

Adopted  
Municipal Operating Budget  
Fiscal Year 2016 - 2017  
July 1, 2016 - June 30, 2017

Prepared By:

City Manager's Office  
Finance Department





June 13, 2016

In accordance with the provisions of the N.C. General Statutes, the City Manager's 2016-17 Proposed Budget was presented to the City Council on May 2, 2016. The City Council conducted a public hearing on the budget on May 16, 2016 and held budget work-sessions on May 31, 2016, June 1, 2016 and June 9, 2016.

The 2016-17 Operating Budget and other funds were adopted by the Statesville City Council on June 9, 2016 with the following changes from the proposed budget:

	<u>Amount of Change</u>
<u>General Fund Revenues</u>	
-Increase Ad Valorem tax revenue to \$13,683,706. Council voted to increase the current tax rate of \$0.41 to \$.46 per \$100 of assessed value.	\$575,095
-Decrease Other Taxes and Licenses revenue to \$8,180,720. Council voted to eliminate the Municipal Vehicle Tax of \$30 per vehicle.	(630,000)
-Increase Permits and Fees revenue to \$1,448,111. Council voted to implement a Solid Waste Fee of \$120 per year for each residential dwelling.	1,078,000
-Decrease appropriated fund balance to \$954,462	<u>(1,188,095)</u>
Total	<u>(\$165,000)</u>
<u>General Fund Expenditures</u>	
-Increase Planning to \$1,064,355	\$160,000
-Increase Police to \$8,192,174	275,000
-Decrease Fire to \$5,133,283	<u>(600,000)</u>
Total	<u>(\$165,000)</u>

Adopted Budget by Fund:

General Fund	\$30,945,042
Airport Operating Fund	546,776
Electric Fund	47,607,654
Water & Sewer Fund	12,662,284
Civic Center Fund	843,799
Health Insurance Fund	3,844,739
Property & Casualty Fund	885,300
Occupancy Tax Fund	<u>925,000</u>
Total	<u>\$98,260,594</u>

Highlights:

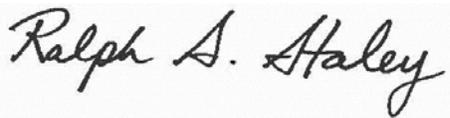
The Budget Ordinance increases the current property tax rate of \$0.41 per \$100 to \$.46 per \$100 of assessed valuation.

The Budget Ordinance implements a Solid Waste Fee of \$120 per year for each residential dwelling.

The Budget Ordinance includes no overall increase in retail electric rates, but does do some minor rate modifications to certain rate schedules.

Also included is a 3.0% increase in water and sewer rates to provide for operations and capital, as well as the necessary debt service in the coming years for a major expansion to the Third Creek Wastewater Treatment Plant. These rate increases will be effective July 1, 2016.

Sincerely,



Ralph S. Staley  
Finance Director

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Statesville  
North Carolina**

For the Fiscal Year Beginning

**July 1, 2015**

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

**ELECTED OFFICIALS**  
**THE MAYOR AND STATESVILLE CITY COUNCIL**

Mayor..... Constantine H. Kutteh

Mayor Pro Tem/Council Member - Ward 4..... Michael H. Johnson

Council Member – At Large..... William P. Morgan

Council Member – At Large..... Michael H. Schlesinger

Council Member – Ward 1..... Roy C. West, Jr.

Council Member – Ward 2..... C.O. Johnson

Council Member – Ward 3..... Jarrod M. Phifer

Council Member – Ward 5..... Arnold W. Watt

Council Member – Ward 6..... G. Keith Williams

**APPOINTED OFFICIALS AND STAFF**

City Manager..... Larry P. Pressley

City Attorney..... Edmund L. Gaines

City Clerk..... Brenda J. Fugett

Electric Utility Director..... Vacant

Finance Director..... Ralph S. Staley

Fire Chief..... Gary L. Styers

Parks and Recreation Director..... James B. Cornelison

Assistant City Manager/Human Resources..... R. Lynn Smyth

Planning Director..... David H. Currier

Police Chief..... Joseph J. Barone III

Public Works Director..... Aaron "Scott" Harrell

Water Resources Director..... L.F. Hudson, Jr.



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# BUDGET MESSAGE

# 2016-2017

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May 2, 2016

The Honorable Mayor and Members of City Council  
City of Statesville

Dear Mayor and Council Members:

It is with pleasure that staff presents the proposed budget for the 2016-17 fiscal year.

This budget proposal recommends a three-cent (\$.03) increase in the property tax rate and the implementation of a Municipal Vehicle Tax of thirty dollars (\$30) to continue funding City operations at desired levels with modest operating cost increases. This increase reduces the reliance on the use of fund balance for operating expenses going forward. Recommended items funded by fund balance are large and typically nonrecurring capital needs.

This budget proposal recommends no overall changes in Electric rates after implementing a six percent (6%) decrease in rates, on average, for residential customers during the 2015-16 fiscal year.

This budget proposal also recommends a three percent (3%) increase in water and sewer rates to continue to maintain the City's major asset and prepare for future growth of the water and sewer system.

A more detailed look at the proposed 2016-17 budget proposal follows:

## BUDGET SUMMARY

In accordance with the provisions of North Carolina General Statutes, your staff presents the 2016-17 Proposed Municipal Operating and Capital Budget.

The budget proposal of \$92,770,555 contains five operating funds as follows:

General Fund	\$31,110,042
Electric Fund	47,607,654
Water and Sewer Fund	12,662,284
Civic Center Fund	843,799
Airport Operating Fund	<u>546,776</u>
	\$92,770,555

In addition to the recommended operating budget, proposals are included for other annually appropriated funds as follows:

Health Insurance Fund	\$ 3,844,739
Property and Casualty Liability Fund	885,300
Occupancy Tax Fund	<u>925,000</u>
	\$ 5,655,039

## GENERAL FUND

### CITYWIDE PROPERTY TAXES

We are recommending increasing the property tax rate from \$.41 to \$.44 due primarily to two factors: 1) to continue funding City operations at desired service levels with modest operating cost increases and 2) to reduce the reliance on the use of fund balance for operating expenses going forward.

The ad valorem property tax revenues of \$12,652,088 being recommended are based on estimated property values of \$2,929,374,960, a property tax rate of \$.44 per \$100 in assessed valuation, and a collection rate of 98.16%. One penny on the tax rate generates \$287,547 in revenues.

### DOWNTOWN PROPERTY TAX RATE

Assessed values for the downtown service district increased by 3% from last year to \$114,511,000. We are recommending maintaining the Downtown Service District tax rate at \$0.10 per \$100 assessed valuation. Revenues are estimated at \$110,755 based on a collection rate of 96.72%. One penny on the service district tax rate generates \$11,076.

### WOODS DRIVE DAM TAX DISTRICT

In April 2015, City Council approved the creation of the Woods Drive Dam Municipal Service District effective July 1, 2015 for the purpose of providing funds for routine

maintenance and periodic repair of the dam. The assessed value is \$1,630,000. We are recommending maintaining the Woods Drive Dam Municipal tax rate at \$0.21 per \$100 assessed valuation. Revenues are estimated at \$3,423 based on a collection rate of 100%. One penny on the service district tax rate generates \$163. As required by law, any unspent funds on maintenance of the dam each year will be reserved for future repairs to the dam.

## **ELECTRIC FUND**

This budget proposal includes no comprehensive rate change in retail or wholesale electric rates. There will be some minor adjustments to tweak individual rate classes to finalize implementation of the 2015-16 rate study. During 2015-16 the City completed and began implementation of a retail rate study conducted by an outside consultant. After reviewing the results of the rate study in combination with final approved wholesale rates from the power agency's (NCMPA1) 2015-2016 retail rate study, the City moved forward with a six percent (6%) reduction, on average, for residential customers.

## **WATER AND SEWER FUND**

We are recommending a 3.0% increase in water and sewer rates to provide for operations and capital, as well as the necessary debt service in the coming years from the major expansion of the Third Creek Wastewater Treatment Plant. The last rate increase was in July, 2015.

While the City's 10-year financial analysis originally projected a 2% rate increase would be necessary in next year's budget, revenues have not grown overall at the level anticipated and there are expanding needs going forward; therefore, staff is recommending a 3% rate increase to mitigate this point and provide an adequate level of revenues.

## **CIVIC CENTER FUND**

Non-profit discounted rates on Fridays, ended July 1, 2015. Essentially, all rentals on Friday's and Saturday's would pay the regular rates. The non-profit rates are still offered Sunday through Thursday to those organizations that provide a copy of their 501(c) 3 documentation. Usage on Friday evenings had been in considerable demand for many years and as anticipated there was no reduction of usage due to this change.

## **BUDGET DEVELOPMENT**

In preparing the proposed budget, the City continued its base budgeting approach. In general, the base budget philosophy requires departments to use the current year's

budget as the foundation for realistic budget requests. New or expanded services or programs are presented separately as a “decision package.” Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures. When properly executed, the base budget approach allows Council and the public to concentrate their attention on changes or enhancements in services.

## **BUDGET HIGHLIGHTS**

### **PERSONNEL**

A 3.5% Standard Performance Pay Increase (SPPI) is standard Council policy. This program awards a 3.5% pay increase to employees performing at an “expected” level. This budget includes 3.5% of employees’ pay to be used for the implementation of the Classification and Pay Study that was completed in 2016.

### **POSITION CHANGES**

- Add Helpdesk/Administrative Support position - \$46,946  
This position will move the IT department one step further in providing support across all departments and is funded with a starting salary of \$33,594 plus fringe benefits, as defined in the technology study.
- Add Firefighter position - \$45,248  
This position was previously eliminated but is recommended to be added back due to overtime at significantly increased amounts and staffing below levels in accreditation standards. It is funded with a starting salary of \$29,504 plus fringe benefits.
- Eliminate Two Waste Collector positions – (\$73,779)  
These positions will be eliminated due to automation through attrition if the Council chooses to fund the decision package included in the recommended budget.
- Convert Three Skilled Laborer positions by elimination of temporary staff - \$43,021  
These three positions (one in Public Grounds and Cemeteries and two in the Parks Department) are being added due to the “Affordable Care Act” requirements and will be replacing temporary employees.
- Add Engineering Technician position in the Electric Department- \$48,623  
This position will help meet the growing regulated area of PCB management and 811 locating. Locating requests have risen from approximately 300 to 1,100 per month since 2010. It is funded with a starting salary of \$35,859 plus fringe benefits.

## GENERAL FUND SUMMARY

The proposed General Fund budget of \$31,110,042 reflects an overall increase of \$2,611,060 or 9.2% from the prior year.

General capital reserve and fund balance appropriations are recommended as follows:

From General Capital Reserve:	
Fire Station #4 Debt Service	\$ 216,246
Streetscape/City Hall Debt Service	<u>760,638</u>
	\$ 976,884
From General Fund Balance:	
Sanitation Automation	\$ 446,000
Fire truck	600,000
Enterprise Resource Mgmt. System	474,846
Street Project	400,000
Police cars	<u>221,711</u>
	\$2,142,557

## Major Revenues

- Current Ad Valorem Taxes are estimated at \$12,652,088; an increase of \$1,410,872 or 12.6% from the prior year.
- Local Option Sales Taxes are estimated at \$6,200,000; an increase of \$73,500 or 1.2% based on current year collections.
- Electricity & Natural Gas Sales Taxes are estimated at \$1,940,000; an increase of \$390,000 or 25.2% based on current year collections.
- Powell Bill revenue is estimated at \$740,000; with no change budgeted.
- Municipal Vehicle Taxes are budgeted at \$630,000; this is a new tax authorized by the State effective July 1, 2016.
- Recreation revenues are budgeted at \$594,680; a decrease of 6.2% from the prior year due primarily to a reduction in fitness and activity center memberships and fees.

## Major Capital

This budget proposal includes the following major capital items:

- Fire truck \$ 600,000
- Sanitation Automation 446,000
- Enterprise Resource Mgmt. System 474,846
- Street Projects 900,000

- A 2% increase in funding to \$116,464 is included for the Statesville Regional Development Corporation.
- No increases in funding for special appropriations are recommended. ICATS requested an increase for adding an additional route, but that decision package is not included in the recommended budget.
- A 10% increase in funding to \$192,664 is included for the Mainstreet Program, including a decision package for \$15,949 for additional banners and decorations.
- The costs of property and liability insurance in each operating fund are being increased by 10% to maintain a strong financial position in the Property and Casualty Liability Fund.

### **AIRPORT OPERATING FUND SUMMARY**

The proposed budget for the Airport Fund is \$546,776. The operational expenses of the airport are funded primarily with lease and fuel flow revenues generated from the operation of the airport. No General Fund support is required this year. Iredell County is proposed to continue \$22,000 toward the expense of the Airport Manager.

### **ELECTRIC FUND SUMMARY**

The proposed budget for the Electric Fund of \$47,607,654 is balanced with no across the board change in retail or wholesale electric rates. \$1,757,540 is proposed to be transferred to the Utility Capital Reserve Fund for upcoming system enhancements.

### **Major Revenues**

Electric Sales account for the majority of revenues in this fund and are estimated at \$46,153,703; an increase of .3% from the prior year for possible growth in consumption which is offset by the residential rate reductions in 2015-16.

Wholesale purchased power costs of \$39,010,000 are decreased 5.6% from the previous year. This occurred due to the power agency's (NCMPA1) 2015-2016 retail

rate study that resulted in a 6% reduction in wholesale rates effective July 1, 2015 resulting from the full debt restructuring plan that was implemented.

### **Major Capital**

- System Improvement & Expansion - \$667,000
- Fiber Optic Project, Phase 3 - \$223,000
- Bucket Truck with Utility Body - \$230,000
- SCADA Master Upgrade - \$265,000

### **WATER & SEWER FUND SUMMARY**

Next year's water and sewer consumption/flow is estimated to increase 2% based on current year trends. The budget proposal of \$12,662,284 is balanced with a 3.0% increase in water and sewer rates. This rate increase, as stated earlier, is necessary to maintain the City's major asset and prepare for future growth and increased needs of the water and sewer system. A fund balance appropriation of \$1,947,484 is also included primarily to cover the I-77 Sewer Line (\$1,245,000), Shelton Avenue Bridge line movement (\$140,000) and the Enterprise Resource Management System (\$157,750). We are also recommending a comprehensive water/sewer rate study.

### **Major Revenues**

- Water Sales are estimated at \$4,030,000; an increase of 6.4% over the prior year.
- Sewer Fees are estimated at \$6,137,000; an increase of 5.9% over the prior year.

### **Major Capital**

We are recommending \$364,300 in capital outlays this year to address some of the most critical needs. In addition we are transferring \$1,245,000 to the I-77 Sewer Capital Project Fund. We are recommending that \$580,000 be transferred to the Water & Sewer Capital Reserve Fund for future water and sewer maintenance projects, as well as any system development fees collected. The following is the breakdown:

\$330,000	System Development Fees (actual amount collected will be transferred)
125,000	Sewer Line Rehabilitation
<u>125,000</u>	Water Line Rehabilitation
\$580,000	

## **CIVIC CENTER FUND SUMMARY**

The proposed budget for the Civic Center is \$843,799; a 2.0% decrease from last year. This is due primarily to a decrease in Reimbursements to the General Fund.

### **Major Revenues**

Civic Center fees are estimated at \$290,000; a slight increase from last year. Transfers from occupancy tax receipts are projected at \$553,799 to balance the budget. Any excess collections of occupancy taxes will be reserved for future capital and/or debt service for the facility.

### **Distinguished Budget Presentation Award**

For the fifteenth consecutive year, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Statesville, North Carolina for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

### **Conclusion**

We would like to take this opportunity to thank the staff of the Finance Department and other departments of the City for their assistance in preparing the 2016-17 budget proposal.

We appreciate the consideration of the City Council in reviewing the budget and providing us with the tools to provide quality services to the citizens of the City of Statesville. We look forward to reviewing this budget proposal with you and receiving your instruction.

Respectfully submitted,



Larry P. Pressley  
City Manager



Ralph S. Staley  
Finance Director



**CITY OF STATESVILLE**  
**BUDGET TEAM CUTS**  
**Fiscal Year 2016 - 2017**

This document lists the cuts that were made by the Budget Team to the requested budgets submitted by each department. The basis for these cuts are typically either the financial incapacity to fund these items or the budget team determines that the requests lack the merit necessary to justify recommendation for funding.

DEPARTMENT	DESCRIPTION	AMOUNT
<b>General Fund:</b>		
Police	Operating Cut	(12,000)
Police	HVAC Units	(27,200)
Police	Portable Radios	(85,133)
Police	SRT Ballistic Entry Vest	(33,600)
Police	CVSA II	(4,700)
Police	M4 Entry Rifles	(2,400)
Police	Lifefitness Treadmill	(4,281)
Police	2016 Dodge Charger	(44,000)
Fire	Operating Cut	(25,000)
Fire	Thermal Imaging Camera	(20,000)
Fire	Used Engine	(250,000)
Fire	(2) 3/4 Ton Pick Up w/ Utility Bed	(70,000)
Fire	Fire Sprinklers	(60,000)
Fire	Radio Replacements	(55,068)
Engineering	Large Format Plotter	(7,500)
Garage	(2) 1/2 ton Pick Ups	(56,000)
Garage	Procut Brake Lathe	(10,115)
Street	Motor Grader #343	(150,000)
Street	Asphalt Patch Trailer & Single Axle Dump Truck	(180,000)
Street	Pick Up Truck	(42,000)
Street	Sign Truck	(50,000)
Street	Tandem Axle Dump Truck	(125,000)
Street	Sidewalks	(150,000)
Street Construction	Street Improvements Div AA	(100,000)
Warehouse	Warehouse Paving	(66,000)
Warehouse	Replace (2) Urinals and Plumbing Upgrade	(4,500)
Warehouse	Replace Dividers In Sanitation Bathroom	(4,000)
Public Grounds & Cemeteries	Oakwood Cemetary Curbing	(40,000)
Public Grounds & Cemeteries	Front Mount Mower w/ Blower	(30,000)
Public Grounds & Cemeteries	Compact tractor with loader	(25,000)
Public Grounds & Cemeteries	Zero Turn Mower w/ Peco System	(13,500)
Public Grounds & Cemeteries	Straw Blower	(11,000)
Public Grounds & Cemeteries	3/4 Ton Truck with Utility Bed	(37,500)
Public Grounds & Cemeteries	1/2 Ton Pickup Truck	(25,000)
Public Grounds & Cemeteries	25 ft. Aluminum Flagpoles	(4,800)
Public Grounds & Cemeteries	SDS Combination Hammer	(1,350)
Sanitation	Operating Cut	(33,500)

**CITY OF STATESVILLE  
BUDGET TEAM CUTS  
Fiscal Year 2016 - 2017**

DEPARTMENT	DESCRIPTION	AMOUNT
<b>General Fund (continued):</b>		
Recreation-Administration	Greenway Development	(100,000)
Recreation-Athletics	Light For 2 Soccer Field	(300,000)
Recreation-Parks	Park Entrance Signs	(15,000)
Recreation-Parks	Soccer Park Maintenance Building	(50,000)
Recreation-Parks	Park Improvements	(50,000)
Recreation-Parks	Kimbrough Park Playground	(30,000)
Recreation-Parks	Zero Turn Mowers	(27,000)
Recreation-Parks	Wood Chipper	(28,500)
Recreation-Parks	Utility Vehicle	(9,000)
Recreation-Parks	Water Wagon	(9,500)
Recreation-Parks	40 HP 4WD Tractor w/ Bucket & Backhoe	(30,000)
Recreation-Parks	Tractor	(18,000)
Recreation-Parks	Trailer for Reel Mower	(8,000)
Recreation-Parks	Landscape Truck	(49,500)
Recreation-Parks	Agri-Metal Blower	(4,950)
Recreation-Parks	Leaf Vacuum For Downtown	(1,500)
General Expense	Operating Cut	(8,681)
Special Appropriation	Operating Cut	(12,370)
<b>Total General Fund</b>		<b><u>(2,612,148)</u></b>
<b>Airport Fund:</b>		
Airport Operating	Vision 100	(8,334)
Airport Operating	Local Match (AIP Funds)	(205,556)
Airport Operating	Tri-Fold Finishing Mowers	(37,000)
Airport Operating	Slope Master Mower	(67,694)
Airport Operating	Utility Vehicle	(9,000)
<b>Total Airport Fund</b>		<b><u>(327,584)</u></b>
<b>Electric Fund:</b>		
Electric	Smart Grid Implementation/AMI	(5,800,000)
Electric	Protection Relay/Fiber Switch	(34,000)
Electric	Mobile Meter Site Tester	(31,000)
Electric	Mini Excavator W/Thumb & Trailer	(32,000)
Electric	Forklift	(15,000)
Electric	622-F550 w/ Dump Bed	(63,500)
Electric	38x26 Metal Equipment Shelter	(6,200)
Electric	F350 Diesel w/ Utility Body & Rack	(45,000)
<b>Total Electric Fund</b>		<b><u>(6,026,700)</u></b>

**CITY OF STATESVILLE  
BUDGET TEAM CUTS  
Fiscal Year 2016 - 2017**

DEPARTMENT	DESCRIPTION	AMOUNT
<b>Water and Sewer Fund:</b>		
Sewer Maintenance	Sewer Rehabilitation	(250,000)
Sewer Maintenance	Old Country Club Area Sewer Rehab ☐	(295,000)
Sewer Maintenance	Sullivan Road Sewer Improvements	(150,000)
Sewer Maintenance	Shelton Avenue Bridge	(60,000)
Sewer Maintenance	5 1/4" Boring tool	(20,000)
Sewer Maintenance	Backhoe #515	(125,000)
Sewer Maintenance	Pick up Truck ext cab 4 X 4 #502	(30,000)
Sewer Maintenance	Dump Truck	(85,000)
Water Maintenance	Water Line Rehabilitation	(200,000)
Water Maintenance	Shelton Avenue Bridge	(80,000)
Water Maintenance	2.5" Boring tool	(7,000)
Water Maintenance	Pick-up Truck 4 X 4 #510	(30,000)
Water Maintenance	1 1/2 Ton Diesel est cab Utility Truck #507	(65,000)
Water Purification	Carolina Technical Instrumentation Calibration	(12,000)
Water Purification	1/2 Ton 4x4 Pickup Truck	(25,000)
Water Purification	Reservoir Level Indicator	(4,998)
Water Purification	Security Camera System South Yadkin	(2,000)
Water Purification	Security Camera System Lookout Shoals	(2,000)
Water Purification	Utility Trailer	(2,000)
Water Purification	(3) Ultrasonic Level Indicators for Bulk Tanks	(7,800)
Water Purification	Chemical Feed Pumps	(3,950)
Third Creek WWTP	30 horse power submersible pump	(16,000)
Third Creek WWTP	50 horsepower submersible pump	(17,000)
Third Creek WWTP	7.5 horsepower pump	(5,400)
Third Creek WWTP	Roll up doors and openers	(5,600)
Fourth Creek WWTP	Aeration Basin Aerators	(174,300)
Fourth Creek WWTP	Back up Generator @ Comm. Blvd.	(127,753)
Fourth Creek WWTP	Commercial Zero Turn Mower	(22,482)
Fourth Creek WWTP	Spare Stator for the press pump	(11,903)
Fourth Creek WWTP	Spare Lift station pump for Comm. Blvd.	(52,900)
Fourth Creek WWTP	Maint. Truck w/ Utility Crane	(83,649)
<b>Total Water and Sewer Fund</b>		<b><u>(1,973,735)</u></b>
<b>Civic Center Fund</b>		
Civic Center	Purchase Property	(90,000)
<b>Total Civic Center Fund</b>		<b><u>(90,000)</u></b>
<b>Total Budget Adjustments</b>		<b><u><u>\$ (11,030,167)</u></u></b>

**CITY OF STATESVILLE  
LISTING OF DECISION PACKAGES  
FOR THE BUDGET YEAR 2016-17**

Departments present "decision packages" summarizing and justifying new or expanded services and related operational and capital expenditures being requested. Requests for new or expanded services are evaluated by the Budget Team based on their merit and/or the City's financial capacity to fund them.

Department	Description	Requested Amount	Adopted Amount
<b>General Fund:</b>			
Information Technology	Help Desk/Administrative Support	46,946	46,946
Information Technology	Financial and HR Software Components	334,000	334,000
Human Resources	Safety Represenative Incentive	18,183	18,183
Planning	Ford Fusion	22,000	-
Fire	Firefigher	48,074	48,074
Public Grounds & Cemeteries	Reclassify Temporary to Full Time Position	11,537	11,537
Sanitation	Automated Front Load Truck Driver	100,077	100,077
Sanitation	Automated Front Load Truck	325,000	325,000
Sanitation	Roll Out Carts	121,000	121,000
Recreation-Parks	Reclassify Temporary to Full Time Position	48,687	48,687
<b>Total General Fund</b>		<b>1,075,504</b>	<b>1,006,558</b>
Electric	Engineering Technician	49,196	49,196
Electric	Meter and Control Technicians	98,399	-
<b>Total Electric Fund</b>		<b>147,595</b>	<b>49,196</b>
<b>Water and Sewer Fund:</b>			
Water Purification	Arc Flash Study	44,700	44,700
Water Purification	Modeling And Study Of Pump Efficiency	17,000	17,000
Water Purification	Study Pump #3	7,500	7,500
Third Creek WWTP	Senior Operator	49,802	-
Third Creek WWTP	Study Of Disinfection System Needs	12,500	-
Third Creek WWTP	Arc Flash Study	61,500	61,500
Fourth Creek WWTP	Study Of Disinfection System Needs	12,500	-
Fourth Creek WWTP	Arc Flash Study	51,900	51,900
Fourth Creek WWTP	Study Aeration	15,000	-
Fourth Creek WWTP	Study New Permit Limits	50,000	50,000
<b>Total Water/Sewer Fund</b>		<b>322,402</b>	<b>232,600</b>
<b>Total Decision Packages</b>		<b>1,545,501</b>	<b>1,288,354</b>

### **A Shared Vision for Statesville**

The Statesville City Council adopted a vision statement in 2001 that has served the city well. Many of the policies, ordinances and budgets were heavily influenced by these goals, guiding the City in developing a recreation master plan and greenway system, helping establish a new land use plan and unified development ordinance, and funding a downtown marketing study. Much of the City's annual budget was developed by tying department programs to specific vision elements.

One of the recommendations of the 2001 study was to revisit this vision statement in five years to make sure the elements remain a fresh and true representation of the desires of this community. Following the Greater Statesville Chamber's 2006 retreat, where discussion of developing a shared vision for the community was held, a group of stakeholders began the process of reviewing and revising the 2001 vision statement.

A new Vision Statement was developed from the work of 12 strategic partners and the input of Statesville citizens in hopes that it will become a part of the planning process for all community organizations, governmental agencies, citizen groups and businesses. In 2008, the Statesville City Council unanimously adopted the Vision Statement. As Statesville prepares to grow, this Shared Vision will help it grow together.

#### **Identity Component**

Statesville will be recognized as the premier city in the region by embracing growth while retaining the unique charms of a small city. Statesville will continue to build a vital city center to serve as the hub of the city, county and region.

#### **Economic Development Component**

Statesville will take advantage of its unique strategic location to recruit and retain business, commerce and industry that will assist in continuing the advantageous balance between residential and commercial components of the tax base. Community leaders will continue to be cooperative and business friendly and strive to maintain a self sustained economy.

#### **Social Issues and Values Component**

Statesville will show that it values its diversity by encouraging an attitude of "Many cultures, One Community" that embraces all people, acknowledges hard issues and demonstrates the courage to deal with them.

#### **Healthy Lifestyle Component**

Statesville will be a community that provides high quality facilities and resources for optimal wellness, disease management and overall fitness to create an environment that encourages positive, responsible health practices.

#### **The Recognition Component**

Statesville will be recognized regionally and at the state and national levels as a city of the future where citizens can live, work and play; where the educational opportunities are excellent; where the greening of the community is significant to all its citizens; where entrepreneurial spirit abounds; where arts, cultural events and cultural awareness are important; and, where all its people can achieve success.

#### **Government Support and Communication Component**

Statesville will be a model of effective and efficient government, continually looking for partnership opportunities with community organizations and governmental entities, encouraging citizen involvement and improving communications with its residents and other governmental agencies.

The City of Statesville's adopted annual operating and capital budget is developed in several stages. Although the budget is presented to the Mayor and City Council in May and adopted in June for the upcoming fiscal year (July 1- June 30), its preparation begins several months prior. It is during this process that departments and management have the opportunity to reassess goals and objectives and resources needed to accomplish them.

### **Financial Policies and Goals**

The City of Statesville follows the statutory provisions of the Local Government Budget and Fiscal Control Act in developing its annual budget for raising and spending money for specified programs, functions, activities or objectives during a fiscal year. An annual balanced budget ordinance is adopted and administered in accordance with general statutes in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The City Council has adopted a Vision Plan for the City of Statesville as outlined in this budget document that addresses long-term goals and objectives of the City. The annual budget is developed including programs, functions, and objectives that align with the Vision Plan and incorporate the following policies:

1. The budget will be developed in accordance with the North Carolina Local Government Budget and Fiscal Control Act.
2. Current operating expenditures during the fiscal year will generally be limited to the current resources.
3. Debt proceeds will not be used to finance current operations.
4. The City will maintain a capital reserve fund to accumulate resources for major capital outlays.
5. The City will maintain a risk management program to provide protection against loss and a reduction in exposure to liability.

Other financial policies of the City of Statesville are as follows:

1. The City will maintain accounting systems in accordance with the Local Government Budget and Fiscal Control Act.
2. Full disclosure will be provided in the annual financial statements.
3. An annual audit will be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
4. The City will strive to maintain an available fund balance in the General Fund above the minimum level recommended by the North Carolina Local Government Commission of 8% of expenditures at the end of the fiscal year. Available fund balance as of June 30, 2015 in the General Fund was \$21,477,035 or 85.96% of operating expenditures.

### **Capital Budget Development Phase**

The City's capital improvement program (CIP) is a six-year plan for capital equipment and improvements. During the months of October and November each year, departments review and update capital outlay needs for the planning period. Each department then meets with the Budget Team (comprised of the city manager, finance director, and assistant finance director) to review capital outlay requests.

The City avoids borrowing for capital outlays by maintaining a pay-as-you-go policy. Multi-year planning enables the City to continue the pay-as-you-go basis of providing for capital outlay needs. Therefore the operational impact of capital funding can be included in the various applicable departmental budgets for the current year.

Following the pay-as-you-go policy, a listing of proposed capital purchases for the 2016-2017 budget can be found in the budget summary section of this document. In a separate document, the six year capital improvement program is available.

**City Council Planning Phase**

The City Council's goals and directives set the tone for the development of the budget. At its annual planning retreat, usually held in January or February, the Council meets to identify priorities, issues, and projects impacting the next year's budget. The Council identifies key policy issues that will provide the direction of the budget.

**Departmental Budget Development Phase**

During January and February, departments examine current departmental service levels, goals and objectives and revise them to better meet the needs of citizens, the priorities of City Council, and directives of the City Manager. In addition, they review and update capital requests for the upcoming year. From this process, they develop departmental budget requests.

Departmental operating budgets are prepared using the base budget philosophy. In general, the base budget philosophy is defined as the department's budget for the current year, plus inflationary increases, minus major one-time expenditures.

When properly executed, the base budget approach allows elected officials to concentrate their attention on changes or enhancements in services. In order to qualify as a base budget, the expenditure side of the equation must be conservative, yet realistic and consistent from department to department. For example, all departments must use the same inflation factor for a given category of expenditures. Such standardization (applied with common sense and good judgment) lets City Council and the public review spending parameters without reviewing each and every line item.

New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures.

**Budget Team Review and Development of Proposed Budget**

The Budget Team is comprised of the City Manager, Assistant City Manager, Finance Director, and Assistant Finance Director. Department Directors meet with the Budget Team in March to review departmental operating and capital budget requests. New programs, service enhancements, and decision packages are evaluated based on their relation to City Council priorities and the City's financial capacity to fund them with current resources.

**Budget Adoption Phase**

During May and June, the budget adoption phase is completed. The City Manager presents a balanced budget proposal to City Council. According to the provisions of the North Carolina Budget and Fiscal Control Act, the City Council holds a public hearing to receive public comment on the budget. The Council then conducts a series of budget work sessions to discuss the City Manager's budget proposal.

The proposed budget is revised as directed by the Council. Once this step is completed, the City Council adopts the budget ordinance by July 1 as required by state law.

**Budget Amendments**

After the budget ordinance is enacted, the City Council may amend it at any time during the fiscal year. Each amendment must continue to adhere to the balanced budget requirement and may in no way alter the property tax levy or a taxpayer's liability.

The adopted budget ordinance authorizes the budget officer (City Manager) to approve budget revisions within a departmental budget not affecting the total departmental appropriation. The budget officer may also transfer amounts between departments of the same fund with an official report on such transfers to City Council.

**October – November**

- Six year capital improvements program updated and reviewed by departments and Budget Team.

**January – February**

- Mayor and City Council hold planning retreat.
- Departments review goals and objectives and prepare departmental operating and capital budget requests.

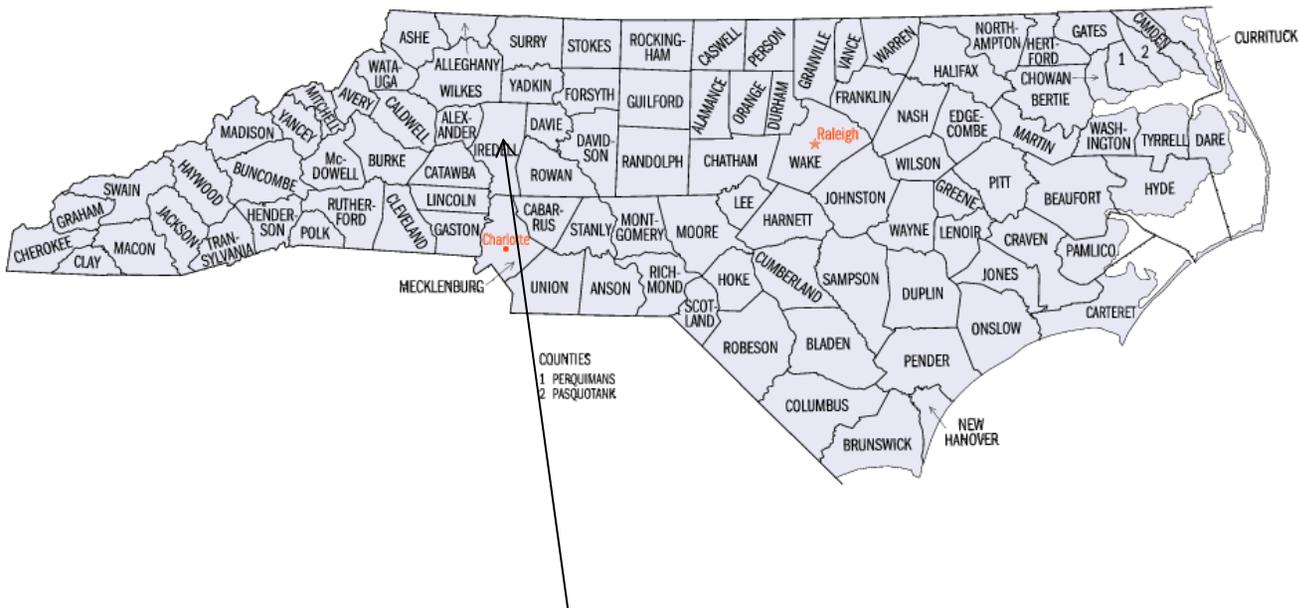
**March – April**

- Budget Team reviews departmental budget requests, develops revenue estimates, and prepares citywide proposed budget and Capital Improvement Plan.

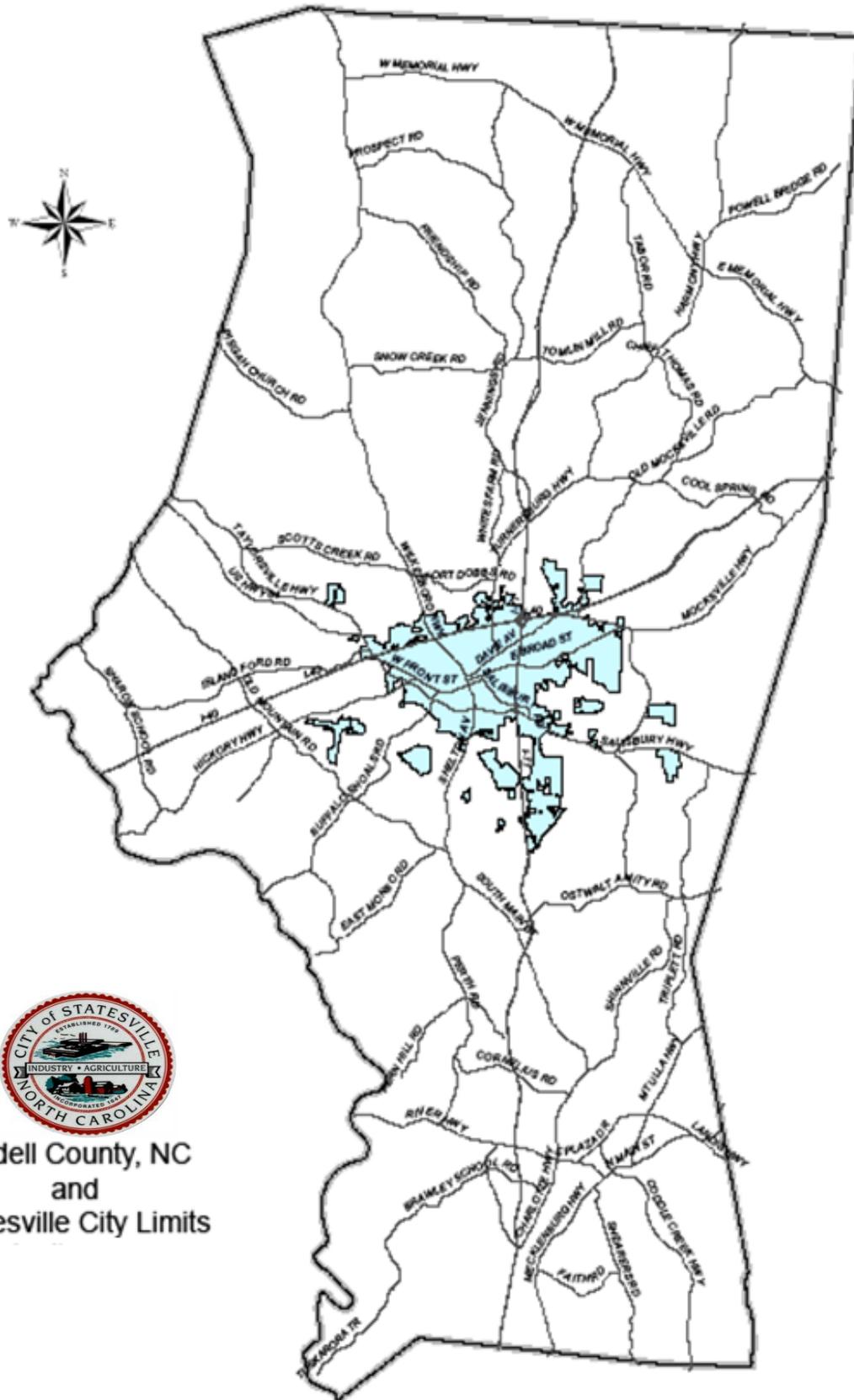
**May – June**

- City Manager presents budget proposal to the City Council.
- City Council holds public hearing on budget.
- City Council holds budget work sessions to review budget proposal.
- City Council adopts the budget ordinance and approves Capital Improvement Plan.

STATE OF NORTH CAROLINA



CITY OF STATESVILLE, NORTH CAROLINA



Iredell County, NC  
and  
Statesville City Limits

Statesville has a unique and interesting history in its more than 200 years of existence. On December 19, 1789, the North Carolina General Assembly created the Town of Statesville primarily because of its central location in Iredell County and in western North Carolina. The City was formally incorporated on January 9, 1847 as the area began to grow in number and prosperity.

History surrounds the residents of Statesville. Four historic residential districts represent housing that dates back as old as the mid-1800's. The downtown retail district is listed on the National Register of historic places. Statesville's commitment to revitalization and growth in the downtown retail district has resulted in a beautiful, vibrant Main Street city.

Having exceptional transportation access with Interstates 77 and 40 intersecting in Statesville, and with close proximity to neighboring big cities Charlotte and Winston-Salem, an abundance of opportunities for growth exist. Statesville is the county seat of Iredell County and the county's second largest city.

Statesville has operated under the Council-Manager form of government since 1949. The mayor and eight council members are elected on a non-partisan basis with six council members elected from wards and two elected at-large. All nine elected officials serve four-year staggered terms. City Council, which acts as the City's legislative and policy-making body, selects the City Manager, who is the City's chief administrator and implements the policies and programs adopted by City Council.

**STATISTICAL INFORMATION:**

<u>Population</u>		<u>Size (square miles)</u>	
Statesville	25,096	Statesville	24
Iredell County	165,241	Iredell County	597
<u>Climate</u>		<u>Fire Protection</u>	
Average Annual Rainfall	49 inches	Number of Stations	4
Average Annual Snowfall	8 inches	Number of Firefighters	70
Average Annual Temperature	57 F	<u>Police Protection</u>	
Average Annual High Temperature	69 F	Number of Stations	2
Average Annual Low Temperature	45 F	Number of Police Officers	82
<u>Number of City Personnel</u>	403	<u>Utilities</u>	
<u>Culture and Recreation</u>		Electric Customers	12,937
Statesville Fitness Center	1	Water Customers	11,716
Leisure Pool	1	Sewer Customers	10,399
Community Centers	2		
Parks and Playgrounds	17		
Tennis Courts	10		

## North Carolina's Office of Management Budget Demographic Information

Population						
2009	2010	2011	2012	2013	2014	2015
27,039	24,532	24,633	24,680	24,710	24,981	25,096
Median Age						
2009	2010	2011	2012	2013	2014	2015
37.1	38	37	39	40	40	40

(\* The 2010 Official Census. All other Department of Revenue Estimated Census)

**Employment Information** (Source Employment Security Commission as of June of each year)**Unemployment rate as of December 2014 for Iredell County:**

Rate						
2009	2010	2011	2012	2013	2014	2015
12.9%	12.6%	11.6%	10.1%	9.2%	6.5%	5.5%

City of Statesville Racial Composition

White	48.9%
Black	36.7%
Hispanic	11.8%
Asian	1.1%
Other/Mt	1.5%
	100%

Iredell County Age

2019 Proj Median Age	40
2014 Proj Median Age	40
2014 Proj Total Pop 0-19	43,444 26.3%
2014 Proj Total Pop 20-29	19,546 11.8%
2014 Proj Total Pop 30-39	19,938 12.1%
2014 Proj Total Pop 40-49	24,839 15.0%
2014 Proj Total Pop 50-59	24,550 14.9%
2014 Proj Total Pop 60+	32,924 19.9%

<sup>1</sup>. City data web site

<sup>2</sup>. Source: N. C. Department of Commerce

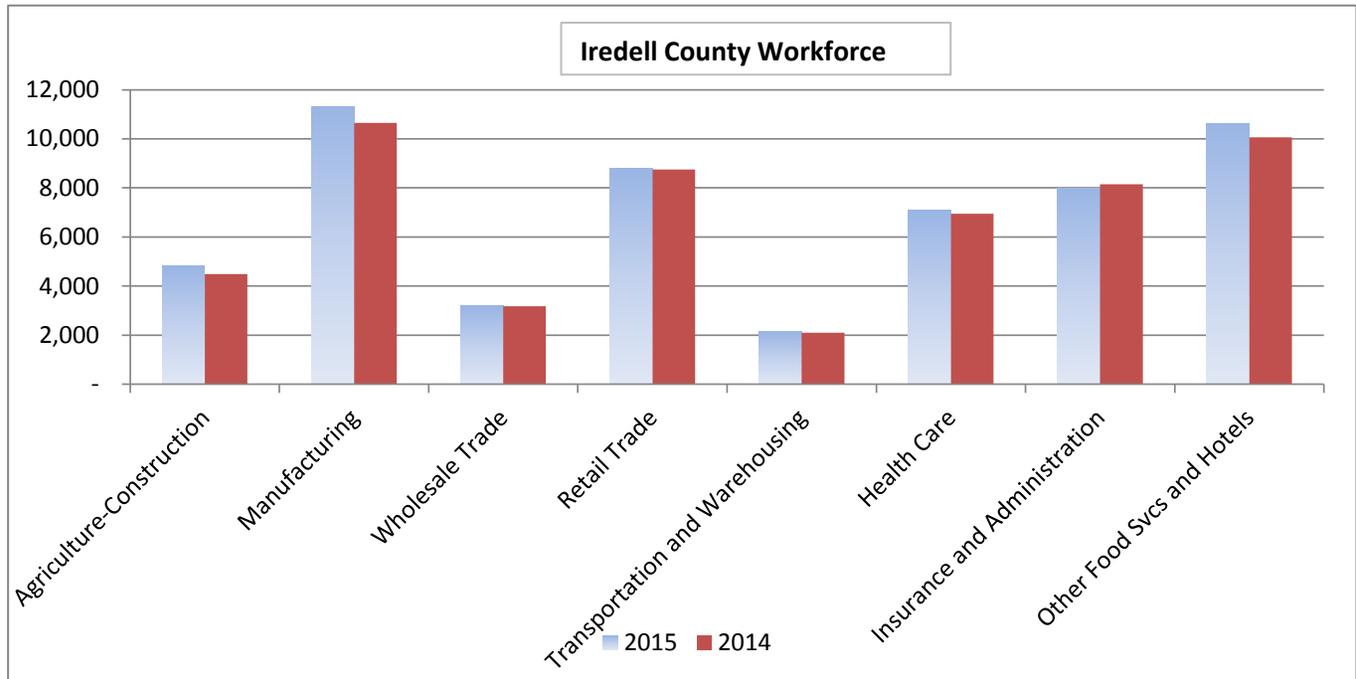
**TOP TEN STATESVILLE'S EMPLOYERS AS OF JUNE 30, 2015**

Iredell Statesville Schools	2,600
Iredell Memorial Hospital	1,550
Iredell County Government	1,326
Piedmont Healthcare	815
JC Penney Distribution	620
Asmo of NC, Inc	510
Davis Regional Medical Center	505
Doosan Infracore	500
Engineered Sintered Components	475
Kewaunee Scientific	475

<sup>1</sup>. Source: Statesville Regional Development Corporation

Iredell County Employment/Wages by Industry

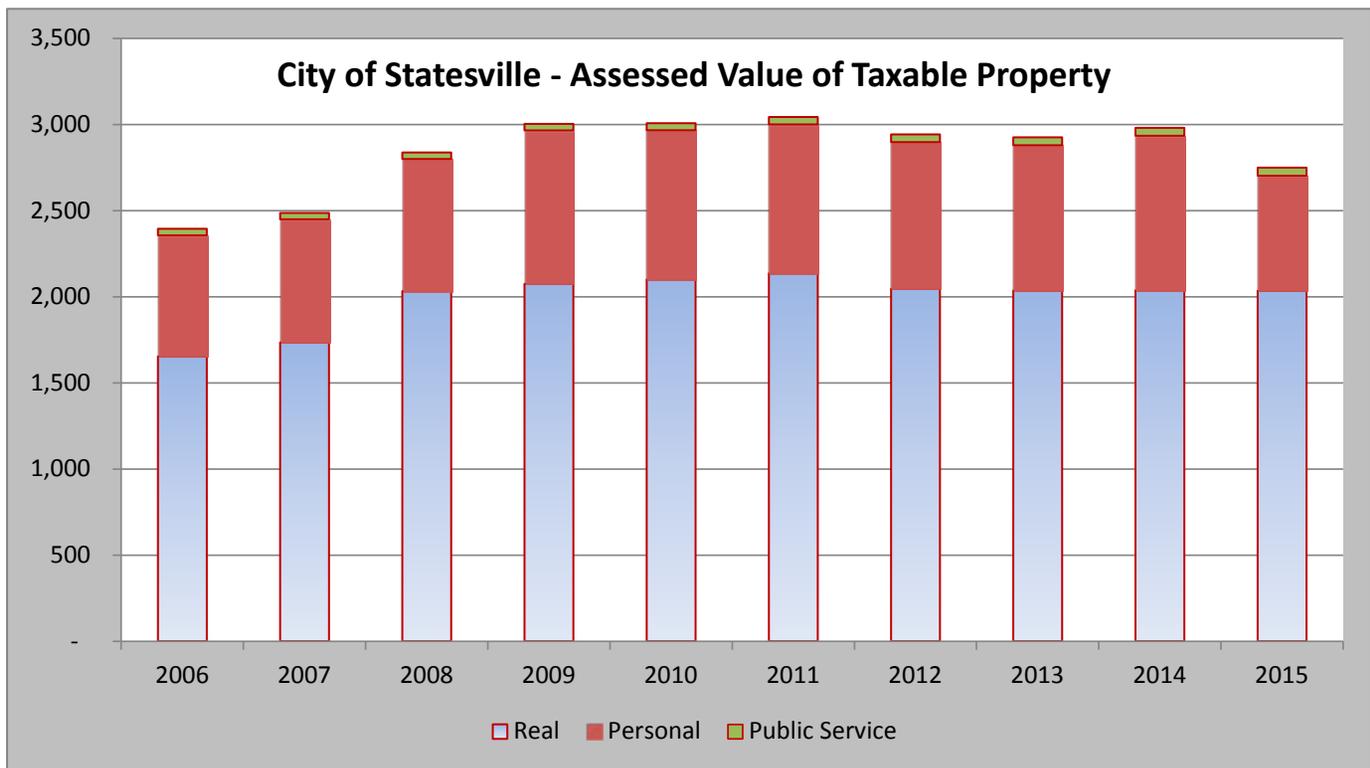
	2015 3rd Qtr Employment	2014 Annual Employment	Increase (Decrease)	2015 3rd Qtr Weekly Wages	2014 Weekly Wages
Total All Industries	69,691	67,677	2,014	\$ 813	\$ 854
Total Government	7,712	8,425	(713)	792	749
Total Private Industry	61,979	59,253	2,726	816	869
Agriculture and Forestry	461	435	26	848	793
Mining	27	31	(4)	931	787
Utilities	250	252	(2)	1,256	1,359
Construction	4,077	3,770	307	842	815
Manufacturing	11,318	10,651	667	943	990
Wholesale Trade	3,190	3,183	7	974	1,006
Retail Trade	8,787	8,749	38	531	514
Transportation and Warehousing	2,156	2,109	47	726	750
Information	558	477	81	702	684
Finance and Insurance	1,138	1,163	(25)	1,075	1,116
Real Estate and Rental and Leasing	593	563	30	746	738
Administrative and Waste Services	4,477	4,236	241	550	593
Educational Services	1,193	1,283	(90)	693	630
Health Care and Social Assistance	7,096	6,942	154	805	817
Arts, Entertainment and Recreation	1,992	1,952	40	983	1,033
Accommodation and Food Services	6,848	6,444	404	283	272
Other Services Ex. Public Admin	1,797	1,660	137	491	478
Public Administration	40	429	(389)	1,441	876



Source: N.C. Department of Commerce

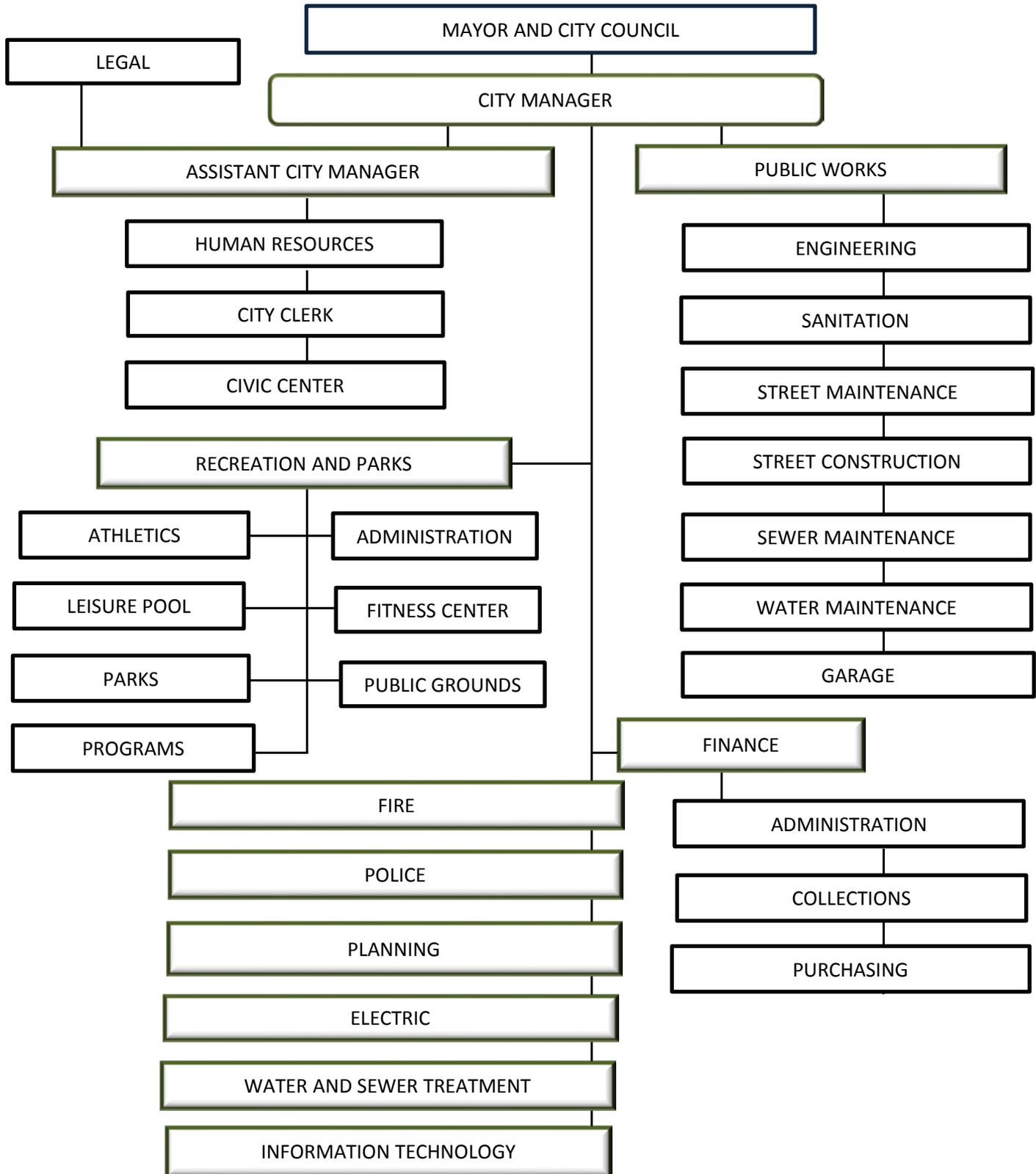
Principal Taxpayers (June 30, 2014)

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Total Assessed Valuation</u>
Lowe's	Home Improvement Retailer	\$ 98,061,312	3.84%
Providencia USA, Inc.	Non-Woven Plastic Materials Mfg.	95,638,322	3.75%
Asmo NC, Inc.	Electric Motor Mfg.	53,818,114	2.11%
GS Statesville Green Land	Real Estate	27,320,310	1.07%
Clark Equipment Company	Heavy Equipment Manufacturer	21,266,808	0.83%
Statesville HMA, Inc.	Health Care Facility	20,733,700	0.81%
Pratt (Jett Corr) Inc	Corrugated Container Mfg.	17,984,152	0.70%
Centro NP Holdings	Real Estate	17,620,150	0.69%
Newell Rubbermaid	Home & Office Products, Tool Mfg.	15,476,888	0.61%
Venture Properties I LLC	Commerical Development	15,205,560	0.60%
Ten largest taxpayers		383,125,316	13.05%
All other taxpayers		2,552,572,974	86.95%
Total assessed value		<u>\$ 2,935,698,290</u>	<u>100.00%</u>



Source: Iredell County Tax Administration

City of Statesville, North Carolina  
Organizational Chart





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The accounts of the City of Statesville are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The City develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared whereby revenues are recognized when measurable and available and expenses are recognized when a liability is incurred. During the year, the City's accounting system is maintained on the same basis as the adopted budget. At year-end, the City's Comprehensive Annual Financial Report (CAFR) is prepared on the basis consistent with generally accepted accounting principles. For the most part, this is consistent with the way the City prepares its budget, except that funds are adjusted to the full accrual basis for financial statement presentation. The main differences between budget and CAFR for funds are 1) capital outlay and debt service principal payments are recorded as expenditures for budgetary purposes as opposed to adjustments of balance sheet accounts in the financial statements, and 2) depreciation is not recognized for budgetary purposes and is recorded as an expense in the CAFR.

The City of Statesville adopts annual budget ordinances for the City's General, Enterprise, Internal Service, and certain Special Revenue Funds. According to state law, the City operates on a fiscal year beginning on July 1 and ending on June 30. All annual appropriations lapse at fiscal year end.

## **GOVERNMENTAL FUNDS**

### **General Fund**

The general fund is the principal operating fund of the City. It is used to account for all financial resources and expenses, except those required to be accounted for in another fund, that are traditionally associated with government. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenses are for public safety, streets and highways, sanitation, parks

and recreation, and general government services.

### **Special Revenue Funds**

A special revenue fund is used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Home Program Grant Funds
- Home Consortium Fund 97-98
- Drug Enforcement Fund
- Occupancy Tax Fund
- Home Consortium Fund
- General Capital Reserve Fund
- Economic Development Fund
- Domestic Violence Grant Fund

The City has one special revenue fund that is annually appropriated: Occupancy Tax Fund.

### **Occupancy Tax Fund**

This fund is used to account for receipts of a local hotel/motel occupancy tax that are restricted to the operation of the City's Civic Center and the promotion of travel and tourism.

### **Capital Projects Funds**

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. These funds are as follows:

- Warehouse Construction
- Airport Improvement Fund
- Streetscape Construction

**PROPRIETARY FUNDS**

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of City Council is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The City has three enterprise funds: Electric, Water and Sewer, and Civic Center Funds.

**Airport Operating Fund**

This fund is used to account for the City's Airport operations. Its revenue source is direct receipts from its operations such as airport leases and fuel flow fees.

**Electric Fund**

This fund is used to account for the activities of the City's electric utility, which provides electric service to the residents of the City. The fund is fully self-supporting from various user charges and electricity sales.

**Water and Sewer Fund**

This fund is used to account for the activities necessary to furnish water and sewer treatment, water distribution, sanitary sewer collections, and related bonded debt service. This fund is fully self-supporting from various user charges for its service.

**Civic Center Fund**

This fund is used to account for the operations of the City's Civic Center, which opened in January, 2000. This operation was accounted for in the General Fund in prior year's budgets. Beginning with fiscal year 2001-2002, Civic Center activities are accounted for in a separate enterprise fund. Resources that fund this operation are from facility user charges and hotel/motel

**Enterprise Reserve Funds**

Enterprise reserve funds are used to provide full budgetary accountability for restricted revenues. An enterprise reserve fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Airport Improvement Fund

- Electric Utility Capital Reserve Fund
- Electric Rate Stabilization Fund
- Water and Sewer Capital Reserve Fund

**Capital Project Funds**

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. There are two Capital project funds that are scheduled to be completed by June 30, 2016 as follows:

- Third Creek Wastewater Treatment Plant
- Fourth Creek Wastewater Treatment Plant

**INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City has two internal service funds: Health Insurance Fund and Property and Casualty Liability Insurance Fund.

**Health Insurance Fund**

This fund is used to account for the operations of the City's employee health insurance plan and wellness program.

**Property and Casualty Liability Insurance Fund**

This fund is used to account for the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler Machinery.

**FIDUCIARY FUNDS**

The City maintains two fiduciary funds where the City holds funds for the benefit of qualified individuals. They are:

- Law Enforcement Separation Fund - supplement for retirement police officers.
- Utility Donation Fund - donations for the aid of utility customers.

## TOTAL REVENUES - ALL FUNDS

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
General Fund	29,184,824	29,652,410	28,498,982	30,945,042	8.58%
Airport Operating Fund	-	-	367,000	546,776	48.99%
Electric Fund	48,519,140	47,775,281	50,878,983	47,607,654	-6.43%
Water and Sewer Fund	9,747,099	10,226,406	11,068,443	12,662,284	14.40%
Civic Center Fund	866,445	924,604	860,791	843,799	-1.97%
Health Insurance Fund	3,494,543	3,406,341	3,632,480	3,844,739	5.84%
Property & Casualty Liab Ins Fund	705,256	851,047	805,062	885,300	9.97%
Occupancy Tax Fund	819,651	917,634	900,000	925,000	2.78%
<b>Total Revenues</b>	<b>\$93,336,958</b>	<b>\$93,753,723</b>	<b>\$97,011,741</b>	<b>\$98,260,594</b>	<b>1.29%</b>

## TOTAL EXPENDITURES - ALL FUNDS

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
General Fund	\$29,959,132	\$27,337,104	\$28,498,982	\$30,945,042	8.58%
Airport Operating Fund	-	-	367,000	546,776	48.99%
Electric Fund	48,261,033	50,557,177	50,878,983	47,607,654	-6.43%
Water and Sewer Fund	10,707,803	10,371,661	11,068,443	12,662,284	14.40%
Civic Center Fund	768,610	818,696	860,791	843,799	-1.97%
Health Insurance Fund	3,232,993	3,488,355	3,632,480	3,844,739	5.84%
Property & Casualty Liab Ins Fund	763,298	994,712	805,062	885,300	9.97%
Occupancy Tax Fund	739,137	814,597	900,000	925,000	2.78%
<b>Total Expenditures</b>	<b>\$94,432,006</b>	<b>\$94,382,302</b>	<b>\$97,011,741</b>	<b>\$98,260,594</b>	<b>1.29%</b>

**TOTAL REVENUES - ALL FUNDS**  
**Fiscal Year 2016 - 2017**

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	<sup>1</sup> Other Funds
Ad Valorem Taxes	\$ 13,683,706	\$13,683,706	\$ -	\$ -	\$ -	\$ -
Other Taxes & Licenses	9,105,720	8,180,720	-	-	-	925,000
Unrestricted Intergovernmental	658,080	658,080	-	-	-	-
Restricted Intergovernmental	983,002	983,002	-	-	-	-
Permits & Fees	2,658,486	1,448,111	560,375	360,000	290,000	-
Sales & Services	62,486,883	799,365	46,153,703	10,257,000	-	5,276,815
Investment Earnings	315,000	155,000	85,000	75,000	-	-
Other Revenue	830,569	13,093	808,576	8,900	-	-
Reimbursements and PILOT	3,106,519	3,092,619	-	13,900	-	-
Transfers	1,530,683	976,884	-	-	553,799	-
Fund Balance	2,901,946	954,462	-	1,947,484	-	-
<b>Total Revenues</b>	<b>\$ 98,260,594</b>	<b>\$30,945,042</b>	<b>\$47,607,654</b>	<b>\$12,662,284</b>	<b>\$843,799</b>	<b>\$6,201,815</b>

**TOTAL EXPENDITURES BY AREA - ALL FUNDS**  
**FY 2016-2017**

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	<sup>1</sup> Other Funds
Personnel Services	\$25,189,145	\$18,950,657	2,391,567	\$3,268,908	\$416,246	\$161,767
Operating	60,176,102	8,146,068	41,841,947	4,465,086	427,553	5,295,448
Capital Outlay	4,680,093	2,679,193	1,616,600	364,300	-	20,000
Debt Service	3,783,114	1,044,124	-	2,738,990	-	-
Transfers	4,136,339	-	1,757,540	1,825,000	-	553,799
Contingency and Future Capital	295,801	125,000	-	-	-	170,801
<b>Total Expenditures</b>	<b>\$98,260,594</b>	<b>\$30,945,042</b>	<b>\$47,607,654</b>	<b>\$12,662,284</b>	<b>\$843,799</b>	<b>\$6,201,815</b>

1. Other funds are the following:

- Airport Operating Fund
- Group Health Internal Service Fund
- Property and Casualty Liability Internal Service Fund
- Occupancy Tax Fund

## TOTAL REVENUES - ALL FUNDS

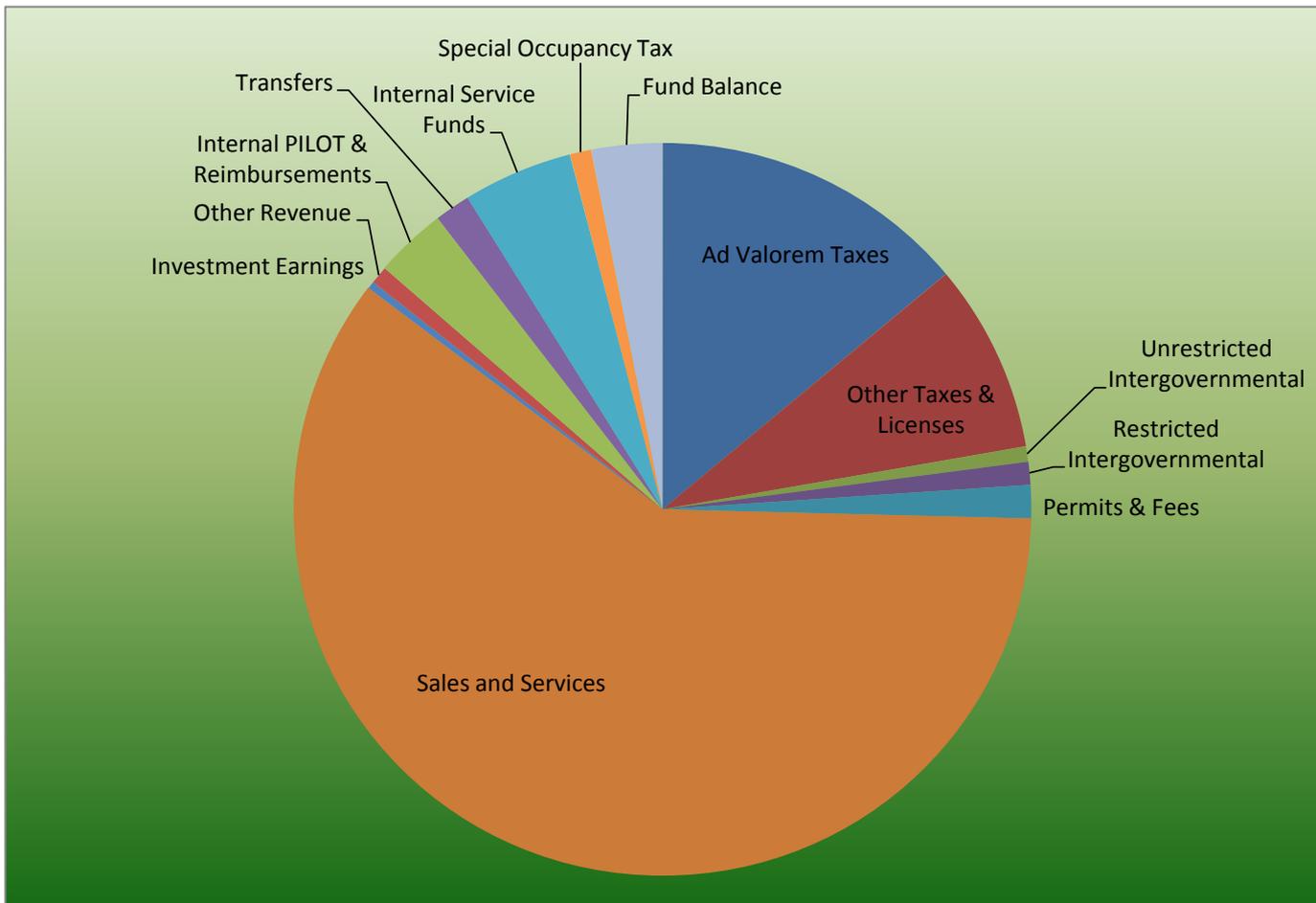
	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>OPERATING FUNDS</b>					
<b>General Fund</b>					
Ad Valorem Taxes	\$12,403,940	\$12,407,076	\$11,798,886	\$13,683,706	15.97%
Other Taxes & Licenses	6,299,279	8,385,041	7,708,500	8,180,720	6.13%
Unrestricted Intergovernmental	2,316,788	681,626	716,000	658,080	-8.09%
Restricted Intergovernmental	1,044,387	1,044,262	946,972	983,002	3.80%
Permits & Fees	447,208	387,761	362,100	1,448,111	299.92%
Sales & Services	1,670,424	1,451,837	857,448	799,365	-6.77%
Investment Earnings	275,724	166,308	145,000	155,000	6.90%
Other Revenue	124,049	152,541	20,000	13,093	-34.54%
Reimbursements and PILOT	3,063,985	3,268,734	3,143,306	3,092,619	-1.61%
Transfers	1,539,040	1,707,224	962,056	976,884	1.54%
Fund Balance	-	-	1,838,714	954,462	-48.09%
Total General Fund	29,184,824	29,652,410	28,498,982	30,945,042	8.58%
<b>Airport Operating Fund</b>					
Investment Earnings	-	-	-	1,000	N/A
Operating Revenues	-	-	367,000	403,000	9.81%
Fund Balance	-	-	-	142,776	N/A
Total Airport Fund	-	-	367,000	546,776	48.99%
<b>Electric Fund</b>					
Utility Taxes	961,070	1,207	3,221,540	-	N/A
Fees	663,095	645,572	560,375	560,375	0.00%
Electric Sales	45,919,158	46,311,527	46,022,000	46,153,703	0.29%
Services	67,781	80,201	60,000	60,000	0.00%
Pole Attachment Rental	159,381	74,185	146,000	75,000	-48.63%
Investment Earnings	165,480	103,440	100,000	85,000	-15.00%
Other Revenue	583,175	559,149	706,500	673,576	-4.66%
Transfers	-	-	27,943	-	N/A
Fund Balance	-	-	34,625	-	N/A
Total Electric Fund	48,519,140	47,775,281	50,878,983	47,607,654	-6.43%

## TOTAL REVENUES - ALL FUNDS (Cont.)

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>OPERATING FUNDS</b>					
<b>Water &amp; Sewer Fund</b>					
Inside Charges	62,874	73,537	75,000	95,000	26.67%
Sewer Fees	5,613,797	5,893,649	5,885,000	6,227,000	5.81%
Water Sales	3,554,414	3,720,402	3,711,000	3,935,000	6.04%
Services	168,640	311,397	330,000	360,000	9.09%
Rent	34,385	7,935	-	-	N/A
Investment Earnings	151,093	80,117	75,000	75,000	0.00%
Other Revenue	134,597	125,614	53,600	8,900	-83.40%
Reimbursements	14,807	13,755	14,258	13,900	-2.51%
Transfers	12,492	-	115,000	-	N/A
Fund Balance	-	-	809,585	1,947,484	140.55%
Total Water & Sewer Fund	9,747,099	10,226,406	11,068,443	12,662,284	14.40%
<b>Civic Center Fund</b>					
Fees	294,096	299,275	285,000	290,000	1.75%
Investment Earnings	10,878	7,715	6,000	-	N/A
Other Revenue	605	210	-	-	N/A
Transfers	560,866	617,404	569,791	553,799	-2.81%
Fund Balance	-	-	-	-	N/A
Total Civic Center Fund	866,445	924,604	860,791	843,799	-1.97%
<b>INTERNAL SERVICE FUNDS</b>					
Health Insurance Fund	3,494,543	3,406,341	3,632,480	3,844,739	5.84%
Property & Casualty Liability Fund	705,256	851,047	805,062	885,300	9.97%
Total Internal Service Funds	4,199,799	4,257,388	4,437,542	4,730,039	6.59%
<b>SPECIAL REVENUE FUNDS</b>					
Occupancy Tax Fund	818,613	916,412	900,000	925,000	2.78%
Investment Earnings	1,038	1,222	-	-	N/A
Total Special Revenue Funds	819,651	917,634	900,000	925,000	2.78%
<b>TOTAL REVENUES-ALL FUNDS</b>	<b>\$93,336,958</b>	<b>\$93,753,723</b>	<b>\$97,011,741</b>	<b>\$98,260,594</b>	<b>1.29%</b>

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Revenue Sources:</b>					
Ad Valorem Taxes	\$12,403,940	\$12,407,076	\$11,798,886	\$13,683,706	15.97%
Other Taxes & Licenses	7,260,349	8,386,248	10,930,040	8,180,720	-25.15%
Unrestricted Intergovernmental	2,316,788	681,626	716,000	658,080	-8.09%
Restricted Intergovernmental	1,044,387	1,044,262	946,972	983,002	3.80%
Permits & Fees	447,208	387,761	362,100	1,448,111	299.92%
Sales and Services	58,014,279	58,787,397	58,152,823	58,883,443	1.26%
Investment Earnings	604,213	358,802	326,000	316,000	-3.07%
Other Revenue	1,036,192	919,634	926,100	770,569	-16.79%
Internal PILOT & Reimbursements	3,078,792	3,282,489	3,157,564	3,106,519	-1.62%
Transfers	2,112,398	2,324,628	1,674,790	1,530,683	-8.60%
Internal Service Funds	4,199,799	4,257,388	4,437,542	4,730,039	6.59%
Special Occupancy Tax	818,613	916,412	900,000	925,000	2.78%
Fund Balance	-	-	2,682,924	3,044,722	13.49%
<b>Total Revenues</b>	<b>\$93,336,958</b>	<b>\$93,753,723</b>	<b>\$97,011,741</b>	<b>\$98,260,594</b>	<b>1.29%</b>

**Total Revenues - All Funds by Revenue Source  
\$98,260,594**



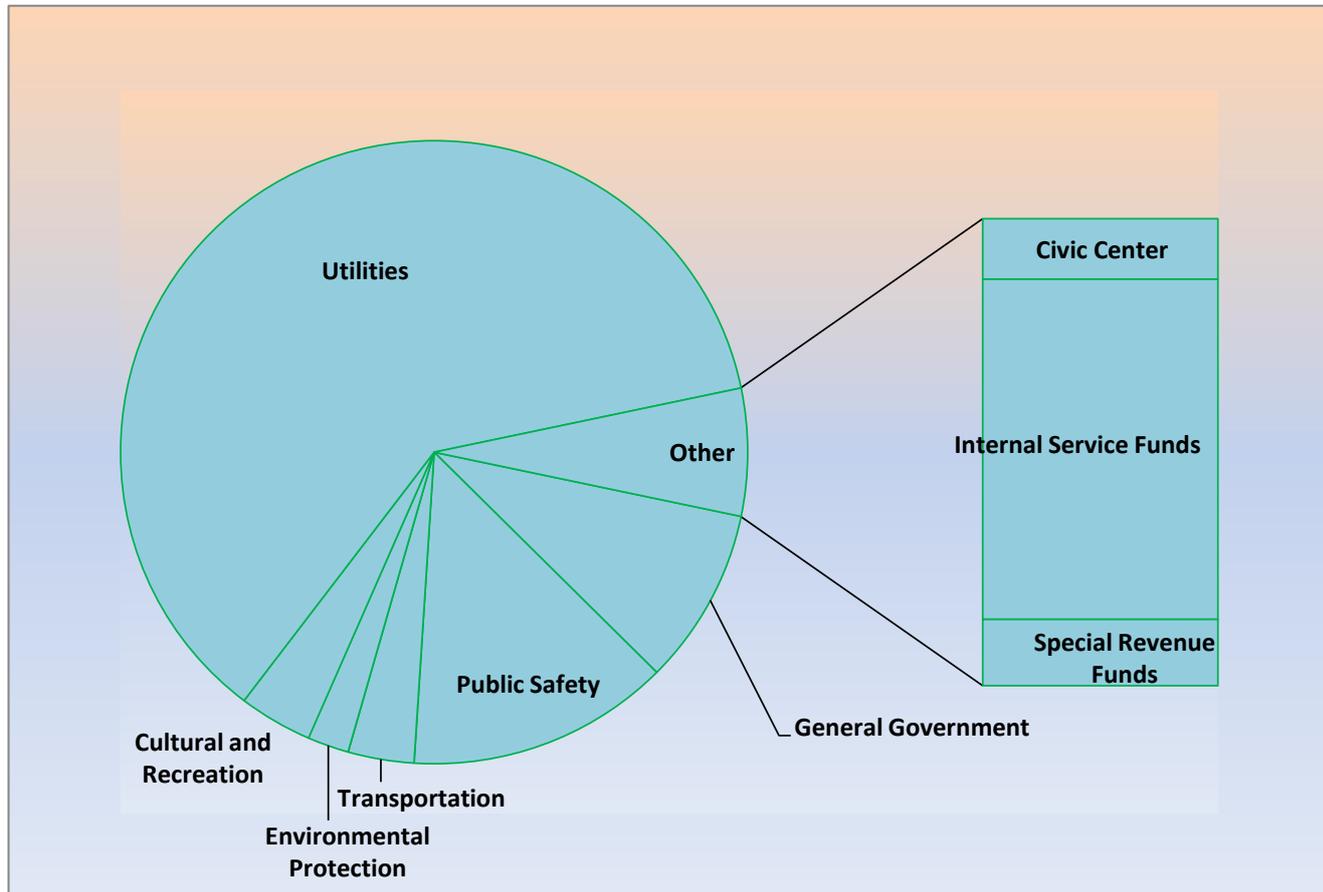
## TOTAL EXPENDITURES - ALL FUNDS

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>OPERATING FUNDS</b>					
<b>General Fund</b>					
General Government	\$10,613,407	\$7,343,719	\$7,524,502	\$8,994,850	19.54%
Public Safety	11,856,782	12,038,885	13,122,254	13,325,457	1.55%
Transportation	2,720,465	2,493,351	2,576,634	2,798,678	8.62%
Environmental Protection	1,755,306	2,132,922	1,686,243	2,086,207	23.72%
Cultural and Recreation	3,013,172	3,328,227	3,589,349	3,739,850	4.19%
Total General Fund	29,959,132	27,337,104	28,498,982	30,945,042	8.58%
<b>Airport Operating Fund</b>					
Airport Operating	-	-	367,000	546,776	48.99%
Total Airport Operating Fund	-	-	367,000	546,776	48.99%
<b>Electric Fund</b>					
Electric Utility	48,261,033	50,557,177	50,878,983	47,607,654	-6.43%
Total Electric Fund	48,261,033	50,557,177	50,878,983	47,607,654	-6.43%
<b>Water &amp; Sewer Fund</b>					
Sewer Maintenance	1,013,836	689,710	559,386	698,768	24.92%
Water Maintenance	1,307,457	1,883,535	1,154,047	1,228,546	6.46%
Water Purification	5,762,729	5,276,024	6,564,520	7,716,675	17.55%
Third Creek Wastewater Treatment	976,215	839,046	917,542	1,073,859	17.04%
Fourth Creek Wastewater Treatment	1,647,566	1,683,346	1,872,948	1,944,436	3.82%
Total Water & Sewer Fund	10,707,803	10,371,661	11,068,443	12,662,284	14.40%
<b>Civic Center Fund</b>					
Civic Center	768,610	818,696	860,791	843,799	-1.97%
Total Civic Center Fund	768,610	818,696	860,791	843,799	-1.97%
<b>Internal Service Funds</b>					
Health Insurance Fund	3,232,993	3,488,355	3,632,480	3,844,739	5.84%
Property & Casualty Liability Fund	763,298	994,712	805,062	885,300	9.97%
Total Internal Service Funds	3,996,291	4,483,067	4,437,542	4,730,039	6.59%
<b>Special Revenue Fund</b>					
Occupancy Tax Fund	739,137	814,597	900,000	925,000	2.78%
Total Special Revenue Funds	739,137	814,597	900,000	925,000	2.78%
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>\$94,432,006</b>	<b>\$94,382,302</b>	<b>\$97,011,741</b>	<b>\$98,260,594</b>	<b>1.29%</b>

TOTAL EXPENDITURES - ALL FUNDS (Cont.)

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>OPERATING FUNDS</b>					
<b>Expenditures by Function:</b>					
General Government	\$10,613,407	\$7,343,719	\$7,524,502	\$8,994,850	19.54%
Public Safety	11,856,782	12,038,885	13,122,254	13,325,457	1.55%
Transportation	2,720,465	2,493,351	2,576,634	3,345,454	29.84%
Environmental Protection	1,755,306	2,132,922	1,686,243	2,086,207	23.72%
Cultural and Recreation	3,013,172	3,328,227	3,589,349	3,739,850	4.19%
Utilities	58,968,836	60,928,838	61,947,426	60,269,938	-2.71%
Civic Center	768,610	818,696	860,791	843,799	-1.97%
Internal Service Funds	3,996,291	4,483,067	4,437,542	4,730,039	6.59%
Special Revenue Funds	739,137	814,597	900,000	925,000	2.78%
<b>Total Expenditures</b>	<b>\$94,432,006</b>	<b>\$94,382,302</b>	<b>\$96,644,741</b>	<b>\$98,260,594</b>	<b>1.67%</b>

Fiscal Year 2016 - 2017  
 Total Expenditures - All Funds by Expenditure Function  
 \$98,260,594



## CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2016-17</u>	<u>Adopted 2016-17</u>
<b>GENERAL FUND</b>			
<b>General Government</b>			
Finance-Administration	(2) Laptop Personal Computer	3,400	3,400
Finance-Administration	Furniture	1,500	1,500
	<b>Total</b>	<u>4,900</u>	<u>4,900</u>
Information Technology	Server Host	25,000	25,000
Information Technology	On-Line UPS For COB Data Center	6,000	6,000
Information Technology	Replace Customer Service Vehicle	30,000	30,000
Information Technology	Utility Billing Evaluation and Replacement	300,000	300,000
Information Technology	Wi-Fi Availability	10,000	10,000
Information Technology	Financial and HR Software Components	334,000	334,000
Information Technology	(2) Replacement Hand Helds	4,000	4,000
Information Technology	Microsoft Surface Pros 3 With Windows 8.1	4,800	4,800
Information Technology	Backup Disaster Recovery	30,000	30,000
Information Technology	Printer Rollout	20,000	20,000
Information Technology	Loaner/Repair Pool of Equipment	4,500	4,500
	<b>Total</b>	<u>768,300</u>	<u>768,300</u>
Planning	(2) Ford Fusion	44,000	22,000
	<b>Total</b>	<u>44,000</u>	<u>22,000</u>
Public Works-Engineering	Large Format Plotter	7,500	-
Public Works-Engineering	GIS Computer	5,000	5,000
Public Works-Engineering	Mapping Grade GPS	12,000	12,000
Public Works-Engineering	Admin Vehicle - Staff	20,000	20,000
	<b>Total</b>	<u>44,500</u>	<u>37,000</u>
Public Works-Garage	Procut Brake Lathe	10,115	-
Public Works-Garage	(2) 2016 1/2 ton pickup	56,000	-
Public Works-Garage	Balcrank Fusion 2.4 Fluid Control System	4,174	4,174
	<b>Total</b>	<u>70,289</u>	<u>4,174</u>
Warehouse	Replace Warehouse Roof	65,000	65,000
Warehouse	Warehouse Paving	66,000	-
Warehouse	Warehouse Exterior Painting	6,000	6,000
Warehouse	Replace (2) Urinals and Plumbing Upgrade	4,500	-
Warehouse	Replace Dividers In Sanitation Bathroom	4,000	-
Warehouse	Replace Roofing On Sanitation Truck Shed	4,800	4,800
	<b>Total</b>	<u>150,300</u>	<u>75,800</u>
<b>Total General Government</b>		<u><u>1,082,289</u></u>	<u><u>912,174</u></u>

## CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2016-17</u>	<u>Adopted 2016-17</u>
<b>Public Safety</b>			
Police	HVAC Units	27,200	-
Police	(4) 2016 Dodge Chargers	221,711	177,711
Police	(25) EF Johnson Portable Radios	85,133	-
Police	(15) Laptop Computers (MDTs)	27,600	27,600
Police	Covert Track GPS Vehicle Tracker	1,408	1,408
Police	(14) SRT Ballistic Entry Vest	33,600	-
Police	CVSA II	4,700	-
Police	(2) M4 Entry Rifles	2,400	-
Police	LifeFitness Treadmill	4,281	-
	<b>Total</b>	<b>408,033</b>	<b>206,719</b>
Fire	Fire Engine Replacement	600,000	-
Fire	Used Engine	250,000	-
Fire	3/4 Ton Pickup w/Utility Bed Fire Station 4	35,000	-
Fire	3/4 Ton Pickup w/Utility Bed Fire Station 2	35,000	-
Fire	Provide Station 3 With Fire Sprinklers	60,000	-
Fire	(18) Radio Replacements	55,068	-
Fire	(2) Mobile Data Terminal	2,600	2,600
Fire	(2) Headsets For Hearing Protection	7,400	7,400
	<b>Total</b>	<b>1,045,068</b>	<b>10,000</b>
<b>Total Public Safety</b>		<b><u>1,453,101</u></b>	<b><u>216,719</u></b>
<b>Transportation</b>			
Public Works-Street	Motor grader #343	150,000	-
Public Works-Street	Pick Up Truck #311	42,000	-
Public Works-Street	Asphalt Patch Trailer & Single Axle Dump #305	180,000	-
Public Works-Street	Sign Truck #307	50,000	-
Public Works-Street	Tandem Axle Dump Truck #314	125,000	-
Public Works-Street	Sidewalks	200,000	50,000
	<b>Total</b>	<b>747,000</b>	<b>50,000</b>
Street Construction	Street Improvement Div AA	600,000	500,000
Street Construction	US 21 Connector	400,000	400,000
		<b>1,000,000</b>	<b>900,000</b>
<b>Total Transportation</b>		<b><u>1,747,000</u></b>	<b><u>950,000</u></b>
<b>Environmental Protection</b>			
Public Works-Sanitation	Knuckle Boom Truck	165,000	-
Public Works-Sanitation	Automated Front Load Truck-Capital	325,000	325,000
Public Works-Sanitation	Automated Front Load Truck-Non Depreciable	121,000	121,000
	<b>Total</b>	<b>611,000</b>	<b>446,000</b>
<b>Total Environmental Protection</b>		<b><u>611,000</u></b>	<b><u>446,000</u></b>

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2016-17</u>	<u>Adopted 2016-17</u>
<b>Recreation</b>			
Pub Grnds & Cemeteries	Curbing in Oakwood Cemetery	40,000	-
Pub Grnds & Cemeteries	(2) Front Mount Mower w/ Blower	60,000	30,000
Pub Grnds & Cemeteries	Compact tractor with loader	25,000	-
Pub Grnds & Cemeteries	Zero Turn Mower w/ Peco System	13,500	-
Pub Grnds & Cemeteries	Straw Blower	11,000	-
Pub Grnds & Cemeteries	3/4 Ton Truck with Utility Bed	37,500	-
Pub Grnds & Cemeteries	1/2 Ton Pickup Truck	25,000	-
Pub Grnds & Cemeteries	25 ft. Aluminum Flagpoles	4,800	-
Pub Grnds & Cemeteries	SDS Combination Hammer	1,350	-
	<b>Total</b>	<u>218,150</u>	<u>30,000</u>
Recreation-Administration	Greenway Development	100,000	-
	<b>Total</b>	<u>100,000</u>	<u>-</u>
Recreation-Athletics	Lights 2 Soccer Fields	300,000	-
	<b>Total</b>	<u>300,000</u>	<u>-</u>
Recreation-SFAC	Treadmills	65,000	65,000
Recreation-SFAC	Cross Trainers	50,000	50,000
	<b>Total</b>	<u>115,000</u>	<u>115,000</u>
Recreation-Parks	Park Entrance Signs	15,000	-
Recreation-Parks	Soccer Park Maintenance Building	50,000	-
Recreation-Parks	Park Improvements	50,000	-
Recreation-Parks	Kimbrough Park Playground	30,000	-
Recreation-Parks	Zero Turn Mowers	27,000	-
Recreation-Parks	Wood Chipper	28,500	-
Recreation-Parks	Utility Vehicle	9,000	-
Recreation-Parks	Water Wagon	9,500	-
Recreation-Parks	40 HP 4WD Tractor w/ Bucket & Backhoe	30,000	-
Recreation-Parks	Tractor	18,000	-
Recreation-Parks	Trailer for Reel Mower	8,000	-
Recreation-Parks	Landscape Truck	49,500	-
Recreation-Parks	Agri-Metal Blower	4,950	-
Recreation-Parks	Leaf Vaccum For Downtown	1,500	-
Recreation-Parks	(6) Recycling Trash Receptacles	7,800	7,800
Recreation-Parks	Memorial Tree	1,500	1,500
		<u>340,250</u>	<u>9,300</u>
<b>Total Cultural &amp; Recreation</b>		<u><b>1,073,400</b></u>	<u><b>154,300</b></u>
<b>TOTAL GENERAL FUND</b>		<u><b>5,966,790</b></u>	<u><b>2,679,193</b></u>

## CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2016-17</u>	<u>Adopted 2016-17</u>
<b>AIRPORT FUND</b>			
Airport Operating	Vision 100	8,334	-
Airport Operating	Local Match (AIP Funds)	205,556	-
Airport Operating	Glide Slope Antenna	20,000	20,000
Airport Operating	Tri-Fold Finishing Mowers	37,000	-
Airport Operating	Slope Master Mower	67,694	-
Airport Operating	Utility Vehicle	9,000	-
<b>TOTAL AIRPORT FUND</b>		<b>347,584</b>	<b>20,000</b>
<b>ELECTRIC FUND</b>			
Electric Utility	Improvement and Expansion	667,000	667,000
Electric Utility	Distribution Automation	75,000	75,000
Electric Utility	Smart Grid Implementation/AMI	5,800,000	-
Electric Utility	Protection Relay/Fiber Switch	34,000	-
Electric Utility	Engineering/Staking Software	80,000	80,000
Electric Utility	Mobile Meter Site Tester	31,000	-
Electric Utility	Mini Excavator W/Thumb & Trailer	32,000	-
Electric Utility	Bobact 72" Soil Conditioner	7,500	7,500
Electric Utility	Forklift	15,000	-
Electric Utility	Phasing Tool	12,000	12,000
Electric Utility	609-Bucket Truck w/ Utility Body	230,000	230,000
Electric Utility	(2) F350 Diesel w/ Utility Body & Rack	90,000	45,000
Electric Utility	622-F550 w/ Dump Bed	63,500	-
Electric Utility	Fiber Optic Project - Phase 3	223,000	223,000
Electric Utility	SCADA Master & RTUs Upgrade	265,000	265,000
Electric Utility	38x26 Metal Equipment Shelter	6,200	-
Electric Utility	(2) Burndy 6 Ton Battery Crimp Tools	4,200	4,200
Electric Utility	(2) HD Halo Ammeters	3,200	3,200
Electric Utility	(9) Salisbury 12 ft. Mechanical Jumper	2,800	2,800
Electric Utility	Metal Carpet Cover	1,900	1,900
<b>TOTAL ELECTRIC FUND</b>		<b>7,643,300</b>	<b>1,616,600</b>
<b>WATER AND SEWER FUND</b>			
Sewer Maintenance	Sewer Rehabilitation	250,000	-
Sewer Maintenance	Old Country Club Area Sewer Rehab ☐	295,000	-
Sewer Maintenance	Sullivan Road Sewer Improvements	150,000	-
Sewer Maintenance	Shelton Avenue Bridge	120,000	60,000
Sewer Maintenance	5 1/4" Boring tool	20,000	-
Sewer Maintenance	Backhoe #515	125,000	-
Sewer Maintenance	Pick up Truck ext cab 4 X 4 #502	30,000	-
Sewer Maintenance	1-1/2 ton Diesel 4 X 4 Utility Truck 505	85,000	85,000
Sewer Maintenance	Dump Truck	85,000	-
Sewer Maintenance	New Computer w/ Quad Core Processor	2,200	2,200

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2016-17</u>	<u>Adopted 2016-17</u>
Sewer Maintenance	Laptop Computer	2,200	2,200
Sewer Maintenance	1" Warthog Jet Nozzle	2,200	2,200
	<b>Total</b>	<b>1,166,600</b>	<b>151,600</b>
Water Maintenance	Water Line Rehabilitation	200,000	-
Water Maintenance	Water Line Upsizing	50,000	50,000
Water Maintenance	Shelton Avenue Bridge	160,000	80,000
Water Maintenance	2.5" Boring tool	7,000	
Water Maintenance	Pick-up Truck 4 X 4 #510	30,000	
Water Maintenance	1 1/2 Ton Diesel est cab Utility Truck #507	65,000	
Water Maintenance	Desk For Water Division	1,800	1,800
Water Maintenance	Laptop Computer	2,200	2,200
	<b>Total</b>	<b>516,000</b>	<b>134,000</b>
Water Purification	SCADA Upgrade	40,000	40,000
Water Purification	Load Bank	26,000	26,000
Water Purification	1/2 Ton 4x4 Pickup Truck	25,000	-
Water Purification	Dell Laptop	1,500	1,500
Water Purification	Reservoir Level Indicator	4,998	-
Water Purification	Security Camera System South Yadkin	2,000	-
Water Purification	Security Camera System Lookout Shoals	2,000	-
Water Purification	Utility Trailer	2,000	-
Water Purification	(3) Ultrasonic Level Indicators for Bulk Tanks	7,800	-
Water Purification	(2) Chemical Feed Pumps	7,950	4,000
	<b>Total</b>	<b>119,248</b>	<b>71,500</b>
Third Creek	30 horse power submersible pump	16,000	-
Third Creek	50 horsepower submersible pump	17,000	-
Third Creek	7.5 horsepower pump	5,400	-
Third Creek	Roll up doors and openers	5,600	-
	<b>Total</b>	<b>44,000</b>	<b>-</b>
Fourth Creek	Aeration Basin Aerators	174,300	-
Fourth Creek	Back up Generator @ Comm. Blvd.	127,753	-
Fourth Creek	Commercial Zero Turn Mower	22,482	-
Fourth Creek	Spare Stator for the press pump	11,903	-
Fourth Creek	Spare Lift station pump for Comm. Blvd.	52,900	-
Fourth Creek	Toshiba e-studio 357 copier	7,200	7,200
Fourth Creek	Maint. Truck w/ Utility Crane	83,649	-
	<b>Total</b>	<b>480,187</b>	<b>7,200</b>
<b>TOTAL WATER AND SEWER FUND</b>		<b>2,326,035</b>	<b>364,300</b>
Civic Center	Purchase Property	90,000	-
<b>TOTAL CIVIC CENTER</b>		<b>90,000</b>	<b>-</b>
<b>TOTAL CAPITAL EXPENDITURES-ALL FUNDS</b>		<b>16,373,709</b>	<b>4,680,093</b>



**BUDGET SUMMARY****STAFFING**

	Actual 2014-15	Actual 2015-16	Addition (Reduction)	Adopted Budget 2016-17
<b>GENERAL FUND</b>				
<b>General Government</b>				
Mayor & Council	9	9	-	9
City Manager	3	3	-	3
City Clerk	1	1	-	1
Finance Administration	6	6	-	6
Collections	5	5	-	5
Information Technology	8	10	1	11
Purchasing	3	3	-	3
Human Resources	3	3	-	3
Planning	7	7	-	7
Engineering	5	5	1	6
Garage	9	9	-	9
Warehouse	-	-	-	-
General Expense	-	-	-	-
Special Appropriations	-	-	-	-
Total General Government	<u>59</u>	<u>61</u>	<u>2</u>	<u>63</u>
<b>Public Safety</b>				
Police	96	97	3	100
Fire	<u>73</u>	<u>70</u>	<u>1</u>	<u>71</u>
Total Public Safety	<u>169</u>	<u>167</u>	<u>4</u>	<u>171</u>
<b>Transportation</b>				
Street Department	17	17	(1)	16
*Airport	<u>1</u>	<u>1</u>	<u>(1)</u>	<u>-</u>
Total Transportation	<u>18</u>	<u>18</u>	<u>(2)</u>	<u>16</u>
<b>Environmental Protection</b>				
Sanitation	<u>28</u>	<u>26</u>	<u>(2)</u>	<u>24</u>
Total Environmental Protection	<u>28</u>	<u>26</u>	<u>(2)</u>	<u>24</u>

\*Airport-see Airport Operating Fund

**BUDGET SUMMARY****STAFFING**

	Actual 2014-15	-	Actual 2015-16	-	Addition (Reduction)	-	Adopted Budget 2016-17
<b>Cultural and Recreation</b>							
Recreation Administration	3		3		-		3
Athletics	1		1		-		1
Programs	3		3		-		3
Fitness & Activity Center	4		4		-		4
Parks	12		12		2		14
Public Grounds/Cemeteries	5		5		1		6
	<u>28</u>		<u>28</u>		<u>3</u>		<u>31</u>
Total Cultural and Recreation							
TOTAL GENERAL FUND	<u>302</u>		<u>300</u>		<u>5</u>		<u>305</u>
<b>AIRPORT OPERATING FUND</b>							
	<u>-</u>		<u>-</u>		<u>2</u>		<u>2</u>
<b>ELECTRIC FUND</b>							
Electric Utilities Department	<u>31</u>		<u>33</u>		<u>1</u>		<u>34</u>
TOTAL ELECTRIC FUND	<u>31</u>		<u>33</u>		<u>1</u>		<u>34</u>
<b>WATER AND SEWER FUND</b>							
Sewer Maintenance	6		6		-		6
Water Maintenance	15		15		-		15
Water Purification	12		12		-		12
Third Creek Wastewater Treatment	7		7		-		7
Fourth Creek Wastewater Treatment	15		15		-		15
	<u>55</u>		<u>55</u>		<u>-</u>		<u>55</u>
TOTAL WATER AND SEWER FUND							
CIVIC CENTER FUND	<u>7</u>		<u>7</u>		<u>-</u>		<u>7</u>
TOTAL STAFFING	<u><u>395</u></u>		<u><u>395</u></u>		<u><u>8</u></u>		<u><u>403</u></u>

The North Carolina General Statutes require that the City of Statesville’s general obligation bonded debt issuances are subject to a legal limitation of 8% of the total assessed value of real and personal property. As of June 30, 2015, the City’s gross general obligation debt of all funds was considerably below the legal limit of \$238,497,855.

Computation of Legal Debt Margin		
Assessed Value of Taxable Property (net):	\$2,935,698,290	
Debt Limit – (8% of assessed Value):	\$234,855,586	
Amount of Debt Applicable to Debt Limit (total bonded debt):	\$0	
Legal Debt Margin at June 30, 2015:	\$234,855,586	

All general obligation bonds are collateralized by the full faith, credit, and taxing power of the City of Statesville. Principal and interest requirements are appropriated when due. The City currently is not indebted for any general obligation bonds. Adequate provisions to accommodate the debt service requirements of the City have been included in the appropriate operating funds in the Proposed 2016-2017 Budget.

The City’s bond rating is reviewed by Moody’s Investors Service and Standard & Poor’s Corporation and the last review was A+ and AA respectively.

The following debt schedules summarizes the annual debt service requirements beginning July 1, 2016:

**NOTES PAYABLE  
General Fund**

	Total Principal	Total Interest	Total Payments
2017	\$ 894,700	\$ 149,424	\$ 1,044,124
2018	894,700	115,130	1,009,830
2019	894,700	80,837	975,537
2020	894,700	46,543	941,243
2021	<u>700,000</u>	<u>12,250</u>	<u>712,250</u>
<b>Total</b>	<b><u>\$ 4,278,800</u></b>	<b><u>\$ 404,184</u></b>	<b><u>\$ 4,682,984</u></b>

**NOTES PAYABLE - State Revolving Fund  
Water and Sewer**

	Total Principal	Total Interest	Total Payments
2017	\$ 2,129,478	\$ 608,419	\$ 2,737,896
2018	2,207,475	563,795	2,771,270
2019	2,207,475	517,611	2,725,086
2020	2,207,475	471,427	2,678,902
2021	2,207,475	425,243	2,632,718
2022	2,207,475	379,060	2,586,534
2023	2,057,475	332,876	2,390,351
2024	1,934,072	290,592	2,224,664
2025	1,934,072	251,850	2,185,922
2026	1,934,072	213,108	2,147,180
2027	1,205,945	174,366	1,380,311
2028	1,205,945	154,992	1,360,937
2029	1,205,945	135,618	1,341,563
2030	1,205,945	116,244	1,322,189
2031	1,205,945	96,870	1,302,815
2032	1,205,945	77,496	1,283,441
2033	1,205,945	58,122	1,264,067
2034	1,205,945	38,748	1,244,693
2035	1,205,945	19,374	1,225,319
2036	<u>237,247</u>	<u>-</u>	<u>237,247</u>
<b>Total</b>	<b><u>\$ 32,117,297</u></b>	<b><u>\$4,925,808</u></b>	<b><u>\$ 37,043,106</u></b>

**BUDGET SUMMARY****FUND BALANCE**

According to North Carolina General Statute, local governments are required to operate under an annual balanced budget ordinance. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations. Appropriated fund balance may not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts as those figures stand at the previous fiscal year-end. In other words, appropriated fund balance may not exceed the amount of uncommitted cash available in the fund as of the previous June 30.

The minimum level of fund balance that is required by the North Carolina Local Government Commission for the general fund is minimum of 8% of the prior year's expenditures. This level of fund balance aids a local government in avoiding cash-flow interruptions, generating interest income, eliminating the need for short-term borrowing, and maintaining investment grade bond ratings.

The following tables indicate the City of Statesville's available fund balance in governmental funds as of June 30, 2015 along with estimates of revenues and expenditures and projected fund balance as of June 30, 2016 and 2017.

<b>General Fund</b>	Original Budget 2015-16	Forecast 2015-16	Adopted Budget 2016-17
<b>Revenues:</b>			
Ad Valorem Taxes	\$11,798,886	\$12,300,859	\$13,683,706
Other Taxes & Licenses	7,708,500	7,864,989	8,180,720
Unrestricted Intergovernmental	716,000	695,350	658,080
Restricted Intergovernmental	946,972	976,009	983,002
Permits & Fees	362,100	401,153	1,448,111
Sales & Services	857,448	1,269,233	799,365
Investment Earnings	145,000	134,277	155,000
Miscellaneous	20,000	174,524	13,093
Reimbursements and PILOT	3,143,306	3,143,306	3,092,619
Transfers In	962,056	962,056	976,884
Fund Balance	1,838,714	-	954,462
Total Revenues	<u>\$28,498,982</u>	<u>\$27,921,756</u>	<u>\$30,945,042</u>
<b>Appropriations:</b>			
General Government	\$5,891,591	5,668,302	\$7,338,726
Public Safety	13,122,254	11,593,275	13,325,457
Transportation	2,576,634	2,252,425	2,798,678
Economic Development	410,000	578,000	487,000
Environmental Protection	1,686,243	1,521,023	2,086,207
Cultural and Recreation	3,589,349	3,101,117	3,739,850
Debt Service	1,078,418	1,078,418	1,044,124
Transfers Out and Contingency	144,493	86,117	125,000
Total Appropriations	<u>\$28,498,982</u>	<u>\$25,878,677</u>	<u>\$30,945,042</u>
Revenues Over/under Appropriations	-	2,043,079	(954,462)
Fund Balance, Beginning		27,141,052	29,184,131
Estimated Fund Balance, Ending		29,184,131	28,229,669
Less			
Less Stabilization by State Statute		6,949,044	5,994,582
Less Subsequent year's appropriation		2,142,557	-
Less Non Spendable		54,539	54,539
Unassigned Fund Balance (2015 unassigned \$21,368,277)		<u>20,037,991</u>	<u>22,180,548</u>
Unreserved Fund Balance as a percent of expenditures		77.43%	71.68%

**BUDGET SUMMARY****FUND BALANCE**

<b>Occupancy Tax Fund</b>	<b>Original Budget 2015-16</b>	<b>Forecast 2015-16</b>	<b>Adopted Budget 2016-17</b>
<b>Revenues:</b>			
Occupancy Taxes	\$900,000	\$921,434	\$925,000
Investment Earnings	-	1,790	-
<b>Total Revenues</b>	<b>\$900,000</b>	<b>\$923,224</b>	<b>\$925,000</b>
<b>Appropriations:</b>			
Reimbursement to General Fund	\$19,000	\$19,214	\$19,250
Distribution to Convention and Visitor Bureau	176,200	180,444	181,150
Transfer to Civic Center	569,791	569,791	553,799
Future Capital and Debt Service	135,009	-	170,801
<b>Total Appropriations</b>	<b>\$900,000</b>	<b>\$769,449</b>	<b>\$925,000</b>
Revenues Over/under Appropriations	-	153,775	-
Restricted Fund Balance, Beginning		283,129	436,904
Estimated Restricted Fund Balance, Ending		436,904	436,904
Unreserved Fund Balance as a % of operating Expense		56.78%	47.23%

**City of Statesville**  
**Listing of Major Capital Projects**  
**As of March 31, 2016**

This is a listing of the current capital projects for the City of Statesville that are budgeted in Capital Project Funds.

	<u>Estimated Completion Date</u>	<u>Project Authorization Amount</u>	<u>Expenditures Project-to-Date March 31, 2015</u>
<b>General Government</b>			
1. Warehouse Construction	Ongoing	\$350,000	\$ -
2. Streetscape Phase II	Ongoing	9,033,410	8,731,006
3. Airport Improvements	Ongoing	<u>4,191,726</u>	<u>2,726,508</u>
<b>Total General Government</b>		<u><u>\$13,575,136</u></u>	<u><u>\$11,457,514</u></u>
<b>Water and Sewer Fund</b>			
4. Third Creek WWTP Expansion	04/14/16	\$24,181,578	\$22,593,981
5. Fourth Creek WWTP Improvements	06/30/16	<u>4,868,044</u>	<u>4,425,154</u>
<b>Total Water and Sewer Fund</b>		<u><u>\$29,049,622</u></u>	<u><u>\$27,019,135</u></u>

**Funding Sources:**

1. Warehouse Construction
2. Streetscape Phase II

4. Third Creek WWTP Expansion-NCDER Revolving Loan authorization and close out for \$19,373,959.

5. Fourth Creek WWTP Improvements. Interest free State Revolving Fund loan authorization for \$4,800,000.

**Impact on Operating Budget:**

No impact on operating budget.

Increase in interest costs, operating supplies and maintenance. Minimal impact.

Forecast an annual 2% rate increase for debt payments

Minimal impact

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**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2016-17**

**Summary of Revenues**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Revenue Sources:</b>					
Ad Valorem Taxes	\$12,403,940	\$12,407,076	\$11,798,886	\$13,683,706	15.97%
Other Taxes & Licenses	6,299,279	8,385,041	7,708,500	8,180,720	6.13%
Unrestricted Intergovernmental	2,316,788	681,626	716,000	658,080	-8.09%
Restricted Intergovernmental	1,044,387	1,044,262	946,972	983,002	3.80%
Permits & Fees	447,208	387,761	362,100	1,448,111	299.92%
Sales & Services	1,670,424	1,451,837	857,448	799,365	-6.77%
Investment Earnings	275,724	166,308	145,000	155,000	6.90%
Miscellaneous	124,049	152,541	20,000	13,093	-34.54%
Reimbursements and PILOT	3,063,985	3,268,734	3,143,306	3,092,619	-1.61%
Transfers	1,539,040	1,707,224	962,056	976,884	1.54%
Fund Balance	-	-	1,838,714	954,462	-48.09%
<b>Total Revenues</b>	<b>\$29,184,824</b>	<b>\$29,652,410</b>	<b>\$28,498,982</b>	<b>\$30,945,042</b>	<b>8.58%</b>

**Summary of Expenditures**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Function:</b>					
General Government	\$10,613,407	\$7,343,719	\$7,524,502	\$8,994,850	19.54%
Public Safety	11,856,782	12,038,885	13,122,254	13,325,457	1.55%
Transportation	2,720,465	2,493,351	2,576,634	2,798,678	8.62%
Environmental Protection	1,755,306	2,132,922	1,686,243	2,086,207	23.72%
Cultural and Recreation	3,013,172	3,328,227	3,589,349	3,739,850	4.19%
<b>Total Expenditures</b>	<b>\$29,959,132</b>	<b>\$27,337,104</b>	<b>\$28,498,982</b>	<b>\$30,945,042</b>	<b>8.58%</b>

**General Fund**  
**Detail Schedule of Revenues**  
For the Fiscal Year Ended June 30, 2016-17

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	%
					Change
<b>Ad Valorem Taxes</b>					
Taxes Ad Valorem Budget	\$11,848,193	\$11,810,407	\$11,241,216	\$13,227,183	17.67%
2nd Prior Year Taxes	275,894	232,347	260,000	140,000	-46.15%
3rd Prior Year Taxes	42,587	60,329	50,000	55,000	10.00%
4th & Prior Year Taxes	37,100	65,411	35,000	44,500	27.14%
Downtown Tax District	99,822	103,585	106,570	110,755	3.93%
DSDC Prior Year Taxes	2,611	2,795	2,500	2,845	13.80%
Woods Drive Tax District	-	-	3,600	3,423	-4.92%
Tax Pen & Int Current Yr	49,586	59,441	50,000	50,000	0.00%
Tax Pen & Int Prior Yr	48,147	72,761	50,000	50,000	0.00%
<b>Ad Valorem Taxes</b>	<b>12,403,940</b>	<b>12,407,076</b>	<b>11,798,886</b>	<b>13,683,706</b>	<b>15.97%</b>
<b>Other Taxes &amp; Licenses</b>					
Taxes/Gross Receipts	35,382	35,941	30,000	38,720	29.07%
General Sales Tax	2,391,176	2,620,259	2,667,665	2,700,000	1.21%
Local Other Sales Tax	3,099,977	3,395,816	3,458,835	3,500,000	1.19%
Electric/Gas Sales Tax	-	1,989,498	1,550,000	1,940,000	25.16%
Motor Vehicle Tax	-	-	-	-	N/A
Hold Harmless Reimburse	107,387	-	-	-	N/A
Privilege Licenses	647,017	337,254	-	-	N/A
Privilege License Penalties	15,982	4,098	-	-	N/A
Beer & Wine License	2,358	2,175	2,000	2,000	0.00%
<b>Other Taxes &amp; Licenses</b>	<b>6,299,279</b>	<b>8,385,041</b>	<b>7,708,500</b>	<b>8,180,720</b>	<b>6.13%</b>
<b>Unrestricted Intergovernmental</b>					
Payment In Lieu Of Taxes	29,327	28,205	25,000	25,000	0.00%
Franchise	1,599,735	-	-	-	N/A
Beer	108,089	119,144	108,000	108,000	0.00%
Telecommunications Sales	305,299	293,005	310,000	300,000	-3.23%
Sales Tax-Video Programs	145,077	148,652	143,000	147,080	2.85%
Tax Refund / Gasoline	22	-	-	-	N/A
ABC Profits	93,189	65,508	85,000	51,000	-40.00%
ABC Liquor By The Drink	36,050	27,112	45,000	27,000	-40.00%
<b>Unrestricted Intergovernmental</b>	<b>2,316,788</b>	<b>681,626</b>	<b>716,000</b>	<b>658,080</b>	<b>-8.09%</b>
<b>Restricted Intergovernmental</b>					
Powell Bill	741,701	748,175	740,000	740,000	0.00%
Solid Waste Tax	15,098	16,120	15,000	16,000	6.67%
NC Governor's Crime Comm	-	60,000	-	-	N/A
Fire Safer Grant	-	1,084	-	-	N/A
Payments On Behalf-Fire	-	-	25,000	25,000	0.00%
State Recycling Grant	-	30,000	-	-	N/A
Other Revenue - Federal Funds	113,872	14,856	-	-	N/A
Federal-Police Overtime Reimburse	11,527	7,395	-	-	N/A
Federal Interest Subsidy	105,131	91,187	82,672	57,080	-30.96%
COPS Grant	57,058	75,445	84,300	144,922	71.91%
<b>Restricted Intergovernmental</b>	<b>1,044,387</b>	<b>1,044,262</b>	<b>946,972</b>	<b>983,002</b>	<b>3.80%</b>

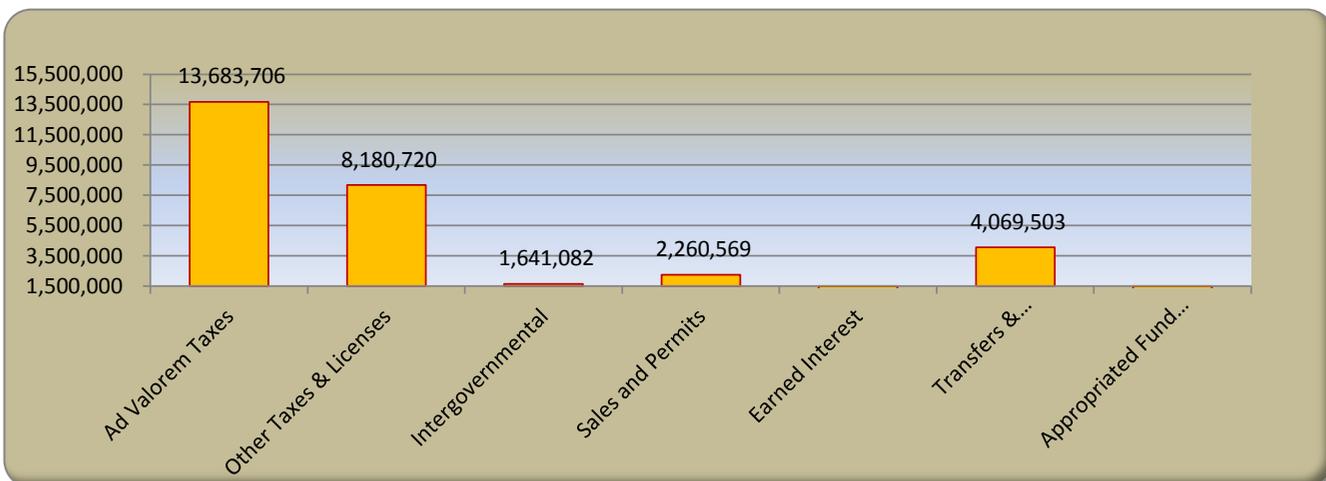
**General Fund**  
**Detail Schedule of Revenues**  
For the Fiscal Year Ended June 30, 2016-17

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Permits and Fees</b>					
Appearance Commission	500	3,690	-	-	N/A
Street Cuts and Permits	400	75	100	100	0.00%
Planning & Zoning Fees	15,605	18,501	15,000	18,000	20.00%
Min Housing Inspect Fees	-	-	-	-	N/A
Court Fees	5,086	3,119	2,000	14,535	626.75%
Grave Fees	98,000	79,250	80,000	80,000	0.00%
Parking Violations	80,338	27,891	20,000	16,191	-19.05%
Civil Citation	7,057	5,175	5,000	1,500	-70.00%
Nuisance Abatements	13,194	17,686	10,000	12,000	20.00%
Tipping Fees	145,857	142,810	140,000	142,785	1.99%
Residential Solid Waste Fee	-	-	-	1,078,000	N/A
Recycling Revenue	19,775	11,541	15,000	10,000	-33.33%
Fire Inspection Fees	61,396	78,023	75,000	75,000	0.00%
<b>Permits and Fees</b>	<b>447,208</b>	<b>387,761</b>	<b>362,100</b>	<b>1,448,111</b>	<b>299.92%</b>
<b>Sales &amp; Services</b>					
Sale Of Fixed Assets	21,274	10,473	25,000	10,000	-60.00%
Handling Charge Bad Check	115	25	-	-	N/A
Interest Street Assessments	713	2,244	2,600	2,000	-23.08%
Principal Street Assessments	101,676	6,865	3,700	3,495	-5.54%
Internal Charges	7,385	7,835	7,400	7,400	0.00%
Statesville Housing Authority	52,290	39,019	53,756	52,756	-1.86%
School Resource Officer	105,235	85,197	76,062	74,034	-2.67%
Commerce Blvd Improvement	145,589	-	-	-	N/A
Recr-General Fees	97,575	107,727	98,930	98,930	0.00%
Recr-Fitness & Activity Center	373,425	389,610	360,000	323,300	-10.19%
Recr-Pool Fees	143,684	177,349	145,000	149,250	2.93%
Recr-Civic Center Fees	15,845	14,885	15,000	15,000	0.00%
Recr-SFAC Employee Membership	10,597	8,588	15,000	8,200	-45.33%
Airport Rent	193,750	215,682	-	-	N/A
Iredell Co-Stvl Airport	173,190	167,745	-	-	N/A
Airport-Fueling Flow Fees	144,902	156,727	-	-	N/A
Sale Of Cemetery Lots	76,800	58,875	55,000	55,000	0.00%
Sale Of Material & Labor	6,379	2,991	-	-	N/A
<b>Sales &amp; Services</b>	<b>1,670,424</b>	<b>1,451,837</b>	<b>857,448</b>	<b>799,365</b>	<b>-6.77%</b>
Investments Earnings	275,724	166,308	145,000	155,000	6.90%
<b>Miscellaneous</b>					
Inside Charges - Memorial Trees Donatic	100	200	-	1,500	N/A
Misc Revenue	39,387	60,933	20,000	1,593	-92.04%
Donated Fixed Assets	5,400	-	-	-	N/A
Donations	2,950	10,500	-	-	N/A
Cash Over/Short	8	3	-	-	N/A
Bad Debt Recovery	-	240	-	-	N/A
Carolina Thread Trail	-	41,190	-	-	N/A
Insurance Proceeds	76,204	39,475	-	10,000	N/A
<b>Miscellaneous</b>	<b>124,049</b>	<b>152,541</b>	<b>20,000</b>	<b>13,093</b>	<b>-34.54%</b>

**General Fund  
Detail Schedule of Revenues  
For the Fiscal Year Ended June 30, 2016-17**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Internal PILOT &amp; Reimbursements</b>					
Internal Pilot -Airport Pilot	-	-	-	35,857	N/A
Internal Pilot - Electric Pilot	229,492	281,764	284,268	87,282	-69.30%
Internal Pilot - Water & Sewer Pilot	488,874	502,427	488,402	185,841	-61.95%
Internal Pilot - Civic Center Pilot	22,361	23,965	24,301	22,381	-7.90%
Reimburse-Airport	-	-	-	117,396	N/A
Reimburse-Electric	976,390	1,057,326	940,314	1,219,785	29.72%
Reimburse-Water & Sewer	1,189,357	1,234,663	1,226,511	1,276,595	4.08%
Reimburse-Civic Center	139,325	150,489	160,510	128,232	-20.11%
Reimburse-Occupancy Tax	18,186	18,100	19,000	19,250	1.32%
<b>PILOT &amp; Reimbursements</b>	<b>3,063,985</b>	<b>3,268,734</b>	<b>3,143,306</b>	<b>3,092,619</b>	<b>-1.61%</b>
<b>Transfers</b>					
From Electric	28,657	-	-	-	N/A
From Water & Sewer	28,656	-	-	-	N/A
Drug Enforcement Fund	30,616	33,471	-	-	N/A
General Capital Reserve	1,451,111	1,673,753	962,056	976,884	1.54%
<b>Transfers</b>	<b>1,539,040</b>	<b>1,707,224</b>	<b>962,056</b>	<b>976,884</b>	<b>1.54%</b>
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	1,838,714	954,462	-48.09%
<b>Total Revenues</b>	<b>\$29,184,824</b>	<b>\$29,652,410</b>	<b>\$28,498,982</b>	<b>\$30,945,042</b>	<b>8.58%</b>

**General Fund Estimated Revenues  
Fiscal Year 2016 - 2017  
\$30,945,042**



**Major Revenue Sources**

Three categories of revenues account for 72.57% of General Fund resources as discussed below:

1. Ad Valorem Taxes
2. Other Taxes & Licenses
3. Unrestricted Intergovernmental

**Ad Valorem Taxes**

These revenues are the General Fund’s largest resource accounting for approximately 42.14% of total revenues and financing sources. This revenue category is comprised of city-wide current and delinquent property taxes, including property taxes levied for the City’s special downtown tax district. Property taxes are levied each year on the value of real, certain personal, and public utility property that is listed as of January 1 that year. The Iredell County Tax Assessor assesses taxable property values and property taxes are levied based on a tax rate per \$100 valuation. The tax rate is determined each year when the budget is adopted by City Council, and may not, by State law, exceed \$1.50 per \$100 valuation.

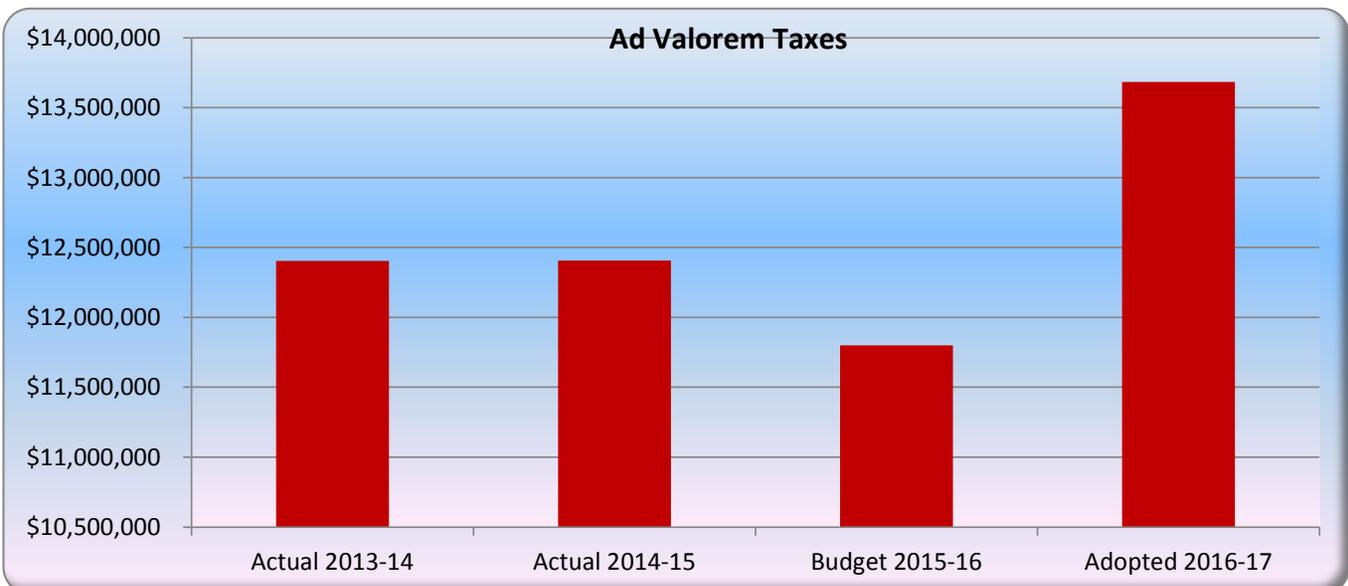
The city-wide general property tax rate proposed in the fiscal year 2016-2017 budget is \$0.44 per \$100 valuation. The tax rate proposed for the Downtown Service District is \$0.10 per \$100 valuation. The Iredell County Tax Assessor periodically reappraises real property values to maintain current market values. 2016 has been completed and is the basis for the City's 2016-2017 levy. The Iredell County Assessor follows a quadrennial cycle, to revalue for current market values at 100% of market. The Tax Assessor's

estimated values for the 2015-16 budget was \$2,856,000,000 with a increase for 2016-17 to \$2,929,374,960.

Fiscal year 2016-2017 Total Ad Valorem Taxes are estimated at \$13,108,611, an increase of \$1,309,725 from the prior year. The largest revenue in this category, current year, 2015-2016, ad valorem taxes, is expected to increase from \$11,798,886 to \$12,300,859 accounting for the majority of the increase in this revenue class. Revenues from current year ad valorem taxes in fiscal year 2016-2017 are based on estimated total assessed values of \$2,929,374,960 at a tax rate of \$0.44 per \$100 valuation and a collection rate of 98.16%.

Estimated revenues of \$110,755 from current year ad valorem taxes in the Downtown Service District are based on estimated assessed values of \$114,511,000 at a tax rate of \$0.10 per \$100 valuation and a 96.72% collection rate.

Estimated revenues of \$3,423 from current year ad valorem taxes in the Woods Service District are based on estimated assessed values of \$1,630,000 at a tax rate of \$0.21 per \$100 valuation and a 100.00% collection rate.



**Major Revenue Sources**

**Other Taxes & Licenses**

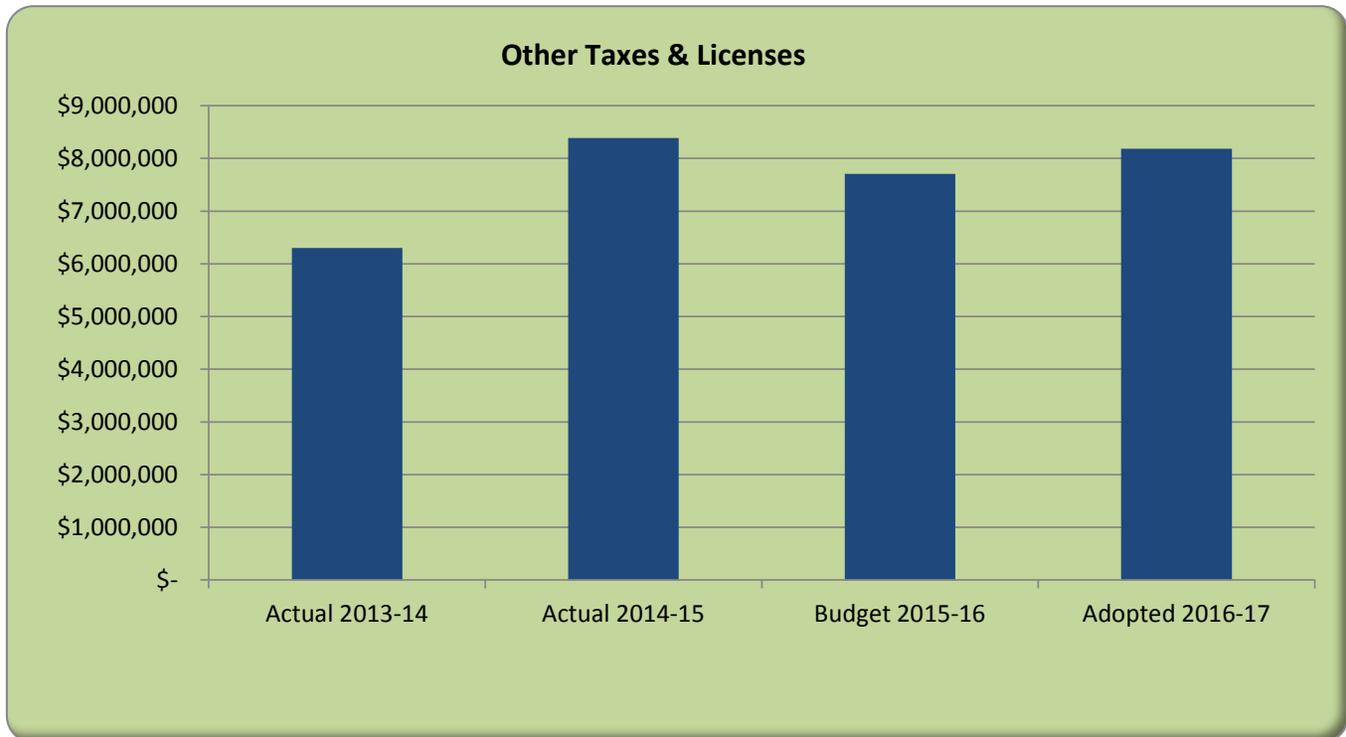
These revenues are the second largest revenue source in the General Fund accounting for approximately 28.32% of total revenues. This revenue category is comprised of local option sales and use taxes, beer and wine taxes, and gross receipts taxes.

Sales tax revenue, by far the largest revenue in this class, is collected by the State of North Carolina and distributed to local governments within 45 days from the end of the collection month. Local sales taxes are levied against retail purchases at a rate of 2½%. Proceeds from 1% sales tax are distributed to the county based on the point of delivery with most sales delivered within the county (in the store) in which the sales take place. Proceeds from the other 1% sales taxes are placed in a statewide pool and allocated among counties based on each county’s population ratio to the total state population. Fiscal year 2016 allocation was based on an estimated population of 25,096.

Once the State has determined each county’s portion of sales taxes, counties may select one of two methods for distributing sales tax revenue to local governments within the county: by population or by ad valorem tax levy. Iredell

County chooses to distribute sales taxes based on population. An additional ½% sales tax authorized effective December 1, 2002, is distributed to the taxing counties half on a per capita basis and half on a point of delivery basis. In summary, the City’s sales tax revenue is based on retail sales activity and population.

Fiscal year 2016-2017 estimated revenues for Other Taxes & Licenses are \$7,622,000, an increase of 14.30% due to a rising trend in sale tax collections. Effective July 1, 2014 State law eliminated the utility franchise tax in exchange for a sales tax on electricity and natural gas. The Utility sales has exceeded the previous franchise tax that is one factor for the growth of other taxes. General sales tax revenue are estimated to increase by 1.19% next year based on current year collections.



**Major Revenue Sources**

**Unrestricted Intergovernmental**

This revenue class accounts for approximately 2.12% of total General Fund revenues. This revenue category is comprised of state-shared revenues and reimbursements that have no restrictions as to use.

Payment in Lieu of Taxes (PILOT) are transfers from another governmental entity, equivalent to the amount of taxes the City would have received had the operations of those funds been provided by a private firm.

Effective July 1, 2014 the electric and natural gas franchise tax has been reclassified as a utility sales tax and reclassified in the category of other taxes.

Effective January 1, 2002, the franchise tax on telephone companies was repealed and replaced with a telecommunications sales tax. Telecommunications Sales Tax is levied by the State on gross receipts of telephone companies. This tax replaced utility franchise tax on telephone companies effective January 1, 2002. This

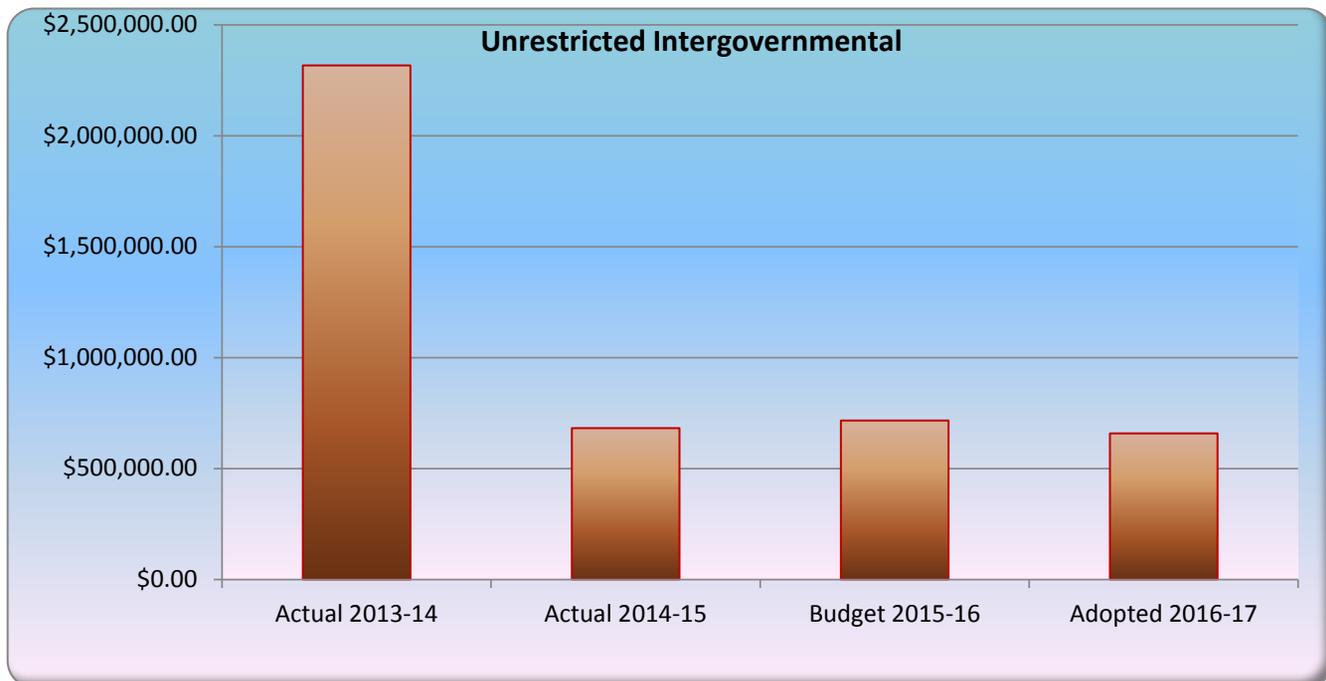
revenue source was budgeted for the first time in fiscal year 2003-2004.

Effective January 1, 2007, State Legislation required that the Department of Revenue collect video programming franchise fees (Cable TV). These revenues in the past were collected by the City and were classified as Permits and Fees.

Beer & Wine Tax is a tax levied on beer and wine sales. The State shares a portion of collections on a per capita basis with cities and counties in which beer and wine are legally sold.

ABC General/Liquor by the Drink revenue is from a portion of net profits from Alcoholic Beverage Control sales in the City of Statesville.

Fiscal year 2016-2017 Unrestricted Inter- governmental revenues are estimated to decrease by \$57,920 or -8.09% from the original budget







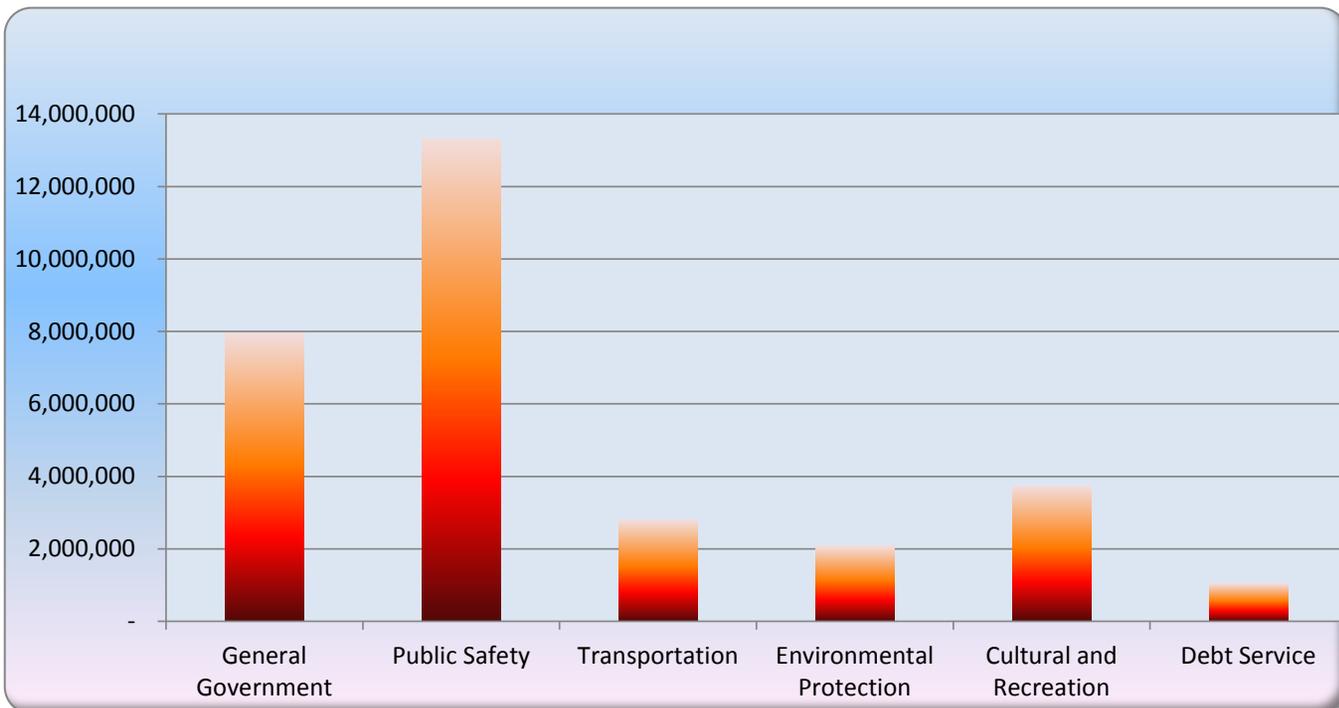
**Summary of Expenditures by Function  
For the Fiscal Year Ended June 30, 2016-17**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>General Government</b>					
Mayor & Council	\$178,403	\$172,996	\$216,605	\$208,869	-3.57%
City Manager	323,567	314,533	361,713	426,583	17.93%
City Clerk	136,587	123,756	139,713	144,790	3.63%
Finance Administration	707,167	745,159	777,248	795,787	2.39%
Finance Collections	405,927	409,686	407,382	443,755	8.93%
Finance Information Tech.	756,434	817,603	957,420	1,763,159	84.16%
Finance Purchasing	154,756	156,071	166,973	175,865	5.33%
Human Resources	535,077	421,196	541,310	540,345	-0.18%
Legal	92,199	89,661	97,500	97,500	0.00%
Planning	810,531	731,006	788,636	1,064,355	34.96%
Main Street	146,091	144,566	175,030	192,664	10.07%
Engineering	355,114	367,884	463,816	605,060	30.45%
Garage	548,529	541,638	588,055	608,504	3.48%
Warehouse	171,713	75,601	121,404	182,704	50.49%
General Expense	3,725,142	724,687	570,493	628,000	10.08%
Debt Service	1,493,384	1,448,200	1,078,418	1,044,124	-3.18%
Special Appropriations	72,786	59,476	72,786	72,786	0.00%
<b>Total General Government</b>	<b>10,613,407</b>	<b>7,343,719</b>	<b>7,524,502</b>	<b>8,994,850</b>	<b>19.54%</b>
<b>Public Safety</b>					
Police	7,082,191	7,172,690	8,207,812	8,192,174	-0.19%
Fire	4,774,591	4,866,195	4,914,442	5,133,283	4.45%
<b>Total Public Safety</b>	<b>11,856,782</b>	<b>12,038,885</b>	<b>13,122,254</b>	<b>13,325,457</b>	<b>1.55%</b>
<b>Transportation</b>					
Street Department	1,856,444	1,737,329	1,904,134	1,826,178	-4.09%
Street Construction	684,866	544,475	672,500	972,500	44.61%
Airport	179,155	211,547	-	-	N/A
<b>Total Transportation</b>	<b>2,720,465</b>	<b>2,493,351</b>	<b>2,576,634</b>	<b>2,798,678</b>	<b>8.62%</b>
<b>Environmental Protection</b>					
Sanitation	1,755,306	2,132,922	1,686,243	2,086,207	23.72%
<b>Total Environmental Protect</b>	<b>1,755,306</b>	<b>2,132,922</b>	<b>1,686,243</b>	<b>2,086,207</b>	<b>23.72%</b>

**General Fund**  
**Summary of Expenditures by Function**  
**For the Fiscal Year Ended June 30, 2016-17**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Cultural and Recreation</b>					
Recreation Administration	381,136	409,228	424,910	443,262	4.32%
Athletics	174,773	188,974	206,048	205,170	-0.43%
Programs	261,565	364,702	320,689	301,863	-5.87%
SFAC-Fitness & Activity	403,897	432,800	518,395	622,991	20.18%
Leisure Pool	174,855	186,851	190,736	191,656	0.48%
Parks	1,102,775	1,173,712	1,280,959	1,281,647	0.05%
Public Grounds & Cemeteries	514,171	571,960	647,612	693,261	7.05%
<b>Total Cultural &amp; Recreation</b>	<b>3,013,172</b>	<b>3,328,227</b>	<b>3,589,349</b>	<b>3,739,850</b>	<b>4.19%</b>
<b>Total Expenditures</b>	<b>\$29,959,132</b>	<b>\$27,337,104</b>	<b>\$28,498,982</b>	<b>\$30,945,042</b>	<b>8.58%</b>

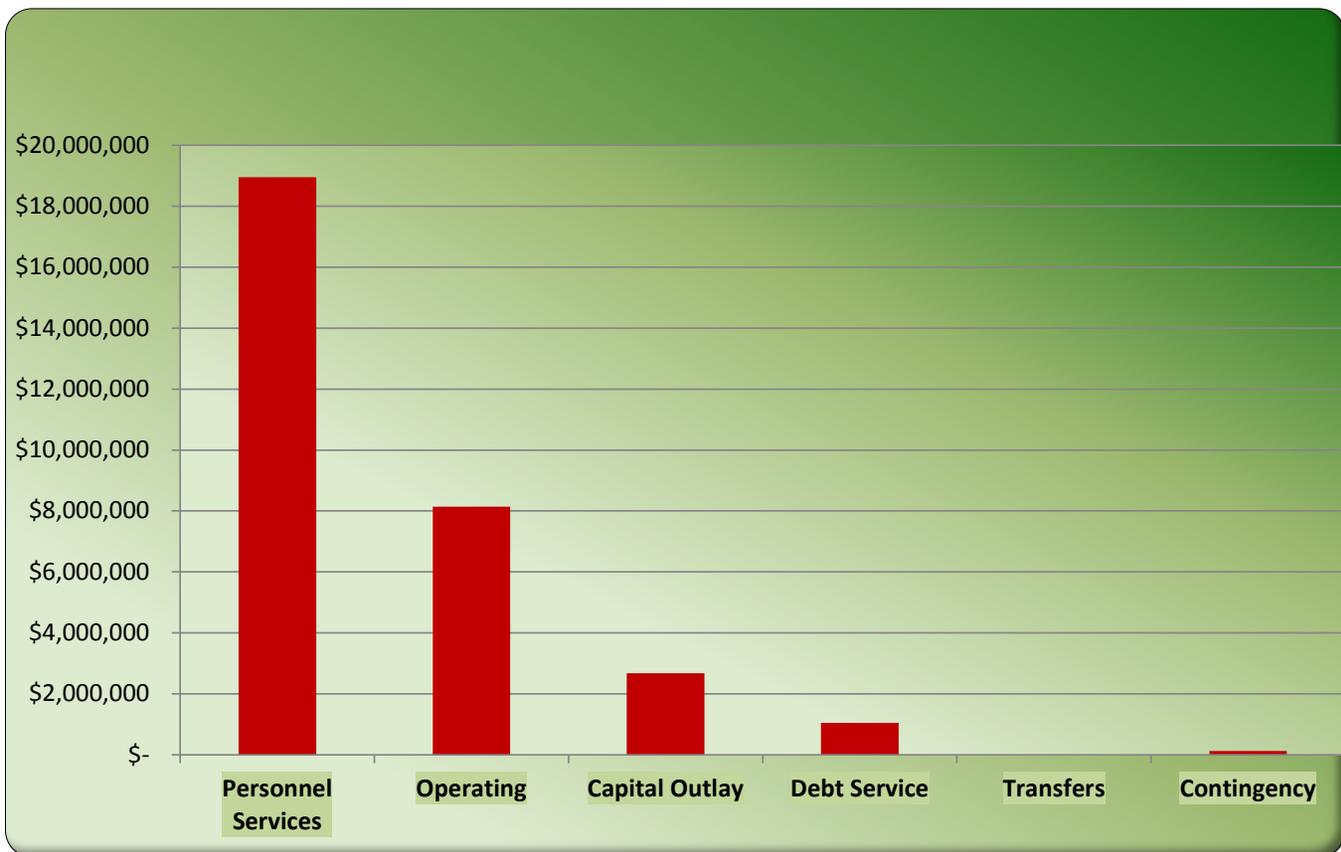
**Fiscal Year 2016 - 2017**  
**Total Expenditures**  
**\$30,945,042**



**General Fund  
Summary of Expenditures by Area  
For the Fiscal Year Ended June 30, 2016-17**

<b>Expenditures by Area</b>	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Personnel Services	\$17,087,873	\$17,287,947	\$18,197,942	\$18,950,657	4.14%
Operating	6,462,768	6,625,953	7,363,201	8,146,068	10.63%
Capital Outlay	2,943,140	1,929,198	1,714,928	2,679,193	56.23%
Debt Service	1,493,384	1,448,200	1,078,418	1,044,124	-3.18%
Transfers	1,971,967	45,806	19,493	-	N/A
Contingency	-	-	125,000	125,000	0.00%
<b>Total Expenditures</b>	<b>\$29,959,132</b>	<b>\$27,337,104</b>	<b>\$28,498,982</b>	<b>\$30,945,042</b>	<b>8.58%</b>

**Fiscal Year 2016 - 2017  
Expenditures by Area  
\$30,945,042**



**MISSION:** The Mayor and City Council improves the quality of life for all citizens.

**ACTIVITIES:** The Mayor and City Council are the duly elected representatives of the citizens of Statesville. The City Council holds semi-monthly meetings to act on matters which come before it, including, but not limited to, the establishment of policies and direction of the annual operating budget, the adoption of city ordinance (laws) and the awarding of contracts. The City Council’s function is to plan and direct the growth and development of the City.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Have all pieces in place to ensure uninterrupted water supply to City well into 21st century.
2. Emphasize crime prevention. Support Community Watch Programs/Support Police Department’s efforts to use new
3. Increase police presence in the City.
4. Develop proactive plan for growth by assisting with land use and zoning tools.
5. Develop a greenway system and enhance the City’s visual assets.
6. Raise the Mayor and Council’s presence on Regional Issues.

**GOALS FOR THE FUTURE:**

1. Coordinate with Council’s established priorities. Incorporate long-range policies into budget planning.

**The Mayor and City Council is comprised as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Mayor	98	1	1	-	1
Mayor Pro Tem	99	1	1	-	1
Council Members	97	7	7	-	7
	Total	9	9	-	9

**GENERAL GOVERNMENT**

**MAYOR AND COUNCIL**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Temporary	\$81,707	\$83,579	\$86,858	\$88,934	2.39%
FICA Expense	6,252	6,404	6,645	6,803	2.38%
<b>Total Personnel</b>	<b>87,959</b>	<b>89,983</b>	<b>93,503</b>	<b>95,737</b>	<b>2.39%</b>
Professional Services	12,555	-	15,200	200	-98.68%
Telephone/Communications	2,752	2,711	4,000	4,000	0.00%
Travel and Training	5,260	4,671	9,000	9,000	0.00%
Maint and Repair Equipment	5,300	6,015	7,500	7,500	0.00%
Supplies-General	1,979	1,500	4,000	4,000	0.00%
Dues & Subscriptions	28,746	34,476	39,100	42,300	8.18%
Insurance & Bonds	20,263	20,263	23,302	25,632	10.00%
Miscellaneous Expense	12,590	7,838	21,000	20,500	-2.38%
<b>Total Operating</b>	<b>89,445</b>	<b>77,474</b>	<b>123,102</b>	<b>113,132</b>	<b>-8.10%</b>
Capital Outlay-Equipment	-	5,539	-	-	N/A
Non-Depreciable Capital	999	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>999</b>	<b>5,539</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Mayor &amp; Council</b>	<b>\$178,403</b>	<b>\$172,996</b>	<b>\$216,605</b>	<b>\$208,869</b>	<b>-3.57%</b>

**MISSION:** The City Manager’s Department directs the workforce toward the accomplishment of policies, procedures and codes as set forth by the Council. The department provides information to the Council so that all actions which they direct may be in the best interest of the majority of citizens and assists the Council when they are considering policy issues and goal-setting priorities. The department also assures that the workforce and staffs are appropriately trained in their positions and function at their highest level for the City.

**ACTIVITIES:** The City Manger’s office is responsible for the day-to-day activities of the City. The department carries out the policies and directives established by the governing body. The City Manager attends all Council meetings. He guides and directs the various departments of the City and works directly with other governmental agencies at the Federal, State and Local level.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Further refine information to fit needs of Council.
2. Design program to disseminate information to all employees on a timely basis.
3. Tie program of work, annual budget and capital budget to Council Mission Statement and Goals.
4. Develop new methods of contact between the City and its constituents.
5. Refine methods of communicating information between Council and staff.

**GOALS FOR THE FUTURE:**

1. Coordinate with Council’s established priorities.
2. Incorporate long-range policies into budget planning.

**The City Manager's Department is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
City Manager	96	1	1	-	1
Director of Public Affairs	22	1	1	-	1
Administrative Secretary	8	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

**GENERAL GOVERNMENT**

**CITY MANAGER**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$231,192	\$237,155	\$245,583	\$249,894	1.76%
FICA Expense	16,173	16,283	18,804	19,134	1.75%
Group Life	824	818	1,275	1,300	1.96%
Retirement	16,239	16,763	16,740	18,484	10.42%
Group Health	21,909	21,909	21,909	23,004	5.00%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>286,562</b>	<b>293,153</b>	<b>304,536</b>	<b>312,041</b>	<b>2.46%</b>
Professional Services	3,333	3,333	23,400	49,400	111.11%
Public Relations	4,950	6,859	13,100	43,900	235.11%
Telephone/Communications	2,406	2,382	3,500	3,500	0.00%
Travel and Training	2,404	2,585	2,700	2,700	0.00%
Maint and Repair Equipment	-	30	500	500	0.00%
Maint and Repair-Vhicle	16	14	1,000	1,000	0.00%
Supplies-General	2,372	2,189	3,000	3,000	0.00%
Dues & Subscriptions	1,967	1,792	2,370	2,704	14.09%
Insurance & Bonds	2,006	2,006	2,307	2,538	10.01%
Miscellaneous Expense	40	190	300	300	0.00%
Crime/Drug Funds	-	-	5,000	5,000	0.00%
<b>Total Operating</b>	<b>19,494</b>	<b>21,380</b>	<b>57,177</b>	<b>114,542</b>	<b>100.33%</b>
Capital Outlay-Equipment	17,511	-	-	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>17,511</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total City Manager</b>	<b>\$323,567</b>	<b>\$314,533</b>	<b>\$361,713</b>	<b>\$426,583</b>	<b>17.93%</b>

**MISSION:** The City Clerk serves the City Manager, Mayor, City Council and citizens.

**ACTIVITIES:** To provide professional, courteous, and efficient service and support to the general public, the Mayor and City Council, City Manager and internal department staff, in all functional areas that have been designated by NC State Statute or assigned or directed by the Assistant City Manager.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Provide the public with requested information with courtesy and respect in a timely manner.
2. Take and transcribe fact-based meeting minutes accurately in order to establish the historical record of the actions of the City Council.
3. Safeguard all official permanent records of the City Council and provide leadership and advise to all City departments in terms of the legal requirements for retention and availability of public records.
4. Maintain effective working relationships with the elected body, City staff and all partner agencies.

**GOALS FOR THE FUTURE:**

1. Work towards a paperless agenda packet.
2. Complete a manual for newly elected Council members
3. Schedule a week every year to destroy records according to the adopted Records Retention Schedule

**The City Clerk's Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2014-15</u>	<u>Budget 2015-16</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
City Clerk	17	<u>1</u>	<u>1</u>	-	<u>1</u>
	Total	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

## GENERAL GOVERNMENT

## CITY CLERK

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$41,674	\$43,110	\$44,642	\$45,535	2.00%
FICA Expense	3,193	3,297	3,421	3,489	1.99%
Group Life	151	155	232	237	2.16%
Retirement	2,954	3,050	3,045	3,371	10.71%
Group Health	7,303	7,303	7,303	7,668	5.00%
Christmas Bonus	75	75	75	75	0.00%
<b>Total Personnel</b>	<b>55,350</b>	<b>56,990</b>	<b>58,718</b>	<b>60,375</b>	<b>2.82%</b>
Telephone/Communications	173	214	300	300	0.00%
Utilities	1,586	1,100	2,000	2,300	15.00%
Travel and Training	1,278	993	5,780	2,000	-65.40%
Maint and Repair Equipment	-	-	200	200	0.00%
Postage	11,650	11,657	12,300	16,800	36.59%
Operating Expense / Advertising	8,783	4,659	6,000	9,000	50.00%
Supplies-General	6,534	4,489	5,000	5,000	0.00%
Contracted Services - General	7,984	750	850	850	0.00%
Tipping Fees	642	642	650	650	0.00%
Dues & Subscriptions	442	261	515	515	0.00%
Miscellaneous Expense	-	52	100	100	0.00%
Inside Charges - Electric	40,946	40,801	45,000	45,000	0.00%
Inside Charges- Water	543	544	1,500	1,000	-33.33%
Inside Charges- Sewer	676	604	800	700	-12.50%
<b>Total Operating</b>	<b>81,237</b>	<b>66,766</b>	<b>80,995</b>	<b>84,415</b>	<b>4.22%</b>
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total City Clerk</b>	<b>\$136,587</b>	<b>\$123,756</b>	<b>\$139,713</b>	<b>\$144,790</b>	<b>3.63%</b>



**MISSION:** The Finance Department safeguards public assets and provides accurate and reliable financial information to all users.

**ACTIVITIES:** The Finance Administration Division provides oversight and coordination of the entire finance function, which includes Accounting, Payroll, Purchasing, Utility Billing and Collections, and Information Technology. The staff of this division retains ultimate responsibility for keeping the accounts of the City in accordance with generally accepted accounting principles, disbursing all funds in strict compliance with the Local Government Budget and Fiscal Control Act, and efficiently procuring goods and services to support city activities. In addition, Finance Administration prepares statements of financial condition; supervises the receipt, deposit, and investment of City funds; and maintains records concerning bonded debt and other obligations of the City.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. To provide timely financial information to the City Council and City Manager during this economic downturn.
2. To review and evaluate hardware and software requirements.
3. To schedule staff training for the proper processing of financial information.

**GOALS FOR THE FUTURE:**

1. Submit relevant, informative data to management and Council for decision-making purposes.
2. To research and acquisition of current accounting and management application software.
3. In house publication of the City’s annual report resulting in reduction of audit costs.

**The Finance Administration Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Finance Director	31	1	1	-	1
Assistant Finance Director	26	1	1	-	1
Accountant	14	1	1	-	1
Accounting Technician A/P	12	1	1	-	1
Accounting Technician Payroll	12	1	1	-	1
Accounting Technician Part-Time	12	1	1	-	1
	Total	<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

PERFORMANCE MEASURES

**GOALS:**

1. To provide accurate financial information in a timely manner to the City Council, departments and external agencies in order to comply with local, state and federal laws, and governmental accounting and regulatory requirements.
2. To provide timely and accurate budget and performance information to City Council, departments, external agencies, and the general public in order to ensure the effective use of city resources.
3. To provide accurate and timely payments to City employees in order to comply with the City's Compensation plan.
4. To provide accurate and timely issuance of payments to vendors in order to maximize the City's cash flow position.

**OBJECTIVES:**

1. To receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
2. To receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.
3. To maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than the average rate of return at the North Carolina Cash Management Trust.
4. Process monthly financial statements within 15 days of month end.
5. To close and reconcile year end within 90 days from the end of fiscal year.
6. To provide the Local Government Commission electric copy of the City's annual report by October 15th.
7. Publish the required number of the City's annual report within 110 days from the end of fiscal year.

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 budget	2016-17 budget
Receipt of GFOA Certificate of Excellence in Financial	Awarded	Awarded	Objective	Objective
Receipt of GFOA Distinguished Budget Presentation Award.	Awarded	Awarded	Awarded	Objective
Average number of days to process monthly financial statements.	18 Days	20 Days	15 Days	15 Days
To close and reconcile year end within 90 days from the end of fiscal year.	90 Days	100 Days	90 Days	90 Days
Publish the City's annual report within 110 days from the end of fiscal year.	115 Days	120 Days	110 Days	110 Days
To maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than the average rate of return at the North Carolina Cash Management Trust.	56	52	Objective	Objective

**GENERAL GOVERNMENT**

**FINANCE ADMINISTRATION**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$293,910	\$318,562	\$319,821	\$339,056	6.01%
Salaries-Longevity	275	-	150	150	0.00%
FICA Expense	21,860	23,835	24,512	25,984	6.01%
Group Life	954	965	1,672	1,739	4.01%
Retirement	20,847	21,692	21,821	25,101	15.03%
Group Health	41,688	42,601	43,818	46,008	5.00%
Christmas Bonus	450	375	450	450	0.00%
<b>Total Personnel</b>	<b>379,984</b>	<b>408,030</b>	<b>412,244</b>	<b>438,488</b>	<b>6.37%</b>
Professional Services	57,120	55,374	58,711	60,134	2.42%
Banking Services	11,394	34,000	36,000	36,000	0.00%
Telephone/Communications	1,052	1,236	2,490	3,050	22.49%
Travel and Training	2,774	5,795	6,200	7,210	16.29%
Maint and Repair Equipment	3,914	5,108	6,636	6,636	0.00%
Postage	43	12	75	75	0.00%
Bldgs Equip and Land Rent	4,320	4,320	4,320	4,320	0.00%
Property Tax Refunds	16,222	9,591	10,000	10,000	0.00%
Supplies-General	9,334	7,976	8,000	8,000	0.00%
Contracted Services - General	16,732	1,402	-	-	N/A
County Tax Collection	196,690	202,084	206,500	206,500	0.00%
Collection Fees	1,300	3,758	2,500	2,500	0.00%
Dues & Subscriptions	617	802	700	700	0.00%
Insurance & Bonds	5,671	5,671	6,522	7,174	10.00%
Miscellaneous Expense	-	-	100	100	0.00%
<b>Total Operating</b>	<b>327,183</b>	<b>337,129</b>	<b>348,754</b>	<b>352,399</b>	<b>1.05%</b>
Capital Outlay-Equipment	-	-	10,950	-	N/A
Non-Depreciable Capital	-	-	5,300	4,900	-7.55%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>16,250</b>	<b>4,900</b>	<b>-69.85%</b>
<b>Total Finance Administration</b>	<b>\$707,167</b>	<b>\$745,159</b>	<b>\$777,248</b>	<b>\$795,787</b>	<b>2.39%</b>



**MISSION:** The mission of the Collections Department is to maintain accurate records and maximize its resources to ensure a high rate of collection of utility accounts, business licenses, and all other collection activities for the City of Statesville.

**ACTIVITIES:** The Collections Division maintains accurate, up-to-date records in accordance with laws and policies that provide data for management decisions. The division also maximizes its resources to ensure a high rate of collection of utility accounts.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. To review a process to collect minimum water and sewer charges to reduce delinquencies.
2. Establish an Occupancy Tax Audit system to ensure that the appropriate taxes are being collected from the City's hotels and motels.
3. Continue training and education regarding waiver of deposits to ensure the City is in compliance with FTC regulations.

**GOALS FOR THE FUTURE:**

1. Educate other city departments about our debt set off program, to increase our efforts in collection of delinquent accounts.
2. Provide education for our Customer Service Representatives so that they may provide the best customer service possible. Provide customer service training to improve our customer service skills.

**The Finance Collections Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2014-15</u>	<u>Budget 2015-16</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
Collections/Revenue Manager	18	1	1		1
Senior Customer Service Representative	11	-	-	1	1
Customer Service Representatives	9	4	4	(1)	3
<b>Total</b>		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>

PERFORMANCES MEASURES

**GOALS:**

1. Create a procedures manual to document the proper procedures in the Collections Department to aid the Customer Service Representatives in assisting customers.
2. Maintain accurate social security information for new customers to ensure the highest collection rate possible. Also maintain accurate and up-to-date records of our customers to provide excellent customer service.
3. Evaluate our current procedures with our collection agency to eliminate current inefficiencies.
4. Continue to ensure that former customers satisfy all outstanding debts with the City before re-establishing utility services.
5. Attempt to identify customers for bank draft payments to alleviate the lobby traffic.

**OBJECTIVES:**

1. Process utility inquiry orders (EL & WA complaints) within three business days.
2. To utilize the NC Debt Set Off program, not only on utility billing customers, but city wide.
3. To maintain below the minimum satisfactory number in the cash outage policy for each representative.

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 budget	2016-17 budget
% of utility inquiries processed in 3 business days	99.00%	99.00%	99.00%	99.00%
% of Debt Set-off social security number matches	98.00%	98.00%	98.00%	98.00%
<sup>1</sup> . Electric Accounts Receivable Turnover Rate	43.01	44.45	45.05	44.29
<sup>1</sup> . Water Accounts Receivable Turnover Rate	50.78	49.91	48.61	47.52
<sup>1</sup> . Sewer Accounts Receivable Turnover Rate	49.91	50.41	49.26	49.74
* Electric Accounts Receivable Turnover Rate	31.25	30.19	30.68	30.25
*Water Accounts Receivable Turnover Rate	46.27	45.69	49.69	48.36
*Sewer Accounts Receivable Turnover Rate	45.66	46.19	51.29	49.24
Number of Utility Customers - Electric	12,941	12,824	12,937	12,940
Number of Utility Customers - Water	11,308	11,366	11,716	11,400
Number of Utility Customers - Sewer	10,318	10,376	10,399	10,400

1. With the estimated unbilled accrual.

\* Without the estimated unbilled accrual.

**GENERAL GOVERNMENT**

**FINANCE COLLECTIONS**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$148,265	\$164,071	\$171,903	\$174,400	1.45%
Salaries-Overtime	229	-	-	-	N/A
Salaries-Temporary	6,049	-	-	-	N/A
FICA Expense	11,353	12,461	13,179	13,370	1.45%
Group Life	477	593	898	882	-1.78%
Retirement	10,499	11,613	11,732	12,916	10.09%
Group Health	28,603	36,515	36,515	38,340	5.00%
Christmas Bonus	225	375	375	375	0.00%
<b>Total Personnel</b>	<b>205,700</b>	<b>225,628</b>	<b>234,602</b>	<b>240,283</b>	<b>2.42%</b>
Professional Services	33,433	17,030	21,900	21,900	0.00%
Telephone/Communications	4,627	5,344	5,100	5,100	0.00%
Travel and Training	1,804	1,800	4,000	4,000	0.00%
Maint and Repair Equipment	2,801	12,068	15,620	15,620	0.00%
Postage	-	-	100	100	0.00%
Supplies-General	7,395	6,215	6,880	6,880	0.00%
Contracted Services - General	-	-	2,000	2,000	0.00%
Credit Card Bank Fees	96,431	130,301	110,000	140,000	27.27%
Dues & Subscriptions	192	202	210	210	0.00%
Insurance & Bonds	6,017	6,017	6,920	7,612	10.00%
Miscellaneous Expense	26	31	50	50	0.00%
<b>Total Operating</b>	<b>152,726</b>	<b>179,008</b>	<b>172,780</b>	<b>203,472</b>	<b>17.76%</b>
Capital Outlay-Equipment	31,156	5,050	-	-	N/A
Non-Depreciable Capital	16,345	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>47,501</b>	<b>5,050</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Finance Collections</b>	<b>\$405,927</b>	<b>\$409,686</b>	<b>\$407,382</b>	<b>\$443,755</b>	<b>8.93%</b>



**MISSION:** The Information Technology Department supports all departments within the City, to enable them to be a model of effective and efficient government. We also perform meter reading billing for City utilities.

**ACTIVITIES:** The Information Technology Department evaluates, installs, and supports all enterprise hardware and software, including the network infrastructure. We also provide systems analysis, software support, telephone system support, helpdesk support and user training. Our Utility division reads all electric and water meters monthly and connects and disconnects services as required. The division also prepares all utility bills and late notices and performs data transfers between systems..

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Administer a wide-area network consisting of 16 locations.
2. Upgrade Local Government Software (Financials, Human Resources, Customer Information Systems)
3. Read over 25,700 meters and bill over 15,000 customers per month.

**GOALS FOR THE FUTURE:**

1. Implement Intranet (Sharepoint)
2. Implement Secure Wireless and Remote Access
3. Establish training program for Microsoft software.

**The Information Technology Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2014-15</u>	<u>Budget 2015-16</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
Systems Administrator	22	1	1	-	1
Customer Service Supervisor	15	1	1	-	1
Information Technology Technician	15	1	2	1	3
Utility Billing Specialist	10	1	1	-	1
Customer Services Attendant	8	1	1	-	1
Meter Readers	7	3	4	-	4
<b>Total</b>		<u>8</u>	<u>10</u>	<u>1</u>	<u>11</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain mission critical applications at a high rate of availability for City use.
2. Read a high percentage of all meters each month.
3. Deliver utility bills to the post office in a timely manner.

**OBJECTIVES:**

1. Maintain ERP application availability at 95% or above during regular working hours, which are defined as 7 AM to 5
2. Read at least 98% of meters each month.
3. Deliver utility bills to the post office 2 business days after printing 94% of the time.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	actual	budget
Number of meters to be read	25,750	25,750	25,750	25,750
Percent of meters read	99.05%	98.94%	98.86%	98.00%
Percent of billings delivered on time	94.44%	100.00%	100.00%	94.00%
Percent of enterprise application uptime	99.94%	99.98%	99.20%	90.00%

**GENERAL GOVERNMENT**

**INFORMATION TECHNOLOGY**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$295,696	\$354,147	\$400,000	\$436,559	9.14%
Salaries-Overtime	32,810	15,836	17,000	17,000	0.00%
Temporary Salaries	9,408	4,572	-	-	N/A
Salaries-Longevity	200	200	200	-	N/A
FICA Expense	24,177	27,558	31,973	34,755	8.70%
Group Life	1,009	1,210	2,090	2,296	9.86%
Retirement	22,897	26,193	28,462	33,574	17.96%
Group Health	53,555	65,727	73,030	84,713	16.00%
Christmas Bonus	600	750	750	825	10.00%
<b>Total Personnel</b>	<b>440,352</b>	<b>496,193</b>	<b>553,505</b>	<b>609,722</b>	<b>10.16%</b>
Professional Services	19,308	37,572	110,100	77,200	-29.88%
Telephone/Communications	6,473	6,019	8,968	26,715	197.89%
Gasoline	14,304	9,954	13,000	13,000	0.00%
Utilities	88	-	-	-	N/A
Travel and Training	3,193	5,470	6,200	6,300	1.61%
Maint and Repair Equipment	150	998	1,000	1,000	0.00%
Maint and Repair-Vehicles	9,360	9,266	10,000	10,000	0.00%
Postage	86,335	84,312	98,000	135,000	37.76%
Supplies-General	1,671	3,273	2,000	2,000	0.00%
Data Processing	1,590	2,024	1,700	2,700	58.82%
Data Processing-Hardware Maint	9,427	13,087	13,100	15,000	14.50%
Data Processing-Software Maint	66,474	69,508	70,500	77,400	9.79%
Data Processing-Computer Forms	9,721	11,872	1,500	1,700	13.33%
Dues & Subscriptions	351	270	200	200	0.00%
Insurance & Bonds	8,910	8,910	10,247	11,272	10.00%
OSHA - Safety	3,899	5,074	5,400	5,650	4.63%
Inside Charges - Electric	-	-	-	-	N/A
Inside Charges- Water	-	-	-	-	N/A
Inside Charges- Sewer	-	-	-	-	N/A
<b>Total Operating</b>	<b>241,254</b>	<b>267,609</b>	<b>351,915</b>	<b>385,137</b>	<b>9.44%</b>
Capital Outlay-Equipment	18,482	14,512	52,000	755,000	1351.92%
Non-Depreciable Capital	56,346	39,289	-	13,300	N/A
<b>Total Capital Outlay</b>	<b>74,828</b>	<b>53,801</b>	<b>52,000</b>	<b>768,300</b>	<b>1377.50%</b>
<b>Total Information Tech</b>	<b>\$756,434</b>	<b>\$817,603</b>	<b>\$957,420</b>	<b>\$1,763,159</b>	<b>84.16%</b>



**MISSION:** The mission of the Purchasing Department is to ensure the most efficient and effective use of public funds through a competitive bidding process.

**ACTIVITIES:** The Purchasing Division keeps abreast of current prices and general market trends and purchases supplies, materials, equipment and services for the City through competitive bidding in accordance with NC General Statutes and local policy. The division works with other departments and vendors in drafting bid specifications for major commodities. This division supervises the central warehouse and surplus property is disposed of by GovDeals Internet Auction, annual auction, sealed bids or private sales and negotiations.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Work with departments in setting up capital schedule and purchase goods within the current fiscal year.
2. Continue to offer training in purchasing policies, state contracts, and procedures to departments.
3. Implement electronic purchase orders to reduce time and cost.
4. Assist departments in preparing specifications for quotes.
5. Continue to work with warehouse staff; organizing supplies; eliminating obsolete inventory; etc.

**GOALS FOR THE FUTURE:**

1. Utilize website advertising.
2. Work with Warehouse Staff organizing, relabeling bins in Warehouse Inventory

**The Finance Purchasing Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2014-15</u>	<u>Budget 2015-16</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
Purchasing Agent	19	1	1	-	1
Warehouse Technician	8	1	1	-	1
Stock Clerk	6	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

**GOALS:**

1. Provide a timely and competitive formal (in-house) bidding process.
2. Provide a timely and competitive informal bidding process.
3. Expand minority vendors.

**OBJECTIVES:**

1. Ensure that 90 percent of formal bids are secured within 120 days or less.
2. Ensure that 90 percent of informal bids are secured within 30 days or less.
3. Expand the minority vendor data base by 5 percent annually.

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 budget	2016-17 budget
Number of formal bids	3	5	4	4
Percentage of formal bids (in-house) secured within 120 days or less	100.00%	100.00%	100.00%	100.00%
Number of informal bids	1,350	1,329	1,291	1,291
Ensure that 90% of informal bids secured within 30 days or less	100.00%	100.00%	100.00%	100.00%
Number of minority vendors	341	358	376	395
Meet minority vendor base by 5% annually	5.00%	5.00%	5.00%	5.00%

**GENERAL GOVERNMENT****FINANCE PURCHASING**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$104,843	\$107,872	\$112,311	\$116,219	3.48%
FICA Expense	7,360	7,752	8,609	8,908	3.47%
Group Life	378	390	593	599	1.01%
Retirement	7,435	7,633	7,664	8,605	12.28%
Group Health	21,909	21,909	21,909	23,004	5.00%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>142,150</b>	<b>145,781</b>	<b>151,311</b>	<b>157,560</b>	<b>4.13%</b>
Professional Services	2,148	-	2,000	4,000	100.00%
Telephone/Communications	1,240	1,253	1,667	1,667	0.00%
Gasoline	554	400	732	732	0.00%
Travel and Training	1,919	1,927	2,460	2,660	8.13%
Maint and Repair Equipment	566	665	800	800	0.00%
Maint and Repair-Vehicles	197	263	1,000	1,000	0.00%
Supplies-General	1,763	1,510	2,000	2,000	0.00%
Dues & Subscriptions	50	100	100	100	0.00%
Insurance & Bonds	3,850	3,850	4,428	4,871	10.00%
Miscellaneous Expense	47	-	75	75	0.00%
OSHA - Safety	272	322	400	400	0.00%
<b>Total Operating</b>	<b>12,606</b>	<b>10,290</b>	<b>15,662</b>	<b>18,305</b>	<b>16.88%</b>
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Finance Purchasing</b>	<b>\$154,756</b>	<b>\$156,071</b>	<b>\$166,973</b>	<b>\$175,865</b>	<b>5.33%</b>



**MISSION:** The Personnel Department is to assist in the hiring, retention and motivation of capable, diligent employees dedicated to the City and the public they serve, and to help those employees serve in the most efficient, effective and safe manner possible. The department will also strive to minimize liability exposures and losses while doing our best to prevent those losses through concentrated risk management and loss control techniques.

**ACTIVITIES:** The Personnel Department researches, develops and implements policy and procedures that allow us to achieve the goals outlined in our mission statement. We administer, maintain and monitor the City’s pay and Classification plan, performance appraisal system, employee benefit programs and also manage employee safety training, inspections and other loss control measures. In addition, we review and select appropriate insurance coverages and policies and maintain employee personnel records, both paper and computer.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Remain current of local, state and federal personnel and risk management issues; assist with policy changes as necessitated and proceed with measures to comply.
2. Review and analyze current pay & classification plan.
3. Monitor and implement ACA obligations and adapt health plan as needed.
4. Develop strategy for measuring effectiveness of wellness initiatives.
5. Focus safety on strengthening departmental programs.

**GOALS FOR THE FUTURE:**

1. Improve department's ability to more proactively manage City's loss exposures.
2. Develop strategies to regularly update classification/pay systems in house.

**The Human Resources Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2014-15</u>	<u>Budget 2015-16</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
Assistant City Manager-Policy	35	1	1	-	1
Human Resource Director	24	1	1	-	1
Personnel Technician	12	1	1	-	1
<b>Total</b>		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain an efficient and effective hiring process.
2. Promote excellent relations with our customers by providing efficient, effective, and professional customer service.

**OBJECTIVES:**

1. Track citywide turnover rate.
2. Work with departments to ensure that 92% of employees complete the probationary period within initial probationary period.

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 budget	2016-17 budget
Number of new hires - Full-time & Part-time	30	43	37	40
Number of new hires - Temporary	82	92	90	100
Number of employees (excl Council)	387	387	386	390
Citywide turnover rate	7.75%	12.14%	9.00%	10.00%
Citywide turnover rate - Retirees	2.58%	6.72%	5.58%	6.00%
Citywide turnover rate - Voluntary	4.65%	3.87%	2.92%	3.00%
Citywide turnover rate - Involuntary	52.00%	1.55%	0.50%	1.00%
Number of employees who successfully complete probationary period within 6 months	29	40	35	37
Number of employees who do not successfully complete probationary period within 6 months	1	3	2	3
% of employees who successfully complete probationary period within 6 months	96.60%	93.00%	94.50%	92.50%

**GENERAL GOVERNMENT**

**HUMAN RESOURCES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$230,438	\$215,130	\$256,288	\$274,760	7.21%
Salaries-Overtime	-	-	-	-	N/A
Temporary Salaries	3,840	10,927	11,856	11,856	0.00%
Salaries-Longevity	800	800	800	800	0.00%
FICA Expense	18,090	17,343	20,591	21,928	6.49%
Group Life	632	673	1,331	1,347	1.20%
Retirement	15,777	15,219	17,523	20,219	15.39%
Group Health	20,083	21,909	21,909	23,004	5.00%
Unemployment Insurance	143,893	33,707	45,000	45,000	0.00%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>433,778</b>	<b>315,933</b>	<b>375,523</b>	<b>399,139</b>	<b>6.29%</b>
Employee Recognition	17,126	18,839	34,000	35,500	4.41%
SFAC Employee Membership	10,597	8,982	15,000	10,000	-33.33%
Professional Services	19,721	18,906	47,700	24,700	-48.22%
Telephone/Communications	2,065	2,405	2,800	3,000	7.14%
Travel and Training	6,705	11,857	12,500	19,500	56.00%
Maint and Repair Equipment	-	-	200	200	0.00%
Postage	34	92	200	200	0.00%
Operating Expense / Advertising	8,977	7,452	9,000	9,000	0.00%
Supplies-General	7,190	7,597	7,500	7,500	0.00%
Dues & Subscriptions	3,378	3,467	3,500	3,000	-14.29%
Insurance & Bonds	1,902	1,902	2,187	2,406	10.01%
Operating Expense / Physicals	7,976	9,675	17,000	12,000	-29.41%
Miscellaneous Expense	138	190	200	200	0.00%
OSHA - Safety	9,708	13,899	14,000	14,000	0.00%
<b>Total Operating</b>	<b>95,517</b>	<b>105,263</b>	<b>165,787</b>	<b>141,206</b>	<b>-14.83%</b>
Non-Depreciable Capital	5,782	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>5,782</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Human Resources</b>	<b>\$535,077</b>	<b>\$421,196</b>	<b>\$541,310</b>	<b>\$540,345</b>	<b>-0.18%</b>

**MISSION:** The City Attorney serves the City Council, staff and employees in all legal matters to ensure that they are properly handled.

**ACTIVITIES:** The City Attorney prepares and/or reviews all legal documents before being signed by City officials, consults with staff each Friday regarding all matters where an attorney’s advice or decision is needed and represents the City in all court cases.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue to provide all legal services needed on a timely basis.
2. Continue to work on easements for property relating to greenways, airport improvement, and Eastside Drive sidewalks.

**GENERAL GOVERNMENT****LEGAL**

	<u>Actual</u> <u>2013-14</u>	<u>Actual</u> <u>2014-15</u>	<u>Original</u> <u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>%</u> <u>Change</u>
Professional Services	\$82,985	\$86,326	\$92,500	\$92,500	0.00%
Travel and Training	1,328	-	1,900	1,900	0.00%
Contracted Services - General	7,886	3,335	3,000	3,000	0.00%
Dues & Subscriptions	-	-	100	100	0.00%
Total Operating	<u>92,199</u>	<u>89,661</u>	<u>97,500</u>	<u>97,500</u>	<u>0.00%</u>
Total Legal	<u><b>\$92,199</b></u>	<u><b>\$89,661</b></u>	<u><b>\$97,500</b></u>	<u><b>\$97,500</b></u>	<u><b>0.00%</b></u>



**MISSION:** The Planning Department works with political and appointed boards, citizens and developers to enhance the quality of life and economic stability for the City of Statesville through balanced and harmonious land development policies and coordinated service delivery.

**ACTIVITIES:** The Planning Department oversees the current and long-range land/economic development functions of the City. The Planning staff regularly deals with rezoning cases, policy development, annexation, transportation issues through the Charlotte Reginal Transportation Planning Organization (CRTPO), minor and major project development, coordination of land development processes with other departments (i.e. Technical Review Committee), administration of land development policies, regulatory tools, coordination with Downtown Statesville Development Corporation (DSDC), historic properties, housing code, nuisance abatement, condemnations, etc. The department staff serves as direct liaisons to City Council and four council appointed boards and numerous council committees appointed by the Mayor. The department is a research resource for the City on planning and development issues and provides technical assistance on special projects.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Complete Comprehensive Transportation Plan/Kimley Horn Consultant.
2. Complete 5 Land Use Focus Areas as part of the Comprehensive Transportation Plan.
3. Begin US 21 Greenway connector/underpass with Transportation Alternative Program (TAP) funds.
4. Continue transportation consulting/CRTPO issues.
4. Monitor changes in legislature in regards to land use and planning.
5. Update sign and landscape regulations.
6. Multiple text amendments
7. In house updates to 2005 Land Development Plan

**GOALS FOR THE FUTURE:**

1. Continue enforcement efforts to improve character and aesthetics of Statesville.
2. Apply for Planning (PL) funds to design Shelton Avenue Linear Park/Carolina Thread Trail (CTT).
3. Continue cross training within department to ensure efficiency in service levels.
4. Continue to implement recommendations outlined in the Land Development Plan, Comprehensive

PERFORMANCE MEASURES

**GOALS:**

1. Review plans in a timely manner.
2. Track economic benefit associated with departmental activity.

**OBJECTIVES:**

1. Review 100% of non-TRC, Technical Review Committee, plans within five (5) working days.
2. Issue 100% of monthly reports on departmental activity within ten (10) days of month end.

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 budget	2016-17 budget
Number of non-TRC plans (output)	417	401	400	450
Percentage of non-TRC plans completed within 5 working days (outcome)	90.00%	90.00%	90.00%	90.00%
Hours per plans review (efficiency)	2	2	2	2
Number of monthly reports (output)	12	12	12	12
Percentage of monthly reports issued within 10 days of month end (outcome)	100.00%	100.00%	100.00%	100.00%

**The Planning Department is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Planning Director	30	1	1	-	1
Assistant Director	25	1	1	-	1
Senior Planner	21	1	1	-	1
Planner II	18	2	2	-	2
Planner I	16	1	1	-	1
Office Manager	11	1	1	-	1
<b>Total</b>		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

## GENERAL GOVERNMENT

## PLANNING

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$426,752	\$372,284	\$407,094	\$418,233	2.74%
Salaries-Temporary	2,262	2,880	6,624	6,624	0.00%
Salaries-Longevity	625	625	625	625	0.00%
FICA Expense	31,279	27,680	31,738	32,590	2.68%
Group Life	1,459	1,273	2,121	2,183	2.92%
Retirement	29,532	26,304	27,801	30,992	11.48%
Group Health	53,251	44,122	51,121	53,676	5.00%
Christmas Bonus	600	450	525	525	0.00%
<b>Total Personnel</b>	<b>545,760</b>	<b>475,618</b>	<b>527,649</b>	<b>545,448</b>	<b>3.37%</b>
Professional Services	59,875	67,681	22,000	37,000	68.18%
Telephone/Communications	6,432	6,649	7,000	7,500	7.14%
Gasoline	3,533	2,094	5,000	4,745	-5.10%
Travel and Training	2,963	1,224	13,465	12,450	-7.54%
Maint and Repair Equipment	1,470	1,306	4,704	4,450	-5.40%
Maint and Repair-Vehicles	1,436	1,942	2,500	2,500	0.00%
Postage	140	235	300	300	0.00%
Supplies-General	9,014	6,907	8,450	8,450	0.00%
Depart Supplies-Printing	465	-	3,000	3,000	0.00%
Contracted Services - General	21,504	6,635	35,000	86,000	145.71%
Dues & Subscriptions	1,533	1,202	2,534	2,534	0.00%
Insurance & Bonds	10,962	10,962	12,606	13,867	10.00%
Miscellaneous Expense	302	175	800	800	0.00%
Inside Charges- Water	82	171	316	323	2.22%
Inside Charges- Sewer	121	124	137	140	2.19%
C/S Economic Development	103,564	108,743	114,180	116,464	2.00%
Partnership 2000	7,822	7,404	7,495	7,495	0.00%
Chamber of Commerce	10,000	10,000	15,000	15,000	0.00%
Commercial Retail Program	-	-	-	160,000	N/A
Planning Bd & Hist. Commission	6,042	2,905	6,500	13,889	113.68%
<b>Total Operating</b>	<b>247,260</b>	<b>236,359</b>	<b>260,987</b>	<b>496,907</b>	<b>90.40%</b>
Capital Other Improvements	-	11,300	-	-	N/A
Capital Outlay-Equipment	17,511	7,729	-	22,000	N/A
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>17,511</b>	<b>19,029</b>	<b>-</b>	<b>22,000</b>	<b>N/A</b>
<b>Total Planning</b>	<b>\$810,531</b>	<b>\$731,006</b>	<b>\$788,636</b>	<b>\$1,064,355</b>	<b>34.96%</b>

**MISSION:** The DSDC – Main Street Program works to maintain and develop Historic Downtown Statesville as the cultural, social, historic and economic center of the community.

**ACTIVITIES:** The DSDC works with the downtown district to make downtown attractive, viable and a growing part of the tax base. This is done through promotions (ongoing as well as seasonal), business recruitment, and infrastructure recommendations.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. To submit to the City Council a development plan of action for awarding a five year renewal of DSDC district.
2. Develop Plan of Action for approval and implementation of CBD Master Plan.
3. Work to broaden board membership and volunteer recruitment. Expand DSDC's internal operations with a new database system and web site.
4. Develop more effective tools for tapping three markets: Downtown employees, residents of Statesville and Iredell County, and Tourists. Work to establish a "Friends of Downtown" list to use in direct mail campaign at least twice annually.
5. Promote and market the "Free Wi-Fi" Service in downtown.

**GOALS FOR THE FUTURE:**

1. Identify and implement ways to attract new businesses, customers and visitors to downtown using the four cornerstones of the Main Street Program: design, economic restructuring, organization and promotion.
2. The City of Statesville has a contract with the DSDC – Main Street Program to provide the above mentioned services. Therefore, the staff of this division are not employees of the City of Statesville.

**GENERAL GOVERNMENT****MAIN STREET**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Miscellaneous Expense	\$20,989	\$19,737	\$17,148	\$33,097	93.01%
Downtown Stv Dev Corp	101,290	101,017	109,070	110,755	1.54%
General Fund Contribution	23,812	23,812	48,812	48,812	0.00%
Total Operating	146,091	144,566	175,030	192,664	10.07%
Capital Outlay-Other Improvements	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Total Capital Outlay	-	-	-	-	N/A
Total Main Street	<b>\$146,091</b>	<b>\$144,566</b>	<b>\$175,030</b>	<b>\$192,664</b>	<b>10.07%</b>



**MISSION:** The Public Works/Engineering Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

**ACTIVITIES:** Public Works Department is comprised of Engineering, Water/Sewer Maintenance, Street Maintenance, Garage and Sanitation, providing essential citizen services and other City Departmental Support.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continuing the implementation of the Downtown and NC 115 Streetscape project.
2. Continuation of Water/Sewer renovation projects.
3. Prepare Division BB Street Improvement Projects for bid.
4. Continue program to pave all gravel roads within City Limits.
5. Implement stormwater Phase II program.
6. Complete construction of NCDOT I-77 rest area sanitary sewer project.

**GOALS FOR THE FUTURE:**

1. Continuation of infrastructure improvements.
2. Continuation of training needs as related to OSHA safety and department operations.

**The Public Works Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2014-15</u>	<u>Budget 2015-16</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
Public Works Director/City Eng.	32	1	1	-	1
Assistant Public Works Director	27	-	-	1	1
GIS Coordinator	18	1	1	-	1
Surveyor	18	1	1	-	1
Engineering Technician	16	1	1	-	1
Office Manager	11	1	1	-	1
<b>Total</b>		<u>5</u>	<u>5</u>	<u>1</u>	<u>6</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Provide direction and supervision of infrastructure maintenance and improvements.
2. Provide safe, trained, professional personnel.
3. Provide inspection of new construction and assure adherence of City Codes and Ordinances.

**OBJECTIVES:**

1. Continue Water/Sewer renovation and maintenance projects.
2. Continue Street improvement and maintenance programs.
3. Continue City-wide sidewalk replacement and new sidewalk programs.
4. Continue program to systematically pave all unpaved City streets.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Water Taps Sold (Revenue)	\$6,725	\$8,328	\$6,000	\$7,500
Sewer Taps Sold (Revenue)	\$13,000	\$11,250	\$8,000	\$10,000
System Development Fees Collected	\$150,542	\$199,215	\$300,000	\$325,000
Dollar Value of Sidewalks Completed	\$67,200	\$52,500	\$50,000	\$50,000

## GENERAL GOVERNMENT

## PUBLIC WORKS - ENGINEERING

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$167,182	\$218,375	\$278,831	\$369,599	32.55%
Salaries-Longevity	-	-	-	-	N/A
FICA Expense	12,475	16,298	21,359	28,309	32.54%
Group Life	601	721	1,455	1,925	32.30%
Retirement	11,846	15,437	19,014	27,347	43.83%
Group Health	21,909	25,560	36,515	46,008	26.00%
Christmas Bonus	225	300	375	450	20.00%
<b>Total Personnel</b>	<b>214,238</b>	<b>276,691</b>	<b>357,549</b>	<b>473,638</b>	<b>32.47%</b>
Professional Services	28,935	9,445	4,300	4,300	0.00%
Telephone/Communications	4,960	4,922	6,420	6,820	6.23%
Gasoline	1,391	1,965	3,500	3,500	0.00%
Travel and Training	4,111	2,786	11,900	7,345	-38.28%
Maint and Repair Equipment	43,879	43,528	45,800	44,400	-3.06%
Maint and Repair-Vehicles	411	1,037	2,000	2,000	0.00%
Hand Tools	-	20	150	150	0.00%
Supplies-General	6,089	7,867	7,500	7,500	0.00%
Contracted Services - General	-	2,500	-	-	N/A
Dues & Subscriptions	1,797	2,258	2,000	3,245	62.25%
Insurance & Bonds	8,389	8,389	9,647	10,612	10.00%
Miscellaneous Expense	398	313	500	500	0.00%
Woods Dam Special District	-	-	3,600	3,600	0.00%
OSHA - Safety	39	163	450	450	0.00%
Inside Charges-Water	34	56	-	-	N/A
<b>Total Operating</b>	<b>100,433</b>	<b>85,249</b>	<b>97,767</b>	<b>94,422</b>	<b>-3.42%</b>
Capital Outlay-Equipment	31,898	-	8,500	37,000	335.29%
Non-Depreciable Capital	8,545	5,944	-	-	N/A
<b>Total Capital Outlay</b>	<b>40,443</b>	<b>5,944</b>	<b>8,500</b>	<b>37,000</b>	<b>335.29%</b>
<b>Total Public Works</b>	<b>\$355,114</b>	<b>\$367,884</b>	<b>\$463,816</b>	<b>\$605,060</b>	<b>30.45%</b>



**MISSION:** The Public Works Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

**ACTIVITIES:** The Garage Division provides the maintenance and servicing of the City cars, trucks and equipment at the least expense and the shortest down time possible.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Provide emergency repairs on all City equipment, fire, police and other Department’s equipment.
2. Provide non-emergency, yet necessary repairs.
3. Inspect 259 cars & trucks for PM and N.C. Inspection.
4. Keep records of break downs and repairs on all equipment, parts, labor & off road diesel fuel.
5. Help other departments as much as possible.

**GOALS FOR THE FUTURE:**

1. To better educate mechanics using tapes and other materials designed for the purpose of understanding and repairing of latest and modern equipment purchased by the City.

**The Garage Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Fleet Manager	19	1	1	-	1
Assistant Fleet Manager	15	1	1	-	1
Automotive Mechanic	11	6	6	-	6
Mechanic/Small Engine	9	1	1	-	1
<b>Total</b>		<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain all City vehicles in good and safe working condition.
2. Complete all necessary repairs in a timely manner using City forces and outside vendors when necessary.
  
3. Ensure proper training and education of Garage employees to keep up with new technology.

**OBJECTIVES:**

1. To provide preventative and recommended maintenance on all City vehicles.
2. Complete State emissions and safety inspections on all of the City's fleet.
3. To respond to all emergencies and provide necessary support to all divisions of the City during these
4. Maintain proper documentation on all vehicles as it pertains to maintenance and repair.
5. Assist all Divisions and the Finance Department with the budget process when requested.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Fleet size (includes all but small equipment)	456	456	455	455
Preventive maintenance service	1020	1016	1027	1027
Number of State Inspections	225	252	257	257
Internal customer satisfaction rating (%)	N/A	N/A	N/A	N/A
Average maintenance cost per vehicle	\$1,260.00	\$1,003.00	\$1,093.00	\$1,099.00

## GENERAL GOVERNMENT

## GARAGE

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$344,172	\$335,494	\$370,227	\$374,615	1.19%
Salaries-Overtime	2,571	1,283	3,000	3,000	0.00%
Salaries-Longevity	375	375	375	375	0.00%
FICA Expense	25,331	24,577	28,632	28,968	1.17%
Group Life	1,248	1,289	1,945	1,956	0.57%
Retirement	24,512	22,996	25,488	27,983	9.79%
Group Health	65,727	65,727	65,727	69,012	5.00%
Christmas Bonus	675	675	675	675	0.00%
<b>Total Personnel</b>	<b>464,611</b>	<b>452,416</b>	<b>496,069</b>	<b>506,584</b>	<b>2.12%</b>
Operating Expense / Diesel Fuel	474	283	840	840	0.00%
Telephone/Communications	2,706	2,840	2,928	2,928	0.00%
Gasoline	4,360	3,275	6,320	6,320	0.00%
Travel and Training	100	815	900	900	0.00%
Maintenance and Repair-Bldgs & Grnds	123	1,983	4,000	4,000	0.00%
Maint and Repair Equipment	5,050	5,709	8,000	8,000	0.00%
Maint and Repair-Vehicles	2,627	4,015	6,200	6,200	0.00%
Hand Tools	2,756	3,225	4,000	4,000	0.00%
Automotive Supplies	-	-	2,000	2,000	0.00%
Supplies-General	9,879	9,807	11,213	14,322	27.73%
Uniforms	820	617	975	3,653	274.67%
Contracted Services - General	3,318	1,895	3,100	3,100	0.00%
Tipping Fees	514	514	525	525	0.00%
Dues & Subscriptions	-	156	150	200	33.33%
Insurance & Bonds	12,374	12,374	14,230	15,653	10.00%
Miscellaneous Expense	95	-	225	225	0.00%
Inventory Over/Short	(373)	3,235	-	-	N/A
OSHA - Safety	1,180	1,768	2,300	2,300	0.00%
Inside Charges - Electric	37,514	36,296	22,000	22,000	0.00%
Inside Charges- Water	157	162	240	240	0.00%
Inside Charges- Sewer	244	253	340	340	0.00%
<b>Total Operating</b>	<b>83,918</b>	<b>89,222</b>	<b>90,486</b>	<b>97,746</b>	<b>8.02%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	1,500	4,174	178.27%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>4,174</b>	<b>178.27%</b>
<b>Total Garage</b>	<b>\$548,529</b>	<b>\$541,638</b>	<b>\$588,055</b>	<b>\$608,504</b>	<b>3.48%</b>

**MISSION:** Maintain the Warehouse and Operations Facility so that it provides a functional and efficient central location that houses the Electric Utilities Department, Purchasing and the following Public Works Divisions; Water/Sewer Maintenance, Sanitation, Street and Garage.

**ACTIVITIES:** The Warehouse complex serves as the Operations Center for the Electric Utilities Department, Purchasing and four Public Works Divisions. It also provides for the storage of materials, equipment, and vehicles used by the Electric Utilities Dept., the Public Works Divisions -Water/Sewer Maint., Street, Sanitation, Garage, and Purchasing as well as providing office space for each.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Finish Phase 2 of the repaving project by repaving the parking lots.
2. Replace Warehouse Roof with the same type as garage
3. Have the exterior of the Warehouse and Garage painted as needed.

## GENERAL GOVERNMENT

## WAREHOUSE

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$ -	\$ -	\$ -	\$ -	N/A
FICA Expense	-	-	-	-	N/A
Group Life	-	-	-	-	N/A
Retirement	-	-	-	-	N/A
Group Health	-	-	-	-	N/A
Christmas Bonus	-	-	-	-	N/A
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Diesel Fuel	89	128	200	200	0.00%
Telephone/Communications	2,229	2,039	2,300	2,300	0.00%
Travel and Training	-	-	-	-	N/A
Maintenance and Repair-Bldgs & Grnds	28,369	11,288	12,100	12,100	0.00%
Maint and Repair Equipment	1,991	2,546	4,914	4,914	0.00%
Supplies-General	926	2,828	1,200	1,200	0.00%
Supplies-Janitorial	3,337	3,998	4,000	4,000	0.00%
Contracted Services - General	9,090	10,346	11,200	11,200	0.00%
Tipping Fees	2,656	2,799	2,300	2,800	21.74%
Miscellaneous Expense	184	-	200	200	0.00%
Inside Charges - Electric	40,099	36,359	62,590	62,590	0.00%
Inside Charges - Water	1,392	1,596	2,500	2,500	0.00%
Inside Charges - Sewer	1,543	1,674	2,900	2,900	0.00%
<b>Total Operating</b>	<b>91,905</b>	<b>75,601</b>	<b>106,404</b>	<b>106,904</b>	<b>0.47%</b>
Capital Outlay-Other Improvements	79,808	-	15,000	71,000	373.33%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	4,800	N/A
<b>Total Capital Outlay</b>	<b>79,808</b>	<b>-</b>	<b>15,000</b>	<b>75,800</b>	<b>405.33%</b>
<b>Total Warehouse</b>	<b>\$171,713</b>	<b>\$75,601</b>	<b>\$121,404</b>	<b>\$182,704</b>	<b>50.49%</b>

**The General Expense Department** serves as an area where items are budgeted that are occasional in occurrence and that do not specifically benefit one department, but rather various departments of the General Fund. Operating transfers for the General Fund are appropriated in this department as well as debt service payments.

**The Special Appropriation Department** is for non-profit organizations that the City has funded in past years.

**GENERAL GOVERNMENT**

**GENERAL EXPENSE**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Miscellaneous Expense	\$7,500	\$ -	\$ -	\$ -	N/A
Economic Development	541,239	571,667	410,000	487,000	18.78%
ICATS City Transportation	-	11,911	16,000	16,000	0.00%
Professional Services	-	68,236	-	-	N/A
Inventory Purchases	-	-	80,000	-	N/A
Inventory Issues	-	-	(80,000)	-	N/A
Diesel Purchases	-	-	30,000	-	N/A
Diesel Issues	-	-	(30,000)	-	N/A
<b>Total Operating</b>	<b>548,739</b>	<b>651,814</b>	<b>426,000</b>	<b>\$503,000</b>	<b>18.08%</b>
Capital Outlay-Real Property Non-Depreciable Capital	1,204,436	27,067	-	-	N/A
	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>1,204,436</b>	<b>27,067</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
To Streetscape Fund	1,921,535	-	-	-	N/A
Transfers - Airport Improvement Fund	1,126	21,642	-	-	N/A
Transfers - Home Consortium	19,918	24,164	19,493	-	N/A
Domestic Violence Fund	29,388	-	-	-	N/A
Transfers - Transfer To Gen Cap Res	-	-	-	-	N/A
<b>Total Transfers</b>	<b>1,971,967</b>	<b>45,806</b>	<b>19,493</b>	<b>-</b>	<b>N/A</b>
Principal & Interest-Debt Payments	1,493,384	1,448,200	1,078,418	1,044,124	-3.18%
<b>Total Debt Service</b>	<b>1,493,384</b>	<b>1,448,200</b>	<b>1,078,418</b>	<b>1,044,124</b>	<b>-3.18%</b>
Contingency	-	-	125,000	125,000	0.00%
<b>Total Contingency</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>	<b>0.00%</b>
<b>Total General Expense</b>	<b>\$5,218,526</b>	<b>\$2,172,887</b>	<b>\$1,648,911</b>	<b>\$1,672,124</b>	<b>1.41%</b>

**GENERAL GOVERNMENT**

**SPECIAL APPROPRIATIONS**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Arts Council	\$3,325	\$3,325	\$ 3,325	\$3,325	0.00%
Children's Homes of Iredell	3,750	-	3,750	3,750	0.00%
Council on Aging	5,750	5,750	5,750	5,750	0.00%
Iredell Co Rescue Squad	6,500	6,500	6,500	6,500	0.00%
Lifespan Vocational Ws	25,000	25,000	25,000	25,000	0.00%
Elderly Nutrition Prog	3,731	3,731	3,731	3,731	0.00%
Garfield Sr Citizens	1,000	1,000	1,000	1,000	0.00%
Golden Age Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Happy Hour Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Counseling Center Ired	9,560	-	9,560	9,560	0.00%
Iredell Senior Center	4,600	4,600	4,600	4,600	0.00%
5th St Shelter Ministry	4,000	4,000	4,000	4,000	0.00%
Iredell Museums, Inc.	3,570	3,570	3,570	3,570	0.00%
<b>Total Special Appropriations</b>	<b>72,786</b>	<b>59,476</b>	<b>72,786</b>	<b>72,786</b>	<b>0.00%</b>
<b>Total Special Appropriations</b>	<b>\$72,786</b>	<b>\$59,476</b>	<b>\$72,786</b>	<b>\$72,786</b>	<b>0.00%</b>

**MISSION:** The Statesville Police Department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and play in a safe environment, while striving to become more effective through increased communication and accountability.

**ACTIVITIES:** The Police Department discharges patrol, investigative, and preventive programs, which are supported by a variety of technical and administrative functions.

**FY 2016-17 ACTION PLAN:**

1. Move forward with the initial stages of implementing the Community Policing Model of law enforcement first through the Community Services Division and then throughout the whole agency.
2. Continue to develop and train emerging department leaders through continuing education in partnership with IAPS (International Academy of Public Safety), Mitchell Community College, and North Carolina Justice
3. Increase efficiency in operation and reduce liability exposure through implementation of CALEA standards and policies department wide.
4. Continue and possibly expand the chronic offender call-in initiative, focusing on violent, and domestic
5. Continue to partner with surrounding emergency service agencies as well as all community partners in the

**GOALS FOR THE FUTURE:**

1. Increase staffing levels in the patrol division though an aggressive recruiting program to fill various vacancies throughout the agency.
2. Complete and deploy the New World record management system (RMS) by early 2017.
3. Complete the purchase and installation of the two remaining EF Johnson dispatch consoles.
4. Complete the CALEA accreditation process and implement to enhance efficiency, credibility, and reduce
5. Improve community relations and reduce crime through the implementation of the Community Policing

**PERFORMANCE MEASURES  
COMMUNICATION DIVISION**

**MISSION:** The mission of the Communication Division is to provide a high level of communication and customer service to all internal and external users of the system.

**Goals:**

1. Develop new policies and procedures designed around the new CAD/RMS system.
2. Improve the 800 MHz communications system.
3. Implement the Law Enforcement Information Exchange (LinX Carolinas) network.
4. Interoperability between Statesville city agencies ad surrounding entities.
5. Certification of telecommunication employees.

**OBJECTIVES:**

1. The Statesville Police Department is currently installing a new CAD/RMS system which will modernize the Statesville Police Department. The need to develop policies and standard procedures will be a necessity.
2. The 800 MHz system capabilities have been improved with the installation of two new dispatch consoles. During the next year, two more dispatch consoles will be installed to expand the interoperability of our system with the ability to interface with the VIPER system.
3. Train and register all police department personnel on the use and benefits of the LinX Carolinas system.
4. Research and develop policies and procedures to allow interoperability between partner agencies, city agencies, and the Statesville Police Department.
5. Currently only one member of staff who works in communications is a certified telecommunicator. The North Carolina Justice Academy as well as numerous community colleges offer certifications courses for telecommunicators. Having certified telecommunicators will enhance public safety and perception as well as sustain a safe and professional work environment.

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 actual	2016-17 budget
Number of Incoming Calls	87,135	77,595	73,836	81,825
Number of Dispatched Calls and/or Self-Initiated Calls by Officers	49,528	52,412	48,730	51,286
Number of Unanswered or Disconnected Calls	0.00%	0.004%	0.00%	0.00%
Number of Call Takers Receiving 20 Hours of Annual Training	40.00%	100.00%	100.00%	100.00%
Number of Hours Covered by Non-Divisional Full Time Employees	1.00%	1.00%	1.00%	1.00%
Number of New Call Takers Receiving 160 Hours of Training Annually	100.00%	100.00%	100.00%	100.00%
Turnover Rate	10%	6%	6%	6%

**PERFORMANCE MEASURES  
CRIMINAL INVESTIGATION DIVISION**

**GOALS FOR THE FUTURE:**

1. Improve clearance rate of Part 1 crimes by 5%.
2. Establish career development training program for Investigators.
3. Develop DNA testing procedures utilizing private labs to reduce delay in identification of offenders involved in Part 1 crimes.
4. Develop improved organizational plan for maintaining existing evidence associated with violent Part 1 crimes.
5. Identify long term need for positions within Criminal Investigations Division to process all electronic evidence and gather data and intelligence for Report Management System.

**OBJECTIVES:**

1. Establish two night shift investigator positions to improve quality of investigation at time incident is reported.
2. Implementation of training program that utilizes NCJA Criminal Investigation Certificate Program to develop certified investigators.
3. Identify potential grants or outside funding to mitigate costs associated with DNA testing.
4. Identify internal storage options to maintain evidence associated with violent Part 1 crimes in a single location.
5. Identify agencies with similar demographics who employ Crime Analysts and the funding potential for a position within our agency.

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 actual	2016-17 budget
National Average Part 1 Crimes Cleared by Arrest.	34.00%	Incomplete Data	Incomplete Data	Incomplete Data
Statesville Average Part 1 Violent Crimes Cleared by Arrest.	38%	Incomplete Data	Incomplete Data	Incomplete Data
Statesville PD CID Cases Assigned for Follow-up	83900.00%	104000%	1078	1100
Average No. of Cases Assigned Per Inv.	12000.00%	148	15400.00%	16200.00%
Statesville PD Domestic Violence Cases Assigned	N/A	N/A	500	530
Statesville PD Domestic Violence Cases Cleared by	N/A	N/A	194	200

**PERFORMANCE MEASURES  
NARCOTICS DIVISION**

**GOALS:**

1. Establish parcel interdiction program.
2. Increase Undercover "hand to hand" drug buys through partnerships with other law enforcement agencies.
3. Increase drug and cash seizures by 3%.

**OBJECTIVES:**

1. Conduct bi-annual special operations targeting street level crime such as drug dealing, illegal liquor sales, and prostitution.
2. Develop relationships with other agencies for the training and implementation of a parcel interdiction
3. Recruit and retain new informants to target increased Meth and Heroin sales and activity.
4. Utilize inter-agency partnerships to conduct more undercover purchases of narcotics, which are solid cases for prosecution.
5. Identify and monitor known drug locations, nuisance locations , and offenders to reduce drug activity in specified areas of the city.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Narcotic Incident Reports	426	183	212	225
Firearm Seizures	19	20	20	25
Cocaine Seizures ( Grams)	183.90	931.10	180.00	200.00
Marijuana Seizures (Grams)	2,031.20	6,428.70	1,123.20	2,000.00
Prescription Pills (Dosage Units)	1,562.00	746.00	70.00	500.00
Cash Seizures	\$23,657.00	\$13,947.00	\$23,000.00	\$24,000.00
Search Warrants Executed	66	38	34	40
Heroin (Grams)	259.90	126.30	60.00	100.00
Meth (Grams)	N/A	N/A	2,700.00	2,000.00

**PERFORMANCE MEASURES  
PATROL DIVISION**

**MISSION:** The Statesville Police department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

**GOALS FOR THE FUTURE:**

1. Reduce copper theft in residential and commercial areas by partnering with the local landlord's association as well as local realtors.
2. Reduce the amount of motor vehicle violations by increased traffic enforcement in targeted areas of the city to include school zones and high traffic residential areas and top ten crash locations.
3. Reduce commercial and residential break-ins by increased patrol and by educating home and business owners on target hardening.

**OBJECTIVES:**

1. Creating a lasting partnership with landlord association and local realtors to share information and gather needed information and access to properties that are vacant so thefts of precious metals can be prevented.
2. Implement outcomes based measurement standards to ensure officers are performing at acceptable levels in all aspects of the job and more specifically in motor vehicle laws violations in high traffic residential areas, school zones, and top ten crash locations.
3. Educate business and homeowners in target hardening of their dwellings by personal contact, meetings, and literature.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	actual	budget
Officer Response Times Average	4:40	4:24	4:36	4:32
Self-initiated Calls of Officer Activity	35,679	33,918	30,689	34,612
Total Number of UCR Part 1 Violent Crime	131	173	159	165
Driver's Checkpoints	141	24	23	83
Vehicle Crashes Investigated	1,681	1,940	1,665	1,690

**The Police Department staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Chief	31	1	1	-	1
Assistant Chief	26	2	2	-	2
Captain	23	7	7	-	7
Police Technology Specialist	20		1	-	1
Sergeant	19	8	8	-	8
Investigator	17	9	9	-	9
Investigator/Gang	17	1	1	-	1
Community Resources Coord.	17	1	1	-	1
Police Officer	15	49	49	3	52
Communications Tech	14	2	2	-	2
Property Evidence Custody.	13	1	1	-	1
Telecommunicator	12	8	8	-	8
Office Manager	11	1	1	-	1
Property Evidence Tech	11	1	1	-	1
Records Supervisor	9	1	1	-	1
Administrative Secretary II	8	2	2	-	2
Records/Data Clerk	8	2	2	-	2
<b>Total</b>		<b>96</b>	<b>97</b>	<b>3</b>	<b>100</b>

*\*Three additional officers funded partial by the COPS Grant.*

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$4,121,443	\$4,188,417	\$ 4,385,709	\$4,505,202	2.72%
Salaries-Overtime	131,231	133,219	160,000	160,000	0.00%
Salaries-Temporary	19,237	19,411	20,217	28,485	40.90%
Salaries-Longevity	1,400	1,275	1,125	850	-24.44%
FICA Expense	315,082	320,599	346,467	357,805	3.27%
Group Life	14,404	14,360	22,865	23,560	3.04%
Retirement	642,186	648,291	690,527	741,971	7.45%
Group Health	670,959	648,138	701,088	751,464	7.19%
Christmas Bonus	7,050	7,050	7,200	7,350	2.08%
<b>Total Personnel</b>	<b>5,922,992</b>	<b>5,980,760</b>	<b>6,335,198</b>	<b>6,576,687</b>	<b>3.81%</b>
Professional Services	8,542	11,905	12,400	14,300	15.32%
Diesel Fuel	186	444	1,000	1,000	0.00%
Telephone/Communications	54,878	63,591	64,000	82,534	28.96%
Gasoline	177,804	137,628	211,200	164,000	-22.35%
Utilities	4,293	6,244	8,040	5,000	-37.81%
Travel and Training	30,727	38,880	36,000	36,384	1.07%
Maint and Repair-Bldgs & Grnds	15,675	14,439	30,000	32,257	7.52%
Maint and Repair Equipment	31,293	35,462	112,814	122,412	8.51%
Main and Repair-Vehicles	130,971	82,625	122,100	130,940	7.24%
Postage	441	6,784	8,765	8,765	0.00%
Bldgs Equip and Land Rent	4,830	11,509	12,016	14,320	19.17%
Advertising	538	538	2,600	1,669	-35.81%
Supplies-General	101,242	74,934	85,724	94,378	10.10%
Uniforms	62,439	63,205	67,733	67,513	-0.32%
Data Processing	52,022	48,562	61,508	56,327	-8.42%
Contracted Services - General	451	6,261	10,110	10,110	0.00%
Tipping Fees	1,284	1,798	2,000	2,000	0.00%
Dues & Subscriptions	1,260	2,515	8,672	8,201	-5.43%
Insurance and Bonds	128,125	128,125	147,344	162,078	10.00%
Physicals	1,295	2,370	3,280	3,280	0.00%
Miscellaneous Expense	2,862	2,320	2,900	279,100	9524.14%
Investigative Funds	50,000	50,000	50,000	53,000	6.00%
OSHA-Safety	3,975	3,799	4,400	5,900	34.09%
Inside Charges - Electricric	38,502	45,945	54,500	50,000	-8.26%
Inside Charges- Water	741	1,134	2,100	1,800	-14.29%
Inside Charges- Sewer	689	862	1,500	1,500	0.00%
<b>Total Operating</b>	<b>905,065</b>	<b>841,879</b>	<b>1,122,706</b>	<b>1,408,768</b>	<b>25.48%</b>

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Capital Outlay-Other Improve	-	-	-	-	N/A
Capital Outlay-Equipment	222,764	338,566	738,908	177,711	-75.95%
Capital Outlay-Non Depreciable	31,370	11,485	11,000	29,008	163.71%
Total Capital Outlay	254,134	350,051	749,908	206,719	-72.43%
Total Police	<b>\$7,082,191</b>	<b>\$7,172,690</b>	<b>\$8,207,812</b>	<b>\$8,192,174</b>	<b>-0.19%</b>



**MISSION:** The Fire Department is dedicated to the safety and protection of our community's quality of life from all hazards through a well trained, professional, rapid response team seeking opportunities to serve while placing others before self.

**ACTIVITIES:** The Fire Department has two divisions that provide fire protection and public safety: Operations and Administration. The Operations Division is responsible for firefighter training and emergency response to all types of hazards. The Administration Division coordinates fire and life safety education, code enforcement, and fire investigations. This Division also supports the administrative functions of the Department.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue equipment replacement plans to update current equipment.
2. Develop executable plan to replace aging fire apparatus.
3. Maintain accreditation and prepare for ISO inspection.

**GOALS FOR THE FUTURE:**

1. Implement long range plan for station renovation/construction & vehicle replacement schedule to meet growth needs of the City.
2. Meet national OSHA/NFPA staffing practices on emergency scene while maintaining sufficient additional personnel to respond to other incidents.
3. Reduce ISO rating to Class 3 to attract industry & businesses through lower insurance premiums.
4. Seek alternative revenue to supplement current budget

**The Fire Department staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Chief	31	1	1	-	1
Deputy Chief	26	2	1	-	1
Assistant Fire Chief	21	1	1	-	1
Battalion Chief	119	3	4	-	4
Captain	117	12	12	-	12
Captain	17	1	1	-	1
Lieutenant	114	15	15	-	15
Lieutenant	14	1	1	-	1
Firefighter	111	36	33	1	34
Office Manager	11	1	1	-	1
<b>Total</b>		<b>73</b>	<b>70</b>	<b>1</b>	<b>71</b>

**PERFORMANCE MEASURES  
FIRE OPERATIONS**

**MISSION:** The Department strives to operate an efficient fire protection service for the community and looks to improve the service levels in the most effective manner possible. Emergency response continues to involve more specialty areas of responsibility including hazardous materials, technical rescue, airport crash/rescue and medical capabilities. These activities along the traditional fire department roles continue to dominate the Department's services.

**ACTIVITIES:** The Fire Operation Section shall provide a safe community environment by delivering fire, rescue, and medical services to the citizens of Statesville. These services will be provided in the most efficient and effective manner possible with the resources provided.

**GOALS:**

1. Maintain accreditation status.
2. Conduct pre-incident surveys of all commercial properties on an annual basis.
3. Continue to research and develop aviation firefighting/rescue and develop program to meet the needs of the Statesville Regional Airport.
4. Evaluate new ISO standards and incorporate into Operations policies.

**OBJECTIVES:**

1. Have first engine company on the scene of 90% of calls within 6:20 from call receipt with a full alarm assignment within 10:20.
2. Confine structure fires to room of origin 75% of the time.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	projected	projected
Demand for Services	2,209	4,015	3,300	4400
Property Loss	\$277,380	\$435,640	\$500,000	\$500,000
Fires Confined to Room of Origin	40%	90%	75%	75%

**PERFORMANCE MEASURES  
ADMINISTRATION/FIRE AND LIFE SAFETY**

**MISSION:** The Department strives to assure asset and resource allocation to meet the needs of the Department. This section coordinates the administrative functions of the Department and manages the Fire & Life Safety Division. The Fire & Life Safety Division provides fire safety education, conducts annual fire inspections, and performs fire investigations to enhance the quality of life for the citizens of Statesville.

**ACTIVITIES:** The Administrative Section of the Department coordinates the Department budget and all administrative functions of the Department. The Section also manages the Fire & Life Safety Program for the Department.

**GOALS:**

1. Maintain Accreditation
2. Provide code enforcement
3. Conduct thorough fire investigations
4. Provide quality fire safety education to the public.

**OBJECTIVES:**

1. Maintain comprehensive inspections program that meets the inspection schedule outlined in the NC State Building Code.
2. Provide construction plans review in a timely manner (48 hour turn-a-round).
3. Provide a quality fire investigation for all incidents deemed necessary to reduce the risk of the community; while maintaining a successful clearance rate above the national average of 15%.
4. Provide fire and safety education to at risk groups identified by national statistics.
5. Continue to implement the strategic initiatives and manage the accreditation process
6. Manage Department budget to stay within guidelines set by Finance Dept. and Budget Team.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	actual	projected
Classes/Students	166/4943	154/6286	200/4200	165/5300
Inspections	978	1037	1000	1100
Re-Inspections	125	125	150	150
Investigations	17	11	15	15
Plans Review	44	58	75	75

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$2,952,259	\$3,043,779	\$3,084,943	\$3,220,422	4.39%
Salaries-Overtime	74,473	115,403	95,000	95,000	0.00%
Salaries-Temporary	-	-	-	2,625	N/A
Salaries-Longevity	3,250	3,000	2,325	1,900	-18.28%
FICA Expense	226,103	229,431	243,736	255,199	4.70%
Group Life	10,398	10,465	16,141	16,553	2.55%
Retirement	214,219	221,649	216,974	246,137	13.44%
Group Health	522,162	507,556	511,210	544,793	6.57%
Christmas Bonus	5,400	5,325	5,250	5,325	1.43%
<b>Total Personnel</b>	<b>4,008,264</b>	<b>4,136,608</b>	<b>4,175,579</b>	<b>4,387,954</b>	<b>5.09%</b>
Professional Services	12,965	9,835	23,128	28,100	21.50%
Services- Annex	-	-	1,000	1,000	0.00%
Diesel Fuel	33,372	28,614	37,918	26,400	-30.38%
Telephone - Communications	29,698	30,075	30,160	35,096	16.37%
Gasoline	14,379	11,943	14,943	11,550	-22.71%
Utilities	18,320	16,567	17,000	17,000	0.00%
Travel and Training	27,581	9,383	25,355	25,350	-0.02%
Maintenance and Repair-Bldgs & Maint and Repair Equipment	26,109	17,571	23,000	28,000	21.74%
Maint and Repair-Vehicles	18,812	47,246	31,000	36,040	16.26%
Postage	57,586	43,701	62,555	65,000	3.91%
Laundry	185	77	300	300	0.00%
Bldgs Equip and Land Rent	24,700	-	600	600	0.00%
Advertising	-	-	300	300	0.00%
Supplies-General	20,834	16,819	30,000	36,900	23.00%
Supplies-Janitorial	5,987	6,176	6,500	6,500	0.00%
Supplies-Materials	23,289	12,990	28,675	28,675	0.00%
Uniforms	72,435	72,314	82,725	92,250	11.51%
Contracted Services - General	19,815	11,838	24,775	29,310	18.30%
Tipping Fees	1,284	1,284	1,500	1,500	0.00%
Laundry	-	-	500	500	0.00%
Dues & Subscriptions	6,718	8,313	9,810	10,350	5.50%
Insurance and Bonds	160,773	160,773	184,889	203,378	10.00%
Miscellaneous Expense	123	-	200	200	0.00%
OSHA - Safety	2,096	6,240	7,220	7,220	0.00%
Inside Charges - Electricric	30,416	32,799	32,800	32,800	0.00%
Inside Charges- Water	1,998	1,956	2,400	2,400	0.00%
Inside Charges- Sewer	2,994	2,994	3,360	3,360	0.00%
Bad Debt Expense	947	225	1,000	1,000	0.00%
Computer Software	129	1,963	4,250	4,250	0.00%
<b>Total Operating</b>	<b>613,545</b>	<b>551,696</b>	<b>687,863</b>	<b>735,329</b>	<b>6.90%</b>

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Capital Outlay-Other Improve	-	-	40,000	-	N/A
Capital Outlay-Equipment	148,587	166,379	-	-	N/A
Non Depreciable Capital	4,195	11,512	11,000	10,000	-9.09%
Total Capital Outlay	152,782	177,891	51,000	10,000	-80.39%
Total Fire	<b>\$4,774,591</b>	<b>\$4,866,195</b>	<b>\$4,914,442</b>	<b>\$5,133,283</b>	<b>4.45%</b>

**MISSION:** The mission of the Street Division is to maintain and repair city streets, providing an adequate transportation infrastructure for all vehicles traveling within the City of Statesville.

**ACTIVITIES:** The Street Division maintains approximately 144.5 miles of paved streets, and 4.77 miles of stone streets. The Division is responsible for installation of storm drains, asphalt repairs, sweeping, maintenance of all types of signs, and painting of crosswalks, stop bars, arrows and parking areas. The Street Division is responsible for maintaining streets during ice and snowstorms or removing debris caused by storm damage. This Division also maintains utility cuts by Water/Sewer Division and the Electric Utilities Department and repairs and replaces sidewalk and curb & gutter.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue to develop current street improvement program and implement paving of gravel roads at the direction of City Council. Improvement of City infrastructure is ongoing project for street construction and overlay.
2. Continue to develop sidewalk replacement in downtown area and sidewalk rehabilitation requirements all over town.
3. Install and repair storm drains where required.
4. Improve City signs, street markers and painting schedule of crosswalks and direction arrows, stop bars and parking areas.
5. Continue Street Maintenance Program throughout City, patching and other repairs as needed.
6. Assist with development and implementation of Phase II Stormwater Management Plan

**GOALS FOR THE FUTURE:**

1. Continuation of street construction, sidewalk rehabilitation and paving of gravel roads.
2. Continuation of street maintenance program of City infrastructure and new annexed areas as required.

**The Street Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Superintendent	19	1	1	(1)	-
Assistant Superintendent	16	1	1	-	1
Crew Supervisor/Inspector Tech	16	1	1	-	1
General Supervisor	14	1	1	-	1
MEO	11	3	3	-	3
Commercial Driver	9	7	7	-	7
Skilled Laborer	8	3	3	-	3
	Total	<u>17</u>	<u>17</u>	<u>(1)</u>	<u>16</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain an on-going street resurfacing program.
2. Provide timely response for street repair requests.
3. Monitor street quality on an annual basis.

**OBJECTIVES:**

1. Repave 5 percent of lane miles annually to maintain a 20-year repaving cycle.
2. Respond to pothole repair requests within 48 hours.
3. Maintain an ITRE rating of 85 percent or higher.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Number of miles maintained	142.01	144.5	144.5	145.2
Number of miles resurfaced	3.88	3.6	4	4
Cost per mile resurfaced	130,225	127,735	N/A	N/A
Percentage of miles resurfaced	3%	3%	3%	3%
Number of potholes reported	N/A	N/A	N/A	N/A
Percentage of potholes repaired within 48 hours	95%	95%	95%	95%
ITRE rating	85.1	85.1	85.1	85.1
Weeded Lots Mowed	241	375	375	375
Pot Holes Patched	190	200	200	200
	Division Y	Division Z	Division AA	Division BB

**TRANSPORTATION**

**PUBLIC WORKS - STREET**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$562,252	\$570,671	\$611,361	\$550,484	-9.96%
Salaries-Overtime	14,357	7,431	15,000	15,000	0.00%
Salaries-Temporary	16,792	9,941	22,480	22,480	0.00%
Salaries-Longevity	650	650	450	450	0.00%
FICA Expense	44,532	44,185	48,977	45,106	-7.90%
Group Life	2,018	1,949	3,142	2,890	-8.02%
Retirement	40,931	40,569	42,068	41,911	-0.37%
Group Health	122,933	116,847	124,151	122,688	-1.18%
Christmas Bonus	1,275	1,200	1,275	1,200	-5.88%
<b>Total Personnel</b>	<b>805,740</b>	<b>793,443</b>	<b>868,904</b>	<b>802,209</b>	<b>-7.68%</b>
Diesel Fuel	62,304	40,716	40,000	30,000	-25.00%
Telephone/Communications	2,208	2,746	2,500	4,000	60.00%
Gasoline	11,145	7,344	10,000	8,000	-20.00%
Utilities	66,606	68,777	64,200	64,200	0.00%
Travel and Training	207	-	1,000	1,000	0.00%
Maintenance and Repair-Bldgs &	69	69	500	500	0.00%
Maint and Repair Equipment	17,735	24,806	25,000	25,000	0.00%
Maint and Repair-Vehicles	29,504	36,492	34,000	34,000	0.00%
Bldgs Equip and Land Rent	1,825	1,990	7,600	7,600	0.00%
Hand Tools	1,720	1,580	2,500	2,500	0.00%
Supplies-General	6,544	5,316	8,000	8,000	0.00%
Supplies - Materials General	38,764	30,733	42,500	42,500	0.00%
Uniforms	650	554	1,650	3,576	116.73%
Contracted Services - General	6,255	500	15,000	15,000	0.00%
Tipping Fees	24,452	24,367	26,000	26,000	0.00%
Dues & Subscriptions	-	156	150	350	133.33%
Insurance & Bonds	44,461	44,461	51,130	56,243	10.00%
Miscellaneous Expense	141	308	500	500	0.00%
OSHA - Safety	3,377	4,822	5,000	5,000	0.00%
Inside Charges - Electric	535,914	595,613	648,000	640,000	-1.23%
<b>Total Operating</b>	<b>853,881</b>	<b>891,350</b>	<b>985,230</b>	<b>973,969</b>	<b>-1.14%</b>
Capital Outlay-Equipment	129,617	-	-	-	N/A
Capital Outlay - Sidewalks Curbs &	67,206	52,536	50,000	50,000	0.00%
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>196,823</b>	<b>52,536</b>	<b>50,000</b>	<b>50,000</b>	<b>0.00%</b>
<b>Total Street Department</b>	<b>\$1,856,444</b>	<b>\$1,737,329</b>	<b>\$1,904,134</b>	<b>\$1,826,178</b>	<b>-4.09%</b>

**TRANSPORTATION****PUBLIC WORKS - STREET CONSTRUCTION**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Professional Services	\$4,545	\$2,825	\$2,500	\$2,500	0.00%
Traffic Control	38,301	31,564	35,000	35,000	0.00%
Supplies - Materials General	19,798	18,375	35,000	35,000	0.00%
Right Of Way	-	-	-	-	N/A
<b>Total Operating</b>	<b>62,644</b>	<b>52,764</b>	<b>72,500</b>	<b>72,500</b>	<b>0.00%</b>
Capital Outlay-Street Improve	386,498	491,711	600,000	500,000	-16.67%
Street Improve-Non-Powell Bill	235,724	-	-	400,000	N/A
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>622,222</b>	<b>491,711</b>	<b>600,000</b>	<b>900,000</b>	<b>50.00%</b>
<b>Total Street Construction</b>	<b>\$684,866</b>	<b>\$544,475</b>	<b>\$672,500</b>	<b>\$972,500</b>	<b>44.61%</b>

**TRANSPORTATION**

**AIRPORT**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$32,168	\$21,189	\$ -	\$ -	N/A
Salaries-Overtime	-	617	-	-	N/A
Salaries-Temporary	10,657	10,729	-	-	N/A
FICA Expense	3,268	2,571	-	-	N/A
Group Life	95	74	-	-	N/A
Retirement	2,283	1,625	-	-	N/A
Group Health	6,086	4,869	-	-	N/A
Christmas Bonus	75	75	-	-	N/A
<b>Total Personnel</b>	<b>54,632</b>	<b>41,749</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Professional Services	23,435	72,986	-	-	N/A
Telephone/Communications	3,001	3,516	-	-	N/A
Utilities	15,137	13,596	-	-	N/A
Travel and Training	921	1,661	-	-	N/A
Maint of Bldg and Grounds	27,397	19,238	-	-	N/A
Groundskeeping Expense	35,117	39,569	-	-	N/A
Contracted Services	900	-	-	-	N/A
Dues and Subscriptions	460	735	-	-	N/A
Insurance and Bonds	16,594	16,594	-	-	N/A
Miscellaneous Expense	1,320	1,657	-	-	N/A
Inside Charges-Water	96	98	-	-	N/A
Inside Charges-Sewer	145	148	-	-	N/A
<b>Total Operating</b>	<b>124,523</b>	<b>169,798</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Capital - Land	-	-	-	-	N/A
Capital Other Improvements	-	-	-	-	N/A
Capital - Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Airport</b>	<b>\$179,155</b>	<b>\$211,547</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>

Note: See Airport Operating Fund.



**MISSION:** The mission of the Residential Refuse Collection Program is to provide city residents with a healthy and sanitary environment through the collection and disposal of residential solid waste.

**ACTIVITIES:** The Sanitation Division collects and transports solid waste from residential, schools, businesses and commercial establishments within the City of Statesville. This division is also responsible for the City’s recycling and leaf collection programs.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue and enhance the level of solid waste and recycling services to further minimize citizen complaints.
2. Continue to provide assistance to other City departmental divisions when called upon.
3. Continue implementation of single stream recycling.

**GOALS FOR THE FUTURE:**

1. Provide more safety training for employees and enhancement of fleet preventive maintenance program.
2. Investigate and compare other types of collection equipment, which may enhance our collection efficiency.

**The Sanitation Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2014-15</u>	<u>Budget 2015-16</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
Superintendent	19	1	1	-	1
Assistant Superintendent	16	1	1	-	1
General Supervisor	14	2	2	-	2
MEO	11	1	2	-	2
Commercial Driver	9	9	9	1	10
Waste Collector	5	14	11	(3)	8
	Total	<u>28</u>	<u>26</u>	<u>(2)</u>	<u>24</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Provide efficient collection service to city residents.
2. Track the number of collection points within the collection area.
3. Provide effective collection service to city residents.

**OBJECTIVES:**

1. To try and keep the cost per ton for residential refuse as close to \$60 as possible.
2. Increase the tons collected per collection FTE to 1,000.
3. Do a physical count of collection points and update the database on an ongoing basis.
4. Assign new accounts to respective routes.
5. Resolve 95% of complaints within 24 hours of receipt.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Number of collection points	9,700	9,700	9,700	10,011
Tons per 1,000 collection points	989	989	989	795
Tons per 1,000 population	387	390	387	305
Number of complaints received	800	950	800	800
Cost per ton collected	\$67	\$68	\$67	\$84
Cost per collection point	\$67	\$67	\$67	\$67
Percentage of complaints resolved within 24 hours of receipt	95.00%	95.00%	95.00%	95.00%

**ENVIRONMENTAL PROTECTION**

**PUBLIC WORKS - SANITATION**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$812,375	\$785,574	\$835,367	\$816,963	-2.20%
Salaries-Overtime	42,426	26,871	30,000	30,000	0.00%
Salaries-Temporary	67,657	111,484	80,000	80,500	0.63%
Salaries-Longevity	925	925	925	925	0.00%
FICA Expense	68,467	68,624	73,935	71,172	-3.74%
Group Life	2,739	2,658	4,360	4,258	-2.34%
Retirement	59,077	56,957	59,127	62,803	6.22%
Group Health	185,008	174,054	189,878	183,302	-3.46%
Christmas Bonus	1,950	1,725	1,950	1,800	-7.69%
<b>Total Personnel</b>	<b>1,240,624</b>	<b>1,228,872</b>	<b>1,275,542</b>	<b>1,251,723</b>	<b>-1.87%</b>
Diesel Fuel	108,729	86,054	105,000	102,000	-2.86%
Telephone/Communications	3,078	3,382	3,980	3,980	0.00%
Gasoline	23,365	12,603	26,000	26,000	0.00%
Travel and Training	1,117	1,100	2,000	2,000	0.00%
Maintenance and Repair - Equipn	14,743	7,474	17,000	17,000	0.00%
Maintenance and Repair - Auto a	70,840	62,834	72,000	69,500	-3.47%
Postage	-	-	25	25	0.00%
Hand Tools	1,952	1,983	2,000	2,000	0.00%
Supplies-General	32,879	41,080	50,325	25,100	-50.12%
Uniforms	681	777	1,200	3,016	151.33%
Tipping Fees	25,716	33,042	52,000	52,000	0.00%
Dues & Subscriptions	296	478	550	550	0.00%
Insurance & Bonds	58,192	58,192	66,921	73,613	10.00%
Miscellaneous Expense	1,253	1,379	2,000	2,000	0.00%
OSHA - Safety	7,769	8,537	9,700	9,700	0.00%
Bad Debt Expense	1,821	214	-	-	N/A
<b>Total Operating</b>	<b>352,431</b>	<b>319,129</b>	<b>410,701</b>	<b>388,484</b>	<b>-5.41%</b>
Capital Outlay-Equipment	162,251	291,751	-	325,000	N/A
Non-Depreciable Capital	-	293,170	-	121,000	N/A
<b>Total Capital Outlay</b>	<b>162,251</b>	<b>584,921</b>	<b>-</b>	<b>446,000</b>	<b>N/A</b>
<b>Total Sanitation</b>	<b>\$1,755,306</b>	<b>\$2,132,922</b>	<b>\$1,686,243</b>	<b>\$2,086,207</b>	<b>23.72%</b>



**MISSION:** The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have an opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Recreation Administrative Division directs operation of 6 departmental divisions: Administration, Athletics, Programs, Parks, Cemeteries & Public Grounds, and Urban Forestry/Landscaping. The division also collects revenues (\$650,000+ annually), controls budget expenditures, hires seasonal employees, registers approximately 3,000 participants, books facility and shelter rentals, handles cemetery sales and arrangements and serves as the information center for the department.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue operation of the new recreation center and pool.
2. Greenway development.
3. Continue upgrade for facilities per Master Plan.

**GOALS FOR THE FUTURE:**

1. Purchase land and develop 2 neighborhood parks.
2. Continue to secure land for open space.
3. Continue greenway development.

**The Recreation & Parks Administration Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Director	30	1	1	-	1
Office Manager & Cemetery	12	1	1	-	1
Administrative Secretary I	8	1	1	-	1
<b>Total</b>		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

**GOALS:**

1. Meet revenue projections of Fitness and Activity Center and Leisure Pool.
2. Complete construction design Hwy 21 underpass and begin looking for funding options.
3. Update comprehensive master plan.

**OBJECTIVES:**

1. Continue to evaluate operations of both the fitness center and leisure pool.
2. Work with the Engineering and Planning Departments.
3. Evaluate current master plan for updates and work with various departments and focus groups for updates.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Fitness and Activity Center Revenues	\$354,672	\$373,425	\$396,700	\$323,300
Leisure Pool Revenues	\$150,422	\$143,684	\$149,250	\$149,250
Linear feet of paved greenway	2.2 miles	2.2 miles	2.2 miles	2.2 miles

**CULTURAL & RECREATION**

**RECREATION - ADMINISTRATION**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Permanent	\$140,335	\$145,084	\$150,105	\$153,107	2.00%
Overtime	41	-	-	-	N/A
Temporary	2,565	4,329	3,240	3,240	0.00%
FICA	10,941	11,437	11,748	14,970	27.43%
Group Life	506	522	784	795	1.40%
Retirement	9,946	10,271	10,237	11,331	10.69%
Group Health	21,909	21,909	21,909	23,004	5.00%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>186,468</b>	<b>193,777</b>	<b>198,248</b>	<b>206,672</b>	<b>4.25%</b>
Telephone/Communications	22,452	22,748	23,000	23,900	3.91%
Travel and Training	1,305	2,012	2,020	2,020	0.00%
Maintenance and Repair-Bldgs & G	696	300	1,500	1,500	0.00%
Maint and Repair Equipment	2,233	2,250	2,250	2,250	0.00%
Maintenance and Repair / City Office	41,206	39,905	45,600	48,600	6.58%
Postage	2,999	186	4,000	4,000	0.00%
Bldgs Equip & Land Rent	146	146	500	500	0.00%
Advertising	175	600	1,000	1,000	0.00%
Supplies-General	7,283	7,017	7,950	7,950	0.00%
Supplies-Janitorial	3,182	1,957	4,600	4,600	0.00%
Contracted Services - General	2,247	2,258	3,130	3,130	0.00%
Tipping Fees	2,055	2,055	3,000	3,000	0.00%
Contracted Services / Credit Card B	2,397	3,495	4,500	4,500	0.00%
Dues & Subscriptions	562	447	730	730	0.00%
Insurance & Bonds	4,593	4,593	5,282	5,810	10.00%
Miscellaneous Expense	459	80	500	500	0.00%
Miscellaneous Expense / Programs	40,443	40,936	45,000	45,000	0.00%
OSHA - Safety	-	-	100	100	0.00%
Inside Charges - Electric	50,843	53,026	54,500	60,000	10.09%
Inside Charges- Water	5,304	6,888	10,500	10,500	0.00%
Inside Charges- Sewer	2,778	4,927	7,000	7,000	0.00%
<b>Total Operating</b>	<b>193,358</b>	<b>195,826</b>	<b>226,662</b>	<b>236,590</b>	<b>4.38%</b>
Capital Outlay-Other Improvement:	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Capital Outlay / Non-Depreciable	1,310	19,625	-	-	N/A
<b>Total Capital Outlay</b>	<b>1,310</b>	<b>19,625</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Recreation Admin</b>	<b>\$381,136</b>	<b>\$409,228</b>	<b>\$424,910</b>	<b>\$443,262</b>	<b>4.32%</b>



**MISSION:** The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Athletic Program provides a variety of athletic programs and activities for persons of all ages. Some of the activities offered and supervised by the athletic staff include: adult softball , youth baseball/softball, 3 tennis tournaments, tennis classes/instruction, youth wrestling, youth basketball, adult basketball, horseshoe tournaments. Coordinates soccer and baseball field rentals for all practices, games and tournaments. The athletic staff also offers tournaments in a variety of areas each year.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

2. Plan, organize, promote, administer, and evaluate programs and events.
3. Manage the athletic program to maximize the resources of, and available to, athletic staff and recreation and parks
4. Provide employee training and development that provides employees and volunteers with the knowledge and skills they need to do their jobs.
5. Manage employee and participant safety.

**GOALS FOR THE FUTURE:**

1. Look at new athletic programs to get new age adults more active.
2. Increase the number of teams in the adult spring softball league.
3. Increase the number of teams in the adult fall Kickball league.
4. Increase the number of teams in the adult winter basketball league.

**The Recreation Athletics Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Athletic Coordinator	17	<u>1</u>	<u>1</u>	-	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

PERFORMANCE MEASURES

**GOALS:**

1. To increase the numbers of youth sports teams .
2. To increase the number of adult athletic teams sponsored by industries or businesses within the city limits of Statesville.
3. To increase the amount of revenue produced by Field Rentals.
4. To maintain the quality of outdoor athletic facilities.

**OBJECTIVES:**

1. Maintain quality youth and adult athletic programs.
2. Continue growth in current athletic programs, as well as look for new programs that would benefit the residents of Statesville.
3. Prevent overuse of soccer fields by closing each one day per week.
4. Continue to look for potential field rental clients for tournaments.
5. Increase the number of youth teams in leagues.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Number of soccer fields	7	7	7	7
Revenue from Field Rentals	\$41,942	\$38,216	\$38,000	\$38,000
Number of Youth Sports Teams	103	86	83	85
Number of industrial athletic teams	12	12	15	12
Number of Adult Sports Teams	31	30	30	30
Percentage of fields closed for one day each week	0.98	0.98	0.98	0.98

**CULTURAL & RECREATION**

**RECREATION - ATHLETICS**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Permanent	\$40,609	\$42,049	\$48,028	\$46,485	-3.21%
Temporary	43,821	40,094	43,748	43,748	0.00%
Longevity	-	-	-	-	N/A
FICA	6,438	6,101	7,022	6,909	-1.61%
Group Life	146	151	252	243	-3.57%
Retirement	2,879	2,975	3,271	3,441	5.20%
Group Health	7,303	7,303	7,303	7,668	5.00%
Christmas Bonus	75	75	75	75	0.00%
<b>Total Personnel</b>	<b>101,271</b>	<b>98,748</b>	<b>109,699</b>	<b>108,569</b>	<b>-1.03%</b>
Gasoline	1,135	1,085	1,975	1,975	0.00%
Travel and Training	627	659	1,135	1,135	0.00%
Maintenance and Repair-Bldgs & G	-	16,545	-	-	N/A
Maint and Repair Equipment	-	23	250	250	0.00%
Maint and Repair-Vehicles	46	858	2,000	2,000	0.00%
Advertising	-	503	525	525	0.00%
Supplies-General	22,232	26,519	27,000	27,000	0.00%
Contracted Services - General	38,955	33,357	48,060	48,060	0.00%
Dues & Subscriptions	130	-	2,230	2,230	0.00%
Insurance & Bonds	10,377	10,377	12,874	13,126	1.96%
Miscellaneous Expense	-	300	300	300	0.00%
<b>Total Operating</b>	<b>73,502</b>	<b>90,226</b>	<b>96,349</b>	<b>96,601</b>	<b>0.26%</b>
Capital Outlay-Other Improvement:	-	-	-	-	N/A
Capital Outlay - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Athletics</b>	<b>\$ 174,773.00</b>	<b>\$ 188,974.00</b>	<b>\$ 206,048.00</b>	<b>\$ 205,170.00</b>	<b>-0.43%</b>



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**ACTIVITIES:** The Program Division and Bentley Community Center provide a variety of recreational opportunities for people of all ages and abilities. Among these opportunities are special events and programs including: Special Olympics, After School Enhancement Programs, Fall Festival, Hype Night, Spring Egg Hunt, Summer Day Camp and Senior Citizen Celebrations. This division also coordinates trips throughout the year visiting sites such as; Southern Christmas & Spring Shows, Shatley Springs, Wohlfahrt Haus Dinner Theater, State Parks, various museums, etc. At the Bentley Community Center, in addition to many special events, instructional classes are offered including ceramics, Youth in Motion, and Adult Exercise classes.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Increase fitness center membership sales at Bentley Community Center
2. Continue to expand, market and promote Special Olympics of Iredell County. Increase volunteer opportunities for local companies and civic organizations. Increase Iredell County's participation at State level competitions.
3. Host or serve as a major partner in at least one community event each month.

**GOALS FOR THE FUTURE:**

1. Develop and enhance marketing strategies to support and expand departmental programs and increase usage of recreation facilities, parks and cultural events.
2. Design programs and services which reflect the City's strategic plan, community demographics, interests and trends in the recreation industry.

**The Programs Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Program Director	19	1	1	-	1
Center Director	15	1	1	-	1
Facility Manager	11	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

**GOALS:**

1. Increase revenue to \$5000 in Bentley Fitness Membership Sales.
2. Increase use of new computer lab
3. Increase program offerings at Bentley Community Center.

**OBJECTIVES:**

1. Utilize advertising budget to promote programs and community events.
2. Partner with outside organizations who could offer programs at Bentley Community Center

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Revenue generated from Bentley Fitness Center	N/A	N/A	\$ 1,000.00	\$ 5,000.00
Bentley computer lab use/month	N/A	N/A	\$ 2.00	\$ 5.00
Program offerings at Bentley Community Center	9	12	12	15

**CULTURAL & RECREATION**

**RECREATION - PROGRAMS**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Permanent	\$121,779	\$126,137	\$130,303	\$132,910	2.00%
Overtime	-	-	1,000	1,000	0.00%
Temporary	24,895	25,557	30,000	30,000	0.00%
FICA	10,416	11,048	12,357	12,556	1.61%
Group Life	437	452	681	697	2.35%
Retirement	8,633	8,923	8,957	9,913	10.67%
Group Health	21,909	21,909	21,909	23,004	5.00%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>188,294</b>	<b>194,251</b>	<b>205,432</b>	<b>210,305</b>	<b>2.37%</b>
Gasoline	2,405	2,143	2,895	2,895	0.00%
Utilities	4,487	3,834	7,000	7,000	0.00%
Travel and Training	1,445	1,609	1,750	1,750	0.00%
Maintenance and Repair-Bldgs & G	5,434	6,464	8,600	8,600	0.00%
Maint and Repair Equipment	3,009	948	3,540	3,540	0.00%
Maint and Repair-Vehicles	1,236	387	2,000	2,000	0.00%
Advertising	2,854	2,817	3,000	3,000	0.00%
Hand Tools	-	100	100	100	0.00%
Supplies-General	7,817	9,145	9,000	9,000	0.00%
Supplies-Janitorial	1,713	1,154	2,000	2,000	0.00%
Supplies-Ceramics	-	-	-	-	N/A
Special Events & Programs	11,477	17,509	15,600	15,600	0.00%
Uniforms	481	373	500	500	0.00%
Contracted Services - General	19,753	18,456	15,000	21,500	43.33%
Dues & Subscriptions	165	165	165	165	0.00%
Insurance & Bonds	10,995	10,995	12,644	13,908	10.00%
Miscellaneous Expense	-	-	-	-	N/A
OSHA - Safety	-	-	-	-	N/A
<b>Total Operating</b>	<b>73,271</b>	<b>76,099</b>	<b>83,794</b>	<b>91,558</b>	<b>9.27%</b>
Capital Outlay-Equipment	-	94,352	14,378	-	N/A
Capital Outlay / Non-Depreciable	-	-	17,085	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>94,352</b>	<b>31,463</b>	<b>-</b>	<b>N/A</b>
<b>Total Programs</b>	<b>\$261,565</b>	<b>\$364,702</b>	<b>\$320,689</b>	<b>\$301,863</b>	<b>-5.87%</b>



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**ACTIVITIES:** The Statesville Fitness and Activity Center provides a variety of programs and activities for people of all ages and abilities. Some of the instructional classes offered at Statesville Fitness & Activity Center include: Ballroom Dance, Tae Kwon Do, Silver Sneakers, Yoga, Kickboxing, Zumba, Fit Forever, Hip Hop, Cardio Cycle, Youth Fit, and Climbing Wall Programs. Some of the Statesville Fitness & Activity Center special events, programs, and clubs include: After School Enhancement, Summer Day Camps, Special Populations Programs, Senior Citizen Clubs, Open Volleyball, Lunch Bunch Basketball, Turkey Bingo, Santa's Workshop, and Badminton, and Table Tennis. The Statesville Fitness & Activity Center is part of the programs division.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue to increase the value of the Statesville Fitness and Activity Center by developing and offering a variety of new and existing programs, classes and workshops to all aspects of the community.
2. Continue to market and promote memberships to the Statesville Fitness and Activity Center by offering affordable membership rates and by participating in local festivals, health fairs, and corporate events.
3. Increase facility rentals by seeking out potential clients to rent during the workday.

**GOALS FOR THE FUTURE:**

1. Develop and enhance marketing strategies to increase facility rentals at Statesville Fitness and Activity Center.
2. Continue to increase facility program offerings, group fitness classes, and membership sales in order to meet revenue projections.

**The Programs Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Facility Manager	18	1	1	-	1
Fitness Director	15	1	1	-	1
Assist. Facility Manager	15	2	2	-	2
Total		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

**GOALS:**

1. To exceed revenue projections in Statesville Fitness and Activity Center memberships.
2. To exceed \$15,000 in revenue projections for room rentals in 2016-2017.
3. Create two new annual events and implement three new ongoing programs at the facility.

**OBJECTIVES:**

1. Attend corporate health fairs and events to increase staff's professional development. Participate in local festivals
2. Utilize advertising budget to promote the new fitness center and its benefits.
3. Meet with target corporations and local businesses to present corporate fitness membership packages and facility rental opportunities.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Statesville Fitness & Activity Center Membership Revenue	\$264,732.58	\$271,361.40	\$255,000.00	\$250,000.00
Statesville Fitness & Activity Center Facility Rental Revenue	\$13,744.50	\$17,955.00	\$16,500.00	\$15,000.00
Statesville Fitness & Activity Center summer camp and afterschool program revenue	\$46,430.00	\$45,388.00	\$44,000.00	\$46,500.00

**CULTURAL & RECREATION**

**RECREATION - FITNESS & ACTIVITY CENTER**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Permanent	\$123,137	\$127,432	\$170,648	\$171,363	0.42%
Overtime	-	-	1,000	1,000	0.00%
Temporary	88,848	103,407	95,000	95,000	0.00%
FICA	16,023	17,122	19,026	20,474	7.61%
Group Life	445	458	916	687	-25.00%
Retirement	8,729	9,015	11,808	12,760	8.06%
Group Health	21,909	21,909	29,212	30,672	5.00%
Christmas Bonus	225	225	300	300	0.00%
<b>Total Personnel</b>	<b>259,316</b>	<b>279,568</b>	<b>327,910</b>	<b>332,256</b>	<b>1.33%</b>
Utilities	4,906	3,935	7,500	7,500	0.00%
Travel and Training	1,761	2,660	4,250	4,250	0.00%
Maintenance and Repair-Bldgs & G	3,358	8,192	7,800	7,800	0.00%
Maint and Repair Equipment	10,269	11,024	15,210	15,210	0.00%
Advertising	4,990	3,301	5,000	5,000	0.00%
Hand Tools	-	200	200	200	0.00%
Supplies-General	14,244	14,192	16,000	16,000	0.00%
Supplies-Janitorial	4,416	5,950	6,000	6,000	0.00%
Special Events & Programs	7,632	7,754	9,800	9,800	0.00%
Uniforms	1,362	1,070	1,520	1,520	0.00%
Contracted Services - General	23,771	23,276	31,000	31,000	0.00%
Tipping Fees	96	-	500	500	0.00%
Dues & Subscriptions	604	519	605	605	0.00%
OSHA - Safety	6	81	350	350	0.00%
Inside Charges - Electric	58,278	69,369	68,000	68,000	0.00%
Inside Charges- Water	566	652	800	800	0.00%
Inside Charges- Sewer	916	1,057	1,200	1,200	0.00%
<b>Total Operating</b>	<b>137,175</b>	<b>153,232</b>	<b>175,735</b>	<b>175,735</b>	<b>0.00%</b>
Capital Outlay-Equipment	-	-	-	115,000	N/A
Capital Outlay / Non-Depreciable	7,406	-	14,750	-	N/A
<b>Total Capital Outlay</b>	<b>7,406</b>	<b>-</b>	<b>14,750</b>	<b>115,000</b>	<b>679.66%</b>
<b>Total SFAC-Fitness &amp; Activity</b>	<b>\$403,897</b>	<b>\$432,800</b>	<b>\$518,395</b>	<b>\$622,991</b>	<b>20.18%</b>



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**ACTIVITIES:** The Statesville Leisure Pool offers a variety of safe water activities for people of all ages and abilities. Activities to be offered include: Open Swim, SFAC Member Swim, Day Camp, Birthday Party Rentals, Exclusive Pool Rentals, and Swim Lessons.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

- 1 Maintain accurate inventories.
- 2 Meet revenue projections.
- 3 Increase Birthday Party Rentals.

**GOALS FOR THE FUTURE:**

- 1 Operate a safe, well maintained leisure pool.
- 2 Maintain proper certifications for pool operations.

PERFORMANCE MEASURES

**GOALS:**

- 1 To maintain and operate a safe swimming pool.
- 2 To meet revenue projections for the budget year.
- 3 To meet maintain high water quality in the pool.

**OBJECTIVES:**

- 1 To offer eight in-house safety training sessions for lifeguards and staff.
- 2 To increase number of pool parties, admissions, and campers to help meet revenue goal.
- 3 Maintain water PH, chlorine, and alkalinity at recommended levels.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Number of weeks pool is open.	15	15	15	15
Number of in house safety training sessions held.	8	8	8	8
Number of pool parties	32	46	40	40
Number of pool admissions	34,658	33,917	33,000	33,000
Number of camper admissions	3,559	3,519	4,200	3,500
Number of days pool is open	80	75	80	80
Percentage of days pool is open that pool water is checked every two hours for proper balance.	100%	100%	100%	100%

**CULTURAL & RECREATION**

**RECREATION - LEISURE POOL**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries - Temporary	\$87,995	\$89,185	\$90,065	\$90,065	0.00%
FICA	6,835	6,787	6,881	6,881	0.00%
<b>Total Personnel</b>	<b>94,830</b>	<b>95,972</b>	<b>96,946</b>	<b>96,946</b>	<b>0.00%</b>
Travel and Training	-	920	1,000	1,000	0.00%
Maintenance and Repair-Bldgs & G	1,699	1,298	2,000	2,000	0.00%
Maint and Repair Equipment	2,138	1,389	2,000	2,000	0.00%
Advertising	-	500	1,000	1,000	0.00%
Supplies-General	4,233	4,637	4,500	4,500	0.00%
Supplies-Janitorial	1,434	1,481	1,480	1,480	0.00%
Supplies- Chemical	11,244	11,397	11,500	11,500	0.00%
Uniforms	643	1,021	1,430	1,430	0.00%
Concessions	33,014	39,702	33,000	33,000	0.00%
Contracted Services - General	3,661	2,402	2,700	2,700	0.00%
Dues & Subscriptions	125	-	200	200	0.00%
Inside Charges - Electric	18,638	20,973	23,680	25,000	5.57%
Inside Charges- Water	1,433	2,684	2,500	4,100	64.00%
Inside Charges- Sewer	1,763	2,475	4,800	4,800	0.00%
<b>Total Operating</b>	<b>80,025</b>	<b>90,879</b>	<b>91,790</b>	<b>94,710</b>	<b>3.18%</b>
Capital Outlay / Non-Depreciable	-	-	2,000	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>-</b>	<b>N/A</b>
<b>Total Leisure Pool</b>	<b>\$174,855</b>	<b>\$186,851</b>	<b>\$190,736</b>	<b>\$191,656</b>	<b>0.48%</b>



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**ACTIVITIES:** The Parks Division maintains over 400 acres of parks; 20 parks and recreation buildings; 14 picnic shelters, 6 miles of greenways/trails, 7 interstate interchanges, Downtown Streetscape and other facilities with a staff of 14 full-time people. Responsibilities include, but are not limited to, mowing and sowing grass, ball field maintenance, facility maintenance and repair, leaf and tree removal, trash pickup, repair of numerous pieces of playground equipment and special event setups.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue to Improve turf areas at parks (Lakewood, Bristol, Cooper, Caldwell).
2. Keep City Parks well maintained for citizens to enjoy.
3. Keep interstate interchanges well maintained for citizens and people traveling through our city.

**GOALS FOR THE FUTURE:**

1. Mow parks on a 10 day rotation, interstate interchangers on a 12 day rotation and ballfields on a 7 day rotation rotation.
2. Renovate restrooms at Lakewood Park.
3. Install maintenance building at Soccer Complex.

**The Recreation Parks Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Superintendent of Parks & Public	22	1	1	-	1
Park Maintenance Supervisor	16	1	1	-	1
General Supervisor	14	1	2	-	2
Skilled Laborer	8	9	8	2	10
Total		12	12	2	14

PERFORMANCE MEASURES

**GOALS:**

1. Complete replacement of water fountains at parks to ADA compliant.
2. To have all existing water fountains replaced within two years.

**OBJECTIVES:**

1. Purchase water fountains.
2. Coordinate with other departments for installation.
3. Install fountains.
4. Have new fountains installed in 2016.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Original fountains in park system	16	16	16	16
% New fountains needed in system	25.00%	25.00%	25.00%	25.00%
% New fountains installed in system	50.00%	75.00%	75.00%	75.00%
% Installation remaining	50.00%	25.00%	25.00%	25.00%

**CULTURAL & RECREATION**

**RECREATION - PARKS**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Permanent	\$435,580	\$427,721	\$443,176	\$501,043	13.06%
Overtime	19,243	18,802	25,000	25,000	0.00%
Temporary	89,460	79,281	95,000	63,227	-33.45%
Longevity	-	-	-	-	N/A
FICA	40,384	38,393	43,850	45,263	3.22%
Group Life	1,554	1,514	2,312	2,657	14.92%
Retirement	32,094	31,215	32,002	39,051	22.03%
Group Health	92,504	85,810	87,636	108,082	23.33%
Christmas Bonus	975	900	900	1,050	16.67%
<b>Total Personnel</b>	<b>711,794</b>	<b>683,636</b>	<b>729,876</b>	<b>785,373</b>	<b>7.60%</b>
Diesel Fuel	11,217	5,861	12,000	9,000	-25.00%
Gasoline	40,000	34,414	39,000	39,000	0.00%
Utilities	9,607	6,791	12,800	10,000	-21.88%
Travel and Training	979	1,731	2,500	2,500	0.00%
Maint and Repair-Bldgs & Grnds	28,905	58,501	39,500	39,500	0.00%
Maint and Repair Equipment	20,182	24,102	27,000	27,000	0.00%
Maint and Repair-Vehicles	8,761	8,003	11,000	11,000	0.00%
Hand Tools	673	693	800	800	0.00%
Supplies-General	6,544	13,451	10,850	10,850	0.00%
Supplies-Janitorial	8,861	9,379	12,850	12,850	0.00%
Supplies-Materials	76,026	93,367	80,000	80,000	0.00%
Uniforms	1,604	2,676	2,585	2,585	0.00%
Contracted Services - General	55,436	114,166	130,000	141,285	8.68%
Tipping Fees	588	948	1,100	1,100	0.00%
Dues & Subscriptions	395	308	540	540	0.00%
Insurance & Bonds	27,007	27,007	31,058	34,164	10.00%
OSHA - Safety	2,495	3,440	4,000	4,000	0.00%
Inside Charges - Electric	24,155	21,987	25,000	25,000	0.00%
Inside Charges - Water	6,472	12,138	14,000	25,000	78.57%
Inside Charges - Sewer	3,098	2,739	3,800	4,800	26.32%
Appearance Commission	2,920	6,178	6,000	6,000	0.00%
Tree Board	2,222	515	-	-	N/A
<b>Total Operating</b>	<b>338,147</b>	<b>448,395</b>	<b>466,383</b>	<b>486,974</b>	<b>4.42%</b>
Capital Outlay-Other Improvement:	-	-	-	-	N/A
Capital Outlay-Memorial Trees	-	-	-	1,500	N/A
Capital Outlay-Equipment	51,144	18,788	77,000	-	N/A
Capital Outlay / Non-Depreciable	1,690	22,893	7,700	7,800	1.30%
<b>Total Capital Outlay</b>	<b>52,834</b>	<b>41,681</b>	<b>84,700</b>	<b>9,300</b>	<b>-89.02%</b>
<b>Total Parks</b>	<b>\$1,102,775</b>	<b>\$1,173,712</b>	<b>\$1,280,959</b>	<b>\$1,281,647</b>	<b>0.05%</b>

**MISSION:** The Public Grounds and Cemetery Division provides and maintains accurate records of burial spaces in City owned cemeteries and assists citizens and funeral homes with arrangements. In addition, the division strives to maintain City buildings, airport property, public grounds and cemeteries to a high level of acceptance.

**ACTIVITIES:** The Public Grounds & Cemeteries Division is responsible for the operation and care of City owned cemeteries; including meeting with families, funeral homes, selling of spaces, arranging burials, and maintaining accurate records of sales and burials; mowing and maintaining cemeteries, public grounds, airport, industrial park and medians; maintaining, and repairing public buildings.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Provide for approximately 266 burials.
2. Maintain 52 acres of cemeteries plus traffic islands and medians. (This includes mowing of grass, seeding, new graves, shrub pruning, refilling sunken graves and trimming around monuments.)
3. Maintain 300 acres of airport property.
4. Provide building maintenance staff for performing maintenance on City's buildings.
5. Provide staff to deliver supplies for cleaning of City maintain buildings.
6. Supervise grave contractors and monument contractors.

**GOALS FOR THE FUTURE:**

1. Develop additional areas for burial sites at Oakwood and Belmont Cemeteries.
2. Maintain high level of safety practices and conform to OSHA Standards.

**The Public Grounds & Cemeteries**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Public Grounds/Cem Supervisor	16	1	1	-	1
Bldg Maintenance Supervisor	15	1	1	-	1
Bldg Maintenance Tech	12	1	1	-	1
Skilled Laborer	8	2	2	1	3
	Total	5	5	1	6

PERFORMANCE MEASURES

**GOALS:**

1. Keep cemeteries grounds well kept for funerals and for the public to enjoy.
2. Keep Airport mowed and trimmed.
3. Complete Work Orders in a timely manner.

**OBJECTIVES:**

1. Mow cemeteries on a 7 day rotation, Trim around markers on a 14 day rotation.
2. Mow & Trim Airport on a 14 day rotation.
3. Complete work orders within 30 days from receipt.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Cemetery Lots purchased by City Resident	75	58	84	70
Cemetery Lots purchased by Non Resident	20	24	28	26
Work Orders Received	443	881	338	900
Work Orders Completed on Time	86%	95%	95%	93%
Number of buildings being cleaned	9	9	10	10

**CULTURAL & RECREATION****PUBLIC GROUNDS & CEMETERIES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$138,904	\$195,760	\$172,741	\$206,775	19.70%
Salaries-Overtime	9,775	10,014	11,000	13,700	24.55%
Salaries-Temporary	54,050	50,645	55,000	49,401	-10.18%
Salaries-Longevity	300	300	-	-	N/A
FICA Expense	14,866	19,381	20,150	19,314	-4.15%
Group Life	519	575	903	1,094	21.15%
Retirement	10,266	13,625	12,715	16,206	27.46%
Group Health	28,299	33,472	36,515	46,008	26.00%
Christmas Bonus	225	375	375	450	20.00%
<b>Total Personnel</b>	<b>257,204</b>	<b>324,147</b>	<b>309,399</b>	<b>352,948</b>	<b>14.08%</b>
Operating Expense / Diesel Fuel	5,875	5,860	8,620	7,500	-12.99%
Telephone/Communications	4,264	4,646	4,500	4,900	8.89%
Gasoline	12,602	10,157	12,700	11,500	-9.45%
Utilities	944	755	1,300	1,300	0.00%
Travel and Training	156	484	600	600	0.00%
Maintenance and Repair-Bldgs & G	2,631	3,438	3,500	8,900	154.29%
Maint and Repair Equipment	15,853	10,784	12,500	12,500	0.00%
Maint and Repair-Vehicles	5,188	2,299	5,000	8,500	70.00%
Bldgs Equip and Land Rent	-	-	360	360	0.00%
Shop Expense	729	530	750	750	0.00%
Hand Tools	2,205	2,245	2,600	2,600	0.00%
Supplies-General	2,811	2,435	3,000	4,000	33.33%
Supplies-Janitorial	792	1,206	1,000	1,250	25.00%
Supplies - Materials	7,596	10,558	15,000	15,000	0.00%
Uniforms	1,306	1,247	1,255	1,255	0.00%
Contracted Services - General	71,057	9,143	12,680	12,680	0.00%
Tipping Fees	560	445	2,000	2,000	0.00%
Janitorial Contract	85,344	86,344	96,000	96,000	0.00%
Grave Fees	-	64,370	79,500	79,500	0.00%
Dues & Subscriptions	249	178	270	270	0.00%
Insurance & Bonds	12,062	12,062	13,871	15,258	10.00%
Miscellaneous Expense	488	-	500	500	0.00%
Grave Lots	11,500	9,500	13,000	13,000	0.00%
OSHA - Safety	2,333	3,199	3,310	3,650	10.27%
Inside Charges - Electric	5,120	5,175	5,400	5,400	0.00%
Inside Charges- Water	542	551	600	600	0.00%
Inside Charges- Sewer	201	202	540	540	0.00%
<b>Total Operating</b>	<b>252,408</b>	<b>247,813</b>	<b>300,356</b>	<b>310,313</b>	<b>3.32%</b>

**CULTURAL & RECREATION****PUBLIC GROUNDS & CEMETERIES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Capital Outlay-Real Property	-	-	-	-	N/A
Capital Outlay-Other Improvement:	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	30,250	30,000	-0.83%
Non-Depreciable Capital	4,559	-	7,607	-	N/A
Total Capital Outlay	4,559	-	37,857	30,000	-20.75%
Total Public Grnd & Cemetery	<b>\$514,171</b>	<b>\$571,960</b>	<b>\$647,612</b>	<b>\$693,261</b>	<b>7.05%</b>



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**AIRPORT OPERATING FUND**

**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2016-17**

**Summary of Revenues**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Revenue Sources:</b>					
Investment Earnings	\$ -	\$ -	\$ -	\$1,000	N/A
Operating Revenues	-	-	367,000	403,000	9.81%
Fund Balance	-	-	-	142,776	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$367,000</b>	<b>\$546,776</b>	<b>48.99%</b>

**Summary of Expenditures**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Function:</b>					
Airport Operations	\$ -	\$ -	\$367,000	\$546,776	48.99%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$367,000</b>	<b>\$546,776</b>	<b>48.99%</b>

**AIRPORT OPERATING FUND**

**DETAIL REVENUES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Investment Earnings</b>					
Investments-Earnings	\$ -	\$ -	\$ -	\$1,000	N/A
Total Investment Earnings	-	-	-	1,000	N/A
<b>Operating Revenues</b>					
Airport Rent	-	-	220,000	226,000	2.73%
Iredell County-Share Manager	-	-	22,000	22,000	0.00%
Fueling Flow Fees	-	-	125,000	155,000	24.00%
Total Operating Revenues	-	-	367,000	403,000	9.81%
<b>Fund Balance</b>					
Fund Balance Appropriated	-	-	-	142,776	N/A
Fund Balance	-	-	-	142,776	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$367,000</b>	<b>\$546,776</b>	<b>48.99%</b>

The Airport Operating Fund is recommended to be an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The proposed budget for the Airport Operating Fund is \$546,776.

**Operating Revenues**

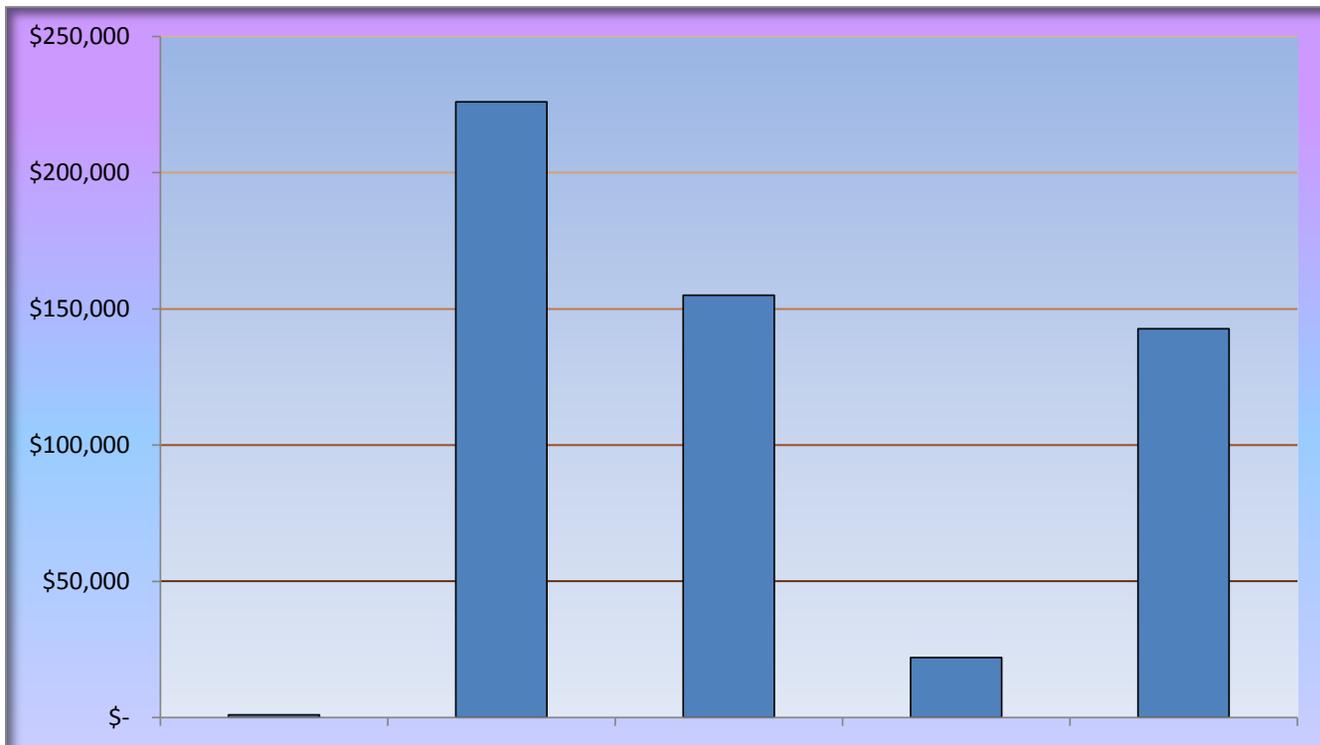
Of these revenues the Airport Rent and the Fuel Flow Fees are derived from revenues from airport operations.

Appropriated Fund Balance was used to balance the requested expenditures.

Two categories of revenues account for 73.70% of Airport Operating Fund resources as discussed below:

- 1. Airport Rent
- 2. Fuel Flow Fees

**Fiscal Year 2016 - 2017  
Total Revenues  
\$546,776**



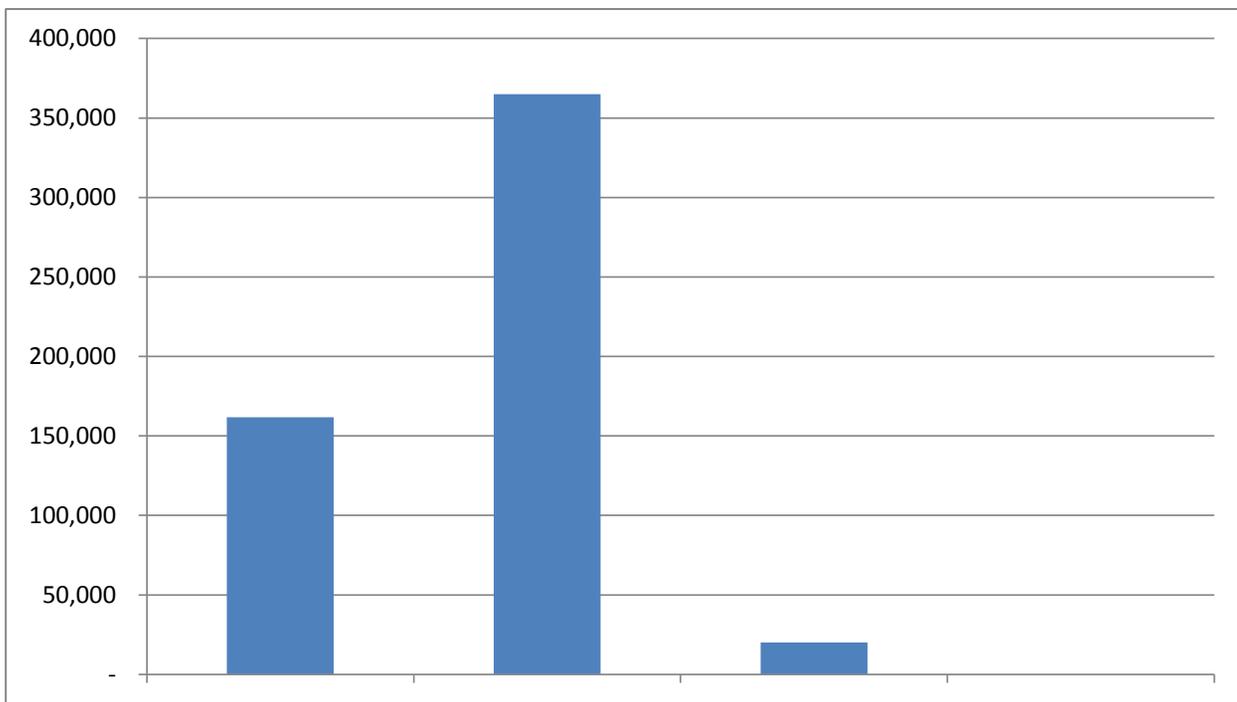
**SUMMARY OF EXPENDITURES BY AREA**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Area</b>					
Personnel Services	\$ -	\$ -	\$164,029	\$161,767	-1.38%
Operating	-	-	164,055	365,009	122.49%
Capital Outlay	-	-	22,000	20,000	-9.09%
Contingency	-	-	16,916	-	N/A
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$367,000</b>	<b>\$546,776</b>	<b>48.99%</b>

**Fiscal Year 2016 - 2017**

**Expenditures by Area**

**\$546,776**



**MISSION:** The Statesville Regional Airport's mission is to represent the City of Statesville in a professional, responsible and businesslike manner while serving the best interests of the citizens of Iredell County and to promote business aviation, economic and industrial development. The City of Statesville will plan, develop, operate, and maintain a premier air transportation facility at the highest levels of safety, convenience, and efficiency.

**ACTIVITIES:** The airport is situated on approximately 428 acres of city-owned land, presently has 79 based aircraft on the premises with a tax value of over \$157 million. There are 23 corporate and general aviation hangars. The leases from these hangars produce over \$220,000 in annual income. The number of aircraft operations (take-offs and landings) exceeds 36,000 per year. Statesville Flying Service, Inc. is the fixed based operator at the airport and operates from a 16 acre tract of land on the north side of the airport. The city is responsible for maintaining all navigational aids (NAVAIDS), runway and taxiway lighting and signage on the airport. Interest in constructiong new hangars has recently increased.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Upgrade of the Precision Approach Path Indicator (PAPI) and Runway End Identifier Light (REIL) systems. Design will
2. Continue to prepare environmental analysis for the South Parallel Taxiway.
3. Finalize the Airport Layout Plan (ALP).
4. Secure funds from VISION 100 and other sources for construction of the eastern portion of the South Parallell Taxiway
5. Pursue funds from the Charlotte Regional Transportation Planning Organization (CRTPO).

**GOALS FOR THE FUTURE:**

1. Receive funding approval (VISION 100 funds and discretionary appropriations) from Congress for the western portion of the South Parallel Taxiway project, begin design and construction and relocate Bethlehem Road and construct a connection to Buffalo Shoals Road.

**The Airport is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2013-2014</u>	<u>Budget 2014-2015</u>	<u>Additions (Reductions)</u>	<u>Adopted 2016-17</u>
Airport Manager	23	-	-	1	1
Airport Maintenance	12	-	-	1	1
<b>Total</b>		<u>-</u>	<u>-</u>	<u>2</u>	<u>2</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Add two new corporate aircraft to the based customers.
2. Install upgraded PAPI and REIL systems.
3. Complete the ALP.
4. Design and construction of eastern portion of South Parallel Taxiway.
5. Development of new Terminal.

**OBJECTIVES:**

1. To market the airport assets to increase operations at the airport and to attract additional jet aircraft to base at the airport which will increase property tax income for the City.
2. Establish a working relationship with the CRTPO and pursue funding opportunities from it.
3. To operate and develop the City's Airport in the most fiscally responsible way to ensure aeronautical and facility needs are met to support growth and the related economic development of the City, County and region.
4. To protect life and property at the airport by being proactive in maintaining the safest possible facilities and equipment that complies with or exceeds federal, state and local safety and security regulations.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	budget	budget	budget
Fuel Flow	\$137,959	\$170,000	\$170,000	\$148,000
Leases	\$170,561	\$205,000	\$233,213	\$226,000
Grants	\$166,667	\$7,676,667	\$7,676,667	\$150,000
Tax Base Aircraft \$157,500,000	\$251,174,453	\$231,137,048	\$181,104,952	\$176,351,990
Tax Base Buildings \$18,851,990				

**TRANSPORTATION**

**AIRPORT OPERATING FUND**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$ -	\$ -	\$116,071	\$112,171	-3.36%
Salaries-Overtime	-	-	1,100	1,100	0.00%
Salaries-Temporary	-	-	13,500	14,300	5.93%
FICA Expense	-	-	10,008	9,771	-2.37%
Group Life	-	-	604	557	-7.78%
Retirement	-	-	7,990	8,382	4.91%
Group Health	-	-	14,606	15,336	5.00%
Christmas Bonus	-	-	150	150	0.00%
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>164,029</b>	<b>161,767</b>	<b>-1.38%</b>
Professional Services	-	-	26,280	6,000	-77.17%
Telephone/Communications	-	-	4,600	3,635	-20.98%
Gasoline	-	-	-	800	N/A
Utilities	-	-	19,762	18,425	-6.77%
Travel and Training	-	-	9,245	7,150	-22.66%
Maint & Rep/Bldgs & Grn	-	-	35,900	26,000	-27.58%
Maint & Rep-Equipment	-	-	-	8,000	N/A
Maint & Rep-Vehicles	-	-	-	750	N/A
Groundskeeping Expense	-	-	47,075	51,075	8.50%
Advertising/Promotion	-	-	-	4,000	N/A
General Supplies	-	-	-	900	N/A
Uniforms	-	-	-	250	N/A
Internal PILOT	-	-	-	35,857	N/A
Reimbursement	-	-	-	117,396	N/A
Contracted Serv-General	-	-	-	57,000	N/A
Dues & Subscriptions	-	-	1,110	950	-14.41%
Insurance & Bonds	-	-	19,083	20,991	10.00%
Miscellaneous Expense	-	-	1,000	1,700	70.00%
Inside Charges- Water	-	-	-	250	N/A
Inside Charges- Sewer	-	-	-	400	N/A
Airport Commission	-	-	-	3,480	N/A
<b>Total Operating</b>	<b>-</b>	<b>-</b>	<b>164,055</b>	<b>365,009</b>	<b>122.49%</b>
Capital Outlay-Land	-	-	-	-	N/A
Capital Outlay-Other Imp	-	-	-	20,000	N/A
Capital Outlay-Equipment	-	-	22,000	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>22,000</b>	<b>20,000</b>	<b>-9.09%</b>
Contingency	-	-	16,916	-	N/A
<b>Total Airport Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$367,000</b>	<b>\$546,776</b>	<b>\$ 0</b>



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Electric Fund

Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2016-17

Summary of Revenues

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Revenue Sources:</b>					
Utility Sales Tax	\$961,070	\$1,207	\$3,221,540	\$ -	N/A
Fees	663,095	645,572	560,375	560,375	0.00%
Electric Sales	45,919,158	46,311,527	46,022,000	46,153,703	0.29%
Services	67,781	80,201	60,000	60,000	0.00%
Pole Attachment Rent	159,381	74,185	146,000	75,000	-48.63%
Investment Earnings	165,480	103,440	100,000	85,000	-15.00%
Other Revenue	583,175	559,149	706,500	673,576	-4.66%
Transfers	-	-	27,943	-	N/A
Fund Balance	-	-	34,625	-	N/A
<b>Total Revenues</b>	<b>\$48,519,140</b>	<b>\$47,775,281</b>	<b>\$50,878,983</b>	<b>\$47,607,654</b>	<b>-6.43%</b>

Summary of Expenditures

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Function:</b>					
Electric Utility	\$48,261,033	\$50,557,177	\$50,878,983	\$47,607,654	-6.43%
<b>Total Expenditures</b>	<b>\$48,261,033</b>	<b>\$50,557,177</b>	<b>\$50,878,983</b>	<b>\$47,607,654</b>	<b>-6.43%</b>

## ELECTRIC FUND

## DETAIL REVENUES

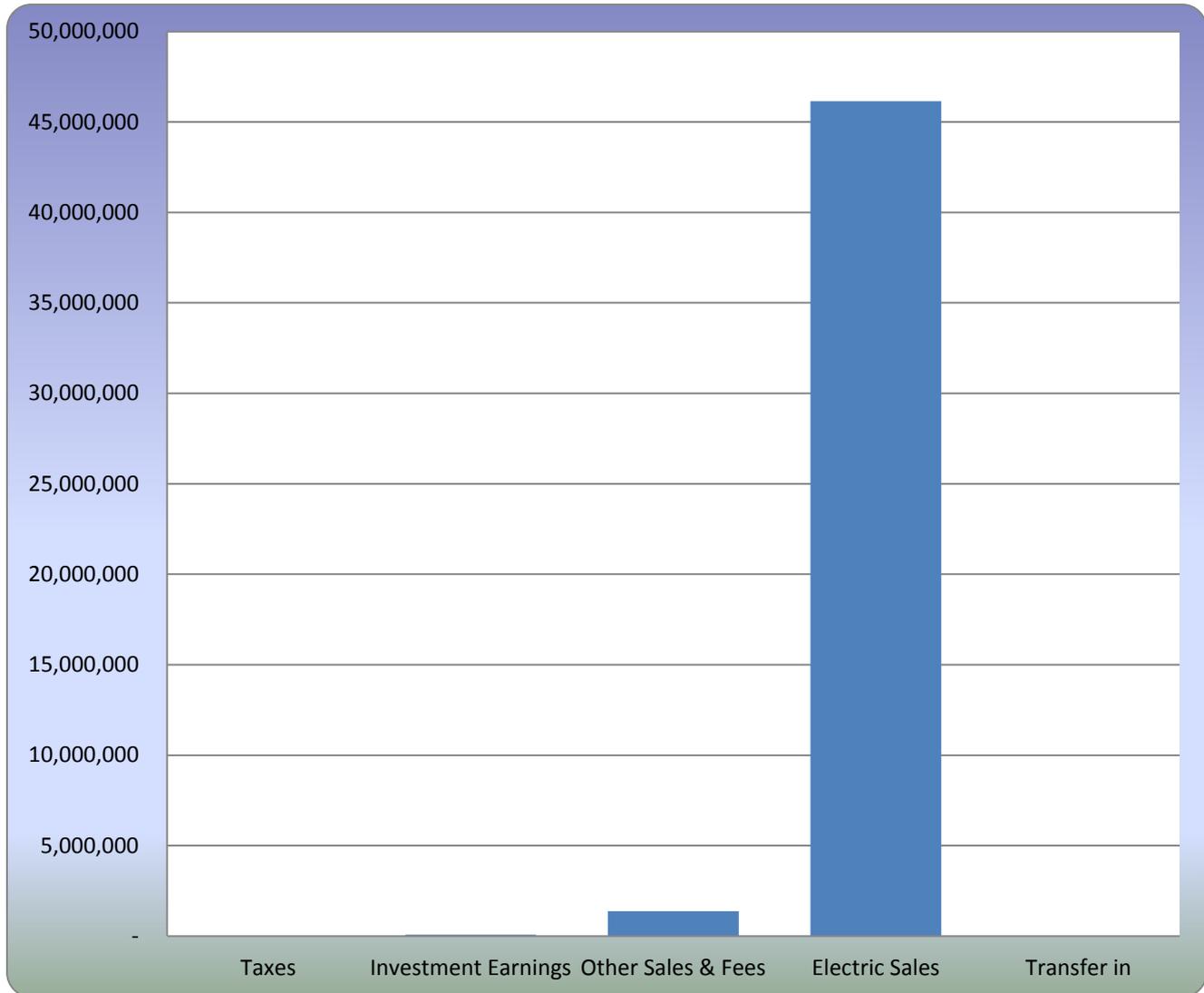
	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Taxes</b>					
NC Sales Tax	\$961,070	\$1,207	\$3,221,540	\$ -	N/A
Total Taxes	961,070	1,207	3,221,540	-	N/A
<b>Investment Earnings</b>					
Investments Earnings	165,480	103,440	100,000	85,000	-15.00%
Total Investment Earnings	165,480	103,440	100,000	85,000	-15.00%
<b>Other Revenue</b>					
Misc Revenue	12,648	10,136	5,000	10,000	100.00%
Sale Of Fixed Assets	19,131	39,301	5,000	5,000	0.00%
Cash Over/Short	(112)	(353)	-	-	N/A
Handling Charge Bad Check	5,928	5,400	5,000	5,000	0.00%
Traffic Control	2,457	1,474	1,900	-	N/A
Power Agency Promo Refund	13,400	9,901	200,000	200,000	0.00%
FEMA Reimburse	-	-	-	-	N/A
Power Factor	249,684	245,400	250,000	225,000	-10.00%
Renewable Energy Charges	158,056	161,490	176,000	165,000	-6.25%
Insurance Proceeds	29,419	3,700	-	-	N/A
Participation - Power Agency	26,790	12,599	-	-	N/A
Bad Debt Recovery	46,711	49,072	45,000	45,000	0.00%
Surge Protection Rider	604	576	600	576	-4.00%
Generator Security Credit	18,459	20,453	18,000	18,000	0.00%
Total Other Revenue	583,175	559,149	706,500	673,576	-4.66%
<b>Fees</b>					
Reconnection	140,111	137,454	105,375	105,375	0.00%
Penalty & Interest	434,072	468,731	420,000	420,000	0.00%
Meter Tampering Fee	18,250	16,000	15,000	15,000	0.00%
I-77/40 DOT I-3819A Utility Adj	-	-	-	-	N/A
Sale Of Material & Labor	70,662	23,387	20,000	20,000	0.00%
NCDOT 32669.2.1 B-2576	-	-	-	-	N/A
Total Fees	663,095	645,572	560,375	560,375	0.00%

**ELECTRIC FUND**

**DETAIL REVENUES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Electric Sales</b>					
Electric Sales	44,296,928	44,625,863	44,400,000	44,413,703	0.03%
Electric Sales Internal	1,622,230	1,685,664	1,622,000	1,740,000	7.27%
Total Electric Sales	45,919,158	46,311,527	46,022,000	46,153,703	0.29%
<b>Services</b>					
Service Charge Connection	67,781	80,201	60,000	60,000	0.00%
Total Services	67,781	80,201	60,000	60,000	0.00%
<b>Rent</b>					
Pole Attachment Fee	159,381	74,185	146,000	75,000	-48.63%
Total Rent	159,381	74,185	146,000	75,000	-48.63%
<b>Transfers</b>					
Transfer From Utility Capital	-	-	27,943	-	N/A
Total Transfers	-	-	27,943	-	N/A
Fund Balance	-	-	34,625	-	N/A
Total Fund Balance	-	-	34,625	-	N/A
<b>Total Revenues</b>	<b>\$48,519,140</b>	<b>\$47,775,281</b>	<b>\$50,878,983</b>	<b>\$47,607,654</b>	<b>-6.43%</b>

Fiscal Year 2016 - 2017  
Electric Fund Revenues  
\$47,607,654



**Major Revenue Sources**

The Electric Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes electric utility rates.

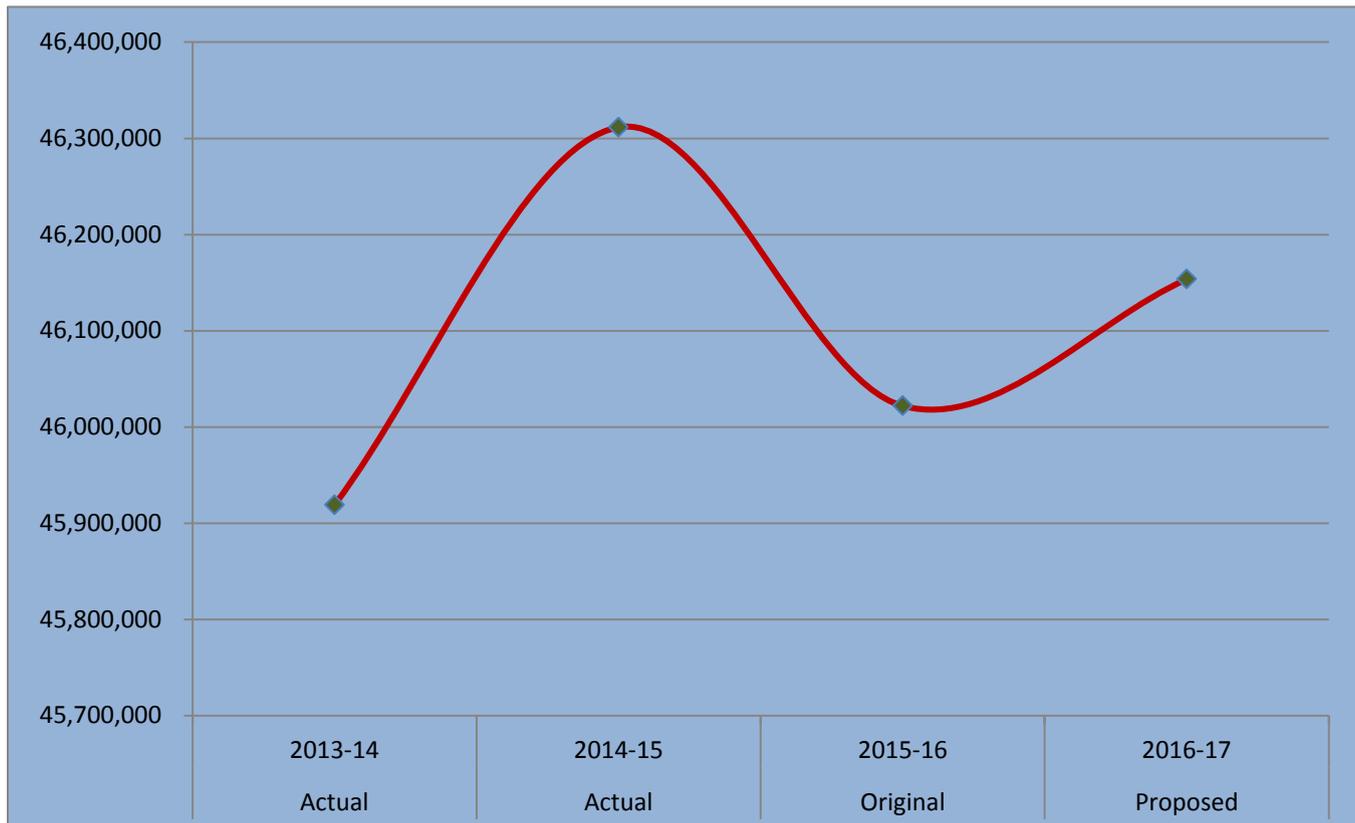
One revenue category accounts for 96.95% of Electric Fund resources as discussed in the paragraph **Sales**:

**Sales**

Electric Sales revenues including the State sales tax are the charges electric utility customers pay for electric service.

Fiscal year 2016-2017 projected revenues from electric sales are estimated at \$46,153,703, a .29% increase from the previous year. This estimate reflects a limited growth in consumption. The City received a 6% decrease in wholesale costs in Fiscal Year 2016 based on a debt restructuring plan by the power agency. The City Council also approved a cost of service study that provided a 6% pass through to our customer classes.

**Fiscal Year 2016 - 2017  
Electric Sales**

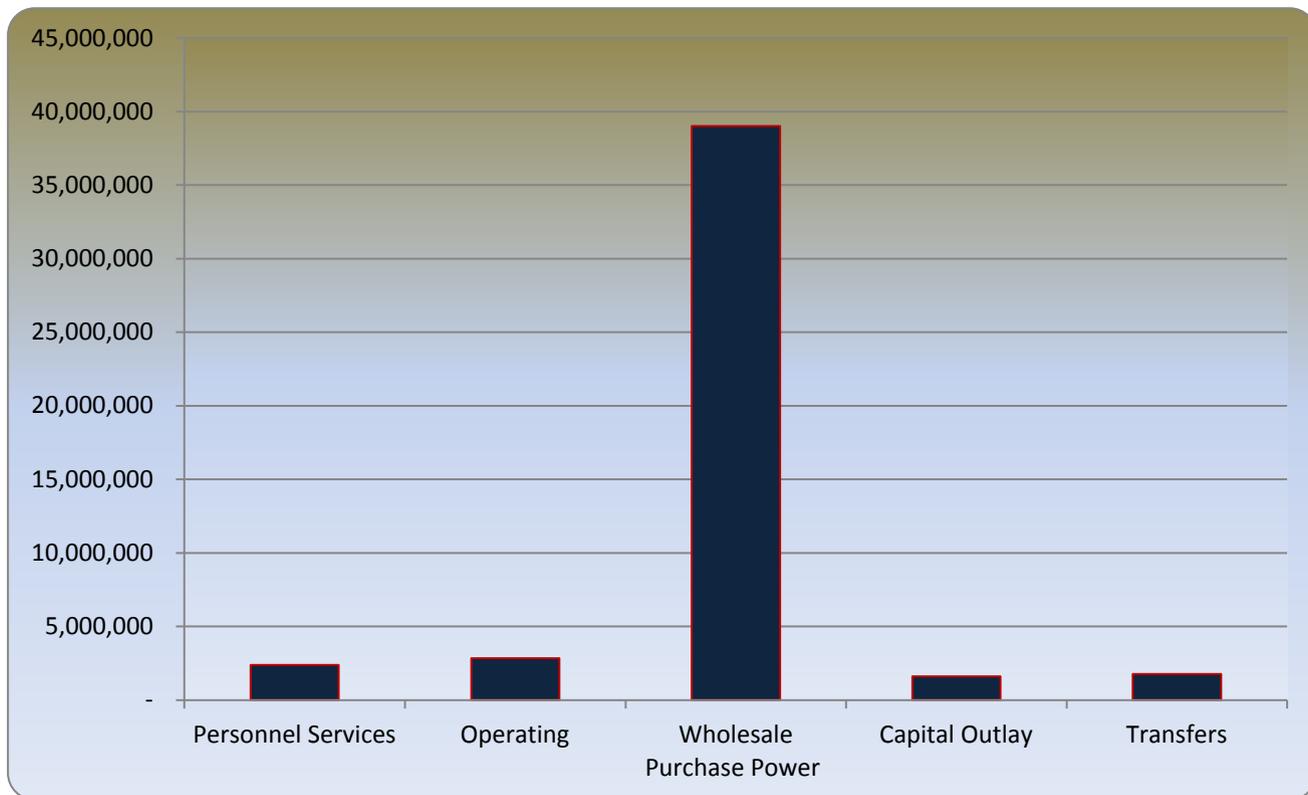


**ELECTRIC FUND**

**SUMMARY OF EXPENDITURES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Total Expenditures</b>	<b>\$48,261,033</b>	<b>\$50,557,177</b>	<b>\$50,878,983</b>	<b>\$47,607,654</b>	<b>-6.43%</b>
<b>Expenditures by Area</b>					
Personnel Services	\$2,051,240	\$2,034,214	\$2,295,803	\$2,391,567	4.17%
Operating	3,295,912	5,230,901	5,909,480	2,831,947	-52.08%
Wholesale Purchase Power	40,827,388	41,571,134	41,310,000	39,010,000	-5.57%
Capital Outlay	1,391,787	1,603,461	1,363,700	1,616,600	18.55%
Transfers	694,706	117,467	0	1,757,540	N/A
<b>Total Expenditures</b>	<b>\$48,261,033</b>	<b>\$50,557,177</b>	<b>\$50,878,983</b>	<b>\$47,607,654</b>	<b>-6.43%</b>

**Fiscal Year 2016 - 2017  
Electric Fund Expenditures  
\$47,607,654**





**MISSION:** The Electric Utilities Department delivers electrical service to customers as safely, efficiently, reliably, and economically as possible.

**ACTIVITIES:** The Electric Utilities Department delivers electrical service to over 13,000 customers in the City of Statesville and the surrounding area. This department constructs facilities for new electrical services and maintains over 266 miles of distribution line. Almost all of the maintenance and construction of the system is performed by the 13 line technicians and the majority of this work is done under energized conditions. The Department also installs, maintains, and tests electrical meters, substation equipment, and load management equipment.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Build distribution line extensions, transformer banks and other facilities necessary to serve new customers.
2. Continue implementation of the recommendations of the Electric Distribution System Study.
3. Continue installation of the second phase of fiber-optic ring to enhance SCADA communication reliability and security.

**GOALS FOR THE FUTURE:**

1. Continue to upgrade or convert the 4 kV distribution system.
2. Implement an AMI and Outage Management System.
3. Upgrade the existing SCADA communication system to fiber.

**PERFORMANCE MEASURES**

**GOALS:**

1. Perform the necessary preventive and corrective maintenance to extend the useful life of the electric distribution system and to ensure reliable service.
2. Prevent damage to the underground electric distribution system to increase reliability and to ensure the safety of the public.

**OBJECTIVES:**

1. Perform 100% of biannual inspections of more than 50 existing distribution switches on schedule.
2. Maintain or improve the average duration of an interruption for customers served (SAIDI) to the APPA average of 55.88 minutes per year.
3. Complete 60% of street light and security light repair requests within 3 working days of request.
4. Respond to 100% of requests from NC One Call to locate underground facilities within the mandated 72 hour time period.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Customers per employee	420	406	394	394
% of existing distribution switches maintained and inspected on schedule	100.00%	100.00%	100.00%	100.00%
Average % of time the electrical distribution system is available to provide service (ASAI)	99.9920%	99.9956%	0.0000%	99.9998%
Average number of times that a customer is interrupted (SAIFI)	0.589	0.258	0.000	0.800
Average duration of an interruption in minutes (SAIDI)	41.81	23.00	0.00	20.00
% of street light and security light trouble tickets handled within 3 working days of request	64.06%	78.54%	0.00%	85.00%
% of NC One-Calls handled within the mandated 48 hour time period	95.00%	96.10%	93.20%	95.00%

## The Electric Utilities Department is staffed as follows:

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Director	32	-	1	-	1
Assistant Director	27	1	1	-	1
Electrical Engineer	26	1	1	-	1
Line Superintendent	24	1	1	-	1
Technical Services Supv	21	1	1	-	1
Line Crew Supervisor	21	3	3	-	3
Line Clearance Supervisor	21	1	1	-	1
Substation Supervisor	21	1	1	-	1
Substation Specialist	17	-	1	-	1
Line Technician III	17	7	7	-	7
Business Dev. Specialist	18	1	1	-	1
Line Technician II	15	3	3	-	3
Substation Technician	15	1	1	-	1
GIS Analyst	15	1	1	-	1
Engineering Serv. Supv.	19	1	1	-	1
Metering & Control Tech	13	2	2	1	3
Line Technician I	13	3	3	-	3
Staking Tech	13	1	1	-	1
Utility Locator	12	1	1	-	1
Office Manager	11	1	1	-	1
		<u>31</u>	<u>33</u>	<u>1</u>	<u>34</u>
Total		<u>31</u>	<u>33</u>	<u>1</u>	<u>34</u>

## ELECTRIC FUND

## ELECTRIC UTILITY

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$1,490,439	\$1,485,062	\$1,663,954	\$1,723,235	3.56%
Salaries-Overtime	85,572	78,311	97,000	97,000	0.00%
Salaries-Temporary	18,962	22,502	22,500	22,500	0.00%
Longevity	950	775	775	775	0.00%
FICA Expense	116,901	116,851	138,374	141,130	1.99%
Group Life	5,164	5,174	8,746	8,994	2.84%
Retirement	110,621	110,590	121,055	134,671	11.25%
Group Health	220,306	212,699	240,999	260,712	8.18%
Christmas Bonus	2,325	2,250	2,400	2,550	6.25%
<b>Total Personnel</b>	<b>2,051,240</b>	<b>2,034,214</b>	<b>2,295,803</b>	<b>2,391,567</b>	<b>4.17%</b>
Professional Services	67,648	31,662	45,000	85,000	88.89%
Diesel Fuel	33,981	24,855	37,196	18,500	-50.26%
Telephone/Communications	38,266	37,167	36,028	38,028	5.55%
Gasoline	28,692	24,285	28,390	15,314	-46.06%
Utilities-Propane	5,522	3,429	7,500	7,500	0.00%
Travel and Training	24,234	35,365	38,815	38,815	0.00%
Maint & Rep of Bldgs & Grnds	675	1,642	3,500	3,500	0.00%
Maint & Rep of Equipment	35,781	39,967	73,700	58,000	-21.30%
Maint & Rep of Auto & Truck	49,580	35,662	28,800	28,800	0.00%
Postage	432	336	500	500	0.00%
Bldgs Equip and Land Rent	24,000	24,000	24,240	25,800	6.44%
Advertising	1,922	1,797	2,200	2,200	0.00%
Customer Promo Rebates	35,123	15,573	200,000	200,000	0.00%
Hand Tools	10,209	11,796	11,800	11,800	0.00%
Hand Tools - Metering	2,838	2,389	3,090	3,090	0.00%
Hand Tools - Substation Tools	2,386	1,748	2,400	2,450	2.08%
Supplies - General	19,257	16,357	19,050	19,850	4.20%
NC Sales Tax	783,262	2,478,713	3,221,540	-	N/A
Internal Pilot	229,492	281,764	284,268	87,282	-69.30%
Reimbursements	991,197	1,071,081	954,572	1,233,685	29.24%
Contracted Serv-General	302,463	329,782	335,930	385,930	14.88%
Tipping Fees	2,144	2,631	4,500	4,500	0.00%
Dues & Subscriptions	34,552	39,350	39,819	44,212	11.03%
Insurance & Bonds	53,993	53,993	62,092	68,301	10.00%
Miscellaneous Expense	140	309	500	500	0.00%
Inventory Short/Over	11	2	-	-	N/A
Obsolete Inventory	11,760	2,994	3,000	3,000	0.00%
OSHA - Safety	41,887	41,774	49,500	49,500	0.00%

## ELECTRIC FUND

## ELECTRIC UTILITY

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Inside Charges - Electric	25,161	25,783	26,000	30,000	15.38%
Inside Charges - Water	623	673	650	800	23.08%
Inside Charges - Sewer	826	898	900	1,090	21.11%
System Maintenance	158,004	320,581	215,000	215,000	0.00%
Substation Maintenance	136,544	115,186	149,000	149,000	0.00%
Bad Debt Expense	143,307	157,357	-	-	N/A
Inventory Purchases	-	-	1,500,000	-	N/A
Inventory Issues	-	-	(1,500,000)	-	N/A
<b>Total Operating</b>	<b>3,295,912</b>	<b>5,230,901</b>	<b>5,909,480</b>	<b>2,831,947</b>	<b>-52.08%</b>
Capital Outlay-Electric Distrib	475,975	614,149	742,000	742,000	0.00%
Capital Outlay Other Improvements	371,915	-	182,500	488,000	167.40%
Fiber Optics	-	444,239	-	-	N/A
Sub Station #5	321,560	-	-	-	N/A
NCDOT Project I-3819A	203	-	-	-	N/A
Capital Outlay Equipment	155,359	536,642	429,500	374,500	-12.81%
Non-Depreciable Capital	66,775	8,431	9,700	12,100	24.74%
<b>Total Capital Outlay</b>	<b>1,391,787</b>	<b>1,603,461</b>	<b>1,363,700</b>	<b>1,616,600</b>	<b>18.55%</b>
To General Fund	28,657	-	-	-	N/A
To Streetscape Fund	666,049	-	-	-	N/A
Transfer To Util Cap Resv	-	-	-	1,757,540	N/A
Transfer To Rate Stabiliz	-	117,467	-	-	N/A
<b>Total Transfers</b>	<b>694,706</b>	<b>117,467</b>	<b>-</b>	<b>1,757,540</b>	<b>N/A</b>
Purchase For Resale	40,826,057	41,559,028	41,300,000	39,000,000	-5.57%
Purch Power Co-Generation	1,331	12,106	10,000	10,000	0.00%
<b>Total Purchase for Resale</b>	<b>40,827,388</b>	<b>41,571,134</b>	<b>41,310,000</b>	<b>39,010,000</b>	<b>-5.57%</b>
<b>Total Electric Fund</b>	<b>\$48,261,033</b>	<b>\$50,557,177</b>	<b>\$50,878,983</b>	<b>\$47,607,654</b>	<b>-6.43%</b>

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**Water and Sewer Fund**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2016-17**

**Summary of Revenues**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	%
					Change
<b>Revenue Sources:</b>					
Inside Charges	\$62,874	\$73,537	\$75,000	\$95,000	26.67%
Sewer Fees	5,613,797	5,893,649	5,885,000	6,227,000	5.81%
Water Sales	3,554,414	3,720,402	3,711,000	3,935,000	6.04%
Services	168,640	311,397	330,000	360,000	9.09%
Rent	34,385	7,935	-	-	N/A
Investment Earnings	151,093	80,117	75,000	75,000	0.00%
Other Revenue	134,597	125,614	53,600	8,900	-83.40%
Reimbursements	14,807	13,755	14,258	13,900	-2.51%
Transfers	12,492	-	115,000	-	N/A
Fund Balance	-	-	809,585	1,947,484	140.55%
<b>Total Revenues</b>	<b>\$9,747,099</b>	<b>\$10,226,406</b>	<b>\$11,068,443</b>	<b>\$12,662,284</b>	<b>14.40%</b>

**Summary of Expenditures**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	%
					Change
<b>Expenditures by Function:</b>					
Sewer Maintenance	\$1,013,836	\$689,710	\$559,386	\$698,768	24.92%
Water Maintenance	1,307,457	1,883,535	1,154,047	1,228,546	6.46%
Water Purification	5,762,729	5,276,024	6,564,520	7,716,675	17.55%
3rd Creek Wastewater Treatment	976,215	839,046	917,542	1,073,859	17.04%
4th Creek Wastewater Treatment	1,647,566	1,683,346	1,872,948	1,944,436	3.82%
<b>Total Expenditures</b>	<b>\$10,707,803</b>	<b>\$10,371,661</b>	<b>\$11,068,443</b>	<b>\$12,662,284</b>	<b>14.40%</b>

**WATER AND SEWER FUND**

**DETAIL REVENUES**

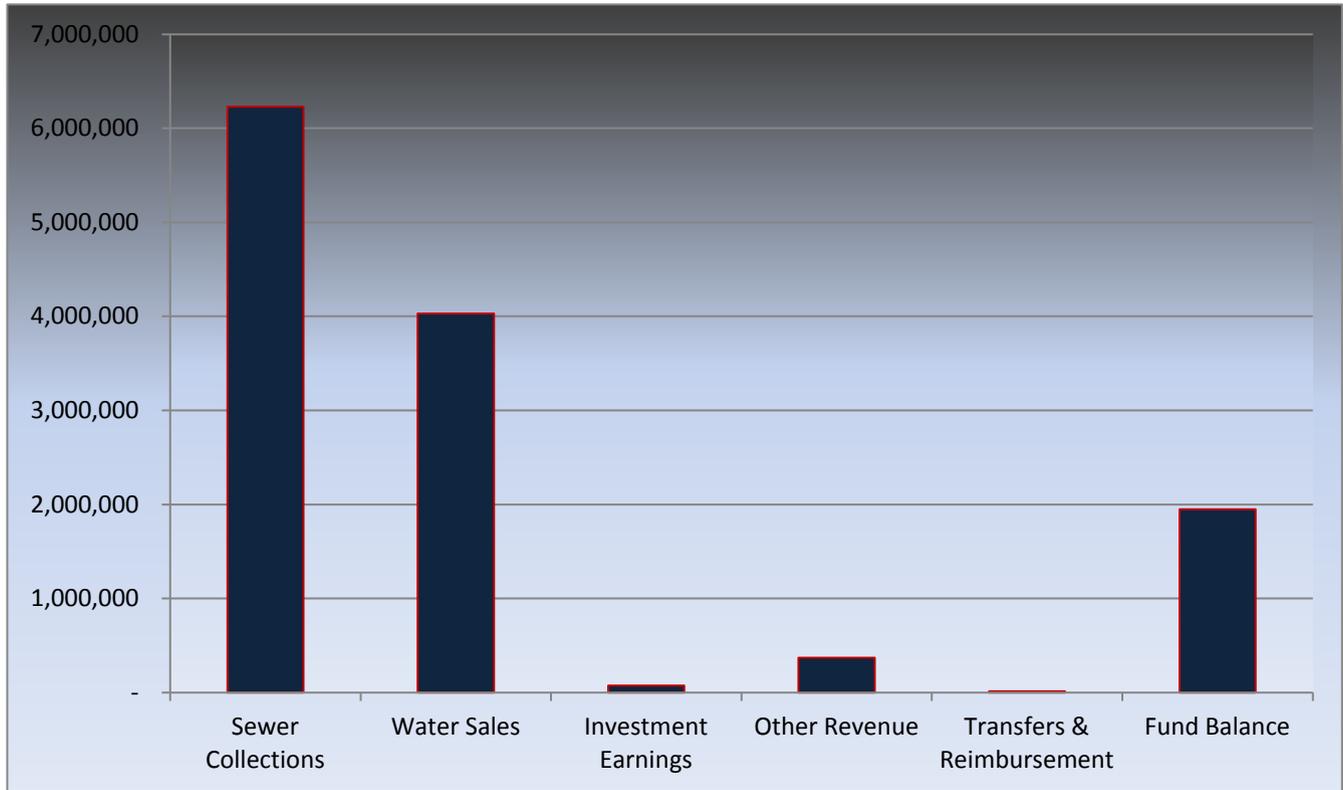
	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Inside Charges</b>					
Water Spec-Internal Sales	\$62,874	\$73,537	\$75,000	\$95,000	26.67%
Total Inside Charges	62,874	73,537	75,000	95,000	26.67%
<b>Investment Earnings</b>					
Earnings	151,093	80,117	75,000	75,000	0.00%
Total Investment Earnings	151,093	80,117	75,000	75,000	0.00%
<b>Other Revenue</b>					
Misc Revenue	11,686	8,225	3,000	3,000	0.00%
Sale Of Fixed Assets	27,355	21,340	5,000	5,000	0.00%
NC Forest Service Grant	-	-	-	-	N/A
Sewer Permit Violations	350	450	-	900	N/A
County Share Of Sewer Line	91,157	91,175	45,600	-	N/A
Insurance Proceeds	4,049	4,424	-	-	N/A
Total Other Revenue	134,597	125,614	53,600	8,900	-83.40%
<b>Sewer Fees and Collections</b>					
Sewer Fees (Collections)	5,210,474	5,586,255	5,540,000	5,817,000	5.00%
Sewer Surcharge	17,450	25,224	20,000	20,000	0.00%
Troutman	299,376	215,580	235,000	300,000	27.66%
Penalty & Interest	86,497	66,590	90,000	90,000	0.00%
Total Fees	5,613,797	5,893,649	5,885,000	6,227,000	5.81%
<b>Water Sales</b>					
Water-General	3,423,470	3,587,825	3,590,000	3,769,000	4.99%
Iredell	50,140	46,174	46,000	46,000	0.00%
West Iredell	80,700	86,326	75,000	120,000	60.00%
Troutman	104	77	-	-	N/A
Total Sales	3,554,414	3,720,402	3,711,000	3,935,000	6.04%
<b>Services</b>					
Water Meters & Connect	8,976	18,922	10,000	15,000	50.00%
Sewer Service & Permits	13,950	17,450	10,000	15,000	50.00%
Water SDF	23,038	54,116	60,000	70,000	16.67%
Sewer SDF	122,676	220,909	250,000	260,000	4.00%
Total Services	168,640	311,397	330,000	360,000	9.09%

**WATER AND SEWER FUND**

**REVENUES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Rent</b>					
Site Lease	34,385	7,935	-	-	N/A
Total Rent	34,385	7,935	-	-	N/A
<b>Reimbursements</b>					
Electric	14,807	13,755	14,258	13,900	-2.51%
Total Reimbursements	14,807	13,755	14,258	13,900	-2.51%
<b>Transfers</b>					
From W/S Capital Reserve	12,492	-	115,000	-	N/A
Total Transfers	12,492	-	115,000	-	N/A
<b>Fund Balance</b>					
Fund Balance	-	-	809,585	1,947,484	140.55%
Total Fund Balance	-	-	809,585	1,947,484	140.55%
<b>Total Revenues</b>	<b>\$9,747,099</b>	<b>\$10,226,406</b>	<b>\$11,068,443</b>	<b>\$12,662,284</b>	<b>14.40%</b>

Fiscal Year 2016 - 2017  
Water and Sewer Revenues  
\$12,662,284



**Major Revenue Sources**

The Water and Sewer Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes.

The Statesville City Council establishes water and sewer utility rates. Two categories of revenues account for 80.25% of Water and Sewer Fund resources as discussed below:

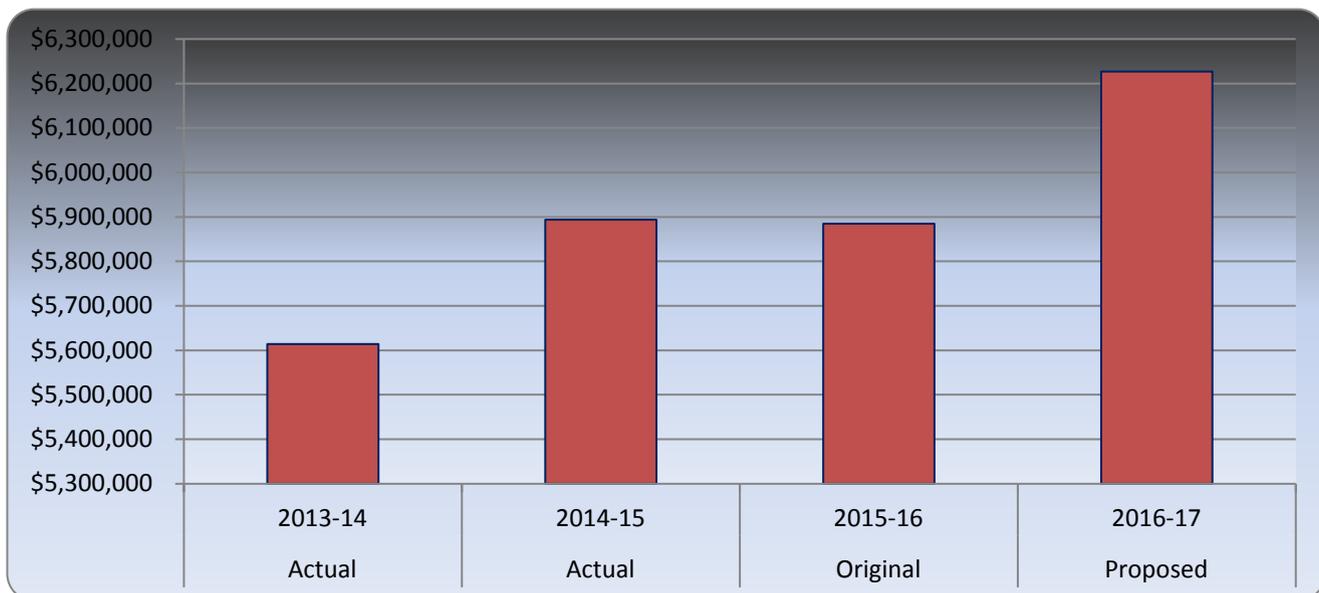
**Sewer Fees:**

These revenues are the largest resource in the Water and Sewer Fund accounting for approximately 49.18% of total revenues. This revenue category is comprised of fees charged for wastewater collection and treatment. Sewer fees are based on water consumption. Fiscal year 2016-2017 Sewer Sales are estimated at \$6,137,000, an increase over the prior year of 5.90%.

**Water Sales:**

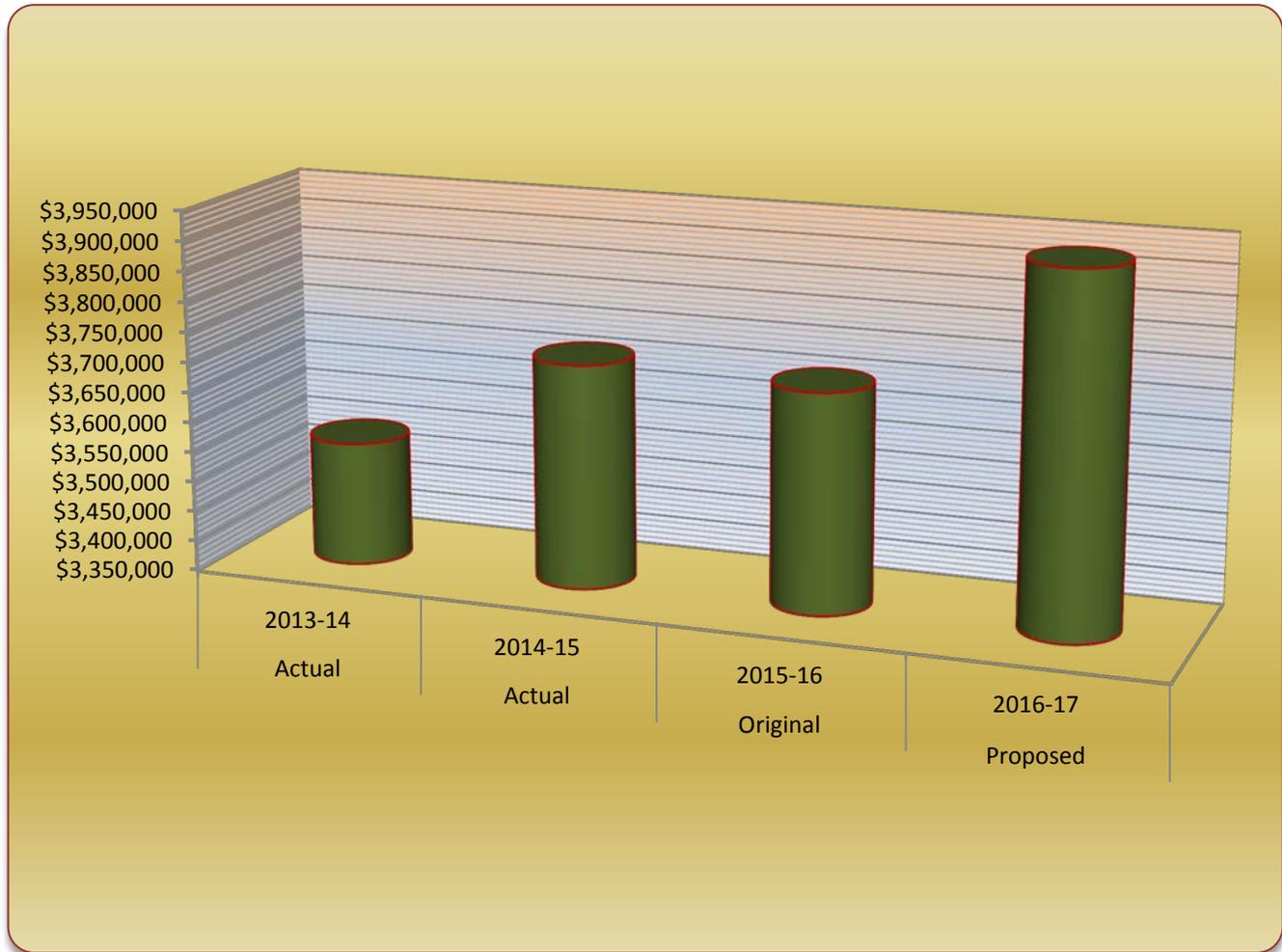
These revenues are the second largest resource in the Water and Sewer Fund accounting for approximately 31.08% of total revenues. This revenue category is comprised of water sales, including bulk sales. Fiscal year 2016-2017 Water Sales are estimated at \$4,030,000, a increase over the prior year of 6.44%. Revenues from water sales and sewer sales are estimated based on a two percent growth and a three percent rate increase.

**Sewer Fees (Collections)**



Major Revenue Sources (continued)

Water Sales

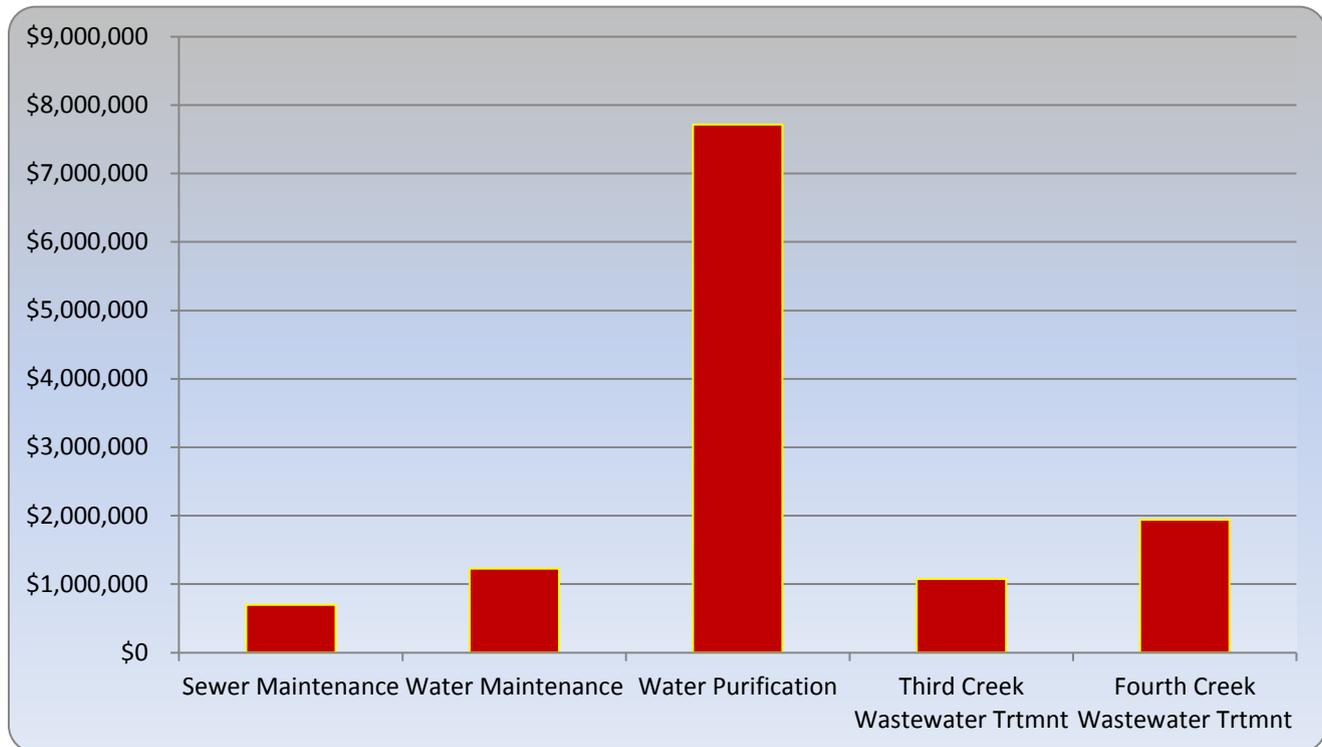


**WATER AND SEWER FUND**

**SUMMARY OF EXPENDITURES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Sewer Maintenance	\$1,013,836	\$689,710	\$559,386	\$698,768	24.92%
Water Maintenance	1,307,457	1,883,535	1,154,047	1,228,546	6.46%
Water Purification	5,762,729	5,276,024	6,564,520	7,716,675	17.55%
Third Creek Wastewater Trtmnt	976,215	839,046	917,542	1,073,859	17.04%
Fourth Creek Wastewater Trtmnt	1,647,566	1,683,346	1,872,948	1,944,436	3.82%
<b>Total Expenditures</b>	<b>\$10,707,803</b>	<b>\$10,371,661</b>	<b>\$11,068,443</b>	<b>\$12,662,284</b>	<b>14.40%</b>

**Fiscal Year 2016 - 2017  
Expenditures  
\$12,662,284**

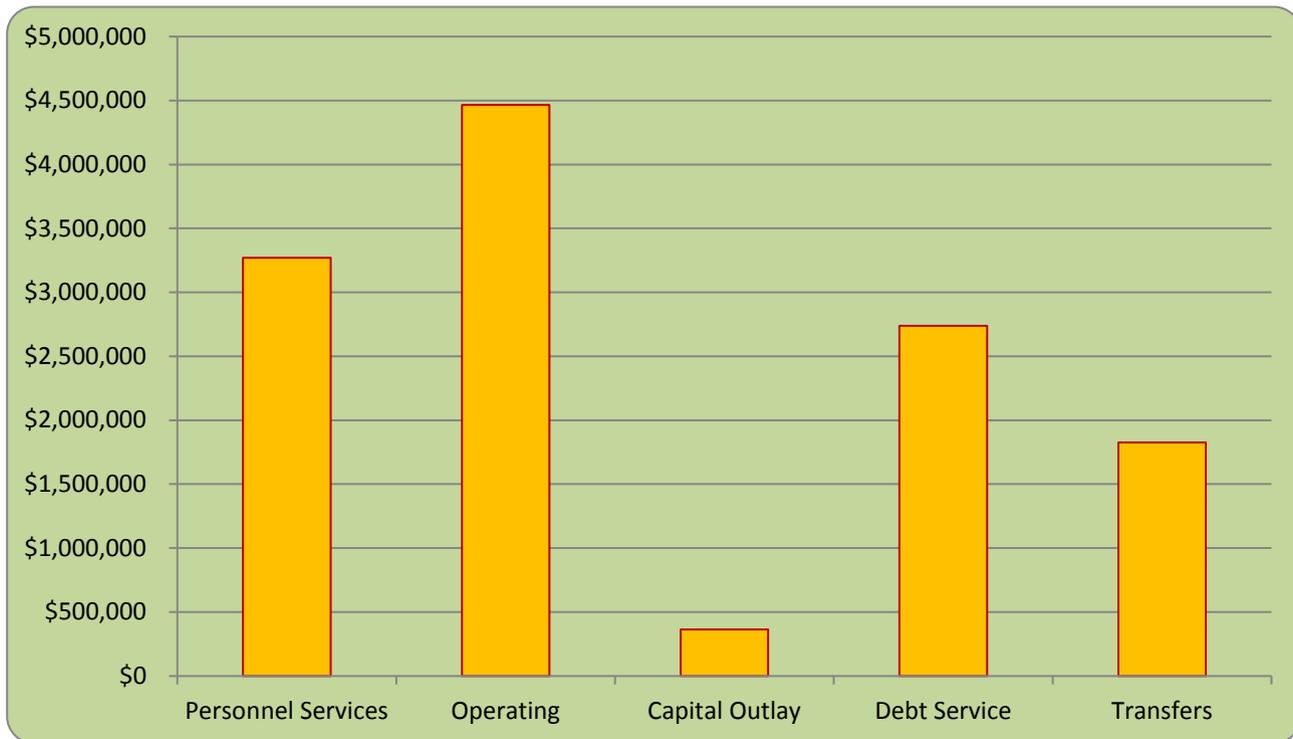


**WATER AND SEWER FUND**

**SUMMARY OF EXPENDITURES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Area</b>					
Personnel Services	\$2,900,508	\$2,948,534	\$3,148,763	\$3,268,908	3.82%
Operating	4,024,186	4,128,446	4,458,576	4,465,086	0.15%
Capital Outlay	1,237,191	1,277,734	198,779	364,300	83.27%
Debt Service	1,323,833	1,297,023	2,702,325	2,738,990	1.36%
Transfers	1,222,085	719,924	560,000	1,825,000	225.89%
Contingency	-	-	-	-	N/A
<b>Total Expenditures</b>	<b>\$10,707,803</b>	<b>\$10,371,661</b>	<b>\$11,068,443</b>	<b>\$12,662,284</b>	<b>14.40%</b>

**Fiscal Year 2016 - 2017  
Expenditures by Area  
\$12,662,284**



**MISSION:** The mission of the Sewer Division is to provide essential infrastructure needs, citizen services and to meet City plans and goals by achieving optimum cost of construction, operation and maintenance.

**ACTIVITIES:** The Sewer Maintenance Division insures the uninterrupted service of the sewer collection system from the customer service tap to the sewer treatment plant.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue ongoing sewer maintenance program.
2. Install new manholes where needed.
3. Install cleanout on customer service line at property line as needed.
4. TV sewer lines under streets listed in Street Division Street Improvement Program.
5. Continue the slip lining or sewer rehabilitation program.

**GOALS FOR THE FUTURE:**

1. Eliminate as much infiltration and exfiltration in sewer collection system as possible.
2. Provide sewer service to all residents inside City limits.

**The Sewer Maintenance Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Assistant Superintendent	18	1	1	-	1
Crew Supervisor/Inspection	16	1	1	-	1
General Supervisor	14	1	1	-	1
Camera Tech.	11	1	1	-	1
Commercial Driver	9	2	2	-	2
		<u>2</u>	<u>2</u>	<u>-</u>	<u>2</u>
	Total	<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide uninterrupted service of the collection system from the customer service to the wastewater treatment plant.
2. To eliminate as much infiltration and exfiltration in the collection system as possible.

**OBJECTIVES:**

1. To limit the number of sanitary sewer overflows.
2. To maintain a root control program.
3. To maintain a preventive maintenance program that locates and repairs potential problems.
4. To increase by 5% the number of sewer services replaced.
5. To install cleanouts on customer sewer services as needed.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	Budget	budget
Number of sewer services replaced.	11	40	30	35
Sewer Overflows	1	0	3	3
Root Control Footage	0	0	10,000	25,000
Sewer Cleanouts Installed	48	31	50	50
Number of sewer emergency calls	27	48	50	50

**WATER & SEWER FUND**

**PUBLIC WORKS - SEWER MAINTENANCE**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$226,740	\$224,852	\$242,752	\$231,552	-4.61%
Salaries-Overtime	20,111	14,216	22,000	22,000	0.00%
Salaries-Longevity	125	125	125	-	N/A
FICA Expense	17,594	16,870	20,546	19,431	-5.43%
Group Life	817	827	1,275	1,213	-4.86%
Retirement	17,508	16,927	18,290	18,771	2.63%
Group Health	43,818	43,209	43,818	46,008	5.00%
Christmas Bonus	450	450	450	450	0.00%
<b>Total Personnel</b>	<b>327,163</b>	<b>317,476</b>	<b>349,256</b>	<b>339,425</b>	<b>-2.81%</b>
Professional Services	3,110	-	1,500	1,500	0.00%
Diesel Fuel	20,972	17,116	24,000	24,000	0.00%
Gasoline	12,198	7,998	16,000	12,000	-25.00%
Travel and Training	1,673	212	2,000	2,000	0.00%
Maint & Rep/Bldgs & Grnds	-	248	1,000	1,500	50.00%
Maint & Rep/Equipment	16,211	20,312	26,000	26,000	0.00%
Maint & Rep/Auto & Truck	15,166	14,254	16,000	20,000	25.00%
Bldgs Equip and Land Rent	634	580	1,500	1,500	0.00%
Hand Tools	1,758	1,853	3,000	3,000	0.00%
Supplies-General	3,036	3,308	3,500	3,500	0.00%
Supplies-Materials	1,407	1,410	2,500	2,500	0.00%
Uniforms	138	161	3,000	2,500	-16.67%
Contracted Serv-General	-	-	-	-	N/A
Sewer Utility Avail Fee	-	-	-	-	N/A
Dues & Subscriptions	400	400	2,500	2,500	0.00%
Insurance & Bonds	14,026	14,026	16,130	17,743	10.00%
Inventory Short/Over	59	-	-	-	N/A
OSHA- Safety	2,649	2,731	3,500	3,500	0.00%
Sewer Maintenance	50,114	39,904	70,000	70,000	0.00%
Supplies	9,761	10,793	14,000	14,000	0.00%
Y/E Uncollectible	-	-	-	-	N/A
<b>Total Operating</b>	<b>153,312</b>	<b>135,306</b>	<b>206,130</b>	<b>207,743</b>	<b>0.78%</b>
Capital Improvement Sewer	141,426	145,652	-	60,000	N/A
Capital Outlay-Equipment	391,935	91,276	-	85,000	N/A
Non-Depreciable	-	-	4,000	6,600	65.00%
<b>Total Capital Outlay</b>	<b>533,361</b>	<b>236,928</b>	<b>4,000</b>	<b>151,600</b>	<b>3690.00%</b>
<b>Total Sewer Maintenance</b>	<b>\$1,013,836</b>	<b>\$689,710</b>	<b>\$559,386</b>	<b>\$698,768</b>	<b>24.92%</b>



**MISSION:** The mission of the Water Division is to provide uninterrupted safe drinking water to our customers.

**ACTIVITIES:** The Water Maintenance Division insures the uninterrupted service of the water distribution system from Water plant to fire hydrants for fire protection and customer service at the free flowing tap.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue to replace galvanized lines and other inferior materials in water system.
2. Continue an ongoing backflow program.
3. Continue an ongoing meter exchange program.
4. Install fire hydrants for fire protection wherever possible per Fire Department’s request.

**GOALS FOR THE FUTURE:**

1. To removal all unnecessary water lines on streets that have two or more lines thereby lowering maintenance cost.
2. To provide adequate fire protection to all the citizens in the City Limits.

**The Water Maintenance Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Assistant City Engineer	27	1	1	-	1
Water/Sewer Superintendent	20	1	1	-	1
Construction Inspector Supervisor	17	1	1	-	1
Back Flow Control Coordinator	17	1	1	-	1
Crew Supervisor/Inspection	16	1	1	-	1
Motor Equipment Operator	11	1	1	-	1
Meter Maintenance Technician	10	1	1	-	1
Commercial Driver	9	3	3	-	3
Skilled Laborer	8	5	5	-	5
		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>
Total		<u>15</u>	<u>15</u>	<u>-</u>	<u>15</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide uninterrupted service to the free flowing taps of customers.
2. To provide adequate number of fire hydrants throughout the water system.
3. Provide timely support to water service emergency calls.
4. To provide safe drinking water to The City of Statesville customers

**OBJECTIVES:**

1. Repair 75% of water main breaks within 5 hours.
2. Ensure that 100 percent of fire hydrants are in working order for fire flow protection.
3. Respond to 100 percent of water service emergency calls within 60 minutes.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	Budget	Budget
Number of water main breaks	35	36	40	40
Percentage of water main breaks repaired within 5 hours	96.00%	96.00%	96.00%	96.00%
90 percent of fire hydrants repaired within 24 hours of notification of problem	95.00%	95.00%	95.00%	95.00%
Number of water service emergency calls	106	160	130	140
100 percent of water service emergency calls responded to within 60 minutes	100.00%	100.00%	100.00%	100.00%

**WATER & SEWER FUND**

**PUBLIC WORKS - WATER MAINTENANCE**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$571,147	\$564,379	\$604,518	\$604,394	-0.02%
Salaries-Overtime	21,229	19,528	25,000	25,000	0.00%
Salaries-Longevity	225	225	225	125	-44.44%
FICA Expense	44,700	43,825	48,256	48,244	-0.02%
Group Life	1,980	1,886	3,153	3,158	0.16%
Retirement	41,879	40,357	42,957	46,605	8.49%
Group Health	103,763	95,851	109,545	115,020	5.00%
Christmas Bonus	1,050	975	1,125	1,125	0.00%
<b>Total Personnel</b>	<b>785,973</b>	<b>767,026</b>	<b>834,779</b>	<b>843,671</b>	<b>1.07%</b>
Professional Services	-	-	-	30,000	N/A
Diesel Fuel	3,974	5,025	4,800	6,000	25.00%
Telephone/Communications	6,066	6,460	7,000	8,050	15.00%
Gasoline	14,020	8,437	14,000	8,000	-42.86%
Travel and Training	1,807	69	6,000	5,000	-16.67%
Maint & Rep/Bldgs & Grnds	-	65	1,500	1,500	0.00%
Maint & Rep/Equipment	5,782	6,062	15,200	15,200	0.00%
Maint & Rep/Auto & Truck	5,662	9,195	9,000	9,000	0.00%
Bldgs Equip and Land Rent	735	674	3,000	3,000	0.00%
Hand Tools	1,555	2,189	3,000	3,000	0.00%
Supplies-General	6,432	3,848	5,000	5,000	0.00%
Supplies-Materials	654	635	1,500	1,500	0.00%
Uniforms	285	342	5,000	4,200	-16.00%
Contracted Serv-General	1,500	-	-	-	N/A
Tipping Fees	-	570	2,700	2,700	0.00%
Water Utility Avail Fee	-	-	-	-	N/A
Dues & Subscriptions	2,098	2,322	4,000	4,000	0.00%
Insurance & Bonds	23,103	23,103	26,568	29,225	10.00%
OSHA- Safety	4,245	5,961	4,500	4,500	0.00%
Inside Charges- Elect	2,977	3,165	3,500	3,500	0.00%
Inside Charges- Water	286	261	600	600	0.00%
Inside Charges- Sewer	321	277	600	600	0.00%
Water Maintenance	13,799	29,464	35,000	35,000	0.00%
Supplies	59,342	59,667	68,300	68,300	0.00%
Backflow Devices	925	1,156	2,000	3,000	50.00%
<b>Total Operating</b>	<b>155,568</b>	<b>168,947</b>	<b>222,768</b>	<b>250,875</b>	<b>12.62%</b>
Capital Improvement Water	359,123	918,622	50,000	130,000	160.00%
Capital Outlay-Equipment	-	27,755	42,000	-	N/A
Non-Depreciable	6,793	1,185	4,500	4,000	-11.11%
<b>Total Capital Outlay</b>	<b>365,916</b>	<b>947,562</b>	<b>96,500</b>	<b>134,000</b>	<b>38.86%</b>
<b>Total Water Maintenance</b>	<b>\$1,307,457</b>	<b>\$1,883,535</b>	<b>\$1,154,047</b>	<b>\$1,228,546</b>	<b>6.46%</b>



**MISSION:** The mission of the Statesville Water Treatment Plant is to supply, treat, and deliver the highest quality of water at the most economical rate possible to the customer of the system.

**ACTIVITIES:** The Water Purification Division supplies, treats, transports and delivers the highest quality of water possible to current and future customers of the City of Statesville. This is done in the most economic manner to comply with all Federal, State and Local regulations. Minimal impact on the environment and personnel safety are foundations of the operational procedures.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. LT2 Cryptosporidium/Giardia Testing starts October 1, 2016/ Arc Flash Study
2. Continue flushing to insure we maintain high water quality to all customers and TTHM & HAA5 standards to assure compliance.

**GOALS FOR THE FUTURE:**

1. Install VFD for Finish Pump #2.
2. Pump Valve Piping Replacment to Finish Pump #3

**The Water Purification Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Director	30	1	1	-	1
Assistant Director	25	1	1	-	1
Water Treatment Plant Supervisor	18	1	1	-	1
Senior Water Plant Operator	16	1	1	-	1
Water Treatment Plt Operator A	14	1	2	1	3
Water Treatment Plt Operator B	12	2	1	(1)	-
Water Treatment Plt Operator C	10	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
Residuals Equipment Operator	9	1	1	-	1
Admin. Secretary I	8	1	1	-	1
Skilled Laborer	8	1	1	-	1
Total		<u>12</u>	<u>12</u>	<u>-</u>	<u>12</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide drinking water that meets or exceeds all State and Federal water quality standards.
2. To provide drinking water in the most cost efficient manner.

**OBJECTIVES:**

1. To maintain 100% compliance with the Safe Drinking Water Act for all pertinent federal and state requirements.
2. To maintain effective chlorine residual throughout the distribution system.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Raw MGD (Million gallons per day)	3.13	3.16	3.2	3.3
Finished MGD	3.064	3.07	3.1	3.2
% of tests passing minimum standard	100%	100%	100%	100%
% of Cl2 residual levels meeting SDWA requirements	100%	100%	100%	100%
Show chemical cost per thousand gallons of treated water	\$0.09	\$0.07	\$0.07	\$0.07
Monitor TTHM & HAA5 to assure compliance with Stage II standards	Yes	Yes	Yes	Yes

**WATER AND SEWER FUND**

**WATER PURIFICATION**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$499,335	\$530,411	\$554,267	\$556,340	0.37%
Salaries-Overtime	18,462	15,537	18,400	20,518	11.51%
Salaries-Temporary	-	-	-	50,000	N/A
Salaries-Longevity	225	225	225	225	0.00%
FICA Expense	38,089	40,697	47,770	44,216	-7.44%
Group Life	1,788	1,871	2,843	2,874	1.09%
Retirement	36,973	38,633	39,119	42,713	9.19%
Group Health	85,505	87,027	87,636	92,016	5.00%
Christmas Bonus	900	900	900	900	0.00%
<b>Total Personnel</b>	<b>681,277</b>	<b>715,301</b>	<b>751,160</b>	<b>809,802</b>	<b>7.81%</b>
Professional Services	19,349	17,974	26,000	72,883	180.32%
Prof Services-Contingency	-	-	2,000	2,000	0.00%
Diesel Fuel	10,467	11,001	15,000	8,720	-41.87%
Telephone/Communications	21,043	24,890	19,300	19,435	0.70%
Gasoline	4,356	3,591	4,743	2,562	-45.98%
Utilities	125,056	115,802	130,000	132,600	2.00%
Travel and Training	1,244	2,149	3,850	4,025	4.55%
Maint & Rep/Bldgs & Grnds	10,227	40,034	6,500	6,500	0.00%
Maint & Rep/Equipment	28,479	68,240	67,700	38,000	-43.87%
Maint & Rep/Auto & Truck	694	167	2,000	2,000	0.00%
Postage	1,693	425	1,800	1,800	0.00%
Hand Tools	578	663	700	1,000	42.86%
Supplies-General	2,080	2,812	2,200	2,800	27.27%
Supplies-Janitorial	1,603	1,995	2,000	2,000	0.00%
Supplies-Chemical	89,854	75,405	135,000	136,511	1.12%
Supplies-Materials	2,044	2,300	2,300	2,300	0.00%
Supplies-Laboratory	15,855	14,742	18,100	18,100	0.00%
Uniforms	718	870	980	1,496	52.65%
Internal Pilot	488,874	502,427	488,402	185,841	-61.95%
Reimbursements	1,189,357	1,234,663	1,226,511	1,276,595	4.08%
Contracted Serv-General	76,661	81,750	89,000	95,524	7.33%
Tipping Fees	700	720	760	760	0.00%
Dues & Subscriptions	10,057	10,400	10,805	10,955	1.39%
Insurance & Bonds	11,048	11,048	12,705	13,976	10.00%
Inside Charges- Elect	189,615	194,271	200,000	220,000	10.00%
Inside Charges- Water	3,609	4,202	6,000	6,000	0.00%
Inside Charges- Sewer	5,083	6,696	7,000	7,000	0.00%
Bad Debt Expense	45,196	34,595	-	-	N/A
Inventory Purchases	-	-	150,000	-	N/A
Inventory Issues	-	-	(150,000)	-	N/A
<b>Total Operating</b>	<b>2,355,540</b>	<b>2,463,832</b>	<b>2,481,356</b>	<b>2,271,383</b>	<b>-8.46%</b>

**WATER AND SEWER FUND**

**WATER PURIFICATION**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Capital Outlay Other Imp	143,341	58,183	42,000	-	N/A
Capital Outlay-Equipment	9,828	10,545	7,000	66,000	842.86%
Non-Depreciable	26,825	11,216	20,679	5,500	-73.40%
<b>Total Capital Outlay</b>	<b>179,994</b>	<b>79,944</b>	<b>69,679</b>	<b>71,500</b>	<b>2.61%</b>
To General Fund	28,656	-	-	-	N/A
To Streetscape Fund	522,715	-	-	-	N/A
I-77 Sewer Line	-	-	-	1,245,000	N/A
Transfer To W/S Cap Res	670,714	625,025	560,000	580,000	3.57%
Fourth Creek Capital Imp	-	94,899	-	-	N/A
<b>Total Transfers</b>	<b>1,222,085</b>	<b>719,924</b>	<b>560,000</b>	<b>1,825,000</b>	<b>225.89%</b>
Principal&Interest-Bonds	1,323,833	1,297,023	2,702,325	2,738,990	1.36%
<b>Total Debt Service</b>	<b>1,323,833</b>	<b>1,297,023</b>	<b>2,702,325</b>	<b>2,738,990</b>	<b>1.36%</b>
Contingency	-	-	-	-	N/A
<b>Total Contingency</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Water Purification</b>	<b>\$5,762,729</b>	<b>\$5,276,024</b>	<b>\$6,564,520</b>	<b>\$7,716,675</b>	<b>17.55%</b>

**MISSION:** The Water/Wastewater Treatment Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

**ACTIVITIES:** The Third Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. This is done in the most economical manner as to impose minimal impact on the environment and comply with all Federal, State and Local regulations.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue operation of new 6 MGD plant expansion.
2. Maintain plant compliance in the most cost effective manner possible.

**GOALS FOR THE FUTURE:**

1. Continue operations of the new 6 MGD plant expansion and meeting new permit requirements

**The Third Creek Wastewater Treatment Division is staffed as follows:**

	Pay Grade	Adopted Budget 2014-15	Adopted Budget 2015-16	Additions (Reductions)	Adopted Budget 2016-17
Plant Supervisor	18	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
Waste Treatment Plt Operator III	12	1	1	-	1
Waste Treatment Plt Operator II	10	3	3	-	3
Skilled Laborer	8	1	1	-	1
Total		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To treat waste produced from business and residential customers while assuring permit compliance.
2. To maintain permit compliance in the most cost efficient manner and continue operations of new 6 MGD plant
3. To maintain the plant grounds and equipment in the most cost efficient manner.

**OBJECTIVES:**

1. Minimize increases in treatment costs.
2. Increase training time for maintenance personnel and operators to support goal # 2 above.
3. Monitor use of all treatment chemicals as it relates to both permit compliance and cost effectiveness.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	actual	budget
Millions Gallons treated per day	0.84	0.90	1.10*	1.10
Treatment cost per thousand gallons	2.82	2.36	2.16	3.39
Permit compliance for suspended solids	yes	yes	yes	yes

**WATER AND SEWER FUND**
**THIRD CREEK WASTEWATER TREATMENT**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$259,029	\$268,131	\$284,373	\$310,932	9.34%
Salaries-Overtime	18,869	23,232	10,932	20,000	82.95%
Salaries-Longevity	525	525	525	525	0.00%
FICA Expense	20,637	21,663	22,671	25,396	12.02%
Group Life	927	955	1,445	1,471	1.80%
Retirement	19,739	20,647	20,181	24,533	21.56%
Group Health	51,121	51,121	51,121	53,676	5.00%
Christmas Bonus	525	525	525	525	0.00%
<b>Total Personnel</b>	<b>371,372</b>	<b>386,799</b>	<b>391,773</b>	<b>437,058</b>	<b>11.56%</b>
Professional Services	28,257	35,109	31,990	61,500	92.25%
Prof Services-Contingency	-	-	-	2,500	N/A
Diesel Fuel	10,460	9,176	18,000	19,600	8.89%
Telephone/Communications	13,261	16,117	15,840	15,930	0.57%
Gasoline	4,969	2,359	4,700	2,800	-40.43%
Utilities	1,655	1,504	4,500	4,500	0.00%
Travel and Training	-	393	1,860	1,860	0.00%
Maint & Rep/Bldgs & Grnds	9,882	2,737	9,500	9,500	0.00%
Maint & Rep/Equipment	25,899	27,373	29,750	29,750	0.00%
Maint & Rep/Auto & Truck	1,686	4,203	4,100	4,100	0.00%
Hand Tools	919	319	500	500	0.00%
Supplies-General	2,437	1,993	2,000	2,000	0.00%
Supplies-Janitorial	1,545	1,063	2,800	2,800	0.00%
Supplies-Chemical	89,147	85,965	90,180	137,385	52.35%
Supplies-Materials	1,503	1,726	1,700	1,700	0.00%
Supplies-Laboratory	11,471	10,973	12,000	12,000	0.00%
Uniforms	886	842	891	1,714	92.37%
Contracted Serv-General	66,563	34,537	52,500	52,500	0.00%
Tipping Fees	764	389	1,550	1,550	0.00%
Dues & Subscriptions	670	5,291	6,492	6,775	4.36%
Insurance & Bonds	10,614	10,614	12,206	13,427	10.00%
Miscellaneous Expense	-	-	100	100	0.00%
Inside Charges- Elect	175,332	178,576	200,700	250,000	24.56%
Inside Charges- Water	1,834	7,688	2,100	2,100	0.00%
Inside Charges- Sewer	-	-	210	210	0.00%
<b>Total Operating</b>	<b>459,754</b>	<b>438,947</b>	<b>506,169</b>	<b>636,801</b>	<b>25.81%</b>
Capital Outlay Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	135,200	13,300	19,600	-	N/A
Non-Depreciable	9,889	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>145,089</b>	<b>13,300</b>	<b>19,600</b>	<b>-</b>	<b>N/A</b>
<b>Total Third Creek Wastewater Treatment</b>	<b>\$976,215</b>	<b>\$839,046</b>	<b>\$917,542</b>	<b>\$1,073,859</b>	<b>17.04%</b>



**MISSION:** The Water Resources Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

**ACTIVITIES:** The Fourth Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. Fourth Creek processes all residuals generated within the department into STA-LIME, a beneficial reuse liming product, which is distributed to local farmers and bulk distributors. Sewage treatment as well as residuals processing are done in the most economic manner as to impose minimal adverse impact on the environment and comply with all Federal, State and Local regulations. In addition, the Industrial Pretreatment Program operates out of this facility. The purpose of this program is to permit, monitor, regulate and enforce all Local, State and Federal regulations concerning industrial discharges. This program has evolved into an enforcement agency and the future will see progressively more resources allocated in this area. This program has a direct impact on the growth of the city as it determines the type and size of industrial growth.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Begin WWTP upgrades.
2. Provide training for all plant personnel on the upgraded systems.

**GOALS FOR THE FUTURE:**

1. Maximize efficiency of the new Sta-Lime equipment.
2. Develop strategies to effectively use the data from the new SCADA system.

**PERFORMANCE MEASURES**

**GOALS:**

1. To treat waste produced from business and residential customers for compliance.
2. To maintain permit compliance in the most cost efficient manner.
3. To produce sufficient quantities of class A and B biosolids to maintain operational efficiency.

**OBJECTIVES:**

1. To reduce cost by effectively utilizing the new Sta-Lime equipment.
2. To produce class B biosolids to maintain contractual compliance for quantities produced.

**KEY PERFORMANCE MEASURES:**

	2013-14	2014-15	2015-16	2016-17
	actual	actual	budget	budget
Million Gallons Treated	2.21	2.03	2.13	2.20
Low Level Cl2 Compliance	Yes	Yes	Yes	Yes
Show Treatment Cost Per thousand gallons	1.30	1.97	2.17	1.50
Sufficient amount of class B produced	Yes	Yes	Yes	Yes

**The Fourth Creek Wastewater Treatment Division is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Pretreatment Coordinator	21	1	1	-	1
Chemist	18	1	1	-	1
WWTP Supervisor	18	1	1	-	1
WWTP Senior Operator	16	1	1	-	1
WWTP Residuals Supervisor	15	1	1	-	1
WWTP Operator IV	14	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
Office Manager	12	1	1	-	1
Pretreatment Technician	11	1	1	-	1
WWTP Operator II	11	1	1	1	2
Commercial Driver	10	2	2	-	2
Residuals Equipment Operator	9	1	1	-	1
Lab-Technician Part-time	9	1	1	-	1
WWTP Operator I	7	1	1	(1)	-
<b>Total</b>		<b>15</b>	<b>15</b>	<b>-</b>	<b>15</b>

**WATER AND SEWER FUND**

**FOURTH CREEK WASTEWATER TREATMENT**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Salaries-Permanent	\$521,078	\$545,967	\$599,591	\$604,804	0.87%
Salaries-Overtime	29,915	29,884	18,300	20,309	10.98%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	39,213	41,054	47,531	47,930	0.84%
Group Life	1,843	1,886	3,091	3,163	2.33%
Retirement	39,083	40,767	42,312	46,301	9.43%
Group Health	102,241	101,024	109,545	115,020	5.00%
Christmas Bonus	1,050	1,050	1,125	1,125	0.00%
<b>Total Personnel</b>	<b>734,723</b>	<b>761,932</b>	<b>821,795</b>	<b>838,952</b>	<b>2.09%</b>
Professional Services	60,826	44,658	97,370	199,270	104.65%
Prof Services-Contingency	-	-	2,000	2,000	0.00%
Diesel Fuel	25,354	13,017	34,471	15,143	-56.07%
Telephone/Communications	16,426	15,709	19,600	20,050	2.30%
Gasoline	10,645	8,472	11,644	6,281	-46.06%
Utilities	9,529	7,957	12,000	30,276	152.30%
Travel and Training	2,715	7,058	8,995	10,220	13.62%
Maint & Rep/Bldgs & Grnds	27,580	44,795	40,000	40,000	0.00%
Maint & Rep/Equipment	84,889	141,192	125,000	73,000	-41.60%
Maint & Rep/Auto & Truck	4,306	10,161	12,500	12,500	0.00%
Hand Tools	454	964	1,000	1,000	0.00%
Supplies-General	3,585	4,000	4,000	4,000	0.00%
Supplies-Janitorial	1,532	2,166	3,000	3,000	0.00%
Supplies-Chemical	89,728	83,654	83,750	89,012	6.28%
Supplies-Materials	771	1,190	1,200	1,200	0.00%
Supplies-Laboratory	22,536	33,503	35,000	35,000	0.00%
Supplies-Kiln Dust	41,628	49,707	54,000	54,000	0.00%
Uniforms	445	449	494	1,421	187.65%
Contracted Serv-General	92,107	81,307	119,070	119,070	0.00%
Tipping Fees	1,342	1,417	1,652	1,652	0.00%
Dues & Subscriptions	3,136	7,651	9,149	9,469	3.50%
Insurance & Bonds	23,586	23,586	27,124	29,836	10.00%
Miscellaneous Expense	-	-	350	350	0.00%
OSHA- Safety	9,128	8,755	8,784	10,534	19.92%
Inside Charges- Elect	291,360	262,442	325,000	325,000	0.00%
Inside Charges- Water	13,111	2,944	4,000	4,000	0.00%
Bad Debt Expense	63,173	64,210	-	-	N/A
Computer Software	120	450	1,000	1,000	0.00%
<b>Total Operating</b>	<b>900,012</b>	<b>921,414</b>	<b>1,042,153</b>	<b>1,098,284</b>	<b>5.39%</b>

**WATER AND SEWER FUND****FOURTH CREEK WASTEWATER TREATMENT**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Capital Outlay Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	8,092	-	-	7,200	N/A
Non-Depreciable	4,739	-	9,000	-	N/A
Total Capital Outlay	12,831	-	9,000	7,200	-20.00%
Total Fourth Creek Wastewater Treatment	<b>\$1,647,566</b>	<b>\$1,683,346</b>	<b>\$1,872,948</b>	<b>\$1,944,436</b>	<b>3.82%</b>

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**Civic Center Fund**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2016-17**

**Summary of Revenues**

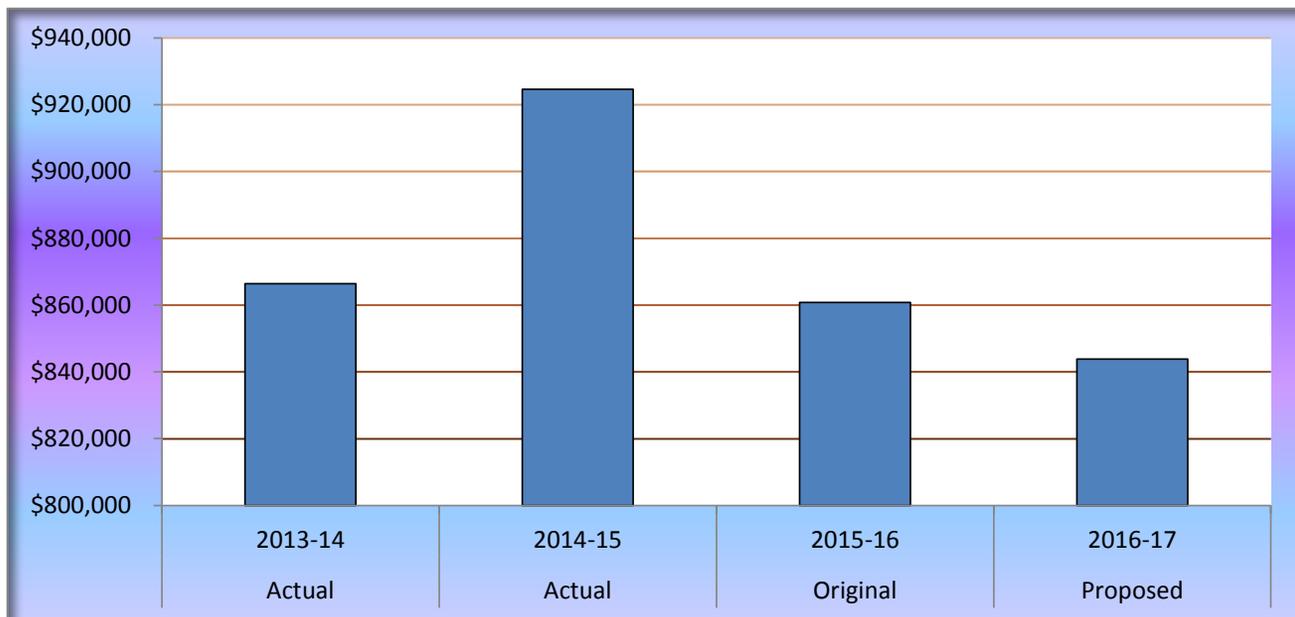
	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Revenue Sources:</b>					
Fees	\$294,096	\$299,275	\$285,000	\$290,000	1.75%
Investment Earnings	10,878	7,715	6,000	-	N/A
Other Revenue	605	210	-	-	N/A
Transfers	560,866	617,404	569,791	553,799	-2.81%
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$866,445</b>	<b>\$924,604</b>	<b>\$860,791</b>	<b>\$843,799</b>	<b>-1.97%</b>

**Summary of Expenditures**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Function:</b>					
Civic Center	\$768,610	\$818,696	\$860,791	\$843,799	-1.97%
<b>Total Expenditures</b>	<b>\$768,610</b>	<b>\$818,696</b>	<b>\$860,791</b>	<b>\$843,799</b>	<b>-1.97%</b>

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Investment Earnings</b>					
Investments Earnings	\$10,878	\$7,715	\$6,000	\$ -	N/A
Total Investment Earnings	10,878	7,715	6,000	-	N/A
<b>Other Revenue</b>					
Miscellaneous Revenue	439	210	-	-	N/A
Sale Of Fixed Assets	166	-	-	-	N/A
Total Other Revenue	605	210	-	-	N/A
<b>Fees</b>					
Civic Center Fees	294,096	299,275	285,000	290,000	1.75%
Total Fees	294,096	299,275	285,000	290,000	1.75%
<b>Transfers</b>					
From Annual Hotel/Motel	560,866	617,404	569,791	553,799	-2.81%
Total Transfers	560,866	617,404	569,791	553,799	-2.81%
<b>Fund Balance</b>					
Fund Balance	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$866,445</b>	<b>\$924,604</b>	<b>\$860,791</b>	<b>\$843,799</b>	<b>-1.97%</b>

**Fiscal Year 2016 - 2017  
Total Revenues  
\$843,799**



**Major Revenue Sources**

The Civic Center Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The proposed budget for the Civic Center is \$843,799; a decrease of 1.97% from last year.

Two categories of revenues account for 100.00% of Civic Center Fund resources as discussed below:

1. Transfers from Occupancy Tax Fund
2. Fees

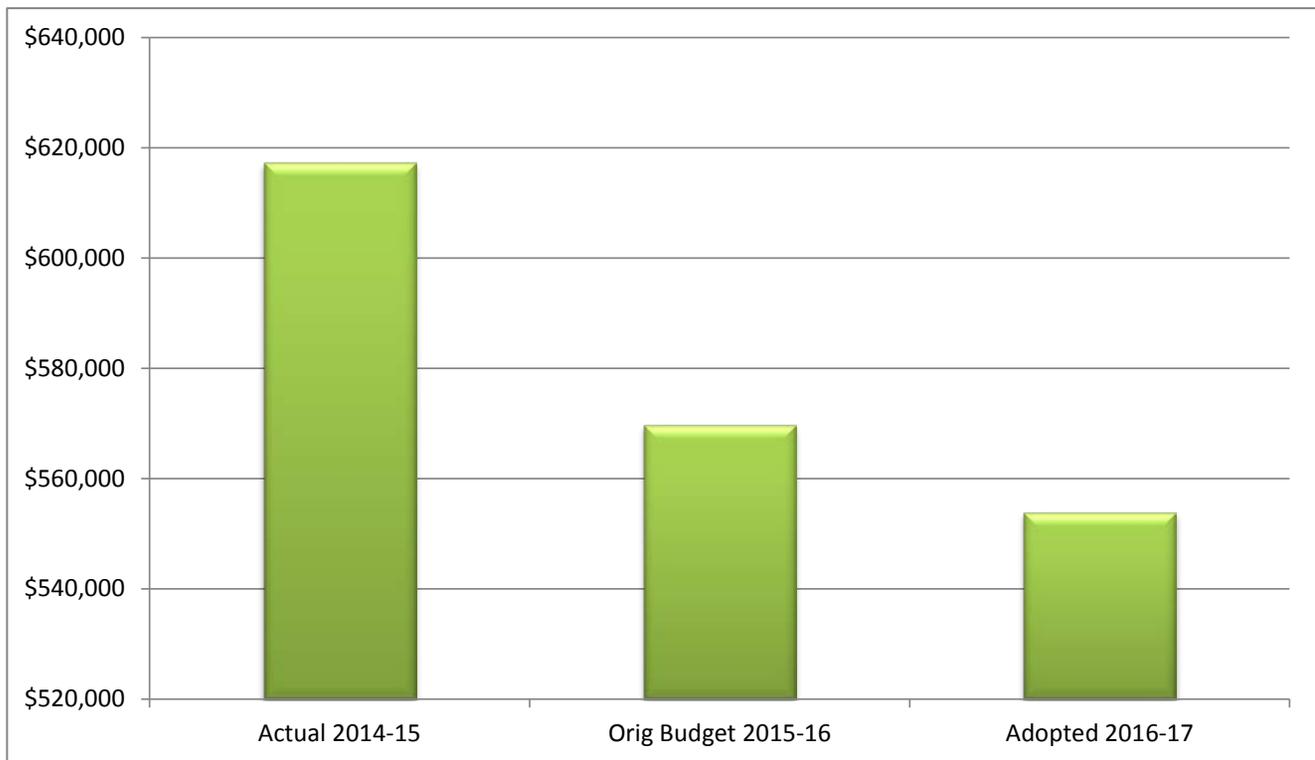
**Transfers from Occupancy Tax Fund**

Transfers in from the Occupancy Tax Fund are the largest resource in the Civic Center Fund accounting for approximately 65.63% of total revenues. This revenue category represents a distribution from the Occupancy Tax Fund of Hotel/Motel Taxes that are levied on the occupancy of city hotel and motels. The fiscal year 2015-2016 budget includes \$553,799 in transfers from the Occupancy Tax Fund.

**Fees**

These revenues are the second largest resource in the Civic Center Fund accounting for approximately 34.37% of total revenues. This revenue category is comprised of fees for facility use. The fiscal year 2016-2017 budget includes estimated fees of \$290,000.

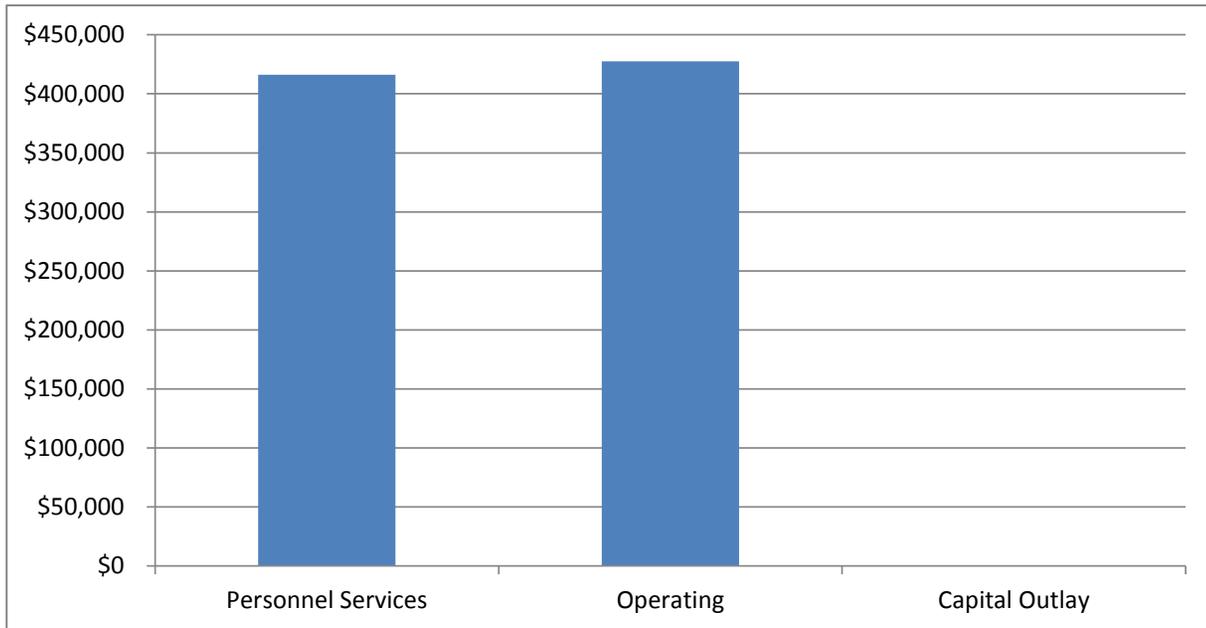
**Transfers from Occupancy Tax Fund**



SUMMARY OF EXPENDITURES BY AREA

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Area</b>					
Personnel Services	\$385,103	\$394,079	\$408,824	\$416,246	1.82%
Operating	383,507	424,617	451,967	427,553	-5.40%
Capital Outlay	-	-	-	-	N/A
Contingency	-	-	-	-	N/A
<b>Total Expenditures</b>	<b>\$768,610</b>	<b>\$818,696</b>	<b>\$860,791</b>	<b>\$843,799</b>	<b>-1.97%</b>

Fiscal Year 2016 - 2017  
Expenditures by Area  
\$843,799



**MISSION:** The Statesville Civic Center was built to enhance the quality of life for the citizens of Statesville and Iredell County by providing quality-meeting space's for the residents. The facility is designed to meet multiple demands concurrently using small conference rooms and large rooms that can be divided. From large reunions to small parties, the Civic Center can accommodate most meeting needs of the community.

**ACTIVITIES:** The Civic Center provides meeting space's for local, regional and statewide use. Examples of the use include: wedding receptions, weddings, banquets, trade shows, civic meetings, reunions, proms, conferences and entertainment shows and musicals.

**ACTION PLAN FOR FISCAL YEAR 2016-2017:**

1. Continue working with other tourism related organizations to attract events to the Civic Center and the City of Statesville
2. Continue to expand marketing efforts to include a regular schedule of sales calls both locally and in surrounding
3. Continue to monitor the upkeep and maintenance of the Vance Hotel

**GOALS FOR THE FUTURE:**

1. Continue to work with current user groups and maintain overall usage, while enhancing downtown Statesville and the city as a whole.
2. Expand marketing program from a localized plan to a statewide plan.
3. Review expansion of the Civic Center to allow for larger functions and more concurrent events.
4. Expand parking lots/capacity to accommodate large attendance

**The Civic Center is staffed as follows:**

	Pay Grade	Budget 2014-15	Budget 2015-16	Additions (Reductions)	Adopted 2016-17
Civic Center Director	18	1	1	-	1
General Supervisor	14	1	1	-	1
Marketing & Event Coordinator	11	1	1	-	1
Administrative Secretary	8	1	1	-	1
Skilled Laborer	8	3	3	-	3
Total		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

**GOALS:**

1. Work with Statesville Convention & Visitors Bureau and other organizations to recruit new users groups and expand usage
2. Increase awareness of the Statesville Civic Center and the services we provide to the meeting industry through various marketing methods.
3. Review all operational procedures and ensure that operations focus on excellent customer service to all clients.

**OBJECTIVES:**

1. Continue hosting local, state and regional events (target 600 events).
2. Distribute media kits (275) to area businesses and organizations and complete follow up phone calls (300).
3. Contract 10 new events

**KEY PERFORMANCE MEASURES:**

	2013-14 actual	2014-15 actual	2015-16 budget	2016-17 budget
% of out of town events	20.00%	20.00%	20.00%	20.00%
# of Media Kits mailed	200	250	250	275*
# of follow up calls	280	300	300	300
# of workshops/meetings held	4	5	5	5
# of recruited events	6	10	10	12

\*The majority of the Media Kits are emailed now

**CIVIC CENTER FUND**

**CIVIC CENTER**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Permanent	\$256,755	\$265,901	\$274,899	\$275,325	0.15%
Overtime	2,809	1,646	3,000	6,600	120.00%
Temporary	33,149	32,959	34,914	36,206	3.70%
FICA	21,415	22,085	23,970	21,607	-9.86%
Group Life	925	912	1,434	1,434	0.00%
Retirement	18,404	18,930	18,961	20,873	10.08%
Group Health	51,121	51,121	51,121	53,676	5.00%
Christmas Bonus	525	525	525	525	0.00%
<b>Total Personnel</b>	<b>385,103</b>	<b>394,079</b>	<b>408,824</b>	<b>416,246</b>	<b>1.82%</b>
Professional Services	913	4,276	2,000	2,000	0.00%
Telephone/Communications	14,144	15,361	16,000	16,000	0.00%
Gasoline	160	139	250	225	-10.00%
Utilities	8,380	6,746	12,500	12,500	0.00%
Travel and Training	1,044	3,000	4,000	4,000	0.00%
Maint and Repair Bldgs & Grnds	36,580	50,130	33,700	34,700	2.97%
Maint and Repair Equipment	2,204	2,046	5,000	5,000	0.00%
Maint and Repair Vehicles	13	13	500	500	0.00%
Postage	357	300	800	600	-25.00%
Bldgs Equip & Land Rent	140	565	1,000	1,000	0.00%
Advertising	27,213	27,791	32,500	32,500	0.00%
Hand Tools	114	31	300	300	0.00%
Supplies-General	12,642	12,494	16,220	16,420	1.23%
Supplies-Janitorial	5,427	6,724	6,000	6,350	5.83%
Uniforms	1,377	1,202	1,500	1,500	0.00%
Internal Pilot	22,361	23,965	24,301	22,381	-7.90%
Concessions	4,227	2,704	4,000	4,000	0.00%
Reimbursements	139,325	150,489	160,510	128,232	-20.11%
Contracted Serv-General	38,132	40,980	40,150	43,100	7.35%
Tipping Fees	-	-	-	-	N/A
Credit Card Bank Fees	951	1,274	2,000	2,100	5.00%
Dues & Subscriptions	572	962	1,250	1,250	0.00%
Insurance & Bonds	7,031	7,031	8,086	8,895	10.00%
Miscellaneous Expense	48	-	10,000	10,000	0.00%
Inside Charges - Electric	57,360	63,084	66,000	69,000	4.55%
Inside Charges - Water	1,344	1,829	1,900	3,000	57.89%
Inside Charges - Sewer	1,448	1,481	1,500	2,000	33.33%
<b>Total Operating</b>	<b>383,507</b>	<b>424,617</b>	<b>451,967</b>	<b>427,553</b>	<b>-5.40%</b>

**CIVIC CENTER FUND****CIVIC CENTER**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Capital Outlay-Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Real Property	-	-	-	-	N/A
Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	-	-	-	-	N/A
Transfer - To Group Health	-	-	-	-	N/A
Contingency	-	-	-	-	N/A
<b>Total Contingency</b>	-	-	-	-	N/A
<b>Total Civic Center</b>	<b>\$768,610</b>	<b>\$818,696</b>	<b>\$860,791</b>	<b>\$843,799</b>	<b>-1.97%</b>

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**Group Health and Property & Casualty Liability Fund  
Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2016-17**

**Summary of Revenues**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Revenue Sources:</b>					
Investment Earnings	\$16,108	\$10,364	\$7,600	\$8,191	7.78%
Other Revenue	4,183,691	4,112,024	4,429,942	4,721,848	6.59%
Transfers	-	-	-	-	N/A
Fund Balance	-	135,000	-	-	N/A
<b>Total Revenues</b>	<b>\$4,199,799</b>	<b>\$4,257,388</b>	<b>\$4,437,542</b>	<b>\$4,730,039</b>	<b>6.59%</b>

**Summary of Expenditures**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Expenditures by Function:</b>					
Health Insurance	\$3,232,993	\$3,488,355	\$3,632,480	\$3,844,739	5.84%
Property & Casualty Liability	763,298	994,712	805,062	885,300	9.97%
<b>Total Expenditures</b>	<b>\$3,996,291</b>	<b>\$4,483,067</b>	<b>\$4,437,542</b>	<b>\$4,730,039</b>	<b>6.59%</b>

## INTERNAL SERVICE FUNDS

## DETAIL REVENUES-GROUP HEALTH

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>HEALTH INSURANCE FUND</b>					
<b>Investments</b>					
Investments Earnings	\$7,776	\$6,241	\$4,000	\$4,500	12.50%
Total Investments	7,776	6,241	4,000	4,500	12.50%
<b>Other Revenue</b>					
City Contribution-Regular	2,699,052	2,646,410	2,820,768	2,982,889	5.75%
Employee-Individual	920	1,200	-	-	N/A
Employee-Parent/Children	177,045	190,443	198,360	227,000	14.44%
Employee-Family	407,145	345,135	381,468	366,206	-4.00%
Dental Premiums	114,070	112,442	125,000	125,000	0.00%
Wellness Revenue	-	-	-	-	N/A
Retiree	85,112	98,188	100,884	137,144	35.94%
Dental Retiree and Cobra	2,532	3,463	-	-	N/A
Cobra	891	2,819	2,000	2,000	0.00%
Total Other Revenue	3,486,767	3,400,100	3,628,480	3,840,239	5.84%
<b>Fund Balance</b>					
Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
<b>Total Health Insurance Fund</b>	<b>\$3,494,543</b>	<b>\$3,406,341</b>	<b>\$3,632,480</b>	<b>\$3,844,739</b>	<b>5.84%</b>

## INTERNAL SERVICE FUNDS

## DETAIL REVENUES-PROPERTY AND LIABILITY

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>PROPERTY &amp; CASUALTY LIABILITY INSURANCE FUND</b>					
<b>Investments</b>					
Investments Earnings	\$8,332	\$4,123	\$3,600	\$3,691	2.53%
Total Investments	8,332	4,123	3,600	3,691	2.53%
<b>Other Revenue</b>					
City Contribution-Regular	696,924	696,924	801,462	881,609	10.00%
Insurance Proceeds	-	15,000	-	-	N/A
Total Other Revenue	696,924	711,924	801,462	881,609	10.00%
<b>Transfers and Fund Balance</b>					
From Group Health	-	135,000	-	-	N/A
Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	135,000	-	-	N/A
<b>Total Property &amp; Casualty Liability Insurance Fund</b>	<b>\$705,256</b>	<b>\$851,047</b>	<b>\$805,062</b>	<b>\$885,300</b>	<b>9.97%</b>
<b>Total Revenues</b>					
Group Health & Liability Funds	\$4,199,799	\$4,257,388	\$4,437,542	\$4,730,039	6.59%

Major Revenue Sources

The Health Insurance Fund and the Property and Casualty Liability Insurance Fund are internal service funds. Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

\$7,668 as result of increasing health care claims and Affordable Health Care regulations .

Health Insurance Fund

Group Health Fund Balance

This fund is used to account for the operations of the City’s health plan and wellness program. The group health fund is a self-funded operation with a third party administrator.

The Proposed Budget does not recommend appropriating fund balance for fiscal year 2016-2017 .

Two revenue categories account for most of Health Insurance Fund resources as discussed below:

Property and Casualty Liability Insurance Fund

1. City Contributions
2. Employee Contributions

This fund is used to account for the City’s premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler and Machinery. This fund also accounts for the City's self-funded worker's compensation claims processed by a third party administrator.

Contributions

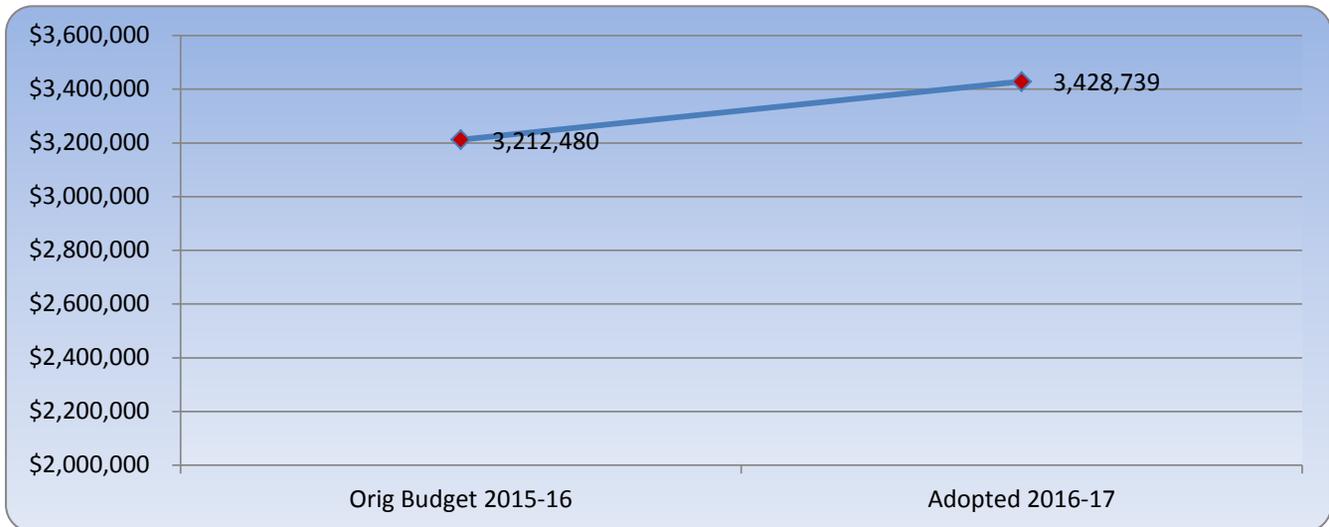
As with the Health Insurance Fund, the primary revenue source is premiums and expected claims transferred from the operating funds of the City. Fiscal year 2016-2017 premiums are to increase to \$855,300.

City contributions of \$2,982,889 are determined during the budget process and charged to each department based on active employees. \$857,350 are also charged to both active (their contribution) and full rate charged to qualified retirees. The City's contribution has increased from \$7,303 to

Fund Balance

The proposed Budget does not recommend appropriating in fund balance for fiscal year 2016-2017.

Self-Insured Health Claims



**INTERNAL SERVICE FUNDS****GROUP HEALTH**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Wellness Program	\$14,567	\$17,936	\$20,000	\$20,000	0.00%
Professional Services	-	-	-	-	N/A
Third Party Admin	205,412	216,208	190,000	191,000	0.53%
Stop Loss Premium	232,221	200,944	210,000	205,000	-2.38%
Health Claims	2,671,692	2,796,827	3,087,480	3,303,739	7.00%
Dental Claims	109,101	121,440	125,000	125,000	0.00%
To Property & Worker's Compendation	-	135,000	-	-	N/A
<b>Total Health Insurance Fund</b>	<b>\$3,232,993</b>	<b>\$3,488,355</b>	<b>\$3,632,480</b>	<b>\$3,844,739</b>	<b>5.84%</b>

## INTERNAL SERVICE FUNDS

## PROPERTY &amp; CASUALTY LIABILITY INSURANCE FUND

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Insurance Premiums	\$426,523	\$455,975	\$465,000	\$460,000	-1.08%
Auto & Liability Claims	56,733	55,537	40,000	61,300	53.25%
Water/Sewer Backups	-	-	4,000	5,000	25.00%
Professional Services	-	-	-	-	N/A
Property Claims	-	-	4,000	5,000	25.00%
Litigation Claims	-	5,849	5,000	5,000	0.00%
Accident Claims	868	40	1,000	2,000	100.00%
Workers Comp Claims	209,704	383,583	190,062	330,000	73.63%
WC Third Party Admin	15,250	15,250	16,000	17,000	6.25%
WC Stop Loss Insurance	54,220	78,478	80,000	-	N/A
Appraisals	-	-	-	-	N/A
<b>Total Operating</b>	<b>763,298</b>	<b>994,712</b>	<b>805,062</b>	<b>885,300</b>	<b>9.97%</b>
Transfers to Health Insurance Fund	-	-	-	-	N/A
<b>Total Property &amp; Casualty Liability Insurance Fund</b>	<b>\$763,298</b>	<b>\$994,712</b>	<b>\$805,062</b>	<b>\$885,300</b>	<b>9.97%</b>

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**OCCUPANCY TAX FUND**

**DETAIL REVENUES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Other Taxes &amp; Licenses</b>					
5% Hotel/Motel Taxes	\$818,512	\$915,685	\$900,000	\$925,000	2.78%
Total Other Taxes & Licenses	818,512	915,685	900,000	925,000	2.78%
<b>Investments</b>					
Investments Earnings	1,038	1,222	-	-	N/A
Total Investments	1,038	1,222	-	-	N/A
<b>Fees</b>					
Penalty & Interest	101	727	-	-	N/A
Total Fees	101	727	-	-	N/A
<b>Total Revenues</b>	<b>\$819,651</b>	<b>\$917,634</b>	<b>\$900,000</b>	<b>\$925,000</b>	<b>2.78%</b>

Major Revenue Sources

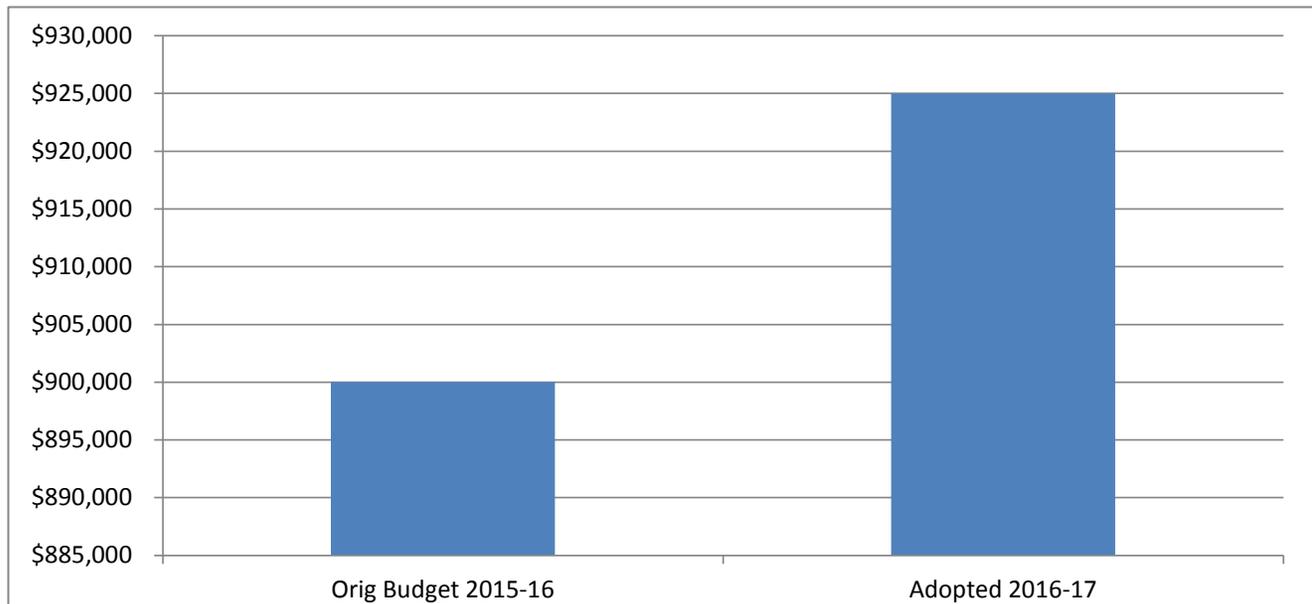
The Occupancy Tax Fund is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Occupancy Tax Fund is used to account for receipts of a local Hotel/Motel Occupancy Tax that are restricted to the operations of the civic center and the promotion of travel and tourism.

This revenue category represents taxes that are levied on the occupancy of city hotels and motels.

Occupancy taxes are projected in 2016-17 to increase by 2.78% or \$25,000 from the prior year.

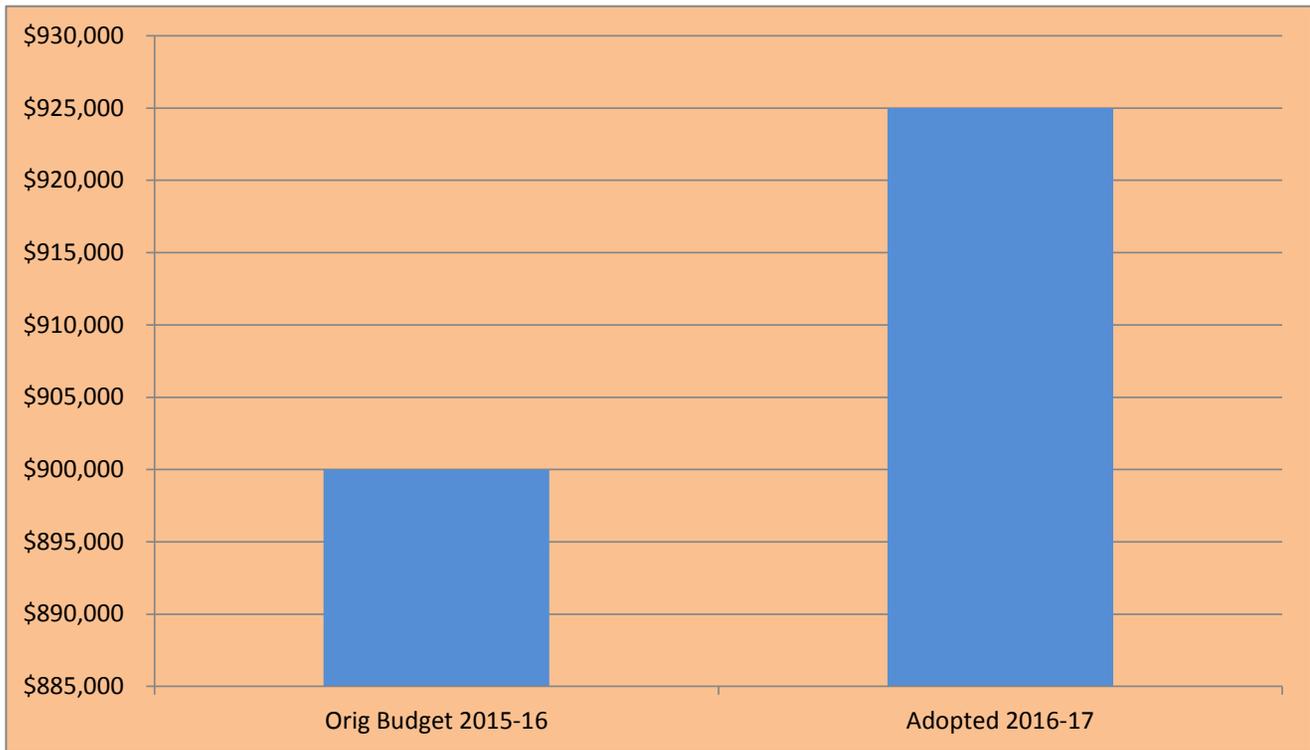
One revenue, Occupancy Tax, accounts for 100% of the Occupancy Tax Fund resources.

Fiscal Year 2016 - 2017  
Total Revenues  
\$925,000



	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
<b>Total Expenditures</b>	<b>\$739,137</b>	<b>\$814,597</b>	<b>\$900,000</b>	<b>\$925,000</b>	<b>2.78%</b>
<b>Expenditures by Area</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A
Operating	178,271	197,193	195,200	200,400	2.66%
Transfers	560,866	617,404	569,791	553,799	-2.81%
Future Capital & Debt Service	-	-	135,009	170,801	26.51%
<b>Total Expenditures</b>	<b>\$739,137</b>	<b>\$814,597</b>	<b>\$900,000</b>	<b>\$925,000</b>	<b>2.78%</b>

Fiscal Year 2016 - 2017  
Total Expenditures  
\$925,000



**OCCUPANCY TAX FUND****DETAIL EXPENDITURES**

	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17	% Change
Reimbursements	\$18,186	\$18,100	\$19,000	\$19,250	1.32%
Distributions to CVB	160,085	179,093	176,200	181,150	2.81%
Total Operating	178,271	197,193	195,200	200,400	2.66%
Transfers to Civic Center Fund	560,866	617,404	569,791	553,799	-2.81%
Total Transfers	560,866	617,404	569,791	553,799	-2.81%
Future Capital & Debt Service	-	-	135,009	170,801	26.51%
Total Debt Service	-	-	135,009	170,801	26.51%
<b>Total Occupancy Tax Fund</b>	<b>\$739,137</b>	<b>\$814,597</b>	<b>\$900,000</b>	<b>\$925,000</b>	<b>2.78%</b>

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**CITY OF STATESVILLE, NORTH CAROLINA  
2016-2017 BUDGET ORDINANCE**

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

**Section One.** The following amounts are hereby appropriated for the operation of Statesville Government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, according to the following summary and schedules.

SUMMARY

FUND	ESTIMATED REVENUE	FUND		APPROPRIATED
		BALANCE APPROPRIATED	TRANSFERS	
General	\$ 29,013,696	\$ 954,462	\$ 976,884	\$ 30,945,042
Airport Operating	404,000	142,776	-	546,776
Electric	47,607,654	-	-	47,607,654
Water and Sewer	10,714,800	1,947,484	-	12,662,284
Civic Center	290,000	-	553,799	843,799
	<u>\$ 88,030,150</u>	<u>\$ 3,044,722</u>	<u>\$ 1,530,683</u>	<u>\$ 92,605,555</u>

**Section Two.** That for said fiscal year there is hereby appropriated out of the General Fund the following:

CODE (010)	GENERAL FUND	AMOUNT
4100	Mayor and Council	\$ 208,869
4200	City Manager	426,583
4300	City Clerk	144,790
4400	Finance	1,415,407
4430	Information Technology	1,763,159
4500	Human Resources	540,345
4700	Legal	97,500
4800	Planning	1,064,355
4900	Main Street	192,664
5100	Police	8,192,174
5300	Fire	5,133,283
5500	Engineering	605,060
5510	Garage	608,504
5530	Street	1,826,178
5535	Street Construction	972,500
5540	Warehouse	182,704
5580	Sanitation	2,086,207
6210	Recreation-Administration	443,262
6220	Recreation-Athletics	205,170
6230	Recreation-Programs	301,863
6233	Recreation-Fitness Center	622,991
6237	Recreation-Leisure Pool	191,656
6240	Recreation-Park Maintenance	1,281,647

**Section Two (cont).** That for said fiscal year there is hereby appropriated out of the General Fund the following:

<u>CODE (010)</u>	<u>GENERAL FUND</u>	<u>AMOUNT</u>
5541	Public Grounds and Cemetery	693,261
6600	General Expense	1,672,124
6610	Special Appropriations	72,786
	TOTAL GENERAL FUND APPROPRIATIONS	<u>\$ 30,945,042</u>

**Section Three.** It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2016, and ending June 30, 2017:

<u>CODE (010)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Ad Valorem Taxes	\$ 13,683,706
	Other Taxes and Licenses	8,180,720
	Unrestricted Intergovernmental	658,080
	Restricted Intergovernmental	983,002
	Permits and Fees	1,448,111
	Sales and Services	799,365
	Investment Earnings	155,000
	Miscellaneous	13,093
	Reimbursements and Internal Charges	3,092,619
	Transfers	976,884
	Fund Balance Appropriated	954,462
	TOTAL GENERAL FUND REVENUES	<u>\$ 30,945,042</u>

**Section Four.** That for said fiscal year there is hereby appropriated out of the Airport Operating Fund the following:

<u>CODE (025)</u>	<u>AIRPORT OPERATING</u>	<u>AMOUNT</u>
6500	Airport Operating Expenditures	\$ 546,776
	TOTAL AIRPORT OPERATING FUND APPROPRIATIONS	<u>\$ 546,776</u>

**Section Five.** It is estimated that the following Airport Operating Fund revenues will be available during the fiscal year beginning July 1, 2016, and ending June 30, 2017 to meet the foregoing appropriations:

<u>CODE (025)</u>	<u>AIRPORT OPERATING</u>	<u>AMOUNT</u>
	Airport Operating Revenues	\$ 404,000
	Fund Balance Appropriated	142,776
	TOTAL AIRPORT OPERATING FUND APPROPRIATIONS	<u>\$ 546,776</u>

**Section Six.** That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

<u>CODE (030)</u>	<u>ELECTRIC FUND</u>	<u>AMOUNT</u>
8100	Electric Utility Department	\$ 47,607,654
	TOTAL ELECTRIC FUND APPROPRIATIONS	<u>\$ 47,607,654</u>

**Section Seven.** It is estimated that the following Electric Fund revenues will be available during the fiscal year beginning July 1, 2016, and ending June 30, 2017 to meet the foregoing appropriations:

<u>CODE (030)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Electric Sales	\$ 46,153,703
	Other Revenues	1,233,951
	Services	60,000
	Pole Rental	75,000
	Investment Earnings	85,000
	TOTAL ELECTRIC FUND REVENUES	<u>\$ 47,607,654</u>

**Section Eight.** That for said fiscal year there is hereby appropriated out of the Water and Sewer Fund the following:

<u>CODE (031)</u>	<u>WATER AND SEWER FUND</u>	<u>AMOUNT</u>
5581	Sewer Maintenance	\$ 698,768
5582	Water Maintenance	1,228,546
8220	Water Purification	7,716,675
8230	Third Creek Wastewater Treatment	1,073,859
8240	Fourth Creek Wastewater Treatment	1,944,436
	TOTAL WATER & SEWER FUND APPROPRIATIONS	<u>\$ 12,662,284</u>

**Section Nine.** It is estimated that the following Water and Sewer Fund revenues will be available during the fiscal year beginning July 1, 2016, and ending June 30, 2017 to meet the foregoing appropriations:

<u>CODE (031)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Sewer Fees	\$ 6,137,000
	Water Sales	4,030,000
	System Development Fees	330,000
	Investment Earnings	75,000
	Other Revenue	128,900
	Reimbursements	13,900
	Fund Balance	1,947,484
	TOTAL WATER AND SEWER FUND REVENUES	<u>\$ 12,662,284</u>

**Section Ten.** That for said fiscal year there is hereby appropriated out of the Civic Center Fund the following:

<u>CODE (032)</u>	<u>CIVIC CENTER FUND</u>	<u>AMOUNT</u>
6250	Civic Center	\$ 843,799
	TOTAL CIVIC CENTER FUND APPROPRIATIONS	<u>\$ 843,799</u>

**Section Eleven.** It is estimated that the following Civic Center Fund revenues will be available during the fiscal year beginning July 1, 2016, and ending June 30, 2017 to meet the foregoing appropriations.

<u>CODE (032)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Fees and Other Revenue	\$ 290,000
	Transfers from Occupancy Tax Fund	553,799
	TOTAL CIVIC CENTER FUND REVENUES	<u>\$ 843,799</u>

**Section Twelve.** There is hereby levied for the fiscal year ending June 30, 2017 the following rates of taxes on each (\$100) assessed valuation of taxable property as listed as of January 1, 2016 for purpose of raising the revenues from the current year's property tax as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100) APPRAISED VALUATION FOR GENERAL FUND	\$ 0.46
SERVICE TAX DISTRICTS:	
Downtown Service Tax District	\$ 0.10
City-wide tax rate	0.46
Total Downtown Service Tax District tax rate	\$ 0.56
Woods Drive Dam Municipal Service District	\$ 0.21
City-wide tax rate	0.46
Total Woods Drive Dam Municipal Service District tax rate	\$ 0.67
SOLID WASTE FEE:	
Annual Fee of \$120	<u>\$ 120</u>

The General Fund rate is based on an estimated total appraised value of property of \$2,929,374,960 at a 98.16% collection rate. Downtown Service Tax rate is based on an estimated total appraised value of property of \$114,511,000 at a 96.72% collection rate. Woods Drive Dam Service District is based on an estimated total appraised value of property of \$1,630,360 at a 100.00% collection rate.

**Section Thirteen.** The fees, rates and charges as shown in Attachment A and B are amended effective as of July 1, 2016 for the purpose of billing and raising revenues as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

**Section Fourteen.** The following balanced financial plan is approved for the Health Insurance Fund of the City of Statesville's for fiscal year beginning July 1, 2016 and ending June 30, 2017, according to the following estimated revenues and appropriations.

**Section Fifteen.** That for said fiscal year there is hereby appropriated out of the Health Insurance Fund the following:

<u>CODE (033)</u>	<u>HEALTH INSURANCE FUND</u>	<u>AMOUNT</u>
	Wellness Program	\$ 20,000
	Third Party Administration	191,000
	Stop Loss Premiums	205,000
	Health Claims	3,303,739
	Dental Claims	125,000
		<hr/>
	TOTAL APPROPRIATIONS	<u>\$ 3,844,739</u>

**Section Sixteen.** It is estimated that the following Health Insurance Fund revenues will be available during the fiscal year beginning July 1, 2016, and ending June 30, 2017 to meet the foregoing Health Insurance Fund expenditures:

<u>CODE (033)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	City Contributions-Regular	\$ 2,982,889
	Employee-Parent/Children Contributions	227,000
	Employee-Family Contributions	366,206
	Dental Premium	125,000
	Retiree Premium	137,144
	Interest Income	4,500
	Cobra Premium	2,000
		<hr/>
	TOTAL REVENUES	<u>\$ 3,844,739</u>

**Section Seventeen.** The following balanced financial plan is approved for the Property and Casualty Liability Fund of the City of Statesville's for fiscal year beginning July 1, 2016 and ending June 30, 2017, according to the following estimated revenues and appropriations.

**Section Eighteen.** That for said fiscal year there is hereby appropriated out of the Property and Casualty Liability Fund the following:

<u>CODE (034)</u>	<u>PROPERTY AND CASUALTY LIABILITY FUND</u>	<u>AMOUNT</u>
	Insurance Premiums	\$ 460,000
	Auto and Liability Claims	61,300
	Water/Sewer Backup Claims	5,000
	Property Claims	5,000
	Litigation Claims	5,000
	Accident Claims	2,000
	Worker's Compensation Claims	330,000
	Worker's Compensation Third Party Administration	17,000
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 885,300</b>

**Section Nineteen.** It is estimated that the following Property and Casualty Liability Fund revenues will be available during the fiscal year beginning July 1, 2016, and ending June 30, 2017 to meet the foregoing Property and Casualty Liability Fund expenditures:

<u>CODE (034)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	City Contributions	\$ 881,609
	Interest Income	3,691
	<b>TOTAL REVENUES</b>	<b>\$ 885,300</b>

**Section Twenty.** The following amounts are hereby appropriated for the operation of the City of Statesville's Occupancy Tax Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017, according to the following estimated revenues and appropriations.

**Section Twenty-one.** That for said fiscal year there is hereby appropriated out of the Occupancy Tax Fund the following:

<u>CODE (062)</u>	<u>OCCUPANCY TAX FUND</u>	<u>AMOUNT</u>
	Reimbursements to the General Fund	\$ 19,250
	Distributions to Convention and Visitors Bureau	181,150
	Transfers to the Civic Center Fund	553,799
	Future Capital and Debt Service	170,801
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 925,000</b>

**Section Twenty-two.** It is estimated that the following Occupancy Tax Fund revenues will be available during the fiscal year beginning July 1, 2016, and ending June 30, 2017 to meet the foregoing Occupancy Tax Fund expenditures:

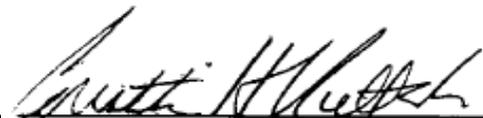
<u>CODE (062)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Occupancy Tax Receipts	\$ 925,000
	<b>TOTAL REVENUES</b>	<b>\$ 925,000</b>

**Section Twenty-three.** The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

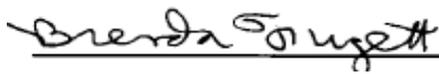
- a. He may transfer amounts between objects of expenditure within a department without limitations.
- b. He may transfer amounts between departments of the same fund with an official report of such transfers to the City Council.
- c. He may make interfund loans as he deems necessary.
- d. He may make expenditures and/or transfers from appropriations as he deems necessary.

**Section Twenty-four.** Copies of this budget Ordinance shall be furnished to the Finance Officer and the Budget Officer of the City of Statesville, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 9th day of June, 2016.

  
 \_\_\_\_\_  
 Mayor **Constantine H. Kutteh**

Attest:

  
 \_\_\_\_\_  
 City Clerk **Brenda Fugett**



**City of Statesville**  
**Analysis of Travel and Training**  
**2009-10 Through 2016-17**

<b>DEPARTMENT</b>	Actual 2009-10	Actual 2010-11	Actual 2011-12	Actual 2013-14	Actual 2014-15	Original Budget 2015-16	Adopted Budget 2016-17
Mayor & Council	\$12,978	\$9,000	\$9,000	\$5,260	\$4,671	\$9,000	\$9,000
City Manager	3,542	3,170	3,170	2,404	2,585	2,700	2,700
City Clerk	1,300	1,300	1,300	1,278	993	5,780	2,000
Finance-Admin	2,000	2,000	6,200	2,774	5,795	6,200	7,210
Finance-Collections	1,000	1,000	3,375	1,804	1,800	4,000	4,000
Finance-IT	1,500	1,500	2,400	3,193	5,470	6,200	6,300
Finance-Purchasing	1,500	1,500	2,157	1,919	1,927	2,460	2,660
Human Resources	18,000	14,000	14,000	6,705	11,857	12,500	19,500
Legal	1,900	1,500	1,900	1,328	-	1,900	1,900
Planning	10,700	10,700	10,700	2,963	1,224	13,465	12,450
Police	31,307	25,000	33,247	30,727	38,880	36,000	36,384
Fire	12,745	11,000	22,375	27,581	9,383	25,355	25,350
Engineering	4,485	3,800	3,800	4,111	2,786	11,900	7,345
Garage	1,000	1,000	900	100	815	900	900
Street	1,000	1,000	1,000	207	-	1,000	1,000
Warehouse	500	500	625	-	-	-	-
Public Grnds/Cem	600	600	600	156	484	600	600
Sanitation	1,500	1,500	1,800	1,117	1,100	2,000	2,000
Recreation-Admin	2,020	2,020	2,020	1,305	2,012	2,020	2,020
Athletics	1,135	1,135	1,135	627	659	1,135	1,135
Program	6,035	1,000	1,750	1,445	1,609	1,750	1,750
SFAC	-	1,500	2,250	1,761	2,660	4,250	4,250
Leisure Pool	-	1,000	1,000	-	920	1,000	1,000
Parks	1,000	1,000	1,000	979	1,731	2,500	2,500
Urban Forestry	1,500	1,000	1,500	-	-	-	-
Airport	840	900	3,335	921	1,661	-	-
General Fund	<u>120,087</u>	<u>99,625</u>	<u>132,539</u>	<u>100,665</u>	<u>101,022</u>	<u>154,615</u>	<u>153,954</u>
Airport Operating Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,245</u>	<u>7,150</u>
Electric Fund	<u>31,350</u>	<u>30,000</u>	<u>30,000</u>	<u>24,234</u>	<u>35,365</u>	<u>38,815</u>	<u>38,815</u>
Sewer Maintenance	750	750	750	1,673	212	2,000	2,000
Water Maintenance	3,000	3,000	3,000	1,807	69	6,000	5,000
Water Purification	2,370	2,370	4,805	1,244	2,149	3,850	4,025
Third Creek	2,475	1,960	1,970	-	393	1,860	1,860
Fourth Creek	7,475	7,400	9,920	2,715	7,058	8,995	10,220
Water and Sewer Fund	<u>16,070</u>	<u>15,480</u>	<u>20,445</u>	<u>7,439</u>	<u>9,881</u>	<u>22,705</u>	<u>23,105</u>
Civic Center Fund	<u>1,000</u>	<u>1,500</u>	<u>1,500</u>	<u>1,044</u>	<u>3,000</u>	<u>4,000</u>	<u>4,000</u>
Total City	<u>\$168,507</u>	<u>\$146,605</u>	<u>\$184,484</u>	<u>\$133,382</u>	<u>\$149,268</u>	<u>\$229,380</u>	<u>\$227,024</u>



**CITY OF STATESVILLE  
POSITION CLASSIFICATION AND PAY PLAN  
Effective as of July 1, 2008 (updated March 10, 2015)**

<b>GRADE LEVELS</b>	<b>POSITIONS:</b>
1	None
2	None
3	None
4	None
5	Waste Collector, Parking Control Officer
6	Stock Clerk, WWT Plant Operator I
7	Accounting Clerk, Laboratory Tech, Meter Reader
8	Police Records Data Entry Clerk, Warehouse Technician, Skilled Laborer, Administrative Secretary
9	Customer Service Attendant, Records Supervisor, Customer Service Representative, Small Engine Mechanic, Commercial Driver, Residuals Equipment Operato
10	Water Treatment Plant Operator Grade C, Wastewater Treatment Plant Operator Grade II, Brick Mason, Utility Billing Specialist
11	Office Manager, Marketing & Event Coordinator, Water/Sewer Meter Maintenance Technician, Camera Technician, Pretreatment Technician, Motor Equipment Operator, Firefighter, Assistant Center Director, Automotive Mechanic, Senior Customer Service Representative, Property Evidence Technician
12	Accounting Technician/Accounts Payable, Accounting Technician/Payroll, Airport Maintenance Supervisor, Building Maintenance Technician, Cemeteries and Recreation Technician, Police Telecommunicator, Water Treatment Plant Operator Grade B, Wastewater Treatment Plant Operator Grade III, Personnel Technician, Utility Locator
13	Line Technician I, Property Evidence Custodian, Metering and Control Technician, Staking Technician
14	Communications Technician, General Supervisor, Plant Maintenance Mechanic, Water Treatment Plant Operator Grade a, Wastewater Treatment Plant Operator Grade IV, Fire Lieutenant, Accountant
15	Police Officer, Customer Service Supervisor, Center Director, Wastewater Residuals Supervisor, Building Maintenance Supervisor, Information Technology Technician, GIS Analyst, Assistant Fleet Manager, Line Technician II, Substation Technician, Fitness Coordinator, Assistant Facility Manager
16	Crew Supervisor/Inspector Technician, Planner I/Code Enforcement Officer, Planner I/Zoning Officer, Parks Maintenance Supervisor, Senior Water Treatment Plant Operator, Senior Wastewater Treatment Plant Operator, Public Grounds/Cemeteries Supervisor, Assistant Sanitation Superintendent, Assistant Street Superintendent, Engineering Technician I

**CITY OF STATESVILLE  
POSITION CLASSIFICATION AND PAY PLAN  
Effective as of July 1, 2008 (updated March 10, 2015)**

<b>GRADE LEVELS</b>	<b>POSITIONS:</b>
17	Backflow Cross Connection Technician, Police Investigator, Line Technician III, Construction Inspection Supervisor, Fire Captain, City Clerk, Substation Specialist, Community Resources Coordinator, Metering and Control Specialist
18	Business Development Specialist, Chemist, Water Treatment Plant Supervisor, Wastewater Treatment Plant Supervisor, Geographic Information System Coordinator, Planner II/Airport & HPC, Planner II/Plans Review, Assistant Water/Sewer Utility Superintendent, Collections Manager/Revenue Officer, Civic Center Director, Facility Manager, Surveyor
19	Police Sergeant, Fleet Manager, Street Superintendent, Sanitation Superintendent, Battalion Chief, Purchasing Agent, Program Director, Engineering Services Supervisor, Accreditation Manager, Athletic/Aquatics Coordinator
20	Water and Sewer Utility Superintendent, Police Technology Specialist
21	Senior Planner, Pretreatment Coordinator, Line Crew Supervisor, Technical Services Supervisor, Substation Supervisor, Line Clearance Supervisor/Utility Arborist
22	Director Public Affairs, Superintendent of Parks and Public Grounds, Superintendent of Recreation
23	Police Captain, Street/Stormwater Superintendent, Airport Manager
24	Line Superintendent, Human Resources Director, Assistant Fire Chief
25	Assistant Director of Planning and Development, Assistant Water Resources Director
26	Assistant Chief of Police, Deputy Fire Chief , Assistant Finance Director, Electrical Engineer
27	Assistant Director of Electric Utilities, Assistant Public Works Director, Assistant City Engineer
28	None
29	None
30	Personnel/Risk Manager, Director of Planning and Development, Director of Water Resources, Director of Parks and Recreation, IT Director
31	Director of Finance, Fire Chief, Police Chief
32	Public Works Director/City Engineer, Director of Electric Utilities
33	None
34	None
35	Assistant Manager- Policy & Administration

CITY OF STATESVILLE PAY SCHEDULE  
As of January 1, 2015

GRADE	-----MINIMUM-----			-----MAXIMUM-----		
	HOURLY	BIWEEKLY	ANNUALLY	HOURLY	BIWEEKLY	ANNUALLY
1	\$8.71	\$696.64	\$18,112.64	\$14.37	\$1,149.45	\$29,885.70
2	\$9.14	\$731.46	\$19,018.06	\$15.09	\$1,206.93	\$31,380.18
3	\$9.60	\$768.06	\$19,969.46	\$15.84	\$1,267.28	\$32,949.28
4	\$10.08	\$806.42	\$20,967.02	\$16.63	\$1,330.62	\$34,596.12
5	\$10.58	\$846.74	\$22,015.34	\$17.46	\$1,397.17	\$36,326.42
6	\$11.11	\$889.10	\$23,116.70	\$18.34	\$1,467.03	\$38,142.78
7	\$11.67	\$933.57	\$24,272.77	\$19.25	\$1,540.36	\$40,049.36
8	\$12.25	\$980.22	\$25,485.82	\$20.22	\$1,617.39	\$42,052.14
9	\$12.87	\$1,029.23	\$26,760.03	\$21.23	\$1,698.28	\$44,155.28
10	\$13.51	\$1,080.70	\$28,098.10	\$22.29	\$1,783.19	\$46,362.94
11	\$14.18	\$1,134.76	\$29,503.76	\$23.40	\$1,872.31	\$48,680.06
12	\$14.89	\$1,191.48	\$30,978.48	\$24.57	\$1,965.94	\$51,114.44
13	\$15.64	\$1,251.03	\$32,526.83	\$25.80	\$2,064.23	\$53,669.98
14	\$16.42	\$1,313.62	\$34,154.02	\$27.09	\$2,167.45	\$56,353.70
15	\$17.24	\$1,379.30	\$35,861.70	\$28.45	\$2,275.85	\$59,172.10
16	\$18.10	\$1,448.25	\$37,654.45	\$29.87	\$2,389.62	\$62,130.12
17	\$19.01	\$1,520.66	\$39,537.06	\$31.36	\$2,509.12	\$65,237.12
18	\$19.96	\$1,596.69	\$41,513.89	\$32.93	\$2,634.55	\$68,498.30
19	\$20.96	\$1,676.54	\$43,590.14	\$34.58	\$2,766.27	\$71,923.02
20	\$22.00	\$1,760.38	\$45,769.78	\$36.31	\$2,904.61	\$75,519.86
21	\$23.10	\$1,848.39	\$48,058.19	\$38.12	\$3,049.83	\$79,295.58
22	\$24.26	\$1,940.78	\$50,460.38	\$40.03	\$3,202.33	\$83,260.58
23	\$25.47	\$2,037.83	\$52,983.63	\$42.03	\$3,362.43	\$87,423.18
24	\$26.75	\$2,139.74	\$55,633.34	\$44.13	\$3,530.54	\$91,794.04
25	\$28.08	\$2,246.70	\$58,414.30	\$46.34	\$3,707.09	\$96,384.34
26	\$29.49	\$2,359.05	\$61,335.25	\$48.66	\$3,892.44	\$101,203.44
27	\$30.96	\$2,476.99	\$64,401.79	\$51.09	\$4,087.06	\$106,263.56
28	\$32.51	\$2,600.84	\$67,621.84	\$53.64	\$4,291.42	\$111,576.92
29	\$34.14	\$2,730.89	\$71,003.09	\$56.32	\$4,505.99	\$117,155.74
30	\$35.84	\$2,867.43	\$74,553.23	\$59.14	\$4,731.26	\$123,012.76
31	\$37.64	\$3,010.82	\$78,281.22	\$62.10	\$4,967.84	\$129,163.84
32	\$39.52	\$3,161.37	\$82,195.57	\$65.20	\$5,216.24	\$135,622.24
33	\$41.49	\$3,319.40	\$86,304.40	\$68.46	\$5,477.06	\$142,403.56
34	\$43.57	\$3,485.40	\$90,620.40	\$71.89	\$5,750.90	\$149,523.40
35	\$45.75	\$3,659.68	\$95,151.68	\$75.48	\$6,038.43	\$156,999.18
90	\$7.50	\$600.30	\$15,607.90	\$18.00	\$1,439.79	\$37,434.54
96	\$34.80	\$2,783.61	\$72,373.81	\$64.91	\$5,192.82	\$135,013.32
97	\$115.90	\$231.81	\$6,026.99	\$179.97	\$359.95	\$9,358.70
98	\$90.71	\$362.82	\$9,433.44	\$179.97	\$719.90	\$18,717.40
99	\$95.75	\$191.49	\$4,978.76	\$179.97	\$359.95	\$9,358.70
111	\$10.71	\$1,134.76	\$29,503.81	\$17.66	\$1,872.31	\$48,680.06
114	\$12.39	\$1,313.62	\$34,154.01	\$20.45	\$2,167.46	\$56,353.96
117	\$14.35	\$1,520.65	\$39,537.02	\$23.67	\$2,509.13	\$65,237.38
119	\$15.82	\$1,676.55	\$43,590.27	\$26.10	\$2,766.27	\$71,923.02

Grades 90-99 are applicable to City Manager, Mayor & Council, and temporary positions.

Grades 111-119 apply to Fire Department positions.



**Accrual Basis of Accounting** – A method of accounting where revenues are recognized in the accounting period when earned and expenses are recognized in the period when incurred.

**Adopted Budget** – The budget approved by City Council and enacted through a budget ordinance adopted on or before June 30 of each year.

**Ad Valorem Taxes** – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

**Amortization** – to liquidate a debt by installment payments or to reduce premium or discount on a debt or investment.

**Appropriated Fund Balance** – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

**Appropriation** – The amount budgeted on a yearly basis to cover projected expenditures which has been legally authorized by the City Council.

**Area** – Same as object of expenditure that describes the article purchased or the service obtained.

**Assessed Valuation** – The value of real estate or personal property as determined by the Iredell County Tax Assessor as a basis for levying property taxes.

**Authorized Positions** – Employee positions that are authorized in the adopted budget to be filled during the year.

**Available (Undesignated) Fund Balance** – Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Balanced Budget** – a budget in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations

**Base Budget** – Cost of continuing the existing levels of service in the current budget year.

**Bond** – A written promise to pay a specific amount of money with interest within a specific time period, usually long-term. borrows money by selling bonds, the sale is referred to as a bond issue. A municipal government's outstanding

**Bond Issue** – Whenever a municipal government bond debt can be the result of multiple bond issues sold over the course of several years in varying amounts and with different terms of repayment.

**Bond Rating** – A grade indicating a governmental unit's investment quality. Generally, the higher the bond rating, the less risk investors assume resulting in a more favorable interest rate and lower cost of financing capital projects for the governmental unit. The three main bond rating agencies include: Standard and Poor's, Moody's, and Fitch.

**Budget** – A financial plan containing estimated expenditures and resources covering a fiscal year.

**Budget Amendment** – A change in budgeted appropriations or revenues during the fiscal year, which has been legally authorized by the City Council.

**Budget Calendar** – The schedule of key dates which are followed in the preparation and adoption of the budget.

**Budget Document** – A formal document prepared by the City's administrative staff and presented to the City Council containing the proposed financial plan for a fiscal year.

**Budgetary Control** – The control or management of the adopted budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

**Budget Message** – A written summary of the proposed budget to the Mayor and City Council, which discusses major budget issues and recommendations.

**Budget Ordinance** – The official enactment by City Council establishing the legal authority for administrative staff to obligate and expend funds.

**Capital Improvement Program (CIP)** – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

**Capital Outlay** – Fixed assets of significant value (\$5,000 or more) and having a useful life of more than one year.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

**Capital Project Fund** – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

**Capital Reserve Fund** – A fund used to account for monies restricted for the purchase of fixed assets.

**Comprehensive Annual Financial Report (CAFR)** – A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

**Consumer Price Index** – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (economic inflation).

**Cost-of-Living Adjustment (COLA)** – An increase in salaries to offset the adverse effect of inflation on compensation.

**Department** – An organizational unit of the City which is functionally unique in its delivery of services or activities.

**Debt Limit** – The maximum amount of outstanding gross or net debt legally permitted. The State of North Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the city.

**Debt Service** – Payment of long term debt principal, interest, and related costs on borrowed funds such as bonds. Debt service is budgeted and accounted for in the fund in which it is incurred.

**Depreciation** – an accounting practice in which the cost of an asset is allocated over the useful life of the asset.

**Downtown Statesville Development Corporation**

**(DSDC)** – An organization contracted with by the City to maintain and develop Historic Downtown Statesville and the cultural, social, historic and economic center of the community.

**Encumbrances** – The commitment of appropriated funds to purchase an item, goods or services.

**Enterprise Fund** – A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises. Operations are financed from charges to users for services provided.

**Expenditure** – The cost of goods or services whether payment has been made or not.

**Expense** – Cash or non-cash financial transactions that result in a decrease of net assets.

**Fiscal Year** – A twelve-month period from July 1 through the following June 30 designated as the operating year for accounting and budgeting purposes.

**Function** – Group of related activities aimed at a major service for which government is responsible. For example public safety, transportation, etc.

**Fund** – A fiscal entity with revenues and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

**Fund Balance** – The excess of the assets of a fund over its liabilities.

**General Fund** – A fund that accounts for most of the basic government services such as public safety, streets and highways, sanitation, parks and recreation, and general government services.

**General Obligation Bonds** – Bonds issued by a government which are backed by its full faith, credit, and taxing authority.

**GFOA** – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada.

**Governmental Funds** – Funds generally used to account for tax-supported activities.

**Interfund Transfers** – The movement of monies between funds of the same governmental entity.

**Internal Charges** – The charges to user departments for internal services by other City departments.

**Internal Service Fund** – A fund which accounts for the provision of services to City departments by other City departments on a cost reimbursement basis.

**Levy** – To impose taxes for the support of government services and activities.

**Line-Item** – A budgetary account representing a specific object of expenditure.

**Local Government Budget and Fiscal Control Act**

– General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

**Modified Accrual Basis of Accounting** – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

**Non-Depreciable Capital** – a classification used by the City to distinguish items that have a useful life in excess of one year and value between \$1,000 and \$4,999.

**Object (of expenditure)** – Also see definition of Area of expenditure. Object of expenditure describes the article purchased or the service obtained.

**Pay-As-You-Go- Basis** – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Payment in Lieu of Taxes (PILOT)** – Transfers from an enterprise fund of the government entity to its General Fund equivalent to the amount in taxes the entity would have received had the operations of the enterprise fund been provided by a private firm.

**Personnel Services** – Expenditures for salaries, wages, and fringe benefits.

**Powell Bill Funds** – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

**Proposed Budget** – The City Manager's recommended balanced budget, which is submitted to City Council prior to June 1.

**Proprietary** – A government's continuing business type activity.

**Proprietary Funds** – Funds used to separate, control and track financial resources of business-type activities carried out by a government. The two proprietary fund types include: 1) Enterprise Funds and 2) Internal Service Fund.

**Refunding** – The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

**Revenue** – An increase in net assets. Under the modified accrual basis of accounting, revenues are recorded when they become measurable and available.

**Special Revenue Fund** – Used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices.

**Standard Performance Pay Increase (SPPI)** - This program awards a 3.5% pay increase to employees performing at an "expected" level.

**Tax Collection Rate** – The percentage of the tax levy that can be expected to be collected during the fiscal year.

**Tax Levy** – The product when the tax rate is multiplied by assessed values.

**Tax Rate** – The amount per \$100 of property valuation that is levied for the support of government services or activities.

**Transmittal Letter** – A letter from the City Manager summarizing the major differences between the proposed budget and the adopted budget.

**Unreserved (Available) Fund Balance** – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

