equipment /Camera Tech.	11	1	1	-	1
Commercial Driver	9	2	2	-	2
Skilled Laborer	8	1	1	-	1
	Total	<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. To provide uninterrupted service of the collection system from the customer service to the wastewater treatment plant.
2. To eliminate as much infiltration and exfiltration in the collection system as possible.

OBJECTIVES:

1. To limit the number of sanitary sewer overflows.
2. To maintain a root control program.
3. To maintain a preventive maintenance program that locates and repairs potential problems.
4. To increase by 5% the number of sewer services replaced.
5. To install cleanouts on customer sewer services as needed.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Number of sewer services replaced.	16	18	20	30
Sewer Overflows	2	2	3	3
Root Control Footage	N/A	9,219	0	10,000
Sewer Cleanouts Installed	31	35	30	45
Number of Sewer Emergency Calls	39	22	45	50

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	239,381	262,965	250,376	239,495	-4.35%
Salaries-Overtime	14,422	24,539	29,663	25,000	-15.72%
Salaries-Longevity	1,000	800	800	500	-37.50%
FICA Expense	19,374	22,244	21,524	20,275	-5.80%
Group Life	1,318	1,278	1,305	1,311	0.46%
Retirement	12,587	14,234	13,843	13,040	-5.80%
Hospitalization	36,603	32,855	37,044	37,044	0.00%
Christmas Bonus	525	525	525	525	0.00%
Uniforms	164	295	447	447	0.00%
Total Personnel	325,374	359,735	355,527	337,637	-5.03%
Professional Services	1,090	43,500	1,500	1,500	0.00%
Diesel Fuel	9,450	15,474	30,000	23,500	-21.67%
Gasoline	10,675	12,340	30,000	23,500	-21.67%
Travel & Training	-	-	1,500	750	-50.00%
Maint & Rep-Bldgs & Grnds	672	776	1,500	500	-66.67%
Maint & Rep-Equipment	33,142	13,721	36,690	29,190	-20.44%
Maint & Rep-Auto & Truck	6,446	10,191	13,000	7,000	-46.15%
Bldgs Equip & Land Rent	579	1,227	2,500	1,500	-40.00%
Hand Tools	1,113	1,124	3,000	3,000	0.00%
Supplies-General	2,803	3,032	3,500	3,500	0.00%
Supplies-Materials	-	936	1,900	1,640	-13.68%
Contracted Services-General	103,365	3,550	-	-	N/A
Dues & Subscriptions	140	217	700	700	0.00%
Insurance & Bonds	14,026	14,026	14,026	14,026	0.00%
Inventory Short/Over	7	(639)	-	-	N/A
OSHA-Safety	2,906	2,902	3,500	3,500	0.00%
Sewer Maintenance	60,888	46,498	85,000	80,100	-5.76%
Supplies	12,723	15,489	16,000	16,000	0.00%
Y/E Uncollectible	158,589	(80,690)	-	-	N/A
Total Operating	418,614	103,674	244,316	209,906	-14.08%
Capital Improvements-Sewer	-	16,678	-	-	N/A
Capital Outlay-Equipment	-	282,026	200,000	-	N/A
Non-Depreciable Capital	4,029	1,198	-	-	N/A
Total Capital Outlay	4,029	299,902	200,000	-	N/A
Total Sewer Maintenance	748,017	763,311	799,843	547,543	-31.54%



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MISSION: The mission of the Water Division is to provide uninterrupted safe drinking water to our customers.

ACTIVITIES: The Water Maintenance Division insures the uninterrupted service of the water distribution system from Water plant to fire hydrants for fire protection and customer service at the free flowing tap.

- FY 2009-10 ACTION PLAN:**
1. Install remote registers on all large meters in meter pits and make register accessible for meter readers.
 2. Continue to replace galvanized lines and other inferior materials in water system.
 3. Continue an ongoing backflow program.
 4. Continue an ongoing meter exchange program.
 5. Install fire hydrants for fire protection wherever possible per Fire Department’s request.

- GOALS FOR THE FUTURE:**
1. To removal all unnecessary water lines on streets that have two or more lines thereby lowering maintenance cost.
 2. To provide adequate fire protection to all the citizens in the City Limits.

The Water Maintenance Division is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Assistant City Engineer	27	1	1	-	1
Water/Sewer Superintendent	20	1	1	-	1
Construction Inspector Supervisor	17	1	1	-	1
BFCC Technician	17	1	1	-	1
C Supv/Insp	16	1	1	-	1
MEO	11	-	1	-	1
MEO III	11	1	-	-	-
Meter Maintenance Technician	10	1	1	-	1
Commercial Driver	9	-	3	-	3
MEO II	9	3	-	-	-
Skilled Laborer	8	6	6	-	6
	Total	<u>16</u>	<u>16</u>	<u>-</u>	<u>16</u>

PERFORMANCE MEASURES

GOALS:

1. To provide uninterrupted service to the free flowing taps of customers.
2. To provide adequate number of fire hydrants throughout the water system.
3. Provide timely support to water service emergency calls.

OBJECTIVES:

1. Repair 75% of water main breaks within 5 hours.
2. Ensure that 100 percent of fire hydrants are in working order for fire flow protection.
3. Respond to 100 percent of water service emergency calls within 60 minutes.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Number of water main breaks	20	20	30	30
Percentage of water main breaks repaired within 5	85%	85%	90%	92%
90 percent of fire hydrants repaired within 24 hours	94%	95%	95%	95%
Number of water service emergency calls	62	100	110	115
100 percent of water service emergency calls responded to within 60 minutes	100%	100%	100%	100%

WATER & SEWER FUND

WATER MAINTENANCE

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	445,803	387,799	553,854	558,832	0.90%
Salaries-Overtime	26,453	45,922	40,800	32,000	-21.57%
Salaries-Longevity	1,375	400	625	500	-20.00%
FICA Expense	35,536	32,312	45,625	45,237	-0.85%
Group Life	2,315	2,018	2,900	3,040	4.83%
Retirement	23,397	21,178	29,343	29,094	-0.85%
Hospitalization	69,237	59,535	79,380	79,380	0.00%
Christmas Bonus	975	750	1,125	1,125	0.00%
Uniforms	288	504	894	500	-44.07%
Total Personnel	605,379	550,418	754,546	749,708	-0.64%
Professional Services	-	79,695	1,000	1,300	30.00%
Diesel Fuel	2,821	4,317	18,000	8,000	-55.56%
Telephone/Communications	2,796	2,636	3,800	3,800	0.00%
Gasoline	9,216	11,335	25,000	18,000	-28.00%
Travel & Training	1,067	2,446	5,780	3,000	-48.10%
Maint & Rep-Bldgs & Grnds	455	402	1,500	1,500	0.00%
Maint & Rep-Equipment	15,028	6,509	25,800	15,600	-39.53%
Maint & Rep-Auto & Truck	4,836	3,028	9,000	9,000	0.00%
Bldgs Equip & Land Rent	1,937	798	5,000	5,000	0.00%
Hand Tools	2,504	3,113	3,000	3,000	0.00%
Supplies-General	2,581	2,771	5,000	5,000	0.00%
Supplies-Materials	1,256	809	1,500	1,500	0.00%
Contracted Services-General	-	4,275	-	-	N/A
Tipping Fees	147	86	1,000	700	-30.00%
Dues & Subscriptions	820	1,005	2,000	1,000	-50.00%
Insurance & Bonds	23,103	23,103	23,103	23,103	0.00%
OSHA-Safety	4,162	4,852	4,500	4,500	0.00%
Inside Charges-Electric	2,208	2,397	3,000	3,000	0.00%
Inside Charges-Water	246	274	400	400	0.00%
Inside Charges-Sewer	275	321	350	350	0.00%
Water Maintenance	28,400	30,082	45,000	36,600	-18.67%
Supplies	67,338	74,191	76,200	68,300	-10.37%
Backflow Devices	-	-	5,000	5,000	0.00%
Total Operating	171,196	258,445	264,933	217,653	-17.85%

WATER & SEWER FUND**WATER MAINTENANCE**

	<u>2006-07</u> <u>Actual</u>	<u>2007-08</u> <u>Actual</u>	<u>2008-09</u> <u>Budget</u>	<u>2009-10</u> <u>Adopted</u>	<u>%</u> <u>Change</u>
Capital Improvement Water	-	-	-	-	N/A
Capital Outlay-Equipment	-	22,828	35,000	-	N/A
Non-Depreciable Capital	-	3,425	3,600	-	N/A
Total Capital Outlay	-	26,253	38,600	-	N/A
Total Water Maintenance	<u>776,575</u>	<u>835,116</u>	<u>1,058,079</u>	<u>967,361</u>	<u>-8.57%</u>

MISSION: The Mission of the Statesville Water Treatment Plant is to supply, treat, and deliver the highest quality of water at the most economical rate possible to the customer of the system.

ACTIVITIES: The Water Purification Division supplies, treats, transports and delivers the highest quality of water possible to current and future customers of the City of Statesville. This is done in the most economic manner to comply with all Federal, State and Local regulations. Minimal impact on the environment and personnel safety are foundations of the operational procedures.

FY 2009-10 ACTION PLAN:
 1. Operate water plant and belt press as efficient as possible.

GOALS FOR THE FUTURE:
 1. Complete EPA mandated LT2 Cryptosporidium testing.
 2. Optimize water plant process in order to lower TTHM and HHA5 test results in system.

The Water Purification Division is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Director	30	1	1	-	1
Assistant Director	25	1	1	-	1
WTP Plant Supervisor	18	1	1	-	1
Senior Water Plant Operator	16	1	1	-	1
WTPO A	14	1	-	-	1
WTPO B	12	1	2	-	1
WTPO C	10	2	2	-	2
Plant Maintenance Mech.	14	1	1	-	1
Residuals Equipment Operator	9	1	1	-	1
Admin. Secretary I	8	1	1	-	1
Skilled Laborer	8	1	1	-	1
Total		<u>12</u>	<u>12</u>	<u>-</u>	<u>12</u>

PERFORMANCE MEASURES

GOALS:

1. To provide drinking water that meets or exceeds all State and Federal water quality standards.
2. To provide drinking water in the most cost efficient manner.

OBJECTIVES:

1. To maintain 100% compliance with the Safe Drinking Water Act for all pertinent federal and state regulations.
2. To maintain effective chlorine residual throughout the distribution system.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Raw MGD (Million gallons per day)	3.7	3.9	3.8	3.4
Finished MGD	3.5	3.8	3.6	3.3
Basin down time per basin per year	6	4	4	2
% of tests passing minimum standard	100%	100%	100%	100%
% of Cl2 residual levels meeting SDWA requirements	100%	100%	100%	100%
Show chemical cost per thousand gallons of treated water	\$0.07	\$0.07	\$0.07	\$0.09

WATER & SEWER FUND

WATER PURIFICATION

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	434,325	467,245	499,379	506,150	1.36%
Salaries-Overtime	32,321	29,294	34,887	32,000	-8.28%
Salaries-Longevity	225	225	225	225	0.00%
FICA Expense	34,424	36,427	40,957	41,651	1.69%
Group Life	2,396	2,574	2,786	2,642	-5.17%
Retirement	23,092	24,401	26,341	26,788	1.70%
Hospitalization	61,961	62,181	63,504	63,504	0.00%
Christmas Bonus	900	900	900	900	0.00%
Uniforms	263	267	277	208	-24.91%
Total Personnel	589,907	623,514	669,256	674,068	0.72%
Professional Services	22,107	73,926	53,945	40,000	-25.85%
Prof Services-Contingency	-	-	5,000	2,000	-60.00%
Diesel Fuel	18,131	18,932	38,032	20,502	-46.09%
Telephone/Communications	9,382	12,403	10,610	10,610	0.00%
Gasoline	3,372	4,529	5,742	2,838	-50.57%
Utilities	123,748	130,606	165,000	155,000	-6.06%
Travel & Training	2,860	3,540	3,905	2,370	-39.31%
Maint & Rep-Bldgs & Grnds	942	2,842	4,000	3,000	-25.00%
Maint & Rep-Equipment	49,513	67,316	37,650	23,900	-36.52%
Maint & Rep-Auto & Truck	1,081	227	1,500	1,000	-33.33%
Postage	703	1,029	1,700	1,800	5.88%
Hand Tools	299	892	300	300	0.00%
Supplies-General	1,717	1,100	2,000	2,000	0.00%
Supplies-Janitorial	1,207	1,441	1,700	1,700	0.00%
Supplies-Chemical	96,424	100,288	182,200	176,355	-3.21%
Supplies-Materials	1,306	64,660	3,000	2,400	-20.00%
Supplies-Laboratory	8,624	11,632	11,800	11,500	-2.54%
Internal Pilot	467,993	512,089	534,314	530,189	-0.77%
Reimbursements	824,219	901,568	926,942	944,897	1.94%
Contracted Services	-	3,110	-	-	N/A
Contracted Services-General	56,490	58,301	83,950	85,600	1.97%
Tipping Fees	145	248	250	250	0.00%
Water Utility Availability Fee	2,250	900	-	-	N/A
Sewer Utility Availability Fee	2,950	1,000	-	-	N/A
Dues & Subscriptions	688	538	1,260	1,640	30.16%
Insurance & Bonds	16,948	16,948	16,948	16,948	0.00%
Inside Charges-Electric	149,326	187,752	200,000	200,000	0.00%
Inside Charges-Water	3,876	10,010	10,000	10,000	0.00%
Inside Charges-Sewer	652	3,216	4,000	5,000	25.00%
Bad Debt Expense	18,334	23,302	20,000	20,000	0.00%
Y/E Uncollectible	60,609	20,599	-	-	N/A
Inventory Purchases	-	-	150,000	150,000	0.00%
Inventory Issues	-	-	(150,000)	(150,000)	0.00%
Total Operating	1,945,896	2,234,944	2,325,748	2,271,799	-2.32%

WATER & SEWER FUND**WATER PURIFICATION**

	<u>2006-07</u> <u>Actual</u>	<u>2007-08</u> <u>Actual</u>	<u>2008-09</u> <u>Budget</u>	<u>2009-10</u> <u>Adopted</u>	<u>%</u> <u>Change</u>
Capital Outlay-Equipment	-	56,210	-	-	N/A
Non-Depreciable Capital	<u>1,252</u>	<u>14,044</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Capital Outlay	<u>1,252</u>	<u>70,254</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Electric	-	-	379,493	-	N/A
Water Sewer Capital Reserve	497,167	598,186	645,000	250,000	-61.24%
3rd Creek WWTP Expansion	<u>-</u>	<u>2,374,000</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Transfers	<u>497,167</u>	<u>2,972,186</u>	<u>1,024,493</u>	<u>250,000</u>	<u>-75.60%</u>
Principal & Interest-Bonds	<u>3,104,817</u>	<u>1,852,580</u>	<u>1,850,556</u>	<u>1,767,200</u>	<u>-4.50%</u>
Total Debt Service	<u>3,104,817</u>	<u>1,852,580</u>	<u>1,850,556</u>	<u>1,767,200</u>	<u>-4.50%</u>
Contingency	<u>-</u>	<u>-</u>	<u>-</u>	<u>44,612</u>	<u>N/A</u>
Total Contingency	<u>-</u>	<u>-</u>	<u>-</u>	<u>44,612</u>	<u>N/A</u>
Total Water Purification	<u><u>6,139,039</u></u>	<u><u>7,753,478</u></u>	<u><u>5,870,053</u></u>	<u><u>5,007,679</u></u>	<u><u>-14.69%</u></u>

MISSION: The Water/Wastewater Treatment Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

ACTIVITIES: The Third Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. This is done in the most economical manner as to impose minimal impact on the environment and comply with all Federal, State and Local regulations.

FY 2009-10 ACTION PLAN:

1. Continue design work for plant expansion.
2. Maintain plant compliance in the most cost effective manner possible.

GOALS FOR THE FUTURE:

1. Expand plant facilities to meet future needs (8 MGD).

The Third Creek Wastewater Treatment Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Additions (Reductions)</u>	<u>Adopted 2009-10</u>
Plant Supervisor	18	1	1	-	1
WTPO IV	14	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
WTPO III	12	2	2	-	1
WTPO II	10	1	1	-	2
Skilled Laborer	8	1	1	-	1
		<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. To treat waste produced from business and residential customers while assuring permit compliance after treatment.
2. To maintain permit compliance in the most cost efficient manner
3. To maintain the plant grounds and equipment in the most cost efficient manner

OBJECTIVES:

1. Minimize increases in treatment costs
2. Increase training time for maintenance personnel to support goal # 2 above
3. Monitor use of all treatment chemicals as it relates to both permit compliance and cost effectiveness.

KEY PERFORMANCE MEASURES:

	2006-2007 actual	2007-2008 actual	2008-2009 budget	2009-2010 budget
Million Gallons Treated per day	1.47	1.30	0.77*	N/A
Show Treatment cost per thousand gallons	1.18	1.51	1.94*	N/A
Permit compliance for suspended solids limits	yes	yes	yes*	N/A

*Actual number for first seven months

WATER & SEWER FUND

THIRD CREEK WASTEWATER TREATMENT

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	215,165	232,439	252,292	254,359	0.82%
Salaries-Overtime	32,522	30,505	45,542	38,000	-16.56%
Salaries-Longevity	525	525	525	525	0.00%
FICA Expense	18,361	19,290	22,865	22,996	0.57%
Group Life	1,255	1,331	1,563	1,336	-14.52%
Retirement	12,183	12,989	14,705	14,789	0.57%
Hospitalization	37,044	37,044	37,044	37,044	0.00%
Christmas Bonus	525	525	525	525	0.00%
Uniforms	530	434	484	484	0.00%
Total Personnel	318,110	335,082	375,545	370,058	-1.46%
Professional Services	34,768	72,125	40,000	40,000	0.00%
Prof Services-Contingency	-	-	5,000	2,500	-50.00%
Diesel Fuel	13,186	12,125	41,201	20,757	-49.62%
Telephone/Communications	6,099	6,573	6,720	7,810	16.22%
Gasoline	4,962	8,709	12,528	6,193	-50.57%
Utilities	-	-	3,300	4,500	36.36%
Travel & Training	3,501	5,446	7,215	2,475	-65.70%
Maint & Rep-Bldgs & Grnds	12,082	18,246	29,700	18,800	-36.70%
Maint & Rep-Equipment	39,891	64,951	68,000	68,000	0.00%
Maint & Rep-Auto & Truck	2,777	3,644	9,100	9,100	0.00%
Hand Tools	497	1,034	1,100	800	-27.27%
Supplies-General	2,099	2,419	2,800	2,800	0.00%
Supplies-Janitorial	1,473	1,759	2,000	2,000	0.00%
Supplies-Chemical	96,609	68,211	121,640	96,740	-20.47%
Supplies-Materials	1,731	1,648	1,700	1,700	0.00%
Supplies-Laboratory	12,215	13,413	17,087	16,087	-5.85%
Contracted Services-General	25,868	34,314	58,958	50,000	-15.19%
Tipping Fees	238	446	600	600	0.00%
Insurance & Bonds	10,614	10,614	10,614	10,614	0.00%
Miscellaneous Expense	-	-	100	100	0.00%
Inside Charges-Electric	98,279	124,649	125,000	175,000	40.00%
Inside Charges-Water	881	1,479	2,000	2,000	0.00%
Inside Charges-Sewer	-	-	200	200	0.00%
Total Operating	367,770	451,805	566,563	538,776	-4.90%
Capital Outlay-Improvements	31,746	23,093	-	-	N/A
Capital Outlay-Equipment	-	-	101,750	-	N/A
Non-Depreciable Capital	2,912	24,444	6,850	-	N/A
Total Capital Outlay	34,658	47,537	108,600	-	N/A
Total Third Creek Wastewater Treatment	720,538	834,424	1,050,708	908,834	-13.50%



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MISSION: The Water Resources Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

ACTIVITIES: The Fourth Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. Fourth Creek processes all residuals generated within the department into STA-LIME, a beneficial reuse liming product, which is distributed to local farmers and bulk distributors. Sewage treatment as well as residuals processing are done in the most economic manner as to impose minimal adverse impact on the environment and comply with all Federal, State and Local regulations. In addition, the Industrial Pretreatment Program operates out of this facility. The purpose of this program is to permit, monitor, regulate and enforce all Local, State and Federal regulations concerning industrial discharges. This program has evolved into an enforcement agency and the future will see progressively more resources allocated in this area. This program has a direct impact on the growth of the city as it determines the type and size of industrial growth.

FY 2009-10 ACTION PLAN:

1. Continue to optimize the RAS/WAS pumping system.
2. Utilize the new bar screen/washer-compactor system at the headworks of the WWTP.
3. Develop the new drive system for the #2 clarifier for increased plant efficiency.

GOALS FOR THE FUTURE:

1. Evaluate the needs for the continuation of the STA-LIME Program.
2. Develop a strategy for maintaining compliance when the 6.0 MGD NPDES becomes active.

The Fourth Creek Wastewater Treatment Division is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Pretreatment Coordinator	21	1	1	-	1
WWT Plant Supervisor	18	1	1	-	1
Chemist	18	1	1	-	1
Senior Operator/Residuals Supervisor	16	1	1	-	1
Residuals Supervisor	15	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
WWTPO III	12	1	1	-	-
Office Manager	11	1	1	-	1
Pretreatment Technician	11	1	1	-	1
WWTPO II	10	3	3	-	4
Commercial Driver	9	1	1	-	1
Residuals Equip Operator	9	1	1	-	1
Skilled Laborer	8	1	1	-	1
Lab-Technician (Perm/Part-Time)	90	1	1	-	1
Custodian	6	1	1	-	1
Total		<u>17</u>	<u>17</u>	<u>-</u>	<u>17</u>

PERFORMANCE MEASURES

GOALS:

1. To treat waste produced from business and residential customers for compliance.
2. To maintain permit compliance in the most cost efficient manner.
3. To produce sufficient quantities of class A and B biosolids to maintain operational efficiency.

OBJECTIVES:

1. To find the most efficient operating procedure once the Clarifier drive unit has been installed.
2. To track any elevated test results in comparison to rain events.
3. To restore and maintain the quality of the road system on the plant site.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
Million Gallons Treated	3.00	2.90	3.00*	N/A
Dewatering Down Time Per Year	0	0	0	N/A
Low Level Cl2 Compliance	Yes	Yes	Yes	N/A
Show Treatment Cost Per thousand gallons	1.60	1.53	2.21	N/A
Sufficient amount of class B produced	Yes	Yes	Yes	N/A

* Actual flow for first 7 months

WATER & SEWER FUND

FOURTH CREEK WASTEWATER TREATMENT

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	471,927	516,010	601,216	588,193	-2.17%
Salaries-Overtime	59,011	40,854	65,000	45,018	-30.74%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	38,932	41,021	51,824	48,561	-6.30%
Group Life	2,598	2,870	3,540	3,086	-12.82%
Retirement	26,093	27,472	33,330	31,231	-6.30%
Hospitalization	82,908	84,672	89,964	89,964	0.00%
Christmas Bonus	1,125	1,200	1,275	1,275	0.00%
Uniforms	119	115	277	139	-49.82%
Total Personnel	683,013	714,514	846,726	807,767	-4.60%
Professional Services	41,167	45,180	132,700	85,518	-35.56%
Prof Services-Contingency	-	-	5,000	5,000	0.00%
Diesel Fuel	15,323	20,200	41,889	19,000	-54.64%
Telephone/Communications	10,407	11,050	16,500	14,000	-15.15%
Gasoline	8,680	11,380	14,355	7,096	-50.57%
Utilities	5,170	5,839	7,000	10,000	42.86%
Travel & Training	9,127	11,399	15,107	7,475	-50.52%
Maint & Rep-Bldgs & Grnds	38,833	41,498	66,950	113,200	69.08%
Maint & Rep-Equipment	54,091	70,714	90,000	127,000	41.11%
Maint & Rep-Auto & Truck	8,680	7,326	12,500	12,500	0.00%
Hand Tools	417	460	500	300	-40.00%
Supplies-General	3,777	3,697	3,900	4,000	2.56%
Supplies-Janitorial	711	2,102	2,500	3,000	20.00%
Supplies-Chemical	98,959	68,168	109,340	73,550	-32.73%
Supplies-Materials	969	946	1,000	1,000	0.00%
Supplies-Laboratory	20,011	28,010	35,257	33,457	-5.11%
Supplies-Kiln Dust	68,256	35,300	100,000	75,075	-24.93%
Contracted Services-General	39,597	94,112	96,190	97,910	1.79%
Tipping Fees	301	850	1,005	1,000	-0.50%
Dues & Subscriptions	6,859	3,186	8,741	8,256	-5.55%
Insurance & Bonds	23,586	23,586	23,586	23,586	0.00%
Miscellaneous Expense	-	-	350	350	0.00%
OSHA-Safety	10,155	12,455	12,100	8,784	-27.40%
Inside Charges-Electric	272,277	249,538	330,000	275,000	-16.67%
Inside Charges-Water	24,114	6,368	12,100	5,500	-54.55%
Bad Debt Expense	24,125	29,798	30,000	30,000	0.00%
Computer Software	625	1,000	2,000	1,000	-50.00%
Total Operating	786,217	784,162	1,170,570	1,042,557	-10.94%

WATER & SEWER FUND**FOURTH CREEK WASTEWATER TREATMENT**

	<u>2006-07</u> <u>Actual</u>	<u>2007-08</u> <u>Actual</u>	<u>2008-09</u> <u>Budget</u>	<u>2009-10</u> <u>Adopted</u>	<u>%</u> <u>Change</u>
Capital Outlay-Improvements	2,006,197	242,201	-	-	N/A
Capital Outlay-Equipment	89,093	55,992	546,050	-	N/A
Non-Depreciable Capital	<u>112,577</u>	<u>37,469</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Capital Outlay	<u>2,207,867</u>	<u>335,662</u>	<u>546,050</u>	<u>-</u>	<u>N/A</u>
Total Fourth Creek Wastewater Treatment	<u><u>3,677,097</u></u>	<u><u>1,834,338</u></u>	<u><u>2,563,346</u></u>	<u><u>1,850,324</u></u>	<u><u>-27.82%</u></u>



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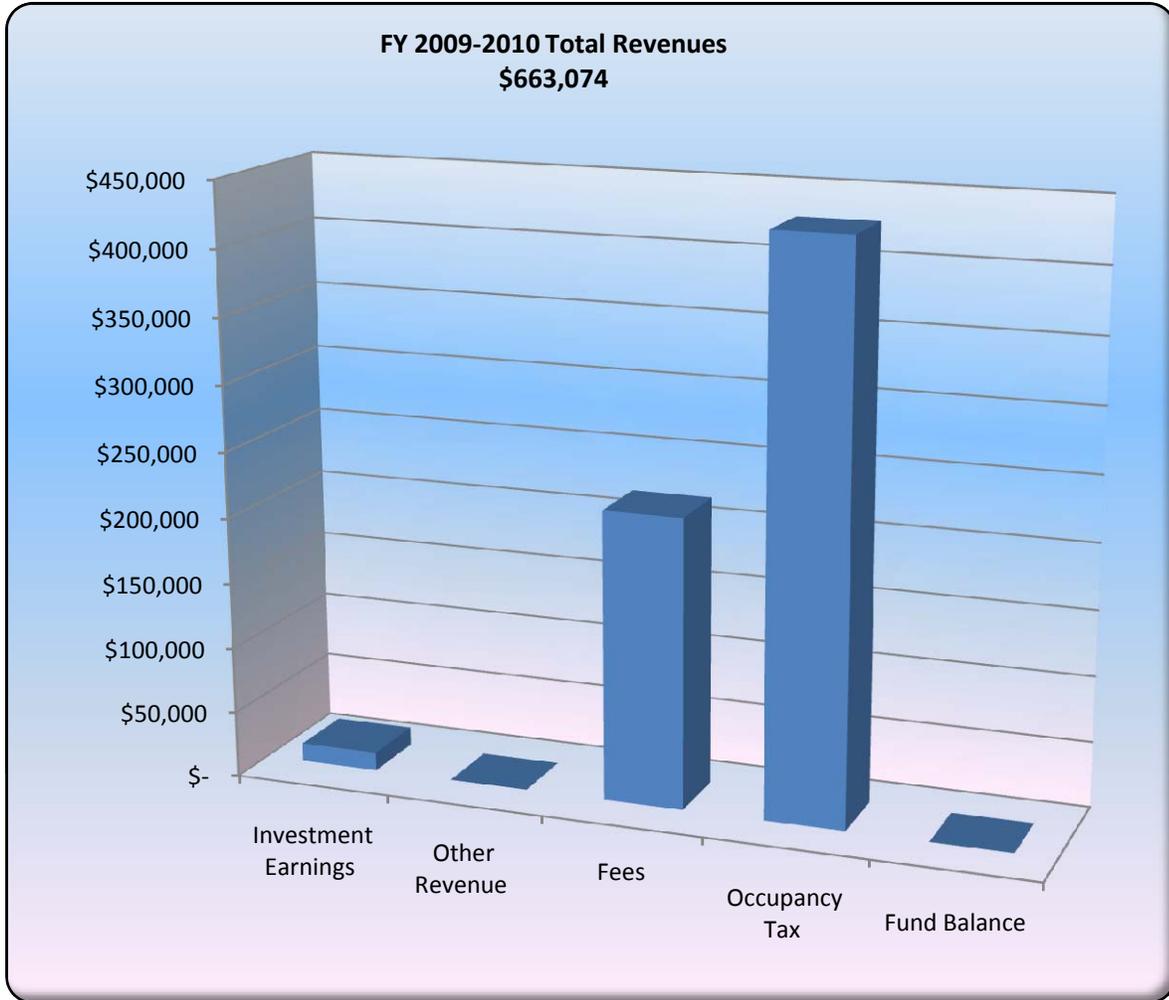
TOTAL REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Revenue Sources:					
Fees	271,597	285,837	250,000	220,000	-12.00%
Investment Earnings	26,751	29,786	20,000	14,000	-30.00%
Other Revenue	2,995	270	2,000	-	N/A
Transfers	460,952	443,022	410,459	429,074	4.54%
Total Revenues	762,295	758,915	682,459	663,074	-2.84%

TOTAL EXPENDITURES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Expenditures by Function:					
Civic Center	642,652	587,948	682,459	663,074	-2.84%
Total Expenditures	642,652	587,948	682,459	663,074	-2.84%

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Investment Earnings					
Investment Earnings	26,751	29,786	20,000	14,000	-30.00%
Total Investment Earnings	26,751	29,786	20,000	14,000	-30.00%
Other Revenue					
Miscellaneous Revenue	750	-	-	-	N/A
3rd Party Ticket Sales	1,826	-	2,000	-	N/A
Handling Charge Bad Check	20	-	-	-	N/A
Sale of Fixed Assets	380	270	-	-	N/A
Sale of Merchandise	19	-	-	-	N/A
Total Other Revenue	2,995	270	2,000	-	N/A
Fees					
Fees	271,597	285,837	250,000	220,000	-12.00%
Total Fees	271,597	285,837	250,000	220,000	-12.00%
Transfers					
Occupancy Tax	460,952	443,022	410,459	429,074	4.54%
Total Transfers	460,952	443,022	410,459	429,074	4.54%
Fund Balance					
Fund Balance	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
Total Revenues	762,295	758,915	682,459	663,074	-2.84%



Major Revenue Sources

The Civic Center Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The proposed budget for the Civic Center is \$663,074; a decrease of 2.8% from last year.

Two categories of revenues account for 98% of Civic Center Fund resources as discussed below:

- 1. Transfers
- 2. Fees

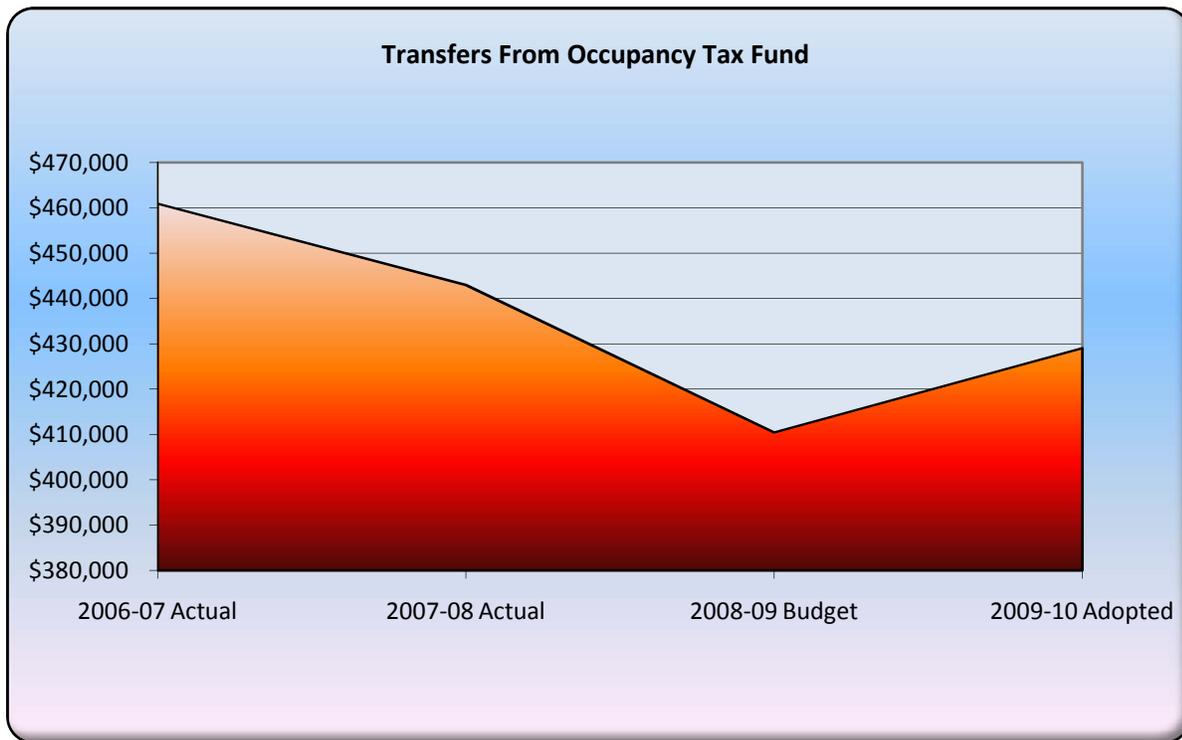
Transfers from Occupancy Tax Fund

Transfers in from the Occupancy Tax Fund are the largest resource in the Civic Center Fund accounting

for approximately 65% of total revenues. This revenue category represents a distribution from the Occupancy Tax Fund of Hotel/Motel Taxes that are levied on the occupancy of city hotel and motels. The fiscal year 2009-2010 budget includes \$429,074 in transfers from the Occupancy Tax Fund; however, \$53,966 in projected occupancy taxes for next year will be appropriated and held in the Occupancy Tax Fund for future capital or debt service for the Civic Center.

Fees

These revenues are the second largest resource in the Civic Center Fund accounting for approximately one-third of total revenues. This revenue category is comprised of fees for facility use. The fiscal year 2009-2010 budget includes estimated fees of \$220,000, a decrease of 12% from the prior year.





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MISSION: The Statesville Civic Center was built to enhance the quality of life for the citizens of Statesville and Iredell County by providing quality-meeting space's for the residents. The facility is designed to meet multiple demands concurrently using small conference rooms and large rooms that can be divided. From large reunions to small parties, the Civic Center can accommodate most meeting needs of the community.

ACTIVITIES: The Civic Center provides meeting space's for local, regional and statewide use. Examples of the use include: wedding receptions, weddings, banquets, trade shows, civic meetings, reunions, proms, conferences and entertainment shows and musicals.

FY 2009-10 ACTION PLAN:

1. Work with Statesville Convention & Visitors Bureau to identify potential meetings, conference and trade shows within our region and state.
2. Identify potential user groups locally, regionally, and statewide.
3. Continue marketing Civic Center through the use of various media.
4. Develop a year-end evaluation of entire operation to identify areas for improvement.

GOALS FOR THE FUTURE:

1. Continue to host in-house events and identify new events to host which will keep our downtown vibrant.
2. Review expansion of the Civic Center to allow for larger functions and more concurrent events.

The Civic Center is staffed as follows:

	Pay Grade	Budget 2007-08	Budget 2008-09	Additions (Reductions)	Adopted 2009-10
Civic Center Director	18	1	1	-	1
General Supervisor	14	1	1	-	1
Program Assistant	11	1	1	-	1
Administrative Secretary	8	1	1	-	1
Skilled Laborer	8	3	3	-	3
	Total	<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. Work with Statesville Convention & Visitors Bureau to recruit new users groups and meet with the CVB on a monthly basis.
2. Increase awareness of the Statesville Civic Center and the services we provide to the meeting industry.
3. Provide excellent customer service to all clients.

OBJECTIVES:

1. Improve recruitment through letters with media kits (200) and follow up phone calls (150).
2. Attend the AENC (Association of Executives in North Carolina) trade show in Dec. 2009.
3. Review all Customer surveys and attain an overall satisfaction rating of 98%.

KEY PERFORMANCE MEASURES:

	2006-2007	2007-2008	2008-2009	2009-2010
	actual	actual	budget	budget
% of out of town events	15.00%	15.00%	15.00%	15.00%
# of Media Kits mailed	100	200	200	200
# of follow up calls	50	100	100	150
# of workshops/meetings held	3	6	2	5
# of recruited events	2	5	4	5

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Salaries-Permanent	217,444	182,448	226,804	238,544	5.18%
Salaries-Overtime	4,392	3,679	5,000	4,500	-10.00%
Salaries-Temporary	38,537	37,658	40,755	38,306	-6.01%
FICA Expense	18,088	15,671	20,891	21,200	1.48%
Group Life	1,234	1,045	1,187	1,275	7.41%
Retirement	10,967	9,218	11,431	12,183	6.58%
Hospitalization	37,044	32,414	37,044	37,044	0.00%
Christmas Bonus	525	450	525	525	0.00%
Total Personnel	328,231	282,583	343,637	353,577	2.89%
Telephone/Communications	7,279	6,293	8,600	9,600	11.63%
Gasoline	110	147	300	200	-33.33%
Utilities	9,092	10,709	13,000	13,000	0.00%
Travel & Training	1,028	2,686	4,000	1,000	-75.00%
Maint & Repair Buildings	23,203	18,479	19,000	18,000	-5.26%
Maint & Repair Equipment	1,254	3,473	4,000	2,000	-50.00%
Maint & Repair Auto	99	20	1,000	500	-50.00%
Postage	625	975	1,000	900	-10.00%
Bldgs Equip & Land Rent	175	100	600	400	-33.33%
Advertising	25,964	18,213	32,000	16,000	-50.00%
Hand Tools	107	104	200	100	-50.00%
Supplies-General	8,762	8,151	12,332	12,600	2.17%
Supplies-Janitorial	3,650	4,356	4,200	4,000	-4.76%
Uniforms	1,992	1,413	2,500	1,200	-52.00%
Internal Pilot	24,590	24,187	24,187	22,907	-5.29%
Concessions	1,135	1,065	1,200	1,000	-16.67%
Reimbursements	103,149	116,264	124,231	125,268	0.83%
Contracted Services-General	23,810	25,999	26,295	26,095	-0.76%
Tipping Fees	992	992	1,000	1,000	0.00%
Dues & Subscriptions	1,016	262	1,006	356	-64.61%
Insurance & Bonds	7,172	7,172	7,531	7,531	0.00%
Miscellaneous Expense	48	125	100	-	N/A
Inside Charges-Electric	35,298	39,899	40,000	43,000	7.50%
Inside Charges-Water	1,622	1,828	1,925	1,925	0.00%
Inside Charges-Sewer	892	888	915	915	0.00%
Total Operating	283,064	293,800	331,122	309,497	-6.53%

CIVIC CENTER FUND**CIVIC CENTER**

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>%</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>	<u>Change</u>
Capital Outlay-Equipment	20,118	10,221	-	-	N/A
Land	-	-	-	-	N/A
Non-Depreciable	<u>11,239</u>	<u>1,344</u>	<u>7,700</u>	<u>-</u>	<u>N/A</u>
Total Capital Outlay	<u>31,357</u>	<u>11,565</u>	<u>7,700</u>	<u>-</u>	<u>N/A</u>
Total Civic Center	<u><u>642,652</u></u>	<u><u>587,948</u></u>	<u><u>682,459</u></u>	<u><u>663,074</u></u>	<u><u>-2.84%</u></u>



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TOTAL REVENUES - ALL FUNDS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Revenue Sources:					
Investment Earnings	84,180	76,865	64,990	41,400	-36.30%
Other Revenue	3,164,851	3,168,626	3,486,303	3,561,114	2.15%
Fund Balance	-	-	516,211	184,988	-64.16%
Total Revenues	3,249,031	3,245,491	4,067,504	3,787,502	-6.88%

TOTAL EXPENDITURES - ALL FUNDS

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Expenditures by Function:					
Health Insurance	2,512,008	2,403,234	3,098,504	3,023,328	-2.43%
Property & Casualty Liability	883,163	850,474	969,000	764,174	-21.14%
Total Expenditures	3,395,171	3,253,708	4,067,504	3,787,502	-6.88%

INTERNAL SERVICE FUNDS

REVENUES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
HEALTH INSURANCE FUND					
Investments					
Earnings	54,355	41,469	40,000	22,000	-45.00%
Total Investments	54,355	41,469	40,000	22,000	-45.00%
Other Revenue					
City Contributions	1,862,343	1,845,806	2,125,267	2,090,340	-1.64%
Employee-Parent/Children	93,996	94,060	97,000	100,000	3.09%
Employee-Family Contributions	297,228	306,001	315,000	360,000	14.29%
Dental Premiums	83,509	88,367	90,000	101,000	12.22%
Wellness Revenue	464	253	500	-	N/A
Retiree Premiums	61,751	71,942	90,000	145,000	61.11%
COBRA	24,550	21,187	20,000	20,000	0.00%
Total Other Revenue	2,423,841	2,427,616	2,737,767	2,816,340	2.87%
Fund Balance					
Fund Balance	-	-	320,737	184,988	-42.32%
Total Fund Balance	-	-	320,737	184,988	-42.32%
Total Health Insurance Fund	2,478,196	2,469,085	3,098,504	3,023,328	-2.43%
PROPERTY & CASUALTY LIABILITY INSURANCE FUND					
Investments					
Earnings	29,825	35,396	24,990	19,400	-22.37%
Total Investments	29,825	35,396	24,990	19,400	-22.37%
Other Revenue					
City Contributions	741,010	741,010	748,536	744,774	-0.50%
Total Other Revenue	741,010	741,010	748,536	744,774	-0.50%
Fund Balance					
Fund Balance	-	-	195,474	-	N/A
Total Fund Balance	-	-	195,474	-	N/A
Total Property & Casualty Liability Insurance Fund	770,835	776,406	969,000	764,174	-21.14%
Total Revenues	3,249,031	3,245,491	4,067,504	3,787,502	-6.88%

Major Revenue Sources

The Health Insurance Fund and the Property and Casualty Liability Insurance Fund are internal service funds. Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

to each employee.

Fiscal year 2009-2010 premiums are estimated at \$2,776,340 an increase over the previous fiscal year of 1.4%. This increase is due primarily to an increase of insurance premiums charged to the City by insurance providers.

Health Insurance Fund

Fund Balance

This fund is used to account for the operations of the City’s Health Insurance Plan and wellness program.

the Proposed Budget does not recommend appropriating fund balance for fiscal year 2009-2010.

Two revenue categories account for 99% of Health Insurance Fund resources as discussed below:

Property and Casualty Liability Insurance Fund

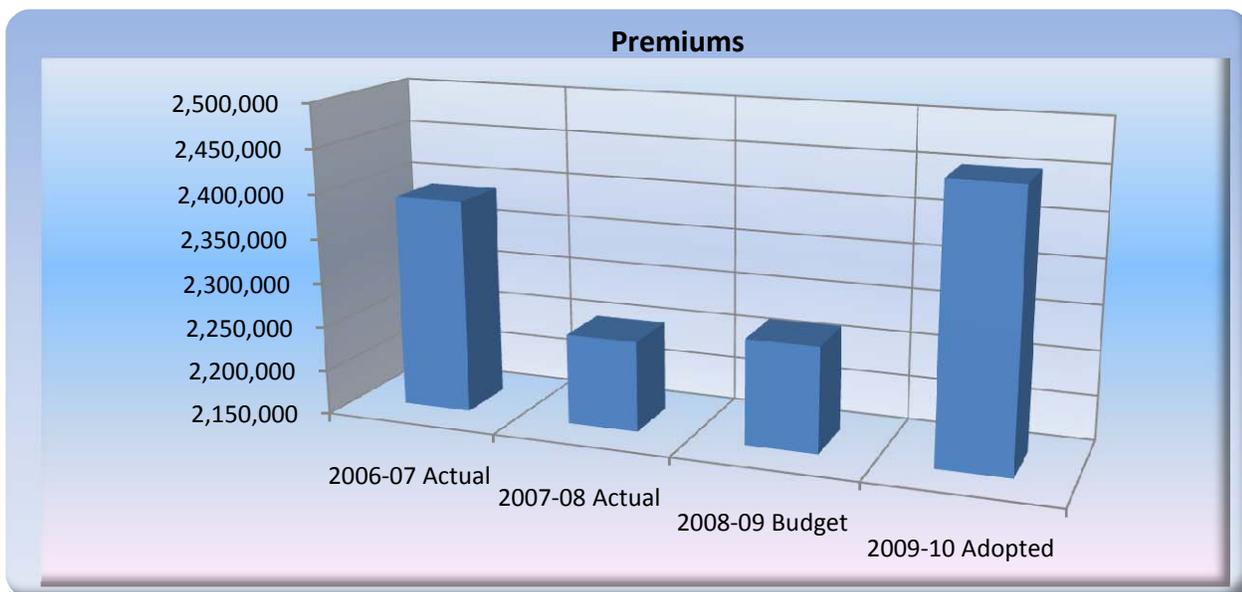
1. Premiums
2. Fund Balance

This fund is used to account for the City’s premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler and Machinery.

Premiums

As with the Health Insurance Fund, the primary revenue source is premiums transferred from the operating funds of the City. Fiscal year 2009-2010 premiums are estimated at \$744,774, representing a .5% decrease.

Premiums are the fees collected that will be remitted to the insurance company for coverage. The largest contributor of premiums is the City for employee coverage that is provided as a benefit



HEALTH INSURANCE FUND

EXPENDITURES

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Wellness Program	12,480	11,919	15,000	10,000	-33.33%
Professional Service	24,990	43,644	50,000	47,500	-5.00%
Administration	-	-	268,424	230,000	-14.31%
Stop Loss Premiums	-	-	157,634	183,100	16.16%
Insurance Premiums	2,389,955	2,251,473	2,267,446	2,451,728	8.13%
Dental Claims	83,378	96,198	90,000	101,000	12.22%
Aggregate Corridor	-	-	250,000	-	N/A
Total Operating	2,510,803	2,403,234	3,098,504	3,023,328	-2.43%
Non-Depreciable Capital	1,205	-	-	-	N/A
Total Capital Outlay	1,205	-	-	-	N/A
Total Health Insurance Fund	2,512,008	2,403,234	3,098,504	3,023,328	-2.43%

PROPERTY & CASUALTY LIABILITY INSURANCE FUND**EXPENDITURES**

	2006-07	2007-08	2008-09	2009-10	%
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>	<u>Change</u>
Insurance Premiums	420,265	428,658	410,000	400,000	-2.44%
Auto & Liability Claims	42,173	53,508	60,000	55,000	-8.33%
Water/Sewer Backup Claims	310	1,455	2,000	10,000	400.00%
Property Claims	-	-	5,000	5,000	0.00%
Litigation Claims	3,488	15,640	10,000	10,000	0.00%
Accident Claims	-	310	2,000	2,000	0.00%
Workers Comp Claims	416,927	350,903	480,000	282,174	-41.21%
Appraisal	-	-	-	-	N/A
Total Operating	<u>883,163</u>	<u>850,474</u>	<u>969,000</u>	<u>764,174</u>	<u>-21.14%</u>
Total Property & Casualty Liability Insurance Fund	<u>883,163</u>	<u>850,474</u>	<u>969,000</u>	<u>764,174</u>	<u>-21.14%</u>



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OCCUPANCY TAX FUND**REVENUES**

	2006-07	2007-08	2008-09	2009-10	%
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>	<u>Change</u>
Other Taxes & Licenses					
Hotel/Motel Tax	<u>679,213</u>	<u>729,640</u>	<u>745,000</u>	<u>620,000</u>	<u>-16.78%</u>
Total Other Taxes & Licenses	<u>679,213</u>	<u>729,640</u>	<u>745,000</u>	<u>620,000</u>	<u>-16.78%</u>
Investments					
Earnings	<u>5,987</u>	<u>8,606</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Investments	<u>5,987</u>	<u>8,606</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Fees					
Penalty & Interest	<u>236</u>	<u>30</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Fees	<u>236</u>	<u>30</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Revenues	<u><u>685,436</u></u>	<u><u>738,276</u></u>	<u><u>745,000</u></u>	<u><u>620,000</u></u>	<u><u>-16.78%</u></u>

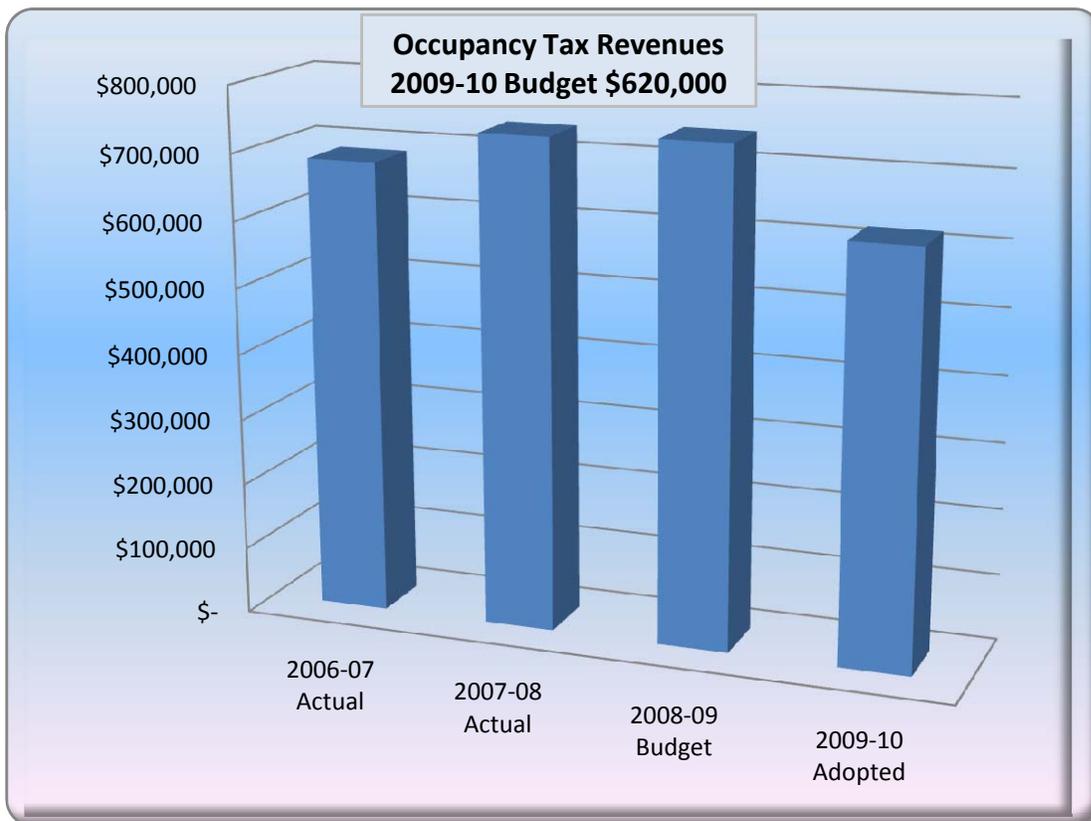
Major Revenue Sources

The Occupancy Tax Fund is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Occupancy Tax Fund is used to account for receipts of a local Hotel/Motel Occupancy Tax that are restricted to the operations of the civic center and the promotion of travel and tourism.

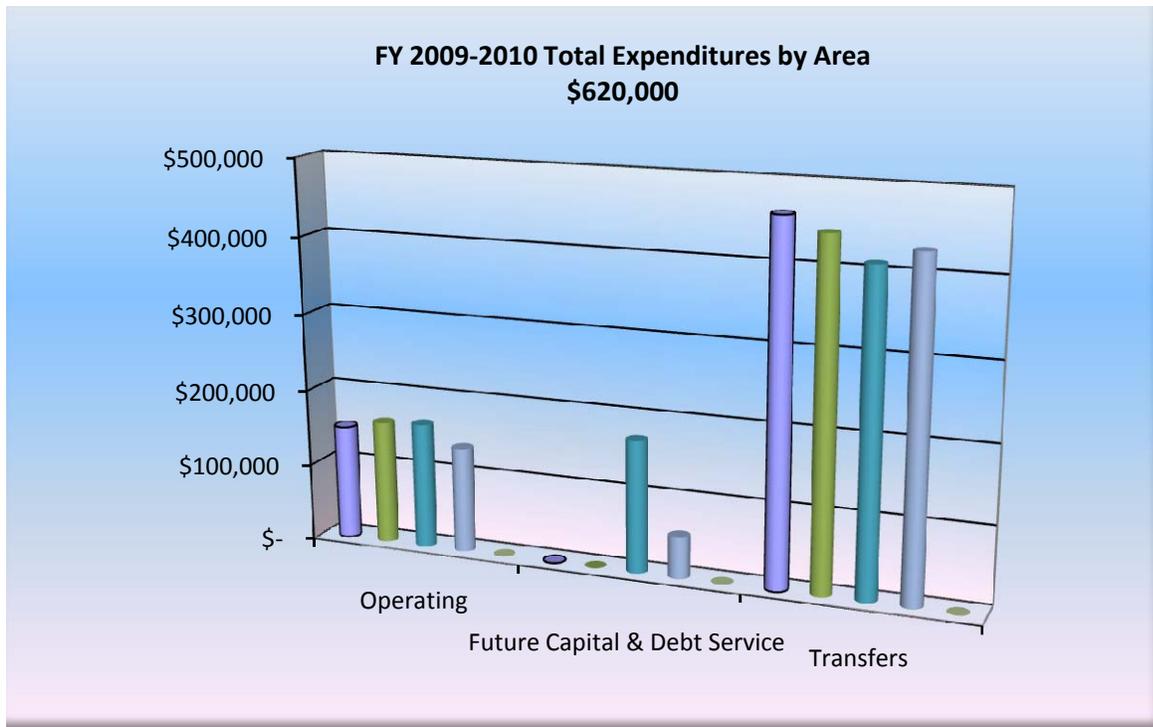
This revenue category represents taxes that are levied on the occupancy of city hotels and motels.

Occupancy taxes are projected to decrease by 16.8% due to a decline in travel because of the current recession.

One revenue, Occupancy Tax, accounts for 100% of the Occupancy Tax Fund resources.



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Adopted	% Change
Total Expenditures	609,999	603,023	745,000	620,000	-16.78%
Expenditures by Area					
Personnel Services	-	-	-	-	N/A
Operating	149,047	160,001	162,960	136,960	-15.95%
Future Capital & Debt Service	-	-	171,581	53,966	-68.55%
Transfers	460,952	443,022	410,459	429,074	4.54%
Total Expenditures	609,999	603,023	745,000	620,000	-16.78%



OCCUPANCY TAX FUND**EXPENDITURES**

	2006-07	2007-08	2008-09	2009-10	%
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>	<u>Change</u>
Reimbursement-General Fund	16,781	17,308	17,450	16,200	-7.16%
Distributions to CVB	<u>132,266</u>	<u>142,693</u>	<u>145,510</u>	<u>120,760</u>	<u>-17.01%</u>
Total Operating	<u>149,047</u>	<u>160,001</u>	<u>162,960</u>	<u>136,960</u>	<u>-15.95%</u>
Transfer to Civic Center Fund	<u>460,952</u>	<u>443,022</u>	<u>410,459</u>	<u>429,074</u>	<u>4.54%</u>
Total Transfers	<u>460,952</u>	<u>443,022</u>	<u>410,459</u>	<u>429,074</u>	<u>4.54%</u>
Future Capital & Debt Service (Civic Center)	<u>-</u>	<u>-</u>	<u>171,581</u>	<u>53,966</u>	<u>-68.55%</u>
Total Debt Service	<u>-</u>	<u>-</u>	<u>171,581</u>	<u>53,966</u>	<u>-68.55%</u>
Total Occupancy Tax Fund	<u><u>609,999</u></u>	<u><u>603,023</u></u>	<u><u>745,000</u></u>	<u><u>620,000</u></u>	<u><u>-16.78%</u></u>

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ORDINANCE NO _____

**CITY OF STATESVILLE, NORTH CAROLINA
2009-2010 BUDGET ORDINANCE**

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following amounts are hereby appropriated for the operation of Statesville Government and its activities for the fiscal year beginning July 1, 2009 and ending June 30, 2010, according to the following summary and schedules.

SUMMARY				
FUND	ESTIMATED REVENUE	FUND BALANCE APPROPRIATED	TRANSFERS	APPROPRIATED
General	\$ 24,566,039	\$ -	\$ 175,000	\$ 24,741,039
Electric	38,937,745	1,039,209	329,000	40,305,954
Water and Sewer	8,880,441	401,300	-	9,281,741
Civic Center	234,000	-	429,074	663,074
	<u>\$ 72,618,225</u>	<u>\$ 1,440,509</u>	<u>\$ 933,074</u>	<u>\$ 74,991,808</u>

Section Two. That for said fiscal year there is hereby appropriated out of the General Fund the following:

CODE (010)	GENERAL FUND	AMOUNT
4100	Mayor and Council	\$ 179,829
4200	City Manager	300,733
4300	City Clerk	147,944
4400	Finance	1,677,199
4500	Personnel	434,094
4700	Legal	101,265
4800	Planning	818,579
4900	Main Street	310,852
5100	Police	6,514,465
5300	Fire	4,045,045
5500	Public Works	515,595
5510	Garage	542,077
5530	Street	1,740,957
5535	Street Construction	349,300
5540	Warehouse	103,490
5580	Sanitation	2,086,099
6200	Recreation and Parks	3,176,841
6500	Airport	190,891
6600	General Expense	1,420,498
6610	Special Appropriations	85,286
	TOTAL GENERAL FUND APPROPRIATIONS	<u>\$ 24,741,039</u>

Section Three. It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2009, and ending June 30, 2010:

<u>CODE (010)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Ad Valorem Taxes	\$ 11,137,140
	Other Taxes and Licenses	5,803,600
	Unrestricted Intergovernmental	2,034,000
	Restricted Intergovernmental	864,600
	Permits and Fees	522,900
	Sales and Services	1,005,450
	Investment Earnings	450,000
	Miscellaneous	10,000
	Reimbursements and Internal Charges	2,738,349
	Transfers	175,000
	TOTAL GENERAL FUND REVENUES	\$ 24,741,039

Section Four. That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

<u>CODE (030)</u>	<u>ELECTRIC FUND</u>	<u>AMOUNT</u>
8100	Electric Utility Department	\$ 40,305,954
	TOTAL ELECTRIC FUND APPROPRIATIONS	\$ 40,305,954

Section Five. It is estimated that the following Electric Fund revenues will be available during the fiscal year beginning July 1, 2009, and ending June 30, 2010 to meet the foregoing appropriations:

<u>CODE (030)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Electric Sales	\$ 36,357,850
	Taxes	1,089,995
	Fees	560,000
	Other Revenues	533,900
	Services	60,000
	Rent	86,000
	Investment Earnings	250,000
	Transfers	329,000
	Fund Balance Appropriated	1,039,209
	TOTAL ELECTRIC FUND REVENUES	\$ 40,305,954

Section Six. That for said fiscal year there is hereby appropriated out of the Water and Sewer Fund the following:

<u>CODE (031)</u>	<u>WATER AND SEWER FUND</u>	<u>AMOUNT</u>
5581	Sewer Maintenance	\$ 547,543
5582	Water Maintenance	967,361
8220	Water Purification	5,007,679
8230	Third Creek Wastewater Treatment	908,834
8240	Fourth Creek Wastewater Treatment	1,850,324
	TOTAL WATER & SEWER FUND APPROPRIATIONS	\$ 9,281,741

Section Five. It is estimated that the following Water and Sewer Fund revenues will be available during the fiscal year beginning July 1, 2009, and ending June 30, 2010 to meet the foregoing appropriations:

<u>CODE (031)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Sewer Fees	\$ 4,970,700
	Water Sales	3,158,500
	System Development Fees	250,000
	Rent	27,600
	Investment Earnings	215,000
	Other Revenue	245,705
	Reimbursements	12,936
	Fund Balance	401,300
	TOTAL WATER AND SEWER FUND REVENUES	\$ 9,281,741

Section Six. That for said fiscal year there is hereby appropriated out of the Civic Center Fund the following:

<u>CODE (032)</u>	<u>CIVIC CENTER FUND</u>	<u>AMOUNT</u>
6250	Civic Center	\$ 663,074
	TOTAL CIVIC CENTER FUND APPROPRIATIONS	\$ 663,074

Section Nine. It is estimated that the following Civic Center Fund revenues will be available during the fiscal year beginning July 1, 2009, and ending June 30, 2010 to meet the foregoing appropriations.

<u>CODE (032)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Fees and Other Revenue	\$ 220,000
	Investment Earnings	14,000
	Transfers from Occupancy Tax Fund	429,074
	TOTAL CIVIC CENTER FUND REVENUES	\$ 663,074

Section Ten. There is hereby levied for the fiscal year ending June 30, 2010 the following rate of taxes on each (\$100) assessed valuation of taxable property as listed as of January 1, 2009 for purpose of raising the revenues from the current year's property tax as set forth in the foregoing estimates of revenues, and in order to finance foregoing appropriations.

TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100)	
APPRAISED VALUATION FOR GENERAL FUND	<u>\$ 0.38</u>
DOWNTOWN SERVICE TAX DISTRICT:	
Downtown Service Tax District	\$ 0.10
General Fund	<u>0.38</u>
TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100)	
APPRAISED VALUATION FOR DOWNTOWN SERVICE DISTRICT	<u>\$ 0.48</u>

The General Fund rate is based on an estimated total appraised value of property of \$2,950,000,000 at a 96% collection rate. Downtown Service Tax rates are based on an estimated total appraised value of property of \$98,000,000 at a 98% collection rate.

Section Eleven. The fees, rates and charges as shown in Attachment A is amended effective as of July 1, 2009 for the purpose of billing and raising revenues as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

Section Twelve. The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a. He may transfer amounts between objects of expenditure within a department without limitations.
- b. He may transfer amounts between departments of the same fund with an official report of such transfers to the City Council.
- c. He may make interfund loans as he deems necessary.
- d. He may make expenditures and/or transfers from appropriations as he deems necessary.

Section Thirteen. Copies of this budget Ordinance shall be furnished to the Finance Officer and the Budget Officer of the City of Statesville, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this _____ day of June, 2009.

Mayor

Attest:

City Clerk

ORDINANCE NO _____

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following balanced financial plan is approved for the Health Insurance Fund of the City of Statesville for fiscal year beginning July 1, 2009 and ending June 30, 2010, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Health Insurance Fund the following:

<u>CODE (033)</u>	<u>HEALTH INSURANCE FUND</u>	<u>AMOUNT</u>
	Health Claims	\$2,451,728
	Third Party Administration	230,000
	Stop Loss Premiums	183,100
	Dental Claims	101,000
	Contracted Services	47,500
	Wellness Program	10,000
	TOTAL APPROPRIATIONS	<u><u>\$3,023,328</u></u>

Section Three. It is estimated that the following Health Insurance Fund revenues will be available during the fiscal year beginning July 1, 2009, and ending June 30, 2010 to meet the foregoing Health Insurance expenditures:

<u>CODE (033)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	City Individual Contributions	\$2,090,340
	Family Contributions	360,000
	Parent/Children Contributions	100,000
	Retiree Premium	145,000
	Dental Premium	101,000
	Interest Income	22,000
	Cobra Premium	20,000
	Fund Balance	184,988
	TOTAL REVENUES	<u><u>\$3,023,328</u></u>

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursement of the City's funds and for public inspection.

Adopted this _____ day of June, 2009.

Mayor

Attest:

City Clerk

ORDINANCE NO _____

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following balanced financial plan is approved for the Property and Casualty Liability Fund of the City of Statesville for fiscal year beginning July 1, 2009 and ending June 30, 2010, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Property and Casualty Liability Fund the following:

<u>CODE (034)</u>	<u>PROPERTY AND CASUALTY LIABILITY FUND</u>	<u>AMOUNT</u>
	Insurance Premiums	\$ 400,000
	Worker's Compensation Claims	282,174
	Liability Claims	55,000
	Litigation Claims	10,000
	Water/Sewer Backup Claims	10,000
	Property Claims	5,000
	Accident Claims	2,000
	TOTAL APPROPRIATIONS	<u><u>\$ 764,174</u></u>

Section Three. It is estimated that the following Property and Casualty Liability Fund revenues will be available during the fiscal year beginning July 1, 2009, and ending June 30, 2010 to meet the foregoing Property and Casualty Liability Fund expenditures:

<u>CODE (034)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	City Contributions	\$ 744,774
	Interest Income	19,400
	TOTAL REVENUES	<u><u>\$ 764,174</u></u>

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursement of the City's funds and for public inspection.

Adopted this _____ day of June, 2009.

Mayor

Attest:

City Clerk

ORDINANCE NO _____

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following amounts are hereby appropriated for the operation of the City of Statesville's Occupancy Tax Fund for fiscal year beginning July 1, 2009 and ending June 30, 2010, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Occupancy Tax Fund the following:

<u>CODE (062)</u>	<u>OCCUPANCY TAX FUND</u>	<u>AMOUNT</u>
	Reimbursements to the General Fund	\$ 16,200
	Distributions to Convention and Visitors Bureau	120,760
	Transfers to the Civic Center Fund	429,074
	Future Capital and Debt Service (Civic Center)	<u>53,966</u>
	TOTAL APPROPRIATIONS	<u>\$ 620,000</u>

Section Three. It is estimated that the following Occupancy Tax Fund revenues will be available during the fiscal year beginning July 1, 2008, and ending June 30, 2009 to meet the foregoing Occupancy Tax Fund expenditures:

<u>CODE (062)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Occupancy Tax Receipts	<u>\$ 620,000</u>
	TOTAL REVENUES	<u>\$ 620,000</u>

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursements of the City's funds and for public inspection.

Adopted this _____ day of June, 2009.

Mayor

Attest:

City Clerk

**Analysis of Travel and Training
For Budget Year 2009-2010**

		2004	2005	2006	2007	2008	2009	Adopted 2010
DEPARTMENT		BUDGET						
Mayor & Council	4100	9,780	9,780	9,780	14,330	14,330	14,330	12,978
City Manager	4200	2,443	3,443	5,313	5,313	4,370	4,370	3,542
City Clerk	4300	1,215	1,420	1,600	1,750	1,750	1,750	1,300
Finance-Admin	4410	6,213	6,213	6,525	6,525	6,525	5,800	2,000
Finance-Collections	4420	1,200	1,200	1,200	1,200	1,200	1,200	1,000
Finance-Data Proc	4430	3,850	4,550	6,550	6,550	6,800	6,500	1,500
Finance-Purchasing	4440	1,806	2,836	2,513	2,513	2,613	1,998	1,500
Personnel	4500	20,000	20,000	21,000	21,700	22,000	22,000	18,000
Legal	4700	1,100	1,100	1,100	1,100	1,900	1,900	1,900
Planning	4800	10,140	12,380	12,740	12,740	15,100	16,510	10,700
Police	5100	34,296	39,580	41,000	44,569	44,870	44,436	31,307
Fire	5300	13,519	13,359	13,369	13,500	14,000	21,610	12,745
Public Works	5500	3,555	3,555	4,795	5,500	6,375	6,485	4,485
Garage	5510	1,400	1,400	1,400	1,400	1,400	6,040	1,000
Street	5530	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Warehouse	5540	150	150	150	500	500	500	500
Public Grnds/Cem	5541	375	375	600	1,415	1,500	2,350	600
Sanitation	5580	2,075	2,075	2,075	2,075	2,575	1,975	1,500
Recreation-Admin	6210	4,160	4,160	4,160	4,160	4,160	4,160	2,020
Athletics	6220	2,035	2,015	2,015	2,015	2,015	2,015	1,135
Program	6230	2,625	2,400	2,400	2,400	2,400	6,400	6,035
Parks	6240	799	785	785	805	1,445	1,625	1,000
Urban Forestry	6245	930	1,069	1,069	1,084	1,385	3,000	1,500
Airport	6500	3,572	4,938	5,355	6,675	6,625	3,525	840
Fund 10		<u>128,238</u>	<u>139,783</u>	<u>148,494</u>	<u>160,819</u>	<u>166,838</u>	<u>181,479</u>	<u>120,087</u>
Electric	8100	25,800	25,300	26,500	38,085	38,085	41,585	31,350
Fund 30		<u>25,800</u>	<u>25,300</u>	<u>26,500</u>	<u>38,085</u>	<u>38,085</u>	<u>41,585</u>	<u>31,350</u>
Sewer Maintenance	5581	-	-	-	-	-	1,500	750
Water Maintenance	5582	5,280	5,280	5,280	3,577	5,280	5,780	3,000
Water Purification	8220	4,040	1,620	3,650	3,835	3,905	3,905	2,370
Third Creek	8230	1,790	4,415	4,590	6,720	7,215	7,215	2,475
Fourth Creek	8240	5,661	8,250	11,830	14,302	15,107	15,107	7,475
Fund 31		<u>16,771</u>	<u>19,565</u>	<u>25,350</u>	<u>28,434</u>	<u>31,507</u>	<u>33,507</u>	<u>16,070</u>
Civic Center	6250	4,000	4,000	4,000	4,000	4,000	4,000	1,000
Fund 32		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>1,000</u>
		<u>174,809</u>	<u>188,648</u>	<u>204,344</u>	<u>231,338</u>	<u>240,430</u>	<u>260,571</u>	<u>168,507</u>

**Analysis of Travel and Training
For Budget Year 2009-2010**

DEPARTMENT		2004	2005	2006	2007	2008	2009	Adopted 2010
		BUDGET						
Mayor & Council	4100	9,780	9,780	9,780	14,330	14,330	14,330	12,978
City Manager	4200	2,443	3,443	5,313	5,313	4,370	4,370	3,542
City Clerk	4300	1,215	1,420	1,600	1,750	1,750	1,750	1,300
Finance-Admin	4410	6,213	6,213	6,525	6,525	6,525	5,800	2,000
Finance-Collections	4420	1,200	1,200	1,200	1,200	1,200	1,200	1,000
Finance-Data Proc	4430	3,850	4,550	6,550	6,550	6,800	6,500	1,500
Finance-Purchasing	4440	1,806	2,836	2,513	2,513	2,613	1,998	1,500
Personnel	4500	20,000	20,000	21,000	21,700	22,000	22,000	18,000
Legal	4700	1,100	1,100	1,100	1,100	1,900	1,900	1,900
Planning	4800	10,140	12,380	12,740	12,740	15,100	16,510	10,700
Police	5100	34,296	39,580	41,000	44,569	44,870	44,436	31,307
Fire	5300	13,519	13,359	13,369	13,500	14,000	21,610	12,745
Public Works	5500	3,555	3,555	4,795	5,500	6,375	6,485	4,485
Garage	5510	1,400	1,400	1,400	1,400	1,400	6,040	1,000
Street	5530	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Warehouse	5540	150	150	150	500	500	500	500
Public Grnds/Cem	5541	375	375	600	1,415	1,500	2,350	600
Sanitation	5580	2,075	2,075	2,075	2,075	2,575	1,975	1,500
Recreation-Admin	6210	4,160	4,160	4,160	4,160	4,160	4,160	2,020
Athletics	6220	2,035	2,015	2,015	2,015	2,015	2,015	1,135
Program	6230	2,625	2,400	2,400	2,400	2,400	6,400	6,035
Parks	6240	799	785	785	805	1,445	1,625	1,000
Urban Forestry	6245	930	1,069	1,069	1,084	1,385	3,000	1,500
Airport	6500	3,572	4,938	5,355	6,675	6,625	3,525	840
Fund 10		<u>128,238</u>	<u>139,783</u>	<u>148,494</u>	<u>160,819</u>	<u>166,838</u>	<u>181,479</u>	<u>120,087</u>
Electric	8100	25,800	25,300	26,500	38,085	38,085	41,585	31,350
Fund 30		<u>25,800</u>	<u>25,300</u>	<u>26,500</u>	<u>38,085</u>	<u>38,085</u>	<u>41,585</u>	<u>31,350</u>
Sewer Maintenance	5581	-	-	-	-	-	1,500	750
Water Maintenance	5582	5,280	5,280	5,280	3,577	5,280	5,780	3,000
Water Purification	8220	4,040	1,620	3,650	3,835	3,905	3,905	2,370
Third Creek	8230	1,790	4,415	4,590	6,720	7,215	7,215	2,475
Fourth Creek	8240	5,661	8,250	11,830	14,302	15,107	15,107	7,475
Fund 31		<u>16,771</u>	<u>19,565</u>	<u>25,350</u>	<u>28,434</u>	<u>31,507</u>	<u>33,507</u>	<u>16,070</u>
Civic Center	6250	4,000	4,000	4,000	4,000	4,000	4,000	1,000
Fund 32		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>1,000</u>
		<u>174,809</u>	<u>188,648</u>	<u>204,344</u>	<u>231,338</u>	<u>240,430</u>	<u>260,571</u>	<u>168,507</u>

**CITY OF STATESVILLE
POSITION CLASSIFICATION AND PAY PLAN
April 16, 2009**

GRADE LEVELS	POSITIONS:
1	
2	
3	
4	
5	Waste Collector, Parking Control Officer.
6	Stock Clerk, Wastewater Treatment Plant Operator Grade I, Custodian.
7	Accounting Clerk, Laboratory Assistant, Motor Equipment Operator 1, Meter Reader.
8	Police Records Data Entry Clerk, Warehouse Technician, Skilled Laborer, Administrative Secretary.
9	Customer Service Attendant, Records Supervisor , Customer Service Representative, Small Engine Mechanic, Commercial Driver , Residuals Equipment Operator.
10	Water Treatment Plant Operator Grade C, Wastewater Treatment Plant Operator Grade II, Brick Mason, Utility Billing Specialist.
11	Office Manager, Police Service Aid/Telecommunicator, Water/Sewer Meter Maintenance Technician, Camera Technician, Pretreatment Technician, Motor Equipment Operator, Firefighter, Assistant Center Director, Automotive Mechanic.
12	Accounting Technician/Accounts Payable, Accounting Technician/Payroll , Airport Maintenance Supervisor, Building Maintenance Technician, Cemetery & Recreation Technician, Police Telecommunicator, Water Treatment Plant Operator Grade B, Wastewater Treatment Plant Operator Grade III, Personnel Technician, Utility Locator.
13	Line Technician I, Property Evidence Technician/Telecommunicator, Housing Inspector, Metering and Control Technician, Staking Technician.
14	Communications Technician, General Supervisor, Plant Maintenance Mechanic, Water Treatment Plant Operator Grade A, Wastewater Treatment Plant Operator Grade IV, Fire Lieutenant, Fire Prevention Specialist, Accountant.
15	Police Officer, Customer Service Supervisor, Center Director, Construction Inspector, Wastewater Residuals Supervisor, Building Maintenance Supervisor, Engineering Aid III, Information Technology Technician, GIS Analyst, Assistant Fleet Manager, Line Technician II, Substation Technician, Fitness Coordinator, Assistance Facility Manager-Operations/Fitness, Assistance Facility Manager-Marketing/Programs.
16	Crew Supervisor/Inspector Technician, Energy Services Coordinator, Planner I Code Enforcement Officer, Planner I, Zoning Officer, Parks Maintenance Supervisor, Senior Water Treatment Plant Operator, Senior Wastewater Treatment Plant Operator, Public Grounds and Cemeteries Supervisor, Assistant Sanitation Superintendent, Assistant Street Superintendent.

**CITY OF STATESVILLE
POSITION CLASSIFICATION AND PAY PLAN
April 16, 2009**

GRADE LEVELS	POSITIONS:
17	Backflow Cross Connect Technician, Police Investigator, Line Technician III, Construction Inspector Supervisor, Fire Captain, City Clerk, Substation Specialist, Athletic/Aquatics Coordinator.
18	Business Development Specialist, Chemist, Water Treatment Plant Supervisor, Wastewater Treatment Plant Supervisor, GIS Coordinator, Planner II/Historic Preservation, Planner II/Site Plans Review, , Assistant Water/Sewer Utility Superintendent, Collections Manager/Revenue Officer, Civic Center Director, Facility Manager, Engineering Services Supervisor.
19	Police Sergeant, Fleet Manager, Street Superintendent, Sanitation Superintendent, Battalion Chief, Purchasing Agent, Program Director.
20	Water/Sewer Utility Superintendent.
21	Senior Planner, Pretreatment Coordinator, Line Crew Supervisor, Line Clearance Supervisor, Technical Services Supervisor, Substation Supervisor.
22	Public Information Officer, Superintendent of Parks and Public Grounds, Superintendent of Recreation, Systems Analyst Programmer.
23	Police Lieutenant.
24	Line Superintendent, Human Resources Director.
25	Assistant Director of Planning and Development, Assistant Water Resources Director.
26	Assistant Chief of Police, Deputy Fire Chief of Operations, Deputy Fire Chief of Administration, Assistant Finance Director, Electrical Engineer.
27	Assistant Director of Electric Utilities, Assistant Public Works Director, Assistant City Engineer.
28	
29	
30	Personnel/Risk Manager, Director of Planning and Development, Director of Water Resources, Director of Parks and Recreation.
31	Director of Finance, Fire Chief, Police Chief.
32	Public Works Director/City Engineer, Director of Electric Utilities.
33	
34	
35	Assistant Manager-Growth & Development, Assistant Manager-Policy & Administration.

CITY OF STATESVILLE PAY SCHEDULE
as of January 1, 2008

GRADE	-----MINIMUM-----			-----MAXIMUM-----		
	HOURLY	BIWEEKLY	ANNUALLY	HOURLY	BIWEEKLY	ANNUALLY
1	\$8.41	\$673.08	\$17,500.08	\$13.88	\$1,110.58	\$28,874.98
2	\$8.83	\$706.73	\$18,374.93	\$14.58	\$1,166.11	\$30,318.91
3	\$9.28	\$742.08	\$19,294.08	\$15.31	\$1,224.42	\$31,835.02
4	\$9.74	\$779.15	\$20,257.95	\$16.07	\$1,285.62	\$33,426.02
5	\$10.23	\$818.11	\$21,270.91	\$16.87	\$1,349.92	\$35,097.92
6	\$10.74	\$859.04	\$22,335.04	\$17.72	\$1,417.42	\$36,853.02
7	\$11.28	\$902.00	\$23,452.00	\$18.60	\$1,488.27	\$38,695.07
8	\$11.84	\$947.08	\$24,624.08	\$19.53	\$1,562.70	\$40,630.10
9	\$12.43	\$994.42	\$25,855.02	\$20.51	\$1,640.85	\$42,662.05
10	\$13.05	\$1,044.15	\$27,147.95	\$21.54	\$1,722.89	\$44,795.09
11	\$13.70	\$1,096.38	\$28,505.98	\$22.61	\$1,809.00	\$47,034.00
12	\$14.39	\$1,151.19	\$29,930.99	\$23.74	\$1,899.46	\$49,386.06
13	\$15.11	\$1,208.73	\$31,426.93	\$24.93	\$1,994.42	\$51,855.02
14	\$15.86	\$1,269.19	\$32,998.99	\$26.18	\$2,094.15	\$54,447.95
15	\$16.66	\$1,332.66	\$34,649.06	\$27.49	\$2,198.89	\$57,171.09
16	\$17.49	\$1,399.27	\$36,381.07	\$28.86	\$2,308.81	\$60,029.01
17	\$18.37	\$1,469.23	\$38,200.03	\$30.30	\$2,424.27	\$63,031.07
18	\$19.28	\$1,542.70	\$40,110.10	\$31.82	\$2,545.46	\$66,182.06
19	\$20.25	\$1,619.85	\$42,116.05	\$33.41	\$2,672.73	\$69,490.93
20	\$21.26	\$1,700.85	\$44,222.05	\$35.08	\$2,806.38	\$72,965.98
21	\$22.32	\$1,785.89	\$46,433.09	\$36.83	\$2,946.70	\$76,614.10
22	\$23.44	\$1,875.15	\$48,753.95	\$38.68	\$3,094.04	\$80,445.04
23	\$24.61	\$1,968.92	\$51,191.92	\$40.61	\$3,248.73	\$84,466.93
24	\$25.84	\$2,067.38	\$53,751.98	\$42.64	\$3,411.15	\$88,689.95
25	\$27.13	\$2,170.73	\$56,438.93	\$44.77	\$3,581.73	\$93,124.93
26	\$28.49	\$2,279.27	\$59,261.07	\$47.01	\$3,760.81	\$97,781.01
27	\$29.92	\$2,393.23	\$62,224.03	\$49.36	\$3,948.85	\$102,670.05
28	\$31.41	\$2,512.89	\$65,335.09	\$51.83	\$4,146.30	\$107,803.90
29	\$32.98	\$2,638.54	\$68,601.94	\$54.42	\$4,353.62	\$113,194.02
30	\$34.63	\$2,770.46	\$72,032.06	\$57.14	\$4,571.27	\$118,853.07
31	\$36.36	\$2,909.00	\$75,634.00	\$60.00	\$4,799.85	\$124,796.05
32	\$38.18	\$3,054.46	\$79,416.06	\$63.00	\$5,039.85	\$131,036.05
33	\$40.09	\$3,207.15	\$83,385.95	\$66.15	\$5,291.85	\$137,588.05
34	\$42.09	\$3,367.54	\$87,555.94	\$69.46	\$5,556.42	\$144,467.02
35	\$44.20	\$3,535.92	\$91,933.92	\$72.93	\$5,834.23	\$151,690.03
90	\$6.15	\$492.00	\$12,792.00	\$17.39	\$1,391.10	\$36,168.70
96	\$33.62	\$2,689.48	\$69,926.48	\$62.72	\$5,017.22	\$130,447.82
97	\$11.98	\$223.97	\$5,823.18	\$173.89	\$347.78	\$9,042.20
98	\$87.64	\$175.28	\$4,557.22	\$173.89	\$347.78	\$9,042.20
99	\$92.51	\$185.02	\$4,810.40	\$173.89	\$347.78	\$9,042.20
111	\$10.34	\$1,096.39	\$28,506.13	\$17.07	\$1,809.00	\$47,033.90
114	\$11.97	\$1,269.19	\$32,998.97	\$19.76	\$2,094.16	\$54,448.09
117	\$13.86	\$1,469.23	\$38,200.09	\$22.87	\$2,424.27	\$63,031.10
119	\$15.28	\$1,619.85	\$42,116.09	\$25.21	\$2,672.73	\$69,490.89

Grades 90-99 are applicable to City Manager, Mayor & Council, and temporary positions.
Grades 111-119 apply to Fire Department positions.



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Accrual Basis of Accounting – A method of accounting where revenues are recognized in the accounting period when earned and expenses are recognized in the period when incurred.

Adopted Budget – The budget approved by City Council and enacted through a budget ordinance adopted on or before June 30 of each year.

Ad Valorem Taxes – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

Amortization – to liquidate a debt by installment payments or to reduce premium or discount on a debt or investment.

Appropriated Fund Balance – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

Appropriation – The amount budgeted on a yearly basis to cover projected expenditures which has been legally authorized by the City Council.

Area – Same as object of expenditure that describes the article purchased or the service obtained.

Assessed Valuation – The value of real estate or personal property as determined by the Iredell County Tax Assessor as a basis for levying property taxes.

Authorized Positions – Employee positions that are authorized in the adopted budget to be filled during the year.

Available (Undesignated) Fund Balance – Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget – a budget in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations

Base Budget – Cost of continuing the existing levels of service in the current budget year.

Bond – A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

Bond Issue – Whenever a municipal government borrows money by selling bonds, the sale is referred to as a bond issue. A municipal government's outstanding bond debt can be the result of multiple bond issues sold over the course of several years in varying amounts and with different terms of repayment.

Bond Rating – A grade indicating a governmental unit's investment quality. Generally, the higher the bond rating, the less risk investors assume resulting in a more favorable interest rate and lower cost of financing capital projects for the governmental unit. The three main bond rating agencies include: Standard and Poor's, Moody's, and Fitch.

Budget – A financial plan containing estimated expenditures and resources covering a fiscal year.

Budget Amendment – A change in budgeted appropriations or revenues during the fiscal year, which has been legally authorized by the City Council.

Budget Calendar – The schedule of key dates which are followed in the preparation and adoption of the budget.

Budget Document – A formal document prepared by the City's administrative staff and presented to the City Council containing the proposed financial plan for a fiscal year.

Budgetary Control – The control or management of the adopted budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

Budget Message – A written summary of the proposed budget to the Mayor and City Council, which discusses major budget issues and recommendations.

Budget Ordinance – The official enactment by City Council establishing the legal authority for administrative staff to obligate and expend funds.

Capital Improvement Program (CIP) – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

Capital Outlay – Fixed assets of significant value (\$5,000 or more) and having a useful life of more than one year.

Capital Project – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

Capital Project Fund – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

Capital Reserve Fund – A fund used to account for monies restricted for the purchase of fixed assets.

Comprehensive Annual Financial Report (CAFR) – A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit’s official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (economic inflation).

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Department – An organizational unit of the City which is functionally unique in its delivery of services or activities.

Debt Limit – The maximum amount of outstanding gross or net debt legally permitted. The State of North Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the city.

Debt Service – Payment of long term debt principal, interest, and related costs on borrowed funds such as bonds. Debt service is budgeted and accounted for in the fund in which it is incurred.

Depreciation – an accounting practice in which the cost of an asset is allocated over the useful life of the asset.

(DSDC) – An organization contracted with by the City to maintain and develop Historic Downtown Statesville and the cultural, social, historic and economic center of the community.

Encumbrances – The commitment of appropriated funds to purchase an item or service.

Enterprise Fund – A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises. Operations are financed from charges to users for services provided.

Expenditure – The cost of goods or services whether payment has been made or not.

Expense – Cash or non-cash financial transactions that result in a decrease of net assets.

Fiscal Year – A twelve-month period from July 1 through the following June 30 designated as the operating year for accounting and budgeting purposes.

Function – Group of related activities aimed at a major service for which government is responsible. For example public safety, transportation, etc.

Fund – A fiscal entity with revenues and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

Fund Balance – The excess of the assets of a fund over its liabilities.

General Fund – A fund that accounts for most of the basic government services such as public safety, streets and highways, sanitation, parks and recreation, and general government services.

General Obligation Bonds – Bonds issued by a government which are backed by its full faith, credit, and taxing authority.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada.

Governmental Funds – Funds generally used to account for tax-supported activities.

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Internal Charges – The charges to user departments for internal services by other City departments.

Internal Service Fund – A fund which accounts for the provision of services to City departments by other City departments on a cost reimbursement basis.

Levy – To impose taxes for the support of government services and activities.

Line-Item – A budgetary account representing a specific object of expenditure.

Local Government Budget and Fiscal Control Act – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

Modified Accrual Basis of Accounting – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

Non-Depreciable Capital – a classification used by the City to distinguish items that have a useful life in excess of one year and value between \$1,000 and \$4,999.

Object (of expenditure) – Also see definition of Area of expenditure. Object of expenditure describes the article purchased or the service obtained.

Pay-As-You-Go- Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Payment in Lieu of Taxes (PILOT) – Transfers from an enterprise fund of the government entity to its General Fund equivalent to the amount in taxes the entity would have received had the operations of the enterprise fund been provided by a private firm.

Personnel Services – Expenditures for salaries, wages, and fringe benefits.

Powell Bill Funds – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

Proposed Budget – The City Manager's recommended balanced budget, which is submitted to City Council prior to June 1.

Proprietary – A government's continuing business type activities.

Proprietary Funds – Funds used to separate, control and track financial resources of business-type activities carried out by a government. The two proprietary fund types include: 1) Enterprise Funds and 2) Internal Service Fund.

Refunding – The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Revenue – An increase in net assets. Under the modified accrual basis of accounting, revenues are recorded when they become measurable and available.

Special Revenue Fund – Used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices.

Standard Performance Pay Increase (SPPI) - This program awards a 3.5% pay increase to employees performing at an "expected" level.

Tax Collection Rate – The percentage of the tax levy that can be expected to be collected during the fiscal year.

Tax Levy – The product when the tax rate is multiples by assessed values.

Tax Rate – The amount per \$100 of property valuation that is levied for the support of government services or activities.

Transmittal Letter – A letter from the City Manager summarizing the major differences between the proposed budget and the adopted budget.

Unreserved (Available) Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.



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