

**MINUTE BOOK 25, PAGE 312
CITY OF STATESVILLE PRE-AGENDA MEETING – October 30, 2014
CITY HALL – 227 S. CENTER STREET, STATESVILLE, NC – 4:30 P.M.
STATESVILLE, NORTH CAROLINA**

Mayor Costi Kutteh presiding:

Council Present: J. Johnson, Schlesinger, Watt, Morgan, West, Phifer

Council Absent: M. Johnson

Staff Present: Gaines, Pressley, Fugett, Salmon, Smyth, Currier, Harrell, Cornelison, Watt, Hutchens, Houpe

Others: John Marek-SRD, Mike Smith-SRD

Media Present: Dave Veiser-Charlotte Observer, John Hamlin-Statesville Record & Landmark

I Call to Order

Mayor Kutteh called the meeting to order and advised that an Executive Session would be held following the meeting in accordance with N.C.G.S. 143-318.11(a)(4) to discuss an economic development matter and N.C.G.S. 143-318.11(a)(1) to protect the attorney-client privilege.

Mayor Kutteh reviewed the procedure Council will follow to appoint a new member for the vacant Ward 6 Council seat.

Mayor Kutteh reviewed the agenda as follows:

II Consent Agenda

A. Consider approving the minutes of the October 16, 2014 Pre-Agenda meeting and the October 20, 2014 City Council meeting.

B. Consider approval of a Resolution adopting the 2015 Statesville City Council Regular meeting schedule.

Mayor Kutteh asked Council members to review this and advise staff of any conflicts at the Council meeting on Monday. He pointed out that in some months with conflicting holidays the Council meeting would be held the second Monday of the month.

C. Receive and concur with the financial report of the Statesville Convention and Visitor Bureau as of September 30, 2014.

Mayor Kutteh pointed out that an Executive Director was not budgeted for in this budget so there are surplus funds waiting to be expended. Mrs. Salmon explained these funds are included in the line item Tourism Promotional Projects

REGULAR AGENDA

III Consider awarding a purchase contract for roll-out recycling carts.

Mayor Kutteh stated the bid specifications included an option for in-molded graphics on the cart lids; the graphics would describe the materials accepted for recycling or other information desired by the City. Toter's proposal indicated that replacing the in-molded graphics with a hot-stamped graphic will reduce their bid price by \$1.50 per cart, to a per cart price of \$52.20. After consideration of this option, Staff is recommending use of the hot-stamped graphics instead of the in-molded graphics. The current year budget includes \$480,000 for the purchase of roll-out carts. As of October 24, 3,785 households had registered for single-stream recycling (40% of all households). Staff proposes ordering 4,000 carts to provide for additional requests. At \$52.20 per cart, the total purchase will be \$208,800. Should more carts be required, the bid specifications include a provision for the City to purchase additional carts at the bid price for a period of 12 months from the initial order. A review of City records indicated that the City initially purchased 6,700 96-gallon roll-out carts from Toter in 1988; of those original carts, approximately 4,400 are still in service (65%). Staff inquiries with references provided by the other bidders indicated a typical life span of 12-15 years. Based on the City's

experience with Toter brand carts, with a typical life span in excess of 20 years, staff recommends awarding the purchase of roll-out carts for the single stream recycling conversion to Toter, Inc. North Carolina General Statutes require that public bids be awarded to "the lowest responsible bidder, taking into consideration quality, performance and the time specified in the proposals for the performance of the contract" [NCGS 143-129(b)]. It is staff's opinion, in consultation with the City Attorney, that awarding this purchase to Toter, Inc., whose product has demonstrated a longer life span, for an additional cost of approximately 3%, represents the best value for the City of Statesville and satisfies the statute's requirement for consideration of performance.

Council member West asked what a minimum order would be if it is necessary to order additional carts. Jim Pickett with Toter Inc. replied since the carts are manufactured locally this should not be an issue.

Scott Harrell stated this price also includes that Toter Inc. will deliver each cart to City customers.

IV Consider approving a request by the Fire Department for additional funds for the purchase of new gas monitors.

Mayor Kutteh stated the fire department budgeted \$11,100 to purchase gas monitors in the 2014-2015 budget. The monitors came in over budget due to a wireless add-on feature. The Fire Department is requesting additional funding of \$2,000. These funds are within the current operating budget to cover the extra cost.

Council members agreed to move items III and IV to the Consent Agenda.

Upon advice from the City Attorney, Item III will be left on the Regular Agenda.

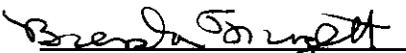
Council member West made a motion to move to Executive Session in accordance with N.C.G.S. 143-318.11(a)(4) to discuss an economic development matter and N.C.G.S. 143-318.11(a)(1) to protect the attorney-client privilege, seconded by Council member J. Johnson. The motion carried unanimously.

There being no further business, Council member West made a motion to adjourn the meeting, seconded by Council member Morgan. The motion carried unanimously.




Constantine H. Kutteh, Mayor

Attest:


Brenda Fugett, City Clerk