

Adopted
Municipal Operating Budget
Fiscal Year 2012-2013
July 1, 2012 - June 30, 2013

Prepared By:

City Manager's Office
Finance Department



P. O. Box 1111 • Statesville, North Carolina 28687

June 18, 2012

In accordance with the provisions of N.C. General Statutes, the City Manager's 2012-13 Proposed Budget was presented to the Statesville City Council on May 7, 2012. The City Council conducted a public hearing on the budget on May 21, 2012 and held three budget workshops on May 29, 30, and 31, 2012. The 2012-13 Operating and Capital Budget was adopted on June 18, 2012 with the following changes from the proposed budget:

	<u>Amount of Change</u>
<u>GENERAL FUND REVENUES</u>	
Reduce ad valorem taxes per revised values by County Assessor	(26,568)
Increase downtown ad valorem taxes per revised values by County Assessor	756
Reduce hold harmless revenue change from State	(53,934)
Increase privilege license revenue due to new fee for electronic gaming	233,500
Reduce solid waste revenues to by eliminating residential garbage fee and eliminating commercial dumpster fees, and increasing commercial roll-out fee	(1,181,750)
Reduce reimbursements from enterprise funds due to eliminated personnel	(11,873)
Increase General Fund Balance Appropriated to \$270,292 from \$233,084	37,208
TOTAL	<u>(1,002,661)</u>
<u>GENERAL FUND APPROPRIATIONS</u>	
Reduce appropriations for gasoline and diesel	(158,540)
Reduce appropriations for personnel by eliminating additional positions	(274,577)
Reduce appropriations in Sanitation by eliminating commercial dumpster service	(570,300)
Increase Main Street appropriation per revised tax values	756
TOTAL	<u>(1,002,661)</u>
<u>ELECTRIC FUND APPROPRIATIONS</u>	
Reduce appropriation for personnel by eliminating position	(4,551)
Reduce appropriations for gasoline and diesel	(17,577)
Reduce appropriations for reimbursement to General Fund for eliminated position	(6,530)
Increase Transfer to Rate Stabilization Fund	28,658
TOTAL	<u>-</u>
<u>WATER & SEWER FUND REVENUES</u>	
Reduce Transfer In from Water & Sewer Capital Reserve to \$451,567 from \$515,536	(63,969)
TOTAL	<u>(63,969)</u>
<u>WATER & SEWER FUND APPROPRIATIONS</u>	
Reduce appropriations for gasoline and diesel	(42,043)
Reduce appropriations for personnel by eliminating a position	(21,926)
TOTAL	<u>(63,969)</u>

2012-13 Adopted Budget by fund:

General Fund	\$28,180,898
Electric Fund	46,102,110
Water & Sewer Fund	10,314,348
Civic Center Fund	<u>976,520</u>
Total	<u>\$85,573,876</u>

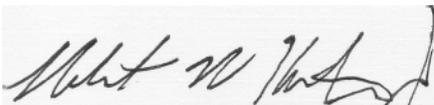
The Budget Ordinance contains an increase in the property tax rate from \$.038 to \$.041 to create the "revenue-neutral" property tax revenues after last year's revaluation.

The Budget Ordinance also includes increases in various membership fees at the Fitness and Activity Center and an increase in privilege license fees for electronic gaming operations, which will move from a license based on gross receipts to a flat fee of \$2,000 per establishment, plus \$1,000 per machine. (Attachment A, A1, A2)

The Budget Ordinance eliminates fees in Sanitation for commercial dumpster service and increases fees for commercial roll-out service from \$2.60 to \$10.70 per container, per month. (Attachment A).

The Budget Ordinance includes a 7.0% increase in retail electric rates and 7.0% increase in water and sewer rates, which will become effective July 1, 2012 (Attachment B and C).

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. Hites, Jr.", written in a cursive style.

Robert W. Hites, Jr.
City Manager

A handwritten signature in black ink, appearing to read "Lisa F. Salmon", written in a cursive style.

Lisa F. Salmon
Finance Director

ORDINANCE NO 12-10

**CITY OF STATESVILLE, NORTH CAROLINA
2012-2013 BUDGET ORDINANCE**

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following amounts are hereby appropriated for the operation of Statesville Government and its activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013, according to the following summary and schedules.

SUMMARY				
FUND	ESTIMATED REVENUE	FUND BALANCE APPROPRIATED	TRANSFERS	APPROPRIATED
General	\$ 26,244,217	\$ 270,292	\$ 1,666,389	\$ 28,180,898
Electric	46,102,110	-	-	46,102,110
Water and Sewer	9,862,781	-	451,567	10,314,348
Civic Center	248,400	181,720	546,400	976,520
	\$ 82,457,508	\$ 452,012	\$ 2,664,356	\$ 85,573,876

Section Two. That for said fiscal year there is hereby appropriated out of the General Fund the following:

CODE (010)	GENERAL FUND	AMOUNT
4100	Mayor and Council	\$ 170,320
4200	City Manager	312,923
4300	City Clerk	152,132
4400	Finance	2,118,910
4500	Human Resources	461,861
4700	Legal	97,500
4800	Planning	789,895
4900	Main Street	160,291
5100	Police	7,137,083
5300	Fire	4,762,583
5500	Public Works	499,314
5510	Garage	580,038
5530	Street	1,807,672
5535	Street Construction	597,500
5540	Warehouse	118,357
5580	Sanitation	1,995,823
6210	Recreation-Administration	507,790
6220	Recreation-Athletics	299,811
6230	Recreation-Programs	294,530
6233	Recreation-Fitness Center	501,938
6237	Recreation-Leisure Pool	180,195
6240	Recreation-Park Maintenance	1,228,872

Section Two (cont). That for said fiscal year there is hereby appropriated out of the General Fund the following:

<u>CODE (010)</u>	<u>GENERAL FUND</u>	<u>AMOUNT</u>
5541	Public Grounds and Cemetery	665,918
6500	Airport	190,569
6600	General Expense	2,466,287
6610	Special Appropriations	82,786
	TOTAL GENERAL FUND APPROPRIATIONS	<u>\$ 28,180,898</u>

Section Three. It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2012, and ending June 30, 2013:

<u>CODE (010)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Ad Valorem Taxes	\$ 12,184,935
	Other Taxes and Licenses	6,026,566
	Unrestricted Intergovernmental	2,021,100
	Restricted Intergovernmental	926,968
	Permits and Fees	428,450
	Sales and Services	1,437,602
	Investment Earnings	200,000
	Miscellaneous	16,000
	Reimbursements and Internal Charges	3,002,596
	Transfers	1,666,389
	Fund Balance Appropriated	270,292
	TOTAL GENERAL FUND REVENUES	<u>\$ 28,180,898</u>

Section Four. That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

<u>CODE (030)</u>	<u>ELECTRIC FUND</u>	<u>AMOUNT</u>
8100	Electric Utility Department	\$ 46,102,110
	TOTAL ELECTRIC FUND APPROPRIATIONS	<u>\$ 46,102,110</u>

Section Five. It is estimated that the following Electric Fund revenues will be available during the fiscal year beginning July 1, 2012, and ending June 30, 2013 to meet the foregoing appropriations:

<u>CODE (030)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Electric Sales	\$ 43,167,000
	Taxes	1,295,510
	Fees	558,940
	Other Revenues	731,002
	Services	60,000
	Rent	146,000
	Investment Earnings	115,000
	Transfer to Rate Stabilization	28,658
	TOTAL ELECTRIC FUND REVENUES	<u>\$ 46,102,110</u>

Section Six. That for said fiscal year there is hereby appropriated out of the Water and Sewer Fund the following:

<u>CODE (031)</u>	<u>WATER AND SEWER FUND</u>	<u>AMOUNT</u>
5581	Sewer Maintenance	\$ 937,548
5582	Water Maintenance	1,409,836
8220	Water Purification	4,853,822
8230	Third Creek Wastewater Treatment	1,107,505
8240	Fourth Creek Wastewater Treatment	2,005,637
	TOTAL WATER & SEWER FUND APPROPRIATIONS	\$ 10,314,348

Section Seven. It is estimated that the following Water and Sewer Fund revenues will be available during the fiscal year beginning July 1, 2012, and ending June 30, 2013 to meet the foregoing appropriations:

<u>CODE (031)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Sewer Fees	\$ 5,660,000
	Water Sales	3,548,300
	System Development Fees	310,000
	Inside Charges -Water Special	70,000
	Rent	31,740
	Investment Earnings	105,000
	Other Revenue	124,000
	Reimbursements	13,741
	Transfers	451,567
	TOTAL WATER AND SEWER FUND REVENUES	\$ 10,314,348

Section Eight. That for said fiscal year there is hereby appropriated out of the Civic Center Fund the following:

<u>CODE (032)</u>	<u>CIVIC CENTER FUND</u>	<u>AMOUNT</u>
6250	Civic Center	\$ 976,520
	TOTAL CIVIC CENTER FUND APPROPRIATIONS	\$ 976,520

Section Nine. It is estimated that the following Civic Center Fund revenues will be available during the fiscal year beginning July 1, 2012, and ending June 30, 2013 to meet the foregoing appropriations:

<u>CODE (032)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Fees and Other Revenue	\$ 240,000
	Investment Earnings	8,400
	Transfers from Occupancy Tax Fund	546,400
	Fund Balance Appropriated	181,720
	TOTAL CIVIC CENTER FUND REVENUES	\$ 976,520

Section Ten. There is hereby levied for the fiscal year ending June 30, 2013 the following rate of taxes on each (\$100) assessed valuation of taxable property as listed as of January 1, 2012 for purpose of raising the revenues from the current year's property tax as set forth in the foregoing estimates of revenues, and in order to finance foregoing appropriations:

TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100) APPRAISED VALUATION FOR GENERAL FUND	<u>\$ 0.410</u>
DOWNTOWN SERVICE TAX DISTRICT:	
Downtown Service Tax District	\$ 0.100
General Fund	<u>0.410</u>
TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100) APPRAISED VALUATION FOR DOWNTOWN SERVICE DISTRICT	<u>\$ 0.510</u>

The General Fund rate is based on an estimated total appraised value of property of \$2,978,500,000 at a 96% collection rate. Downtown Service Tax rates are based on an estimated total appraised value of property of \$102,638,400 at a 97% collection rate.

Section Eleven. The fees, rates and charges as shown in Attachment A, A1, A2, B, and C is amended effective as of July 1, 2012 for the purpose of billing and raising revenues as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

Section Twelve. The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a. He may transfer amounts between objects of expenditure within a department without limitations.
- b. He may transfer amounts between departments of the same fund with an official report of such transfers to the City Council.
- c. He may make interfund loans as he deems necessary.
- d. He may make expenditures and/or transfers from appropriations as he deems necessary.

Section Thirteen. Copies of this budget Ordinance shall be furnished to the Finance Officer and the Budget Officer of the City of Statesville, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 18th day of June, 2012.


Mayor

Attest:


City Clerk



ORDINANCE NO 12-11

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following balanced financial plan is approved for the Health Insurance Fund of the City of Statesville for fiscal year beginning July 1, 2012 and ending June 30, 2013, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Health Insurance Fund the following:

<u>CODE (033)</u>	<u>HEALTH INSURANCE FUND</u>	<u>AMOUNT</u>
	Wellness Program	\$ 16,600
	Third Party Administration	206,312
	Stop Loss Premiums	245,365
	Health Claims	3,303,620
	Dental Claims	125,000
		<hr/>
	TOTAL APPROPRIATIONS	<u>\$ 3,896,897</u>

Section Three. It is estimated that the following Health Insurance Fund revenues will be available during the fiscal year

<u>CODE (033)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	City Contributions-Regular	\$ 2,957,715
	Employee-Parent/Children Contributions	171,098
	Employee-Family Contributions	491,484
	Dental Premium	125,000
	Wellness Revenue	25,000
	Retiree Premium	108,000
	Interest Income	2,600
	Cobra Premium	16,000
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	TOTAL REVENUES	<u>\$ 3,896,897</u>

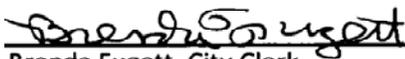
Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursements of the City's funds and for public inspection.

Adopted this 18th day of June, 2012.


Constantine H. Kutteh, Mayor

Attest:


Brenda Fugett, City Clerk



ORDINANCE NO 12-12

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following amounts are hereby appropriated for the operation of the City of Statesville's Occupancy Tax Fund for fiscal year beginning July 1, 2012 and ending June 30, 2013, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Occupancy Tax Fund the following:

<u>CODE (062)</u>	<u>OCCUPANCY TAX FUND</u>	<u>AMOUNT</u>
	Reimbursements to the General Fund	\$ 17,000
	Distributions to Convention and Visitors Bureau	136,600
	Transfers to the Civic Center Fund	<u>546,400</u>
	TOTAL APPROPRIATIONS	<u>\$ 700,000</u>

Section Three. It is estimated that the following Occupancy Tax Fund revenues will be available during the fiscal year beginning July 1, 2012, and ending June 30, 2013 to meet the foregoing Occupancy Tax Fund expenditures:

<u>CODE (062)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Occupancy Tax Receipts	<u>\$ 700,000</u>
	TOTAL REVENUES	<u>\$ 700,000</u>

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

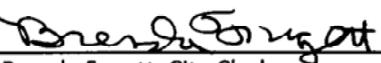
Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursements of the City's funds and for public inspection.

Adopted this 18th day of June, 2012.



Constantine H. Kutteh, Mayor

Attest:



Brenda Fugett, City Clerk



ORDINANCE NO 12-13

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following balanced financial plan is approved for the Property and Casualty Liability Fund of the City

Section Two. That for said fiscal year there is hereby appropriated out of the Property and Casualty Liability Fund the

CODE (034)	PROPERTY AND CASUALTY LIABILITY FUND	AMOUNT
	Insurance Premiums	\$ 455,000
	Auto and Liability Claims	50,000
	Water/Sewer Backup Claims	5,000
	Property Claims	5,000
	Litigation Claims	5,000
	Accident Claims	2,000
	Worker's Compensation Claims	181,924
	TOTAL APPROPRIATIONS	\$ 703,924

Section Three. It is estimated that the following Property and Casualty Liability Fund revenues will be available during

CODE (034)	REVENUE SOURCES	AMOUNT
	City Contributions	\$ 696,924
	Interest Income	7,000
	TOTAL REVENUES	\$ 703,924

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursements of the City's funds and for public inspection.

Adopted this 18th day of June, 2012.



 Constantine H. Kutteh, Mayor

Attest:



 Brenda Fugett, City Clerk



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Statesville
North Carolina**

For the Fiscal Year Beginning

July 1, 2011

Linda C. Danton *Jeffrey R. Egan*

President

Executive Director

**ELECTED OFFICIALS
THE MAYOR AND STATESVILLE CITY COUNCIL**

Mayor.....Constantine H. Kutteh
Mayor Pro Tem/Council Member - Ward 4.....Michael H. Johnson
Council Member – At Large.....John M. Gregory
Council Member – At Large.....Cecil M. Stallard
Council Member – Ward 1.....Roy C. West, Jr.
Council Member – Ward 2.....C.O. Johnson
Council Member – Ward 3.....Bonita Eisele
Council Member – Ward 5.....Ronald A. Matthews
Council Member – Ward 6.....Flake C. Huggins, Jr.

APPOINTED OFFICIALS AND STAFF

City Manager.....Robert W. Hites, Jr.
City Attorney.....Edmund L. Gaines
City Clerk.....Brenda J. Fugett
Electric Utility Director.....Larry M. Cranford
Finance Director.....Lisa F. Salmon
Fire Chief.....David L. Bullins
Parks and Recreation Director.....James B. Cornelison
Assistant City Manager.....R. Lynn Smyth
Planning Director.....David H. Currier
Police Chief.....Thomas A. Anderson, Jr.
Assistant City Manager.....Larry P. Pressley
Water Resources Director.....L.F. Hudson, Jr.



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BUDGET MESSAGE

2012-2013

May 7, 2012

The Honorable Mayor and Members of City Council
City of Statesville

Dear Mayor and Council Members:

In accordance with the provisions of North Carolina General Statutes, your staff presents the Proposed Municipal Operating and Capital Budget for Fiscal Year 2012-2013.

As we face the new budget year, several sobering issues are becoming apparent; we will not be able to use our savings to “spend our way” out of the gap between revenues and expenditures; and that gap will steadily increase due to inflationary pressures such as fuel costs and repair of aging equipment. We balanced last year’s budget with \$1.8 million from the General Fund Balance. With a still fragile economy and continued slow recovery, we start next year’s budget with the same \$1.8 million shortfall and add to it.

To “plug” this gap through growth, it will take an increase in the property tax base of almost one-half billion dollars; an increase we will not achieve before the end of the decade. If we continue to spend our savings at the current rate, we will reach the legal minimum and be subject to a state mandate to restructure our finances.

Your staff believes that the City is at a point where the Council should adopt a long term program to equalize its service levels with that of its revenue stream.

Currently the City enjoys a comfortable but not lavish level of municipal services. Over the past four years we have added 21 new positions, all of which have been in Police and Fire. This additional staff was needed due to a drastic increase in property crimes

and our need to construct and staff a fourth fire station in the eastern part of the city in order to avoid losing our Class IV fire rating. While we have refrained from purchasing replacement equipment, reduced our operating expenses and refrained from employee raises, we have not been able to make up the cost of the additional personnel, the increase in fuel prices, health insurance and equipment repair costs.

We recommend that you study the service levels that the City provides its citizens and develop a philosophy that will “make you whole”. Once you have balanced the City service levels with corresponding revenue you will be poised to handle the next business cycle with its own unique challenges.

Balancing is very simple; determine the level of services you are willing to fund, establish the price for those services and set a revenue stream to sustain them. In order to aid the Council in its task, I recommend three (3) areas where you could begin your debate:

1. Increase property taxes: The City is collecting roughly the same tax that it did in 2007-2008. It should add 3 cents (\$.03) to the tax rate to create the “revenue neutral” property tax rate that we recommended last year after the revaluation.
2. Follow the lead of 75% of North Carolina cities and permit all or a portion of the City sanitation operation to be collected through a fee system. We recognize the “shock” of such a change and recommend an initial \$7 per month, per resident fee. We also recommend that the City increase its commercial sanitation pickup fees to cover 100% of our cost; one that is still below the prices of private sector collectors.
3. Reduce the size of the City’s workforce by 17 to 22 positions. I have frozen hiring in the General Fund and the Council has recently adopted a retirement incentive that should permit us to reach that goal.

The sum total of these actions will result in a financial program that does not depend on the City’s savings account to fund its operations. This action will free the Council to use its savings account for needed capital improvement and large equipment purchases over the next decade.

WATER RESOURCES

We have experienced considerable decline in industrial consumption of water and wastewater over the past four years. The Water and Sewer Fund does not lend itself to simple cuts in operations. Most of its cost involves purchase of chemicals, electricity, machinery, maintenance and debt service. After sustaining a net loss for each of the past three years we strongly recommend that you increase rates by 7.0%.

In order to provide an incentive to purchase more water, the staff is researching the benefits of adopting a new “high volume” water fee or bulk water rate. Additional sales

of large quantities of water will help reduce the tremendous fixed costs of operating the water plant. The staff will report on this matter during the Council's budget deliberations.

ELECTRIC DISTRIBUTION

The decline in industrial electric usage and long term trend towards warmer winters is creating less demand for electricity. Like the Water and Sewer Fund, much of our electric cost is fixed. The City's parent power agency has determined that we will need a 5.4% increase in electric rates to cover increases in wholesale cost.

The program I recommend is painful but it is essential that we put our house in order and develop a long term strategy that ensures that we not pass this budgetary issue to future Councils and staffs. Obviously we are at your disposal to mix and match the ideas that I recommend.

Your staff is ready and willing to answer any questions that you may have as we move into the review of the 2012-2013 Capital and Operating Budget. In addition to the comments I have made above please note more detailed discussion of our proposal outlined below.

The budget proposal of \$86,640,506 contains four operating funds:

General Fund	\$29,183,559
Electric Fund	\$46,102,110
Water and Sewer Fund	\$10,378,317
Civic Center Fund	<u>\$ 976,520</u>
	\$86,640,506

In addition to the City's recommended operating budget, proposals are included for other annually appropriated funds:

Health Insurance Fund	\$ 3,896,897
Property and Casualty Liability Fund	\$ 703,924
Occupancy Tax Fund	<u>\$ 700,000</u>
	\$ 5,300,821

RATES AND FEES

GENERAL FUND

PROPERTY TAX

The tax base is estimated to increase this year by 1.7% to \$2,985,250,000. Still, our property tax revenues roughly match those of 2007-2008 due to the decline in tax base

after the revaluation last year. We recommend a 3 cent (\$.03) increase in taxes to return the City to approximately the same collections as we achieved in 2010-2011.

The budget is balanced with the citywide property tax rate of \$0.41 per \$100 in assessed valuation; an increase of 3 cents. Revenues from ad valorem property taxes are \$11,749,944 based on estimated property values of \$2,985,250,000 and a collection rate of 96%. One penny on the tax rate generates \$286,584 in revenues.

Assessed values for the downtown service district are estimated at \$101,858,400. The Downtown Service District tax rate is recommended to remain at \$0.10 per \$100 assessed valuation. Revenues from property taxes in the Downtown Service District are estimated at \$98,803 based on a collection rate of 97%. One penny on the service district tax rate generates \$9,880.

SOLID WASTE FEE

We recommend that Statesville follow 75% of its fellow North Carolina cities and adopt a residential sanitation fee; we are recommending \$7 per month as a starting point. While this fee covers only about half of the City's operating costs, it will raise approximately \$768,000 for the upcoming year. We also recommend that we adopt an increase in the commercial sanitation fees as recommended by staff at the City Council retreat to break-even and cover the City's cost to provide service. This is estimated to produce an additional \$287,000 in revenues; together with the residential fee generating new revenues of approximately \$1,000,000.

FITNESS & ACTIVITY CENTER

We are recommending increases in various membership fees at the Fitness and Activity Center, which are expected to generate \$100,000 in new revenues.

PRIVILEGE LICENSE FEES

As discussed previously, we are including a change in privilege license fees for internet sweepstakes businesses to move from a license based on gross receipts to a flat fee of \$2,000 per establishment, plus \$1,000 per machine. This fee structure is consistent with the fees adopted by several other cities across the State. While this fee is expected to generate additional, overall privilege license revenues are down in the current year and, therefore, the total has not been increased in next year's budget.

A detailed listing of the current and proposed fees can be reviewed at the end of this budget message.

ELECTRIC FUND

This budget proposal includes a 7.0% increase in retail electric rates. This increase is necessary due to a 5.4% increase the City will receive in wholesale purchased power effective July 1, 2012, and lower than anticipated electric sales. The City's last retail electric rate increase was in July 2011.

WATER AND SEWER FUND

We are recommending a 7.0% increase in water and sewer rates this year to fund operations and capital. The last rate increase was in July, 2010.

BUDGET DEVELOPMENT

In preparing the proposed budget, the City continued its base budgeting approach. In general, the base budget philosophy requires departments to use the current year's budget as the foundation for realistic budget requests. New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures. When properly executed, the base budget approach allows Council and the public to concentrate their attention on changes or enhancements in services. However, based on the current economic situation, no new programs are funded in this budget.

BUDGET HIGHLIGHTS

PERSONNEL

A 3.5% Standard Performance Pay Increase (SPPI) is standard Council policy. This program awards a 3.5% pay increase to employees performing at an "expected" level. However, due to the current economic climate, we are not recommending an SPPI pay increase for employees in again this year for the fourth consecutive year. The elimination of this expense yields a budget savings of about \$675,000; \$512,000 in the General Fund, and \$163,000 in the Enterprise Funds.

VACANT POSITIONS

The following 14 positions are vacant and funding has been eliminated or reduced in next year's budget. This will reduce spending next year by \$538,000.

		Budget <u>Savings</u>
Planning	Vacant, Planner I Zoning Officer (year 2)	\$ 50,823
Police	Vacant, 4 Police Officers	\$216,067
Police	Vacant, Police Service Aide (year 3)	\$ 40,489
Police	Reduce Parking Control Position to half time	\$ 19,101
Streets	Vacant, Street Superintendent	\$ 57,670
Streets	Vacant, Brick Mason (year 3)	\$ 38,977
Public Works	Vacant, Construction Inspector	\$ 48,760
Public Works	Vacant, Engineering Aide III	\$ 48,760
Public Grounds	Outsource janitorial services (\$89,850) and eliminate (3) three custodian positions (\$107,025).	<u>\$ 17,175</u> \$537,822

The City Manager placed a hiring freeze into effect in April 2012 in the General Fund. The positions noted above are currently vacant and will be held vacant next year. This allows a significant reduction in spending without having to layoff existing employees. These positions will be re-evaluated in the 2013-14 budget cycle and may be eligible for reinstatement, if warranted.

The Parking Control Position in the Police Department is being reduced to a half-time position as recommended by the Police Chief. The employee in this position has retired from full-time employment and is currently covering this function on a half-time basis.

We are recommending that the janitorial services for several City buildings be outsourced at a cost of \$89,850 and to eliminate three custodian positions at a savings of \$107,025; this yields a net savings to the budget of \$17,175. The contract will provide janitorial services to City Hall, City Office Building, Police, Warehouse and the Fitness & Activity Center. The Recreation and Parks Director estimates that four full-time positions would be needed at a cost of \$140,800 to provide comparable services since City Hall is now open and occupied by significantly more staff than before the renovation. The two staff members currently occupying the custodian positions (one is vacant) will be offered other positions, if available.

NEW POSITIONS

We are recommending funding three (3) positions in the Police Department due to the expiration of grant funding as follows:

1. Two (2) Police Officer positions to serve as Traffic Officers at a cost of \$96,132 (\$82,398 in salaries and benefits beginning October 1, plus \$13,734 for a 50% grant match between July and September). These positions have been grant supported since October 2009. The grant ends on September 30, 2012. Pursuant to the terms of the grant, the City must keep these positions for a period of at least one year. The Police Department has tracked statistical data that provides favorable results in traffic-related incidents since the implementation of these positions.

2. One (1) Narcotics Officer position at a cost of \$60,051 in salaries and benefits. This position was funded by a grant that will expire on June 30, 2012. The Police Chief indicates that while the terms of the grant do not explicitly require the City to maintain this position, the granting agency (Governor's Crime Commission) strongly encourages it. The Police Chief indicates that it has been over 18 years since a new Investigator was added to the Narcotics Division and that drug-related activities have dramatically increased during that time.

The Parks Department requested two (2) new skilled laborer positions in order to maintain the new downtown streetscape landscaping. We are recommending adding one (1) new position in this budget cycle, but may need to reevaluate staffing levels at a later time to ensure that we maintain the landscaping at the desired level. The cost for one new position is \$36,392, plus \$26,000 in supplies.

We are also recommending upgrading a ten-month temporary skilled laborer position in the Parks Division to a full-time position at a cost of \$18,462. In last year's budget, we added funding for two (2) ten-month positions after the City assumed maintenance of two additional interstate interchanges; seven are maintained in all. The Recreation and Parks Director indicates that staffing levels are inadequate to satisfactorily maintain all the mowing areas. The Parks Division requested upgrading both ten-month positions. We are recommending upgrading one position to full-time and keeping one ten-month temporary position. We may have to reevaluate staffing levels at a later point.

The following summarizes the budget impact of the above staffing recommendations:

— Eliminate SPPI (General Fund only)	(\$511,393)
— Eliminate SPPI (Enterprise Funds)	(\$163,448)
— Eliminate or reduce funding of 14 positions:	(\$537,822)
— Add or increase 5 new positions	<u>\$211,037</u>
Total reduction in all funds:	(\$1,001,626)
Total reduction General Fund:	(\$838,178)

In addition to these staffing recommendations, the City Council recently approved a voluntary retirement incentive plan to incentivize eligible employees to retire. Vacancies created by these potential retirements will be evaluated and left vacant when possible. If the position vacated must be filled to maintain service levels, management will review

various options to retain service levels without adding back another employee and those options might include such things as transfers, promotions, demotions, or job sharing.

We are hopeful several employees will take advantage of this offer but should that not happen, it may be necessary to look at alternatives such as absolute hiring freezes, layoffs or other alternatives that might help us achieve some additional savings in personnel costs.

Since we do not know as of this writing which employees, if any, might take advantage of this program, all positions have been funded. Consequently, the General Fund budget is balanced with an appropriation of \$233,084 in fund balance. Once we know if any employees elect to participate in this program and we have reviewed the various options discussed above, we plan to identify a sufficient amount of savings in personnel costs to present a budget amendment to reduce \$233,000 more in personnel spending, and to eliminate the fund balance appropriation by the same amount.

GENERAL FUND SUMMARY

The proposed General Fund budget of \$29,183,559 is 5.3% (\$1,470,362) higher than the prior year due primarily to the following items. This budget is balanced with \$233,084 in appropriated fund balance as discussed earlier.

- \$1,116,000 more in capital spending; \$614,000 of this amount is funded with transfers from capital reserve: \$364,000 for new radio equipment to transition all departments over to the new 800 MHz radio system, \$150,000 to replace computer equipment, and \$100,000 for greenway development.
- A net decrease of \$327,000 in personnel costs as discussed earlier. (\$537,822 in cuts plus \$211,037 in additions).
- \$337,000 increase in group health insurance costs. This is a 17% increase from the prior year and is based on claims experience.
- \$234,000 in additional costs for increases in gasoline and diesel prices.

Major Revenues

- Ad Valorem Taxes are estimated at \$11,749,944; an increase of \$1,041,414 or 9.7% based on a 1.7% increase in the tax base plus a three-cent tax increase to a revenue-neutral tax rate of \$0.41.
- Local Option Sales Taxes are estimated at \$5,275,000; an increase of \$335,000 or 6.8% based on an upward trend in collections in the current year.
- Solid waste fees are projected to increase by \$1,040,000 from the prior year with the implementation of a new \$7 per month residential garbage fee and an increase to the break-even point in commercial garbage rates.

- Powell Bill revenue is estimated at \$725,000; an increase of approximately \$25,000 or 3.5%.
- Utility Franchise Taxes are budgeted at \$1,300,000; no change from the prior year.
- \$160,000 is budgeted in Hold Harmless Reimbursements; a decrease of \$15,000 from the prior year. These payments have been provided by the State for the previous 10 years in reimbursement to local governments for repealed inventory taxes and others. By statute, these payments are scheduled to expire after this year.
- Investment earnings are estimated at \$200,000; a decrease of \$90,000 from the previous year based on current year earnings.
- Recreation revenues are budgeted at \$725,000; an increase of \$78,000 or 12% from the prior year. This increase is based on small increases to various membership fees that the Fitness & Activity Center as discussed previously.

Major Capital

This budget proposal includes the following major capital items:

- \$364,000 - 800 MHz radio equipment in Police, Fire, and other departments and funded with capital reserve funds.
- \$150,000 - computer equipment in various departments and funded with capital reserve funds. We are researching the feasibility of implementing an alternate technology to eliminate the need to replace individual personal computers (pc's) on an ongoing basis and instead move to a virtual desktop environment that utilizes existing equipment as a "dumb terminal" and connects users to a centralized server system.
- \$136,050 – Three (3) Marked Patrol Cars in Police
- \$525,000 – Street Paving
- \$155,000 – Automated Leaf Collection Truck
- \$250,000 – Front-Load Garbage Truck
- \$100,000 – Greenway Development funded by capital reserve funds.
- \$70,000 - Interactive Voice Response System in Collections – this system is funded primarily by the Electric and Water and Sewer Funds and will give customers the opportunity obtain the most commonly requested utility account information with the least amount of wait time.
- \$83,000 – Upgrade to Naviline software – this software costs will be shared by all funds for use by all City departments and will upgrade existing Finance and Utility "green screen" applications with a graphical user interface providing improved functionality and easier navigation. Will reduce annual maintenance costs by \$13,000 per year.

ELECTRIC FUND SUMMARY

The Electric Fund budget being recommended next year is \$46,102,110 and is balanced with an increase in retail electric rates of 7.0%. The Power Agency (NC Municipal Power Agency 1) estimates that the City's wholesale purchased power costs will increase by 5.4% and a 1.6% increase is necessary to sustain operations.

In 2011-12, the City increased retail electric rates by 4.9% to cover the wholesale power increase expected. However, our wholesale rate ended up increasing by 5.9%, one percent higher than anticipated. This factor coupled with mild winter weather and a slow economic recovery has contributed to a decline in electricity demand. The additional load from a new large industrial customer has helped to offset the decline but not to the point that revenues have increased as originally anticipated. Retail electric rates are up only 1.3%, even though a 4.9% retail rate increase was implemented, while wholesale power costs are up 5%. Based on current demands, we cannot count on substantial growth to offset the decline in sales we have seen in 2011-2012 and must, therefore, recommend a 7% retail increase.

Major Revenues

Electric Sales account for the majority of revenues in this fund and are estimated at \$43,117,000. Wholesale purchased power costs of \$38,600,000 are 89.5% of electric sales. There is no fund balance appropriation or transfers from the rate stabilization fund are included in this year's budget proposal.

Major Capital

- System Improvement & Expansion - \$674,733
- Replacement Breakers for Delivery 3 - \$155,000

WATER & SEWER FUND SUMMARY

The slow economic recovery has significantly affected the Water & Sewer Fund also. Water sales and sewer fees are projected to decline this year (2011-12) by 2.5% below last year. This level of revenue is comparable to 2005-06 revenue levels.

These revenues are expected to remain static again next year based on current year collections. With three consecutive years of net losses in this fund, we must recommend a 7.0% water and sewer rate increase in the upcoming budget.

The budget proposal of \$10,378,317 is balanced without a fund balance appropriation and with minimal investment in capital outlay.

Major Revenues

- Water Sales are estimated at \$3,548,300.
- Sewer Fees are estimated at \$5,660,000.

Major Capital

We are recommending slightly over \$1,000,000 in capital equipment and other improvements this year to address some of the most critical needs even though over \$13 million in capital requests were made by departments.

We have asked our engineers to review the large capital projects slated to be completed in the CIP (Capital Improvements Plan) over the next couple of years and make recommendations as to the most critical projects that need to be completed, as well as the most effective way to fund these projects. The results of this review will be presented at a later point.

- Jet Vac Truck in Sewer Maintenance - \$320,000
- Water line improvements in E. Front Street Area - \$350,000

CIVIC CENTER FUND SUMMARY

The proposed budget for the Civic Center is \$976,520. This budget appropriates \$181,720 in fund balance toward capital needs of \$235,500, including \$100,000 for a new sound system and \$80,000 for wallpaper replacement.

Major Revenues

Civic Center fees are estimated at \$240,000; a decrease of \$15,000 from last year based on current year collections. Transfers from occupancy tax receipts are projected at \$546,400.

Distinguished Budget Presentation Award

For the eleventh consecutive year, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Statesville, North Carolina for its annual budget for the fiscal year beginning July 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Performance Measures

One of the program criteria recommended by GFOA to enhance the budget document as an operations guide is to provide objective methods (quantitative and/or qualitative) of measurement of results by unit or program – performance measures.

The staff agrees that measuring and reporting the use of resources for the provision of programs and the delivery of services provides an opportunity to better assess the effectiveness and efficiency of City services. Therefore, beginning in the FY 2003-2004 budget document, the Budget Team initiated a pilot performance measurement program to develop and report performance measurements. Six units (divisions) from various City departments participated in the pilot program as follows:

- Police-Emergency Communications
- Public Works-Sanitation
- Personnel
- Recreation & Parks-Programs
- Electric Utilities-Maintenance
- Water Resources-Water Plant

William Rivenbark, of the School of Government at UNC-Chapel Hill, provided performance measurement training to staff members of the participating units. Mr. Rivenbark coordinated and directs the North Carolina Local Government Performance Measurement Project. This is a project that began in 1995 in which 14 cities and counties in North Carolina participate annually to encourage the use of performance measurement by North Carolina localities. Mr. Rivenbark's expertise and guidance in developing the City of Statesville's performance measurement program is greatly appreciated.

Under Mr. Rivenbark's direction, staff members of each of the participating units developed a mission statement, goals, objectives, and several key performance measures relevant to specific programs or services provided by the unit. Stated goals by each unit correspond to specific objectives (intended actions) to achieve those goals, and performance measurements indicate the effectiveness or efficiency in achieving goals and objectives.

Performance measurements alone can not provide a complete assessment of service delivery by City departments. Performance measurements do provide a valuable management tool to assist in evaluating service delivery and they can be informative to the budget reader.

The budget team would like to recognize the efforts by department heads, division heads, and other staff members and thank each of them for their efforts in developing performance measures. Their work to develop meaningful performance measures is to be commended. The performance measurements developed by each of the

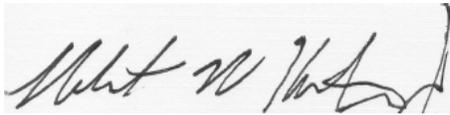
participating units are located with the departmental budgets of the respective units within this budget document. Each year, the performance measures included in this budget document are reviewed and expanded or updated, as needed.

Conclusion

We would like to take this opportunity to thank the staff of the Finance Department and other departments of the City for their assistance in preparing the 2012-13 budget proposal.

We appreciate the consideration of the City Council in reviewing the budget and providing us with the tools to provide quality services to the citizens of the City of Statesville. We look forward to reviewing this budget proposal with you and receiving your instruction.

Respectfully submitted,



Robert W. Hites, Jr.
City Manager



Lisa F. Salmon
Finance Director

2012-13 Proposed Budget
Recommended Fee Changes

	Current Fee	Proposed Fee Effective July 1, 2012
Fitness & Activity Membership Fees:		
Individual	Resident/Non-Resident	Resident/Non-Resident
Annual	\$150/\$225	\$160/\$235
6-month	\$100/\$150	eliminate
Monthly	\$18/\$25	\$20/\$30
Youth (13 & under)	Resident/Non-Resident	Resident/Non-Resident
Annual	\$100/\$150	Eliminate
Youth (14-17)	Resident/Non-Resident	Resident/Non-Resident
Annual	\$100/\$150	\$110/\$160
6-month	\$65/\$100	eliminate
Monthly	\$12/\$18	\$15/\$20
Senior (55+)	Resident/Non-Resident	Resident/Non-Resident
Annual	\$100/\$150	\$110/\$160
6-month	\$65/\$100	eliminate
Monthly	\$12/\$18	\$15/\$20
Family	Resident/Non-Resident	Resident/Non-Resident
Annual - rate+per person>2	\$225+50/\$340+75	\$235+50/\$350+75
6-month - rate+per person>2	\$130+40/\$200+65	eliminate
Monthly - rate+per person>2	\$25+10/\$40+12	\$30+10/\$40+12
Corporate Annual Rates		
Business Inside		
Individual	\$115	\$125
Family - rate+per person>2	\$200+\$45	\$210+\$45
Business Outside – Resident		
Individual	\$125	\$135
Family - rate+per person>2	\$215+\$45	\$225+45
Business Outside – Non-Resident		
Individual	\$190	\$200
Family - rate+per person>2	\$280+\$65	\$290+65
Rec ID	Resident/Non-Resident	Resident/Non-Resident
Individual	\$5/\$7.50	\$10/\$20
Senior	\$4/\$6	\$5/\$10

Youth 13 & under	Free/\$2	Free/\$5
Youth 14-17	\$2/\$3	\$5/\$10
	Current Fee	Proposed Fee Effective Sept. 1, 2012
Residential Solid Waste Fee	N/A	\$7.00 per month
Commercial Solid Waste Fee:		
96 Gallon Roll-Out	\$2.60 per month	\$10.70 per month
4 CY Dumpster	\$20.67 per month	\$35.27 per month
6 CY Dumpster	\$31.07 per month	\$53.00 per month
8 CY dumpster	\$41.34 per month	\$70.55 per month
Special Privilege License:		Effective July 1, 2012
Internet Sweepstakes Businesses	Based on Gross Receipts	\$2000 per establishment, plus \$1,000 per machine



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**CITY OF STATESVILLE
BUDGET TEAM CUTS
2012-2013 BUDGET YEAR**

This document lists the cuts that were made by the Budget Team to the requested budgets submitted by each department. The basis for these cuts are typically either the financial incapacity to fund these items or the budget team determines that the requests lack the merit necessary to justify recommendation for funding.

DEPARTMENT	DESCRIPTION	AMOUNT
General Fund		
Mayor & Council	SPPI & Operating Cuts	(15,963)
City Manager	SPPI	(8,867)
City Manager	Operating Cuts	(4,650)
City Clerk	SPPI	(1,616)
Finance-Administration	SPPI	(11,549)
Finance-Collections	SPPI	(6,347)
Finance-Collections	Cut 800 Mhz Radios	(1,476)
Finance-Information Technology	SPPI	(13,004)
Finance-Information Technology	Operating Cuts	(3,800)
Finance-Information Technology	Web Server	(7,000)
Finance-Information Technology	800 Mhz Radios	(5,046)
Finance-Information Technology	Access Control Panel	(3,000)
Finance-Purchasing	SPPI	(4,107)
Human Resources	SPPI	(9,684)
Human Resources	Operating Cuts	(3,743)
Planning	SPPI	(18,284)
Planning	Vacant Planner I	(50,823)
Planning	Operating Cuts	(99,233)
Main Street	Parking Study	(50,000)
Police	SPPI	(164,394)
Police	Four Police Officers (3@\$54,017,1@\$54,016)	(216,067)
Police	Parking Control Officer	(36,297)
Police	Operating Cuts	(41,126)
Police	Five (5) Police Cars	(226,750)
Police	Carpet Replacement	(36,000)
Police	HVAC Units	(15,000)
Police	Copier Replacement	(7,500)
Police	Patrol Vehicle	(45,350)
Police	800 Mhz Radios	(23,091)
Police	Fitness Equipment	(5,000)
Fire	SPPI	(117,730)
Fire	Operating Cuts	(9,320)
Fire	Station #1 Renovation	(30,000)
Fire	Station #2 Land Purchase	(175,000)
Fire	Vent Exhaust System	(26,000)
Fire	Generator Station #2	(33,000)
Fire	Generator Station #1	(40,000)
Fire	Elliptical Crosstrainer	(6,000)
Fire	Pumper	(595,000)

**CITY OF STATESVILLE
BUDGET TEAM CUTS
2012-2013 BUDGET YEAR**

DEPARTMENT	DESCRIPTION	AMOUNT
Fire	Command Vehicle	(39,480)
Engineering	SPPI	(10,761)
Engineering	Construction Inspector	(48,760)
Engineering	Engineering Aide III	(48,760)
Engineering	Survey Vehicle	(25,000)
Engineering	Administration Vehicle	(20,000)
Garage	SPPI	(13,431)
Garage	Operating Cuts	(1,000)
Garage	1 Ton Truck	(48,000)
Garage	Cargo Van	(22,500)
Garage	1/2 Ton Truck	(20,000)
Garage	800 Mhz Radios	(1,084)
Street	SPPI	(33,523)
Street	Street Superintendent	(57,670)
Street	Operating Cuts	(40,620)
Street	Asphalt Patch Truck	(175,000)
Street	Street Flusher	(125,000)
Street	3/4 Ton Pick-up	(50,000)
Street	Dump Truck	(75,000)
Street	Rubber Tire Loader	(160,000)
Street	1 Ton Truck	(50,000)
Street	Sidewalks	(150,000)
Street	800 Mhz Radios	(1,167)
Street Construction	Operating Cuts	(5,000)
Street Construction	Street Improvement	(300,000)
Warehouse	SPPI	(1,040)
Warehouse	Operating Cuts	(1,100)
Warehouse	Paving	(97,000)
Warehouse	Truck Wash down Concrete Pad	(10,500)
Warehouse	Fencing on Rear Warehouse Property	(25,000)
Warehouse	Office Printer	(1,800)
Public Grounds & Cemeteries	SPPI	(6,979)
Public Grounds & Cemeteries	Operating Cuts	(7,797)
Public Grounds & Cemeteries	Two Custodians	(72,179)
Public Grounds & Cemeteries	Curb in Oakwood	(42,000)
Public Grounds & Cemeteries	Columbarium	(38,000)
Public Grounds & Cemeteries	Mower	(18,000)
Public Grounds & Cemeteries	Tractor	(32,000)
Public Grounds & Cemeteries	2 Plug Spray	(12,900)
Public Grounds & Cemeteries	Tractor	(32,000)
Public Grounds & Cemeteries	Hydro Seeder	(10,000)
Public Grounds & Cemeteries	1 Ton Truck	(40,000)
Public Grounds & Cemeteries	1 Ton Pick-up	(29,500)
Sanitation	SPPI	(37,488)

**CITY OF STATESVILLE
BUDGET TEAM CUTS
2012-2013 BUDGET YEAR**

DEPARTMENT	DESCRIPTION	AMOUNT
Sanitation	Knuckle Boom Truck	(160,000)
Sanitation	Two Leaf Vac Machines	(80,000)
Sanitation	Rear Load Garbage Truck	(170,000)
Sanitation	Recycle Truck	(150,000)
Sanitation	800 Mhz Radios	(2,315)
Recreation - Administration	SPPI	(5,614)
Recreation - Administration	Operating Cuts	(1,000)
Recreation - Athletics	SPPI	(4,247)
Recreation - Athletics	Operating Cuts	(24,000)
Recreation - Programs	SPPI	(4,636)
Recreation - Programs	Operating Cuts	(3,000)
Recreation - Programs	28' Light Transit Vehicle	(61,587)
Recreation - Fitness Center	SPPI	(6,026)
Recreation - Parks	SPPI	(14,986)
Recreation - Parks	Operating Cuts	(30,611)
Recreation - Parks	Entrance Signs	(15,000)
Recreation - Parks	Asphalt Paving	(25,000)
Recreation - Parks	Fourth Creek Bridge	(50,000)
Recreation - Parks	Playground Equipment	(30,000)
Recreation - Parks	Zero Turn Mower	(13,000)
Recreation - Parks	Skid Steer	(68,000)
Recreation - Parks	5 Gang Reel Mower	(57,000)
Recreation - Parks	Pesticide Spray Unit	(33,000)
Recreation - Parks	Automated Gate	(9,500)
Recreation - Parks	Crew Cab Truck	(48,000)
Recreation - Parks	1 Ton Pick-up	(29,500)
Recreation - Parks	1/2 Ton Pickup Truck	(21,000)
Recreation - Parks	Water Wagon	(9,500)
Airport	SPPI	(1,283)
Airport	Operating Cuts	(45,410)
Airport	Local Match Vision 100	(8,334)
Airport	Airport Improvements	(205,556)
Airport	Storage	(25,000)
Airport	Utility Vehicle	(10,000)
Special Appropriations	Operating Cuts	(34,815)
Total General Fund		(5,660,776)
Electric Fund		
Electric Utility	SPPI	(65,484)
Electric Utility	Operating Cuts	(254,155)
Electric Utility	Electric Distribution	(25,267)
Electric Utility	Warehouse Facility	(3,250,000)
Electric Utility	2006 System Study	(1,325,000)

**CITY OF STATESVILLE
BUDGET TEAM CUTS
2012-2013 BUDGET YEAR**

DEPARTMENT	DESCRIPTION	AMOUNT
Electric Utility	Fiber Communication Infrastructure	(423,000)
Electric Utility	Digger/Derrick	(210,000)
Electric Utility	Crew Cab Pick-up	(38,000)
Electric Utility	Warehouse Server	(35,000)
Electric Utility	800 Mhz Radios	(3,084)
Total Electric Fund		(5,628,990)
Water and Sewer Fund		
Sewer Maintenance	SPPI	(9,841)
Sewer Maintenance	Operating Cuts	(12,000)
Sewer Maintenance	Sewer Rehabilitation	(250,000)
Sewer Maintenance	Sewer Maintenance & Larkin	(1,600,000)
Sewer Maintenance	Old Country Club Sewer Rehab	(300,000)
Sewer Maintenance	Sullivan Road Sewer Rehab	(100,000)
Sewer Maintenance	3/4 Ton Utility Truck	(35,000)
Sewer Maintenance	Pick-up Truck	(26,000)
Sewer Maintenance	1/2 Ton Truck	(40,000)
Sewer Maintenance	Dump Truck	(75,000)
Sewer Maintenance	3/4 Ton Pickup Truck	(30,000)
Sewer Maintenance	800 Mhz Radios	(2,629)
Sewer Maintenance	Carport Covers	(5,000)
Water Maintenance	SPPI	(23,506)
Water Maintenance	Water Line Rehabilitation	(200,000)
Water Maintenance	Major Capital Water Improvement	(600,000)
Water Maintenance	Water Line Upsizing	(50,000)
Water Maintenance	Backhoe	(105,000)
Water Maintenance	Dump Truck	(75,000)
Water Maintenance	Pick-up Truck	(25,000)
Water Maintenance	Pick-up Truck	(30,000)
Water Maintenance	Diesel Ext. Cab. Utility Truck	(35,000)
Water Maintenance	1-1/2 Ton Utility Truck	(40,000)
Water Purification	SPPI	(19,228)
Water Purification	Operating Cuts	(66,307)
Water Purification	Finish Water Pump	(406,000)
Water Purification	800 Mhz Radios	(5,312)
Third Creek WWTP	SPPI	(9,970)
Third Creek WWTP	Operating Cuts	(87,676)
Third Creek WWTP	Maintenance Building Windows	(30,243)
Third Creek WWTP	Administration Building Windows	(29,145)
Third Creek WWTP	Screw Pump	(310,500)
Third Creek WWTP	Skimmers	(544,500)
Third Creek WWTP	Washing Control Upgrade	(15,730)
Third Creek WWTP	Mixers #2 Basin	(484,000)

**CITY OF STATESVILLE
BUDGET TEAM CUTS
2012-2013 BUDGET YEAR**

DEPARTMENT	DESCRIPTION	AMOUNT
Third Creek WWTP	Grit Removal	(1,815,000)
Third Creek WWTP	Dump Truck	(82,280)
Third Creek WWTP	800 Mhz Radios	(5,312)
Fourth Creek WWTP	SPPI	(24,101)
Fourth Creek WWTP	Operating Cuts	(88,515)
Fourth Creek WWTP	Sta-Lime	(2,500,000)
Fourth Creek WWTP	Repair Walls/Foundation	(739,915)
Fourth Creek WWTP	Clarifier #1 Drive Replacement	(225,423)
Fourth Creek WWTP	Aerator Replacement	(159,720)
Fourth Creek WWTP	Influent VFD & Flow Meter System	(300,300)
Fourth Creek WWTP	VFD System & WAS	(21,505)
Fourth Creek WWTP	Electrical MCC Project	(177,100)
Fourth Creek WWTP	Dehumidification System	(655,385)
Fourth Creek WWTP	800 Mhz Radios	(5,312)
Total Water & Sewer Fund		(12,477,455)
Civic Center		
Civic Center Fund	SPPI	(9,748)
Total Civic Center Fund		(9,748)
Total Budget Adjustments		\$ (23,776,969)



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**CITY OF STATESVILLE
LISTING OF DECISION PACKAGES
FOR THE BUDGET YEAR 2012-2013**

Departments present "decision packages" summarizing and justifying new or expanded services and related operational and capital expenditures being requested. Requests for new or expanded services are evaluated by the Budget Team based on their merit and/or the City's financial capacity to fund them.

Department	Description	Requested Amount	Adopted Amount
General Fund			
Information Technology	Hire IT Technician	50,804	-
Information Technology	AS400 Disaster Recovery	9,000	9,000
Information Technology	Network Penetration Test for PCI security study	11,000	11,000
Information Technology	Hosted Exchange email service pilot project	1,000	-
Human Resources	Hire Loss Control Technician	43,418	-
Human Resources	Employee Compensation Study	35,000	-
Human Resources	North Carolina Local Government Certified Information Officer Training for two employees	8,800	-
Human Resources	Temporary employee during summer to scan files	4,200	-
Planning	Stabilize home in Historic District	20,000	-
Police	Five Sprint Air Cards	5,920	5,920
Police	Hire two (2) Traffic Officers	109,866	82,398
Police	Hire one (1) Narcotics Investigator	60,971	60,971
Fire	Upgrade from Registered Agency to Applicant Agency	5,500	5,500
Fire	Reclass Office Manager to Support Services Manager	2,381	-
Fire	Reclass Fire Educator/Administrative Secretary to Office Manage	1,640	-
Recreation - Athletics	Reclass Athletic/Aquatics Coordinator from grade 17 to 19	3,477	-
Recreation - Parks	Hire two (2) skilled laborers to maintain Downtown Streetscape	118,784	62,392
Recreation - Parks	Upgrade two (2) 10 month temporary skilled laborers to full-time laborers	71,370	35,686
Public Grnds & Cemeteries	Hire General Supervisor	47,204	-
Public Grnds & Cemeteries	Hire 2 additional custodians if no contract cleaning of City Office, City Hall, Municipal Warehouse, Statesville Fitness & Activity Center and Police Station	68,674	-
Total General Fund		679,009	272,867
Total Decision Packages		679,009	272,867



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A Shared Vision for Statesville

The Statesville City Council adopted a vision statement in 2001 that has served the city well. Many of the policies, ordinances and budgets were heavily influenced by these goals, guiding the City in developing a recreation master plan and greenway system, helping establish a new land use plan and unified development ordinance, and funding a downtown marketing study. Much of the City's annual budget was developed by tying department programs to specific vision elements.

One of the recommendations of the 2001 study was to revisit this vision statement in five years to make sure the elements remain a fresh and true representation of the desires of this community. Following the Greater Statesville Chamber's 2006 retreat, where discussion of developing a shared vision for the community was held, a group of stakeholders began the process of reviewing and revising the 2001 vision statement.

A new Vision Statement was developed from the work of 12 strategic partners and the input of Statesville citizens in hopes that it will become a part of the planning process for all community organizations, governmental agencies, citizen groups and businesses. In 2008, the Statesville City Council unanimously adopted the Vision Statement. As Statesville prepares to grow, this Shared Vision will help it grow together.

Identity Component

Statesville will be recognized as the premier city in the region by embracing growth while retaining the unique charms of a small city. Statesville will continue to build a vital city center to serve as the hub of the city, county and region.

Economic Development Component

Statesville will take advantage of its unique strategic location to recruit and retain business, commerce and industry that will assist in continuing the advantageous balance between residential and commercial components of the tax base. Community leaders will continue to be cooperative and business friendly and strive to maintain a self sustained economy.

Social Issues and Values Component

Statesville will show that it values its diversity by encouraging an attitude of "Many cultures, One Community" that embraces all people, acknowledges hard issues and demonstrates the courage to deal with them.

Healthy Lifestyle Component

Statesville will be a community that provides high quality facilities and resources for optimal wellness, disease management and overall fitness to create an environment that encourages positive, responsible health practices.

The Recognition Component

Statesville will be recognized regionally and at the state and national levels as a city of the future where citizens can live, work and play; where the educational opportunities are excellent; where the greening of the community is significant to all its citizens; where entrepreneurial spirit abounds; where arts, cultural events and cultural awareness are important; and, where all its people can achieve success.

Government Support and Communication Component

Statesville will be a model of effective and efficient government, continually looking for partnership opportunities with community organizations and governmental entities, encouraging citizen involvement and improving communications with its residents and other governmental agencies.

The City of Statesville's adopted annual operating and capital budget is developed in several stages. Although the budget is presented to the Mayor and City Council in May and adopted in June for the upcoming fiscal year (July 1- June 30), its preparation begins several months prior. It is during this process that departments and management have the opportunity to reassess goals and objectives and resources needed to accomplish them.

Financial Policies and Goals

The City of Statesville follows the statutory provisions of the Local Government Budget and Fiscal Control Act in developing its annual budget for raising and spending money for specified programs, functions, activities or objectives during a fiscal year. An annual balanced budget ordinance is adopted and administered in accordance with general statutes in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The City Council has adopted a Vision Plan for the City of Statesville as outlined in this budget document that addresses long-term goals and objectives of the City. The annual budget is developed including programs, functions, and objectives that align with the Vision Plan and incorporate the following policies:

1. The budget will be developed in accordance with the North Carolina Local Government Budget and Fiscal Control Act.
2. Current operating expenditures during the fiscal year will generally be limited to the current resources.
3. Debt proceeds will not be used to finance current operations.
4. The City will maintain a capital reserve fund to accumulate resources for major capital outlays.
5. The City will maintain a risk management program to provide protection against loss and a reduction in exposure to liability.

Other financial policies of the City of Statesville are as follows:

1. The City will maintain accounting systems in accordance with the Local Government Budget and Fiscal Control Act.
2. Full disclosure will be provided in the annual financial statements.
3. An annual audit will be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
4. The City will strive to maintain an available fund balance in the General Fund above the minimum level recommended by the North Carolina Local Government Commission of 8% of expenditures at the end of the fiscal year. Available fund balance as of June 30, 2011 in the General Fund was \$18,218,742, or 67.54% of operating expenditures.

Capital Budget Development Phase

The City's capital improvement program (CIP) is a six-year plan for capital equipment and improvements. During the months of October and November each year, departments review and update capital outlay needs for the planning period. Each department then meets with the Budget Team (comprised of the city manager, finance director, and assistant finance director) to review capital outlay requests.

The City avoids borrowing for capital outlays by maintaining a pay-as-you-go policy. Multi-year planning enables the City to continue the pay-as-you-go basis of providing for capital outlay needs. Therefore the operational impact of capital funding can be included in the various applicable departmental budgets for the current year.

Following the pay-as-you-go policy, a listing of proposed capital purchases for the 2012-2013 budget can be found in the budget summary section of this document. In a separate document, the six year capital improvement program is available.

City Council Planning Phase

The City Council's goals and directives set the tone for the development of the budget. At its annual planning retreat, usually held in January or February, the Council meets to identify priorities, issues, and projects impacting the next year's budget. The Council identifies key policy issues that will provide the direction of the budget.

Departmental Budget Development Phase

During January and February, departments examine current departmental service levels, goals and objectives and revise them to better meet the needs of citizens, the priorities of City Council, and directives of the City Manager. In addition, they review and update capital requests for the upcoming year. From this process, they develop departmental budget requests.

Departmental operating budgets are prepared using the base budget philosophy. In general, the base budget philosophy is defined as the department's budget for the current year, plus inflationary increases, minus major one-time expenditures.

When properly executed, the base budget approach allows elected officials to concentrate their attention on changes or enhancements in services. In order to qualify as a base budget, the expenditure side of the equation must be conservative, yet realistic and consistent from department to department. For example, all departments must use the same inflation factor for a given category of expenditures. Such standardization (applied with common sense and good judgment) lets City Council and the public review spending parameters without reviewing each and every line item.

New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures.

Budget Budget Team Review and Development of Proposed

Budget

The Budget Team is comprised of the City Manager, Finance Director, and Assistant Finance Director.

Department Directors meet with the Budget Team in March to review departmental operating and capital budget requests. New programs, service enhancements, and decision packages are evaluated based on their relation to City Council priorities and the City's financial capacity to fund them with current resources.

Budget Adoption Phase

During May and June, the budget adoption phase is completed. The City Council holds a work session to give some preliminary feedback to the staff regarding the budget priorities. The City Manager presents a balanced budget proposal to City Council. According to the provisions of the North Carolina Budget and Fiscal Control Act, the City Council holds a public hearing to receive public comment on the budget. The Council then conducts a series of budget work sessions to discuss the City Manager's budget proposal.

The proposed budget is revised as directed by the Council. Once this step is completed, the City Council adopts the budget ordinance by July 1 as required by state law.

Budget Amendments

After the budget ordinance is enacted, the City Council may amend it at any time during the fiscal year. Each amendment must continue to adhere to the balanced budget requirement and may in no way alter the property tax levy or a taxpayer's liability.

The adopted budget ordinance authorizes the budget officer (City Manager) to approve budget revisions within a departmental budget not affecting the total departmental appropriation. The budget officer may also transfer amounts between departments of the same fund with an official report on such transfers to City Council.

October – November

- Six year capital improvements program updated and reviewed by departments and Budget Team.

January – February

- Mayor and City Council hold planning retreat.
- Departments review goals and objectives and prepare departmental operating and capital budget requests.

March – April

- The Council holds a pre-budget work session.
- Budget Team reviews departmental budget requests, develops revenue estimates, and prepares citywide proposed budget and Capital Improvement Plan.

May – June

- City Manager presents budget proposal to the City Council.
- City Council holds public hearing on budget.
- City Council holds budget work sessions to review budget proposal.
- City Council adopts the budget ordinance and approves Capital Improvement Plan.

Statesville has a unique and interesting history in its more than 200 years of existence. On December 19, 1789, the North Carolina General Assembly created the Town of Statesville primarily because of its central location in Iredell County and in western North Carolina. The City was formally incorporated on January 9, 1847 as the area began to grow in number and prosperity.

History surrounds the residents of Statesville. Four historic residential districts represent housing that dates back as old as the mid-1800's. The downtown retail district is listed on the National Register of historic places. Statesville's commitment to revitalization and growth in the downtown retail district has resulted in a beautiful, vibrant Main Street city.

Having exceptional transportation access with Interstates 77 and 40 intersecting in Statesville, and with close proximity to neighboring big cities Charlotte and Winston-Salem, an abundance of opportunities for growth exist. Statesville is

the county seat of Iredell County and the county's second largest city.

Statesville has operated under the Council-Manager form of government since 1949. The mayor and eight council members are elected on a non-partisan basis with six council members elected from wards and two elected at-large. All nine elected officials serve four-year staggered terms. City Council, which acts as the City's legislative and policy-making body, selects the City Manager, who is the City's chief administrator and implements the policies and programs adopted by City Council.

Statistical Information

Population

Statesville	24,633
Iredell County	159,437

Size (square miles)

Statesville	24.25
Iredell County	597

Climate

Average Annual Rainfall	49 inches
Average Annual Snowfall	8 inches
Average Annual Temperature	59 F
Average Annual High Temperature	70 F
Average Annual Low Temperature	44 F
Elevation	925 feet

Fire Protection

Number of Stations	4
Number of Firefighters	72

Police Protection

Number of Stations	1
Number of Police Officers	76

Number of City Personnel

416

Utilities

Electric Customers	12,891
Water Customers	11,290
Sewer Customers	10,302

Culture and Recreation

Statesville Fitness Center	1
Leisure Pool	1
Community Centers	2
Parks and Playgrounds	19
Tennis Courts	10

North Carolina's Office of Mangement Budget Demographic Information

Population	2005	2006	2007	2008	2009	2010 *	2011 #
	24,622	24,911	25,397	26,704	27,039	24,532	24,633
(* The 2010 Official Census and # Department of Revenue Estimated Census)							
Median Age	2005	2007	2008	2009	2010 *	2010	2011
	36.88	36.88	37.1	37.1	38	39	39

¹ City of Statesville Racial Composition

White	54.4%
Black	32.5%
Hispanic	9.2%
Asian	2.2%
Other/Multi-Racial	1.7%

² Iredell County Age

<20 yrs	27.80%
20-29 yrs	10.90%
30-39 yrs	13.00%
40-49 yrs	15.90%
50-59 yrs	13.70%
60 + yrs	18.70%

¹ City data web site

² Source: N. C. Department of Commerce 2011 projected)

Employment Information (Source Employee Security Commission as of June for each year)

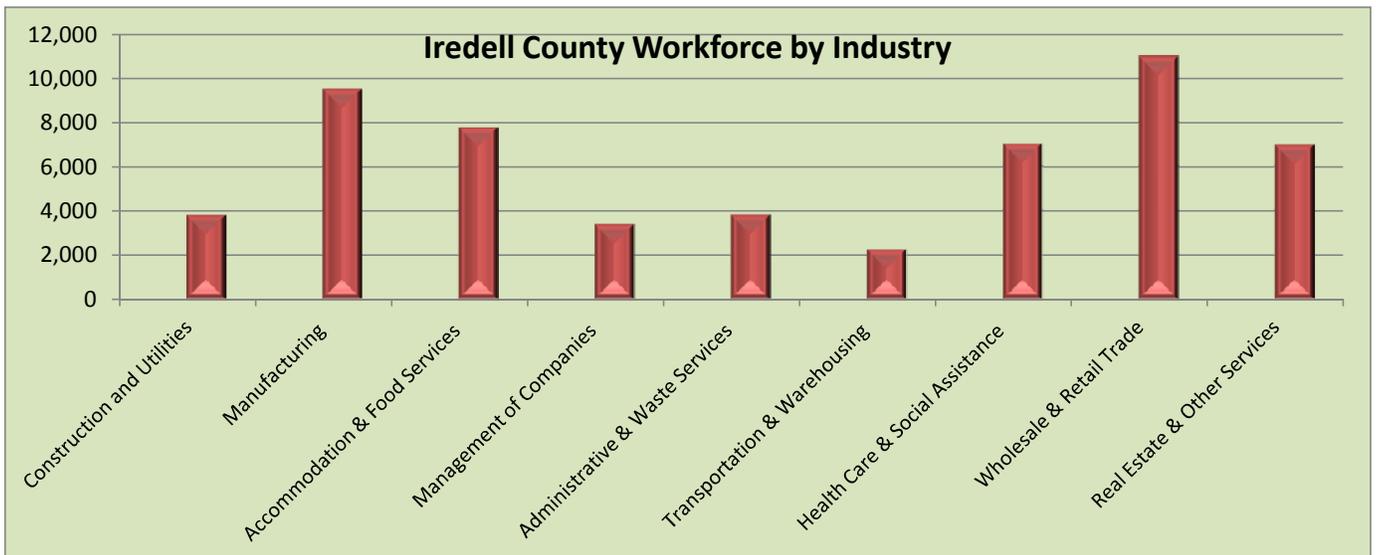
Unemployment as of February 2012 the unemployment rate for Iredell County:

Rate	2005	2006	2007	2008	2009	2010	2011
	5.6%	5.3%	4.6%	4.5%	6.1%	12.8%	10.7%

Workforce by Industry, 2nd Quarter 2011

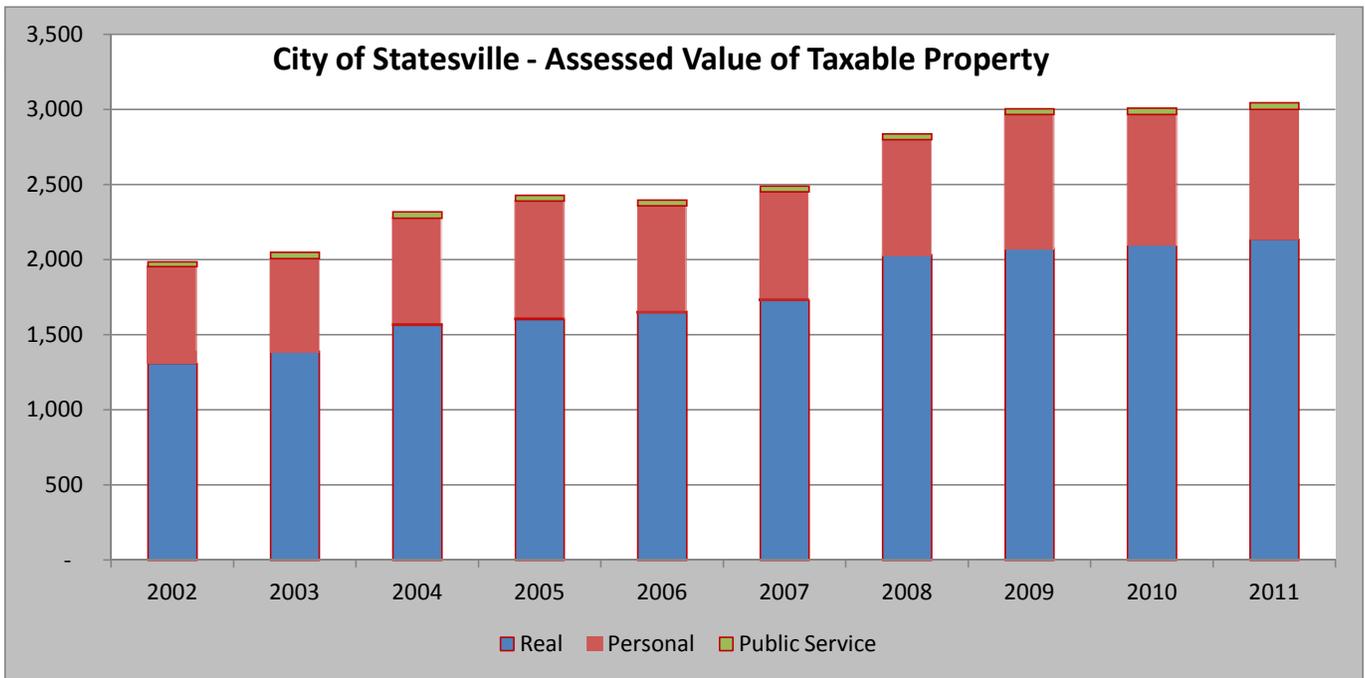
	Number	Percent	Avg Weekly Earnings
Construction and Utilities	3,776	6.83%	653
Manufacturing	9,465	17.13%	858
Accommodation & Food Services	7,726	13.98%	691
Management of Companies	3,364	6.09%	1,641
Administrative & Waste Services	3,801	6.88%	531
Transportation & Warehousing	2,241	4.05%	710
Health Care & Social Assistance	6,991	12.65%	712
Wholesale & Retail Trade	10,963	19.84%	655
Real Estate & Other Services	6,943	12.56%	970
Total Workforce	55,270	100.00%	Average \$ 824

(Source: N. C. Department of Commerce 2nd Quarter 2010)

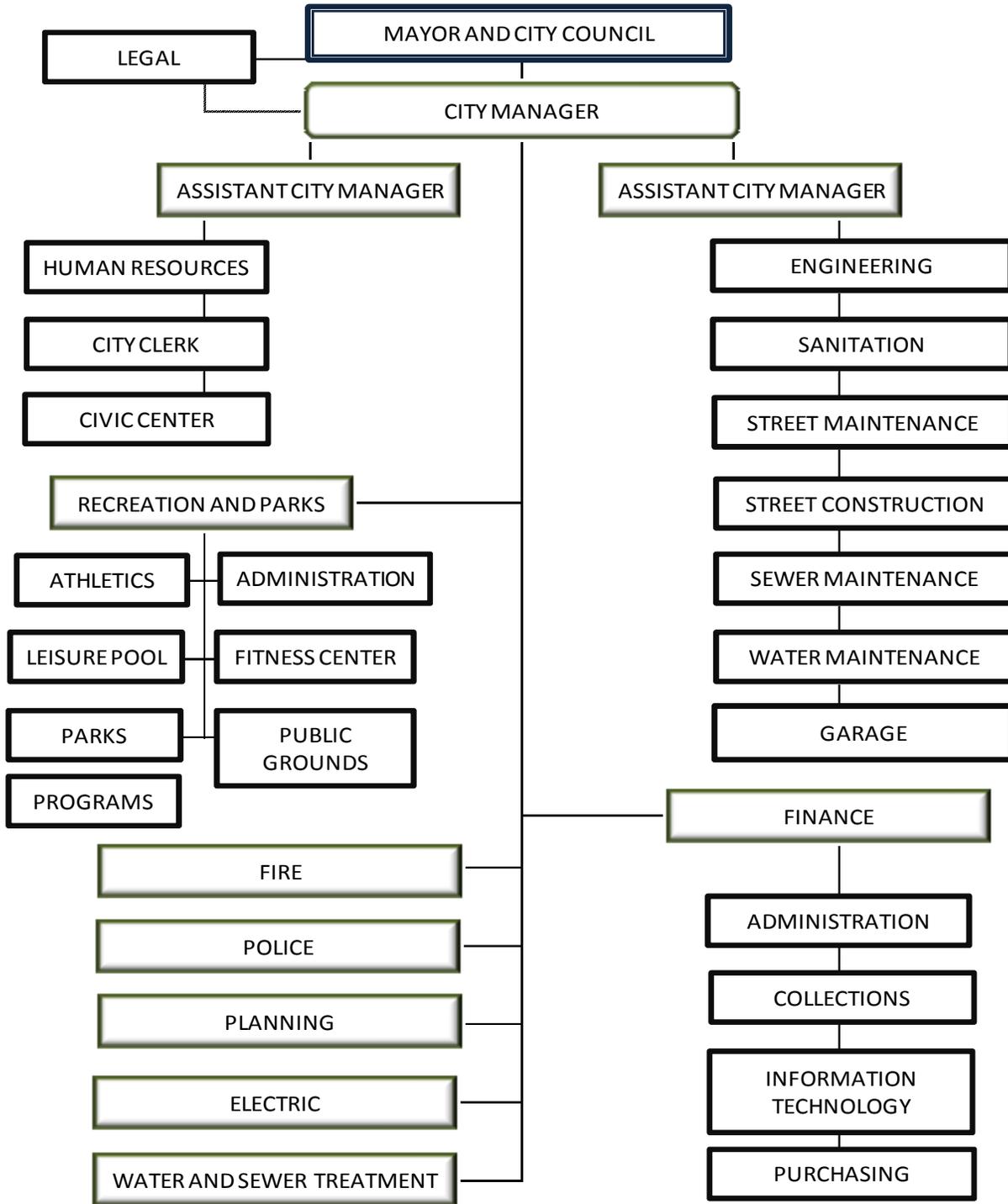


Principal Taxpayers (June 30, 2011)

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Total Assessed Valuation</u>
Lowe's	Home Improvement Retailer	188,644,111	6.20%
Asmo NC, Inc.	Electric Motor Mfg.	59,994,505	1.97%
Statesville HMA, Inc.	Health Care Facility	34,856,934	1.14%
Newell Rubbermaid	Home & Office Products, Tool Mfg.	28,279,413	0.93%
GS Statesville Green Land	Real Estate	27,130,880	0.89%
Centro NP Holdings	Real Estate	22,731,710	0.75%
Doosan International USA	Portable Air Compressor Mfg.	21,321,962	0.70%
L R Wooten	Warehouse Building and Leasing	18,770,840	0.62%
Pratt Industries (Jett Corr)	Corrugated Container Manufacturer	17,230,622	0.57%
Statesville Shoppes Corp.	Real Estate	16,003,130	0.53%
Ten largest taxpayers		434,964,107	14.29%
All other taxpayers		2,609,711,499	85.71%
Total assessed value		<u>3,044,675,606</u>	<u>100.00%</u>



City of Statesville, North Carolina
Organizational Chart





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The accounts of the City of Statesville are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The City develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared whereby revenues are recognized when measurable and available and expenses are recognized when a liability is incurred. During the year, the City's accounting system is maintained on the same basis as the adopted budget. At year-end, the City's Comprehensive Annual Financial Report (CAFR) is prepared on the basis consistent with generally accepted accounting principles. For the most part, this is consistent with the way the City prepares its budget, except that funds are adjusted to the full accrual basis for financial statement presentation. The main differences between budget and CAFR for funds are 1) capital outlay and debt service principal payments are recorded as expenditures for budgetary purposes as opposed to adjustments of balance sheet accounts in the financial statements, and 2) depreciation is not recognized for budgetary purposes and is recorded as an expense in the CAFR.

The City of Statesville adopts annual budget ordinances for the City's General, Enterprise, Internal Service, and certain Special Revenue Funds. According to state law, the City operates on a fiscal year beginning on July 1 and ending on June 30. All annual appropriations lapse at fiscal year end.

GOVERNMENTAL FUNDS

General Fund

The general fund is the principal operating fund of the City. It is used to account for all financial resources and expenses, except those required to be accounted for in another fund, that are traditionally associated with government. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenses are for public safety, streets and highways, sanitation, parks and recreation, and general government services.

Revenue Funds

Special

A special revenue fund is used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Community Development Fund
- Home Program Grant Funds
- Home Consortium Fund 97-98
- Drug Enforcement Fund
- Occupancy Tax Fund
- Home Consortium Fund
- Statesville-Iredell Gang Initiative Grant Fund
- Traffic Safety Grant Fund
- General Equipment Capital Reserve Fund

The City has one special revenue fund that is annually appropriated: Occupancy Tax Fund.

Occupancy Tax Fund

This fund is used to account for receipts of a local hotel/motel occupancy tax that are restricted to the operation of the City's Civic Center and the promotion of travel and tourism.

Capital Projects Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. These funds are as follows:

- Fire Station Construction
- Warehouse Construction
- City Hall Renovations
- Airport Improvement Fund
- Recreation Center Construction
- Airport Construction
- Streetscape

PROPRIETARY FUNDS

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of City Council is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The City has three enterprise funds: Electric, Water and Sewer, and Civic Center Funds.

Electric Fund

This fund is used to account for the activities of the City's electric utility, which provides electric service to the residents of the City. The fund is fully self-supporting from various user charges and electricity sales.

Water and Sewer Fund

This fund is used to account for the activities necessary to furnish water and sewer treatment, water distribution, sanitary sewer collections, and related bonded debt service. This fund is fully self-supporting from various user charges for its service.

Civic Center Fund

This fund is used to account for the operations of the City's Civic Center, which opened in January, 2000. This operation was accounted for in the General Fund in prior year's budgets. Beginning with fiscal year 2001-2002, Civic Center activities are accounted for in a separate enterprise fund. Resources that fund this operation are from facility user charges and hotel/motel taxes.

Enterprise Reserve Funds

Enterprise reserve funds are used to provide full budgetary accountability for restricted revenues. An enterprise reserve fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Electric Utility Capital Reserve Fund
- Electric Rate Stabilization Fund
- Water and Sewer Capital Reserve Fund

Capital Project Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. There is one Capital project fund as follows:

- Third Creek Waste Water Treatment Plant

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City has two internal service funds: Health Insurance Fund and Property and Casualty Liability Insurance Fund.

Health Insurance Fund

This fund is used to account for the operations of the City's employee health insurance plan and wellness program.

Property and Casualty Liability Insurance Fund

This fund is used to account for the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler Machinery.

FIDUCIARY FUNDS

The City maintains two fiduciary funds where the City hold funds for the benefit of qualified individuals. They are:

- Law Enforcement Separation Fund - supplement for retirement police officers
- Utility Donation Fund - donations for the aid of utility customers.

TOTAL REVENUES - ALL FUNDS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
General Fund	26,971,427	27,959,096	27,713,197	28,180,898	1.69%
Electric Fund	39,626,449	42,072,395	44,602,630	46,102,110	3.36%
Water and Sewer Fund	9,744,282	9,331,002	9,477,908	10,314,348	8.83%
Civic Center Fund	736,428	755,522	897,150	976,520	8.85%
Health Insurance Fund	2,709,447	3,069,033	3,354,812	3,896,897	16.16%
Property & Casualty Liab Ins Fund	757,936	753,185	751,500	703,924	-6.33%
Occupancy Tax Fund	659,356	681,492	700,000	700,000	0.00%
Total Revenues	81,205,325	84,621,725	87,497,197	90,874,697	3.86%

TOTAL EXPENDITURES - ALL FUNDS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
General Fund	27,484,994	28,969,300	27,713,197	28,180,898	1.69%
Electric Fund	38,796,904	41,966,159	44,602,630	46,102,110	3.36%
Water and Sewer Fund	8,703,379	9,760,295	9,477,908	10,314,348	8.83%
Civic Center Fund	645,415	716,391	897,150	976,520	8.85%
Health Insurance Fund	2,853,207	3,135,194	3,354,812	3,896,897	16.16%
Property & Casualty Liab Ins Fund	561,322	610,534	751,500	703,924	-6.33%
Occupancy Tax Fund	571,301	621,340	700,000	700,000	0.00%
Total Expenditures	79,616,522	85,779,213	87,497,197	90,874,697	3.86%

**TOTAL REVENUES - ALL FUNDS
FY 2012-2013**

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	Other Funds
Ad Valorem Taxes	12,184,935	12,184,935	-	-	-	-
Other Taxes & Licenses	8,022,076	6,026,566	1,295,510	-	-	700,000
Unrestricted Intergovernmental	2,021,100	2,021,100	-	-	-	-
Restricted Intergovernmental	926,968	926,968	-	-	-	-
Permits & Fees	1,612,190	428,450	572,000	371,740	240,000	-
Sales & Services	58,474,123	1,437,602	43,167,000	9,278,300	-	4,591,221
Investment Earnings	438,000	200,000	115,000	105,000	8,400	9,600
Other Revenue	1,062,600	16,000	952,600	94,000	-	-
Reimbursements and PILOT	3,016,337	3,002,596	-	13,741	-	-
Transfers	2,664,356	1,666,389	-	451,567	546,400	-
Fund Balance	452,012	270,292	-	-	181,720	-
Total Revenues	<u>90,874,697</u>	<u>28,180,898</u>	<u>46,102,110</u>	<u>10,314,348</u>	<u>976,520</u>	<u>5,300,821</u>

**TOTAL EXPENDITURES BY AREA - ALL FUNDS
FY 2012-2013**

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	Other Funds
Personnel Services	23,178,854	17,421,018	2,260,977	3,125,346	371,513	-
Operating	20,750,760	7,059,515	4,129,656	4,437,661	369,507	4,754,421
Capital Outlay	41,845,276	2,003,078	38,600,000	1,006,698	235,500	-
Debt Service	4,056,030	1,538,568	1,082,819	1,434,643	-	-
Transfers	918,777	33,719	28,658	310,000	-	546,400
Contingency	125,000	125,000	-	-	-	-
Total Expenditures	<u>90,874,697</u>	<u>28,180,898</u>	<u>46,102,110</u>	<u>10,314,348</u>	<u>976,520</u>	<u>5,300,821</u>

TOTAL REVENUES - ALL FUNDS

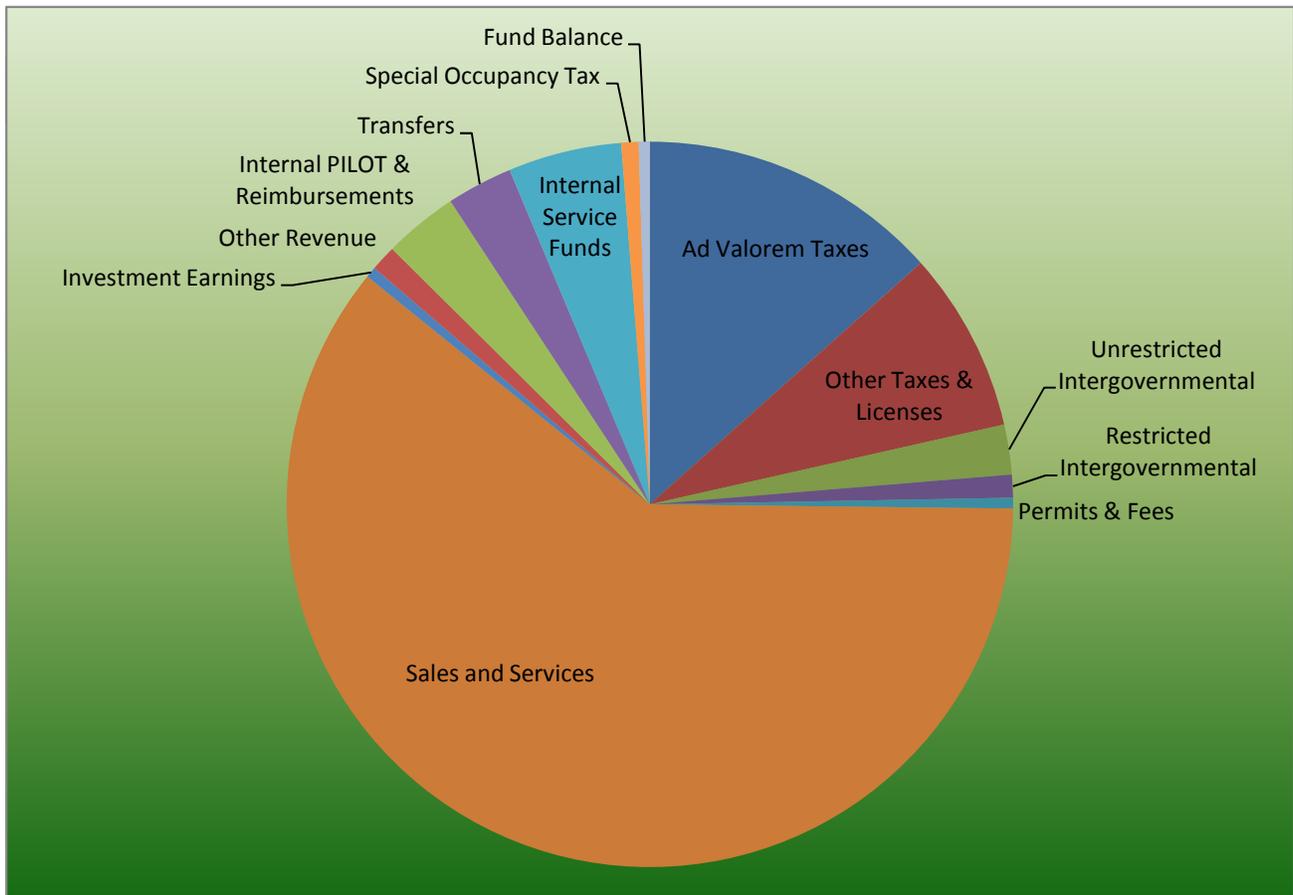
	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
OPERATING FUNDS					
General Fund					
Ad Valorem Taxes	11,515,195	11,603,731	11,150,158	12,184,935	9.28%
Other Taxes & Licenses	5,673,219	6,048,498	5,526,000	6,026,566	9.06%
Unrestricted Intergovernmental	2,023,140	2,139,047	1,981,100	2,021,100	2.02%
Restricted Intergovernmental	1,442,569	1,226,358	938,050	926,968	-1.18%
Permits & Fees	526,628	542,336	565,300	428,450	-24.21%
Sales & Services	1,389,538	1,497,749	1,378,016	1,437,602	4.32%
Investment Earnings	359,403	162,993	290,000	200,000	-31.03%
Other Revenue	92,366	452,508	15,000	16,000	6.67%
Reimbursements and PILOT	2,738,349	2,803,588	2,950,415	3,002,596	1.77%
Transfers	1,211,020	1,482,288	1,071,191	1,666,389	55.56%
Fund Balance	-	-	1,847,967	270,292	-85.37%
Total General Fund	26,971,427	27,959,096	27,713,197	28,180,898	1.69%
Electric Fund					
Utility Taxes	1,028,106	1,063,806	1,247,370	1,295,510	3.86%
Fees	615,691	595,512	585,000	572,000	-2.22%
Electric Sales	36,670,358	39,339,491	41,624,660	43,167,000	3.71%
Services	59,287	59,396	60,000	60,000	0.00%
Pole Attachment Rental	82,116	282,664	146,000	146,000	0.00%
Investment Earnings	195,058	98,519	163,000	115,000	-29.45%
Other Revenue	646,833	633,007	776,600	746,600	-3.86%
Transfers	329,000	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
Total Electric Fund	39,626,449	42,072,395	44,602,630	46,102,110	3.36%
Water & Sewer Fund					
Inside Charges	66,645	60,053	62,360	70,000	12.25%
Assessments	-	677	-	-	N/A
Sewer Fees	5,162,383	5,381,252	5,359,550	5,660,000	5.61%
Water Sales	3,311,860	3,388,789	3,470,000	3,548,300	2.26%
Services	354,038	262,487	292,000	340,000	16.44%
Rent	27,600	30,889	31,740	31,740	0.00%
Investment Earnings	197,857	92,850	155,000	105,000	-32.26%
Other Revenue	610,963	99,855	94,000	94,000	0.00%
Reimbursements	12,936	14,150	13,258	13,741	3.64%
Transfers	-	-	-	451,567	N/A
Fund Balance	-	-	-	-	N/A
Total Water & Sewer Fund	9,744,282	9,331,002	9,477,908	10,314,348	8.83%

TOTAL REVENUES - ALL FUNDS (Cont)

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
OPERATING FUNDS					
Civic Center Fund					
Fees	293,014	275,112	265,000	240,000	-9.43%
Investment Earnings	14,335	6,948	10,750	8,400	-21.86%
Other Revenue	5	2,302	-	-	N/A
Transfers	429,074	471,160	546,400	546,400	0.00%
Fund Balance	-	-	75,000	181,720	142.29%
Total Civic Center Fund	736,428	755,522	897,150	976,520	8.85%
INTERNAL SERVICE FUNDS					
Health Insurance Fund	2,701,149	3,064,994	3,348,812	3,894,297	16.29%
Property & Casualty Liability Fund	744,774	745,465	741,000	696,924	-5.95%
Investment Earnings	21,460	11,759	16,500	9,600	-41.82%
Total Internal Service Funds	3,467,383	3,822,218	4,106,312	4,600,821	12.04%
SPECIAL REVENUE FUNDS					
Occupancy Tax Fund	652,412	677,746	700,000	700,000	0.00%
Investment Earnings	6,944	3,746	-	-	N/A
Total Special Revenue Funds	659,356	681,492	700,000	700,000	0.00%
TOTAL REVENUES-ALL FUNDS	81,205,325	84,621,725	87,497,197	90,874,697	3.86%

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Revenue Sources:					
Ad Valorem Taxes	11,515,195	11,603,731	11,150,158	12,184,935	9.28%
Other Taxes & Licenses	6,701,325	7,112,304	6,773,370	7,322,076	8.10%
Unrestricted Intergovernmental	2,023,140	2,139,047	1,981,100	2,021,100	2.02%
Restricted Intergovernmental	1,442,569	1,226,358	938,050	926,968	-1.18%
Permits & Fees	526,628	542,336	565,300	428,450	-24.21%
Sales and Services	47,922,814	50,860,518	53,096,586	55,094,902	3.76%
Investment Earnings	795,057	376,815	635,250	438,000	-31.05%
Other Revenue	1,459,883	1,501,225	1,063,340	1,034,340	-2.73%
Internal PILOT & Reimbursements	2,751,285	2,817,738	2,963,673	3,016,337	1.78%
Transfers	1,969,094	1,953,448	1,617,591	2,664,356	64.71%
Internal Service Funds	3,445,923	3,810,459	4,089,812	4,591,221	12.26%
Special Occupancy Tax	652,412	677,746	700,000	700,000	0.00%
Fund Balance	-	-	1,922,967	452,012	-76.49%
Total Revenues	81,205,325	84,621,725	87,497,197	90,874,697	3.86%

Fiscal Year 2012-2013
 Total Revenues - All Funds by Revenue Source
 \$90,874,697



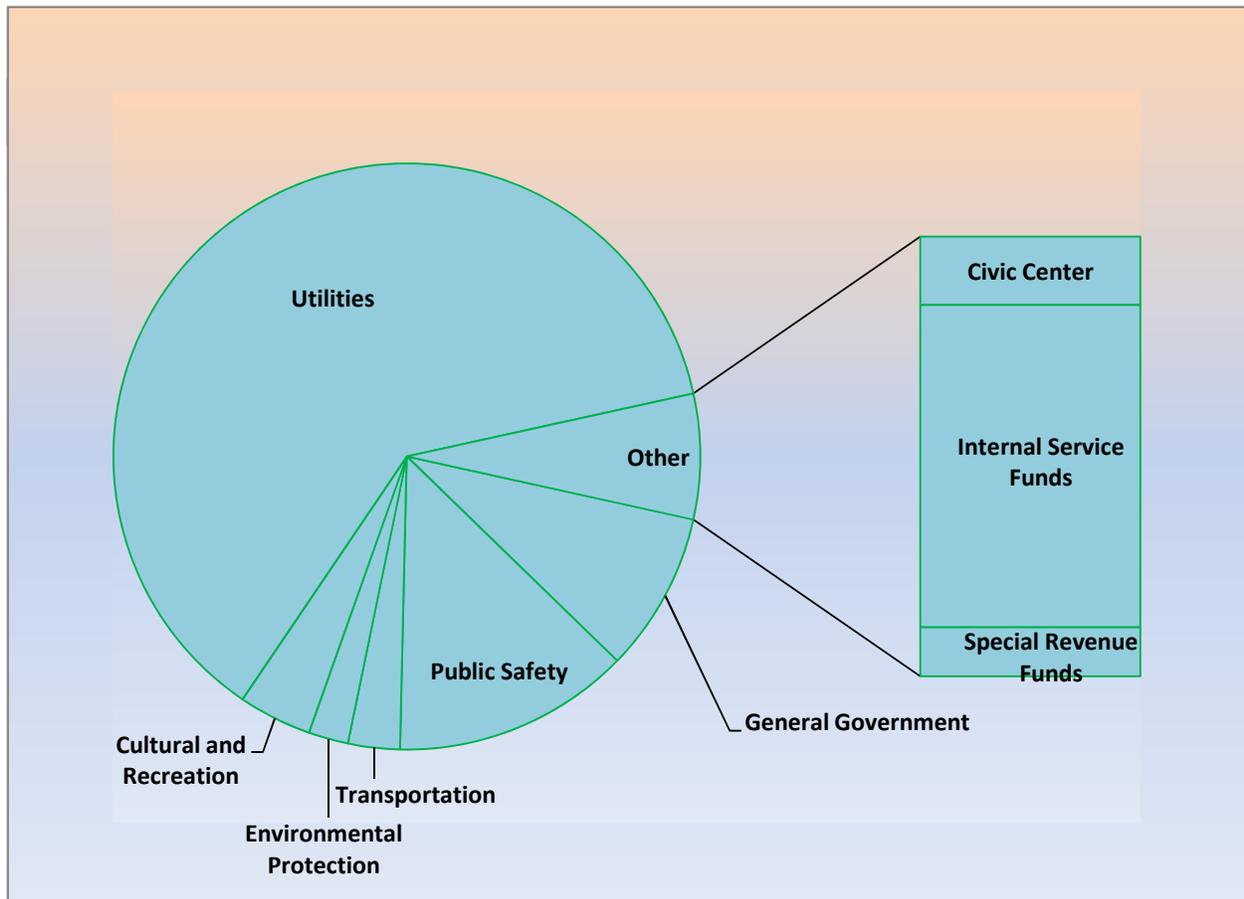
TOTAL EXPENDITURES - ALL FUNDS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
OPERATING FUNDS					
General Fund					
General Government	8,707,397	9,851,994	7,895,031	8,010,614	1.46%
Public Safety	10,787,614	11,084,832	11,760,803	11,899,666	1.18%
Transportation	2,255,378	2,633,854	2,491,466	2,595,741	4.19%
Environmental Protection	2,313,394	1,960,191	2,286,413	1,995,823	-12.71%
Cultural and Recreation	3,421,211	3,438,429	3,279,484	3,679,054	12.18%
Total General Fund	27,484,994	28,969,300	27,713,197	28,180,898	1.69%
Electric Fund					
Electric Utility	38,796,904	41,966,159	44,602,630	46,102,110	3.36%
Total Electric Fund	38,796,904	41,966,159	44,602,630	46,102,110	3.36%
Water & Sewer Fund					
Sewer Maintenance	495,245	788,089	685,988	937,548	36.67%
Water Maintenance	849,269	952,454	1,018,512	1,409,836	38.42%
Water Purification	4,952,542	5,345,486	4,791,914	4,853,822	1.29%
Third Creek Wastewater Treatment	738,638	907,211	943,339	1,107,505	17.40%
Fourth Creek Wastewater Treatment	1,667,685	1,767,055	2,038,155	2,005,637	-1.60%
Total Water & Sewer Fund	8,703,379	9,760,295	9,477,908	10,314,348	8.83%
Civic Center Fund					
Civic Center	645,415	716,391	897,150	976,520	8.85%
Total Civic Center Fund	645,415	716,391	897,150	976,520	8.85%
Internal Service Funds					
Health Insurance Fund	2,853,207	3,135,194	3,354,812	3,896,897	16.16%
Property & Casualty Liability Fund	561,322	610,534	751,500	703,924	-6.33%
Total Internal Service Funds	3,414,529	3,745,728	4,106,312	4,600,821	12.04%
Special Revenue Fund					
Occupancy Tax Fund	571,301	621,340	700,000	700,000	0.00%
Total Special Revenue Funds	571,301	621,340	700,000	700,000	0.00%
TOTAL EXPENDITURES - ALL FUNDS	79,616,522	85,779,213	87,497,197	90,874,697	3.86%

TOTAL EXPENDITURES - ALL FUNDS (Cont)

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
OPERATING FUNDS					
Expenditures by Function:					
General Government	8,707,397	9,851,994	7,895,031	8,010,614	1.46%
Public Safety	10,787,614	11,084,832	11,760,803	11,899,666	1.18%
Transportation	2,255,378	2,633,854	2,491,466	2,595,741	4.19%
Environmental Protection	2,313,394	1,960,191	2,286,413	1,995,823	-12.71%
Cultural and Recreation	3,421,211	3,438,429	3,279,484	3,679,054	12.18%
Utilities	47,500,283	51,726,454	54,080,538	56,416,458	4.32%
Civic Center	645,415	716,391	897,150	976,520	8.85%
Internal Service Funds	3,414,529	3,745,728	4,106,312	4,600,821	12.04%
Special Revenue Funds	571,301	621,340	700,000	700,000	0.00%
Total Expenditures	79,616,522	85,779,213	87,497,197	90,874,697	3.86%

**Fiscal Year 2012-2013
Total Expenditures - All Funds by Expenditure Function
\$90,874,697.00**



CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2012-13</u>	<u>Adopted 2012-13</u>
GENERAL FUND			
General Government			
City Manager	800 MHz Radio-Portable	-	1,659
City Manager	Laptop	2,000	2,000
	Total	2,000	3,659
City Clerk	PC	1,800	1,800
	Total	1,800	1,800
Finance-Administration	Record Archive Racks	4,668	4,668
Finance-Administration	PC (4)	6,000	6,000
	Total	10,668	10,668
Finance-Collections	PC (2)	3,000	3,000
Finance-Collections	800 MHz Radio Base	4,320	2,844
Finance-Collections	Interactive Voice Response System	70,000	70,000
	Total	77,320	75,844
Finance-Information Tech	Cisco ASA Firewall	7,500	7,500
Finance-Information Tech	Sungard Naviline Software	83,000	83,000
Finance-Information Tech	Web Server	7,000	-
Finance-Information Tech	Qrep Reporting Software Catalogs	6,000	6,000
Finance-Information Tech	Folder/inserter	16,000	16,000
Finance-Information Tech	Access Control Panel for Computer Room Door	3,000	-
Finance-Information Tech	Tripwire Software	3,500	3,500
Finance-Information Tech	Nessus Software	1,500	1,500
Finance-Information Tech	PC (2)	3,000	3,000
Finance-Information Tech	Laptop	2,000	2,000
Finance-Information Tech	800 MHz Radio (6)	15,000	9,954
	Total	147,500	132,454
Finance-Purchasing	PC	1,500	1,500
	Total	1,500	1,500
Planning	800 MHz Radio (3)	4,977	4,977
Planning	PC (9)	13,500	13,500
	Total	18,477	18,477
Main Street	Comprehensive Parking Study	50,000	-
	Total	50,000	-
Public Works-Engineering	Total Station/Data Collector	30,000	30,000
Public Works-Engineering	Mapping Grade GPS	12,000	12,000
Public Works-Engineering	Tape Backup for GIS Server	6,500	6,500
Public Works-Engineering	Survey Vehicle	25,000	-
Public Works-Engineering	Administration Vehicle	20,000	-
Public Works-Engineering	PC (5)	7,500	7,500
Public Works-Engineering	Laptop	2,000	2,000
Public Works-Engineering	800 MHz Radio-Portable (2)	3,100	4,016
Public Works-Engineering	800 MHz Radio-Mobile (2)	5,200	4,828
	Total	111,300	66,844

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2012-13</u>	<u>Adopted 2012-13</u>
Public Works-Garage	1 Ton 4X4 Mechanic's Truck	48,000	-
Public Works-Garage	Cargo Van High Roof	22,500	-
Public Works-Garage	1/2 Ton Pickup	20,000	-
Public Works-Garage	Industrial Bandsaw w/ Base	1,350	1,350
Public Works-Garage	Vertical Band Saw	1,600	1,600
Public Works-Garage	Box & Pan Brake	1,100	1,100
Public Works-Garage	PC	1,500	1,500
Public Works-Garage	800 MHz Radio-Portable (2)	3,100	3,318
Public Works-Garage	800 MHz Radio-Mobile (7)	18,200	16,898
	Total	117,350	25,766
Warehouse	Fencing on Rear Warehouse Property	25,000	-
Warehouse	Warehouse Paving	97,000	-
Warehouse	Truck Washdown Concrete Pad	10,500	-
Warehouse	Office Printer	1,800	-
Warehouse	PC	1,800	1,800
	Total	136,100	1,800
Total General Government		674,015	338,812
Police	Marked Patrol Vehicle	45,350	-
Police	Marked Patrol Vehicle	45,350	45,350
Police	Marked Patrol Vehicle	45,350	45,350
Police	Marked Patrol Vehicle	45,350	45,350
Police	Marked Patrol Vehicle	45,350	-
Police	Marked Patrol Vehicle	45,350	-
Police	Marked Patrol Vehicle	45,350	-
Police	Marked Patrol Vehicle	45,350	-
Police	Marked Patrol Vehicle	45,350	-
Police	Carpet Replacement	36,000	-
Police	HVAC Unit	15,000	-
Police	Copier	7,500	-
Police	Drysafe Evidence Drying Cabinet	5,175	5,175
Police	Truck	19,554	19,554
Police	800 MHz Radio-Mobile (43)	133,300	110,209
Police	PC (36)	54,000	54,000
Police	Fitness Equipment	5,000	-
Police	836 Tactical Phone (Stand Alone)	4,503	4,503
Police	K-9 Heat Alert System	1,050	1,050
Police	Sprint Air Cards (5)	5,920	5,920
Police	Radio Tower Equipment-James Farm	-	4,500
	Total	695,152	340,961
Fire	Utility Service Body Squad 1	6,000	6,000
Fire	Generator Station #2	33,000	-
Fire	Eliptical Crosstrainer	6,000	-
Fire	Generator Station #1	40,000	-
Fire	Pumper 1500 GPM (E-3)	595,000	-
Fire	Command Vehicle Batt 1	39,480	-

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2012-13</u>	<u>Adopted 2012-13</u>
Fire	Fire Chief Vehicle	23,000	23,000
Fire	Renovate Fire Station #1 Kitchen	30,000	-
Fire	Fire Station #2 Land Acquisition	175,000	-
Fire	Plymo Vent Exhaust System Station #3	26,000	-
Fire	PC (10)	15,000	15,000
Fire	Laptop (6)	12,000	12,000
Fire	800 MHz Radio-Portable (8) Mobile (16)	77,949	78,484
	Total	1,078,429	134,484
Total Public Safety		1,773,581	475,445
Street	Brine Sprayer	20,500	20,500
Street	Rubber Tire Loader #326	160,000	-
Street	Asphalt Patch Truck #305	175,000	-
Street	Street Flusher #322	125,000	-
Street	3/4 Ton Pickup #311	50,000	-
Street	1 Ton Heavy Duty #307	50,000	-
Street	Single Axle Dump #314	75,000	-
Street	Sidewalks	200,000	50,000
Street	800 MHz Radio-Portable (4)	6,200	8,381
Street	800 MHz Radio-Mobile (18)	46,800	43,452
	Total	908,500	122,333
Street Construction	Street improvements	825,000	525,000
	Total	825,000	525,000
Airport	4X4 Utility Vehicle	10,000	-
Airport	Local Match (Vision 100)	8,334	-
Airport	Local match (Airport Improvement)	205,556	-
Airport	Airfield Storage Building	25,000	-
	Total	248,890	-
Total Transportation		1,982,390	647,333
Public Works-Sanitation	Leaf Vac #437 & #440	40,000	-
Public Works-Sanitation	Leaf Vac #434 & #436	40,000	-
Public Works-Sanitation	Knuckle Boom Truck #412	160,000	-
Public Works-Sanitation	Automated Leaf Collection Truck	155,000	155,000
Public Works-Sanitation	Rear-Load Garbage Truck	170,000	-
Public Works-Sanitation	Front-Load Garbage Truck	250,000	-
Public Works-Sanitation	Recycle Truck	150,000	-
Public Works-Sanitation	PC	1,500	1,500
Public Works-Sanitation	800 MHz Radio-Portable (2)	3,100	5,063
Public Works-Sanitation	800 MHz Radio-Mobile (23)	59,800	55,522
	Total	1,029,400	217,085
Total Environmental Protection		1,029,400	217,085
Pub Grnds & Cemeteries	20-30 Hp Mower w/Leaf Blower	18,000	-
Pub Grnds & Cemeteries	Tractor w/Hydraulic Remotes	32,000	-
Pub Grnds & Cemeteries	23' Trailer w/Ramp Style Tailgate	8,200	8,200

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2012-13</u>	<u>Adopted 2012-13</u>
Pub Grnds & Cemeteries	Z Plug w/46' Head/Spray System	12,900	-
Pub Grnds & Cemeteries	20-30 Hp Mower w/Leaf Blower	18,000	18,000
Pub Grnds & Cemeteries	Tractor w/Hydraulic Remotes	32,000	-
Pub Grnds & Cemeteries	Hydro Seeder	10,000	-
Pub Grnds & Cemeteries	1 Ton Pickup w/Utility Bed	40,000	-
Pub Grnds & Cemeteries	1 Ton Pickup Crew Cab w/8' Bed	29,500	-
Pub Grnds & Cemeteries	Curbing in Oakwood Cemetery	42,000	-
Pub Grnds & Cemeteries	Columbarium-96 Niche	38,000	-
Pub Grnds & Cemeteries	Agri-Metal Blower	4,800	4,800
Pub Grnds & Cemeteries	Band Saw	1,600	1,600
Pub Grnds & Cemeteries	120 Volt Portable Wire Welder	2,000	2,000
	Total	289,000	34,600
Recreation Admin	Greenway Development	100,000	100,000
Recreation Admin	PC (3)	4,500	4,500
Recreation Admin	800 MHz Radio-Portable (6)	9,300	9,954
	Total	113,800	114,454
Recreation-Athletics	PC	1,500	1,500
	Total	1,500	1,500
Recreation-Programs	28' Light Transit Vehicle	61,587	-
Recreation-Programs	PC (3)	4,500	4,500
	Total	66,087	4,500
Recreation-SFAC	Life Fitness 95 X Inspire Cross Trainer	5,500	5,500
Recreation-SFAC	Life Fitness 95 Ti Inspire Treadmill	7,500	7,500
Recreation-SFAC	PC (4)	6,000	6,000
Recreation-SFAC	Octane Seated Elliptical	3,299	3,299
Recreation-SFAC	LeMond Studio Cycles (3)	4,800	4,800
	Total	27,099	27,099
Recreation-Parks	Zero Turn Mower	13,000	13,000
Recreation-Parks	Zero Turn Mower	13,000	-
Recreation-Parks	Skid Steer	68,000	-
Recreation-Parks	Flash Cam	6,500	6,500
Recreation-Parks	Five Gang Reel Mower	57,000	-
Recreation-Parks	Pesticide Sprayer	33,000	-
Recreation-Parks	Tractor	32,000	32,000
Recreation-Parks	Automated Gate	9,500	-
Recreation-Parks	Crew Cab w/Landscape Body	48,000	48,000
Recreation-Parks	Crew Cab w/Landscape Body	48,000	-
Recreation-Parks	1 Ton Crew Cab Pickup Truck	29,500	-
Recreation-Parks	1/2 Ton Pickup Truck	21,000	-
Recreation-Parks	Park Improvements	30,000	30,000
Recreation-Parks	Entrance Signs	15,000	-
Recreation-Parks	Asphalt Paving	25,000	-
Recreation-Parks	Fourth Creek Bridge	50,000	-
Recreation-Parks	Playground Equipment	30,000	-

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2012-13</u>	<u>Adopted 2012-13</u>
Recreation-Parks	PC (2)	3,000	3,000
Recreation-Parks	Bush Hog	3,500	3,500
Recreation-Parks	Agri-Metal Blower	4,750	4,750
Recreation-Parks	Shaver Auger w/ Down Force Kit	1,500	1,500
Recreation-Parks	Water Wagon	9,500	-
	Total	550,750	142,250
Total Cultural & Recreation		<u>1,048,236</u>	<u>324,403</u>
TOTAL GENERAL FUND		<u>6,507,622</u>	<u>2,003,078</u>

ELECTRIC FUND

Electric Utility	Internal Impedance Battery Tester	7,500	7,500
Electric Utility	Digital Resistance Ohmmeter	7,400	7,400
Electric Utility	City Warehouse Server	35,000	-
Electric Utility	Miner & Miner ArcFM,Viewer,Redliner	38,000	38,000
Electric Utility	Crew Cab Pickup Truck	38,000	-
Electric Utility	Digger/Derrick w/Utility Body	210,000	-
Electric Utility	Improvement & Expansion	700,000	674,733
Electric Utility	Distribution Automation	75,000	75,000
Electric Utility	2006 Systemm Study Implementation	1,325,000	-
Electric Utility	Operations/Warehouse Facility	3,250,000	-
Electric Utility	Fiber Communications Infrastructure	423,000	-
Electric Utility	Replacement Breakers for Del 3	155,000	155,000
Electric Utility	Battery Crimp Tool	1,800	1,800
Electric Utility	Laptop (5)	10,000	10,000
Electric Utility	PC (12)	18,000	18,000
Electric Utility	3500lb Wire Trailer	3,750	3,750
Electric Utility	Cordless Hydraulic Die lessCrimp Tool	3,400	3,400
Electric Utility	MDS radio, antenna & f/o convertor	3,000	3,000
Electric Utility	Laptop	3,200	3,200
Electric Utility	Flammable Material Storage Cabinet	1,200	1,200
Electric Utility	Arborist Field GPS/Handheld Computer	4,000	4,000
Electric Utility	800 MHz Radio-Mobile (26)	67,600	62,764
Electric Utility	800 MHz Radio-Portable (4)	6,200	9,428
Electric Utility	800 MHz Base Radio	4,320	2,844
Electric Utility	Office Printer (Warehouse)	-	1,800
TOTAL ELECTRIC FUND		<u>6,390,370</u>	<u>1,082,819</u>

WATER AND SEWER FUND

Sewer Maintenance	Shoring Shields	20,000	20,000
Sewer Maintenance	Jet Vac Truck #558	320,000	320,000
Sewer Maintenance	3/4 Ton Utility Truck	35,000	-
Sewer Maintenance	Pickup Truck #502	26,000	-
Sewer Maintenance	1-1/2 Ton Truck w/Service Body #505	40,000	-
Sewer Maintenance	Dump Truck	75,000	-
Sewer Maintenance	3/4 Ton 4X4 Pickup Truck #506	30,000	-
Sewer Maintenance	Sewer Rehabilitation	250,000	-
Sewer Maintenance	Sewer Maintenance & Larkin	1,600,000	-

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2012-13</u>	<u>Adopted 2012-13</u>
Sewer Maintenance	Old Country Club Area Sewer Rehab	300,000	-
Sewer Maintenance	Sullivan Road Sewer Improvements	100,000	-
Sewer Maintenance	Carport Covers (2)	5,000	-
Sewer Maintenance	PC and Printer	1,800	1,800
Sewer Maintenance	800 MHZ Radio-Portable (2) Mobile (13) Base	41,220	38,591
	Total	2,844,020	380,391
Water Maintenance	Backhoe #514	105,000	-
Water Maintenance	Leak Detector	8,000	8,000
Water Maintenance	Tapping Machine (2)	10,000	10,000
Water Maintenance	Dump Truck #504	75,000	-
Water Maintenance	Pickup Truck #510	25,000	-
Water Maintenance	Pickup Truck 4X4 #501	30,000	-
Water Maintenance	Diesel Extend Cab Utility Truck #503	35,000	-
Water Maintenance	1-1/2 Ton Utility Truck #507	40,000	-
Water Maintenance	Water Line Rehabilitation	200,000	-
Water Maintenance	Major Capital Water Improvements	600,000	-
Water Maintenance	Water Line Upsizing	50,000	-
Water Maintenance	E Front St Area Water Line Improvements	350,000	350,000
Water Maintenance	PC (3)	4,500	4,500
	Total	1,532,500	372,500
Water Purification	Raw Water Flow Meter	9,500	9,500
Water Purification	Finish Water Pump	406,000	-
Water Purification	Foot Man Lift	9,500	9,500
Water Purification	800 MHz Radio-Portable (2) Mobile (2) Base	17,000	11,688
Water Purification	Security Camera (3)	4,500	4,500
Water Purification	Gas Monitor and Calibration Kit	2,500	2,500
Water Purification	PC	1,500	1,500
Water Purification	Idexx Quanti-Tray Sealer	3,500	3,500
Water Purification	Incubator	1,943	1,943
	Total	455,943	44,631
Third Creek	Generator	86,900	86,900
Third Creek	Screw Pump	310,500	-
Third Creek	John Deere Tractor	32,000	32,000
Third Creek	Skimmers	544,500	-
Third Creek	Wasting Control Upgrade	15,730	-
Third Creek	Mixers for #2 Basin	484,000	-
Third Creek	Grit Removal	1,815,000	-
Third Creek	Dump Truck	82,280	-
Third Creek	Maintenance Building Windows	30,243	-
Third Creek	Polymer System	33,000	33,000
Third Creek	Administration Building Windows	29,145	-
Third Creek	800 MHz Radio-Portable (2) Mobile (2) Base	17,000	11,688
Third Creek	PC	1,500	1,500
Third Creek	John Deere Gator	4,900	4,900
	Total	3,486,698	169,988

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

<u>Fund/Department</u>	<u>Description</u>	Requested 2012-13	Adopted 2012-13
Fourth Creek	Clarifier #1 Drive Replacement	225,423	-
Fourth Creek	Aerator Replacement	159,720	-
Fourth Creek	Inf. VFD & Flow Meter System	300,300	-
Fourth Creek	VFD System @ WAS	21,505	-
Fourth Creek	Electrical MCC Project	177,100	-
Fourth Creek	Spare Lift Station Pump	23,000	23,000
Fourth Creek	Dehumidification System	655,385	-
Fourth Creek	Sta-Lime	2,500,000	-
Fourth Creek	Repairing walls/foundation	739,915	-
Fourth Creek	800 MHz Radio-Portable (2) Mobile (2) Base	17,000	11,688
Fourth Creek	PC (3)	4,500	4,500
	Total	4,823,848	39,188
TOTAL WATER AND SEWER FUND		13,143,009	1,006,698
Civic Center	Sound System Improvements	100,000	100,000
Civic Center	Wallpaper Replacement	80,000	80,000
Civic Center	Removal of House	50,000	50,000
Civic Center	PC	1,500	1,500
Civic Center	Portable Sound System	4,000	4,000
TOTAL CIVIC CENTER		235,500	235,500
TOTAL CAPITAL EXPENDITURES-ALL FUNDS		26,276,501	4,328,095



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VACANT POSITIONS

GENERAL FUND

The following 14 positions are vacant and funding has been eliminated or reduced in next year’s budget. This will reduce spending next year by \$538,000.

Planner I Zoning Officer	50,823
4 Police Officers	216,067
Police Service Aide	40,489
Reduce Parking Control Position to half time	19,101
Street Superintendent	57,670
Brick Mason	38,977
Construction Inspector	48,760
Engineering Aide III	48,760
Outsource janitorial services and eliminate (3) three custodian positions	<u>17,175</u>
Total	<u>537,822</u>

The City Manager placed a hiring freeze into effect in April 2012 in the General Fund. The positions noted above are currently vacant and will be held vacant next year. This allows a significant reduction in spending without having to layoff existing employees. These positions will be re-evaluated in the 2013-14 budget cycle and may be eligible for reinstatement, if warranted.

The Parking Control Position in the Police Department is being reduced to a temporary position as recommended by the Police Chief. The employee in this position has retired from full-time employment and is currently covering this function on a half-time basis.

This budget includes a recommendation that the janitorial services for several City buildings be outsourced at a cost of \$89,850 and to eliminate three custodian positions at a savings of \$107,025; this yields a net savings to the budget of \$17,175.

The contract will provide janitorial services to City Hall, City Office Building, Police, Warehouse and the Fitness & Activity Center. The Recreation and Parks Director estimates that four full-time positions would be needed at a cost of \$140,800 to provide comparable services since City Hall is now open and occupied by significantly more staff than before the renovation. The two staff members currently occupying the custodian positions (one is vacant) will be offered other positions, if available.

NEW POSITIONS

Three (3) positions in the Police Department are recommended due to the expiration of grant funding as follows:

1. Two (2) Police Officer positions to serve as Traffic Officers at a cost of \$96,132 (\$82,398 in salaries and benefits beginning October 1, plus \$13,734 for a 50% grant match between July and September). These positions have been grant supported since October 2009. The grant ends on September 30, 2012. Pursuant to the terms of the grant, the City must keep these positions for a period of at least one year. The Police Department has tracked statistical data that provides favorable results in traffic-related incidents since the implementation of these positions.

2. One (1) Narcotics Officer position at a cost of \$60,051 in salaries and benefits. This position was funded by a grant that will expire on June 30, 2012. The Police Chief indicates that while the terms of the grant do not explicitly require the City to maintain this position, the granting agency (Governor’s Crime Commission) strongly encourages it. The Police Chief indicates that it has been over 18 years since a new Investigator was added to the Narcotics Division and that drug-related activities have dramatically increased during that time.

The Parks Department requested two (2) new skilled laborer positions in order to maintain the new downtown streetscape landscaping. We are recommending adding one (1) new position in this budget cycle, but may need to reevaluate staffing levels at a later time to ensure that we maintain the landscaping at the desired level. The cost for one new position is \$36,392, plus \$26,000 in supplies.

We are also recommending upgrading a ten-month temporary skilled laborer position in the Parks Division to a full-time position at a cost of \$18,462. In last year's budget, we added funding for two (2) ten-month positions after the City assumed maintenance of two additional interstate interchanges; seven are maintained in all. The Recreation and Parks Director indicates that staffing levels are inadequate to satisfactorily maintain all the mowing areas. The Parks Division requested upgrading both ten-month positions. We are recommending upgrading one position to full-time and keeping one ten-month temporary position. This may have to be reevaluated at a later point.

In addition to these staffing recommendations, the City Council recently approved a voluntary retirement incentive plan to incentivize eligible employees to retire. Vacancies created by these potential retirements will be evaluated and left vacant when possible. If the position vacated must be filled to maintain service levels, management will review various options to retain service levels without adding back another employee and those options might include such things as transfers, promotions, demotions, or job sharing.

Several employees could take advantage of this offer but should that not happen, it may be necessary to look at alternatives such as absolute hiring freezes, layoffs or other alternatives that might help us achieve some additional savings in personnel costs.

	Actual 2009-10	-	Actual 2010-11	Addition (Reduction)	Adopted Budget 2012-13
GENERAL FUND					
General Government					
Mayor & Council	9		9	-	9
City Manager	3		3	-	3
City Clerk	1		1	-	1
Finance Administration	6		6	-	6
Collections	5		5	-	5
Information Technology	9		9	-	9
Purchasing	3		3	-	3
Human Resources	4		4	-	4
Planning	10		10	(1)	9
Public Works	6		6	(2)	4
Garage	9		9	-	9
Warehouse	1		1	-	1
General Expense	-		-	-	-
Special Appropriations	-		-	-	-
Total General Government	<u>66</u>		<u>66</u>	<u>(3)</u>	<u>63</u>
Public Safety					
Police	99		100	(3)	97
Fire	59		74	-	74
Total Public Safety	<u>158</u>		<u>174</u>	<u>(3)</u>	<u>171</u>
Transportation					
Street Department	21		21	(2)	19
Airport	1		1	-	1
Total Transportation	<u>22</u>		<u>22</u>	<u>(2)</u>	<u>20</u>
Environmental Protection					
Sanitation	31		31	-	31
Total Environmental Protection	<u>31</u>		<u>31</u>	<u>-</u>	<u>31</u>

**Staffing reductions will be re-evaluated in 2013-14*

	Actual 2009-10	-	Actual 2010-11	-	Addition (Reduction)	-	Adopted Budget 2012-13
Cultural and Recreation							
Recreation Administration	3		3		-		3
Athletics	2		2		-		2
Programs	3		3		-		3
Fitness & Activity Center	4		4		-		4
Parks	7		11		2		13
Urban Forestry & Beautification	4		-		-		-
Public Grounds/Cemeteries	8		8		(3)		5
	<u>31</u>		<u>31</u>		<u>(1)</u>		<u>30</u>
Total Cultural and Recreation							
TOTAL GENERAL FUND	<u>308</u>		<u>324</u>		<u>(9)</u>		<u>315</u>
ELECTRIC FUND							
Electric Utilities Department	<u>34</u>		<u>34</u>		<u>-</u>		<u>34</u>
TOTAL ELECTRIC FUND	<u>34</u>		<u>34</u>		<u>-</u>		<u>34</u>
WATER AND SEWER FUND							
Sewer Maintenance	7		7		-		7
Water Maintenance	16		16		-		16
Water Purification	12		12		-		12
Third Creek Wastewater Treatment	7		7		-		7
Fourth Creek Wastewater Treatment	18		18		-		18
	<u>60</u>		<u>60</u>		<u>-</u>		<u>60</u>
TOTAL WATER AND SEWER FUND							
CIVIC CENTER FUND	<u>7</u>		<u>7</u>		<u>-</u>		<u>7</u>
INTERNAL SERVICE FUNDS	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>
OCCUPANCY TAX FUND	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>
TOTAL STAFFING	<u>409</u>		<u>425</u>		<u>(9)</u>		<u>416</u>

*Staffing reductions will be re-evaluated in 2013-14

The North Carolina General Statutes require that the City of Statesville’s general obligation bonded debt issuances are subject to a legal limitation of 8% of the total assessed value of real and personal property. As of June 30, 2011, the City’s gross general obligation debt of all funds was considerably below the legal limit of \$243,549,049.

Computation of Legal Debt Margin

Assessed Value of Taxable Property (net):	\$3,044,675,606
Debt Limit – (8% of assessed Value):	\$243,574,049

Amount of Debt Applicable to Debt Limit (total bonded debt):	\$25,000
Legal Debt Margin at June 30, 2011:	\$243,549,049

All general obligation bonds are collateralized by the full faith, credit, and taxing power of the City of Statesville. Principal and interest requirements are appropriated when due. Adequate provisions to accommodate the debt service requirements of the City have been included in the appropriate operating funds in the Adopted 2010-2011 budget.

The City’s bond rating is reviewed by Moody’s Investors Service and Standard & Poor’s Corporation. This review established a bond rating of A1 and AA-, respectively. The City received an upgrade from Standard & Poor’s Corporation from A+ to AA- indicating the financial strength of the City to meet debt service requirements. Standard and Poor’s on June 10, 2008 upgraded the City’s bond rating to AA from AA- based on the city’s strong economic growth and healthy financial position. Moody’s affirmed the City’s A1 rating on June 5, 2009 on its general obligation bonds.

The following tables summarize the annual debt service requirements as of June 30, 2011:

GENERAL OBLIGATION BONDS

General Fund

FY	Principal	Interest	Total
2012	<u>25,000</u>	<u>1,350</u>	<u>26,350</u>
Total	<u>\$ 25,000</u>	<u>\$ 1,350</u>	<u>\$ 26,350</u>

Water and Sewer Fund

2012	120,000	10,000	130,000
2013	<u>80,000</u>	<u>4,000</u>	<u>84,000</u>
Total	<u>\$ 200,000</u>	<u>\$ 14,000</u>	<u>\$ 214,000</u>

NOTES PAYABLE

General Fund

2012	1,224,700	359,140	1,583,840
2013	1,224,700	313,867	1,538,567
2014	1,224,700	268,684	1,493,384
2015	1,224,700	223,500	1,448,200
2016	894,700	183,717	1,078,417
To maturity	<u>4,278,800</u>	<u>404,184</u>	<u>4,682,984</u>
Total	<u>\$ 10,072,300</u>	<u>\$ 1,753,092</u>	<u>\$ 11,825,392</u>

Water and Sewer Fund

2012	1,001,530	375,923	1,377,453
2013	1,001,530	349,112	1,350,642
2014	1,001,530	322,303	1,323,833
2015	1,001,530	295,493	1,297,023
2016	1,001,530	268,683	1,270,213
To maturity	<u>9,045,086</u>	<u>1,246,316</u>	<u>10,291,402</u>
Total	<u>\$ 14,052,736</u>	<u>\$ 2,857,830</u>	<u>\$ 16,910,566</u>

Total City Debt	<u>\$ 24,350,036</u>	<u>\$ 4,626,272</u>	<u>\$ 28,976,308</u>
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BUDGET SUMMARY**FUND BALANCE**

According to North Carolina General Statute, local governments are required to operate under an annual balanced budget ordinance. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations. Appropriated fund balance may not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts as those figures stand at the previous fiscal year-end. In other words, appropriated fund balance may not exceed the amount of uncommitted cash available in the fund as of the previous June 30.

The minimum level of fund balance that is required by the North Carolina Local Government Commission for the general fund is minimum of 8% of the prior year's expenditures. This level of fund balance aids a local government in avoiding cash-flow interruptions, generating interest income, eliminating the need for short-term borrowing, and maintaining investment grade bond ratings.

The following tables indicate the City of Statesville's available fund balance in governmental funds as of June 30, 2011 along with estimates of revenues and expenditures and projected fund balance as of June 30, 2012 and 2013.

General Fund	Original Budget 2011-12	Forecast 2011-12	Adopted Budget 2012-13
Revenues:			
Ad Valorem Taxes	11,150,158	11,211,651	12,184,935
Other Taxes & Licenses	5,526,000	5,713,857	6,026,566
Unrestricted Intergovernmental	1,981,100	2,092,730	2,021,100
Restricted Intergovernmental	938,050	1,027,461	926,968
Permits & Fees	565,300	546,950	428,450
Sales & Services	1,378,016	1,440,534	1,437,602
Investment Earnings	290,000	177,438	200,000
Miscellaneous	15,000	185,714	16,000
Reimbursements and PILOT	2,950,415	2,850,538	3,002,596
Transfers In	1,071,191	1,129,259	1,666,389
Fund Balance	1,847,967	-	270,292
Total Revenues	27,713,197	26,376,132	28,180,898
Appropriations:			
General Government	5,354,681	5,397,848	5,544,327
Public Safety	11,760,803	12,804,544	11,899,666
Transportation	2,491,466	2,751,828	2,595,741
Economic Development	731,000	695,000	769,000
Environmental Protection	2,286,413	2,042,757	1,995,823
Cultural and Recreation	3,279,484	3,154,268	3,679,054
Debt Service	1,610,190	1,610,190	1,538,568
Transfers Out and Contingency	199,160	557,865	158,719
Total Appropriations	27,713,197	29,014,300	28,180,898
Revenues Over/under Appropriations	-	(2,638,168)	-
Fund Balance, Beginning	23,983,302	23,983,302	17,729,551
Less State required and other reservations	(5,764,559)	(3,615,583)	(270,292)
Unreserved Fund Balance, Ending June 30,	18,218,743	17,729,551	17,459,259
Unreserved Fund Balance as a % of operating Expense	65.74%	61.11%	61.95%

BUDGET SUMMARY**FUND BALANCE**

Occupancy Tax Fund	Original Budget 2011-12	Forecast 2011-12	Adopted Budget 2012-13
Revenues:			
Occupancy Taxes	700,000	700,000	700,000
Investment Earnings	-	4,500	-
Penalty & Interest	-	-	-
Total Revenues	700,000	704,500	700,000
Appropriations:			
Reimbursement to General Fund	17,000	17,000	17,000
Distribution to Convention and Visitor Bureau	136,600	136,600	136,600
Transfer to Civic Center	546,400	1,046,400	546,400
Total Appropriations	700,000	1,200,000	700,000
Revenues Over/under Appropriations	-	(495,500)	-
Unreserved Fund Balance, Beginning	562,021	562,021	66,521
Unreserved Fund Balance, Ending	562,021	66,521	66,521
Unreserved Fund Balance as a % of operating Expense	80.29%	5.54%	9.50%

City of Statesville
Listing of Major Capital Projects
As of March 31, 2012

This is a listing of the current capital projects for the City of Statesville that are budgeted in Capital Project Funds.

	<u>Estimated Completion Date</u>	<u>Project Authorization Amount</u>	<u>Expenditures Project-to-Date March 31, 2011</u>
General Government			
1. Warehouse Construction	06/30/14	350,000	-
2. City Hall Renovations	09/30/12	2,524,500	2,365,691
3. Streetscape	06/30/13	5,517,992	3,304,407
4. Airport Improvements	Ongoing	2,922,222	368,587
5. Airport Safety Overrun Fund	06/30/12	<u>34,360,061</u>	<u>32,161,999</u>
Total General Government		<u>\$ 45,674,775</u>	<u>\$ 38,200,684</u>
 Water and Sewer Fund			
6. Third Creek WWTP Expansion	06/30/14	<u>\$ 2,544,700</u>	<u>\$ 1,653,190</u>
Total Water and Sewer Fund		<u>\$ 2,544,700</u>	<u>\$ 1,653,190</u>

Funding Sources:

1. Warehouse Construction - General Fund, Electric Fund, Water and
2. City Hall Renovations - General Fund for the Architect
3. Streetscape renovation of down town sidewalks and
4. Airport Improvements - General Fund operating funds.
5. Airport Safety Overrun - FAA, NCDOT Aviation Division, Iredell County,
6. Third Creek WWTP Expansion - NCDER Revolving Loan and Water and

Impact on Operating Budget:

2. No impact on operating budget.
3. Increase in interest costs, operating supplies
4. Increase in interest costs, operating supplies
5. Impact not known at this time.
6. Impact not known at this time.
7. Impact not known at this time.

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TOTAL REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Revenue Sources:					
Ad Valorem Taxes	11,515,195	11,603,731	11,150,158	12,184,935	9.28%
Other Taxes & Licenses	5,673,219	6,048,498	5,526,000	6,026,566	9.06%
Unrestricted Intergovernmental	2,023,140	2,139,047	1,981,100	2,021,100	2.02%
Restricted Intergovernmental	1,442,569	1,226,358	938,050	926,968	-1.18%
Permits & Fees	526,628	542,336	565,300	428,450	-24.21%
Sales & Services	1,389,538	1,497,749	1,378,016	1,437,602	4.32%
Investment Earnings	359,403	162,993	290,000	200,000	-31.03%
Miscellaneous	92,366	452,508	15,000	16,000	6.67%
Reimbursements and PILOT	2,738,349	2,803,588	2,950,415	3,002,596	1.77%
Transfers	1,211,020	1,482,288	1,071,191	1,666,389	55.56%
Fund Balance	-	-	1,847,967	270,292	-85.37%
Total Revenues	26,971,427	27,959,096	27,713,197	28,180,898	1.69%

TOTAL EXPENDITURES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Function:					
General Government	8,707,397	9,851,994	7,895,031	8,010,614	1.46%
Public Safety	10,787,614	11,084,832	11,760,803	11,899,666	1.18%
Transportation	2,255,378	2,633,854	2,491,466	2,595,741	4.19%
Environmental Protection	2,313,394	1,960,191	2,286,413	1,995,823	-12.71%
Cultural and Recreation	3,421,211	3,438,429	3,279,484	3,679,054	12.18%
Total Expenditures	27,484,994	28,969,300	27,713,197	28,180,898	1.69%

GENERAL FUND

REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Ad Valorem Taxes					
Taxes Ad Valorem Budget	11,025,076	11,110,365	10,708,530	11,723,376	9.48%
2nd Prior Year Taxes	226,714	221,159	215,000	220,000	2.33%
3rd Prior Year Taxes	29,485	38,136	20,000	30,000	50.00%
4th & Prior Year Taxes	42,069	27,997	25,000	25,000	0.00%
Downtown Tax District	97,653	98,744	95,714	99,559	4.02%
DSDC Prior Year Taxes	2,753	1,671	1,500	2,000	33.33%
Tax Pen & Int Current Year	48,273	66,790	45,000	45,000	0.00%
Tax Pen & Int Prior Year	43,172	38,869	39,414	40,000	1.49%
Ad Valorem Taxes	11,515,195	11,603,731	11,150,158	12,184,935	9.28%
Other Taxes & Licenses					
Taxes/Gross Receipts	30,781	34,291	29,000	30,000	3.45%
Art 39 1% General	2,182,654	2,370,894	2,150,000	2,300,000	6.98%
Art 40,42 & 44 1/2% Ea	2,930,674	3,081,516	2,790,000	2,975,000	6.63%
Hold Harmless Reimburse	161,511	212,805	175,000	106,066	-39.39%
Special Privilege License	361,166	341,184	375,000	608,500	62.27%
Penalties	4,130	5,428	5,000	5,000	0.00%
Beer & Wine License	2,303	2,380	2,000	2,000	0.00%
Other Taxes & Licenses	5,673,219	6,048,498	5,526,000	6,026,566	9.06%
Unrestricted Intergovernmental					
Payment In Lieu Of Taxes	32,114	11,402	15,000	15,000	0.00%
Franchise	1,379,013	1,386,583	1,300,000	1,300,000	0.00%
Beer	38,565	120,419	101,100	101,100	0.00%
Telecommunications Sales	361,266	360,217	320,000	360,000	12.50%
Sales Tax-Video Programs	179,268	185,302	170,000	170,000	0.00%
Gasoline	67	52	-	-	N/A
ABC General	14,250	44,544	50,000	50,000	0.00%
ABC Liquor By The Drink	18,597	30,528	25,000	25,000	0.00%
Unrestricted Intergovernmental	2,023,140	2,139,047	1,981,100	2,021,100	2.02%
Restricted Intergovernmental					
Powell Bill	745,174	752,713	700,200	725,000	3.54%
Solid Waste Tax	22,817	18,520	12,950	18,000	39.00%
NC Governor'S Crime Comm	-	-	-	-	N/A
Fire Safer Grant	104,612	82,718	55,500	30,000	-45.95%
Indirect FEMA Reimburse	-	-	-	-	N/A
Payments On Behalf- Fire	-	-	25,000	25,000	0.00%
Police State Grant	2,000	76,708	-	-	N/A
NCDOT-Greenway	388,628	149,405	-	-	N/A
Federal Funds	179,338	47,099	-	-	N/A
Pd Overtime Reimbursement	-	-	-	-	N/A
Federal Int Subsidy/Debt	-	99,195	144,400	128,968	-10.69%
Restricted Intergovernmental	1,442,569	1,226,358	938,050	926,968	-1.18%

GENERAL FUND

REVENUES

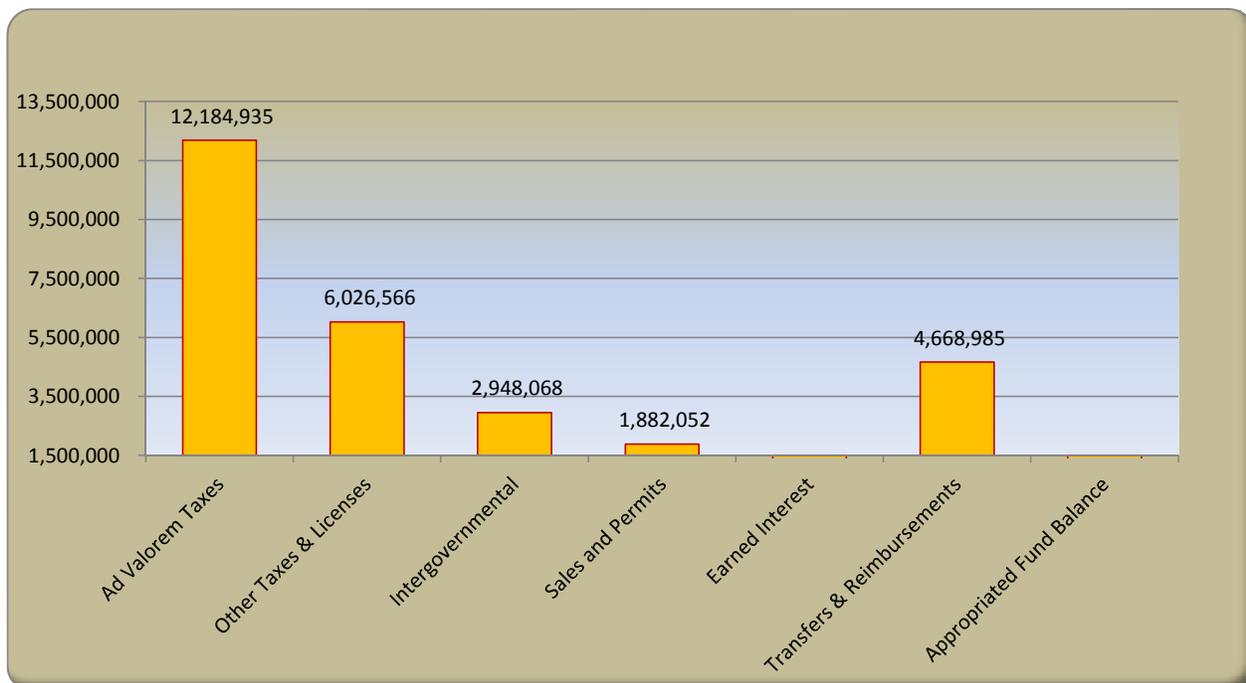
	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Permits and Fees					
Appearance Commission	541	3,932	-	-	N/A
Street Cuts And Permits	450	225	300	200	-33.33%
Planning & Zoning Fees	19,378	21,480	20,000	20,000	0.00%
Min Housing Inspect Fees	150	450	-	-	N/A
Court Fees	28,532	18,793	25,000	25,000	0.00%
Grave Fees	64,656	75,630	75,000	75,000	0.00%
Parking Violations	21,207	21,405	20,000	20,000	0.00%
Civil Citation	10,625	14,944	10,000	10,000	0.00%
Nuisance Abatements	35,393	14,495	10,000	10,000	0.00%
Tipping Fees	294,456	278,306	320,000	178,250	-44.30%
Recycling Revenue	10,944	15,382	10,000	15,000	50.00%
Fire Inspection Fees	40,296	77,294	75,000	75,000	0.00%
Permits and Fees	526,628	542,336	565,300	428,450	-24.21%
Sales & Services					
Sale Of Fixed Assets	28,028	37,735	20,000	25,000	25.00%
Handling Charge Bad Check	75	100	-	-	N/A
Internal Charges	6,447	7,009	6,400	8,000	25.00%
Stvl Housing Authority	57,068	90,217	26,879	26,878	0.00%
School System	140,084	148,916	155,612	106,090	-31.82%
Recreation-General	194,600	197,836	190,000	168,000	-11.58%
Fitness & Activity Center	275,323	322,249	300,000	400,000	33.33%
Recreation-Pool Fees	136,746	149,408	140,000	140,000	0.00%
Civic Center Fees	17,160	14,839	17,000	17,000	0.00%
Airport Rent	134,379	151,391	158,000	163,000	3.16%
Iredell Co-Stvl Airport	194,970	189,525	184,125	178,634	-2.98%
Fueling Flow Fees	140,063	132,510	125,000	150,000	20.00%
Sale Of Cemetery Lots	63,074	52,500	55,000	55,000	0.00%
Sale Of Material & Labor	1,521	3,514	-	-	N/A
Sales & Services	1,389,538	1,497,749	1,378,016	1,437,602	4.32%
Earnings	359,403	162,993	290,000	200,000	-31.03%
Miscellaneous					
Memorial Trees Donations	200	400	-	-	N/A
Misc Revenue	18,296	22,133	15,000	16,000	6.67%
Donated Fixed Assets	-	295,490	-	-	N/A
Donations	2,720	127,750	-	-	N/A
Cash Over/Short	286	(2,305)	-	-	N/A
Carolina Thread Trail	-	-	-	-	N/A
Insurance Proceeds	70,864	3,440	-	-	N/A
Bad Debt Recovery	-	5,600	-	-	N/A
Miscellaneous	92,366	452,508	15,000	16,000	6.67%

GENERAL FUND

REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Internal PILOT & Reimbursements					
Electric Pilot	267,579	237,929	280,237	297,542	6.18%
Water & Sewer Pilot	530,189	513,696	498,540	487,780	-2.16%
Civic Center Pilot	22,907	22,203	21,500	20,883	-2.87%
Electric	831,309	863,868	935,264	955,779	2.19%
Water & Sewer	944,897	1,000,501	1,066,725	1,084,939	1.71%
Civic Center	125,268	148,555	131,149	138,673	5.74%
Occupancy Tax	16,200	16,836	17,000	17,000	0.00%
PILOT & Reimbursements	2,738,349	2,803,588	2,950,415	3,002,596	1.77%
Transfers					
Fire Station Construction	972,302	-	-	-	N/A
From Recreation Const	-	1,118,298	-	-	N/A
Airport Safety Overrun	91,668	-	-	-	N/A
CD Program Income	-	2,773	-	-	N/A
Drug Enforcement Fund	37,000	45,278	-	-	N/A
General Capital Reserve	110,050	315,939	1,071,191	1,666,389	55.56%
Transfers	1,211,020	1,482,288	1,071,191	1,666,389	55.56%
Fund Balance					
Appropriated Fund Balance	-	-	1,847,967	270,292	-85.37%
Total Revenues	26,971,427	27,959,096	27,713,197	28,180,898	1.69%

**Fiscal Year 2012-2013
General Fund Revenues
\$28,180,898.00**



Major Revenue Sources

Three categories of revenues account for 68.8% of General Fund resources as discussed below:

1. Ad Valorem Taxes
2. Other Taxes & Licenses
3. Unrestricted Intergovernmental

Ad Valorem Taxes

These revenues are the General Fund's largest resource accounting for approximately 42% of total revenues and financing sources. This revenue category is comprised of city-wide current and delinquent property taxes, including property taxes levied for the City's special downtown tax district. Property taxes are levied each year on the value of real, certain personal, and public utility property that is listed as of January 1 that year. The Iredell County Tax Assessor assesses taxable property values and property taxes are levied based on a tax rate per \$100 valuation. The tax rate is determined each year when the budget is adopted by City Council, and may not, by State law, exceed \$1.50 per \$100 valuation.

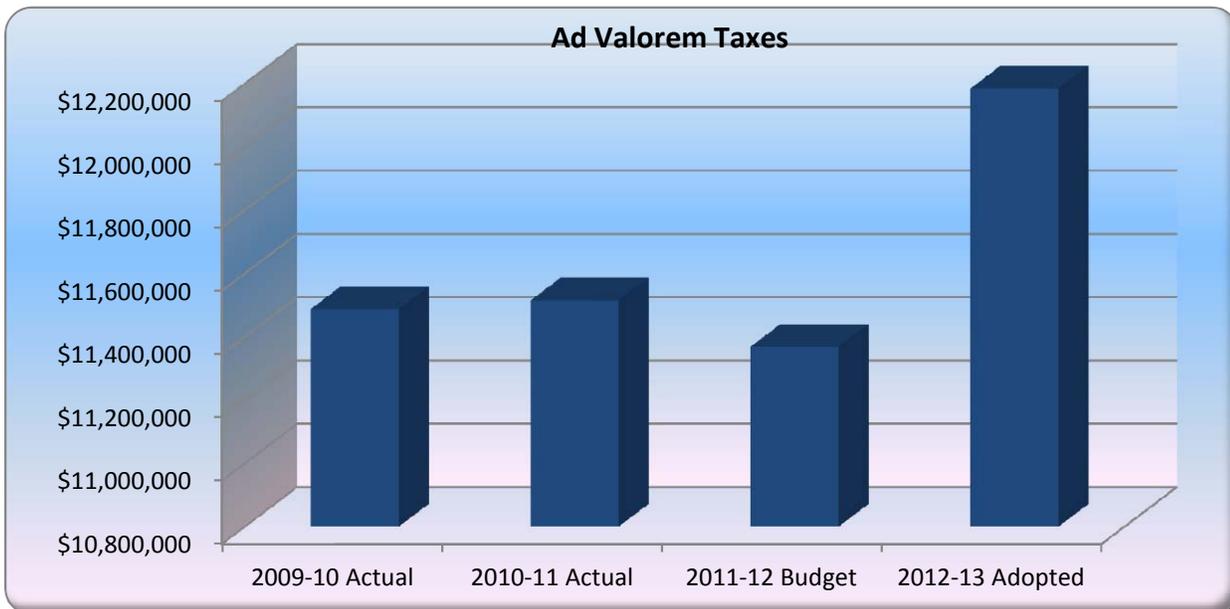
The city-wide general property tax rate proposed in the fiscal year 2012-2013 budget is \$0.41 per \$100 valuation; an increase from the current rate of \$0.38. The proposed rate of \$0.41 is a revenue-neutral rate according to state law, and based on a decline in the city-wide assessed valuation of approximately 2.5% during last fiscal year after the quadrennial

revaluation. The tax rate proposed for the Downtown Service District is \$0.10 per \$100 valuation; an increase of one penny from the previous fiscal year.

The Iredell County Tax Assessor periodically reappraises real property values to maintain current market values for property. 2011 was the most recent reappraisal. The Iredell County Assessor follows a quadrennial, every four years, to revalue for current market values at 100% of market. The Tax Assessor's estimated values for the 2012-13 budget are \$2,985,250,000 .

Fiscal year 2012-2013 Total Ad Valorem Taxes are estimated at \$12,210,747, an increase of \$1,060,589 from the prior year. The largest revenue in this category, current year ad valorem taxes, is expected to increase from \$10,708,530 to \$11,749,944 accounting for the majority of the increase in this revenue class.

Revenues from current year ad valorem taxes in fiscal year 2012-2013 are based on estimated total assessed values of \$2,985,250,000 at a tax rate of \$0.41 per \$100 valuation and a collection rate of 96%. Revenues of \$98,803 from current year ad valorem taxes in the Downtown Service District are based on estimated assessed values of \$101,858,400 at a tax rate of \$0.10 per \$100 valuation and a 97% collection rate.



Major Revenue Sources

Other Taxes & Licenses

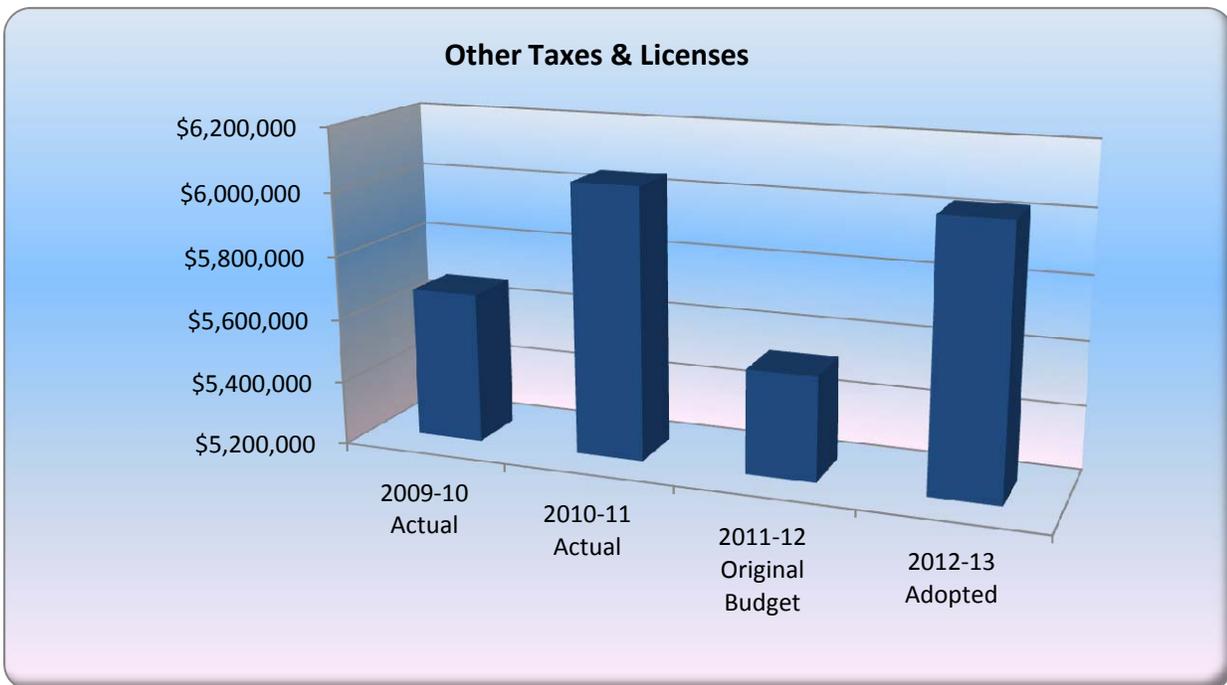
These revenues are the second largest revenue source in the General Fund accounting for approximately 20% of total revenues. This revenue category is comprised of local option sales and use taxes, privilege licenses, beer and wine taxes, and gross receipts taxes.

Sales tax revenue, by far the largest revenue in this class, is collected by the State of North Carolina and distributed to local governments within 45 days from the end of the collection month. Local sales taxes are levied against retail purchases at a rate of 2½%. Proceeds from 1% sales tax are distributed to the county based on the point of delivery with most sales delivered within the county (in the store) in which the sales take place. Proceeds from the other 1% sales taxes are placed in a statewide pool and allocated among counties based on each county’s population ratio to the total state population. The City’s 2010 official census of 24,532 will result in a lower sales tax allocation. While it appears as though sales tax revenue shows some sign of rebound, a 10.2% decline in population means that we will not see the gains projected since this revenue is distributed on a per capita basis. Fiscal year 2012 allocation was based on an estimated population of 24,663.

Once the State has determined each county’s portion of sales taxes, counties may select one of two methods for distributing sales tax revenue to local governments within the county: by population or by ad valorem tax levy. Iredell County chooses to distribute sales taxes based on population. An additional ½% sales tax authorized effective December 1, 2002, is distributed to the taxing counties half on a per capita basis and half on a point of delivery basis. In summary, the City’s sales tax revenue is based on retail sales activity and population.

Fiscal year 2012-2013 estimated revenues for Other Taxes & Licenses are \$5,847,000, an increase of 5.49%. Revenues from sales taxes are estimated to increase by \$335,000 over prior budget year.

Historically, a conservative methodology is used in estimating these revenues. This methodology minimizes the impact of the current economic condition on the General Fund budget, and was continued with next year’s projections.



Major Revenue Sources

Unrestricted Intergovernmental

This revenue class is the General Fund’s third largest resource accounting for approximately 7% of total revenues. This revenue category is comprised of state-shared revenues and reimbursements that have no restrictions as to use.

Payment in Lieu of Taxes (PILOT) are transfers from another governmental entity, equivalent to the amount of taxes the City would have received had the operations of those funds been provided by a private firm.

Utility Franchise Tax is franchise taxes levied on the gross receipts of all electric companies, and until December 31, 2001, telephone companies, operating in the State. The State shares a portion of these revenues with municipalities based on sales and consumption within each municipality. This is the largest revenue in the Unrestricted Intergovernmental category. Effective January 1, 2002, the franchise tax on telephone companies was repealed and replaced with a telecommunications sales tax.

Telecommunications Sales Tax is levied by the State on gross receipts of telephone companies. This tax replaced utility franchise tax on telephone companies

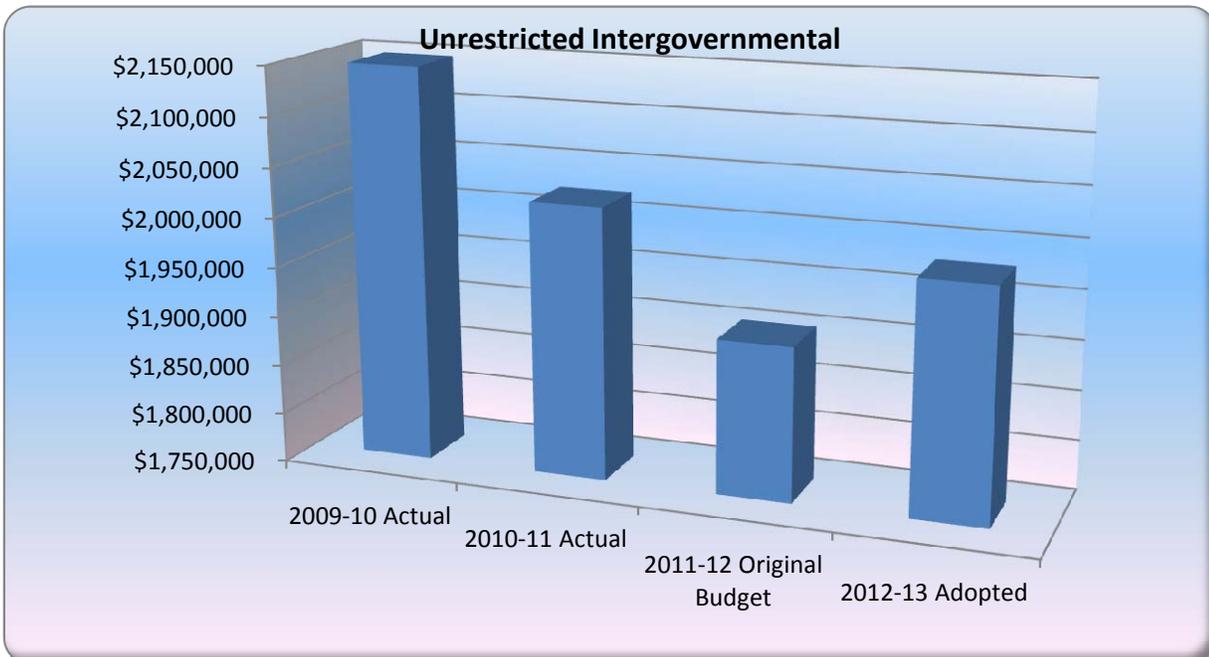
effective January 1, 2002. This revenue source was budgeted for the first time in fiscal year 2003-2004.

Effective January 1, 2007, State Legislation required that the Department of Revenue collect video programming franchise fees (Cable TV). These revenues in the past were collected by the City and were classified as Permits and Fees.

Beer & Wine Tax is a tax levied on beer and wine sales. The State shares a portion of collections on a per capita basis with cities and counties in which beer and wine are legally sold.

ABC General/Liquor by the Drink revenue is from a portion of net profits from Alcoholic Beverage Control sales in the City of Statesville.

Fiscal year 2012-2013 Unrestricted Intergovernmental revenues are estimated to increase overall approximately 2.02% from \$1,981,100 to \$2,021,100.





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GENERAL FUND

EXPENDITURES

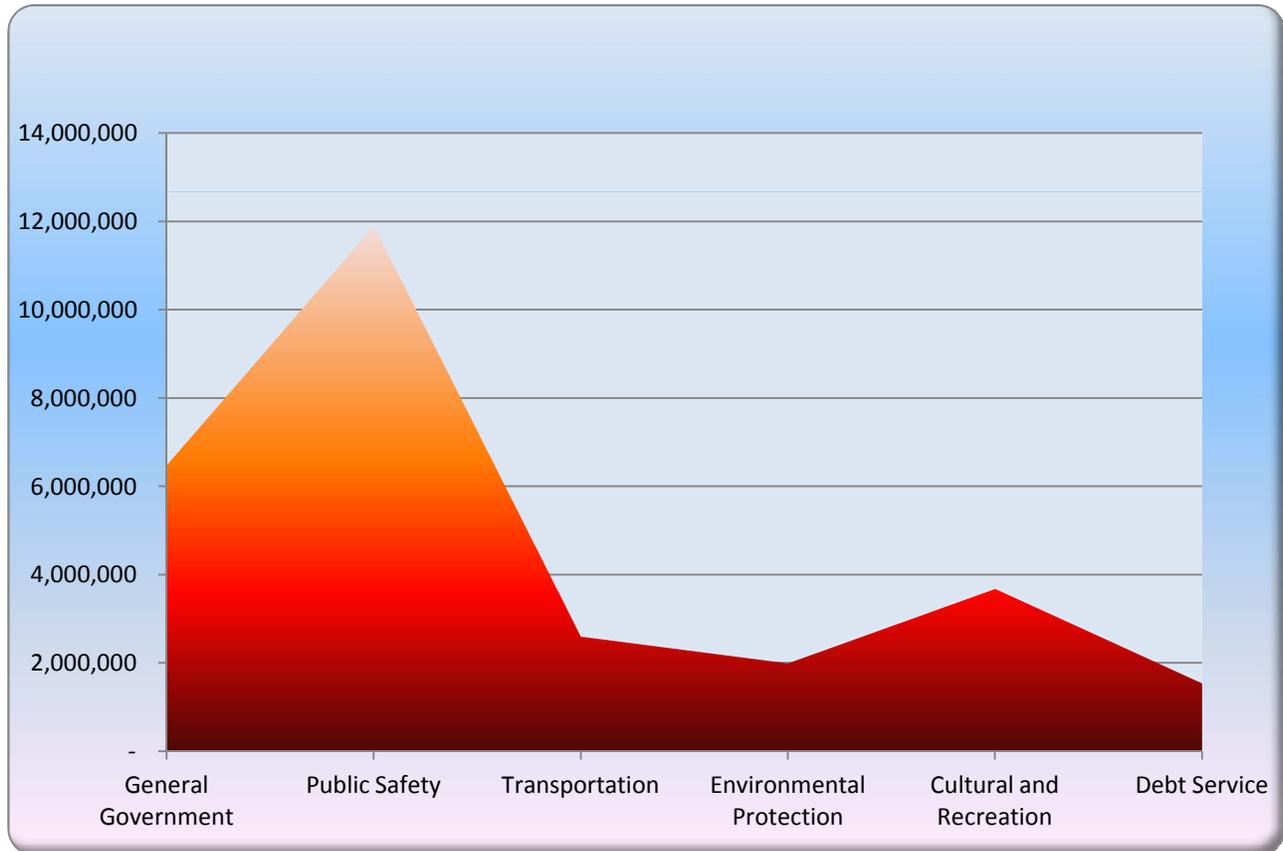
	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
General Government					
Mayor & Council	173,809	152,299	189,976	170,320	-10.35%
City Manager	283,166	288,286	307,260	312,923	1.84%
City Clerk	125,988	115,521	133,917	152,132	13.60%
Finance Administration	614,212	642,079	648,156	672,799	3.80%
Finance Collections	260,506	316,543	411,641	440,873	7.10%
Finance Information Tech.	669,746	758,957	693,331	847,938	22.30%
Finance Purchasing	143,008	148,703	151,074	157,300	4.12%
Human Resources	432,724	466,517	472,543	461,861	-2.26%
Legal	104,599	71,641	94,500	97,500	3.17%
Planning	764,194	794,408	831,496	789,895	-5.00%
Main Street	244,712	148,147	136,946	160,291	17.05%
Public Works	513,275	494,707	548,471	499,314	-8.96%
Garage	531,295	522,570	543,674	580,038	6.69%
Warehouse	127,715	96,529	108,910	118,357	8.67%
General Expense	3,214,172	3,927,917	930,160	927,719	-0.26%
Debt Service	418,990	821,884	1,610,190	1,538,568	-4.45%
Special Appropriations	85,286	85,286	82,786	82,786	0.00%
Total General Government	8,707,397	9,851,994	7,895,031	8,010,614	1.46%
Public Safety					
Police	6,894,840	6,448,013	6,873,831	7,137,083	3.83%
Fire	3,892,774	4,636,819	4,886,972	4,762,583	-2.55%
Total Public Safety	10,787,614	11,084,832	11,760,803	11,899,666	1.18%
Transportation					
Street Department	1,950,048	1,785,397	1,828,440	1,807,672	-1.14%
Street Construction	140,134	688,249	472,500	597,500	26.46%
Airport	165,196	160,208	190,526	190,569	0.02%
Total Transportation	2,255,378	2,633,854	2,491,466	2,595,741	4.19%
Environmental Protection					
Sanitation	2,313,394	1,960,191	2,286,413	1,995,823	-12.71%
Total Environmental Protect	2,313,394	1,960,191	2,286,413	1,995,823	-12.71%

GENERAL FUND

EXPENDITURES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Cultural and Recreation					
Recreation Administration	900,106	548,666	419,578	507,790	21.02%
Athletics	326,329	318,560	321,144	299,811	-6.64%
Programs	248,659	256,085	287,449	294,530	2.46%
SFAC-Fitness & Activity	367,525	425,635	472,838	501,938	6.15%
Leisure Pool	148,978	171,974	173,501	180,195	3.86%
Parks	621,633	787,519	678,131	1,228,872	81.21%
Urban Forestry & Beautification	257,286	317,294	328,180	-	N/A
Public Grounds & Cemeteries	550,695	612,696	598,663	665,918	11.23%
Total Cultural & Recreation	3,421,211	3,438,429	3,279,484	3,679,054	12.18%
Total Expenditures	27,484,994	28,969,300	27,713,197	28,180,898	1.69%

**Fiscal Year 2012-2013
Total Expenditures
\$28,180,898**

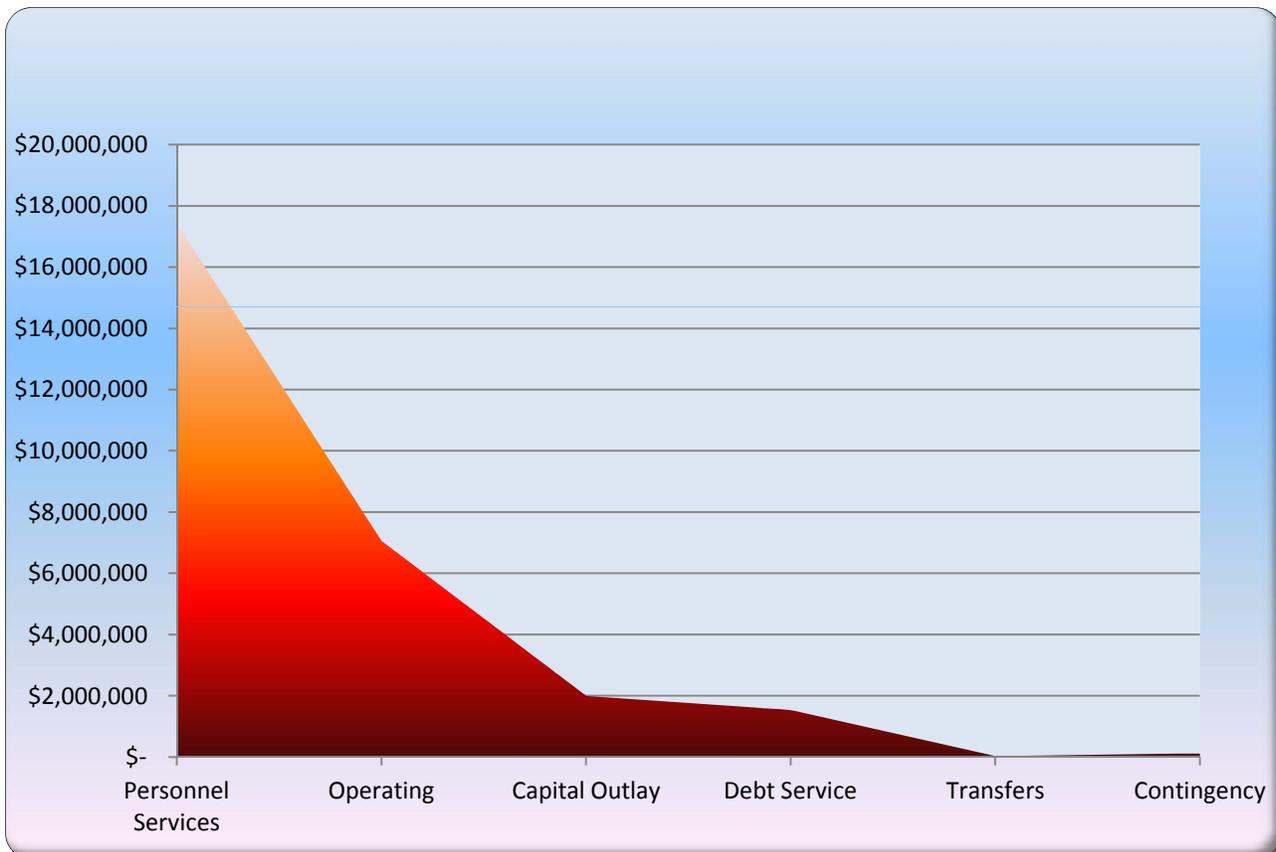


GENERAL FUND

EXPENDITURES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Area					
Personnel Services	16,087,615	16,340,021	17,774,823	17,421,018	-1.99%
Operating	5,831,915	6,169,120	6,991,724	7,059,515	0.97%
Capital Outlay	2,446,911	2,574,485	1,137,300	2,003,078	76.13%
Debt Service	418,990	821,884	1,610,190	1,538,568	-4.45%
Transfers	2,699,563	3,063,790	74,160	33,719	-54.53%
Contingency	-	-	125,000	125,000	0.00%
Total Expenditures	27,484,994	28,969,300	27,713,197	28,180,898	1.69%

**Fiscal Year 2012-2013
Expenditures by Area
\$28,180,898**



MISSION: The Mayor and City Council improves the quality of life for all citizens.

ACTIVITIES: The Mayor and City Council are the duly elected representatives of the citizens of Statesville. The City Council holds bi-monthly meetings to act on matters which come before it, including, but not limited to, the establishment of policies and direction of the annual operating budget, the adoption of city ordinance (laws) and the awarding of contracts. The City Council’s function is to plan and direct the growth and development of the City.

- FY 2012-13 ACTION PLAN:**
1. Have all pieces in place to ensure uninterrupted water supply to City well into 21st century.
 2. Emphasize crime prevention. Support Community Watch Programs/Support Police Department's efforts to use new techniques and technologies.
 3. Increase police presence in the City.
 4. Develop proactive plan for growth by assisting with land use and zoning tools.
 5. Develop a greenway system and enhance the City’s visual assets.
 6. Raise the Mayor and Council’s presence on Regional Issues.

- GOALS FOR THE FUTURE:**
1. Coordinate with Council’s established priorities. Incorporate long-range policies into budget planning.

The Mayor and City Council is comprised as follows:

	<u>Pay Grade</u>	<u>Budget 2010-2011</u>	<u>Budget 2011-2012</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-2013</u>
Mayor	97	1	1	-	1
Mayor Pro Tem	99	1	1	-	1
Council Members	98	<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>
Total		<u><u>9</u></u>	<u><u>9</u></u>	<u><u>-</u></u>	<u><u>9</u></u>

GENERAL GOVERNMENT**MAYOR AND COUNCIL**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Temporary	78,944	78,944	81,666	78,641	-3.70%
FICA Expense	6,040	6,040	6,247	6,016	-3.70%
Total Personnel	84,984	84,984	87,913	84,657	-3.70%
Professional Services	20,695	45	20,100	200	-99.00%
Telephone/Communications	1,634	1,500	2,000	2,000	0.00%
Travel And Training	5,241	7,341	9,000	9,000	0.00%
Maint & Rep/Equipment	2,230	2,342	3,400	3,400	0.00%
Supplies-General	1,339	1,324	4,500	4,500	0.00%
Dues & Subscriptions	29,183	27,622	28,800	29,300	1.74%
Insurance & Bonds	20,263	20,263	20,263	20,263	0.00%
Miscellaneous Expense	8,240	6,878	14,000	17,000	21.43%
Total Operating	88,825	67,315	102,063	85,663	-16.07%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
Total Capital Outlay	-	-	-	-	N/A
Total Mayor & Council	173,809	152,299	189,976	170,320	-10.35%

MISSION: The City Manager’s Department directs the workforce toward the accomplishment of policies, procedures and codes as set forth by the Council. The department provides information to the Council so that all actions which they direct may be in the best interest of the majority of citizens and assists the Council when they are considering policy issues and goal-setting priorities. The department also assures that the workforce and staffs are appropriately trained in their positions and function at their highest level for the City.

ACTIVITIES: The City Manger’s office is responsible for the day-to-day activities of the City. The department carries out the policies and directives established by the governing body. The City Manager attends all Council meetings. He guides and directs the various departments of the City and works directly with other governmental agencies at the Federal, State and Local level.

FY 2012-13 ACTION PLAN:

1. Further refine information to fit needs of Council.
2. Design program to disseminate information to all employees on a timely basis.
3. Tie program of work, annual budget and capital budget to Council Mission Statement and Goals.
4. Develop new methods of contact between the City and its constituents.
5. Refine methods of communicating information between Council and staff.

GOALS FOR THE FUTURE:

1. Coordinate with Council’s established priorities.
2. Incorporate long-range policies into budget planning.

The City Manager's Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-2011</u>	<u>Budget 2011-2012</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-2013</u>
City Manager	96	1	1	-	1
Director of Public Affairs	22	1	1	-	1
Administrative Secretary	8	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

GENERAL GOVERNMENT**CITY MANAGER**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	220,468	220,465	220,465	220,465	0.00%
FICA Expense	15,046	15,077	16,900	16,883	-0.10%
Group Life	1,034	1,107	1,151	1,151	0.00%
Retirement	11,027	14,274	15,460	14,875	-3.78%
Group Health	15,876	18,258	18,258	21,909	20.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	263,676	269,406	272,459	275,508	1.12%
Professional Services	3,667	3,383	3,800	3,400	-10.53%
Public Relations	4,326	1,715	9,000	9,000	0.00%
Telephone/Communications	3,547	3,201	4,200	4,200	0.00%
Travel And Training	1,853	2,517	3,170	3,170	0.00%
Maint & Rep/Equipment	-	22	500	500	0.00%
Maint & Rep/Auto & Truck	312	571	1,000	1,000	0.00%
Supplies-General	2,111	2,246	3,770	3,000	-20.42%
Dues & Subscriptions	1,668	1,583	2,055	2,180	6.08%
Insurance & Bonds	2,006	2,006	2,006	2,006	0.00%
Miscellaneous Expense	-	-	300	300	0.00%
Crime/Drug Funds	-	-	5,000	5,000	0.00%
Total Operating	19,490	17,244	34,801	33,756	-3.00%
Non-Depreciable Capital	-	1,636	-	3,659	N/A
Total Capital Outlay	-	1,636	-	3,659	N/A
Total City Manager	283,166	288,286	307,260	312,923	1.84%

MISSION: The City Clerk serves the City Manager, Mayor, City Council and citizens.

ACTIVITIES: To provide professional, courteous, and efficient service and support to the general public, the Mayor and City Council, City Manager and internal department staff, in all functional areas that have been designated by NC State Statute or assigned or directed by the Assistant City Manager.

FY 2012-13 ACTION PLAN:

1. Provide the public with requested information with courtesy and respect in a timely manner.
2. Take and transcribe fact-based meeting minutes accurately in order to establish the historical record of the actions of the City Council.
3. Safeguard all official permanent records of the City Council and provide leadership and advice to all City departments in terms of the legal requirements for retention and availability of public records.
4. Maintain effective working relationships with the elected body, City staff and all partner agencies.

GOALS FOR THE FUTURE:

1. Work towards a paperless agenda packet.
2. Revise and update the City Clerk Duties Manual.
3. Work to further stream-line the agenda packet process.

The City Clerk's Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
City Clerk	17	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	48,038	40,176	42,181	42,181	0.00%
Salaries-Temporary	2,494	224	-	-	N/A
FICA Expense	3,873	3,085	3,250	3,233	-0.52%
Group Life	155	205	225	222	-1.33%
Retirement	2,209	2,603	3,000	2,848	-5.07%
Group Health	3,308	6,086	6,086	7,303	20.00%
Christmas Bonus	-	75	75	75	0.00%
Total Personnel	60,077	52,454	54,817	55,862	1.91%
Telephone/Communications	312	286	600	600	0.00%
Utilities	1,441	1,514	1,800	1,300	-27.78%
Travel And Training	527	718	1,300	1,300	0.00%
Maint & Rep/Equipment	-	-	200	200	0.00%
Postage	14,158	12,963	15,275	15,545	1.77%
Advertising	7,867	5,404	8,500	8,500	0.00%
Supplies-General	3,604	2,109	5,900	5,900	0.00%
Contracted Serv-General	-	550	550	550	0.00%
Tipping Fees	156	156	200	400	100.00%
Dues & Subscriptions	724	989	775	775	0.00%
Miscellaneous Expense	-	14	100	100	0.00%
Inside Charges-Electric	35,129	34,028	39,000	53,930	38.28%
Inside Charges-Water	1,132	2,068	3,500	3,700	5.71%
Inside Charges-Sewer	861	632	1,400	1,670	19.29%
Total Operating	65,911	61,431	79,100	94,470	19.43%
Non-Depreciable Capital	-	1,636	-	1,800	N/A
Total Capital Outlay	-	1,636	-	1,800	N/A
Total City Clerk	125,988	115,521	133,917	152,132	13.60%



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MISSION: The Finance Department safeguards public assets and provides accurate and reliable financial information to all users.

ACTIVITIES: The Finance Administration Division provides oversight and coordination of the entire finance function, which includes Accounting, Payroll, Purchasing, Utility Billing, Collections, and Information Technology. The staff of this division retains ultimate responsibility for keeping the accounts of the City in accordance with generally accepted accounting principles, disbursing all funds in strict compliance with the Local Government Budget and Fiscal Control Act, and efficiently procuring goods and services to support city activities. In addition, Finance Administration prepares statements of financial condition; supervises the receipt, deposit, and investment of City funds; and maintains records concerning bonded debt and other obligations of the City.

FY 2012-13 ACTION PLAN:

1. To provide timely financial information to the City Council and City Manager during this economic downturn.
2. To organize critical financial records by providing safe storage space.

GOALS FOR THE FUTURE:

1. Submit relevant, informative data to management and Council for decision-making purposes.
2. To research and acquisition of current accounting and management application software.
3. In house publication of the City's annual report resulting in reduction of audit costs.

The Finance Administration Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Finance Director	31	1	1	-	1
Assistant Finance Director	26	1	1	-	1
Accountant	14	1	1	-	1
Accounting Technician A/P	12	1	1	-	1
Accounting Technician Payroll	12	1	1	-	1
Accounting Clerk-Perm/Part-Time	7	1	1	-	1
Total		<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

PERFORMANCE MEASURES

GOALS:

1. To provide accurate financial information in a timely manner to the City Council, departments and external agencies in order to comply with local, state and federal laws, and governmental accounting and regulatory requirements.
2. To provide timely and accurate budget and performance information to City Council, departments, external agencies, and the general public in order to ensure the effective use of city resources.
3. To provide accurate and timely payments to City employees in order to comply with the City's Compensation plan.
4. To provide accurate and timely issuance of payments to vendors in order to maximize the City's cash flow position.

OBJECTIVES:

1. To receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
2. To receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.
3. To maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than the average rate of return at the North Carolina Cash Management Trust.
4. Process monthly financial statements within 15 days of month end.
5. To close and reconcile year end within 90 days from the end of fiscal year.
6. To provide the Local Government Commission four copies of the City's annual report by October 15th.
7. Publish the required number of the City's annual report within 110 days from the end of fiscal year.
8. To archive and image all Finance Department's documents with 3rd party vendor.

KEY PERFORMANCE MEASURES:	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Receipt of GFOA Certificate of Excellence in Financial Reporting.	Awarded	Awarded	Objective	Objective
Receipt of GFOA Distinguished Budget Presentation Award.	Awarded	Awarded	Objective	Objective
Average number of days to process monthly financial statements.	20 Days	17 Days	15 Days	15 Days
To close and reconcile year end within 90 days from the end of fiscal year.	N/A	90 Days	90 Days	90 Days
Publish the City's annual report within 110 days from the end of fiscal year.	N/A	117 Days	110 Days	110 Days

GENERAL GOVERNMENT

FINANCE ADMINISTRATION

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	287,109	287,237	287,030	287,030	0.00%
Salaries-Longevity	275	275	275	275	0.00%
FICA Expense	21,531	21,115	22,050	22,013	-0.17%
Group Life	1,353	1,448	1,500	1,496	-0.27%
Retirement	14,382	18,625	20,160	19,395	-3.79%
Group Health	26,460	30,430	30,430	36,515	20.00%
Christmas Bonus	450	450	450	450	0.00%
Total Personnel	351,560	359,580	361,895	367,174	1.46%
Professional Services	50,237	45,357	55,000	56,209	2.20%
Telephone/Communications	1,960	2,159	2,415	2,490	3.11%
Travel And Training	1,457	1,974	6,200	6,200	0.00%
Maint & Rep/Equipment	1,693	3,998	4,500	6,192	37.60%
Postage	59	-	75	75	0.00%
Bldgs Equip And Land Rent	4,500	4,500	4,500	4,320	-4.00%
Refunds	3,746	33,754	8,000	10,000	25.00%
Supplies-General	7,085	7,085	7,500	8,000	6.67%
County Tax Collection	173,226	174,563	175,000	195,000	11.43%
Dues & Subscriptions	597	622	700	700	0.00%
Insurance & Bonds	5,671	5,671	5,671	5,671	0.00%
Miscellaneous Expense	-	-	-	100	N/A
Total Operating	250,231	279,683	269,561	294,957	9.42%
Capital Outlay-Equipment	12,421	-	15,000	-	N/A
Non-Depreciable Capital	-	2,816	1,700	10,668	527.53%
Total Capital Outlay	12,421	2,816	16,700	10,668	-36.12%
Total Finance Administration	614,212	642,079	648,156	672,799	3.80%



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MISSION: The mission of the Collections Department is to maintain accurate records and maximize its resources to ensure a high rate of collection of utility accounts, business licenses, and all other collection activities for the City of Statesville.

ACTIVITIES: The Collections Division maintains accurate, up-to-date records in accordance with laws and policies that provide data for management decisions. The division also maximizes its resources to ensure a high rate of collection of utility accounts.

- FY 2012-13 ACTION PLAN:**
1. Work closely with other City departments to ensure all businesses that do business with the City of Statesville are in compliance with the City's Privilege license ordinance.
 2. Establish an Occupancy Tax Audit system to ensure that the appropriate taxes are being collected from the City's hotels and motels.
 3. Continue training and education in the area of business licenses to accomplish an active pursuit of the collection of Business Licenses and ensure accurate application of the Privilege license ordinance.

- GOALS FOR THE FUTURE:**
1. Educate other city departments about our debt set off program, to increase our efforts in collection of delinquent accounts.
 2. Provide education for our Customer Service Representatives so that they may provide the best customer service possible. Provide customer service training to improve our customer service skills.

The Finance Collections Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Collections/Revenue Manager	18	1	1	-	1
Customer Service Representatives	9	<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>
Total		<u><u>5</u></u>	<u><u>5</u></u>	<u><u>-</u></u>	<u><u>5</u></u>

PERFORMANCES MEASURES

GOALS:

1. Create a procedures manual to document the proper procedures in the Collections Department to aid the Customer Service Representatives in assisting customers.
2. Maintain accurate social security information for new customers to ensure the highest collection rate possible. Also maintain accurate and up-to-date records of our customers to provide excellent customer service.
3. Evaluate our current procedures with our collection agency to eliminate current inefficiencies.
4. Continue to ensure that former customers satisfy all outstanding debts with the City before re-establishing utility services.
5. Attempt to identify customers for bank draft payments to alleviate the lobby traffic.

OBJECTIVES:

1. Process utility inquiry orders (EL & WA complaints) within three business days.
2. To utilize the NC Debt Set Off program, not only on utility billing customers, but city wide.
3. To maintain below the minimum satisfactory number in the cash outage policy for each representative.

KEY PERFORMANCE MEASURES:

	2009-2010 actual	2010-2011 actual	2011-2012 budget	2012-2013 budget
% of utility inquiries processed in 3 business days	99.00%	99.00%	99.00%	99.00%
# of Residential & Commercial Electric customers	12,955	13,500	12,888	13,000
% of Debt Set-off social security number matches	98.00%	98.00%	98.00%	98.00%
Collection Rate	90.00%	90.00%	90.00%	93.00%

GENERAL GOVERNMENT

FINANCE COLLECTIONS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	159,053	145,841	157,874	157,874	0.00%
Salaries-Overtime	-	180	-	-	N/A
FICA Expense	11,626	10,637	12,125	12,106	-0.16%
Group Life	765	695	850	831	-2.24%
Retirement	7,997	9,470	11,100	10,666	-3.91%
Group Health	26,460	27,387	30,430	36,515	20.00%
Christmas Bonus	375	375	375	375	0.00%
Total Personnel	206,276	194,585	212,754	218,367	2.64%
Professional Services	7,027	27,537	11,110	14,000	26.01%
Telephone/Communications	4,042	3,893	4,000	4,985	24.63%
Travel And Training	478	998	3,375	3,375	0.00%
Maint & Rep/Equipment	6,063	6,093	8,610	13,560	57.49%
Postage	-	-	25	25	0.00%
Supplies-General	5,337	4,233	7,500	7,450	-0.67%
Contracted Serv-General	25,106	-	-	2,000	N/A
Credit Card Bank Fees	-	68,803	85,000	95,000	11.76%
Dues & Subscriptions	160	160	200	200	0.00%
Insurance & Bonds	6,017	6,017	6,017	6,017	0.00%
Miscellaneous Expense	-	-	50	50	0.00%
Total Operating	54,230	117,734	125,887	146,662	16.50%
Capital Outlay-Equipment	-	-	73,000	70,000	-4.11%
Non-Depreciable Capital	-	4,224	-	5,844	N/A
Total Capital Outlay	-	4,224	73,000	75,844	3.90%
Total Finance Collections	260,506	316,543	411,641	440,873	7.10%



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MISSION: The Information Technology Division reads, connects, and disconnects meters, bills utility customers, and provides, enhances and protects information resources.

ACTIVITIES: The Information Technology Division reads all electric and water meters monthly and connects and disconnects services as required. The division also prepares all utility bills and late notices and operates the computer system. The systems administrator provides systems analysis and design, computer programming, user training and support, hardware and software evaluation and installation, system security, and computer problem resolution.

FY 2012-13 ACTION PLAN:

1. Read over 25,700 meters and bill over 15,000 customers per month.
2. Administer a wide-area network consisting of 16 locations.
3. Install Naviline software for greater user functionality and productivity.
4. Continue PCI security project.

GOALS FOR THE FUTURE:

1. Install anti-spam e-mail filtering.
2. Establish training program for Microsoft software.

The Finance Information Technology Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Systems Administrator	22	1	1	-	1
Information Technology Technician	15	1	1	-	1
Utility Billing Specialist	10	1	1	-	1
Customer Service Supervisor	15	1	1	-	1
Customer Services Attendant	8	1	1	-	1
Meter Readers	7	4	4	-	4
Total		<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

PERFORMANCE MEASURES

GOALS:

1. Read a high percentage of all meters each month.
2. Deliver utility bills to the post office in a timely manner.
3. Maintain the AS/400 at a high rate of availability for City use.

OBJECTIVES:

1. Read at least 98% of meters each month.
2. Deliver utility bills to the post office 2 business days after printing 94% of the time.
3. Maintain AS/400 availability at 98.5% or above during regular working hours, which are defined as 7 AM to 5 PM, Monday through Friday, excluding holidays.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of meters to be read	25,700	25,750	25,750	25,750
Percent of meters read	99.16%	98.00%	95.95%	98.00%
Percent of billings delivered on time	97.00%	94.00%	99.00%	94.00%
Percent of AS/400 uptime	100.00%	100.00%	100.00%	98.50%

GENERAL GOVERNMENT

FINANCE INFORMATION TECHNOLOGY

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	323,288	324,699	323,252	311,379	-3.67%
Salaries-Overtime	20,554	17,209	22,000	22,000	0.00%
Salaries-Longevity	500	500	500	500	0.00%
FICA Expense	25,250	24,889	26,525	26,502	-0.09%
Group Life	1,535	1,643	1,700	1,692	-0.47%
Retirement	17,239	22,191	24,250	23,349	-3.72%
Group Health	47,628	54,773	54,774	65,727	20.00%
Christmas Bonus	675	675	675	675	0.00%
Total Personnel	436,669	446,579	453,676	451,824	-0.41%
Professional Services	1,336	16,391	3,900	23,900	512.82%
Telephone/Communications	5,140	6,959	6,500	7,900	21.54%
Gasoline	10,455	12,698	12,000	11,850	-1.25%
Utilities	-	1,190	1,500	1,500	0.00%
Travel And Training	1,500	1,435	2,400	3,000	25.00%
Maint & Rep/Equipment	582	615	700	1,000	42.86%
Maint & Rep/Auto & Truck	4,097	4,559	5,000	5,000	0.00%
Postage	79,472	79,636	88,000	88,000	0.00%
Supplies-General	853	1,614	900	1,350	50.00%
Data Processing	1,394	1,533	1,700	1,700	0.00%
Hardware Maintenance	6,421	9,445	11,300	11,600	2.65%
Software Maintenance	60,319	60,919	76,195	76,200	0.01%
Computer Forms	14,855	10,584	14,000	14,000	0.00%
Dues & Subscriptions	410	270	450	450	0.00%
Insurance & Bonds	8,910	8,910	8,910	8,910	0.00%
OSHA-Safety	3,967	4,594	5,400	5,400	0.00%
Inside Charges-Electric	-	210	500	1,200	140.00%
Inside Charges-Water	-	79	100	300	200.00%
Inside Charges-Sewer	-	118	200	400	100.00%
Total Operating	199,711	221,759	239,655	263,660	10.02%
Capital Outlay-Equipment	33,366	87,803	-	112,500	N/A
Non-Depreciable Capital	-	2,816	-	19,954	N/A
Total Capital Outlay	33,366	90,619	-	132,454	N/A
Total Finance Information Tech	669,746	758,957	693,331	847,938	22.30%



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MISSION: The mission of the Purchasing Department is to ensure the most efficient and effective use of public funds through a competitive bidding process.

ACTIVITIES: The Purchasing Division keeps abreast of current prices and general market trends and purchases supplies, materials, equipment and services for the City through competitive bidding in accordance with NC General Statutes and local policy. The division works with other departments and vendors in drafting bid specifications for major commodities. This division supervises the central warehouse and surplus property is disposed of by GovDeals Internet Auction, annual auction, sealed bids or private sales and negotiations.

- FY 2012-13 ACTION PLAN:**
1. Work with departments in setting up capital schedule and purchase goods within the current fiscal year.
 2. Continue to offer training in purchasing policies and procedures to departments.
 3. Work with departments to utilize state contracts.
 4. Assist departments in preparing specifications for quotes.
 5. Continue to work with warehouse staff; organizing supplies; eliminating obsolete inventory; etc.

- GOALS FOR THE FUTURE:**
1. Reduce Inventory.
 2. Meet with each department to cover revised Purchasing Manual with the users.

The Finance Purchasing Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Purchasing Agent	19	1	1	-	1
Warehouse Technician	8	1	1	-	1
Stock Clerk	6	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

GOALS:

1. Provide a timely and competitive formal (in-house) bidding process.
2. Provide a timely and competitive informal bidding process.
3. Expand minority vendors.

OBJECTIVES:

1. Ensure that 90 percent of formal bids are secured within 120 days or less.
2. Ensure that 90 percent of informal bids are secured within 30 days or less.
3. Expand the minority vendor data base by 5 percent annually.

KEY PERFORMANCE MEASURES:	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of formal bids	3	1	4	4
Percentage of formal bids (in-house) secured within 120 days or less	100.00%	100.00%	100.00%	100.00%
Number of informal bids	1,322	1,298	1,350	1,300
Ensure that 90% of informal bids secured within 30 days or less	100.00%	100.00%	100.00%	100.00%
Number of minority vendors	295	310	325	341
Meet minority vendor base by 5% annually	5.00%	5.00%	5.00%	5.00%

GENERAL GOVERNMENT

FINANCE PURCHASING

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	101,297	101,300	101,297	101,297	0.00%
FICA Expense	7,284	7,185	7,775	7,736	-0.50%
Group Life	482	516	550	531	-3.45%
Retirement	5,105	6,567	7,125	6,843	-3.96%
Group Health	15,876	18,258	18,258	21,909	20.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	130,269	134,051	135,230	138,541	2.45%
Professional Services	3,305	3,795	3,000	4,000	33.33%
Telephone/Communications	1,638	1,692	1,967	1,967	0.00%
Gasoline	457	616	720	632	-12.22%
Travel And Training	1,444	1,111	2,157	2,460	14.05%
Maint & Rep/Equipment	302	312	600	800	33.33%
Maint & Rep/Auto & Truck	14	257	1,000	1,000	0.00%
Supplies-General	1,441	1,330	2,000	2,000	0.00%
Dues & Subscriptions	50	50	75	75	0.00%
Insurance & Bonds	3,850	3,850	3,850	3,850	0.00%
Miscellaneous Expense	69	39	75	75	0.00%
OSHA-Safety	169	192	400	400	0.00%
Total Operating	12,739	13,244	15,844	17,259	8.93%
Non-Depreciable Capital	-	1,408	-	1,500	N/A
Total Capital Outlay	-	1,408	-	1,500	N/A
Total Finance Purchasing	143,008	148,703	151,074	157,300	4.12%



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MISSION: The Human Resources Department is to assist in the hiring, retention and motivation of capable, diligent employees dedicated to the City and the public they serve, and to help those employees serve in the most efficient, effective and safe manner possible. The department will also strive to minimize liability exposures and losses while doing our best to prevent those losses through concentrated risk management and loss control techniques.

ACTIVITIES: The Human Resources Department researches, develops and implements policy and procedures that allow us to achieve the goals outlined in our mission statement. We administer, maintain and monitor the City’s pay and Classification plan, performance appraisal system, employee benefit programs and also manage employee safety training, inspections and other loss control measures. In addition, we review and select appropriate insurance coverages and policies and maintain employee personnel records, both paper and computer.

FY 2012-13 ACTION PLAN:

1. Remain current of local, state and federal personnel and risk management issues; assist with policy changes as necessitated and proceed with measures to comply.
2. Scan and computerize files of retired and terminated employees for easier access and more timely availability.
3. Develop procedure manual for personnel policy to standardize implementation efforts.
4. Improve City wide safety effort and policy formation.

GOALS FOR THE FUTURE:

1. Work to fully develop options for Career Development Program.
2. Develop and enhance department's ability to internally review pay issues.
3. Begin preparatory work for pay study.

The Human Resources Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-2013</u>
Personnel Dir/Risk Mgr	35	1	1	-	1
Human Resource Director	24	1	1	-	1
Personnel Technician	12	1	1	-	1
Administrative Secretary	8	1	1	-	1
Total		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

GOALS:

1. Maintain an efficient and effective hiring process.
2. Promote excellent relations with our customers by providing efficient, effective, and professional customer service.

OBJECTIVES:

1. Track citywide turnover rate.
2. Work with departments to ensure that 92% of employees complete the probationary period within initial probationary period.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of new hires - Full-time & Part-time	31	43	25	29
Number of new hires - Temporary	99	87	100	100
Number of employees	399	399	399	414
Citywide turnover rate	6.00%	6.00%	6.20%	6.50%
Citywide turnover rate - Retirees	2.00%	1.75%	2.00%	2.30%
Citywide turnover rate - Voluntary	2.75%	3.00%	2.95%	3.00%
Citywide turnover rate - Involuntary	1.25%	1.25%	1.25%	1.20%
Number of employees who successfully complete probationary period within 6 months	28	38	22	26
Number of employees who do not successfully complete probationary period within 6 months	3	5	3	3
% of employees who successfully complete probationary period within 6 months	90.32%	88.30%	90.00%	90.00%

GENERAL GOVERNMENT

HUMAN RESOURCES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	240,561	240,633	240,590	232,489	-3.37%
Salaries-Overtime	-	48	-	-	N/A
Salaries-Temporary	-	260	-	-	N/A
Salaries-Longevity	800	800	800	800	0.00%
FICA Expense	18,220	18,429	18,500	19,784	6.94%
Group Life	1,100	1,177	1,250	1,336	6.88%
Retirement	12,074	15,638	16,950	17,431	2.84%
Group Health	21,168	24,344	24,344	29,212	20.00%
Unemployment Insurance	41,357	60,592	53,000	53,000	0.00%
Christmas Bonus	300	300	300	300	0.00%
Total Personnel	335,580	362,221	355,734	354,352	-0.39%
Employee Recognition	18,348	16,385	18,000	18,000	0.00%
Professional Services	19,565	28,500	30,000	24,200	-19.33%
Telephone/Communications	3,361	3,183	3,750	3,750	0.00%
Travel And Training	13,198	11,834	14,000	14,000	0.00%
Maint & Rep/Equipment	-	-	300	300	0.00%
Postage	145	105	250	250	0.00%
Advertising	9,699	10,667	14,000	11,000	-21.43%
Supplies-General	8,995	6,282	8,400	8,400	0.00%
Dues & Subscriptions	2,925	2,763	3,507	3,507	0.00%
Insurance & Bonds	1,902	1,902	1,902	1,902	0.00%
Physicals	4,590	8,500	7,500	7,000	-6.67%
Miscellaneous Expense	25	142	200	200	0.00%
OSHA-Safety	13,194	14,033	15,000	15,000	0.00%
Total Operating	95,947	104,296	116,809	107,509	-7.96%
Non-Depreciable Capital	1,197	-	-	-	N/A
Total Capital Outlay	1,197	-	-	-	N/A
Total Human Resources	432,724	466,517	472,543	461,861	-2.26%

MISSION: The City Attorney serves the City Council, staff and employees in all legal matters to ensure that they are properly handled.

ACTIVITIES: The City Attorney prepares and/or reviews all legal documents before being signed by City officials, consults with staff each Friday regarding all matters where an attorney's advice or decision is needed and represents the City in all court cases.

FY 2012-13 ACTION PLAN:

1. Continue to provide all legal services needed on a timely basis.
2. Continue to work on easements for property relating to greenways, airport improvement, and Eastside Drive sidewalks.

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Professional Services	75,921	68,053	92,500	92,500	0.00%
Travel And Training	1,526	1,048	1,900	1,900	0.00%
Contracted Serv-General	27,112	2,500	-	3,000	N/A
Dues & Subscriptions	40	40	100	100	0.00%
Total Operating	104,599	71,641	94,500	97,500	3.17%
Total Legal	104,599	71,641	94,500	97,500	3.17%



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MISSION: The Planning Department works with political and appointed boards, citizens and developers to enhance the quality of life and economic stability for the City of Statesville through balanced and harmonious land development policies and coordinated service delivery.

ACTIVITIES: The Planning Department oversees the current and long-range land/economic development functions of the City. The Planning staff regularly deals with rezoning cases, policy development, annexation, transportation issues, minor and major project development, coordination of land development processes with other departments (Technical Review Committee), administration of land development policies, regulatory tools, DSDC, Airport administration, historic properties, housing code, nuisance abatement, condemnations, etc. The department staff serves as direct liaisons to four Council appointed Boards and numerous council committees appointed by the Mayor. The department is a research resource for the City on planning and development issues and provides technical assistance on special projects.

FY 2012-13 ACTION PLAN:

1. Complete Comprehensive Transportation Plan in coordination with NCDOT .
2. Implement Zoning Districts from the Downtown and H-115 Plan/Refine Land Development Plan.
3. Work with Iredell County on section of Carolina thread Trail to Fort Dobbs.
4. Monitor changes in legislature in regards to land use and planning.
5. Inventory non-residential and multi-family zoning districts in the Historic Districts.
6. Commercial Condemnation.
7. Research and secure awards for streetscape.

GOALS FOR THE FUTURE:

1. Continue efforts to complete long range and special project planning.
2. Continue efforts to improve character of Statesville through enforcement of adopted plans and ordinances.
3. Continue cross training within department to ensure efficiency in service levels.
4. Implement recommendations outlined in the Land Development Plan, Transportation Plan and the Downtown/115 Streetscape/Land Use Masterplan.

PERFORMANCE MEASURES

GOALS:

1. Review plans in a timely manner.
2. Track economic benefit associated with departmental activity.

OBJECTIVES:

1. Review 100% of non-TRC, Technical Review Committee, plans within five (5) working days.
2. Issue 100% of monthly reports on departmental activity within ten (10) days of month end.

KEY PERFORMANCE MEASURES:

	2009-2010 actual	2010-2011 actual	2011-2012 budget	2012-2013 budget
Number of non-TRC plans (output)	691	430	525	500
Percentage of non-TRC plans completed within 5	90.00%	90.00%	90.00%	90.00%
Hours per plans review (efficiency)	2	2	2	2
Number of monthly reports (output)	12	12	12	12
Percentage of monthly reports issued within 10	100.00%	100.00%	100.00%	100.00%

The Planning Department is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Director of Planning/Develop	30	1	1	-	1
Assistant Director	25	1	1	-	1
Senior Planner	21	1	1	-	1
Planner II	18	2	2	-	2
Planner I	16	3	3	(1)	2
Housing Inspector	13	1	1	-	1
Office Manager	11	1	1	-	1
	Total	<u>10</u>	<u>10</u>	<u>(1)</u>	<u>9</u>

GENERAL GOVERNMENT

PLANNING

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	492,137	489,858	460,284	405,268	-11.95%
Salaries-Temporary	-	-	5,700	-	N/A
Salaries-Longevity	625	625	625	625	0.00%
FICA Expense	36,353	36,247	35,700	34,878	-2.30%
Group Life	2,264	2,468	2,405	2,374	-1.29%
Retirement	24,663	31,770	32,325	30,729	-4.94%
Group Health	49,172	59,338	54,774	65,727	20.00%
Christmas Bonus	750	750	675	675	0.00%
Total Personnel	605,964	621,056	592,488	540,276	-8.81%
Professional Services	1,235	8,300	8,200	23,000	180.49%
Telephone/Communications	6,491	6,687	8,400	8,700	3.57%
Gasoline	3,538	4,439	8,138	7,976	-1.99%
Travel And Training	7,040	8,317	10,700	15,950	49.07%
Maint & Rep/Equipment	2,376	1,531	3,500	3,500	0.00%
Maint & Rep/Auto & Truck	1,649	2,077	2,500	2,500	0.00%
Postage	-	77	300	300	0.00%
Supplies-General	11,464	7,781	11,080	11,080	0.00%
Printing	1,021	750	2,000	2,000	0.00%
Contracted Serv-General	643	8,295	57,500	30,000	-47.83%
Dues & Subscriptions	1,894	1,750	2,105	2,355	11.88%
Insurance & Bonds	10,962	10,962	10,962	10,962	0.00%
Miscellaneous Expense	855	583	800	800	0.00%
Inside Charges-Water	-	-	-	79	N/A
Inside Charges-Sewer	-	-	-	117	N/A
C/S Economic Development	95,000	95,000	95,000	95,000	0.00%
Partnership 2000	7,822	7,822	7,823	7,823	0.00%
Planning Bd & Hist. Comm	6,240	8,981	10,000	9,000	-10.00%
Total Operating	158,230	173,352	239,008	231,142	-3.29%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	18,477	N/A
Total Capital Outlay	-	-	-	18,477	N/A
Total Planning	764,194	794,408	831,496	789,895	-5.00%

MISSION: The DSDC – Main Street Program works to maintain and develop Historic Downtown Statesville as the cultural, social, historic and economic center of the community.

ACTIVITIES: The DSDC works with the downtown district to make downtown attractive, viable and a growing part of the tax base. This is done through promotions (ongoing as well as seasonal), business recruitment, and infrastructure recommendations.

FY 2012-13 ACTION PLAN:

1. Develop Plan of Action for approval and implementation of CBD Master Plan.
2. Work to implement Wayfinding Signage System for downtown and the surrounding areas.
3. Work to broaden board membership and volunteer recruitment. Expand DSDC's internal operations with a new database system and web site.
4. Develop more effective tools for tapping three markets: Downtown employees, residents of Statesville and Iredell County, and Tourists. Work to establish a "Friends of Downtown" list to use in direct mail campaign at least twice annually.
5. Promote and market the "Free Wi-Fi" Service in downtown.

GOALS FOR THE FUTURE:

1. Identify and implement ways to attract new businesses, customers and visitors to downtown using the four cornerstones of the Main Street Program: design, economic restructuring, organization and promotion.
2. The City of Statesville has a contract with the DSDC – Main Street Program to provide the above mentioned services. Therefore, the staff of this division are not employees of the City of Statesville.

GENERAL GOVERNMENT**MAIN STREET**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Miscellaneous Expense	9,760	14,657	15,920	34,920	119.35%
Downtown Stv Dev Corp	100,496	100,918	97,214	101,559	4.47%
General Fund Contribution	23,812	23,812	23,812	23,812	0.00%
Total Operating	134,068	139,387	136,946	160,291	17.05%
Capital Outlay-Other Imp	110,644	8,760	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Total Capital Outlay	110,644	8,760	-	-	N/A
Total Main Street	244,712	148,147	136,946	160,291	17.05%



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MISSION: The Public Works/Engineering Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

ACTIVITIES: Public Works Department is comprised of Engineering, Water/Sewer Maintenance, Street Maintenance, Garage and Sanitation, providing essential citizen services and other City Departmental Support.

FY 2012-13 ACTION PLAN:

1. Help meet the Statesville Vision Element of a small city with a vibrant downtown by continuing the implementation of the Downtown and NC 115 Streetscape project.
2. Continuation of Water/Sewer renovation projects.
3. Prepare Division W Street Improvement Projects for bid.
4. Continue implementation of program to pave all gravel roads within City Limits.

GOALS FOR THE FUTURE:

1. Continuation of infrastructure improvements.
2. Continuation of training needs as related to OSHA safety and department operations.

The Public Works Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Public Works Director/City Eng.	32	1	1	-	1
Assistant Public Works Director	27	1	1	-	1
GIS Coordinator	18	1	1	-	1
Engineering Aide III	15	1	1	(1)	-
Construction Inspector	15	1	1	(1)	-
Office Manager	11	1	1	-	1
		<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u>6</u>	<u>6</u>	<u>(2)</u>	<u>4</u>

PERFORMANCE MEASURES

GOALS:

1. Provide direction and supervision of infrastructure maintenance and improvements.
2. Provide safe, trained, professional personnel.
3. Provide inspection of new construction and assure adherence of City Codes and Ordinances.

OBJECTIVES:

1. Continue Water/Sewer renovation and maintenance projects.
2. Continue Street improvement and maintenance programs.
3. Continue City-wide sidewalk replacement and new sidewalk programs.
4. Begin implementation of program to systematically pave all unpaved City streets.

KEY PERFORMANCE MEASURES:	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Water Taps Sold (Revenue)	\$26,576	\$18,005	\$18,000	\$18,000
Sewer Taps Sold (Revenue)	\$17,100	\$17,450	\$12,000	\$12,000
System Development Fees Collected	\$304,118	\$226,982	\$200,000	\$200,000
Dollar Value of Sidewalks Completed	\$25,052	\$25,250	\$25,000	\$25,000

GENERAL GOVERNMENT**PUBLIC WORKS - ENGINEERING**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	360,486	318,109	373,340	274,061	-26.59%
Salaries-Overtime	14	-	-	-	N/A
Salaries-Longevity	375	375	175	175	0.00%
FICA Expense	26,554	23,273	28,560	22,257	-22.07%
Group Life	1,722	1,563	2,000	1,512	-24.40%
Retirement	18,058	20,616	26,150	19,609	-25.01%
Group Health	31,752	30,937	36,516	29,212	-20.00%
Christmas Bonus	450	450	450	300	-33.33%
Total Personnel	439,411	395,323	467,191	347,126	-25.70%
Professional Services	2,695	3,382	3,500	4,300	22.86%
Telephone/Communications	6,333	6,315	6,500	7,000	7.69%
Gasoline	3,226	2,712	4,500	3,555	-21.00%
Travel And Training	4,272	2,645	3,800	4,500	18.42%
Maint & Rep/Equipment	16,941	8,052	42,326	45,000	6.32%
Maint & Rep/Auto & Truck	1,362	795	2,000	2,000	0.00%
Hand Tools	18	-	150	150	0.00%
Supplies-General	6,994	6,480	7,500	7,500	0.00%
Dues & Subscriptions	1,266	1,338	1,665	2,000	20.12%
Insurance & Bonds	8,389	8,389	8,389	8,389	0.00%
Miscellaneous Expense	-	452	500	500	0.00%
OSHA-Safety	110	98	450	450	0.00%
Total Operating	51,606	40,658	81,280	85,344	5.00%
Capital Outlay-Equipment	22,258	54,336	-	48,500	N/A
Non-Depreciable Capital	-	4,390	-	18,344	N/A
Total Capital Outlay	22,258	58,726	-	66,844	N/A
Total Public Works	513,275	494,707	548,471	499,314	-8.96%



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MISSION: The Public Works Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

ACTIVITIES: The Garage Division provides the maintenance and servicing of the City cars, trucks and equipment at the least expense and the shortest down time possible.

FY 2012-13 ACTION PLAN:

1. Provide emergency repairs on all City equipment, fire, police and other Department’s equipment.
2. Provide non-emergency, yet necessary repairs.
3. Inspect 271 cars & trucks for pm AND N.C. Inspection.
4. Keep record break down on all equipment parts, labor & off-the-road diesel fuel.
5. Help other departments as much as possible.

GOALS FOR THE FUTURE:

1. To better educate mechanics using tapes and other materials designed for the purpose of understanding and repairing of latest and modern equipment purchased by the City.
2. Train employees to repair all new equipment and to keep up-to-date on all equipment owned by the City.

The Garage Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Fleet Manager	19	1	1	-	1
Assistant Fleet Manager	15	1	1	-	1
Automotive Mechanic	11	6	6	-	6
Mechanic I	9	1	1	-	1
Total		<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

PERFORMANCE MEASURES

GOALS:

1. Maintain all City vehicles in good and safe working condition.
2. Complete all necessary repairs in a timely manner using City forces and outside vendors when necessary.
3. Ensure proper training and education of Garage employees to keep up with new technology.

OBJECTIVES:

1. To provide preventative and recommended maintenance on all City vehicles.
2. Complete State emissions and safety inspections on all of the City's fleet.
3. To respond to all emergencies and provide necessary support to all divisions of the City during these emergencies.
4. Maintain proper documentation on all vehicles as it pertains to maintenance and repair.
5. Assist all Divisions and the Finance Department with the budget process when new vehicles are requested.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Fleet size (includes all but small equipment)	461	423	461	423
Preventive maintenance service	1110	1159	1110	1150
Number of State Inspections	248	256	248	256
Internal customer satisfaction rating (%)	N/A	N/A	100.00%	N/A
Average maintenance cost per vehicle	\$1,080.00	\$1,166.00	\$950.00	\$1,175.00

GENERAL GOVERNMENT

GARAGE

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	344,394	333,068	333,923	333,923	0.00%
Salaries-Overtime	2,644	2,599	3,000	3,000	0.00%
Salaries-Longevity	750	375	375	375	0.00%
FICA Expense	25,140	24,108	25,875	25,855	-0.08%
Group Life	1,533	1,674	1,775	1,754	-1.18%
Retirement	17,081	21,779	23,675	22,779	-3.78%
Group Health	44,982	54,266	54,774	65,727	20.00%
Christmas Bonus	675	675	675	675	0.00%
Uniforms	656	634	700	700	0.00%
Total Personnel	437,855	439,178	444,772	454,788	2.25%
Diesel Fuel	398	456	800	800	0.00%
Telephone/Communications	3,226	2,836	3,410	3,410	0.00%
Gasoline	4,817	5,378	6,738	6,320	-6.20%
Travel And Training	-	930	900	900	0.00%
Maint & Rep/Bldgs & Grnds	524	838	4,000	4,000	0.00%
Maint & Rep/Equipment	4,622	6,507	8,000	8,000	0.00%
Maint & Rep/Auto & Truck	4,198	3,495	5,200	6,200	19.23%
Hand Tools	3,420	1,790	2,000	2,000	0.00%
Automotive Supplies	-	587	2,000	2,000	0.00%
Supplies-General	10,117	10,089	11,000	11,000	0.00%
Contracted Serv-General	1,265	2,056	3,100	3,100	0.00%
Tipping Fees	125	125	200	200	0.00%
Dues & Subscriptions	123	126	150	150	0.00%
Insurance & Bonds	12,374	12,374	12,374	12,374	0.00%
Miscellaneous Expense	-	145	150	150	0.00%
Inventory Over/Short	873	89	-	-	N/A
OSHA-Safety	1,172	1,060	2,300	2,300	0.00%
Inside Charges-Electric	28,758	30,477	36,000	36,000	0.00%
Inside Charges-Water	143	166	240	240	0.00%
Inside Charges-Sewer	223	260	340	340	0.00%
Total Operating	76,378	79,784	98,902	99,484	0.59%
Capital Outlay-Equipment	12,201	-	-	-	N/A
Non-Depreciable Capital	4,861	3,608	-	25,766	N/A
Total Capital Outlay	17,062	3,608	-	25,766	N/A
Total Garage	531,295	522,570	543,674	580,038	6.69%

MISSION: The Warehouse provides a central location for services to the various City departments.

ACTIVITIES: The Warehouse complex provides for the storage of materials, equipment, and vehicles used by Water/Sewer Maintenance, Electric Utilities Dept., Street Division, Sanitation, Garage, and Purchasing as well as providing office space for each. The Administrative Secretary/Dispatcher monitors and communicates to other departments and divisions using the radio base station located in the complex. The Administrative Secretary/Dispatcher also handles the majority of the phone calls to the departments and divisions that operate from the Warehouse complex.

FY 2012-13 ACTION PLAN:

1. Train and equip the Administrative Secretary/Dispatcher to monitor and perform basic SCADA operations for the Electric Utility.
2. Repair truck washdown area.
3. Upgrade exit gate controls to increase security.
4. Upgrade camera system to increase security.

The Warehouse Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Administrative Secretary I	8	<u>1</u>	<u>1</u>	-	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

GENERAL GOVERNMENT

WAREHOUSE

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	13,357	25,911	25,955	25,955	0.00%
Salaries-Overtime	283	-	-	-	N/A
Salaries-Temporary	9,905	-	-	-	N/A
FICA Expense	1,815	1,992	2,000	1,991	-0.45%
Group Life	29	130	139	139	0.00%
Retirement	676	1,681	1,820	1,754	-3.63%
Group Health	1,764	6,086	6,086	7,303	20.00%
Christmas Bonus	-	75	75	75	0.00%
Total Personnel	27,829	35,875	36,075	37,217	3.17%
Diesel Fuel	31	61	-	-	N/A
Telephone/Communications	2,919	2,469	3,100	3,100	0.00%
Travel And Training	-	-	625	900	44.00%
Maint & Rep/Bldgs & Grnds	1,623	5,202	7,360	7,100	-3.53%
Maint & Rep/Equipment	2,629	4,344	4,000	5,600	40.00%
Supplies-General	620	1,016	1,000	1,900	90.00%
Supplies-Janitorial	4,689	4,654	5,100	4,000	-21.57%
Contracted Serv-General	4,231	4,129	4,800	10,450	117.71%
Tipping Fees	1,086	1,086	1,400	2,100	50.00%
Miscellaneous Expense	-	-	200	200	0.00%
Inside Charges-Electric	33,225	33,811	36,750	38,590	5.01%
Inside Charges-Water	1,695	1,978	2,500	2,500	0.00%
Inside Charges-Sewer	1,629	1,904	2,900	2,900	0.00%
Total Operating	54,377	60,654	69,735	79,340	13.77%
Capital Outlay-Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	45,509	-	-	-	N/A
Non-Depreciable Capital	-	-	3,100	1,800	-41.94%
Total Capital Outlay	45,509	-	3,100	1,800	-41.94%
Total Warehouse	127,715	96,529	108,910	118,357	8.67%

The General Expense Department serves as an area where items are budgeted that are occasional in occurrence and that do not specifically benefit one department, but rather various departments of the General Fund. Operating transfers for the General Fund are appropriated in this department as well as debt service payments. The miscellaneous expense line item is budgeted as a contingency amount for use by the City Manager at his discretion.

The Special Appropriation Department is for non-profit organizations that the City has funded in past years.

GENERAL GOVERNMENT

GENERAL EXPENSE

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Miscellaneous Expense	-	-	-	-	N/A
Economic Development	514,609	536,737	731,000	769,000	5.20%
Professional Services	-	37,650	-	-	N/A
Inventory Purchases	-	-	80,000	80,000	0.00%
Inventory Issues	-	-	(80,000)	(80,000)	0.00%
Diesel Purchases	-	-	30,000	30,000	0.00%
Diesel Issues	-	-	(30,000)	(30,000)	0.00%
Total Operating	514,609	574,387	731,000	769,000	5.20%
Capital Outlay-Real Prop	-	289,740	-	-	N/A
Capital Outlay-Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
Total Capital Outlay	-	289,740	-	-	N/A
Sigi Fund-Year Two	-	26,885	-	-	N/A
Fire Station Construction	-	-	-	-	N/A
Warehouse Construction	-	-	-	-	N/A
City Hall Renovations	250,000	89,500	-	-	N/A
To Streetscape Fund	150,450	137,720	-	-	N/A
Home Consortium	25,981	25,835	21,960	19,969	-9.07%
Traffic Safety Grant	29,881	33,500	52,200	13,750	-73.66%
Transfer To Gen Cap Res	2,243,251	2,750,350	-	-	N/A
Total Transfers	2,699,563	3,063,790	74,160	33,719	-54.53%
Principal & Interest-Bonds	418,990	821,884	1,610,190	1,538,568	-4.45%
Total Debt Service	418,990	821,884	1,610,190	1,538,568	-4.45%
Contingency	-	-	125,000	125,000	0.00%
Total Contingency	-	-	125,000	125,000	0.00%
Total General Expense	3,633,162	4,749,801	2,540,350	2,466,287	-2.92%

GENERAL GOVERNMENT**SPECIAL APPROPRIATIONS**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Arts Council	3,325	3,325	3,325	3,325	0.00%
Dogwood Festival	2,500	2,500	-	-	N/A
Children'S Homes Of Ic	3,750	3,750	3,750	3,750	0.00%
Chamber Of Commerce	10,000	10,000	10,000	10,000	0.00%
Council On Aging	5,750	5,750	5,750	5,750	0.00%
Iredell Co Rescue Squad	6,500	6,500	6,500	6,500	0.00%
Lifespan Vocational Ws	25,000	25,000	25,000	25,000	0.00%
Elderly Nutrition Prog	3,731	3,731	3,731	3,731	0.00%
Garfield Sr Citizens	1,000	1,000	1,000	1,000	0.00%
Golden Age Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Happy Hour Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Counseling Center Ired	9,560	9,560	9,560	9,560	0.00%
Iredell Senior Center	4,600	4,600	4,600	4,600	0.00%
5Th St Shelter Ministry	4,000	4,000	4,000	4,000	0.00%
Iredell Museums, Inc.	3,570	3,570	3,570	3,570	0.00%
Total Special Appropriations	<u>85,286</u>	<u>85,286</u>	<u>82,786</u>	<u>82,786</u>	0.00%
Total Special Appropriations	<u><u>85,286</u></u>	<u><u>85,286</u></u>	<u><u>82,786</u></u>	<u><u>82,786</u></u>	0.00%

MISSION: The Statesville Police Department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

ACTIVITIES: The Police Department discharges patrol, investigative, and preventive programs, which are supported by a variety of technical and administrative functions.

FY 2012-13 ACTION PLAN:

1. Utilization of the new recruitment sergeant to improve the recruitment process and retention of quality officers and establish a deep, strong applicant pool in order to maintain full staffing levels.
2. Improve crime mapping and analysis capabilities to allow for effective intelligence led policing strategy, execution, and information sharing with the public and law enforcement community.
3. Implement an outreach/re-entry strategy via community collaboration designed to address the number of offenders being released from DOC due to the Justice Re-Investment Act and reduce recidivism.
4. Conduct at least 4 offender notification meetings (i.e. "call-ins") targeting violent, career/chronic, and gang/group involved offenders, and street level drug dealers during the year.
5. Establish 5 new community watch groups, strengthen existing watch groups, and significantly increase community involvement in crime prevention efforts.

GOALS FOR THE FUTURE:

1. Add 10 additional police officer positions within the next 3-5 years to bring into full implementation a mid-shift pro-active problem solving unit. This will be an enhanced patrol unit handling root level patrol issues further strengthening our community policing philosophy.
2. Fully implement an efficient, user-friendly Windows based RMS and have all properly trained in order to demonstrate proficiency in its usage.
3. Reduce and sustain a 20% reduction in violent crimes and breaking & entering/burglaries within the next 3 years via increased focused deterrence efforts.
4. Implement an Impact Policing Unit (including SRO's, Crime Prevention, and all Impact Officers) and Street Safety Interdiction Unit (SSI-including all traffic units, a grant funded supervisor, and all K-9's) to apply problem-solving, focused deterrence strategies throughout the City and its thorough fares.

**PERFORMANCE MEASURES
COMMUNICATION DIVISION**

MISSION: The mission of the Communication Division is to provide a high level of communication and customer service to all internal and external users of the system.

GOALS:

1. Research and develop an upgrade or replacement to the RMS/CAD system of the Police Department.
2. Implement and improve upon a citywide 800 MHz communications system.
3. Bring on-line the CHRISS System (Charlotte Regional Information Sharing System).

OBJECTIVES:

1. Research and develop policies and procedures to allow for interoperability between partner agencies and the Police Department during the DNC and beyond.
2. Current staff who work in communications are not certified telecommunicators. Having certified telecommunicators will enhance public safety and perception as well as sustain a safe and professional work environment.

KEY PERFORMANCE MEASURES:

	2009-2010 actual	2010-2011 actual	2011-2012 budget	2012-2013 budget
Number of Incoming Calls	100,318	96,157	93,200	98,547
Number of Dispatched Calls and/or Self-Initiated	57,145	59,840	56,833	56,949
Number of Unanswered or Disconnected Calls	0.30%	0.15%	0.06%	0.03%
Number of Call Takers Receiving 20 Hours of	0.00%	83.00%	100.00%	100.00%
Number of Hours Covered by Non-Divisional Full	1.00%	1.00%	1.00%	1.00%
Number of New Call Takers Receiving 160 Hours of	1.00%	100.00%	100.00%	100.00%
Turnover Rate	25%	17%	17%	8%

**PERFORMANCE MEASURES
CRIMINAL INVESTIGATION DIVISION**

GOALS FOR THE FUTURE:

1. Improve clearance rate of Part 1 crimes by 5%.
2. Increase recovery of stolen property from burglaries and other property crimes by 3%.
3. Complete 1 investigators requirement for the Criminal Investigators Certificate Program (CICP). (N. Meyers)
4. Start research on implementing an in house computer forensics lab.
5. Research possibilities in acquiring an in house fingerprint comparison system.

OBJECTIVES:

1. Implement a 1 month rotation tour for patrol officers through CID to enhance investigative knowledge department wide.
2. Implement a 1 to 2 week rotation tour for patrol sergeants through CID to enhance investigative skills and case review for solvability factors.
3. Continue to enroll investigators into CICP accredited courses of training.
4. Gain access to an online database, utilized by numerous law enforcement agencies, which tracks property pawned and sold anywhere in the region.
5. An increased effort and enforcement in the monitoring of pawn shop details and precious metal dealers.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
National Average Part 1 Crimes Cleared by Arrest.	48.20%	47.40%	Incomplete	N/A
Statesville Average Part 1 Crimes Cleared by	39.50%	35.60%	Incomplete	40.60%
Statewide Recovered Stolen Property	13.09%	Incomplete	Incomplete	N/A
Statesville Recovered Stolen Property	22.60%	Incomplete	Incomplete	25.60%
CID Cases Assigned for Follow-up	889	952	958	950
Average No. of Cases Assigned Per Inv.	148.2	158.6	159.6	158.3

**PERFORMANCE MEASURES
NARCOTICS DIVISION**

GOALS:

1. Decrease street level narcotics and alcohol operations by 15%.
2. Establish a computer based criminal activity notification system for property owners in high crime areas.
3. Increase drug and cash seizures by 10%.

OBJECTIVES:

1. Conduct 2 special operations each month targeting street level crime such as drug dealers, illegal liquor sales, prostitution, and larcenies.
2. Member of narcotics division will attend one community watch meeting per month.
3. Conduct 2 Drug Market Intervention call-in's per year to deter illegal drug sales.
4. Conduct quarterly special operations involving local, state, and federal agencies to target known locations and offenders.
5. Establish and monitor known drug locations and offenders to reduce drug activity in specified areas of the city.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Narcotic Incident Reports	261	287	Unavailable	315
Firearm Seizures	23	18	Unavailable	25
Cocaine Seizures (Grams)	468	386	Unavailable	424
Marijuana Seizures (Grams)	7,974.60	12,643.50	Unavailable	8,771.60
Prescription Pills (Dosage Units)	890.00	676.50	Unavailable	744.50
Cash Seizures	\$45,957	\$11,638	Unavailable	\$12,801
Search Warrants Executed	82	42	Unavailable	58

**PERFORMANCE MEASURES
PATROL DIVISION**

MISSION: The Statesville Police department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

GOALS FOR THE FUTURE:

1. Develop a departmental wide physical fitness program to promote health and wellness for all employees.
2. Implement a revised Police Field Training Program to provide consistent training during peak hours.
3. The implementation of a mid shift problem oriented policing team.
4. Increase leadership development of supervisors and command staff.
5. Increased critical incident and crowd management training for line personnel.
6. Continue to find avenues of furthering positive community engagement.

OBJECTIVES:

1. To staff (1) certified CrossFit level I instructor and utilize existing space as a CrossFit facility.
2. Revise the FTO schedule to a five day week schedule which will provide additional training and officer support.
3. Will utilize FEMA funded leadership training for supervisory and line personnel.
4. Participating in neighborhood watch meetings and other community endeavors.
5. Realignment of supervisory duties to allow for more first line supervision field coverage.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Officer Response Times Average	4:31	4:21	4:35	4:20
Self-initiated Calls of Officer Activity	34,683	37,468	35,679	38,000
Total Number of UCR Part 1 Violent Crime	202	205	131	120
Driver's Checkpoints	66	86	141	150
Vehicle Crashes Investigated	1,703	1,725	1,681	1,600

The Police Department staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Chief	31	1	1	-	1
Assistant Chief	26	1	2	-	2
Captain	23	8	7	-	7
Sergeant	19	7	7	-	8
Investigator	17	8	8	1	9
Investigator/Gang	17	-	1	-	1
Community Resources Coord.	17	-	1	-	1
Police Officer	15	52	51	(2)	49
Communications Tech	14	2	2	-	2
Property Evidence Custod.	13	1	1	-	1
Telecommunicator	12	10	10	-	10
Office Manager	11	1	1	-	1
Property Evidence Tech	11	-	1	-	1
PSA/Telecommunicator	11	1	1	(1)	-
Records Supervisor	9	1	1	-	1
Administrative Secretary II	8	3	2	-	2
Records/Data Clerk	8	2	2	-	2
Parking Control Officer	5	1	1	(1)	-
Total		<u>99</u>	<u>100</u>	<u>(3)</u>	<u>97</u>

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	3,949,731	3,898,440	4,181,816	3,976,156	-4.92%
Salaries-Overtime	149,490	176,448	130,000	140,000	7.69%
Salaries-Temporary	-	-	-	25,000	N/A
Salaries-Longevity	2,400	2,025	2,025	1,625	-19.75%
FICA Expense	307,097	301,904	331,827	319,117	-3.83%
Group Life	18,198	19,174	21,953	20,787	-5.31%
Retirement	482,606	431,242	632,893	566,120	-10.55%
Group Health	482,454	544,183	614,686	704,740	14.65%
Christmas Bonus	7,050	6,750	7,575	7,275	-3.96%
Total Personnel	5,399,026	5,380,166	5,922,775	5,760,820	-2.73%
Professional Services	7,783	10,221	12,125	12,300	1.44%
Diesel Fuel	249	421	1,000	800	-20.00%
Telephone/Communications	56,947	61,303	60,000	76,413	27.36%
Gasoline	135,855	148,693	185,000	243,320	31.52%
Utilities	4,418	4,390	5,000	6,000	20.00%
Travel And Training	35,150	33,207	33,247	34,073	2.48%
Maint & Rep/Bldgs & Grnds	10,591	15,495	18,000	22,000	22.22%
Maint & Rep/Equipment	61,887	52,971	80,000	57,348	-28.32%
Maint & Rep/Autos & Truck	89,863	77,824	94,425	96,275	1.96%
Postage	3,405	350	7,850	8,086	3.01%
Bldgs Equip And Land Rent	8,566	9,284	19,000	21,096	11.03%
Advertising	2,875	640	750	2,115	182.00%
Supplies-General	57,129	56,322	65,000	80,000	23.08%
Uniforms	43,906	67,679	68,000	68,000	0.00%
Data Processing	33,662	61,194	75,574	64,951	-14.06%
Contracted Serv-General	550	742	1,500	3,480	132.00%
Tipping Fees	437	333	600	600	0.00%
Dues & Subscriptions	1,441	2,024	2,100	3,000	42.86%
Insurance And Bonds	167,875	167,875	128,125	128,125	0.00%
Physicals	1,040	1,365	2,000	2,000	0.00%
Miscellaneous Expense	1,708	1,068	2,400	3,820	59.17%
Investigative Funds	40,120	45,000	35,000	45,000	28.57%
OSHA-Safety	1,776	2,360	2,500	4,400	76.00%
Inside Charges-Electricric	41,120	48,166	48,500	48,500	0.00%
Inside Charges-Water	962	1,391	2,100	2,100	0.00%
Inside Charges-Sewer	806	806	1,260	1,500	19.05%
Total Operating	810,121	871,124	951,056	1,035,302	8.86%

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Capital Outlay-Equipment	626,999	36,177	-	160,779	N/A
Non Depreciable Capital	58,694	160,546	-	180,182	N/A
Total Capital Outlay	685,693	196,723	-	340,961	N/A
Total Police	6,894,840	6,448,013	6,873,831	7,137,083	3.83%



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MISSION: The Fire Department is dedicated to the safety and protection of our community's quality of life from all hazards through a well trained, professional, rapid response team seeking opportunities to serve while placing others before self.

ACTIVITIES: The Fire Department has two divisions that provide fire protection and public safety: Operations and Administration. The Operations Division is responsible for firefighter training and emergency response to all types of hazards. The Administration Division coordinates fire and life safety education, code enforcement, and fire investigations. This Division also supports the administrative functions of the Department.

FY 2012-13 ACTION PLAN:

1. Purchase/order replacement Engine 3 by October 2012.
2. Establish firefighter hiring eligibility list by March 2013.
3. Complete promotional process for Lieutenant and Captain by March 2013.

GOALS FOR THE FUTURE:

1. Implement long range plan for station renovation/construction & vehicle replacement schedule to meet growth needs of the City.
2. Meet national OSHA/NFPA staffing practices on emergency scene while maintaining sufficient additional personnel to respond to other incidents.
3. Reduce ISO rating to Class 3 to attract industry & businesses through lower insurance premiums.
4. Become an Accredited Fire Service Agency through the Center for Public Safety Excellence.

The Fire Department staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-2013
Chief	31	1	1	-	1
Deputy Chief	26	2	2	-	2
Assistant Fire Chief	21	1	1	-	1
Battalion Chief	119	3	3	-	3
Captain	117	9	12	-	12
Lieutenant	14	3	1	-	1
Lieutenant	114	12	16	-	16
Firefighter	111	27	36	-	36
Office Manager	11	1	1	-	1
Fire Educator/Assistant	10	-	1	-	1
		<u>59</u>	<u>74</u>	<u>-</u>	<u>74</u>

**PERFORMANCE MEASURES
FIRE OPERATIONS**

MISSION: The Department strives to operate an efficient fire protection service for the community and looks to improve the service levels in the most effective manner possible. Emergency response continues to involve more specialty areas of responsibility including hazardous materials, technical rescue, airport crash/rescue and medical capabilities. These activities along the traditional fire department roles continue to dominate the Department's services.

ACTIVITIES: The Fire Operation Section shall provide a safe community environment by delivering fire, rescue, and medical services to the citizens of Statesville. These services will be provided in the most efficient and effective manner possible with the resources provided.

- GOALS:**
1. Maintain/improve standards of response coverage for all hazards by June 2013.
 2. Conduct pre-incident surveys of all commercial properties on an annual basis.
 3. Research and develop aviation firefighting/rescue and develop program to meet the needs of the Statesville Regional Airport.
 4. Continue to implement the strategic initiatives identified in Fire Department Strategic Plan.

- OBJECTIVES:**
1. Have first engine company on the scene of 90% of calls within 6:20 from call receipt with a full alarm assignment within 10:20.
 2. Confine structure fires to room of origin 80% of the time.

KEY PERFORMANCE MEASURES:	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Demand for Services	1649	1819	1,700	1,750
Property Loss	\$941,850	\$677,632	\$500,000	\$500,000
Fires Confined to Room of Origin	65%	78%	80%	80%
Structure Fire Travel Time less than 4 minutes	80%	85%	90%	90%

**PERFORMANCE MEASURES
ADMINISTRATION/FIRE AND LIFE SAFETY**

MISSION: The Department strives to assure asset and resource allocation to meet the needs of the Department. This section coordinates the administrative functions of the Department and manages the Fire & Life Safety Division. The Fire & Life Safety Division provides fire safety education, conducts annual fire inspections, and performs fire investigations to enhance the quality of life for the citizens of Statesville.

ACTIVITIES: The Administrative Section of the Department coordinates the Department budget and all administrative functions of the Department. The Section also manages the Fire & Life Safety Program for the Department.

GOALS:

1. Conduct plan reviews electronically.
2. Reduce the number of fire incidents through education and quality fire inspections program.
3. Conduct thorough fire investigations of all suspicious fires.
4. Provide quality fire safety education to the public.

OBJECTIVES:

1. Maintain comprehensive inspections program that meets the inspection schedule outlined in the NC State Building Code.
2. Provide construction plans review in a timely manner (72 hour turn-a-round).
3. Provide a quality fire investigation for all incidents deemed necessary to reduce the risk of the community; while maintaining a successful clearance rate above the national average of 15%.
4. Provide fire and safety education to at risk groups identified by national statistics.
5. Continue to implement the strategic initiatives identified in Fire Department Strategic Plan.
6. Manage Department budget to stay within guidelines set by Finance Department and Budget Team.

KEY PERFORMANCE MEASURES:

	2009-2010 actual	2010-2011 actual	2011-2012 budget	2012-2013 budget
Classes/Students	195/4000	157/5435	200/4000	200/4000
Inspections	844	863	900	850
Re-Inspections	129	150	125	120
Investigations	34	16	12	10
Plans Review	86	79	90	70

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	2,402,976	2,538,136	2,904,422	2,885,747	-0.64%
Salaries-Overtime	149,836	89,982	105,480	105,480	0.00%
Salaries-Temporary	9,521	-	-	-	N/A
Salaries-Longevity	3,250	3,250	3,250	3,250	0.00%
FICA Expense	189,407	192,956	230,930	232,671	0.75%
Group Life	11,341	12,325	15,186	15,366	1.19%
Retirement	128,514	170,800	211,308	204,994	-2.99%
Group Health	303,408	353,998	450,364	540,422	20.00%
Christmas Bonus	4,350	4,425	5,550	5,550	0.00%
Total Personnel	3,202,603	3,365,872	3,926,490	3,993,480	1.71%
Professional Services	7,883	8,028	13,650	19,150	40.29%
Services- Annex	-	-	1,000	1,000	0.00%
Diesel Fuel	17,945	23,211	28,420	36,612	28.82%
Telephone/Communications	28,308	28,956	35,400	35,400	0.00%
Gasoline	10,895	14,125	13,600	16,511	21.40%
Utilities	7,458	7,436	11,659	15,000	28.66%
Travel And Training	10,888	11,000	22,375	25,000	11.73%
Maint & Rep/Bldgs & Grnds	26,044	28,398	26,300	27,300	3.80%
Maint & Rep/Equipment	16,007	32,786	24,950	15,700	-37.07%
Maint & Rep/Autos & Truck	32,514	65,940	41,500	55,905	34.71%
Postage	178	72	300	300	0.00%
Bldgs Equip And Land Rent	-	3,318	3,144	11,900	278.50%
Advertising	-	25	300	300	0.00%
Supplies-General	14,291	15,581	19,000	20,200	6.32%
Supplies-Janitorial	4,962	5,450	6,000	6,000	0.00%
Supplies-Materials	16,917	18,308	45,505	30,455	-33.07%
Uniforms	38,250	91,324	71,275	71,275	0.00%
Contracted Serv-General	7,602	17,294	18,515	24,515	32.41%
Tipping Fees	312	315	430	430	0.00%
Laundry	-	117	800	200	-75.00%
Dues & Subscriptions	6,392	6,464	7,210	7,815	8.39%
Insurance And Bonds	158,623	158,623	160,773	160,773	0.00%
Miscellaneous Expense	130	197	200	200	0.00%
OSHA-Safety	3,376	2,458	7,880	8,675	10.09%
Inside Charges-Electricric	23,550	24,959	34,800	34,800	0.00%
Inside Charges-Water	1,543	1,679	2,400	2,400	0.00%
Inside Charges-Sewer	2,291	2,556	3,360	3,360	0.00%
Bad Debt Expense	80	330	400	400	0.00%
Computer Software	509	205	3,836	3,043	-20.67%
Total Operating	436,948	569,155	604,982	634,619	4.90%

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Capital Outlay-Other Imp	60,976	26,296	-	-	N/A
Capital Outlay-Equipment	36,077	651,817	355,500	29,000	-91.84%
Non Depreciable Capital	156,170	23,679	-	105,484	N/A
Total Capital Outlay	253,223	701,792	355,500	134,484	-62.17%
Transfer To Fire Equip Rs	-	-	-	-	N/A
Total Capital Reserve	-	-	-	-	N/A
Total Fire	3,892,774	4,636,819	4,886,972	4,762,583	-2.55%

MISSION: The mission of the Street Division is to maintain and repair city streets, providing an adequate transportation infrastructure for all vehicles traveling within the City of Statesville.

ACTIVITIES: The Street Division maintains approximately 137.24 miles of paved streets and 4.77 miles of stone streets. The Division is responsible for installation of storm drains, asphalt repairs, sweeping, maintenance of all types of signs, and painting of crosswalks, stop bars, arrows and parking areas. The Street Division is responsible for maintaining streets during ice and snowstorms or removing debris caused by storm damage. This Division also maintains utility cuts by Water/Sewer Division and the Electric Utilities Department and repairs and replaces sidewalks and curbs & gutters.

- FY 2012-13 ACTION PLAN:**
1. Continue to develop current street improvement program and implement paving of gravel roads at the direction of City Council. Improvement of City infrastructure is ongoing project for street construction and overlay.
 2. Continue to develop sidewalk replacement in downtown area and sidewalk rehabilitation requirements all over town.
 3. Install and repair storm drains where required.
 4. Improve City signs, street markers and painting schedule of crosswalks and direction arrows, stop bars and parking areas.
 5. Continue Street Maintenance Program throughout City, patching and other repairs as needed.

- GOALS FOR THE FUTURE:**
1. Continuation of street construction, sidewalk rehabilitation and paving of gravel roads.
 2. Continuation of street maintenance program of City infrastructure and new annexed areas as required.

The Street Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Superintendent	19	1	1	(1)	-
Assistant Superintendent	16	1	1	-	1
Crew Supervisor/Inspector Tech	16	1	1	-	1
General Supervisor	14	2	2	-	2
MEO	11	3	3	-	3
Brickmason	10	1	1	(1)	-
Commercial Driver	9	7	7	-	7
Skilled Laborer	8	5	5	-	5
Total		<u>21</u>	<u>21</u>	<u>(2)</u>	<u>19</u>

PERFORMANCE MEASURES

GOALS:

1. Maintain an on-going street resurfacing program.
2. Provide timely response for street repair requests.
3. Monitor street quality on an annual basis.

OBJECTIVES:

1. Repave 5 percent of lane miles annually to maintain a 20-year repaving cycle.
2. Respond to pothole repair requests within 48 hours.
3. Maintain an ITRE rating of 85 percent or higher.

KEY PERFORMANCE MEASURES:	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of miles maintained	142.01	142.01	142.01	142.01
Number of miles resurfaced	4.54	3.97	4	4
Cost per mile resurfaced	N/A	N/A	N/A	N/A
Percentage of miles resurfaced	3%	3%	3%	3%
Number of potholes reported	N/A	N/A	N/A	N/A
Percentage of potholes repaired within 48 hours	95%	95%	99%	99%
ITRE rating	In House	In House	In House	In House
Weeded Lots Mowed	321	425	375	375
Pot Holes Patched	521	125	200	200
	Division U	Division V	Division W	Division X

TRANSPORTATION

PUBLIC WORKS - STREET

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	668,367	675,179	675,740	556,247	-17.68%
Salaries-Overtime	27,520	15,053	24,000	15,000	-37.50%
Salaries-Temporary	-	-	-	30,572	N/A
Salaries-Longevity	2,325	2,325	1,600	650	-59.38%
FICA Expense	51,992	52,356	54,496	51,014	-6.39%
Group Life	3,190	3,257	3,565	3,210	-9.96%
Retirement	34,848	44,295	49,900	42,886	-14.06%
Group Health	104,076	114,365	121,720	138,757	14.00%
Christmas Bonus	1,500	1,425	1,575	1,425	-9.52%
Uniforms	1,122	893	1,650	1,650	0.00%
Total Personnel	894,940	909,148	934,246	841,411	-9.94%
Diesel Fuel	38,060	48,664	46,500	46,128	-0.80%
Telephone/Communications	1,877	2,296	2,183	2,400	9.94%
Gasoline	6,811	8,000	12,800	11,850	-7.42%
Utilities	65,422	61,111	72,000	85,921	19.33%
Travel And Training	89	-	1,000	1,000	0.00%
Maint & Rep/Bldgs & Grnds	-	-	-	500	N/A
Maint & Rep/Equipment	34,794	39,778	32,000	32,000	0.00%
Maint & Rep/Auto & Truck	31,312	31,560	32,000	34,000	6.25%
Bldgs Equip And Land Rent	1,675	2,917	6,100	7,600	24.59%
Hand Tools	1,287	3,730	2,500	2,500	0.00%
Supplies-General	6,219	6,360	8,000	8,000	0.00%
Supplies- Materials Gen	42,708	40,435	38,000	42,500	11.84%
Contracted Serv-General	12,289	10,350	15,000	15,000	0.00%
Tipping Fees	17,697	25,197	26,000	26,000	0.00%
Dues & Subscriptions	123	126	150	150	0.00%
Insurance & Bonds	44,461	44,461	44,461	44,461	0.00%
Miscellaneous Expense	208	316	500	500	0.00%
OSHA-Safety	3,830	4,099	5,000	5,000	0.00%
Inside Charges-Electric	414,234	443,770	460,000	478,418	4.00%
Total Operating	723,096	773,170	804,194	843,928	4.94%
Capital Outlay-Equipment	306,960	68,838	40,000	20,500	-48.75%
Sidewalks Curbs & Gutters	25,052	25,253	50,000	50,000	0.00%
Non-Depreciable Capital	-	8,988	-	51,833	N/A
Total Capital Outlay	332,012	103,079	90,000	122,333	35.93%
Total Street Department	1,950,048	1,785,397	1,828,440	1,807,672	-1.14%

TRANSPORTATION**STREET CONSTRUCTION**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Professional Services	-	2,975	2,500	2,500	0.00%
Traffic Control	19,479	13,417	35,000	35,000	0.00%
Supplies- Materials Gen Right Of Way	19,546	24,886	35,000	35,000	0.00%
	-	-	-	-	N/A
Total Operating	39,025	41,278	72,500	72,500	0.00%
Street Improvement	101,109	646,971	400,000	525,000	31.25%
Non-Powell Bill	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
Total Capital Outlay	101,109	646,971	400,000	525,000	31.25%
Total Street Construction	140,134	688,249	472,500	597,500	26.46%

MISSION: The Airport Division of the Planning Department continues its efforts with the improvement of the Statesville Regional Airport and the efforts to make it a viable economic development asset, which contributes to the welfare of the community.

ACTIVITIES: The airport, situated on approximately 400 acres of City owned land, presently has 83 based aircraft on the premises with a tax value of approximately \$240 million. There are 23 corporate and general aviation hangars. The leases from these hangars should produce approximately \$163,000 in annual income. The annual number of aircraft operations exceeds 36,000. Statesville Flying Service, Inc. is the Fixed Based Operator (FBO) at the airport. The FBO operates from a leasehold area 16 acres in size, which contains the terminal/administration building, aircraft parking apron tiedowns, four community hangars, one corporate hangar, and a maintenance shop. The City is responsible for maintaining all nav aids (lighting equipment), runways and grounds/improvements outside leasehold areas. In 2010, the leases for three hangars on the field expired. Upon the expiration of these leases, the City became the owner and now is responsible for the maintenance of these hangars. Currently, two of the hangars are occupied with their previous tenants and one of the hangars is vacant.

- FY 2012-13 ACTION PLAN:**
1. Receive funding approval of VISION 100 funds and discretionary appropriations from Congress for the South Parallel Taxiway project.
 2. Property acquisition to provide space for larger corporate hangars along Taxiway F.
 3. Continue further with the development process of the South Parallel Taxiway.

- GOALS FOR THE FUTURE:**
1. Development of a Full South Parallel Taxiway on the south side of runway 10-28 that includes the relocation of Bethlehem and Old Airport Roads.

The Airport is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Airport Maintenance	12	1	1	-	1
Total		<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>

PERFORMANCE MEASURES

GOALS:

1. Complete the acquisition of land for the construction of the new South Parallel Taxiway (Taxiway B).
2. Enhance fencing around the western and southwestern boundaries of the Runway and install fencing along areas of Taxiway F that are not currently fenced.
3. Install a blast pad at the eastern end of the Runway.
4. Install a helicopter parking area to the west of the new apron.
5. Development of new Terminal.

OBJECTIVES:

1. Continue efforts to obtain Congressional appropriations and FAA funding for capital projects at Statesville Regional Airport, and if funding is available, pursue construction of capital projects as approved by City Council.
2. To operate and develop the City's Airport in the most fiscally responsible way to ensure aeronautical and facility needs are met to support growth and the related economic development of the City, County and region.
3. To protect life and property at the airport by being proactive in maintaining the safest possible facilities and equipment that complies with or exceeds federal, state and local safety and security regulations.

KEY PERFORMANCE MEASURES:	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Fuel Flow	\$137,522	\$139,550	\$135,000	\$140,000
Leases	\$120,229	\$120,229	\$158,000	\$163,000
Grants	\$1,600,000	\$825,000	\$7,140,000	\$7,720,000
Tax Base	\$274,657,026	\$284,214,880	\$361,000,000	\$239,607,307

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	32,615	31,564	35,582	35,582	0.00%
Salaries-Overtime	615	930	-	-	N/A
Salaries-Temporary	13,344	9,144	13,552	13,500	-0.38%
FICA Expense	3,164	2,807	3,760	3,843	2.21%
Group Life	154	165	191	186	-2.62%
Retirement	1,637	2,071	2,500	2,475	-1.00%
Group Health	5,292	6,086	6,086	7,303	20.00%
Christmas Bonus	75	75	75	75	0.00%
Total Personnel	56,896	52,842	61,746	62,964	1.97%
Professional Services	22,962	20,330	25,000	25,000	0.00%
Telephone/Communications	3,487	2,263	3,600	3,600	0.00%
Utilities	13,175	14,863	17,981	17,981	0.00%
Travel And Training	599	215	3,335	2,000	-40.03%
Maint & Rep/Bldgs & Grnds	5,590	16,097	19,000	19,000	0.00%
Groundskeeping Expense	43,937	35,249	39,000	39,000	0.00%
Contracted Serv-General	-	-	2,000	2,000	0.00%
Dues & Subscriptions	320	360	500	660	32.00%
Insurance & Bonds	16,594	16,594	16,594	16,594	0.00%
Miscellaneous Expense	1,441	1,185	1,500	1,500	0.00%
Inside Charges-Water	78	84	120	120	0.00%
Inside Charges-Sewer	117	126	150	150	0.00%
Total Operating	108,300	107,366	128,780	127,605	-0.91%
Capital Outlay-Land	-	-	-	-	N/A
Capital Outlay-Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
Total Capital Outlay	-	-	-	-	N/A
Total Airport	165,196	160,208	190,526	190,569	0.02%



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MISSION: The mission of the Residential Refuse Collection Program is to provide city residents with a healthy and sanitary environment through the collection and disposal of residential solid waste.

ACTIVITIES: The Sanitation Division collects and transports solid waste from residential, schools, businesses and commercial establishments within the City of Statesville. This division is also responsible for the City’s recycling and leaf collection programs.

FY 2012-2013 ACTION PLAN:

1. Continue and enhance the level of solid waste and recycling services to further minimize citizen complaints.
2. Continue to provide assistance to other City departmental divisions when called upon.

GOALS FOR THE FUTURE:

1. Provide more safety training for employees and enhancement of fleet preventive maintenance program.
2. Investigate and compare other types of collection equipment, which may enhance our collection efficiency.

The Sanitation Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Superintendent	19	1	1	-	1
Assistant Superintendent	16	1	1	-	1
General Supervisor	14	3	3	-	3
MEO	11	3	3	-	3
Commercial Driver	9	8	9	-	9
Waste Collector	5	15	14	-	14
	Total	<u>31</u>	<u>31</u>	<u>-</u>	<u>31</u>

PERFORMANCE MEASURES

GOALS:

1. Provide efficient collection service to city residents.
2. Track the number of collection points within the collection area.
3. Provide effective collection service to city residents.

OBJECTIVES:

1. To try and keep the cost per ton for residential refuse as close to \$60 as possible.
2. Increase the tons collected per collection FTE to 1,000.
3. Do a physical count of collection points and update the database on an ongoing basis.
4. Assign new accounts to respective routes.
5. Resolve 95% of complaints within 24 hours of receipt.

KEY PERFORMANCE MEASURES:	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of collection points	9,732	9,732	9,732	9,732
Tons per 1,000 collection points	1,010	1,010	1,010	960
Tons per 1,000 population	362	362	362	355
Number of complaints received	1,300	1,000	1,000	1,000
Cost per ton collected	\$66	\$53	\$66	\$53
Cost per collection point	\$66	\$65	\$66	\$65
Percentage of complaints resolved within 24	95.00%	95.00%	95.00%	95.00%

ENVIRONMENTAL PROTECTION

PUBLIC WORKS - SANITATION

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	914,492	913,460	941,478	876,806	-6.87%
Salaries-Overtime	22,658	17,713	30,000	30,000	0.00%
Salaries-Temporary	104,943	115,169	102,000	112,500	10.29%
Salaries-Longevity	1,850	1,850	2,100	1,625	-22.62%
FICA Expense	78,183	78,500	74,775	82,840	10.79%
Group Life	4,460	4,682	4,975	4,912	-1.27%
Retirement	47,580	61,421	68,425	65,400	-4.42%
Group Health	161,847	183,085	188,666	226,393	20.00%
Christmas Bonus	2,325	2,325	2,325	2,325	0.00%
Uniforms	813	598	1,200	1,200	0.00%
Total Personnel	1,339,151	1,378,803	1,415,944	1,404,001	-0.84%
Diesel Fuel	98,740	124,757	126,760	90,000	-29.00%
Telephone/Communications	2,248	2,709	2,100	3,500	66.67%
Gasoline	15,354	17,113	25,352	25,280	-0.28%
Travel And Training	1,112	1,379	1,800	1,800	0.00%
Equipment	19,904	16,202	17,000	17,000	0.00%
Auto And Truck	91,733	100,409	100,000	77,700	-22.30%
Postage	-	-	15	15	0.00%
Hand Tools	1,749	1,870	2,000	2,000	0.00%
Supplies-General	29,255	21,951	33,000	33,000	0.00%
Tipping Fees	252,318	225,096	320,000	52,000	-83.75%
Dues & Subscriptions	230	233	550	550	0.00%
Insurance & Bonds	58,192	58,192	58,192	58,192	0.00%
Miscellaneous Expense	153	564	2,000	2,000	0.00%
OSHA-Safety	9,271	9,360	9,700	9,700	0.00%
Bad Debt Expense	326	1,553	2,000	2,000	0.00%
Total Operating	580,585	581,388	700,469	374,737	-46.50%
Capital Outlay-Equipment	379,391	-	170,000	155,000	-8.82%
Non-Depreciable Capital	14,267	-	-	62,085	N/A
Total Capital Outlay	393,658	-	170,000	217,085	27.70%
Total Sanitation	2,313,394	1,960,191	2,286,413	1,995,823	-12.71%



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MISSION: The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Recreation Administrative Division directs operation of 5 departmental divisions: Administration, Athletics, Programs, Parks and Cemeteries & Public Grounds. The division also collects revenues (\$358,500+ annually), controls budget expenditures, hires seasonal employees, registers approximately 3,000 participants, books facility and shelter rentals, handles cemetery sales and arrangements and serves as the information center for the department.

FY 2012-13 ACTION PLAN:

1. Continue operation of the new recreation center and pool.
2. Greenway development.
3. Continue upgrade for facilities per Master Plan.

GOALS FOR THE FUTURE:

1. Purchase land and develop 2 neighborhood parks.
2. Continue to secure land for open space.
3. Continue greenway development.

The Recreation Administration Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Director	30	1	1	-	1
Office Manager & Cemetery	12	1	1	-	1
Administrative Secretary I	8	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

GOALS:

1. Meet revenue projections of Fitness and Activity Center and Leisure Pool.
2. Complete construction design for Free Nancy to Museum Road Greenway.

OBJECTIVES:

1. Continue to evaluate operations of Fitness and Activity Center and Leisure Pool to ensure revenue projections are met.
2. Work with the Engineering Department to administer the Carolina Thread Trail grant.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Fitness and Activity Center Revenues	\$275,323	\$322,248	\$236,500	\$300,000
Leisure Pool Revenues	\$136,746	\$149,407	\$115,600	\$140,000
Linear feet of paved greenway	N/A	2.2 miles	2.2 miles	2.2 miles

CULTURAL & RECREATION

RECREATION - ADMINISTRATION

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	120,993	139,499	139,442	133,790	-4.05%
Salaries-Overtime	1,069	167	-	-	N/A
Salaries-Temporary	2,958	2,704	3,240	3,240	0.00%
FICA	9,320	10,724	10,700	10,500	-1.87%
Group Life	500	701	730	697	-4.52%
Retirement	6,084	9,065	9,800	9,033	-7.83%
Group Health	13,671	18,258	18,258	21,909	20.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	154,820	181,343	182,395	179,394	-1.65%
Professional Services	-	-	-	-	N/A
Telephone/Communications	17,282	19,544	17,000	20,000	17.65%
Utilities	563	-	-	-	N/A
Travel And Training	1,343	1,986	2,020	2,020	0.00%
Maint & Rep/Bldgs & Grnds	1,284	1,000	1,500	1,500	0.00%
Maint & Rep/Equipment	2,264	2,219	2,250	2,250	0.00%
City Office Building	27,003	55,820	36,600	36,600	0.00%
Postage	3,287	3,265	4,000	4,000	0.00%
Bldgs Equip & Land Rent	120	120	500	500	0.00%
Advertising	335	577	1,000	1,000	0.00%
Supplies-General	7,725	6,414	9,650	7,950	-17.62%
Supplies-Janitorial	2,991	2,799	4,600	4,600	0.00%
Contracted Serv-General	113,793	21,998	19,470	3,130	-83.92%
Tipping Fees	1,925	2,234	2,200	3,000	36.36%
Credit Card Bank Fees	-	5,341	7,500	6,500	-13.33%
Dues & Subscriptions	541	716	700	699	-0.14%
Insurance & Bonds	4,593	4,593	4,593	4,593	0.00%
Miscellaneous Expense	1,500	-	500	500	0.00%
Programs	52,984	43,544	45,000	45,000	0.00%
OSHA-Safety	86	47	100	100	0.00%
Inside Charges-Electric	72,942	45,185	50,000	50,000	0.00%
Inside Charges-Water	11,680	6,833	12,000	12,000	0.00%
Inside Charges-Sewer	11,493	5,048	8,000	8,000	0.00%
Total Operating	335,734	229,283	229,183	213,942	-6.65%
Capital Outlay-Other Imp	401,801	138,040	-	100,000	N/A
Capital Outlay-Equipment	7,751	-	8,000	-	N/A
Non-Depreciable	-	-	-	14,454	N/A
Total Capital Outlay	409,552	138,040	8,000	114,454	1330.68%
Total Recreation Admin	900,106	548,666	419,578	507,790	21.02%



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MISSION: To provide quality athletic programs and facilities for the citizens of Statesville.

ACTIVITIES: The Athletic Program provides a variety of athletic programs and activities for persons of all ages. Some of the activities offered and supervised by the athletic staff include: adult softball (29 teams, 550 participants), youth baseball/softball (61 teams, 727 participants) 3 tennis tournaments (450 participants), tennis classes/instruction (253 participants), youth football (7 teams, 55 participants), youth wrestling (95 participants), youth basketball (30 teams, 291 participants), adult basketball (7 teams, 105 participants), horseshoe tournaments (450 participants), boys basketball camps (17 participants), youth football camp (29 participants), girls basketball camp (23 participants), youth volleyball camp (68 participants), girls softball camp (11 participants), boys baseball camp (16 participants), soccer camp (16 participants). The athletic staff also offers tournaments in a variety of areas each year.

FY 2012-13 ACTION PLAN:

1. To provide a comprehensive athletic program for youth and adults of Statesville.
2. Plan, organize, promote, administer, and evaluate programs and events.
3. Manage the athletic program to maximize the resources of, and available to, athletic staff and recreation and parks department. To include cooperative programming with other agencies in Statesville and Iredell County, such as Iredell County Recreation Department, Iredell-Statesville Schools and YMCA.
4. Provide employee training and development that provides employees and volunteers with the knowledge and skills they need to do their jobs.
5. Manage employee and participant safety.

GOALS FOR THE FUTURE:

1. Nationally certify youth coaches and officials for baseball, softball, football, and basketball.
2. Coordinate a fall softball league for youth.
3. Increase the number of teams in the adult fall rag ball league.

The Recreation Athletics Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Superintendent of Recreation	22	1	1	-	1
Athletic Coordinator	17	1	1	-	1
Total		<u>2</u>	<u>2</u>	<u>-</u>	<u>2</u>

PERFORMANCE MEASURES

GOALS:

1. To increase the amount of non-budgeted funding for youth athletic programs for which sponsorship are requested.
2. To increase the number of adult athletic teams sponsored by industries or businesses within the city limits of Statesville.
3. To maintain the quality of outdoor athletic facilities.

OBJECTIVES:

1. Maintain a \$1/\$10 ratio of non-budgeted to budgeted funds for youth athletics sponsorships.
2. Ensure that 70% of adult industrial athletic teams are sponsored by industries or businesses from within the city limits.
3. Prevent overuse of soccer fields by closing each one day per week.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of sponsors	1	0	5	4
Amount of funds from sponsors	\$150	\$0	\$750	\$600
Ratio of non-budgeted to budgeted funds	1/\$52	0/\$7800	1/\$10.32	1/\$13
Number of industrial athletic teams	22	11	25	15
Number of sponsored industrial athletic teams from within city limits	16	7	17	10
Percentage of sponsored adult industrial athletic	73%	64%	68%	67%
Number of soccer fields	7	7	7	7
Percentage of fields closed for one day each week	97.00%	98.00%	98.00%	98.00%

CULTURAL & RECREATION

RECREATION - ATHLETICS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	105,675	105,675	105,675	105,675	0.00%
Salaries-Temporary	47,016	47,344	51,936	51,936	0.00%
Salaries-Longevity	400	400	400	400	0.00%
FICA	11,053	11,597	12,172	12,100	-0.59%
Group Life	314	336	560	552	-1.43%
Retirement	5,307	6,870	7,450	7,160	-3.89%
Group Health	5,292	6,086	12,294	14,606	18.81%
Christmas Bonus	150	150	150	150	0.00%
Total Personnel	175,207	178,458	190,637	192,579	1.02%
Gasoline	1,483	1,834	2,500	1,975	-21.00%
Travel And Training	462	478	1,135	1,135	0.00%
Maint & Rep/Equipment	235	-	500	250	-50.00%
Maint & Rep/Auto & Truck	281	1,534	2,000	2,000	0.00%
Advertising	178	405	525	525	0.00%
Supplies-General	25,264	25,805	27,000	27,000	0.00%
Contracted Serv-General	105,891	96,392	83,000	59,000	-28.92%
Dues & Subscriptions	1,785	1,412	2,230	2,230	0.00%
Insurance & Bonds	10,719	10,834	11,317	11,317	0.00%
Miscellaneous Expense	24	-	300	300	0.00%
Total Operating	146,322	138,694	130,507	105,732	-18.98%
Non-Depreciable	4,800	1,408	-	1,500	N/A
Total Capital Outlay	4,800	1,408	-	1,500	N/A
Total Athletics	326,329	318,560	321,144	299,811	-6.64%



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MISSION: The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Program Division and Bentley Community Center provide a variety of recreational opportunities for people of all ages and abilities. Among these opportunities are special events and programs including: Special Olympics, After School Enhancement Programs, Fall Festival, Hype Night, Spring Egg Hunt, Summer Day Camp and Senior Citizen Celebrations. This division also coordinates trips throughout the year visiting sites such as; Southern Christmas & Spring Shows, Shatley Springs, Wohlfahrt Haus Dinner Theater, State Parks, various museums, etc. At the Bentley Community Center, in addition to many special events, instructional classes are offered including ceramics, Youth in Motion, and Adult Exercise classes.

FY 2012-13 ACTION PLAN:

1. Continue to market, promote, and expand community trips and programs.
2. Continue to expand, market and promote Special Olympics of Iredell County. Increase volunteer opportunities for local companies and civic organizations. Increase Iredell County's participation at State level competitions.
3. Increase participation in Bentley Community Center's afterschool program.

GOALS FOR THE FUTURE:

1. Develop and enhance marketing strategies to support and expand departmental programs and increase usage of recreation facilities, parks and cultural events.
2. Design programs and services which reflect the City's strategic plan, community demographics, interests and trends in the recreation industry.

The Recreation Programs Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Program Director	19	1	1	-	1
Center Director	15	1	1	-	1
Facility Manager	11	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

GOALS:

1. To meet revenue projections of \$3500 in Program Department spring/fall excursions.
2. To meet revenue projections of \$700 in afterschool revenue.
3. Increase program offerings at Bentley Community Center.

OBJECTIVES:

1. Utilize advertising budget to promote programs and community events.
2. Meet with target corporations and local businesses to present Special Olympics opportunities.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Revenue generated from spring/fall excursions	\$ 2,220.00	\$ 4,075.00	\$ 3,600.00	\$ 3,500.00
Revenue generated from Bentley Afterschool	\$ 665.00	\$ 770.00	\$ 630.00	\$ 700.00
Program offerings at Bentley Community Center	11	9	10	14

CULTURAL & RECREATION

RECREATION - PROGRAMS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	130,306	113,817	123,742	115,413	-6.73%
Salaries-Overtime	101	384	1,000	1,000	0.00%
Salaries-Temporary	9,481	20,425	30,000	30,000	0.00%
FICA	10,246	9,739	11,875	11,218	-5.53%
Group Life	675	567	660	609	-7.73%
Retirement	6,419	7,401	8,775	7,861	-10.42%
Group Health	17,640	16,229	18,258	21,909	20.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	175,093	168,787	194,535	188,235	-3.24%
Gasoline	2,216	3,306	3,664	2,895	-20.99%
Utilities	5,299	4,532	10,000	7,000	-30.00%
Travel And Training	892	992	1,750	1,750	0.00%
Maint & Rep/Bldgs & Grnds	5,294	5,614	9,100	20,600	126.37%
Maint & Rep/Equipment	898	1,408	3,540	3,540	0.00%
Maint & Rep/Auto & Truck	313	1,448	2,000	2,000	0.00%
Advertising	2,897	3,000	3,000	3,000	0.00%
Hand Tools	-	-	100	100	0.00%
Supplies-General	7,283	5,237	9,000	9,000	0.00%
Supplies-Janitorial	2,741	1,646	2,000	2,000	0.00%
Supplies-Ceramics	198	136	500	500	0.00%
Special Events & Programs	6,924	10,514	12,100	12,100	0.00%
Uniforms	225	143	-	500	N/A
Contracted Serv-General	22,190	22,415	25,000	25,000	0.00%
Dues & Subscriptions	55	165	165	165	0.00%
Insurance & Bonds	10,995	10,995	10,995	10,995	0.00%
Miscellaneous Expense	-	15,207	-	-	N/A
OSHA-Safety	146	540	-	650	N/A
Total Operating	68,566	87,298	92,914	101,795	9.56%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	5,000	-	-	4,500	N/A
Total Capital Outlay	5,000	-	-	4,500	N/A
Total Programs	248,659	256,085	287,449	294,530	2.46%



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MISSION: The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Statesville Fitness and Activity Center provides a variety of programs and activities for people of all ages and abilities. Some of the instructional classes offered at Statesville Fitness & Activity Center include: Ballroom Dance, Capoeira, Tae Kwon Do, Adult Ballet, Yoga, Pilates, Kickboxing, Zumba, Fit Forever, Hip Hop, Cardio Cycle, Youth Fit, and Climbing Wall Programs. Some of the Statesville Fitness & Activity Center special events, programs, and clubs include: After School Enhancement, Summer Day Camps, Special Populations Programs, Senior Citizen Clubs, Open Volleyball, Lunch Bunch Basketball, Turkey Bingo, Climb with Santa, and Table Tennis. The Statesville Fitness & Activity Center is part of the programs division.

- FY 2012-13 ACTION PLAN:**
1. Continue to increase the value of the Statesville Fitness and Activity Center by developing and offering a variety of new and existing programs, classes and workshops to all aspects of the community.
 2. Continue to market and promote memberships to the Statesville Fitness and Activity Center by offering affordable membership rates and by participating in local festivals, health fairs, and corporate events.
 3. Increase participation in the City of Statesville Employee Wellness Program.
 4. Continue to provide a quarterly Statesville Fitness and Activity Center newsletter.

- GOALS FOR THE FUTURE:**
1. Develop and enhance marketing strategies to increase facility rentals at Statesville Fitness and Activity Center.
 2. Continue to increase facility program offerings and membership sales in order to meet revenue projections.

The Recreation Fitness Center Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Facility Manager	18	1	1	-	1
Fitness Director	15	1	1	-	1
Assist. Facility Manager	15	2	2	-	2
Total		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

GOALS:

1. To continue to exceed revenue projections in Statesville Fitness and Activity Center memberships.
2. To exceed \$6,000 in revenue projections for room rentals in 2010-2011.
3. To exceed \$15,000 in revenue projections total for all camps and afterschool .

OBJECTIVES:

1. Attend corporate health fairs and events. Participate in local festivals and trade shows.
2. Utilize advertising budget to promote the new fitness center and its benefits.
3. Meet with target corporations and local businesses to present corporate fitness membership packages.

KEY PERFORMANCE MEASURES:

	2009-2010 actual	2010-2011 actual	2011-2012 budget	2012-2013 budget
Statesville Fitness & Activity Center Membership	N/A	\$225,748	\$250,000	\$250,000
Statesville Fitness & Activity Center Facility Rental	N/A	\$7,857	\$7,850	\$9,000
Statesville Fitness & Activity Center summer camp	\$14,030	\$21,565	\$23,500	\$25,000

CULTURAL & RECREATION

RECREATION - FITNESS & ACTIVITY CENTER

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	149,999	153,685	155,494	153,481	-1.29%
Salaries-Overtime	166	500	1,000	1,000	0.00%
Salaries-Temporary	89,933	87,565	105,000	105,000	0.00%
FICA	17,816	18,274	20,050	19,874	-0.88%
Group Life	603	743	815	805	-1.23%
Retirement	7,495	9,992	11,100	10,432	-6.02%
Group Health	17,640	22,822	24,344	29,212	20.00%
Christmas Bonus	300	300	300	300	0.00%
Total Personnel	283,952	293,881	318,103	320,104	0.63%
Utilities	5,607	6,204	7,500	7,500	0.00%
Travel And Training	968	1,468	2,250	2,250	0.00%
Maint & Rep/Bldgs & Grnds	5,454	3,496	7,800	7,800	0.00%
Maint & Rep/Equipment	3,368	6,722	15,210	15,210	0.00%
Advertising	3,229	4,981	5,000	5,000	0.00%
Hand Tools	68	183	200	200	0.00%
Supplies-General	9,964	14,392	16,000	16,000	0.00%
Supplies-Janitorial	9,414	5,758	6,000	6,000	0.00%
Special Events & Programs	9,685	7,452	9,800	9,800	0.00%
Uniforms	1,945	1,388	1,520	1,520	0.00%
Contracted Serv-General	14,182	17,672	31,000	31,000	0.00%
Tipping Fees	78	435	500	500	0.00%
Dues & Subscriptions	669	684	605	605	0.00%
OSHA-Safety	43	99	350	350	0.00%
Inside Charges-Electric	18,366	45,073	49,800	49,800	0.00%
Inside Charges-Water	204	440	500	500	0.00%
Inside Charges-Sewer	329	709	700	700	0.00%
Total Operating	83,573	117,156	154,735	154,735	0.00%
Capital Outlay-Equipment	-	11,782	-	13,000	N/A
Non-Depreciable	-	2,816	-	14,099	N/A
Total Capital Outlay	-	14,598	-	27,099	N/A
Total SFAC-Fitness & Activity	367,525	425,635	472,838	501,938	6.15%



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MISSION: The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Statesville Leisure Pool offers a variety of safe water activities for persons of all ages and abilities. Activities to be offered include: Open Swim, SFAC Member Swim, Day Camp, Birthday Party Rentals, Exclusive Pool Rentals, and Swim Lessons.

FY 2012-13 ACTION PLAN:

1. Maintain accurate inventories.
2. Meet revenue projections.
3. Increase Birthday Party Rentals.

GOALS FOR THE FUTURE:

1. Operate a safe, well maintained leisure pool.
2. Maintain proper certifications for pool operations.

PERFORMANCE MEASURES

GOALS:

1. To maintain and operate a safe swimming pool.
2. To meet revenue projections for the budget year.
3. To maintain high water quality in the pool.

OBJECTIVES:

1. To offer eight inhouse safety training sessions for lifeguards and staff.
2. To increase number of pool parties, admissions, and campers to help meet revenue goal.
3. Maintain water PH, chlorine, and alkalinity at recommended levels.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of weeks pool is open.	14	15	15	15
Number of in house safety training sessions held.	15	7	7	8
Number of pool parties	18	23	25	25
Number of pool admissions	32,047	36,457	32,500	33,000
Number of camper admissions	4,411	4,156	2,500	3,500
Number of days pool is open	74	78	77	77
Percentage of days pool is open that pool water is checked every two hours for proper balance.	100%	100%	100%	100%

CULTURAL & RECREATION**RECREATION - LEISURE POOL**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Temporary	89,586	91,318	89,555	90,065	0.57%
FICA	6,864	7,031	6,851	6,890	0.57%
Total Personnel	96,450	98,349	96,406	96,955	0.57%
Travel And Training	1,760	624	1,000	1,000	0.00%
Maint & Rep/Bldgs & Grnds	1,573	246	2,000	2,000	0.00%
Maint & Rep/Equipment	1,754	920	2,000	2,000	0.00%
Advertising	-	-	1,000	1,000	0.00%
Supplies-General	3,691	2,434	3,000	3,000	0.00%
Supplies-Janitorial	4	1,407	1,480	1,480	0.00%
Supplies- Chemical	9,292	10,695	8,800	10,500	19.32%
Uniforms	71	1,198	1,430	1,430	0.00%
Concessions	25,696	26,819	22,505	26,950	19.75%
Contracted Serv-General	1,875	525	2,700	2,700	0.00%
Dues & Subscriptions	180	100	200	200	0.00%
Inside Charges-Electric	4,661	17,806	19,000	19,000	0.00%
Inside Charges-Water	787	2,934	4,500	4,500	0.00%
Inside Charges-Sewer	1,184	3,417	7,480	7,480	0.00%
Total Operating	52,528	69,125	77,095	83,240	7.97%
Non-Depreciable	-	4,500	-	-	N/A
Total Capital Outlay	-	4,500	-	-	N/A
Total Leisure Pool	148,978	171,974	173,501	180,195	3.86%



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All personnel and Adopted budgets from Urban Forestry & Beautification have been consolidated with the Parks Department.

MISSION: The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have a opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Parks Division maintains over 400 acres of parks; 20 parks and recreation buildings; 14 picnic shelters, 6 miles of greenways/trails, and other facilities with a staff of 7 full-time people. Responsibilities include, but are not limited to, mowing and sowing grass, ball field maintenance, facility maintenance and repair, leaf and tree removal, trash pickup, repair of numerous pieces of playground equipment and special event setups.

- FY 2012-13 ACTION PLAN:**
1. Improve turf areas at selected parks (Lakewood, Bristol, Cooper, Caldwell).
 2. Install swing and slide mats at park playgrounds.
 3. Renovate field turf at McClure Park from tall fescue to Bermuda grass.

- GOALS FOR THE FUTURE:**
1. Create alternative plant solutions to turf problem areas in parks (shade, stress, hills, water).
 2. Renovate and repair shelters and restrooms at Lakewood Park.
 3. Install maintenance building at Soccer Complex.

The Recreation Parks Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Superintendent of Parks & Public	22	-	1	-	1
Park Maintenance Supervisor	16	1	1	-	1
General Supervisor	14	1	2	-	2
Skilled Laborer	8	5	7	2	9
Total		<u>7</u>	<u>11*</u>	<u>2</u>	<u>13</u>

**Consolidated employee positions from Parks and Urban Forestry & Beautification*

PERFORMANCE MEASURES

GOALS:

1. Complete replacement of water fountains at parks to ADA compliant.
2. To have all existing water fountains replaced within two years.

OBJECTIVES:

1. Purchase water fountains.
2. Coordinate with other departments for installation.
3. Install fountains.
4. Have new fountains installed by 2013.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Original fountains in park system	16	16	16	16
% New fountains needed in system	25.00%	25.00%	25.00%	25.00%
% New fountains installed in system	50.00%	50.00%	50.00%	75.00%
% Installation remaining	50.00%	50.00%	50.00%	25.00%

CULTURAL & RECREATION

RECREATION - PARKS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	231,392	217,226	225,646	406,238	80.03%
Salaries-Overtime	22,281	16,864	25,000	30,000	20.00%
Salaries-Temporary	38,572	40,064	79,000	104,000	31.65%
Salaries-Longevity	525	275	275	275	0.00%
FICA	21,898	20,008	21,698	43,984	102.71%
Group Life	1,056	1,025	1,200	2,239	86.58%
Retirement	12,656	14,871	17,625	30,630	73.79%
Group Health	35,280	37,276	42,602	94,939	122.85%
Christmas Bonus	450	525	525	975	85.71%
Total Personnel	364,110	348,134	413,571	713,280	72.47%
Diesel Fuel	7,354	5,497	8,085	12,627	56.18%
Gasoline	12,000	17,621	18,504	39,070	111.14%
Utilities	11,714	11,927	12,800	12,800	0.00%
Travel And Training	865	837	1,000	2,500	150.00%
Maint & Rep/Bldgs & Grnds	41,316	26,723	34,000	35,000	2.94%
Maint & Rep/Equipment	27,922	17,125	16,500	19,000	15.15%
Maint & Rep/Auto & Truck	7,021	8,024	6,500	11,000	69.23%
Hand Tools	498	393	400	800	100.00%
Supplies-General	3,263	3,144	3,250	10,850	233.85%
Supplies-Janitorial	9,936	10,364	11,850	11,850	0.00%
Supplies-Materials	53,872	46,555	47,500	87,898	85.05%
Uniforms	220	997	1,000	2,325	132.50%
Contracted Serv-General	22,885	16,421	24,510	50,000	104.00%
Tipping Fees	399	428	800	1,300	62.50%
Dues & Subscriptions	59	23	130	540	315.38%
Insurance & Bonds	15,531	15,531	15,531	27,007	73.89%
OSHA-Safety	1,390	1,278	3,700	6,475	75.00%
Inside Charges-Electric	18,805	20,954	22,000	21,500	-2.27%
Inside Charges-Water	7,257	9,543	12,000	11,000	-8.33%
Inside Charges-Sewer	2,141	1,943	3,500	3,800	8.57%
Comm Appearance Comm	-	-	-	3,000	N/A
Tree Board	-	-	-	3,000	N/A
Total Operating	244,448	215,328	243,560	373,342	53.29%
Capital Outlay-Other Imp	11,575	139,941	-	30,000	N/A
Capital Outlay-Equipment	-	76,494	21,000	99,500	373.81%
Non-Depreciable	1,500	7,622	-	12,750	N/A
Total Capital Outlay	13,075	224,057	21,000	142,250	577.38%
Total Parks	621,633	787,519	678,131	1,228,872	81.21%



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Urban Forestry & Beautification has been consolidated with Parks Department. All employee positions and Adopted budget have been included with Parks Department.

MISSION: The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have a opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Urban Forestry/Landscape/Beautification division is responsible for improving the overall appearance of the City. Responsibilities include planning, planting and maintenance of trees and landscaped areas of the City. (i.e. City Entry Signs, Interstate Exchanges, Parks, Main Corridors and City Office Buildings-City Office City Hall, Civic Center, Airport and Police Department) Staff liaison to the Community Appearance Commission and Tree Board and assists with planning and development of parks and the Greenway System.

- FY 2012-13 ACTION PLAN:**
1. Renovate Landscaping and Repair Sign posts of City Entrance Signs at Garner Bagnal / Bristol Rd and Wall Street.
 2. Landscape entrance sign of Garfield Park.
 3. Renovate landscaping, repair entrance and drainage at MacAnderson Park.

- GOALS FOR THE FUTURE:**
1. Unify Landscaping at entrance to city parks and recreation centers.
 2. Implement tree replacement program at City parks and Recreation centers.
 3. Replace and update park & greenway signage.

The Recreation Urban Forestry & Beautification Division is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Superintendent of Parks & Public	22	1	1	(1)	-
General Supervisor	14	1	1	(1)	-
Skilled Laborer	8	2	2	(2)	-
Total		<u>4</u>	<u>4*</u>	<u>(4)</u>	<u>-</u>

**Consolidated employee positions to Parks*

PERFORMANCE MEASURES

GOALS:

1. To unify all park and recreation center entrance signs at all properties in the city.
2. To unify all landscaping and plant materials surrounding entrance signs.

OBJECTIVES:

1. Obtain signs through budget process.
2. Install signs at pre-determined locations in a timely manner.
3. Complete installation process by installing like beds and plant material.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Old signage in use at park entrances	0	3	3	3
New signs needed at park entrances	0	3	3	3
New signs installed in parks	0.00%	0.00%	0.00%	100.00%
% Signs to be completed	0.00%	0.00%	0.00%	100.00%

CULTURAL & RECREATION

RECREATION - URBAN FORESTRY & BEAUTIFICATION

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	125,279	147,731	148,501	-	N/A
Salaries-Overtime	5,581	6,733	4,500	-	N/A
Salaries-Temporary	19,002	31,409	39,200	-	N/A
FICA	10,668	14,047	14,750	-	N/A
Group Life	543	721	800	-	N/A
Retirement	6,537	10,083	10,750	-	N/A
Group Health	14,553	23,329	24,344	-	N/A
Christmas Bonus	225	300	300	-	N/A
Total Personnel	182,388	234,353	243,145	-	N/A
Diesel Fuel	1,231	1,344	1,470	-	N/A
Gasoline	7,000	11,923	9,509	-	N/A
Travel And Training	774	387	1,500	-	N/A
Maint & Rep/Equipment	2,171	1,615	2,500	-	N/A
Maint & Rep/Auto & Truck	3,724	3,743	4,500	-	N/A
Hand Tools	307	190	400	-	N/A
Supplies-General	3,462	3,485	3,600	-	N/A
Supplies-Materials	24,218	19,786	21,900	-	N/A
Uniforms	268	750	750	-	N/A
Contracted Serv-General	9,594	20,251	19,965	-	N/A
Tipping Fees	188	49	500	-	N/A
Dues & Subscriptions	369	380	390	-	N/A
Insurance & Bonds	11,476	11,476	11,476	-	N/A
OSHA-Safety	553	531	575	-	N/A
Comm Appearance Comm	4,455	2,827	3,000	-	N/A
Tree Board	3,727	2,568	3,000	-	N/A
Total Operating	73,517	81,305	85,035	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	1,381	1,636	-	-	N/A
Total Capital Outlay	1,381	1,636	-	-	N/A
Total Urban Forestry & Beautification	257,286	317,294	328,180	-	N/A



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MISSION: The Public Grounds and Cemetery Division provides and maintains accurate records of burial spaces in City owned cemeteries and assists citizens and funeral homes with arrangements. In addition, the division strives to clean and maintain City buildings, public grounds and cemeteries to a high level of acceptance.

ACTIVITIES: The Public Grounds & Cemeteries Division is responsible for the operation and care of City owned cemeteries; including meeting with families, funeral homes, selling of spaces, arranging burials, and maintaining accurate records of sales and burials; mowing and maintaining cemeteries, public grounds, airport, industrial park and medians; cleaning, maintaining, and repairing public buildings.

FY 2012-13 ACTION PLAN:

1. Provide for approximately 266 burials.
2. Maintain 52 acres of cemeteries plus traffic islands and medians. (This includes mowing of grass, seeding, new graves, shrub pruning, refilling sunken graves and trimming around monuments.)
3. Maintain 300 acres of airport property.
4. Provide custodial staff for cleaning of city buildings.
5. Provide building maintenance staff for performing maintenance on City's buildings.
6. Supervise grave contractors and monument contractors.

GOALS FOR THE FUTURE:

1. Develop additional areas for burial sites at Oakwood and Belmont Cemeteries.
2. Maintain high level of safety practices and conform to OSHA Standards.

The Public Grounds & Cemeteries Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Public Grounds/Cem Supervisor	16	1	1	-	1
Bldg Maintenance Supervisor	15	1	1	-	1
Bldg Maintenance Technician	12	-	-	-	-
Skilled Laborer	8	3	3	-	3
Custodian	6	3	3	(3)	-
Total		8	8	(3)	5

PERFORMANCE MEASURES

GOALS:

1. Keep cemeteries grounds well kept for funerals and for the public to enjoy.
2. Keep Business Park mowed and trimmed.
3. Complete Work Orders .

OBJECTIVES:

1. Mow cemeteries on a 7 day rotation, Trim around markers on a 45 day rotation.
2. Mow & Trim Business Park on a 14 day rotation.
3. Complete work orders within 30 days from receiving.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Cemetery Lots purchased by City Resident	87	63	87	75
Cemetery Lots purchased by Non Resident	18	21	28	20
Work Orders Received	105	101	300	300
Work Orders Completed on Time	82%	94%	70%	95%
Number of buildings being cleaned	9	8	8	9

CULTURAL & RECREATION**PUBLIC GROUNDS & CEMETERIES**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	234,971	222,415	245,466	189,593	-22.76%
Salaries-Overtime	14,582	8,396	10,782	10,000	-7.25%
Salaries-Temporary	54,248	44,266	55,000	69,776	26.87%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	22,908	20,006	19,690	20,864	5.96%
Group Life	1,140	1,127	1,300	1,001	-23.00%
Retirement	12,626	14,957	18,000	13,679	-24.01%
Group Health	41,454	42,601	48,688	36,515	-25.00%
Christmas Bonus	600	525	600	375	-37.50%
Total Personnel	382,829	354,593	399,826	342,103	-14.44%
Diesel Fuel	4,396	7,655	6,125	8,418	37.44%
Telephone/Communications	3,403	3,657	3,500	3,500	0.00%
Gasoline	11,060	11,657	12,490	14,710	17.77%
Utilities	1,097	1,015	1,300	1,300	0.00%
Travel And Training	570	572	600	600	0.00%
Maint & Rep/Bldgs & Grnds	3,326	2,741	2,000	2,000	0.00%
Maint & Rep/Equipment	12,545	16,413	12,500	12,500	0.00%
Maint & Rep/Auto & Truck	3,889	4,275	2,750	2,750	0.00%
Bldgs Equip And Land Rent	-	-	360	360	0.00%
Shop Expense	633	678	750	750	0.00%
Hand Tools	2,307	2,002	2,000	2,000	0.00%
Supplies-General	3,251	3,745	3,000	3,000	0.00%
Supplies-Janitorial	1,756	1,127	1,000	1,000	0.00%
Supplies- Materials	14,494	13,156	15,000	15,000	0.00%
Uniforms	650	2,452	1,255	1,255	0.00%
Contracted Serv-General	63,272	74,387	82,500	86,000	4.24%
Tipping Fees	1,002	365	2,000	2,000	0.00%
Janitorial Services	-	-	-	90,000	N/A
Dues & Subscriptions	207	259	270	270	0.00%
Insurance & Bonds	12,062	12,062	12,062	12,062	0.00%
Miscellaneous Expense	364	127	500	500	0.00%
Grave Lots	16,000	14,500	27,000	20,000	-25.93%
OSHA-Safety	1,650	1,145	4,100	3,100	-24.39%
Inside Charges-Electric	4,335	4,589	4,800	5,000	4.17%
Inside Charges-Water	426	576	550	600	9.09%
Inside Charges-Sewer	220	440	425	540	27.06%
Total Operating	162,915	179,595	198,837	289,215	45.45%
Capital Outlay-Equipment	-	73,828	-	26,200	N/A
Non-Depreciable Capital	4,951	4,680	-	8,400	N/A
Total Capital Outlay	4,951	78,508	-	34,600	N/A
Total Public Grnd & Cemetery	550,695	612,696	598,663	665,918	11.23%



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TOTAL REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Revenue Sources:					
Taxes	1,028,106	1,063,806	1,247,370	1,295,510	3.86%
Fees	615,691	595,512	585,000	572,000	-2.22%
Sales	36,670,358	39,339,491	41,624,660	43,167,000	3.71%
Services	59,287	59,396	60,000	60,000	0.00%
Pole Attachment Rent	82,116	282,664	146,000	146,000	0.00%
Investment Earnings	195,058	98,519	163,000	115,000	-29.45%
Other Revenue	646,833	633,007	776,600	746,600	-3.86%
Transfers	329,000	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
Total Revenues	39,626,449	42,072,395	44,602,630	46,102,110	3.36%

TOTAL EXPENDITURES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Function:					
Electric Utility	38,796,904	41,966,159	44,602,630	46,102,110	3.36%
Total Expenditures	38,796,904	41,966,159	44,602,630	46,102,110	3.36%

ELECTRIC FUND

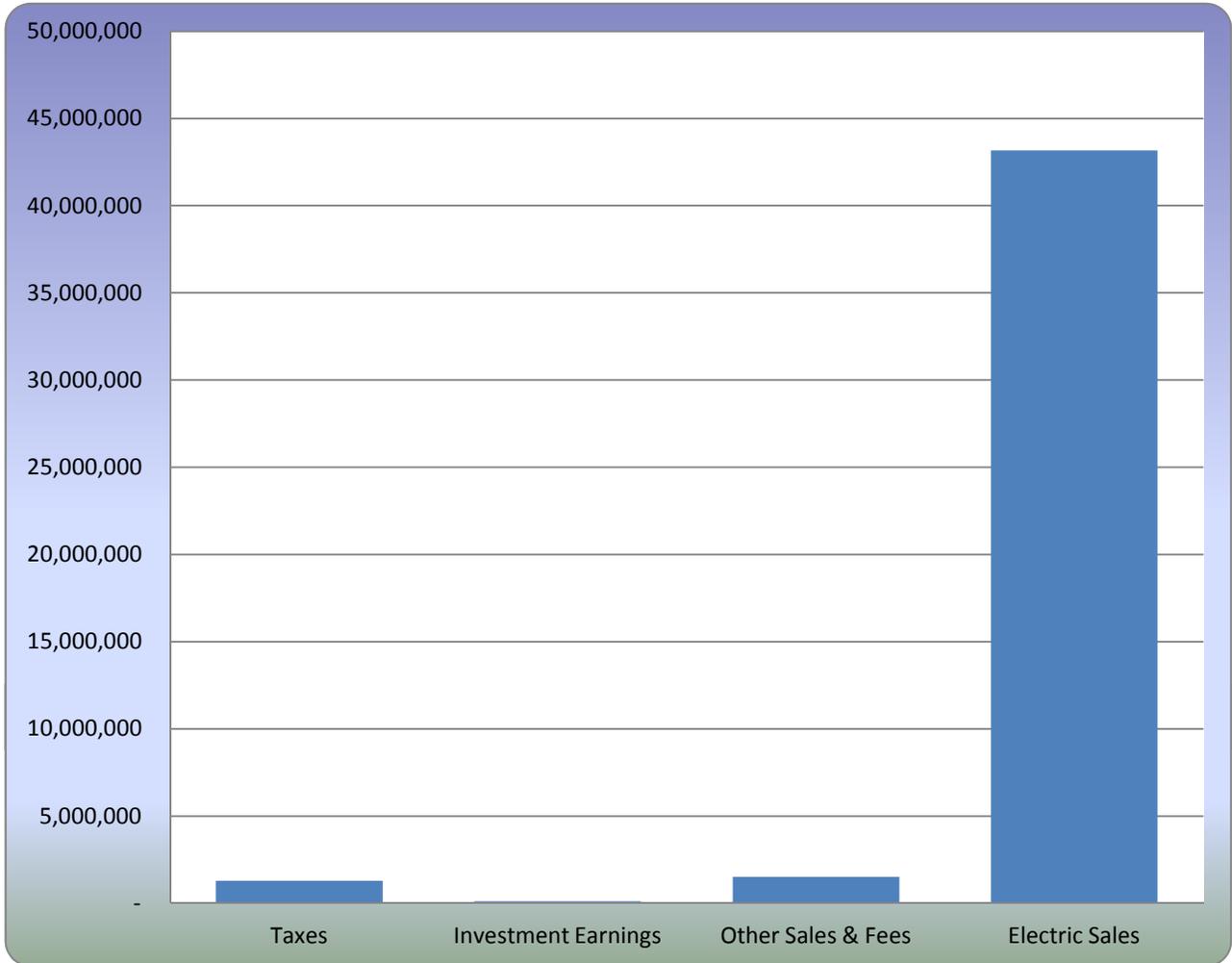
REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Taxes					
Utility Sales Tax	1,028,106	1,063,806	1,247,370	1,295,510	3.86%
Total Taxes	1,028,106	1,063,806	1,247,370	1,295,510	3.86%
Investment Earnings					
Earnings	195,058	98,519	163,000	115,000	-29.45%
Total Investment Earnings	195,058	98,519	163,000	115,000	-29.45%
Other Revenue					
Misc Revenue	2,100	12,363	2,000	2,000	0.00%
Sale Of Fixed Assets	4,479	6,316	5,000	5,000	0.00%
Cash Over/Short	(267)	(104)	-	-	N/A
Handling Charge Bad Check	9,985	8,387	7,000	7,000	0.00%
Traffic Control	1,966	1,966	1,900	1,900	0.00%
Power Agency Promo Refund	77,742	35,900	200,000	200,000	0.00%
Power Factor	320,001	342,837	340,000	320,000	-5.88%
Renewal Energy Charges	163,627	158,931	160,000	150,000	-6.25%
Insurance Proceeds	1,324	3,171	-	-	N/A
Bad Debt Recovery	44,377	41,024	40,000	40,000	0.00%
Surge Protection Rider	768	740	700	700	0.00%
Generator Security Credit	20,731	21,476	20,000	20,000	0.00%
Total Other Revenue	646,833	633,007	776,600	746,600	-3.86%
Fees					
Reconnection	201,357	166,188	170,000	160,000	-5.88%
Penalty & Interest	398,834	412,324	400,000	400,000	0.00%
Meter Tampering Fee	15,500	17,000	15,000	12,000	-20.00%
Total Fees	615,691	595,512	585,000	572,000	-2.22%

ELECTRIC FUND**REVENUES**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Electric Sales					
Sale Of Material & Labor	82,102	48,056	50,000	50,000	0.00%
NC Dot 32669.2.1 B-2576	-	25,189	-	-	N/A
Electric Sales	35,255,886	37,784,659	40,000,000	41,527,000	3.82%
Electric Sales Internal	1,332,370	1,481,587	1,574,660	1,590,000	0.97%
Total Sales	36,670,358	39,339,491	41,624,660	43,167,000	3.71%
Services					
Service Charge Connection	59,287	59,396	60,000	60,000	0.00%
Total Services	59,287	59,396	60,000	60,000	0.00%
Rent					
Pole Attachment Rental	82,116	282,664	146,000	146,000	0.00%
Total Rent	82,116	282,664	146,000	146,000	0.00%
Transfers					
Transfer From Rate Stabilization	329,000	-	-	-	N/A
Total Transfers	329,000	-	-	-	N/A
Fund Balance					
Appropriated Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
Total Revenues	39,626,449	42,072,395	44,602,630	46,102,110	3.36%

Fiscal Year 2012-2013
Electric Fund Revenues
\$46,102,110



Major Revenue Sources

The Electric Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes electric utility rates.

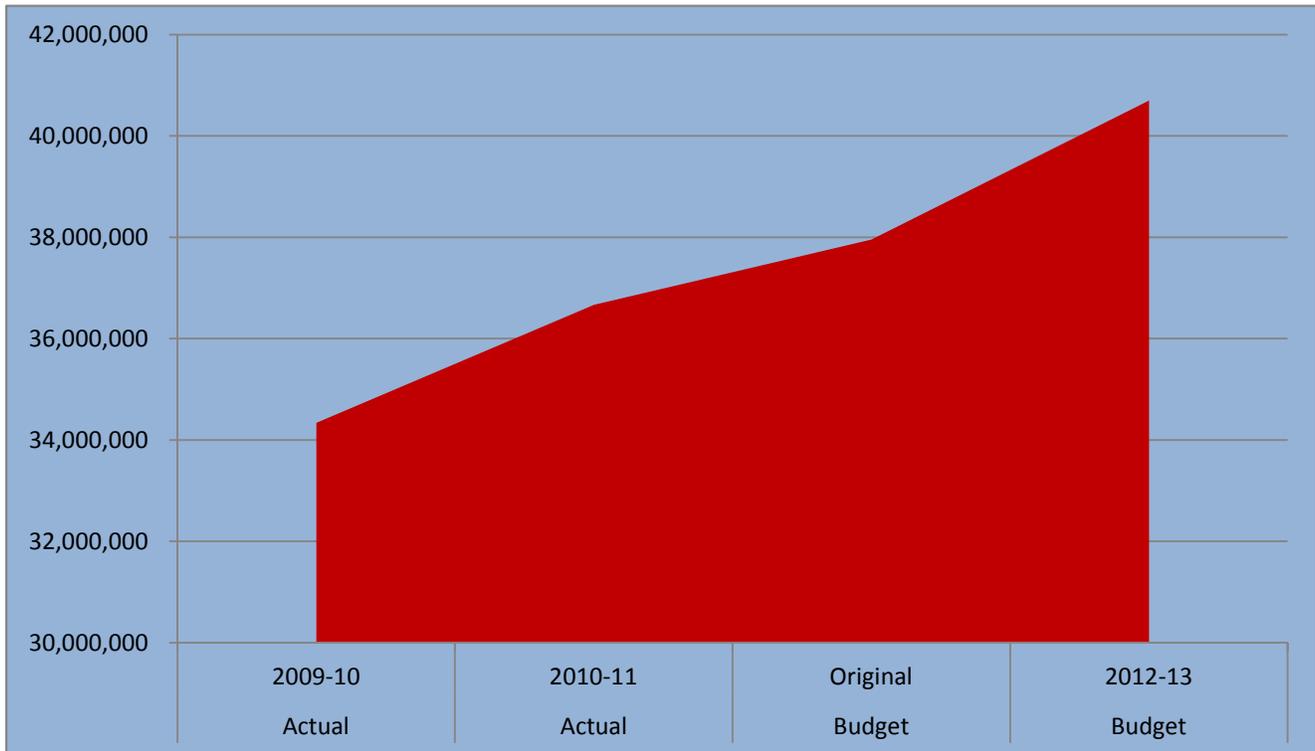
One revenue category accounts for 94% of Electric Fund resources as discussed below:

Sales

Electric Sales revenues including the State sales tax are the charges electric utility customers pay for electric service.

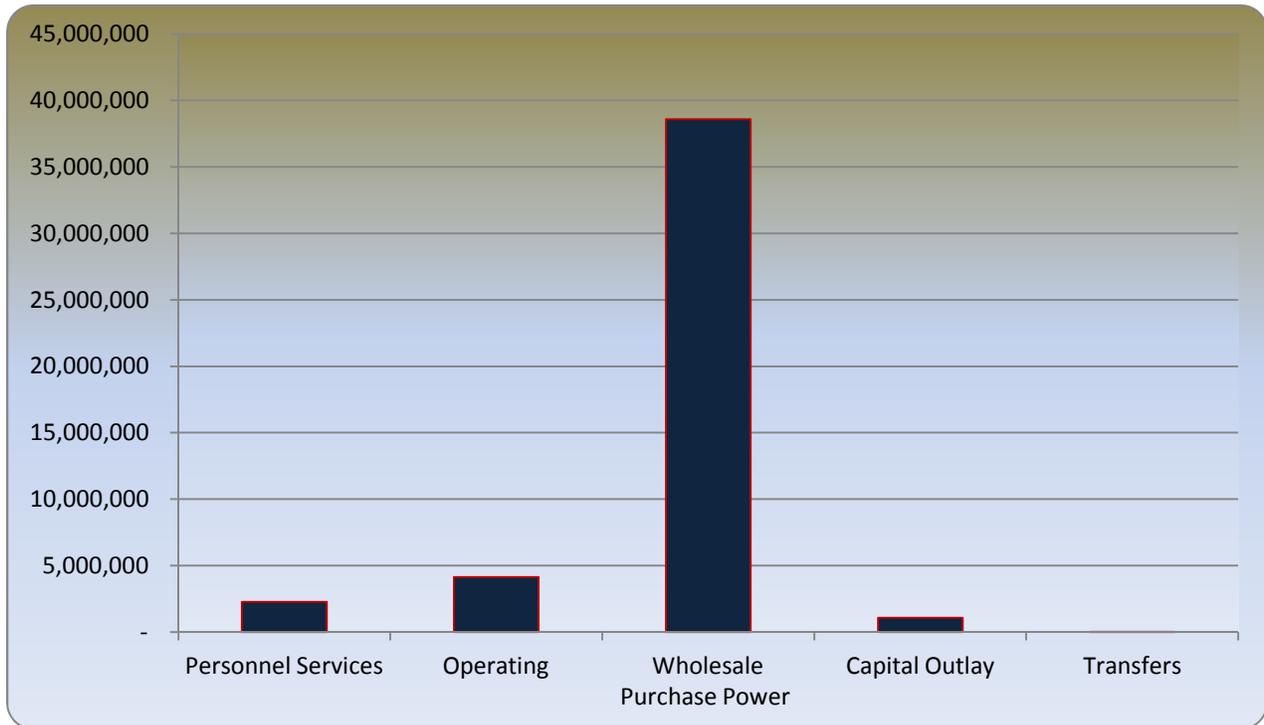
Fiscal year 2012-2013 projected revenues from electric sales are estimated at \$43,117,000, a 3.71% increase from the previous fiscal year. This estimate reflects a rate increase of 7%. The City expects a 5.4% increase in wholesale power.

**Fiscal Year 2012-2013
Electric Fund Electric Sales**



	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Total Expenditures	38,796,904	41,966,159	44,602,630	46,102,110	3.36%
Expenditures by Area					
Personnel Services	2,047,147	2,159,980	2,212,541	2,260,977	2.19%
Operating	3,447,032	3,190,289	4,057,589	4,129,656	1.78%
Wholesale Purchase Power	32,503,039	34,847,545	37,000,000	38,600,000	4.32%
Capital Outlay	750,186	851,592	1,332,500	1,082,819	-18.74%
Transfers	49,500	916,753	-	28,658	N/A
Total Expenditures	38,796,904	41,966,159	44,602,630	46,102,110	3.36%

**Fiscal Year 2012-2013
Electric Fund Expenditures
\$46,102,110**





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MISSION: The Electric Utilities Department delivers electrical service to customers as safely, efficiently, reliably, and economically as possible.

ACTIVITIES: The Electric Utilities Department delivers electrical service to over 13,000 customers in the City of Statesville and the surrounding area. This department constructs facilities for new electrical services and maintains over 266 miles of distribution line. Almost all of the maintenance and construction of the system is performed by the 13 line technicians and the majority of this work is done under energized conditions. The Department also installs, maintains, and tests electrical meters, substation equipment, and load management equipment.

FY 2012-13 ACTION PLAN:

1. Build distribution line extensions, transformer banks and other facilities necessary to serve new customers.
2. Continue implementation of the recommendations of the Electric Distribution System Study.
3. Install the second phase of fiber-optic ring to enhance SCADA communication reliability and security.

GOALS FOR THE FUTURE:

1. Continue to upgrade or convert the 4 kV distribution system.
2. Implement an Outage Management System.
3. Upgrade the existing SCADA communication system to fiber.

PERFORMANCE MEASURES

GOALS:

1. Perform the necessary preventive and corrective maintenance to extend the useful life of the electric
2. Prevent damage to the underground electric distribution system to increase reliability and to ensure the

OBJECTIVES:

1. Perform 100% of biannual inspections of the 50 existing distribution switches on schedule.
2. Lower the average duration of an interruption for customers served (SAIDI) to the APPA average of 55.88
3. Complete 60% of street light and security light repair requests within 3 working days of request.
4. Respond to 100% of requests from NC One Call to locate underground facilities within the mandated 48

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Customers per employee	383	382	383	382
% of existing distribution switches maintained	100.00%	100.00%	100.00%	100.00%
Average % of time the electrical distribution	99.9897%	99.9865%	99.9893%	99.9893%
Average number of times that a customer is	1.127	1.032	1.740	1.740
Average duration of an interruption in minutes	64.62	70.91	55.88	55.88
% of street light and security light trouble tickets	78.80%	71.45%	60.00%	60.00%
% of NC One-Calls handled within the mandated	85.12%	91.40%	100.00%	100.00%

The Electric Utilities Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Additions (Reductions)</u>	<u>Adopted 2012-13</u>
Director	32	1	1	-	1
Assistant Director	27	1	1	-	1
Electrical Engineer	26	1	1	-	1
Line Superintendent	24	1	1	-	1
Technical Services Supv	21	1	1	-	1
Line Crew Supervisor	21	3	3	-	3
Line Clearance Supervisor	21	1	1	-	1
Substation Supervisor	21	1	1	-	1
Substation Specialist	17	1	1	(1)	-
Line Technician III	17	7	7	-	7
Business Dev. Specialist	18	1	1	-	1
Energy Services Coord	16	1	1	-	1
Line Technician II	15	3	3	-	3
Substation Technician	15	1	1	1	2
GIS Analyst	15	1	1	-	1
Engineering Serv. Supv.	19	1	1	-	1
Metering & Control Tech	13	2	2	-	2
Line Technician I	13	3	3	-	3
Staking Tech	13	1	1	-	1
Utility Locator	12	1	1	-	1
Office Manager	11	1	1	-	1
		<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u>34</u>	<u>34</u>	<u>-</u>	<u>34</u>

ELECTRIC FUND

ELECTRIC UTILITY

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	1,581,245	1,619,878	1,630,826	1,627,643	-0.20%
Salaries-Overtime	83,848	85,610	97,006	97,000	-0.01%
Salaries-Temporary	-	-	10,400	20,800	100.00%
Longevity	2,825	2,425	2,425	2,425	0.00%
FICA Expense	124,280	126,634	132,560	135,632	2.32%
Group Life	7,286	8,118	8,550	8,529	-0.25%
Retirement	83,266	110,633	121,300	118,096	-2.64%
Hospitalization	161,847	204,132	206,924	248,302	20.00%
Christmas Bonus	2,550	2,550	2,550	2,550	0.00%
Total Personnel	2,047,147	2,159,980	2,212,541	2,260,977	2.19%
Professional Services	1,272	9,821	78,000	90,000	15.38%
Diesel Fuel	22,733	30,744	25,000	35,281	41.12%
Telephone/Communications	36,042	39,227	34,900	41,000	17.48%
Gasoline	20,632	28,078	25,000	32,943	31.77%
Utilities-Propane	3,144	4,523	7,500	7,500	0.00%
Travel And Training	29,069	24,709	30,000	30,000	0.00%
Maint & Rep/Bldgs & Grnds	544	1,936	4,750	6,750	42.11%
Maint & Rep/Equipment	32,184	29,119	41,000	45,248	10.36%
Maint & Rep/Auto & Truck	30,014	31,929	23,400	28,800	23.08%
Postage	76	207	500	500	0.00%
Bldgs Equip And Land Rent	24,240	24,240	24,240	24,240	0.00%
Advertising	25	-	4,000	4,100	2.50%
Customer Promo Rebates	77,742	35,500	200,000	200,000	0.00%
Hand Tools	7,961	6,979	8,100	8,100	0.00%
Metering	3,171	2,636	4,175	3,430	-17.84%
Substation Tools	4,585	1,727	2,970	2,970	0.00%
Supplies- General	17,482	17,048	22,000	22,000	0.00%
Nc Sales Tax	890,642	990,365	1,110,000	1,158,000	4.32%
Internal Pilot	267,579	237,929	280,237	297,542	6.18%
Reimbursements	844,245	878,018	935,264	969,520	3.66%
Contracted Serv-General	354,864	283,486	449,800	375,000	-16.63%
Tipping Fees	1,611	551	3,000	3,000	0.00%
Dues & Subscriptions	31,516	31,497	34,260	34,989	2.13%
Insurance & Bonds	57,843	57,843	53,993	53,993	0.00%
Miscellaneous Expense	62	182	500	500	0.00%
Inventory Short/Over	699	409	-	-	N/A
Obsolete Inventory	-	174	3,000	3,000	0.00%
Osha	43,064	40,685	48,800	48,800	0.00%

ELECTRIC FUND

ELECTRIC UTILITY

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Inside Charges-Electric	19,005	21,155	24,300	26,000	7.00%
Inside Charges-Water	447	430	600	600	0.00%
Inside Charges-Sewer	688	657	800	850	6.25%
System Maintenance	182,273	133,166	205,000	215,000	4.88%
Substation Maintenance	210,961	101,627	162,500	150,000	-7.69%
Bad Debt Expense	230,617	123,692	210,000	210,000	0.00%
Inventory Purchases	-	-	1,500,000	1,500,000	0.00%
Inventory Issues	-	-	(1,500,000)	(1,500,000)	0.00%
Total Operating	3,447,032	3,190,289	4,057,589	4,129,656	1.78%
Cap Outlay-Elect Distrib	712,335	527,937	676,900	674,733	-0.32%
Larkin Project	8,371	-	-	-	N/A
Capital Outlay Other Imp	-	-	350,000	230,000	-34.29%
Sub Station #5	14,365	180,374	-	-	N/A
Ncdot Project I-3819A	-	2,400	-	-	N/A
Capital Outlay Equipment	8,934	105,195	297,600	52,900	-82.22%
Non-Depreciable Capital	6,181	35,686	8,000	125,186	1464.83%
Total Capital Outlay	750,186	851,592	1,332,500	1,082,819	-18.74%
To Streetscape Fund	49,500	68,563	-	-	N/A
Transfer To Rate Stabiliz	-	-	-	28,658	N/A
General Capital Reserve	-	848,190	-	-	N/A
Total Transfers	49,500	916,753	-	28,658	N/A
Purchase For Resale	32,503,039	34,847,545	37,000,000	38,600,000	4.32%
Total Purchase for Resale	32,503,039	34,847,545	37,000,000	38,600,000	4.32%
Total Electric Fund	38,796,904	41,966,159	44,602,630	46,102,110	3.36%

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TOTAL REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Revenue Sources:					
Inside Charges	66,645	60,053	62,360	70,000	12.25%
Assessments	-	677	-	-	N/A
Sewer Fees	5,162,383	5,381,252	5,359,550	5,660,000	5.61%
Water Sales	3,311,860	3,388,789	3,470,000	3,548,300	2.26%
Services	354,038	262,487	292,000	340,000	16.44%
Rent	27,600	30,889	31,740	31,740	0.00%
Investment Earnings	197,857	92,850	155,000	105,000	-32.26%
Other Revenue	610,963	99,855	94,000	94,000	0.00%
Reimbursements	12,936	14,150	13,258	13,741	3.64%
Transfers	-	-	-	451,567	N/A
Fund Balance	-	-	-	-	N/A
Total Revenues	9,744,282	9,331,002	9,477,908	10,314,348	8.83%

TOTAL EXPENDITURES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Function:					
Sewer Maintenance	495,245	788,089	685,988	937,548	36.67%
Water Maintenance	849,269	952,454	1,018,512	1,409,836	38.42%
Water Purification	4,952,542	5,345,486	4,791,914	4,853,822	1.29%
3rd Creek Wastewater Treatment	738,638	907,211	943,339	1,107,505	17.40%
4th Creek Wastewater Treatment	1,667,685	1,767,055	2,038,155	2,005,637	-1.60%
Total Expenditures	8,703,379	9,760,295	9,477,908	10,314,348	8.83%

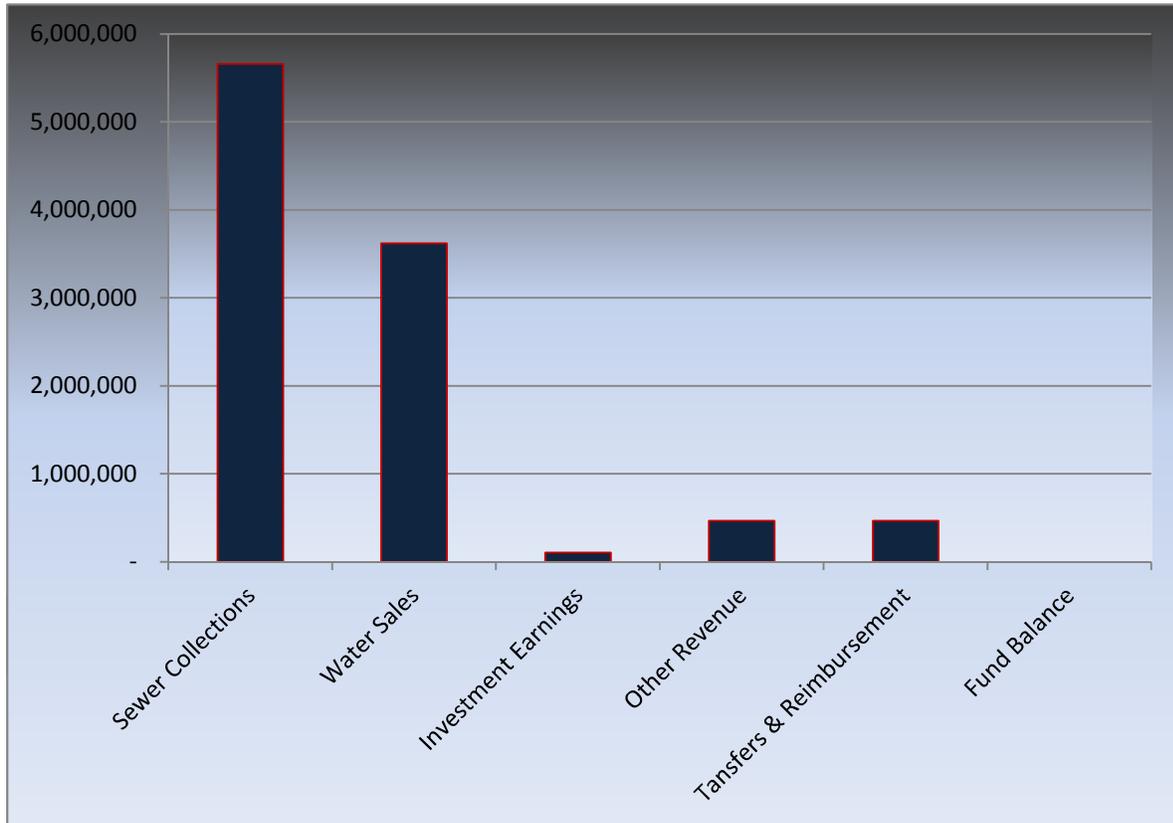
WATER AND SEWER FUND**REVENUES**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Inside Charges					
Inside Charges-Water Special	66,645	60,053	62,360	70,000	12.25%
Total Inside Charges	66,645	60,053	62,360	70,000	12.25%
Investment Earnings					
Earnings	197,857	92,850	155,000	105,000	-32.26%
Total Investment Earnings	197,857	92,850	155,000	105,000	-32.26%
Assessments					
Interest	-	273	-	-	N/A
Water & Sewer	-	404	-	-	N/A
Total Assessments	-	677	-	-	N/A
Other Revenue					
Misc Revenue	-	163	-	-	N/A
Sale Of Fixed Assets	518,152	5,055	3,000	3,000	0.00%
Sewer Permit Violations	550	250	-	-	N/A
County Share Of Sewer Line	91,157	91,157	91,000	91,000	0.00%
Insurance Proceeds	1,104	3,230	-	-	N/A
Total Other Revenue	610,963	99,855	94,000	94,000	0.00%
Fees					
Sewer Fees (Collections)	4,812,919	5,070,223	5,065,550	5,350,000	5.62%
Sewer Surcharge	13,796	10,351	7,000	10,000	42.86%
Troutman	240,590	205,549	197,000	210,000	6.60%
Penalty & Interest	95,078	95,129	90,000	90,000	0.00%
Total Fees	5,162,383	5,381,252	5,359,550	5,660,000	5.61%

WATER AND SEWER FUND**REVENUES**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Sales					
Water-General	3,172,698	3,242,558	3,325,000	3,413,300	2.66%
Iredell	41,624	48,103	45,000	45,000	0.00%
West Iredell	95,901	97,409	100,000	90,000	-10.00%
Town of Troutman	1,637	719	-	-	N/A
Total Sales	3,311,860	3,388,789	3,470,000	3,548,300	2.26%
Services					
Water Meters & Connect	26,658	17,964	12,000	15,000	25.00%
Sewer Service & Permits	16,450	17,541	15,000	15,000	0.00%
Water System Development Fees	49,767	36,731	50,000	60,000	20.00%
Sewer System Development Fees	261,163	190,251	215,000	250,000	16.28%
Total Services	354,038	262,487	292,000	340,000	16.44%
Rent					
Site Lease	27,600	30,889	31,740	31,740	0.00%
Total Rent	27,600	30,889	31,740	31,740	0.00%
Reimbursements					
Electric Reimbursement	12,936	14,150	13,258	13,741	3.64%
Total Reimbursements	12,936	14,150	13,258	13,741	3.64%
Transfers					
From Water/Sewer Capital Reserve	-	-	-	451,567	N/A
Total Transfers	-	-	-	451,567	N/A
Fund Balance					
Appropriated Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
Total Revenues	9,744,282	9,331,002	9,477,908	10,314,348	8.83%

Fiscal Year 2012-2013
Water and Sewer Revenues
\$10,314,348



Major Revenue Sources

The Water and Sewer Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes.

The Statesville City Council establishes water and sewer utility rates. Two categories of revenues account for 89% of Water and Sewer Fund resources as discussed below:

1. Sewer Fees
2. Water Sales

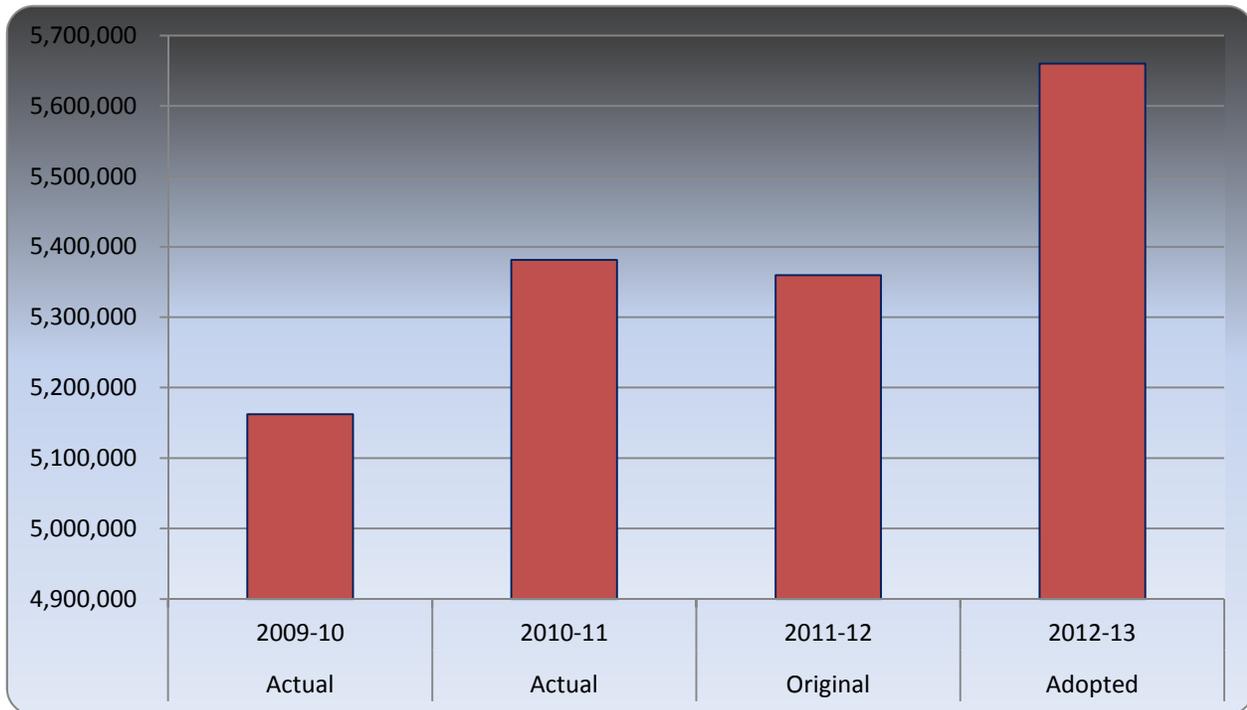
Sewer Fees

These revenues are the largest resource in the Water and Sewer Fund accounting for approximately 55% of total revenues. This revenue category is comprised of fees charged for wastewater collection and treatment. Sewer fees are based on water consumption.

Water Sales

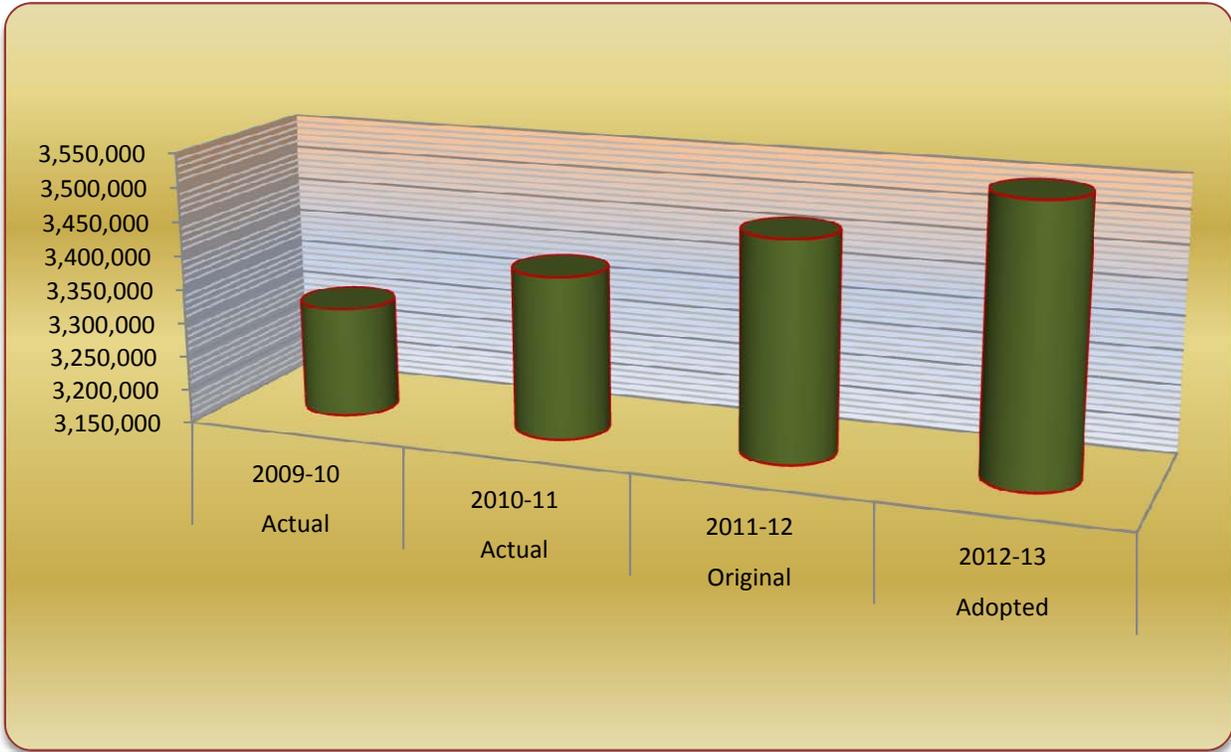
These revenues are the second largest resource in the Water and Sewer Fund accounting for approximately one-third of total revenues. This revenue category is comprised of water sales, including bulk sales. Fiscal year 2012-2013 Water Sales are estimated at \$3,548,300, a increase over the prior year of 2.26%. Revenues from water sales are estimated based on a downward trend in water consumption, mainly from decreased commercial and industrial usage.

Sewer Fees (Collections)



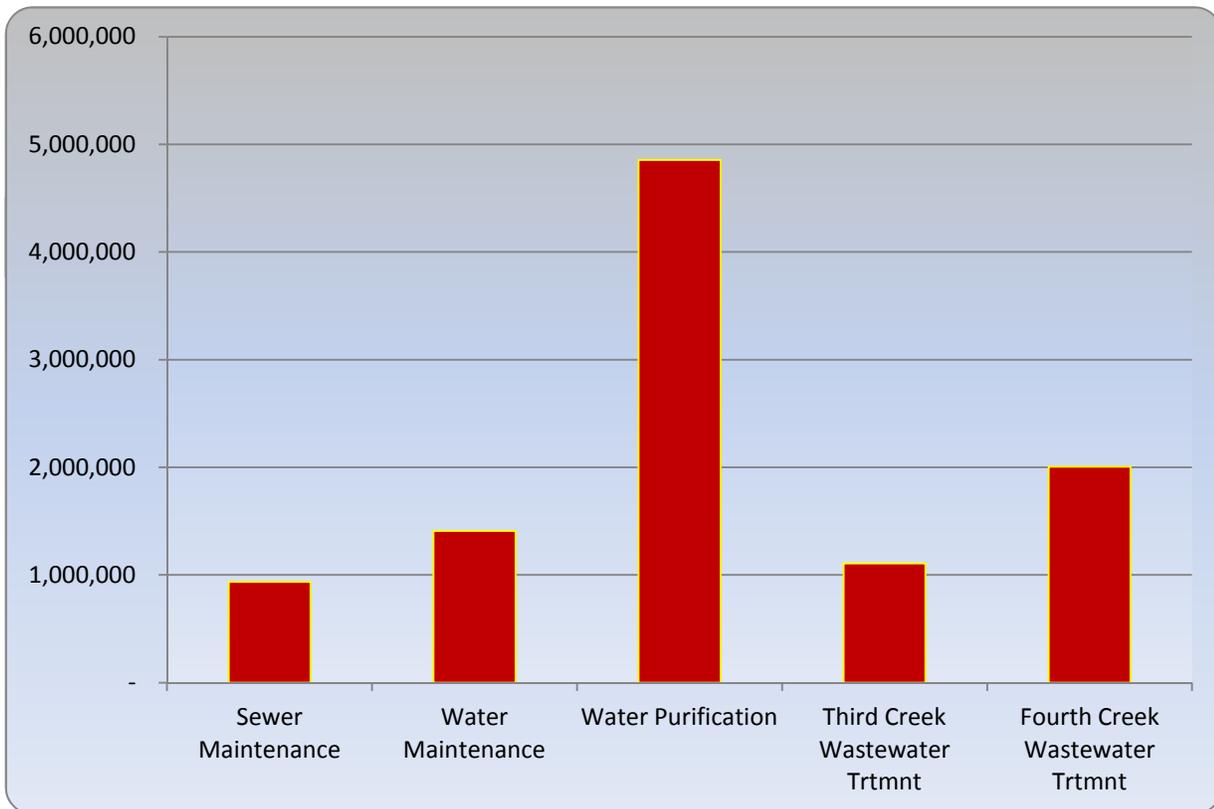
Major Revenue Sources (continued)

Water Sales



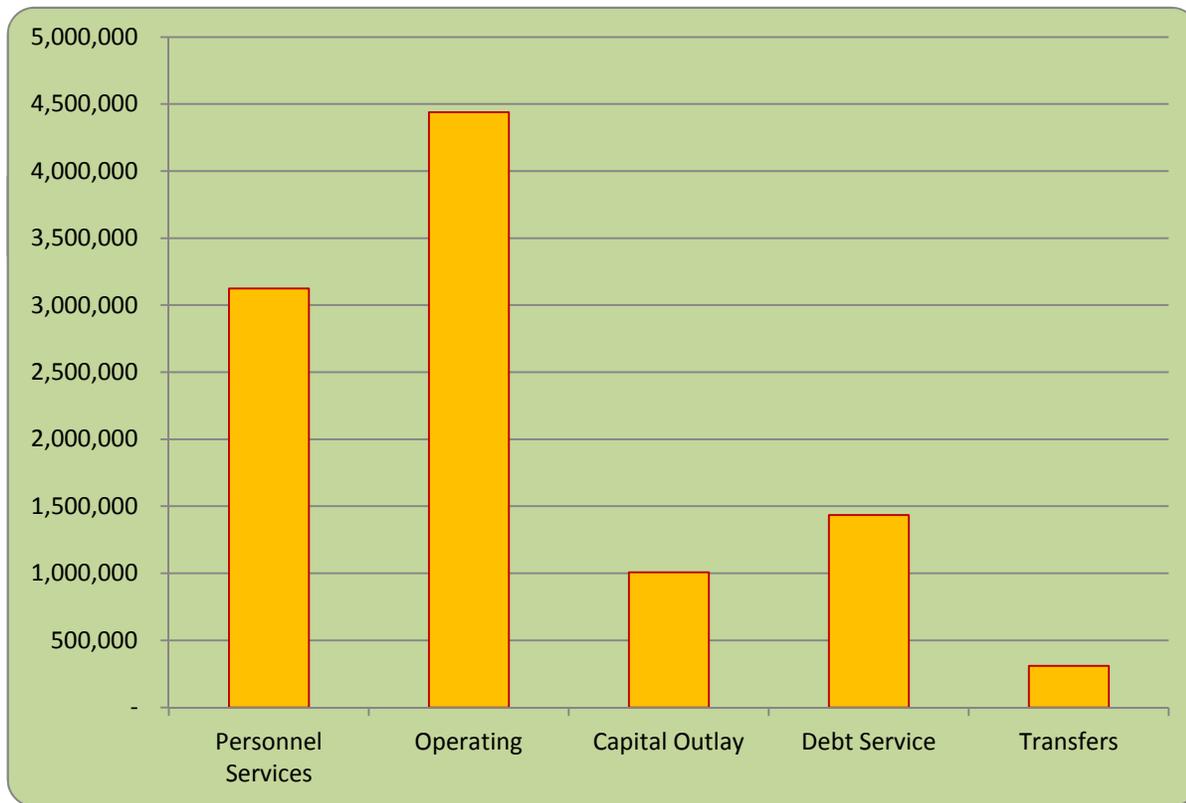
	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Sewer Maintenance	495,245	788,089	685,988	937,548	36.67%
Water Maintenance	849,269	952,454	1,018,512	1,409,836	38.42%
Water Purification	4,952,542	5,345,486	4,791,914	4,853,822	1.29%
Third Creek Wastewater Trtmnt	738,638	907,211	943,339	1,107,505	17.40%
Fourth Creek Wastewater Trtmnt	1,667,685	1,767,055	2,038,155	2,005,637	-1.60%
Total Expenditures	8,703,379	9,760,295	9,477,908	10,314,348	8.83%

**Fiscal Year 2012-2013
Expenditures
\$10,314,348**



	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Area					
Personnel Services	2,807,582	2,877,714	3,054,214	3,125,346	2.33%
Operating	3,766,080	3,848,443	4,415,586	4,437,661	0.50%
Capital Outlay	22,560	545,520	235,608	1,006,698	327.28%
Debt Service	1,767,177	1,650,467	1,507,500	1,434,643	-4.83%
Transfers	339,980	838,151	265,000	310,000	16.98%
Contingency	-	-	-	-	N/A
Total Expenditures	8,703,379	9,760,295	9,477,908	10,314,348	8.83%

**Fiscal Year 2012-2013
Expenditures by Area
\$10,314,348.00**



MISSION: The mission of the Sewer Division is to provide essential infrastructure needs, citizen services and to meet City plans and goals by achieving optimum cost of construction, operation and maintenance.

ACTIVITIES: The Sewer Maintenance Division insures the uninterrupted service of the sewer collection system from the customer service tap to the sewer treatment plant.

FY 2012-13 ACTION PLAN:

1. Continue ongoing sewer maintenance program.
2. Install new manholes where needed.
3. Install cleanout on customer service line at property line as needed.
4. TV sewer lines under streets listed in Street Division Street Improvement Program.
5. Continue the slip lining or sewer rehabilitation program.

GOALS FOR THE FUTURE:

1. Eliminate as much infiltration and exfiltration in sewer collection system as possible.
2. Provide sewer service to all residents inside City limits.

The Sewer Maintenance Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Assistant Superintendent	18	1	1	-	1
C Supv/Insp	16	1	1	-	1
General Supervisor	14	1	1	-	1
Camera Tech.	11	1	1	-	1
Commercial Driver	9	2	2	-	2
Skilled Laborer	8	1	1	-	1
Total		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. To provide uninterrupted service of the collection system from the customer service to the wastewater treatment plant.
2. To eliminate as much infiltration and exfiltration in the collection system as possible.

OBJECTIVES:

1. To limit the number of sanitary sewer overflows.
2. To maintain a root control program.
3. To maintain a preventive maintenance program that locates and repairs potential problems.
4. To increase by 5% the number of sewer services replaced.
5. To install cleanouts on customer sewer services as needed.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of sewer services replaced.	10	23	30	30
Sewer Overflows	7	5	3	4
Root Control Footage	5,137	N/A	10,000	10,000
Sewer Cleanouts Installed	28	30	50	40
Number of Sewer Emergency Calls	38	42	70	50

WATER & SEWER FUND

SEWER MAINTENANCE

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	243,878	245,905	244,648	240,351	-1.76%
Salaries-Overtime	28,654	23,971	25,250	25,250	0.00%
Salaries-Longevity	500	500	500	125	-75.00%
FICA Expense	19,981	19,585	20,750	20,368	-1.84%
Group Life	1,152	1,237	1,300	1,259	-3.15%
Retirement	13,659	17,521	19,000	17,945	-5.55%
Hospitalization	37,044	42,601	42,602	51,121	20.00%
Christmas Bonus	525	525	525	525	0.00%
Uniforms	56	148	447	447	0.00%
Total Personnel	345,449	351,993	355,022	357,391	0.67%
Professional Services	1,310	-	1,500	1,500	0.00%
Diesel Fuel	13,590	19,996	20,000	24,000	20.00%
Gasoline	9,011	11,833	20,000	15,800	-21.00%
Travel And Training	720	170	750	750	0.00%
Maint & Rep/Bldgs & Grnds	35	215	1,000	1,000	0.00%
Maint & Rep/Equipment	19,436	23,875	29,190	29,190	0.00%
Maint & Rep/Auto & Truck	9,990	15,442	10,000	16,000	60.00%
Bldgs Equip And Land Rent	579	633	1,500	1,500	0.00%
Hand Tools	891	1,143	3,000	3,000	0.00%
Supplies-General	3,144	3,240	3,500	3,500	0.00%
Supplies-Materials	909	660	2,000	2,000	0.00%
Sewer Utility Avail Fee	4,000	-	4,000	2,000	-50.00%
Dues & Subscriptions	658	450	1,000	1,000	0.00%
Insurance & Bonds	14,026	14,026	14,026	14,026	0.00%
Inventory Short/Over	213	(7)	-	-	N/A
OSHA-Safety	3,207	1,900	3,500	3,500	0.00%
Sewer Maintenance	31,208	18,145	65,000	65,000	0.00%
Supplies	12,907	9,362	16,000	16,000	0.00%
Uncollectible	5,174	(7,635)	-	-	N/A
Total Operating	131,008	113,448	195,966	199,766	1.94%
Capital Improvement Sewer	-	-	-	-	N/A
Capital Outlay-Equipment	18,788	321,084	135,000	340,000	151.85%
Non-Depreciable	-	1,564	-	40,391	N/A
Total Capital Outlay	18,788	322,648	135,000	380,391	181.77%
Total Sewer Maintenance	495,245	788,089	685,988	937,548	36.67%



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MISSION: The mission of the Water Division is to provide uninterrupted safe drinking water to our customers.

ACTIVITIES: The Water Maintenance Division insures the uninterrupted service of the water distribution system from Water plant to fire hydrants for fire protection and customer service at the free flowing tap.

FY 2012-13 ACTION PLAN:

1. Continue to replace galvanized lines and other inferior materials in water system.
2. Continue an ongoing backflow program.
3. Continue an ongoing meter exchange program.
4. Install fire hydrants for fire protection wherever possible per Fire Department’s request.

GOALS FOR THE FUTURE:

1. Remove all unnecessary water lines on streets that have two or more lines thereby lowering maintenance cost.
2. Provide adequate fire protection to all the citizens in the City Limits.

The Water Maintenance Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Assistant City Engineer	27	1	1	-	1
Water/Sewer Superintendent	20	1	1	-	1
Construction Inspector Supervisor	17	1	1	-	1
BFCC Technician	17	1	1	-	1
C Supv/Insp	16	1	1	-	1
MEO	11	1	1	-	1
WMM Technician	10	1	1	-	1
Commercial Driver	9	3	3	-	3
Skilled Laborer	8	6	6	-	6
	Total	16	16	-	16

PERFORMANCE MEASURES

GOALS:

1. To provide uninterrupted service to the free flowing taps of customers.
2. To provide adequate number of fire hydrants throughout the water system.
3. Provide timely support to water service emergency calls.

OBJECTIVES:

1. Repair 75% of water main breaks within 5 hours.
2. Ensure that 100 percent of fire hydrants are in working order for fire flow protection.
3. Respond to 100 percent of water service emergency calls within 60 minutes.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Number of water main breaks	25	36	15	25
Percentage of water main breaks repaired within 5	95%	95%	95%	95%
90 percent of fire hydrants repaired within 24 hours	95%	95%	95%	95%
Number of water service emergency calls	106	114	130	130
100 percent of water service emergency calls	100%	100%	100%	100%

WATER & SEWER FUND

WATER MAINTENANCE

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	542,996	557,997	588,941	587,804	-0.19%
Salaries-Overtime	25,862	19,142	25,000	25,000	0.00%
Salaries-Longevity	500	500	500	500	0.00%
FICA Expense	42,996	43,419	47,400	47,010	-0.82%
Group Life	2,471	2,780	3,105	3,091	-0.45%
Retirement	28,522	37,430	43,325	41,418	-4.40%
Hospitalization	72,324	88,753	97,376	116,848	20.00%
Christmas Bonus	1,125	1,050	1,200	1,200	0.00%
Uniforms	417	462	894	894	0.00%
Total Personnel	717,213	751,533	807,741	823,765	1.98%
Professional Services	3,125	-	-	-	N/A
Diesel Fuel	2,754	3,478	6,000	4,800	-20.00%
Telephone/Communications	3,277	5,346	6,008	6,008	0.00%
Gasoline	7,918	10,800	15,000	15,000	0.00%
Travel And Training	1,809	2,786	3,000	3,000	0.00%
Maint & Rep/Bldgs & Grnds	577	233	1,500	1,500	0.00%
Maint & Rep/Equipment	10,651	8,227	15,600	15,600	0.00%
Maint & Rep/Auto & Truck	4,975	4,858	9,000	9,000	0.00%
Bldgs Equip And Land Rent	707	739	3,000	3,000	0.00%
Hand Tools	2,045	2,285	3,000	3,000	0.00%
Supplies-General	4,093	3,550	5,000	5,000	0.00%
Supplies-Materials	426	-	1,500	1,500	0.00%
Tipping Fees	45	439	700	700	0.00%
Water Utility Avail Fee	3,150	-	3,200	3,200	0.00%
Dues & Subscriptions	1,000	1,286	2,000	2,000	0.00%
Insurance & Bonds	23,103	23,103	23,103	23,103	0.00%
OSHA-Safety	4,328	4,086	4,500	4,500	0.00%
Inside Charges-Electric	3,000	3,315	3,270	3,270	0.00%
Inside Charges-Water	356	352	545	545	0.00%
Inside Charges-Sewer	456	442	545	545	0.00%
Water Maintenance	10,890	20,477	35,000	35,000	0.00%
Supplies	43,371	60,391	68,300	68,300	0.00%
Backflow Devices	-	1,622	1,000	5,000	400.00%
Total Operating	132,056	157,815	210,771	213,571	1.33%
Capital Improvement Water	-	-	-	350,000	N/A
Capital Outlay-Equipment	-	36,023	-	18,000	N/A
Non-Depreciable	-	7,083	-	4,500	N/A
Total Capital Outlay	-	43,106	-	372,500	N/A
Total Water Maintenance	849,269	952,454	1,018,512	1,409,836	38.42%



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MISSION: The Mission of the Statesville Water Treatment Plant is to supply, treat, and deliver the highest quality of water at the most economical rate possible to the customer of the system.

ACTIVITIES: The Water Purification Division supplies, treats, transports and delivers the highest quality of water possible to current and future customers of the City of Statesville. This is done in the most economic manner to comply with all Federal, State and Local regulations. Minimal impact on the environment and personnel safety are foundations of the operational procedures.

FY 2012-13 ACTION PLAN:

1. Continue to develop policies and procedures to maximize the operation of the interconnect with Salisbury.
2. Increase monitoring for the new TTHM & HAA5 standards to assure compliance.

GOALS FOR THE FUTURE:

1. Closely monitor generator run time to assure the pollutant level stays below EPA minimums.

The Water Purification Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Director	30	1	1	-	1
Assistant Director	25	1	1	-	1
WTP Plant Supervisor	18	1	1	-	1
Senior Water Plant Operator	16	1	1	-	1
WTPO A	14	2	2	-	1
WTPO B	12	-	-	-	2
WTPO C	10	2	2	-	1
Plant Maintenance Mech.	14	1	1	-	1
Residuals Equipment Operator	9	1	1	-	1
Admin. Secretary I	8	1	1	-	1
Skilled Laborer	8	1	1	-	1
Total		<u>12</u>	<u>12</u>	<u>-</u>	<u>12</u>

PERFORMANCE MEASURES

GOALS:

- 1. Provide drinking water that meets or exceeds all State and Federal water quality standards.
- 2. Provide drinking water in the most cost efficient manner.

OBJECTIVES:

- 1. Maintain 100% compliance with the Safe Drinking Water Act for all pertinent federal and state requirements.
- 2. Maintain effective chlorine residual throughout the distribution system.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Raw MGD (Million gallons per day)	3.2	3.3	2.9*	3.1
Finished MGD	3.1	3.1	2.8*	3
% of tests passing minimum standard	100%	100%	100%*	100%
% of Cl2 residual levels meeting SDWA requirements	100%	100%	100%*	100%
Show chemical cost per thousand gallons of treated water	\$0.08	\$0.08	0.08*	\$0.09
Monitor TTHM & HAA5 to assure compliance with Stage II standards	N/A	Yes	yes*	yes

**Actual number for first seven months*

WATER & SEWER FUND

WATER PURIFICATION

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	485,869	482,435	494,088	479,543	-2.94%
Salaries-Overtime	30,267	29,052	28,000	30,000	7.14%
Salaries-Temporary	-	-	-	50,000	N/A
Salaries-Longevity	225	225	225	225	0.00%
FICA Expense	38,040	37,747	40,800	43,450	6.50%
Group Life	2,336	2,405	2,600	2,508	-3.54%
Retirement	25,823	33,157	37,275	34,911	-6.34%
Hospitalization	61,740	69,481	73,032	87,636	20.00%
Christmas Bonus	900	825	900	900	0.00%
Uniforms	299	753	970	970	0.00%
Total Personnel	645,499	656,080	677,890	730,143	7.71%
Professional Services	37,217	15,065	39,739	47,749	20.16%
Prof Services-Contingency	-	-	2,000	2,000	0.00%
Diesel Fuel	12,579	19,285	23,275	20,000	-14.07%
Telephone/Communications	15,068	16,155	16,010	16,010	0.00%
Gasoline	3,991	4,877	4,994	4,700	-5.89%
Utilities	111,885	117,373	155,000	135,000	-12.90%
Travel And Training	1,344	1,588	4,805	3,820	-20.50%
Maint & Rep/Bldgs & Grnds	3,109	16,839	5,000	8,200	64.00%
Maint & Rep/Equipment	48,449	37,549	49,100	39,870	-18.80%
Maint & Rep/Auto & Truck	599	895	2,000	2,000	0.00%
Postage	2,119	744	1,800	1,800	0.00%
Hand Tools	257	665	700	700	0.00%
Supplies-General	1,532	846	2,200	2,200	0.00%
Supplies-Janitorial	1,447	896	1,700	1,700	0.00%
Supplies-Chemical	120,051	84,621	145,000	145,000	0.00%
Supplies-Materials	1,229	1,686	2,300	2,300	0.00%
Supplies-Laboratory	11,427	10,840	12,280	16,580	35.02%
Internal Pilot	530,189	513,696	498,540	487,780	-2.16%
Reimbursements	944,897	1,000,501	1,066,725	1,084,939	1.71%
Contracted Serv-General	86,525	84,615	74,564	77,215	3.56%
Tipping Fees	248	248	250	250	0.00%
Dues & Subscriptions	1,070	9,934	10,494	10,544	0.48%
Insurance & Bonds	16,948	16,948	11,048	11,048	0.00%
Inside Charges-Electric	166,106	169,806	200,000	200,000	0.00%
Inside Charges-Water	5,388	1,790	8,000	6,000	-25.00%
Inside Charges-Sewer	2,758	2,597	4,000	7,000	75.00%
Bad Debt Expense	39,285	36,290	-	-	N/A
Uncollectible	34,169	-	-	-	N/A
Inventory Purchases	-	-	150,000	150,000	0.00%
Inventory Issues	-	-	(150,000)	(150,000)	0.00%
Total Operating	2,199,886	2,166,349	2,341,524	2,334,405	-0.30%

WATER & SEWER FUND**WATER PURIFICATION**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Capital Outlay-Equipment	-	12,380	-	19,000	N/A
Non-Depreciable	-	22,059	-	25,631	N/A
Total Capital Outlay	-	34,439	-	44,631	N/A
Transfer To Electric	-	-	-	-	N/A
To Streetscape Fund	29,050	45,709	-	-	N/A
Transfer To W/S Cap Res	310,930	226,982	265,000	310,000	16.98%
General Capital Reserve	-	565,460	-	-	N/A
Third Creek Wwtp Expan	-	-	-	-	N/A
Total Transfers	339,980	838,151	265,000	310,000	16.98%
Principal&Interest-Bonds	1,767,177	1,650,467	1,507,500	1,434,643	-4.83%
Total Debt Service	1,767,177	1,650,467	1,507,500	1,434,643	-4.83%
Contingency	-	-	-	-	N/A
Total Contingency	-	-	-	-	N/A
Total Water Purification	4,952,542	5,345,486	4,791,914	4,853,822	1.29%

MISSION: The Water/Wastewater Treatment Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

ACTIVITIES: The Third Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. This is done in the most economical manner as to impose minimal impact on the environment and comply with all Federal, State and Local regulations.

FY 2012-13 ACTION PLAN:

1. Continue design work for plant expansion.
2. Maintain plant compliance in the most cost effective manner possible.

GOALS FOR THE FUTURE:

1. Expand plant facilities to meet future needs (8 MGD).

The Third Creek Wastewater Treatment Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Plant Supervisor	18	1	1	-	1
WTPO IV	14	1	1	-	-
Plant Maintenance Mechanic	14	1	1	-	1
WTPO III	12	2	1	-	1
WTPO II	10	1	2	-	3
Skilled Laborer	8	1	1	-	1
Total		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. Treat waste produced from business and residential customers while assuring permit compliance after treatment.
2. Maintain permit compliance in the most cost efficient manner.
3. Maintain the plant grounds and equipment in the most cost efficient manner.

OBJECTIVES:

1. Minimize increases in treatment costs.
2. Increase training time for maintenance personnel to support goal # 2 above.
3. Monitor use of all treatment chemicals as it relates to both permit compliance and cost effectiveness.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Million Gallons Treated per day	1.40	1.20	0.9*	1.00
Show Treatment cost per thousand gallons	1.68	1.71	N/A*	1.74
Permit compliance for suspended solids limits	yes	yes	yes*	yes

*Actual number for first seven months

WATER & SEWER FUND

THIRD CREEK WASTEWATER TREATMENT

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	252,742	259,161	254,557	247,710	-2.69%
Salaries-Overtime	32,989	21,815	33,000	25,000	-24.24%
Salaries-Longevity	525	525	525	525	0.00%
FICA Expense	21,156	21,016	23,950	22,531	-5.92%
Group Life	1,192	1,277	1,350	1,300	-3.70%
Retirement	14,263	18,200	21,900	19,851	-9.36%
Hospitalization	37,044	42,601	42,602	51,121	20.00%
Christmas Bonus	525	525	525	525	0.00%
Uniforms	479	772	800	800	0.00%
Total Personnel	360,915	365,892	379,209	369,363	-2.60%
Professional Services	25,872	24,004	40,000	40,000	0.00%
Prof Services-Contingency	-	-	2,500	2,500	0.00%
Diesel Fuel	5,522	13,143	20,500	20,000	-2.44%
Telephone/Communications	9,688	10,282	13,000	13,920	7.08%
Gasoline	6,425	4,891	10,896	6,000	-44.93%
Utilities	1,266	1,450	4,500	4,500	0.00%
Travel And Training	956	1,210	1,970	1,970	0.00%
Maint & Rep/Bldgs & Grnds	4,562	33,285	7,500	14,700	96.00%
Maint & Rep/Equipment	43,425	79,079	68,550	74,850	9.19%
Maint & Rep/Auto & Truck	2,409	1,602	7,000	7,000	0.00%
Hand Tools	727	137	1,000	1,000	0.00%
Supplies-General	2,493	930	2,800	2,800	0.00%
Supplies-Janitorial	1,569	772	2,000	2,000	0.00%
Supplies-Chemical	54,593	53,640	85,000	85,000	0.00%
Supplies-Materials	640	778	1,700	1,700	0.00%
Supplies-Laboratory	5,939	4,415	16,590	16,590	0.00%
Contracted Serv-General	56,751	56,796	60,000	65,000	8.33%
Tipping Fees	435	435	600	600	0.00%
Insurance & Bonds	10,614	10,614	10,614	10,614	0.00%
Miscellaneous Expense	-	-	100	100	0.00%
Inside Charges-Electric	143,328	190,479	190,000	195,000	2.63%
Inside Charges-Water	509	644	2,100	2,100	0.00%
Inside Charges-Sewer	-	-	210	210	0.00%
Total Operating	377,723	488,586	549,130	568,154	3.46%
Capital Outlay Other Imp	-	-	-	33,000	N/A
Capital Outlay-Equipment	-	51,208	15,000	118,900	692.67%
Non-Depreciable	-	1,525	-	18,088	N/A
Total Capital Outlay	-	52,733	15,000	169,988	1033.25%
Total Third Creek Wastewater Treatment	738,638	907,211	943,339	1,107,505	17.40%



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MISSION: The Water Resources Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

ACTIVITIES: The Fourth Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. Fourth Creek processes all residuals generated within the department into STA-LIME, a beneficial reuse liming product, which is distributed to local farmers and bulk distributors. Sewage treatment as well as residuals processing are done in the most economic manner as to impose minimal adverse impact on the environment and comply with all Federal, State and Local regulations. In addition, the Industrial Pretreatment Program operates out of this facility. The purpose of this program is to permit, monitor, regulate and enforce all Local, State and Federal regulations concerning industrial discharges. This program has evolved into an enforcement agency and the future will see progressively more resources allocated in this area. This program has a direct impact on the growth of the city as it determines the type and size of industrial growth

FY 2012-13 ACTION PLAN:

1. Continue to utilize the bar screen/washer-compactor system at the headworks of the WWTP.
2. Continue electrical preventive maintenance using thermal imaging camera.

GOALS FOR THE FUTURE:

1. Evaluate the needs for the continuation of the STA-LIME Program.
2. Develop a strategy for maintaining compliance when the new NPDES permit becomes active in regards to the mercury limit.

PERFORMANCE MEASURES

GOALS:

1. Treat waste produced from business and residential customers for compliance.
2. Maintain permit compliance in the most cost efficient manner.
3. Produce sufficient quantities of class A and B biosolids to maintain operational efficiency.

OBJECTIVES:

1. Monitor and track any elevated test results for effluent low level mercury.
2. Restore and maintain the quality of the road system on the plant site.
3. Produce class B biosolids to maintain contractual compliance for quantities produced.

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
Million Gallons Treated	3.23	2.83	2.16*	2.80
Low Level Cl2 Compliance	Yes	Yes	Yes*	Yes
Show Treatment Cost Per thousand gallons	1.23	1.42	N/A*	1.45
Sufficient amount of class B produced	Yes	Yes	Yes*	Yes

*- Actual flow/data for first 7 months.

The Fourth Creek Wastewater Treatment Division is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Pretreatment Coordinator	21	1	1	-	1
WWT Plant Supervisor	18	1	1	-	1
Chemist	18	1	1	-	1
Senior Operator	16	1	1	-	1
Residuals Supervisor	15	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
WWTPO IV	14	1	1	-	1
WWTPO III	12	1	3	(2)	1
Office Manager	11	1	1	-	1
Pretreatment Technician	11	1	1	-	1
WWTPO II	10	3	1	2	3
Commercial Driver	9	1	1	-	1
Residuals Equip Operator	8	1	1	-	1
Skilled Laborer	8	1	1	-	1
Lab-Technician Permanent	90	1	1	-	1
Custodian	6	1	1	-	1
Total		18	18	-	18

WATER & SEWER FUND

FOURTH CREEK WASTEWATER TREATMENT

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Salaries-Permanent	530,843	543,610	592,032	580,194	-2.00%
Salaries-Overtime	48,931	29,996	40,000	40,000	0.00%
Salaries-Temporary	2,301	-	-	-	N/A
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	42,486	41,189	48,750	50,248	3.07%
Group Life	2,468	2,682	3,125	3,437	9.98%
Retirement	29,030	37,197	44,600	44,271	-0.74%
Hospitalization	80,703	95,346	103,462	124,151	20.00%
Christmas Bonus	1,200	1,200	1,275	1,275	0.00%
Uniforms	244	696	808	808	0.00%
Total Personnel	738,506	752,216	834,352	844,684	1.24%
Professional Services	52,933	46,954	164,544	95,000	-42.26%
Prof Services-Contingency	-	-	5,000	5,000	0.00%
Diesel Fuel	14,907	24,753	25,000	45,000	80.00%
Telephone/Communications	13,419	13,353	15,000	17,736	18.24%
Gasoline	8,556	11,403	12,485	12,000	-3.88%
Utilities	7,685	19,885	23,000	32,200	40.00%
Travel And Training	3,093	6,731	9,920	8,210	-17.24%
Maint & Rep/Bldgs & Grnds	81,906	64,289	49,200	49,200	0.00%
Maint & Rep/Equipment	108,004	48,771	86,000	86,000	0.00%
Maint & Rep/Auto & Truck	3,022	6,702	12,500	12,500	0.00%
Hand Tools	268	179	300	300	0.00%
Supplies-General	2,064	4,032	4,000	4,000	0.00%
Supplies-Janitorial	2,769	2,523	3,000	3,000	0.00%
Supplies-Chemical	72,404	94,844	100,000	133,240	33.24%
Supplies-Materials	345	265	1,000	1,000	0.00%
Supplies-Laboratory	27,348	36,329	38,600	38,600	0.00%
Supplies-Kiln Dust	49,264	42,973	60,000	70,000	16.67%
Contracted Serv-General	93,575	92,853	97,000	97,000	0.00%
Tipping Fees	529	529	1,000	1,000	0.00%
Dues & Subscriptions	2,247	1,780	8,421	8,554	1.58%
Insurance & Bonds	23,586	23,586	23,586	23,586	0.00%
Miscellaneous Expense	-	-	350	350	0.00%
OSHA-Safety	8,494	8,456	8,784	8,784	0.00%
Inside Charges-Electric	264,552	302,785	325,000	325,000	0.00%
Inside Charges-Water	6,585	5,699	8,505	8,505	0.00%
Bad Debt Expense	77,443	62,571	35,000	35,000	0.00%
Computer Software	409	-	1,000	1,000	0.00%
Total Operating	925,407	922,245	1,118,195	1,121,765	0.32%

WATER & SEWER FUND**FOURTH CREEK WASTEWATER TREATMENT**

	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Original Budget 2011-12</u>	<u>Adopted Budget 2012-13</u>	<u>% Change</u>
Capital Outlay Other Imp	-	-	62,618	-	N/A
Capital Outlay-Equipment	-	84,977	22,990	23,000	0.04%
Non-Depreciable	<u>3,772</u>	<u>7,617</u>	<u>-</u>	<u>16,188</u>	<u>N/A</u>
Total Capital Outlay	<u>3,772</u>	<u>92,594</u>	<u>85,608</u>	<u>39,188</u>	<u>-54.22%</u>
Total Fourth Creek Wastewater Treatment	<u><u>1,667,685</u></u>	<u><u>1,767,055</u></u>	<u><u>2,038,155</u></u>	<u><u>2,005,637</u></u>	<u><u>-1.60%</u></u>

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TOTAL REVENUES

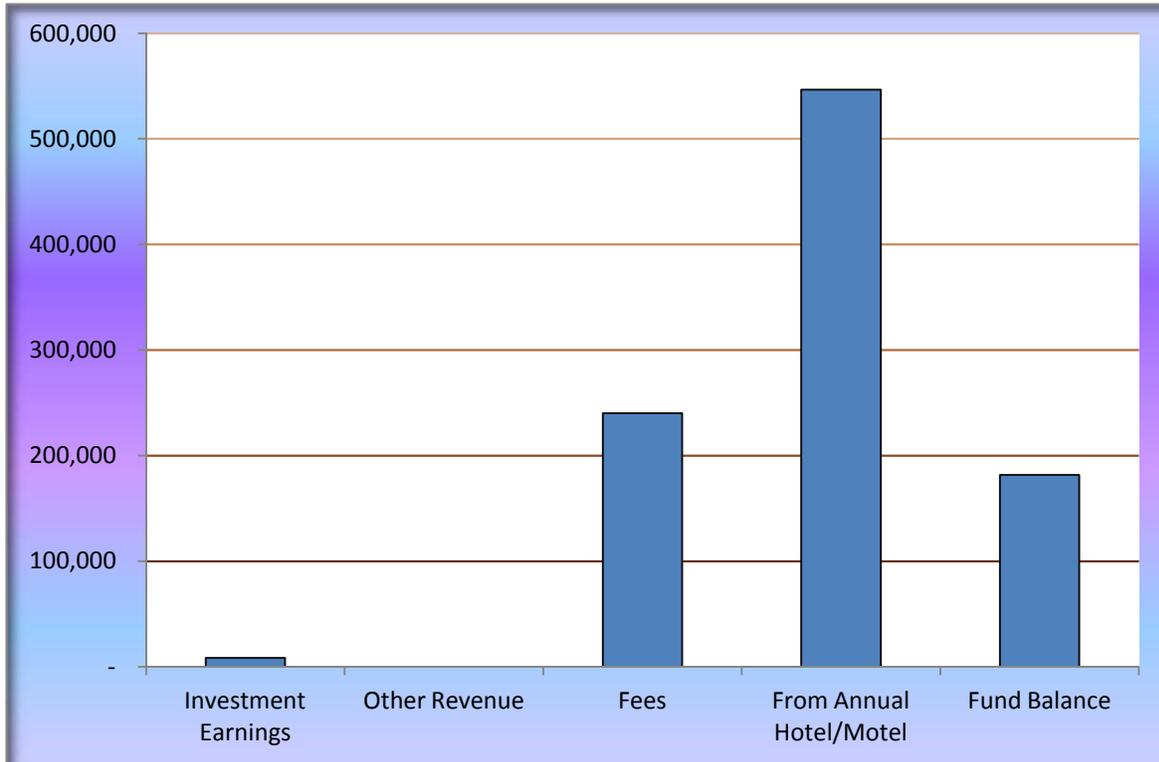
	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Revenue Sources:					
Fees	293,014	275,112	265,000	240,000	-9.43%
Investment Earnings	14,335	6,948	10,750	8,400	-21.86%
Other Revenue	5	2,302	-	-	N/A
Transfers	429,074	471,160	546,400	546,400	0.00%
Fund Balance	-	-	75,000	181,720	142.29%
Total Revenues	736,428	755,522	897,150	976,520	8.85%

TOTAL EXPENDITURES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Function:					
Civic Center	645,415	716,391	897,150	976,520	8.85%
Total Expenditures	645,415	716,391	897,150	976,520	8.85%

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Investment Earnings					
Earnings	14,335	6,948	10,750	8,400	-21.86%
Total Investment Earnings	14,335	6,948	10,750	8,400	-21.86%
Other Revenue					
Misc Revenue	-	-	-	-	N/A
Sale Of Fixed Assets	5	2,302	-	-	N/A
Total Other Revenue	5	2,302	-	-	N/A
Fees					
Rental Fees	293,014	275,112	265,000	240,000	-9.43%
Total Fees	293,014	275,112	265,000	240,000	-9.43%
Transfers					
From Annual Hotel/Motel	429,074	471,160	546,400	546,400	0.00%
Total Transfers	429,074	471,160	546,400	546,400	0.00%
Fund Balance					
Appropriated Fund Balance	-	-	75,000	181,720	142.29%
Fund Balance	-	-	75,000	181,720	142.29%
Total Revenues	736,428	755,522	897,150	976,520	8.85%

Fiscal Year 2012-2013
Total Revenues
\$976,520



Major Revenue Sources

The Civic Center Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The proposed budget for the Civic Center is \$976,520; a increase of 8.85% from last year.

Two categories of revenues account for 81% of Civic Center Fund resources as discussed below:

1. Transfers
2. Fees

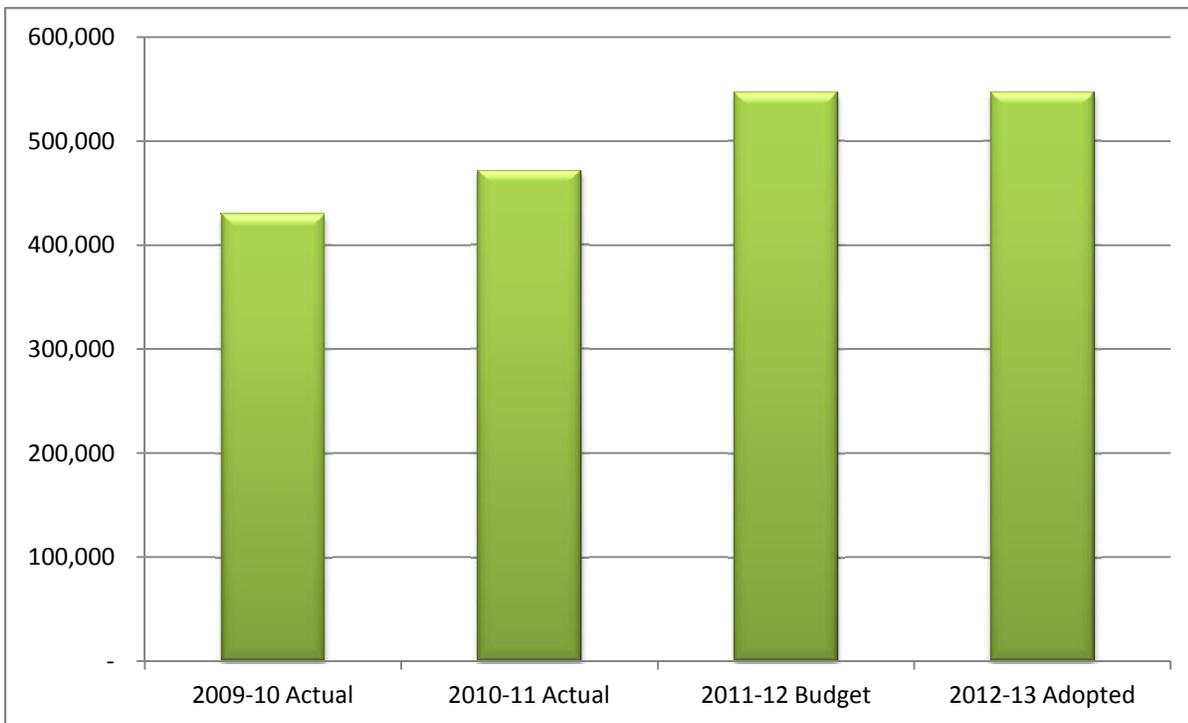
Transfers from Occupancy Tax Fund

Transfers in from the Occupancy Tax Fund are the largest resource in the Civic Center Fund accounting for approximately 60.86% of total revenues. This revenue category represents a distribution from the Occupancy Tax Fund of Hotel/Motel Taxes that are levied on the occupancy of city hotel and motels. The fiscal year 2012-2013 budget includes \$546,000 in transfers from the Occupancy Tax Fund.

Fees

These revenues are the second largest resource in the Civic Center Fund accounting for approximately one-third of total revenues. This revenue category is comprised of fees for facility use. The fiscal year 2012-2013 budget includes estimated fees of \$240,000, an decrease of 9.43% from the prior year.

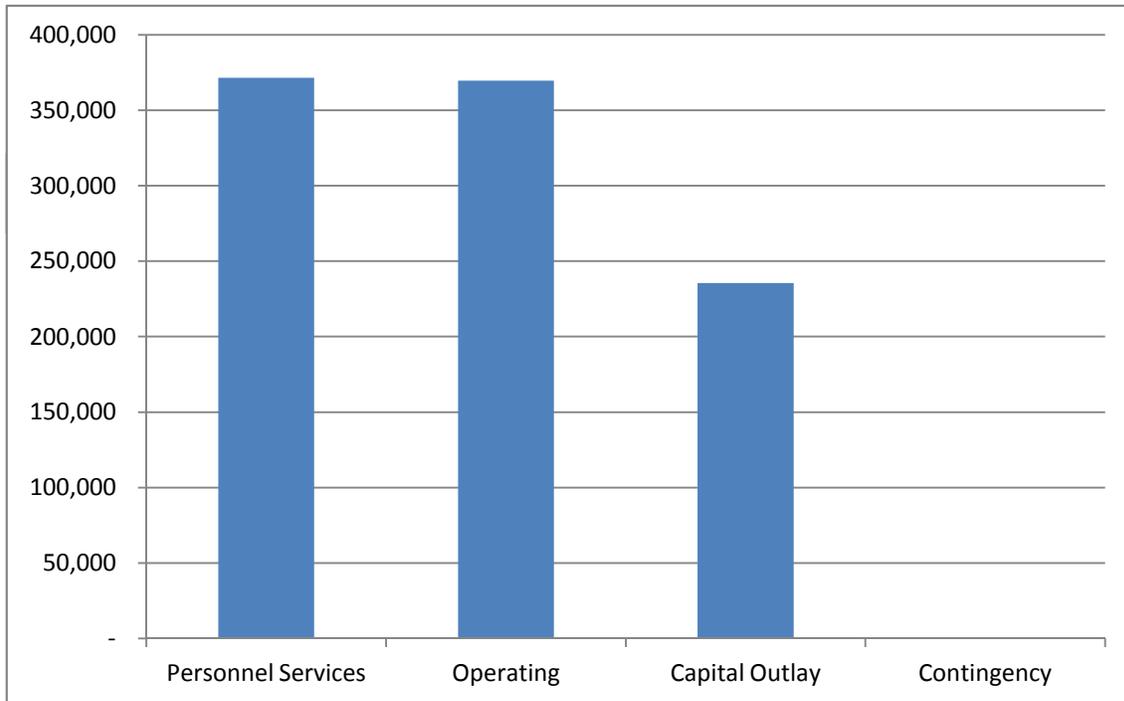
Transfers from Occupancy Tax Fund



SUMMARY OF EXPENDITURES BY AREA

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Area					
Personnel Services	348,443	352,203	364,869	371,513	1.82%
Operating	296,972	334,767	347,358	369,507	6.38%
Capital Outlay	-	29,421	158,300	235,500	48.77%
Contingency	-	-	26,623	-	N/A
Total Expenditures	645,415	716,391	897,150	976,520	8.85%

**Fiscal Year 2012-2013
Expenditures by Area
\$976,520.00**





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MISSION: The Statesville Civic Center was built to enhance the quality of life for the citizens of Statesville and

ACTIVITIES: The Civic Center provides meeting space's for local, regional and statewide use. Examples of the

FY 2012-13 ACTION PLAN:

1. Work with Statesville Convention & Visitors Bureau to identify potential meetings, conferences and trade
2. Utilize new city Brand to promote the Civic Center and the city as a whole.
3. Continue marketing Civic Center through the use of various media.
4. Develop a year-end evaluation of entire operation to identify areas for improvement.
5. Work with user groups to reduce the impact of construction during the streetscape project.

GOALS FOR THE FUTURE:

1. Continue to work with current user groups and maintain overall usage, while enhancing downtown
2. Begin preparations for the expansion of the Civic Center parking lot.
3. Review expansion of the Civic Center to allow for larger functions and more concurrent events.

The Civic Center is staffed as follows:

	Pay Grade	Budget 2010-11	Budget 2011-12	Additions (Reductions)	Adopted 2012-13
Civic Center Director	18	1	1	-	1
General Supervisor	14	1	1	-	1
Office Manager	11	1	1	-	1
Administrative Secretary	8	1	1	-	1
Skilled Laborer	8	3	3	-	3
Total		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

PERFORMANCE MEASURES

GOALS:

1. Work with Statesville Convention & Visitors Bureau and other organizations to recruit new user groups and
2. Increase awareness of the Statesville Civic Center and the services we provide to the meeting industry
3. All operational procedures should focus on excellent customer service to all clients.

OBJECTIVES:

1. Continue hosting local, state and regional events (target 600 events).
2. Distribute media kits (225) to area businesses and organizations and complete follow up phone calls (300).
3. Review all customer surveys and attain an overall satisfaction rating of 4.75 (5.00 maximum).

KEY PERFORMANCE MEASURES:

	2009-2010	2010-2011	2011-2012	2012-2013
	actual	actual	budget	budget
% of out of town events	15.00%	15.00%	15.00%	15.00%
# of Media Kits mailed	200	200	225	225
# of follow up calls	150	200	200	300
# of workshops/meetings held	5	4	5	5
# of recruited events	5	6	7	10

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Permanent	242,588	241,995	242,591	242,591	0.00%
Overtime	2,231	1,392	3,500	3,000	-14.29%
Temporary	32,901	28,554	34,914	34,914	0.00%
FICA	19,754	20,138	22,187	21,499	-3.10%
Group Life	1,142	1,222	1,275	1,275	0.00%
Retirement	12,258	15,776	17,275	16,588	-3.98%
Hospitalization	37,044	42,601	42,602	51,121	20.00%
Christmas Bonus	525	525	525	525	0.00%
Total Personnel	348,443	352,203	364,869	371,513	1.82%
Professional Services	-	3,445	-	5,000	N/A
Telephone/Communications	10,772	10,672	12,000	12,000	0.00%
Gasoline	148	195	200	198	-1.00%
Utilities	9,279	12,772	14,500	14,500	0.00%
Travel And Training	930	1,080	1,500	2,000	33.33%
Maint & Rep/Bldgs & Grnds	19,794	15,392	22,100	23,100	4.52%
Maint & Rep/Equipment	1,080	1,520	3,000	3,500	16.67%
Maint & Rep/Auto & Truck	-	16	500	500	0.00%
Postage	753	551	900	900	0.00%
Bldgs Equip & Land Rent	-	-	400	1,000	150.00%
Advertising	13,821	13,393	20,000	25,000	25.00%
Hand Tools	76	80	200	200	0.00%
Supplies-General	8,710	15,170	15,453	15,820	2.37%
Supplies-Janitorial	3,694	3,778	4,900	5,052	3.10%
Uniforms	612	640	1,250	1,750	40.00%
Internal Pilot	22,907	22,203	21,500	20,883	-2.87%
Concessions	985	1,159	1,200	1,500	25.00%
Reimbursements	125,268	148,555	131,149	138,673	5.74%
Contracted Serv-General	26,112	27,578	34,000	35,300	3.82%
Tipping Fees	992	992	1,100	1,100	0.00%
Credit Card Bank Fees	-	955	3,000	3,000	0.00%
Dues & Subscriptions	260	260	375	400	6.67%
Insurance & Bonds	7,531	7,531	7,031	7,031	0.00%
Miscellaneous Expense	-	-	-	-	N/A
Inside Charges-Electric	40,974	45,020	48,000	48,000	0.00%
Inside Charges-Water	1,417	1,055	2,100	2,100	0.00%
Inside Charges-Sewer	857	755	1,000	1,000	0.00%
Total Operating	296,972	334,767	347,358	369,507	6.38%

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Capital Outlay-Other Imp	-	-	75,000	230,000	206.67%
Capital Outlay-Equipment	-	25,197	75,000	-	N/A
Real Property	-	-	-	-	N/A
Non-Depreciable	-	4,224	8,300	5,500	-33.73%
Total Capital Outlay	-	29,421	158,300	235,500	48.77%
Contingency	-	-	26,623	-	N/A
Total Contingency	-	-	26,623	-	N/A
Total Civic Center	645,415	716,391	897,150	976,520	8.85%

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TOTAL REVENUES - ALL FUNDS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Revenue Sources:					
Investment Earnings	21,460	11,759	16,500	9,600	-41.82%
Other Revenue	3,445,923	3,810,459	4,045,736	4,591,221	13.48%
Transfers	-	-	-	-	N/A
Fund Balance	-	-	44,076	-	N/A
Total Revenues	3,467,383	3,822,218	4,106,312	4,600,821	12.04%

TOTAL EXPENDITURES - ALL FUNDS

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Expenditures by Function:					
Health Insurance	2,853,207	3,135,194	3,354,812	3,896,897	16.16%
Property & Casualty Liability	561,322	610,534	751,500	703,924	-6.33%
Total Expenditures	3,414,529	3,745,728	4,106,312	4,600,821	12.04%

INTERNAL SERVICE FUNDS

REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
HEALTH INSURANCE FUND					
Investments					
Earnings	8,298	4,039	6,000	2,600	-56.67%
Total Investments	8,298	4,039	6,000	2,600	-56.67%
Other Revenue					
City Contribution-Regular	1,986,044	2,308,339	2,525,812	2,957,715	17.10%
Employee-Parent/Children	108,676	132,149	140,000	171,098	22.21%
Employee-Family	372,992	396,007	431,500	491,484	13.90%
Dental Premiums	109,932	121,421	125,000	125,000	0.00%
Wellness Revenue	420	2	-	25,000	N/A
Retiree	107,714	87,018	101,500	108,000	6.40%
Dental Retiree And Cobra	2,480	1,452	-	-	N/A
Federal COBRA Subsidy	1,035	-	-	-	N/A
COBRA	11,856	18,606	25,000	16,000	-36.00%
Total Other Revenue	2,701,149	3,064,994	3,348,812	3,894,297	16.29%
Transfers					
From Property & Casualty	-	-	-	-	N/A
Total Transfers	-	-	-	-	N/A
Fund Balance					
Appropriated Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
Total Health Insurance Fund	2,709,447	3,069,033	3,354,812	3,896,897	16.16%

INTERNAL SERVICE FUNDS

REVENUES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
PROPERTY & CASUALTY LIABILITY INSURANCE FUND					
Investments					
Earnings	13,162	7,720	10,500	7,000	-33.33%
Total Investments	13,162	7,720	10,500	7,000	-33.33%
Other Revenue					
City Contribution-Regular	744,774	744,774	696,924	696,924	0.00%
Insurance Proceeds	-	691	-	-	N/A
Total Other Revenue	744,774	745,465	696,924	696,924	0.00%
Fund Balance					
Appropriated Fund Balance	-	-	44,076	-	N/A
Total Fund Balance	-	-	44,076	-	N/A
Total Property & Casualty Liability Insurance Fund	757,936	753,185	751,500	703,924	-6.33%
Total Revenues	3,467,383	3,822,218	4,106,312	4,600,821	12.04%

Major Revenue Sources

The Health Insurance Fund and the Property and Casualty Liability Insurance Fund are internal service funds. Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

and full rate charged to qualified retirees.

The City's contribution has increased by 17% in the amount of \$431,903 in anticipating health claims to increase by about 17% for 2012-2013.

Health Insurance Fund

Fund Balance

This fund is used to account for the operations of the City's health plan and wellness program. The group health fund is a self-funded operation with a third party administrator.

The Proposed Budget does not recommend appropriating fund balance for fiscal year 2012-2013 .

Two revenue categories account for most of Health Insurance Fund resources as discussed below:

Property and Casualty Liability Insurance Fund

1. City Contributions
2. Employee Contributions

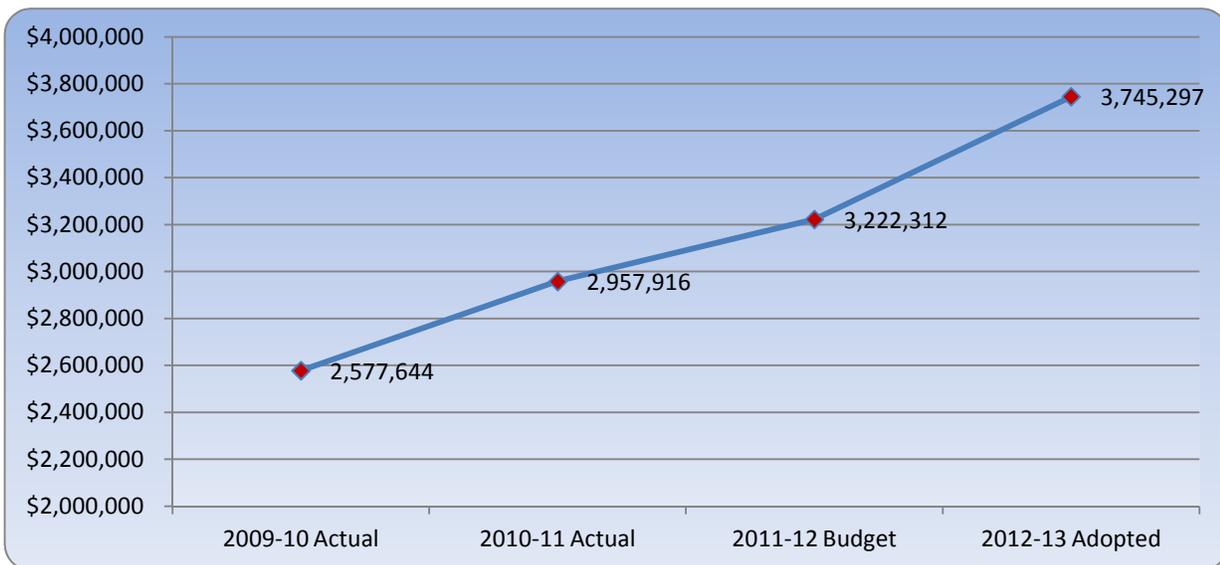
This fund is used to account for the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler and Machinery. This fund also accounts for the City's self-funded worker's compensation claims processed by a third party administrator.

Contributions

As with the Health Insurance Fund, the primary revenue source is premiums transferred from the operating funds of the City. Fiscal year 2012-2013 premiums are estimated to be the same as last year, at \$696,924.

City contributions of \$2,957,715 are determined during the budget process and charged to each department based on active employees. \$936,582 are also charged to both active (their contribution)

Self-Insured Expenses



HEALTH INSURANCE FUND**EXPENDITURES**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Wellness Program	5,687	4,694	28,815	16,600	-42.39%
Professional Services	41,135	41,007	-	-	N/A
Third Party Admin	230,759	236,432	242,896	206,312	-15.06%
Stop Loss Premium	179,590	198,349	225,000	245,365	9.05%
Health Claims	2,274,782	2,551,434	2,733,101	3,303,620	20.87%
Dental Claims	121,254	103,278	125,000	125,000	0.00%
Total Health Insurance Fund	2,853,207	3,135,194	3,354,812	3,896,897	16.16%

PROPERTY & CASUALTY LIABILITY INSURANCE FUND**EXPENDITURES**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Insurance Premiums	408,095	421,162	435,000	455,000	4.60%
Auto & Liability Claims	38,797	26,207	50,000	50,000	0.00%
Water/Sewer Backups	25,000	575	10,000	5,000	-50.00%
Professional Services	4,850	10,930	30,000	-	N/A
Property Claims	-	-	4,500	5,000	11.11%
Litigation Claims	7,977	30,496	20,000	5,000	-75.00%
Accident Claims	2,938	(245)	2,000	2,000	0.00%
Workers Comp Claims	73,665	121,409	200,000	181,924	-9.04%
Appraisals	-	-	-	-	N/A
Total Operating	561,322	610,534	751,500	703,924	-6.33%
To Health Insurance Fund	-	-	-	-	N/A
Total Property & Casualty Liability Insurance Fund	561,322	610,534	751,500	703,924	-6.33%

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OCCUPANCY TAX FUND**REVENUES**

	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Original Budget 2011-12</u>	<u>Adopted Budget 2012-13</u>	<u>% Change</u>
Other Taxes & Licenses					
5% Hotel/Motel Taxes	<u>648,398</u>	<u>675,791</u>	<u>700,000</u>	<u>700,000</u>	<u>0.00%</u>
Total Other Taxes & Licenses	<u>648,398</u>	<u>675,791</u>	<u>700,000</u>	<u>700,000</u>	<u>0.00%</u>
Investments					
Earnings	<u>6,944</u>	<u>3,746</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Investments	<u>6,944</u>	<u>3,746</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Fees					
Penalty & Interest	<u>4,014</u>	<u>1,955</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Fees	<u>4,014</u>	<u>1,955</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Revenues	<u>659,356</u>	<u>681,492</u>	<u>700,000</u>	<u>700,000</u>	<u>0.00%</u>

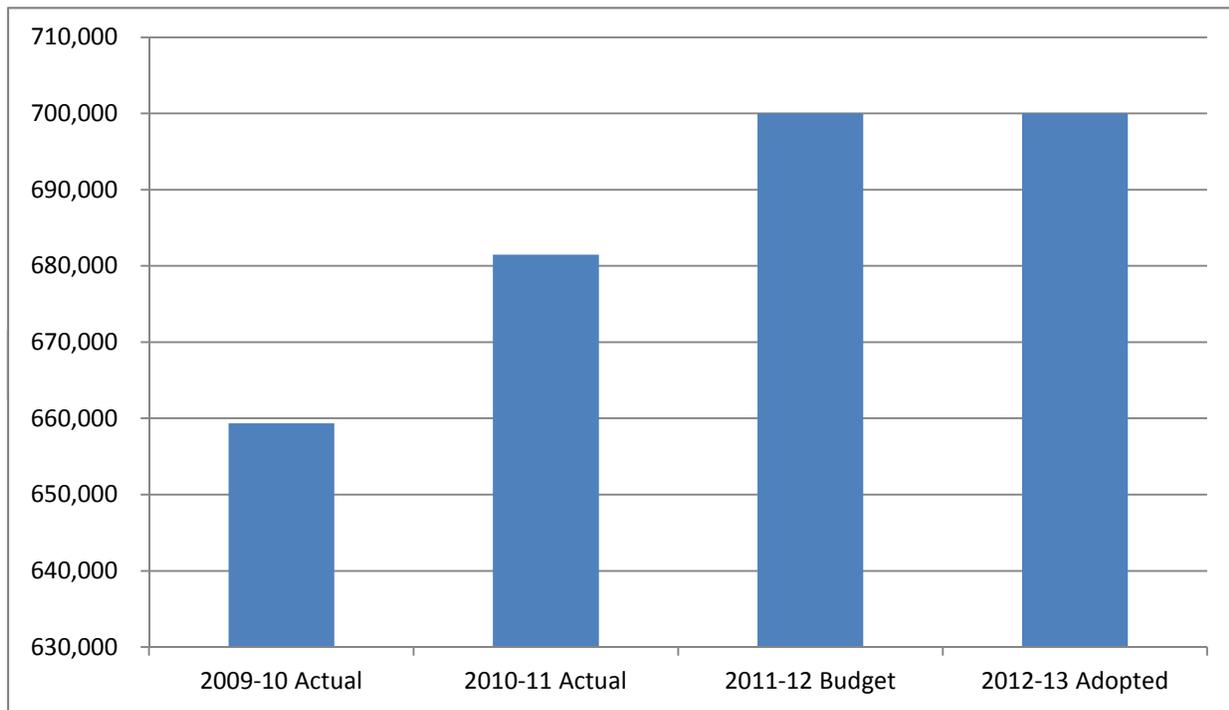
Major Revenue Sources

The Occupancy Tax Fund is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Occupancy Tax Fund is used to account for receipts of a local Hotel/Motel Occupancy Tax that are restricted to the operations of the civic center and the promotion of travel and tourism.

This revenue category represents taxes that are levied on the occupancy of city hotels and motels.

Occupancy taxes are projected to remain the same in 2012-13 as the prior year.

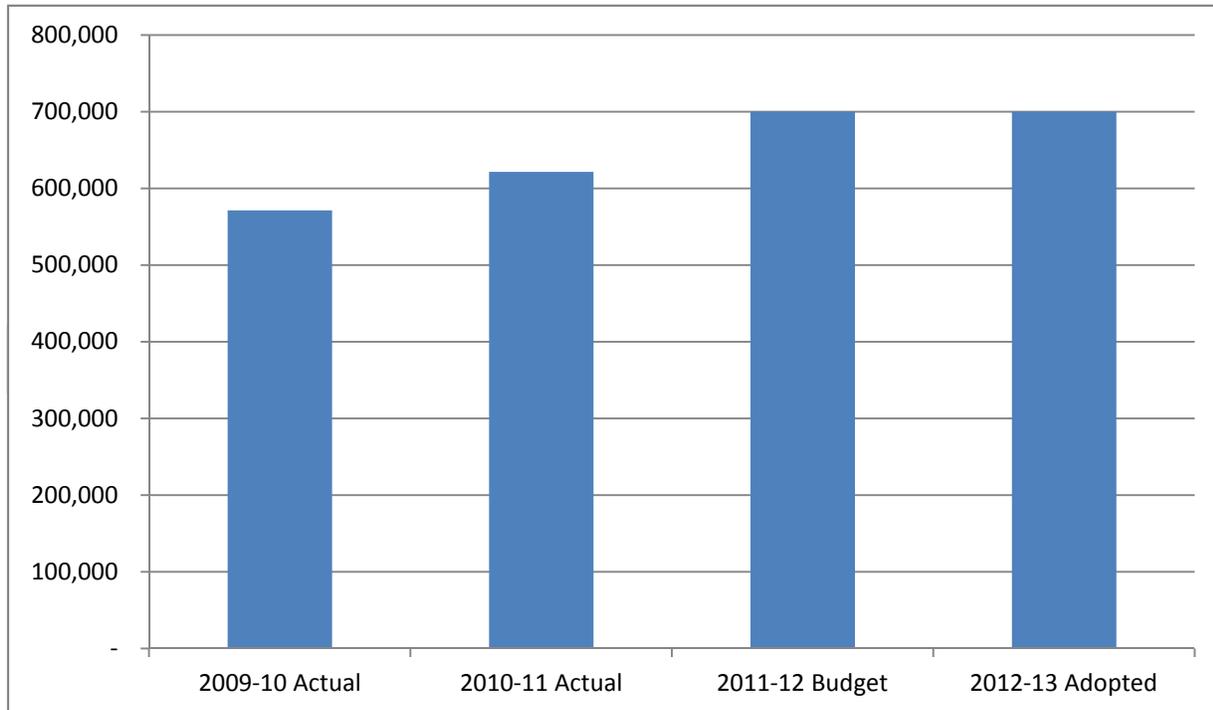
One revenue, Occupancy Tax, accounts for 100% of the Occupancy Tax Fund resources.



OCCUPANCY TAX FUND

EXPENDITURES

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Total Expenditures	571,301	621,340	700,000	700,000	0.00%
Expenditures by Area					
Personnel Services	-	-	-	-	N/A
Operating	142,227	150,180	153,600	153,600	0.00%
Transfers	429,074	471,160	546,400	546,400	0.00%
Future Capital & Debt Service	-	-	-	-	N/A
Total Expenditures	571,301	621,340	700,000	700,000	0.00%



OCCUPANCY TAX FUND**EXPENDITURES**

	Actual 2009-10	Actual 2010-11	Original Budget 2011-12	Adopted Budget 2012-13	% Change
Reimbursements	16,200	16,836	17,000	17,000	0.00%
Distributions To Cvb	126,027	133,344	136,600	136,600	0.00%
Total Operating	142,227	150,180	153,600	153,600	0.00%
Civic Center Fund	429,074	471,160	546,400	546,400	0.00%
Total Transfers	429,074	471,160	546,400	546,400	0.00%
Future Capital & Debt Svc	-	-	-	-	N/A
Total Debt Service	-	-	-	-	N/A
Total Occupancy Tax Fund	571,301	621,340	700,000	700,000	0.00%

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**Analysis of Travel and Training
For Budget Year 2012-2013**

		2007	2008	2009	2010	2011	2012	Proposed 2013
DEPARTMENT		BUDGET						
Mayor & Council	4100	14,330	14,330	14,330	12,978	9,000	9,000	9,000
City Manager	4200	5,313	4,370	4,370	3,542	3,170	3,170	3,170
City Clerk	4300	1,750	1,750	1,750	1,300	1,300	1,300	1,300
Finance-Admin	4410	6,525	6,525	5,800	2,000	2,000	6,200	6,200
Finance-Collections	4420	1,200	1,200	1,200	1,000	1,000	3,375	3,375
Finance-IT	4430	6,550	6,800	6,500	1,500	1,500	2,400	3,000
Finance-Purchasing	4440	2,513	2,613	1,998	1,500	1,500	2,157	2,460
Human Resources	4500	21,700	22,000	22,000	18,000	14,000	14,000	14,000
Legal	4700	1,100	1,900	1,900	1,900	1,500	1,900	1,900
Planning	4800	12,740	15,100	16,510	10,700	10,700	10,700	15,950
Police	5100	44,569	44,870	44,436	31,307	25,000	33,247	34,073
Fire	5300	13,500	14,000	21,610	12,745	11,000	22,375	25,000
Public Works	5500	5,500	6,375	6,485	4,485	3,800	3,800	4,500
Garage	5510	1,400	1,400	6,040	1,000	1,000	900	900
Street	5530	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Warehouse	5540	500	500	500	500	500	625	900
Public Grnds/Cem	5541	1,415	1,500	2,350	600	600	600	600
Sanitation	5580	2,075	2,575	1,975	1,500	1,500	1,800	1,800
Recreation-Admin	6210	4,160	4,160	4,160	2,020	2,020	2,020	2,020
Athletics	6220	2,015	2,015	2,015	1,135	1,135	1,135	1,135
Program	6230	2,400	2,400	6,400	6,035	1,000	1,750	1,750
SFAC	6233	-	-	-	-	1,500	2,250	2,250
Leisure Pool	6237	-	-	-	-	1,000	1,000	1,000
Parks	6240	805	1,445	1,625	1,000	1,000	1,000	2,500
Urban Forestry	6245	1,084	1,385	3,000	1,500	1,000	1,500	-
Airport	6500	6,675	6,625	3,525	840	900	3,335	2,000
Fund 10		<u>160,819</u>	<u>166,838</u>	<u>181,479</u>	<u>120,087</u>	<u>99,625</u>	<u>132,539</u>	<u>141,783</u>
Electric	8100	<u>38,085</u>	<u>38,085</u>	<u>41,585</u>	<u>31,350</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Fund 30		<u>38,085</u>	<u>38,085</u>	<u>41,585</u>	<u>31,350</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Sewer Maintenance	5581	-	-	1,500	750	750	750	750
Water Maintenance	5582	3,577	5,280	5,780	3,000	3,000	3,000	3,000
Water Purification	8220	3,835	3,905	3,905	2,370	2,370	4,805	3,820
Third Creek	8230	6,720	7,215	7,215	2,475	1,960	1,970	1,970
Fourth Creek	8240	14,302	15,107	15,107	7,475	7,400	9,920	8,210
Fund 31		<u>28,434</u>	<u>31,507</u>	<u>33,507</u>	<u>16,070</u>	<u>15,480</u>	<u>20,445</u>	<u>17,750</u>
Civic Center	6250	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>1,000</u>	<u>1,500</u>	<u>1,500</u>	<u>2,000</u>
Fund 32		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>1,000</u>	<u>1,500</u>	<u>1,500</u>	<u>2,000</u>
		<u>231,338</u>	<u>240,430</u>	<u>260,571</u>	<u>168,507</u>	<u>146,605</u>	<u>184,484</u>	<u>191,533</u>



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CITY OF STATESVILLE
POSITION CLASSIFICATION AND PAY PLAN
September 30, 2009

GRADE LEVELS	POSITIONS:
1	
2	
3	
4	Temporary Waste Collector.
5	Waste Collector, Parking Control Officer.
6	Stock Clerk, Laboratory Technician, Wastewater Treatment Plant Operator Grade I, Custodian.
7	Accounting Clerk Part Time, Police Records Data Entry Clerk, Motor Equipment Operator 1, Meter Reader.
8	Warehouse Technician, Customer Service Attendant, Police Officer/Crime Prev/Comm Relations, Police Records/Data Entry Clerk, Residuals Equipment Operator, Temp Records/Data Entry Clerk, Skilled Laborer, Administrative Secretary.
9	Records Supervisor , Customer Service Representative, Mechanic/Small Engine Lawn Equipment, Commercial Driver , Residuals Equipment Operator, Temporary Customer Services Representative, Temporary MEO II.
10	Water Treatment Plant Operator Grade C, Wastewater Treatment Plant Operator Grade II, Brick Mason, Utility Billing Specialist, Educator/Administrative Assistant, Water/Sewer Meter Maintenance Technician.
11	Office Manager, Police Service Aid/Telecommunicator, Camera Technician, Pretreatment Technician, Motor Equipment Operator, Automotive Mechanic, Property Evidence Technician, Temporary Planner I.
12	Accounting Technician/Accounts Payable, Accounting Technician Payroll , Airport Maintenance Technician, General Supervisor Tree Crew, Office Manager/Cemetery Technician, Police Telecommunicator, Water Treatment Plant Operator Grade B, Wastewater Treatment Plant Operator Grade III, Personnel Technician, Utility Locator.
13	Line Technician I, Property Evidence Custodian/Telecommunicator, Housing Inspector, Metering and Control Technician, Staking Technician.
14	Communications Technician, General Supervisor, Plant Maintenance Mechanic, Water Treatment Plant Operator Grade A, Wastewater Treatment Plant Operator Grade IV, Fire Lieutenant, Fire Prevention Specialist, Accountant, Police Officer Trainee.
15	Police Officer, Customer Service Supervisor, Construction Inspector, Wastewater Residuals Supervisor, Building Maintenance Supervisor, Engineering Aide III, Information Technology Technician, GIS Analyst, Assistant Fleet Manager, Line Technician II, Substation Technician, Fitness Director, Assistant Facility Manager/Operations Fitness, Assistant Facility Manager/Marketing Programs, Police Officer/GR4 Pos TY2010.
16	Crew Supervisor/Inspector Technician, Energy Services Coordinator, Planner I Code Enforcement Officer, Planner I Code Enforcement Officer, Planning I Zoning Officer, Parks Maintenance Supervisor, Senior Water Treatment Plant Operator, Public Grounds and Cemeteries Supervisor, Assistant Sanitation Superintendent, Assistant Street Superintendent.

**CITY OF STATESVILLE
POSITION CLASSIFICATION AND PAY PLAN
September 30, 2009**

GRADE LEVELS	POSITIONS:
17	Backflow Cross Connect Coordinator, Police Investigator, Line Technician III, Construction Inspector Supervisor, Fire Captain, City Clerk, Substation Specialist, Athletic/Aquatics Coordinator, Waste Water Treatment Plant Manager.
18	Business Development Specialist, Chemist, Water Treatment Plant Supervisor, Wastewater Treatment Plant Supervisor, GIS Coordinator, Planner II, Assistant Water/Sewer Maintenance Superintendent, Collections/Revenue Manager, Civic Center Director, Engineering Services Supervisor, Community Resource Coordinator, Facility Manager.
19	Police Sergeant, Fleet Manager, Street Superintendent, Sanitation Superintendent, Fire Shift Commander, Purchasing Agent, Program Director, Engineering Services Supervisor.
20	Water/Sewer Maintenance Superintendent.
21	Senior Planner, Pretreatment Coordinator, Line Crew Supervisor, Line Clearance Supervisor Utility Arborist, Technical Services Supervisor, Substation Supervisor, Assistant Fire Chief.
22	Director of Public Affairs, Superintendent of Parks and Public Grounds, Recreation Superintendent, Systems Administrator.
23	Civil Engineer III, Police Captain.
24	Line Superintendent, Human Resources Director.
25	Assistant Planning Director, Assistant Water Resources Director.
26	Assistant Chief of Police, Deputy Fire Chief of Operations, Deputy Fire Chief of Administration, Assistant Finance Director, Electrical Engineer.
27	Assistant Director of Electric Utilities, Assistant Public Works Director, Assistant City Engineer.
28	
29	
30	Director of Planning and Development, Director of Water Resources, Recreation & Parks Director.
31	Finance Director, Fire Chief, Police Chief.
32	Director of Electric Utilities.
33	
34	
35	Assistant Manager Policy Administration, Assistant City Manager Growth Development.

CITY OF STATESVILLE PAY SCHEDULE
as of January 1, 2008

GRADE	-----MINIMUM-----			-----MAXIMUM-----		
	HOURLY	BIWEEKLY	ANNUALLY	HOURLY	BIWEEKLY	ANNUALLY
1	\$8.41	\$673.08	\$17,500.08	\$13.88	\$1,110.58	\$28,874.98
2	\$8.83	\$706.73	\$18,374.93	\$14.58	\$1,166.11	\$30,318.91
3	\$9.28	\$742.08	\$19,294.08	\$15.31	\$1,224.42	\$31,835.02
4	\$9.74	\$779.15	\$20,257.95	\$16.07	\$1,285.62	\$33,426.02
5	\$10.23	\$818.11	\$21,270.91	\$16.87	\$1,349.92	\$35,097.92
6	\$10.74	\$859.04	\$22,335.04	\$17.72	\$1,417.42	\$36,853.02
7	\$11.28	\$902.00	\$23,452.00	\$18.60	\$1,488.27	\$38,695.07
8	\$11.84	\$947.08	\$24,624.08	\$19.53	\$1,562.70	\$40,630.10
9	\$12.43	\$994.42	\$25,855.02	\$20.51	\$1,640.85	\$42,662.05
10	\$13.05	\$1,044.15	\$27,147.95	\$21.54	\$1,722.89	\$44,795.09
11	\$13.70	\$1,096.38	\$28,505.98	\$22.61	\$1,809.00	\$47,034.00
12	\$14.39	\$1,151.19	\$29,930.99	\$23.74	\$1,899.46	\$49,386.06
13	\$15.11	\$1,208.73	\$31,426.93	\$24.93	\$1,994.42	\$51,855.02
14	\$15.86	\$1,269.19	\$32,998.99	\$26.18	\$2,094.15	\$54,447.95
15	\$16.66	\$1,332.66	\$34,649.06	\$27.49	\$2,198.89	\$57,171.09
16	\$17.49	\$1,399.27	\$36,381.07	\$28.86	\$2,308.81	\$60,029.01
17	\$18.37	\$1,469.23	\$38,200.03	\$30.30	\$2,424.27	\$63,031.07
18	\$19.28	\$1,542.70	\$40,110.10	\$31.82	\$2,545.46	\$66,182.06
19	\$20.25	\$1,619.85	\$42,116.05	\$33.41	\$2,672.73	\$69,490.93
20	\$21.26	\$1,700.85	\$44,222.05	\$35.08	\$2,806.38	\$72,965.98
21	\$22.32	\$1,785.89	\$46,433.09	\$36.83	\$2,946.70	\$76,614.10
22	\$23.44	\$1,875.15	\$48,753.95	\$38.68	\$3,094.04	\$80,445.04
23	\$24.61	\$1,968.92	\$51,191.92	\$40.61	\$3,248.73	\$84,466.93
24	\$25.84	\$2,067.38	\$53,751.98	\$42.64	\$3,411.15	\$88,689.95
25	\$27.13	\$2,170.73	\$56,438.93	\$44.77	\$3,581.73	\$93,124.93
26	\$28.49	\$2,279.27	\$59,261.07	\$47.01	\$3,760.81	\$97,781.01
27	\$29.92	\$2,393.23	\$62,224.03	\$49.36	\$3,948.85	\$102,670.05
28	\$31.41	\$2,512.89	\$65,335.09	\$51.83	\$4,146.30	\$107,803.90
29	\$32.98	\$2,638.54	\$68,601.94	\$54.42	\$4,353.62	\$113,194.02
30	\$34.63	\$2,770.46	\$72,032.06	\$57.14	\$4,571.27	\$118,853.07
31	\$36.36	\$2,909.00	\$75,634.00	\$60.00	\$4,799.85	\$124,796.05
32	\$38.18	\$3,054.46	\$79,416.06	\$63.00	\$5,039.85	\$131,036.05
33	\$40.09	\$3,207.15	\$83,385.95	\$66.15	\$5,291.85	\$137,588.05
34	\$42.09	\$3,367.54	\$87,555.94	\$69.46	\$5,556.42	\$144,467.02
35	\$44.20	\$3,535.92	\$91,933.92	\$72.93	\$5,834.23	\$151,690.03
90	\$7.25	\$580.00	\$15,080.00	\$17.39	\$1,391.10	\$36,168.70
96	\$33.62	\$2,689.48	\$69,926.48	\$62.72	\$5,017.22	\$130,447.82
97	\$111.98	\$223.97	\$5,823.18	\$173.89	\$347.78	\$9,042.20
98	\$87.64	\$175.28	\$4,557.22	\$173.89	\$347.78	\$9,042.20
99	\$92.51	\$185.02	\$4,810.40	\$173.89	\$347.78	\$9,042.20
111	\$10.34	\$1,096.39	\$28,506.13	\$17.07	\$1,809.00	\$47,033.90
114	\$11.97	\$1,269.19	\$32,998.97	\$19.76	\$2,094.16	\$54,448.09
117	\$13.86	\$1,469.23	\$38,200.09	\$22.87	\$2,424.27	\$63,031.10
119	\$15.28	\$1,619.85	\$42,116.09	\$25.21	\$2,672.73	\$69,490.89

Grades 90-99 are applicable to City Manager, Mayor & Council, and temporary positions.
Grades 111-119 apply to Fire Department positions.



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Accrual Basis of Accounting – A method of accounting where revenues are recognized in the accounting period when earned and expenses are recognized in the period when incurred.

Adopted Budget – The budget approved by City Council and enacted through a budget ordinance adopted on or before June 30 of each year.

Ad Valorem Taxes – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

Amortization – to liquidate a debt by installment payments or to reduce premium or discount on a debt or investment.

Appropriated Fund Balance – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

Appropriation – The amount budgeted on a yearly basis to cover projected expenditures which has been legally authorized by the City Council.

Area – Same as object of expenditure that describes the article purchased or the service obtained.

Assessed Valuation – The value of real estate or personal property as determined by the Iredell County Tax Assessor as a basis for levying property taxes.

Authorized Positions – Employee positions that are authorized in the adopted budget to be filled during the year.

Available (Undesignated) Fund Balance – Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget – a budget in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations

Base Budget – Cost of continuing the existing levels of service in the current budget year.

Bond – A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

Bond Issue – Whenever a municipal government borrows money by selling bonds, the sale is referred to as a bond issue. A municipal government's outstanding bond debt can be the result of multiple bond issues sold over the course of several years in varying amounts and with different terms of repayment.

Bond Rating – A grade indicating a governmental unit's investment quality. Generally, the higher the bond rating, the less risk investors assume resulting in a more favorable interest rate and lower cost of financing capital projects for the governmental unit. The three main bond rating agencies include: Standard and Poor's, Moody's, and Fitch.

Budget – A financial plan containing estimated expenditures and resources covering a fiscal year.

Budget Amendment – A change in budgeted appropriations or revenues during the fiscal year, which has been legally authorized by the City Council.

Budget Calendar – The schedule of key dates which are followed in the preparation and adoption of the budget.

Budget Document – A formal document prepared by the City's administrative staff and presented to the City Council containing the proposed financial plan for a fiscal year.

Budgetary Control – The control or management of the adopted budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

Budget Message – A written summary of the proposed budget to the Mayor and City Council, which discusses major budget issues and recommendations.

Budget Ordinance – The official enactment by City Council establishing the legal authority for administrative staff to obligate and expend funds.

Capital Improvement Program (CIP) – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

Capital Outlay – Fixed assets of significant value (\$5,000 or more) and having a useful life of more than one year.

Capital Project – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

Capital Project Fund – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

Capital Reserve Fund – A fund used to account for monies restricted for the purchase of fixed assets.

Comprehensive Annual Financial Report (CAFR) – A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit’s official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (economic inflation).

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Department – An organizational unit of the City which is functionally unique in its delivery of services or activities.

Debt Limit – The maximum amount of outstanding gross or net debt legally permitted. The State of North Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the city.

Debt Service – Payment of long term debt principal, interest, and related costs on borrowed funds such as bonds. Debt service is budgeted and accounted for in the fund in which it is incurred.

Depreciation – an accounting practice in which the cost of an asset is allocated over the useful life of the asset.

Downtown Statesville Development Corporation (DSDC) – An organization contracted with by the City to maintain and develop Historic Downtown Statesville and the cultural, social, historic and economic center of the community.

Encumbrances – The commitment of appropriated funds to purchase an item, goods or services.

Enterprise Fund – A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises. Operations are financed from charges to users for services provided.

Expenditure – The cost of goods or services whether payment has been made or not.

Expense – Cash or non-cash financial transactions that result in a decrease of net assets.

Fiscal Year – A twelve-month period from July 1 through the following June 30 designated as the operating year for accounting and budgeting purposes.

Function – Group of related activities aimed at a major service for which government is responsible. For example public safety, transportation, etc.

Fund – A fiscal entity with revenues and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

Fund Balance – The excess of the assets of a fund over its liabilities.

General Fund – A fund that accounts for most of the basic government services such as public safety, streets and highways, sanitation, parks and recreation, and general government services.

General Obligation Bonds – Bonds issued by a government which are backed by its full faith, credit, and taxing authority.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada.

Governmental Funds – Funds generally used to account for tax-supported activities.

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Internal Charges – The charges to user departments for internal services by other City departments.

Internal Service Fund – A fund which accounts for the provision of services to City departments by other City departments on a cost reimbursement basis.

Levy – To impose taxes for the support of government services and activities.

Line-Item – A budgetary account representing a specific object of expenditure.

Local Government Budget and Fiscal Control Act – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

Modified Accrual Basis of Accounting – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

Non-Depreciable Capital – a classification used by the City to distinguish items that have a useful life in excess of one year and value between \$1,000 and \$4,999.

Object (of expenditure) – Also see definition of Area of expenditure. Object of expenditure describes the article purchased or the service obtained.

Pay-As-You-Go- Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Payment in Lieu of Taxes (PILOT) – Transfers from an enterprise fund of the government entity to its General Fund equivalent to the amount in taxes the entity would have received had the operations of the enterprise fund been provided by a private firm.

Personnel Services – Expenditures for salaries, wages, and fringe benefits.

Powell Bill Funds – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

Proposed Budget – The City Manager's recommended balanced budget, which is submitted to City Council prior to June 1.

Proprietary – A government's continuing business type activities.

Proprietary Funds – Funds used to separate, control and track financial resources of business-type activities carried out by a government. The two proprietary fund types include: 1) Enterprise Funds and 2) Internal Service Fund.

Refunding – The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Revenue – An increase in net assets. Under the modified accrual basis of accounting, revenues are recorded when they become measurable and available.

Special Revenue Fund – Used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices.

Standard Performance Pay Increase (SPPi) - This program awards a 3.5% pay increase to employees performing at an "expected" level.

Tax Collection Rate – The percentage of the tax levy that can be expected to be collected during the fiscal year.

Tax Levy – The product when the tax rate is multiples by assessed values.

Tax Rate – The amount per \$100 of property valuation that is levied for the support of government services or activities.

Transmittal Letter – A letter from the City Manager summarizing the major differences between the proposed budget and the adopted budget.

Unreserved (Available) Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.



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