

CITY of   
**Statesville**  
NORTH CAROLINA

**2019-2020**

**ADOPTED BUDGET**





June 5, 2019

In accordance with the provisions of the N.C. General Statutes, the City Manager's 2019-20 Proposed Budget was presented to the City Council on May 6, 2019. The City Council duly advertised and conducted a public hearing on the budget on May 20, 2019.

The City Council held two budget work sessions on May 22-23, 2019. From these work sessions, several recommendations were made by Council and were presented as a balanced budget on June 3, 2019 in their regularly scheduled meeting.

Proposed Operating Budgets by Fund:

<u>General Fund</u>	<u>\$37,443,140</u>
<u>Airport Operating Fund</u>	<u>\$2,910,827</u>
<u>Electric Fund</u>	<u>\$54,156,867</u>
<u>Water / Sewer Fund</u>	<u>\$14,327,505</u>
<u>Stormwater Fund</u>	<u>\$1,946,346</u>
<u>Civic Center Fund</u>	<u>\$1,120,635</u>

**Total: \$111,905,320**

After discussion, the Council approved on a 5-3 vote to approve the following 2019-2020 operating budget.

Approved Operating Budgets by Fund:

<u>General Fund</u>	<u>\$36,683,532</u>
<u>Airport Operating Fund</u>	<u>\$2,912,034</u>
<u>Electric Fund</u>	<u>\$54,156,867</u>
<u>Water / Sewer Fund</u>	<u>\$14,333,803</u>
<u>Stormwater Fund</u>	<u>\$1,946,346</u>
<u>Civic Center Fund</u>	<u>\$1,121,864</u>

**Total: \$111,154,446**

Change Highlights:

- Property Tax rate increase of 6.67 cents per \$100 valuation (from \$0.4811 to \$0.5478 per \$100 valuation; originally proposed as 7.89 cent increase)
- Nearly \$845,000 for Economic Development opportunities (from nearly \$635,000 as originally proposed)
- One cent of tax rate towards pay increase for General Fund City Employees in the form of a one-time bonus. Enterprise Funds will match the methodology.
- General Fund capital expenditures are funded at \$2,608,309. Council eliminated the straight purchase of 4 Sanitation trucks, reducing expenditures by \$936,000.
- Increase of \$400,000 in Contingency to mitigate the potential purchase and/or major repair to Sanitation trucks.
- Increase of \$203,000 for debt service expenditure for the lease purchase of a new ladder truck for the Fire Dept.
- Multiple operating cuts and corrections that resulted in nearly \$105,000 of expenditure reductions

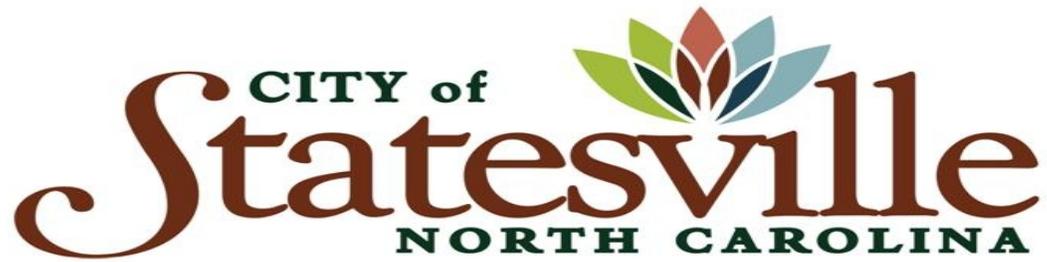
Other highlights from the Budget include:

- Continued funding for a career development program for Public Safety employees
- No change to Electric Rates
- 3.0% Increase to Water rates
- 3.5% Increase to Sewer rates
- Introduction of Stormwater Rate to begin July 1, 2019

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Christopher Tucker', written in a cursive style.

Christopher Tucker  
Finance Director



Adopted  
Municipal Operating Budget  
Fiscal Year 2019 - 2020  
July 1, 2019 - June 30, 2020

Prepared By:

City Manager's Office  
Finance Department



**TABLE OF CONTENTS**

	Page
<b>TABLE OF CONTENTS</b> .....	i
GFOA Distinguished Budget Presentation Award.....	iv
Elected Officials and Appointed Officials.....	v
<b>INTRODUCTION</b> .....	vii
Budget Message.....	1
Budget Team Cuts.....	10
Decision Packages - Funded and Unfunded Process.....	12
City Council's Vision Plan.....	13
Budget Process.....	14
Map of Statesville City Limits.....	17
Statesville Community Profile.....	18
Organizational Chart.....	22
<b>BUDGET SUMMARY</b> .....	24
Basis of Budgeting.....	25
Total Budget - All Funds.....	27
Revenues.....	29
Expenditures.....	32
Staffing.....	34
Debt Management.....	36
Fund Balance.....	37
Capital Outlay And Non-Depreciable Equipment List.....	38
Capital Improvement Plan Summary.....	46
<b>GENERAL FUND</b> .....	49
Summary .....	50
Revenues.....	51
Expenditures.....	57
General Government	
Mayor and City Council.....	61
City Manager.....	62
City Clerk.....	64
Finance - Administration.....	67
Finance - Collections.....	73
Finance - Purchasing.....	75
Information Technology.....	82
Human Resources.....	79
Legal.....	85
Planning.....	88
Main Street.....	91

**TABLE OF CONTENTS**

	<b>Page</b>
<b>GENERAL FUND (cont.)</b>	
Public Works - Engineering.....	94
Public Works - Garage.....	98
Warehouse.....	101
General Expense.....	103
Special Appropriations.....	105
Public Safety	
Police.....	106
Fire.....	115
Transportation	
Street.....	120
Street Construction.....	123
Environmental Protection	
Sanitation.....	125
Culture and Recreation	
Recreation - Administration.....	129
Recreation - Athletics.....	133
Recreation - Programs.....	141
Recreation - Fitness & Activity Center.....	137
Recreation - Leisure Pool.....	145
Recreation - Parks.....	149
Recreation - Public Grounds and Cemeteries.....	152
<b>AIRPORT OPERATING FUND</b> .....	157
Summary.....	159
Revenues.....	160
Summary of Expenditures.....	162
Airport Expenditures.....	163
<b>ELECTRIC FUND</b> .....	167
Summary .....	169
Revenues.....	170
Expenditures.....	173
Electric Utility.....	174
<b>WATER AND SEWER FUND</b> .....	179
Summary .....	181
Revenues.....	182
Expenditures.....	186
Sewer Maintenance.....	188
Water Maintenance.....	192
Water Purification.....	196
Third Creek Wastewater Treatment .....	200
Fourth Creek Wastewater Treatment .....	204

**TABLE OF CONTENTS**

	<b>Page</b>
<b>STORMWATER FUND</b> .....	209
Summary.....	211
Revenues.....	212
Summary Expenditures.....	214
Stormwater Expenditures.....	217
 <b>CIVIC CENTER FUND</b> .....	 219
Summary .....	221
Revenues.....	222
Summary of Expenditures.....	224
Civic Center.....	225
 <b>RISK MANAGEMENT FUND</b> .....	 229
Summary .....	231
Revenues.....	232
Risk Management Expenditures.....	234
 <b>OCCUPANCY TAX FUND</b> .....	 235
Revenues.....	237
Expenditures.....	239
Detail of Expenditures.....	240
 <b>SECONDARY E-911 FUND</b> .....	 241
Revenues.....	243
Expenditures.....	245
Detail of Expenditures.....	246
 <b>ADDITIONAL INFORMATION</b> .....	 247
Travel and Training Analysis.....	249
Pay Classification.....	251
Pay Schedule.....	253
Glossary.....	255
Budget Ordinance.....	258
Fee and Rate Schedule.....	266
Capital Improvement Plan.....	280



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Statesville  
North Carolina**

For the Fiscal Year Beginning

**July 1, 2018**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Statesville, North Carolina for its annual budget for the fiscal year beginning July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**ELECTED OFFICIALS  
THE MAYOR AND STATESVILLE CITY COUNCIL**

Mayor..... Constantine H. Kutteh

Mayor Pro Tem..... Steve Johnson

Council Member – At Large..... William P. Morgan

Council Member – Ward 1..... Roy C. West, Jr.

Council Member – Ward 2..... C.O. Johnson

Council Member – Ward 3..... Doris Allison

Council Member – Ward 4..... Michael Johnson

Council Member – Ward 5..... John Stafford

Council Member – Ward 6..... G. Keith Williams

**APPOINTED OFFICIALS AND STAFF**

City Manager..... Ron Smith

Assistant City Manager..... Ralph S. Staley

City Attorney..... Leah G. Messick

City Clerk..... Brenda J. Fugett

Electric Utility Director..... John M. Maclaga

Finance Director..... Christopher Tucker

IT Director..... Nikki L. Gregory

Fire Chief..... Spencer E. Lee

Parks and Recreation Director..... Richard Griggs

Planning Director..... David H. Carrier

Airport Director..... John M. Ferguson

Police Chief..... David Addison

Public Works Director..... Scott Harrell

Interim Water Resources Director..... Donna Davis



## **TABLE OF CONTENTS**

	<b>Page</b>
<b>INTRODUCTION</b>	
Budget Message.....	1
Budget Team Cuts.....	10
Decision Packages - Funded and Unfunded Process.....	12
City Council's Vision Plan.....	13
Budget Process.....	14
Map of Statesville City Limits.....	17
Statesville Community Profile.....	18
Organizational Chart.....	22



# BUDGET MESSAGE

# 2019-2020

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May 6, 2019

The Honorable Mayor and Members of City Council  
City of Statesville

Dear Mayor and Council Members:

This is the official conveyance and presentation of the proposed budget for the 2019-2020 fiscal year. This budget recommends increasing the tax rate by 6.39 cents to \$0.545 and does not include a fund balance appropriation for operating or capital expenses.

The proposal includes no change in retail or wholesale electric rates, and this is the fourth straight year where there has been no overall increase in electric rates.

For the second consecutive year, we are recommending a three percent (3%) increase in water rates and a three and one-half percent (3.5%) increase in sewer rates to continue to maintain the City's major asset and prepare for future growth of the system. These increases are in step with the recommendations from the water and sewer rate study received by Council during the February 2018 Retreat. The increases provide the revenues for operations and capital, as well as the necessary debt service in the coming years from the major expansion of the Third and Fourth Creek Wastewater Treatment Plants.

As we started the budget process there were two significant pressures that set the tone; increased employee benefits costs, and the results of the countywide re-appraisal process. We started this budget process faced with over in increases to Required state retirement contributions have increased by \$350,000 and we saw an \$800,000 increase to our employee health insurance.

Through the revaluation process, Statesville saw a modest increase in its tax base. At the City's current tax rate, the process would generate \$843,129 across its three taxing districts. This increase was quickly consumed by the costs mentioned previously.

The goal of the budget team was to attempt to balance the budget with no tax increase. However, the initial deficit caused by the massive retirement and insurance costs made that an impossibility without cutting services. Our capital needs are being funded this coming year at a minimal level, and we are pushing many requests to next year, out of necessity.

A more detailed look at the proposed 2019-2020 budget proposal follows:

### **BUDGET SUMMARY**

The 2019-2020 Proposed Municipal Operating and Capital Budget proposal of \$111,113,034 contains six operating funds as follows:

General Fund	\$36,721,937
Electric Fund	54,156,867
Water and Sewer Fund	14,270,415
Civic Center Fund	1,112,478
Airport Operating Fund	2,904,991
Stormwater Fund	<u>1,946,346</u>
	<b>\$111,113,034</b>

In addition to the recommended operating budget, proposals are included for other annually appropriated funds as follows:

Risk Management Fund	\$6,647,359
E-911 Fund	41,000
Occupancy Tax Fund	<u>1,156,101</u>
	<b>\$7,844,460</b>

### **GENERAL FUND SUMMARY**

The proposed General Fund budget of \$36,721,937 reflects an overall increase of \$500,722 or 1.38% from the prior year, with no proposed fund balance appropriation.

### **Citywide Property Taxes**

In 2003, the General Assembly added subsection (e) to North Carolina General Statute (hereinafter G.S.) 159-11, which requires each taxing unit to publish a revenue-neutral property tax rate ("revenue-neutral rate") as part of its budget for the fiscal year following the revaluation of its real property. As such, the revenue neutral tax rate for the three districts are as follows:

- City Wide - \$0.4546
- Downtown District - \$0.1078
- Woods Dam District - \$0.2003

This budget recommends increasing the property tax rate from \$0.4811 to \$0.545 due to three primary factors: a relatively low increase in the tax base through the countywide revaluation, increased personnel costs, and a continued need to fund necessary capital requests. Because we are just below our stated fund balance threshold, there is no recommendation to appropriate fund balance for operating or capital expenses.

The ad valorem property tax revenues of \$17,742,321 being recommended are based on estimated property values of \$3,216,500,000, a property tax rate of \$0.545 per \$100 in assessed valuation, and a collection rate of 98.45%. One penny on the tax rate generates \$317,470 in revenues.

**Downtown Property Tax Rate**

Assessed values for the downtown service district decreased by 5.8% from last year to \$103,782,000. We are recommending maintaining the Downtown Service District tax rate at \$0.10 per \$100 assessed valuation. Revenues are estimated at \$102,163 based on a collection rate of 98.44%. One penny on the service district tax rate generates \$10,378.

**Woods Drive Dam Tax District**

In April 2015, City Council approved the creation of the Woods Drive Dam Municipal Service District effective July 1, 2015 for the purpose of providing funds for routine maintenance and periodic repair of the dam. The assessed value is \$1,962,000. We are recommending maintaining the Woods Drive Dam Municipal tax rate at \$0.21 per \$100 assessed valuation. Revenues are estimated at \$4,120 based on a collection rate of 100%. One penny on the service district tax rate generates \$196. As required by law, any unspent funds on maintenance of the dam each year will be reserved for future repairs to the dam.

General capital reserve and fund balance appropriations are recommended as follows:

From General Capital Reserve:

Fire Station #4 Debt Service	\$200,086
Streetscape/City Hall Debt Service	<u>720,213</u>
	920,299

**Major Revenues**

Current Ad Valorem Taxes are estimated at \$17,742,321; an increase of \$2,904,659 or 19.58% from the prior year.

Local Option Sales Taxes are estimated at \$7,064,000; a decrease of \$66,000 or 2.61% based on current year collections and growth projections.

Electricity & Natural Gas Sales Taxes are estimated at \$2,159,000; remaining relatively constant based on current year collections and projections.

Residential Sanitation Fees are budgeted at \$1,035,000. The budgeted revenue is projected to increase \$85,000 or 8.95% based on current year collections, but the rate remains the same.

Powell Bill revenue is estimated at \$736,939; a slight decrease of 1.22%.

Recreation revenues are budgeted at \$578,780; a decrease of 11% from the prior year.

### **Personnel**

Generally, it has been Council's policy to provide a Standard Performance Pay Increase (SPPI) to employees. This program awards a pay increase to employees performing at an "expected" level. However, because of the aforementioned personnel costs we are not recommending an SPPI for the coming year.

In exchange, we are recommending that we do not pass the increased costs of individual coverage along to employees. This would take the form of a monthly premium to all personnel that would negate much, if not all a raise they would have received.

This budget does include plans for fully funding a matching deferred compensation program. For each 1% that an eligible employee defers the City will match .5% up to 2.5% of the employees pay. This program has grown in popularity and we will fully account for its funding in the upcoming year's budget.

### **Position Changes**

There are two new proposed positions in the General Fund. We recommend re-establishing two Sanitation Laborer Positions that were eliminated in the 2018-2019 budget. This was to be done through attrition, and only one of those positions has been vacant. The elimination of those positions has had a detrimental effect on both service provision and overtime salaries.

There have been several positions that have been added or reclassified during the 2018-2019 fiscal year. These have been brought forward and are represented as funded in 2018-2019 and not as an addition to 2019-2020.

### **Major Capital**

There were over \$7,000,000 in capital requests for FY2020. The majority of those requests have been deferred and are not recommended for approval. This was done in an effort to limit the recommended tax increase, not due to a lack of need. We fully realize that by not funding the majority of the capital needs, we will be faced with these same decisions again in next year's budget preparation.

This budget proposal includes the following major capital items:

- Joy Drive Radio System Upgrade
- Police Vehicles (9)
- Sanitation Vehicles (4)
- Street Projects
- Leisure Pool Maintenance

A 2% increase in funding to \$123,591 is included for the Iredell County Economic Development Commission.

No increases in funding for special appropriations are recommended.

A less than 1% decrease in funding to \$191,525 is included for the Mainstreet Program. This is primarily due to projected decreases in the downtown service district tax.

The costs of group health insurance and property and liability insurance in each operating fund are being increased by 17.4% and 11.4% respectively to attain a strong financial position in the Risk Management Fund.

**AIRPORT OPERATING FUND SUMMARY**

The Airport is continuing to provide growth in the City's General Fund Property Tax Base with an aircraft valuation in excess of \$115,000,000 and buildings in excess of \$18,200,000. During FY2019 the City purchased Statesville Flying Service, the Fixed Base Operator (FBO) at the airport. This purchase included eight hangars, the terminal building, and a fuel farm. The proposed budget for the entire airport operation increased over 300% based on that purchase, although this does not include any general fund contributions. Through this fiscal year we have added three employees within this fund, which was planned as part of the purchase of the FBO.

The proposed budget for the Airport Fund is \$2,904,991. The operational expenses of the airport are funded primarily with lease and fuel flow revenues generated from the operation of the airport.

**ELECTRIC FUND SUMMARY**

The proposed budget for the Electric Fund of \$54,156,867 is balanced with no across the board change in retail or wholesale electric rates.

**Major Revenues**

Electric Sales account for the majority of revenues in this fund and are estimated at \$45,377,892; a decrease of 4.58% from the prior year for expected growth in consumption.

Wholesale purchased power costs of \$39,133,951 are increased 1.36% from the previous year. This occurred due to expected increases from growth being offset by the continued refining of the lowered rates from 2017 into our budget process.

**Major Capital**

This budget proposal includes almost \$12,000,000 in capital funds for system improvement and expansion, construction of delivery number six and distribution lines for that delivery, as well as the implementation of the proposed advanced metering infrastructure (AMI) system.

**WATER & SEWER FUND SUMMARY**

Next year's water and sewer consumption/flow is estimated to continue relatively flat based on current year trends. The budget proposal of \$14,270,415 is balanced with a 3.0% increase in water rates and a 3.5% increase in sewer rates. This rate increase, as stated earlier, is necessary to maintain the City's major assets and prepare for future growth and increased needs of the water and sewer system. A fund balance appropriation of \$980,426 is also included in line with the water and sewer rate study projection plus additional capital purchases above the projection amount.

**Major Revenues**

Water Sales are estimated at \$4,630,420; an increase of 3.07% over the prior year. Sewer Fees are estimated at \$6,960,750; an increase of 4.85% over the prior year.

**Major Capital**

We are recommending \$2,354,508 in capital outlays this year to address some of the most critical needs. This will be funded primarily through a transfer from the Water & Sewer Capital Reserve Fund of \$634,280. This transfer is in accord with the Water and Sewer Fund Analysis from 2018.

**CIVIC CENTER FUND SUMMARY**

The proposed budget for the Civic Center is \$1,112,478; a 6.8% increase from last year. This is due primarily to an increase in personnel costs necessitated by timing of events.

**Major Revenues**

Civic Center fees are estimated at \$310,000; with a slight increase from last year. Transfers from occupancy tax receipts are projected at \$784,978 to balance the budget. Any excess

collections of occupancy taxes will be reserved for future capital and/or debt service for the facility.

## **STORMWATER UTILITY FUND SUMMARY**

Effective July 1, 2019 the City will establish a Stormwater Utility Fund. This fund will establish a monthly fee that will be assessed to all property owners within the City. The fee is based on an equivalent residential unit (ERU) system that has been established to equitably address and bill for the amount of impervious surface within the City limits.

The proposed budget for the Stormwater Fund is \$1,946,346. City Council previously voted to fund an early implementation of this program to begin the hiring and equipment purchasing processes. At this point, there are five employees proposed to staff this utility.

### **Major Capital**

As this is a new function of the City, there are a mix of equipment purchases and projects, including a mini-excavator, midsize SUV, one-ton pickup, and a dump truck. In addition, professional services and capital funds are included to complete the two highest priority projects.

### **Keeping an Eye on the Horizon**

There have been accomplishments and actions taken over the last year that are certainly worth noting, and which will affect this coming, and future years' budgets:

- Purchase of the Airport Fixed Base Operator,
- Proposed Grant funding for major airport improvements,
- Design of a Municipal Services Complex on Shelton Avenue,
- Development of a City-wide stormwater program, and
- Proposed strategic expansion of the water system.

Although we have seen far less development than our neighbors to the south, Statesville is poised to feel the impact of growth moving north from Charlotte. To some degree, this is already happening and with the opening of the toll lanes on I-77 later this year, interest in Statesville will be heightened. This does not intend to mean that Statesville will become a bedroom community to Charlotte. Far from it, Statesville is a self-supported full-service city that stands on its own. But new growth, regardless of the source, will contribute to our local economy.

Although there is a proposed tax increase for 2019-2020, it is likely not enough to truly meet the City's long-term needs. We have tried to look to the future and anticipate major costs that are on our horizon. The capital requests that were excluded in this budget proposal will likely be submitted again next year, in addition to those we have already identified, and if the

Municipal Services Complex construction is approved, there will be additional cost that will hit the budget in the 2020-2021 fiscal year. We also anticipate the same (or at least similar) cost increases in both mandated retirement contributions and health insurance increases next year.

What this shows is that the City needs to make decisions this year, and next, to help prepare for the future, and to expect a similar discussion this time next year. Improvements to our local economy take time and investment, but the needs of the community and the functions of our operations will come before we see a significant increase in revenues.

**Distinguished Budget Presentation Award**

For the eighteenth consecutive year, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Statesville, North Carolina for its annual budget for the fiscal year beginning July 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

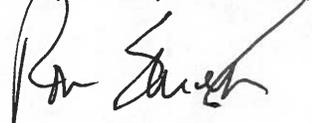
This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**Conclusion**

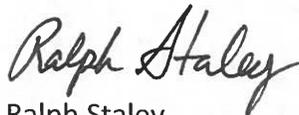
We want to thank the departments of the City for their assistance in preparing the 2019-2020 budget proposal.

We appreciate the consideration of the City Council in reviewing the budget and providing us with the tools to provide quality services to the citizens of the City of Statesville. We look forward to reviewing this budget proposal with you and receiving your instruction.

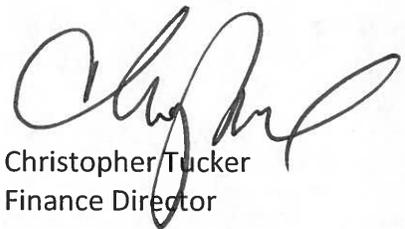
Respectfully submitted,



Ronald R. Smith  
City Manager



Ralph Staley  
Assistant City Manager



Christopher Tucker  
Finance Director



**CITY OF STATESVILLE**  
**BUDGET TEAM CUTS**  
**Fiscal Year 2019 - 2020**

This schedule lists the cuts that were made by the Budget Team to the requested budgets submitted by each department. The basis for these cuts are typically either the financial incapacity to fund these items or the budget team determines that the requests lack the merit necessary to justify recommendation for funding. Capital funded or not funded listed on another schedule.

DEPARTMENT	DESCRIPTION	AMOUNT
<b>General Fund:</b>		
Mayor & Council	Pay Reduction	\$ 2,509
City Manager	Pay Reduction	7,338
City Manager	Operating Reduction	27,754
City Clerk	Pay Reduction	1,643
Finance Administration	Pay Reduction	10,565
Finance Collections	Pay Reduction	5,492
Finance Purchasing	Pay Reduction	3,441
Human Resources	Pay Reduction	6,637
Human Resources	Operating Reduction	22,600
Information Tech.	Pay Reduction	17,732
Information Tech.	Operating Reduction	6,880
Planning	Pay Reduction	13,440
Planning	Commercial Retail Program	140,000
Planning	Demolitions \$50,000 to Engineering	115,000
Planning	Operating Reduction including transfer of code enforcement to Police	71,751
Police	Pay Reduction	287,394
Police	Temporary Salaries	128,433
Police	Operating Reduction	189,539
Fire	Pay Reduction	105,895
Fire	Operating Reduction	99,655
Engineering	Pay Reduction	10,505
Garage	Pay Reduction	11,350
Garage	Operating Reduction	4,425
PW - Street	Pay Reduction	18,380
PW - Street	Operating Reduction	20,000
PW - Street Construction	Operating Reduction	16,000
PW - Sanitation	Pay Reduction	22,970
PW - Sanitation	Operating Reduction	22,525
Recr - Administration	Pay Reduction	4,473
Recr - Administration	Operating Reduction	43,425
Recr - Athletics	Pay Reduction	1,492
Recr - Athletics	Operating Reduction	12,100
Recr -Fitness Center	Pay Reduction	5,195
Recr -Fitness Center	Operating Reduction	33,280
Recr -Programs	Pay Reduction	3,881
Recr -Programs	Operating Reduction	5,500
Recr - Park Maintenance	Pay Reduction	17,241
Recr - Park Maintenance	Operating Reduction	11,550
Public Grounds & Cemetery	Pay Reduction	6,476
Public Grounds & Cemetery	Operating Reduction	31,000
	<b>TOTAL GENERAL FUND EXCLUDING CAPITAL CUTS</b>	<b><u>\$ 1,565,466</u></b>

DEPARTMENT	DESCRIPTION	AMOUNT
<b>Airport:</b>		
Airport	Pay Reduction	\$ 7,293
	<b>Total Airport</b>	<b>\$ 7,293</b>
<b>Electric:</b>		
	Purchase Power	\$ 1,284,844
	Operating Reduction	72,178
	Pay Reduction	58,287
	<b>Total Electric</b>	<b>\$ 1,415,309</b>
<b>Water and Sewer Fund:</b>		
PW-Sewer Maintenance	Pay Reduction	\$ 7,589
PW-Sewer Maintenance	Operating Reduction	72,525
PW-Water Maintenance	Pay Reduction	19,135
PW-Water Maintenance	Operating Reduction	44,048
Water Purification	Pay Reduction	17,591
Water Purification	Operating Reduction mainly utilities	148,783
3rd Creek WWT Plant	Pay Reduction	8,790
3rd Creek WWT Plant	Operating Reduction	65,558
4th Creek WWT Plant	Pay Reduction	18,119
4th Creek WWT Plant	Operating Reduction	170,242
	<b>Total Water and Sewer Fund</b>	<b>\$ 572,380</b>
<b>Civic Center:</b>		
Civic Center	Pay Reduction	\$ 10,171
Civic Center	Operating Reduction	27,945
		<b>\$ 38,116</b>
<b>Total Budget Adjustments Excluding Capital</b>		<b>\$ 3,598,564</b>

**CITY OF STATESVILLE  
LISTING OF DECISION PACKAGES  
FOR THE BUDGET YEAR 2019-20**

Departments present "decision packages" summarizing and justifying new or expanded services and related operational and capital expenditures being requested. Requests for new or expanded services are evaluated by the Budget Team based on their merit and/or the City's financial capacity to fund them.

Department	Description	Requested Amount	Proposed Amount
<b>General Fund:</b>			
Finance-Collections	Customer Service Representative	35,951	-
Information Technology	Reclassification	4,512	4,512
Information Technology	Iredell Contract for AMI	12,000	-
Information Technology	Network Technician	36,599	-
Planning	Historic Rehabilitation	6,000	6,000
Planning	Habitat Critical Repair Program	10,000	-
Police	Two additional Telecommunicators	99,182	-
Fire	Upgrade (3) Firefighter Positions to Captain	27,541	27,541
Fire	Upgrade Asst Chief to Deputy Chief	7,218	-
Fire	Upgrade One Firefighter Position to Training/Safety Captain	23,584	-
Street Maintenance	Administrative Assistant	57,865	-
Sanitation	Two Waste Collectors	87,977	87,977
Public Grounds & Cemetery	Skilled Laborer to General Supervisor	4,098	-
Public Grounds & Cemetery	Small Engine Mechanic for Cemetery, Parks and Airport Divisions	43,201	-
Public Grounds & Cemetery	Skilled Laborer	44,320	-
General Expense	I-CATS	30,000	-
Special Appropriations	Iredell Co Rescue Squad	8,500	-
Special Appropriations	Counseling Center Iredell	5,440	-
Special Appropriations	Iredell Museums Inc.	11,430	-
<b>Total General Fund</b>		<b>555,418</b>	<b>126,030</b>
<b>Water and Sewer Fund:</b>			
Sewer Maintenance	Additional Personnel	51,532	-
Water Maintenance	Additional Personnel	96,780	-
Third Creek WWTP	Additional Personnel	57,940	-
Fourth Creek WWTP	Reclassification	8,932	-
<b>Total Water/Sewer Fund</b>		<b>215,184</b>	<b>-</b>
<b>Civic Center Fund:</b>			
Civic Center	Facility Master Plan	50,000	50,000
	Marketing	20,000	-
<b>Total Civic Center Fund</b>		<b>70,000</b>	<b>50,000</b>
<b>Total Decision Packages</b>		<b>840,602</b>	<b>176,030</b>

**A Shared Vision for Statesville**

The Statesville City Council adopted a vision statement in 2001 that has served the city well. Many of the policies, ordinances and budgets were heavily influenced by these goals, guiding the City in developing a recreation master plan and greenway system, helping establish a new land use plan and unified development ordinance, and funding a downtown marketing study. Much of the City's annual budget was developed by tying department programs to specific vision elements.

One of the recommendations of the 2001 study was to revisit this vision statement in five years to make sure the elements remain a fresh and true representation of the desires of this community. Following the Greater Statesville Chamber's 2006 retreat, where discussion of developing a shared vision for the community was held, a group of stakeholders began the process of reviewing and revising the 2001 vision statement.

A new Vision Statement was developed from the work of 12 strategic partners and the input of Statesville citizens in hopes that it will become a part of the planning process for all community organizations, governmental agencies, citizen groups and businesses. In 2008, the Statesville City Council unanimously adopted the Vision Statement. As Statesville prepares to grow, this Shared Vision will help it grow together.

**Identity Component**

Statesville will be recognized as the premier city in the region by embracing growth while retaining the unique charms of a small city. Statesville will continue to build a vital city center to serve as the hub of the city, county and region.

**Economic Development Component**

Statesville will take advantage of its unique strategic location to recruit and retain business, commerce and industry that will assist in continuing the advantageous balance between residential and commercial components of the tax base. Community leaders will continue to be cooperative and business friendly and strive to maintain a self sustained economy.

**Social Issues and Values Component**

Statesville will show that it values its diversity by encouraging an attitude of "Many cultures, One Community" that embraces all people, acknowledges hard issues and demonstrates the courage to deal with them.

**Healthy Lifestyle Component**

Statesville will be a community that provides high quality facilities and resources for optimal wellness, disease management and overall fitness to create an environment that encourages positive, responsible health practices.

**The Recognition Component**

Statesville will be recognized regionally and at the state and national levels as a city of the future where citizens can live, work and play; where the educational opportunities are excellent; where the greening of the community is significant to all its citizens; where entrepreneurial spirit abounds; where arts, cultural events and cultural awareness are important; and, where all its people can achieve success.

**Government Support and Communication Component**

Statesville will be a model of effective and efficient government, continually looking for partnership opportunities with community organizations and governmental entities, encouraging citizen involvement and improving communications with its residents and other governmental agencies.

The City of Statesville's adopted annual operating and capital budget is developed in several stages. Although the budget is presented to the Mayor and City Council in May and adopted in June for the upcoming fiscal year (July 1-June 30), its preparation begins several months prior. It is during this process that departments and management have the opportunity to reassess goals and objectives and resources needed to accomplish them.

#### **Financial Policies and Goals**

The City of Statesville follows the statutory provisions of the Local Government Budget and Fiscal Control Act in developing its annual budget for raising and spending money for specified programs, functions, activities or objectives during a fiscal year. An annual balanced budget ordinance is adopted and administered in accordance with general statutes in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The City Council has adopted a Vision Plan for the City of Statesville as outlined in this budget document that addresses long-term goals and objectives of the City. The annual budget is developed including programs, functions, and objectives that align with the Vision Plan and incorporate the following policies:

1. The budget will be developed in accordance with the North Carolina Local Government Budget and Fiscal Control Act.
2. Current operating expenditures during the fiscal year will generally be limited to the current resources.
3. Debt proceeds will not be used to finance current operations.
4. The City will maintain a capital reserve fund to accumulate resources for major capital outlays.
5. The City will maintain a risk management program to provide protection against loss and a reduction in exposure to liability.

Other financial policies of the City of Statesville are as follows:

1. The City will maintain accounting systems in accordance with the Local Government Budget and Fiscal Control Act.
2. Full disclosure will be provided in the annual financial statements.
3. An annual audit will be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
4. The City will strive to maintain an available fund balance in the General Fund above the minimum level recommended by the North Carolina Local Government Commission of 8% of expenditures at the end of the fiscal year. Available fund balance as of June 30, 2018 in the General Fund was \$13,190,759 or 41.86% of operating expenditures.

#### **Capital Budget Development Phase**

The City's capital improvement program (CIP) is a six-year plan for capital equipment and improvements. During the months of October and November each year, departments review and update capital outlay needs for the planning period. Each department then meets with the Budget Team (comprised of the city manager, finance director, and assistant finance director) to review capital outlay requests.

The City avoids borrowing for capital outlays by maintaining a pay-as-you-go policy. Multi-year planning enables the City to continue the pay-as-you-go basis of providing for capital outlay needs. Therefore the operational impact of capital funding can be included in the various applicable departmental budgets for the current year.

Following the pay-as-you-go policy, a listing of proposed capital purchases for the 2019-2020 budget can be found in the budget summary section of this document. In addition, a six year capital improvement plan is available at the end of the document.

**City Council Planning Phase**

The City Council's goals and directives set the tone for the development of the budget. At its annual planning retreat, usually held in January or February, the Council meets to identify priorities, issues, and projects impacting the next year's budget. The Council identifies key policy issues that will provide the direction of the budget.

**Departmental Budget Development Phase**

During January and February, departments examine current departmental service levels, goals and objectives and revise them to better meet the needs of citizens, the priorities of City Council, and directives of the City Manager. In addition, they review and update capital requests for the upcoming year. From this process, they develop departmental budget requests.

Departmental operating budgets are prepared using the base budget philosophy. In general, the base budget philosophy is defined as the department's budget for the current year, plus inflationary increases, minus major one-time expenditures.

When properly executed, the base budget approach allows elected officials to concentrate their attention on changes or enhancements in services. In order to qualify as a base budget, the expenditure side of the equation must be conservative, yet realistic and consistent from department to department. For example, all departments must use the same inflation factor for a given category of expenditures. Such standardization (applied with common sense and good judgment) lets City Council and the public review spending parameters without reviewing each and every line item.

New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures.

**Budget Team Review and Development of Proposed Budget**

The Budget Team is comprised of the City Manager, Assistant City Manger, Finance Director, and Assistant Finance Director. Department Directors meet with the Budget Team in March to review departmental operating and capital budget requests. New programs, service enhancements, and decision packages are evaluated based on their relation to City Council priorities and the City's financial capacity to fund them with current resources.

**Budget Adoption Phase**

During May and June, the budget adoption phase is completed. The City Manager presents a balanced budget proposal to City Council. According to the provisions of the North Carolina Budget and Fiscal Control Act, the City Council holds a public hearing to receive public comment on the budget. The Council then conducts a series of budget work sessions to discuss the City Manager's budget proposal.

The proposed budget is revised as directed by the Council. Once this step is completed, the City Council adopts the budget ordinance by July 1 as required by state law.

**Budget Amendments**

After the budget ordinance is enacted, the City Council may amend it at any time during the fiscal year. Each amendment must continue to adhere to the balanced budget requirement and may in no way alter the property tax levy or a taxpayer's liability.

The adopted budget ordinance authorizes the budget officer (City Manager) to approve budget revisions within a departmental budget not affecting the total departmental appropriation. The budget officer may also transfer amounts between departments of the same fund with an official report on such transfers to City Council.

**October – November**

- Six year capital improvements program updated and reviewed by departments and Budget Team.

**January – February**

- Mayor and City Council hold planning retreat.
- Departments review goals and objectives and prepare departmental operating and capital budget requests.

**March – April**

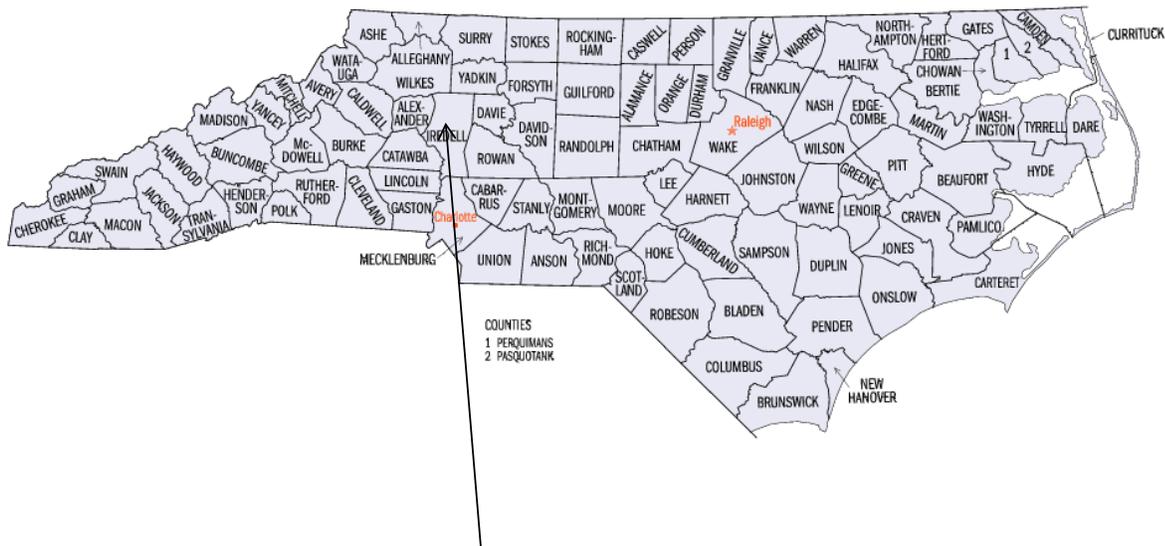
- Budget Team reviews departmental budget requests, develops revenue estimates, and prepares citywide proposed budget and Capital Improvement Plan.

**May – June**

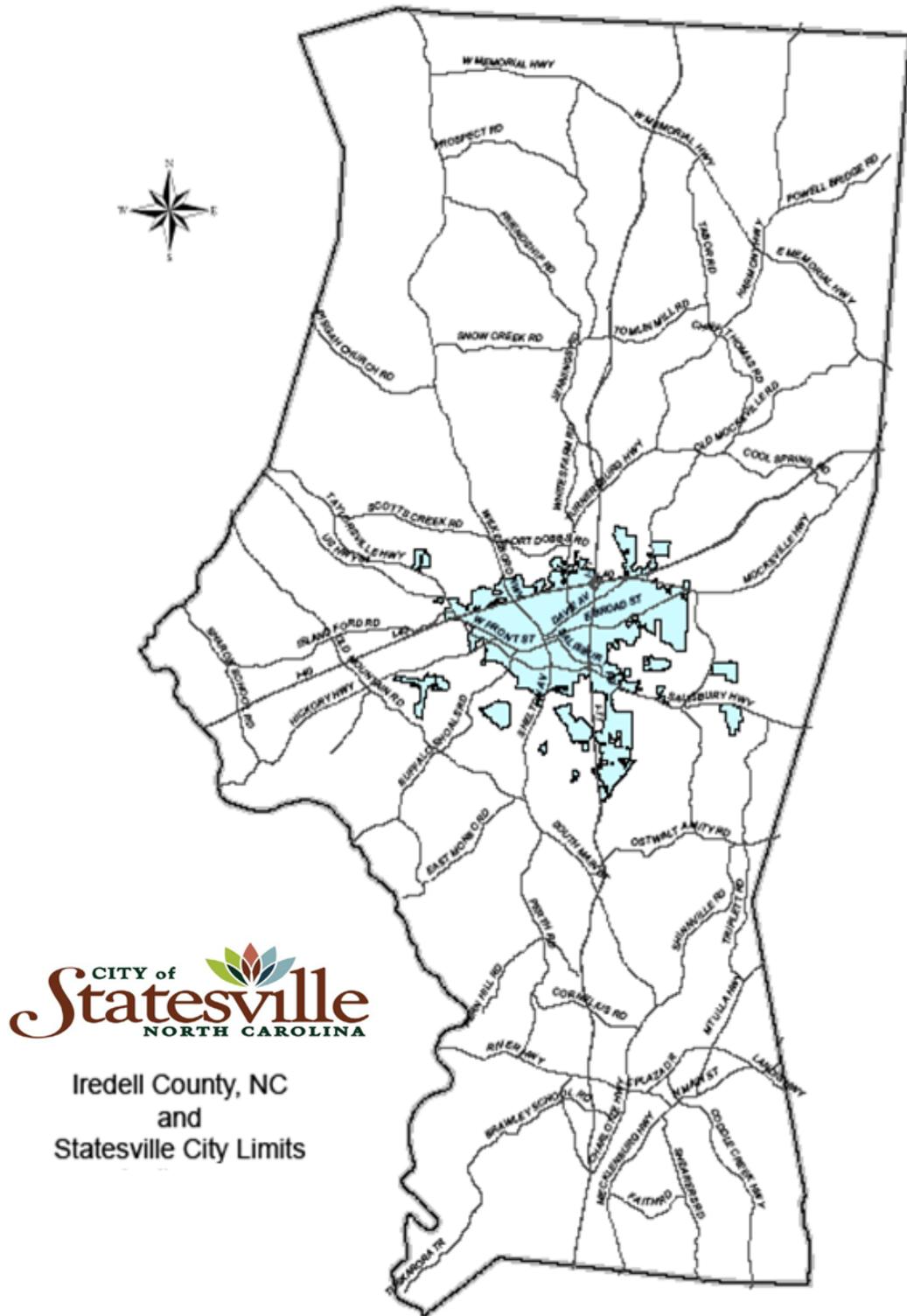
- City Manager presents budget proposal to the City Council.
- City Council holds public hearing on budget.
- City Council holds budget work sessions to review budget proposal.
- City Council adopts the budget ordinance and approves Capital Improvement Plan.

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STATE OF NORTH CAROLINA



CITY OF STATESVILLE, NORTH CAROLINA



Iredell County, NC  
and  
Statesville City Limits

Statesville has a unique and interesting history in its more than 200 years of existence. On December 19, 1789, the North Carolina General Assembly created the Town of Statesville primarily because of its central location in Iredell County and in western North Carolina. The City was formally incorporated on January 9, 1847 as the area began to grow in number and prosperity.

History surrounds the residents of Statesville. Four historic residential districts represent housing that dates back as old as the mid-1800’s. The downtown retail district is listed on the National Register of historic places. Statesville’s commitment to revitalization and growth in the downtown retail district has resulted in a beautiful, vibrant Main Street city.

Having exceptional transportation access with Interstates 77 and 40 intersecting in Statesville, and with close proximity to neighboring big cities Charlotte and Winston-Salem, an abundance of opportunities for growth exist. Statesville is the county seat of Iredell County and the county’s second largest city.

Statesville has operated under the Council-Manager form of government since 1949. The mayor and eight council members are elected on a non-partisan basis with six council members elected from wards and two elected at-large. All nine elected officials serve four-year staggered terms. City Council, which acts as the City’s legislative and policy-making body, selects the City Manager, who is the City’s chief administrator and implements the policies and programs adopted by City Council.

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**STATISTICAL INFORMATION:**

Population

Statesville	25,797
Iredell County	173,391

Size (square miles)

Statesville	24.5
Iredell County	597

Climate

Average Annual Rainfall	44 inches
Average Annual Snowfall	5 inches
Average Annual Temperature	57 F
Average Annual High Temperature	70 F
Average Annual Low Temperature	45 F

Fire Protection

Number of Stations	4
Number of Firefighters	70

Police Protection

Number of Stations	2
Number of Police Officers	84

Number of City Personnel

427

Utilities

Electric Customers	13,113
Water Customers	11,743
Sewer Customers	10,780

Culture and Recreation

Statesville Fitness Center	1
Leisure Pool	1
Community Centers	2
Parks and Playgrounds	17
Tennis Courts	10

North Carolina's Office of Management Budget Demographic Information

Population

Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019
24,981	25,096	25,102	25,363	25,731	25,714	25,797

Median Age

2013	2014	2015	2016	2017	2018	2019
40	40	40	40	40	40	40

(\* Department of Revenue Estimated Census based on Fiscal Year)

**Employment Information** (Source Employment Security Commission as of June of each year)

Unemployment rate as of March 2018 for Iredell County:

2013	2014	2015	2016	2017	2018	2019
6.5%	5.5%	4.9%	5.3%	4.2%	3.9%	4.5%

City of Statesville Racial Composition

White	12,512	48.5%
Black	9,106	35.3%
Hispanic	2,967	11.5%
Asian	722	2.8%
Other/Multi-Racial	490	2.0%
	25,797	100%

Iredell County Age

2016 Proj Median Age	36.5
2016 Proj Total Pop 0-19	43,933 26.3%
2016 Proj Total Pop 20-24	10,031 6.0%
2016 Proj Total Pop 25-34	18,979 11.3%
2016 Proj Total Pop 35-44	22,820 13.6%
2016 Proj Total Pop 45-54	26,231 15.7%
2016 Proj Total Pop 55-64	21,209 12.7%
2017 Proj Total Pop 65+	24,290 14.5%

<sup>1</sup> [www.factfinder.census.gov](http://www.factfinder.census.gov)

<sup>2</sup> Source: N. C. Department of Commerce

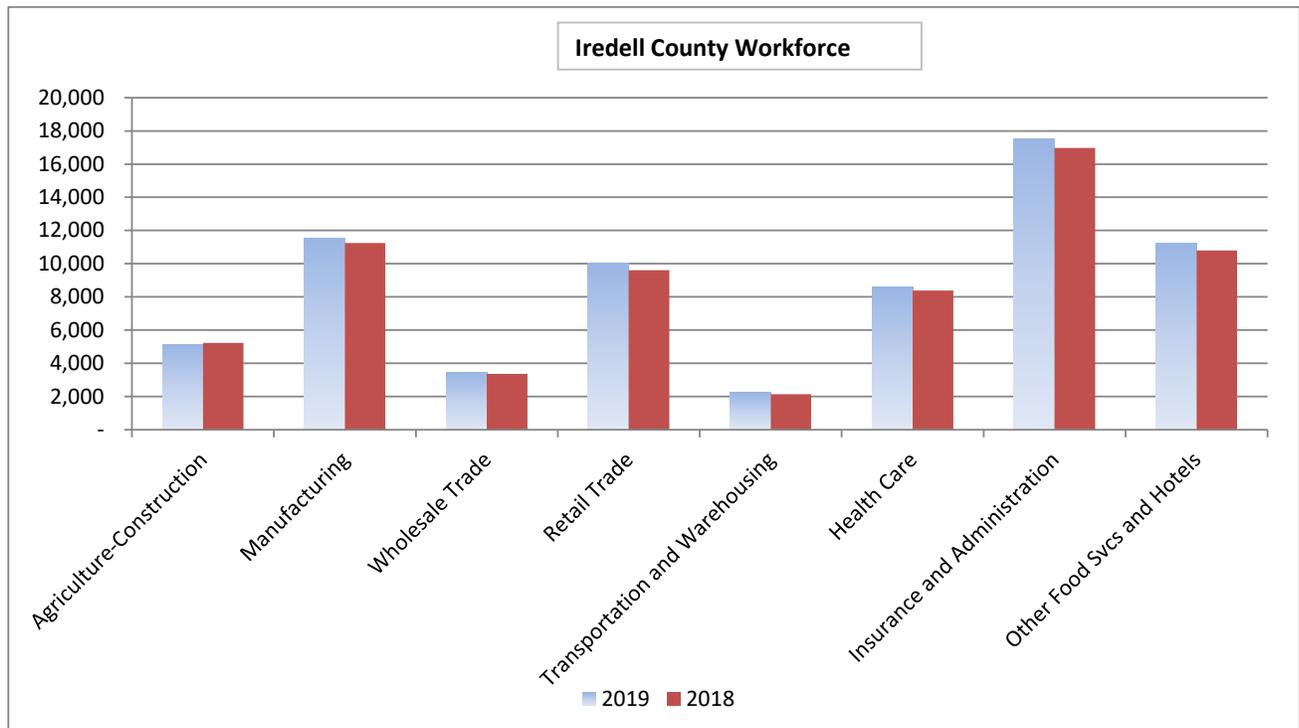
**STATESVILLE'S TOP TEN EMPLOYERS AS OF JUNE 30, 2018**

Iredell Statesville Schools	3,001-3,050
Iredell Memorial Hospital	1,551-1,600
Iredell County Government	1,101-1,150
Piedmont Healthcare	901-950
Manheim Statesville	651-700
Kewaunee Scientific	501-550
ASMO of NC, Inc.	451-550
City of Statesville	401
Davis Regional Medical Center	401-450
Walmart	351-400

<sup>1</sup> Source: Statesville Regional Development Corporation

Iredell County Employment/Wages by Industry

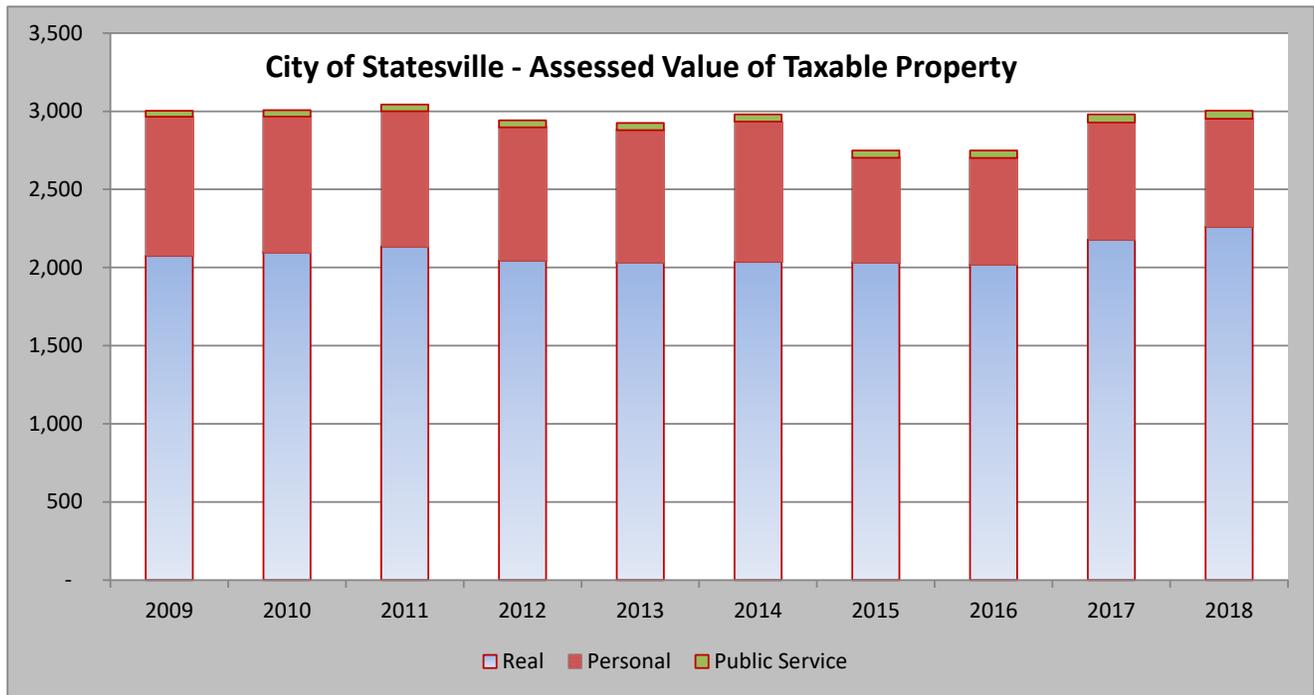
	2018 3rd Qtr Employment	2017 Annual Employment	Increase (Decrease)	2018 3rd Qtr Weekly Wage	2017 Avg Weekly Wage
Total All Industries	73,839	71,735	2,104	\$ 947	\$ 912
Total Government	8,065	8,518	(453)	844	812
Total Private Industry	65,774	63,217	2,557	960	925
Agriculture and Forestry	403	438	(35)	853	893
Mining	-	32	(32)	-	1,177
Utilities	424	244	180	1,398	1,482
Construction	4,307	4,351	(44)	1,019	1,046
Manufacturing	11,557	11,207	350	1,000	1,031
Wholesale Trade	3,473	3,362	111	1,042	1,103
Retail Trade	10,027	9,564	463	552	535
Transportation and Warehousing	2,278	2,135	143	809	778
Information	608	575	33	1,012	867
Finance and Insurance	1,212	1,192	20	1,212	1,279
Real Estate and Rental and Leasing	690	649	41	800	820
Professional and Technical Services	2,790	2,683	107	1,204	1,305
Mgt of Companies, Enterprises	-	3,825	(3,825)	-	2,710
Administrative and Waste Services	5,164	4,591	573	591	596
Educational Services	4,325	5,054	(729)	792	737
Health Care and Social Assistance	8,607	8,451	156	1,219	897
Arts, Entertainment and Recreation	2,277	2,104	173	1,013	1,079
Accommodation and Food Services	7,283	6,920	363	312	297
Other Services Ex. Public Admin	1,698	1,697	1	643	573
Public Administration	2,759	2,662	97	860	843



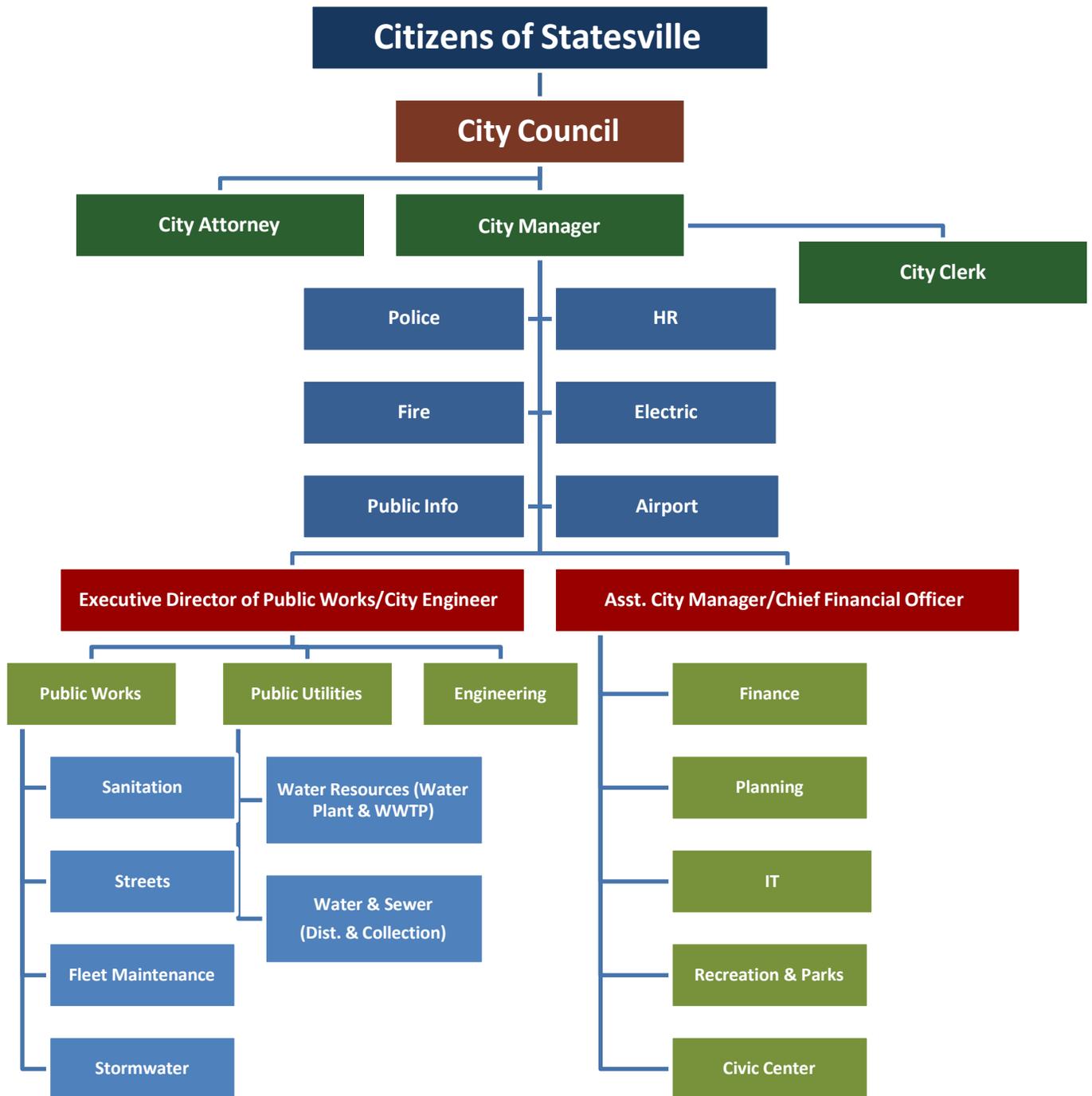
Source: N.C. Department of Commerce

Principal Taxpayers (June 30, 2018)

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Total Assessed Valuation</u>
Asmo NC, Inc.	Electric Motor Mfg.	\$ 89,249,133	2.97%
Providencia USA, Inc.	Non-Woven Plastic Materials Mfg.	70,573,344	2.35%
Lowe's	Home Improvement Retailer	65,906,897	2.19%
GS Statesville Green Land	Real Estate	27,295,200	0.91%
Clark Equipment Company	Heavy Equipment Manufacturer	21,639,232	0.72%
Statesville HMA, Inc.	Health Care Facility	21,580,570	0.72%
Bartlett Milling Company	Flour and Feed Milling	21,252,830	0.71%
Centro NP Holdings	Real Estate	18,911,820	0.63%
JRM Air LLC	Airfleet Aviation	16,381,564	0.55%
RCC Shoppes At Broad St.	Merchandise Facility	16,118,990	0.54%
Ten largest taxpayers		368,909,580	12.28%
All other taxpayers		2,636,359,809	87.72%
Total assessed value		\$ 3,005,269,389	100.00%



Source: Iredell County Tax Administration





**TABLE OF CONTENTS**

	<b>Page</b>
<b>BUDGET SUMMARY</b>	
Basis of Budgeting.....	25
Total Budget - All Funds.....	27
Revenues.....	29
Expenditures.....	32
Staffing.....	34
Debt Management.....	36
Fund Balance.....	37
Capital Outlay And Non-Depreciable Equipment List.....	39
Capital Improvement Plan Summary.....	46

The accounts of the City of Statesville are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The City develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act on a modified accrual basis where revenues are recorded when received in cash and liabilities are recorded when known. During the year, the City's accounting system is maintained on the same basis as the adopted budget. At year-end, the City's Comprehensive Annual Financial Report (CAFR) is prepared on the basis consistent with generally accepted accounting principles. For the most part, this is consistent with the way the City prepares its budget, except that funds are adjusted to the full accrual basis for financial statement presentation. The main differences between budget and CAFR for funds are 1) capital outlay and debt service principal payments are recorded as expenditures for budgetary purposes as opposed to adjustments of balance sheet accounts in the financial statements, and 2) depreciation is not recognized for budgetary purposes and is recorded as an expense in the CAFR.

The City of Statesville adopts annual budget ordinance for the City's General, Enterprise, Internal Service, and certain Special Revenue Funds. According to state law, the City operates on a fiscal year beginning on July 1 and ending on June 30. All annual appropriations lapse at fiscal year end.

## **GOVERNMENTAL FUNDS**

### **General Fund**

The general fund is the principal operating fund of the City. It is used to account for all financial resources and expenses, except those required to be accounted for in another fund, that are traditionally associated with government. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenses are for public safety, streets and highways, sanitation, parks and recreation, and general government services.

### **Special Revenue Funds**

A special revenue fund is used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Home Program Grant Fund
- Drug Enforcement Fund
- Occupancy Tax Fund
- General Capital Reserve Fund
- Economic Development Fund
- Domestic Violence Grant Fund
- Secondary E-911 Fund

The City has two special revenue funds that are annually appropriated: Occupancy Tax Fund and Secondary E-911 Fund.

### **Occupancy Tax Fund**

This fund is used to account for receipts of a local hotel/motel occupancy tax that are restricted to the operation of the City's Civic Center and the promotion of travel and tourism.

### **Capital Projects Funds**

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. These funds are as follows:

- Streetscape Construction
- Transportation Grant - TAP
- Shelton Avenue Multi-Use Path
- Brookdale US-21
- Bethlehem Road Project
- Municipal Service Center

**PROPRIETARY FUNDS**

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of City Council is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The City has four enterprise funds: Electric, Water and Sewer, Storm Water and Civic Center.

**Airport Operating Fund**

This fund is used to account for the City's Airport operations. Its revenue source is direct receipts from its operations such as airport leases and fuel flow fees.

**Electric Fund**

This fund is used to account for the activities of the City's electric utility, which provides electric service to the residents of the City. The fund is fully self-supporting from various user charges and electricity sales.

**Water and Sewer Fund**

This fund is used to account for the activities necessary to furnish water and sewer treatment, water distribution, sanitary sewer collections, and related bonded debt service. This fund is fully self-supporting from various user charges for its service.

**Stormwater Fund**

The stormwater program will establish and maintain a consistent source of revenue to enable the city to maintain compliance with the NPDES/Ph II stormwater permit as well as begin to address deteriorating storm water system.

**Civic Center Fund**

This fund is used to account for the operations of the City's Civic Center, which opened in January, 2000. This operation was accounted for in the General Fund in prior year's budgets. Beginning with fiscal year 2001-2002, Civic Center activities are accounted for in a separate enterprise fund. Resources that fund this operation are from facility user charges and hotel/motel.

**Enterprise Reserve Funds**

Enterprise reserve funds are used to provide full budgetary accountability for restricted revenues. An enterprise reserve fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Airport Improvement Fund
- Electric Utility Capital Reserve Fund
- Water and Sewer Capital Reserve Fund

**Capital Project Funds**

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year.

- Parallel Taxiway Project
- Glideslope and Localizer

**INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City has one internal service fund: Risk Management Fund.

**Risk Management Fund**

This fund is used to account for the operations of the City's employee health insurance plan and wellness program and its the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler Machinery.

**FIDUCIARY FUNDS**

The City maintains one fiduciary funds where the City hold funds for the benefit of qualified individuals.

- Statesville Connects (Utility Donation Fund) - donations for the aid of utility customers.

## TOTAL REVENUES AND SOURCES - ALL FUNDS

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
General Fund	\$30,875,980	\$31,432,773	\$36,221,215	\$ 36,683,532	1.28%
Airport Operating Fund	436,802	654,042	616,892	2,912,034	372.05%
Electric Fund	48,386,778	49,139,501	49,229,203	54,156,867	10.01%
Water and Sewer Fund	11,371,016	12,230,901	13,417,308	14,333,803	6.83%
Stormwater Fund	-	-	-	1,946,346	N/A
Civic Center Fund	905,451	1,003,441	1,041,654	1,121,864	7.70%
Risk Management Fund	4,894,669	7,552,204	5,737,940	6,676,483	16.36%
Occupancy Tax Fund	1,011,848	1,095,987	1,037,200	1,156,101	11.46%
Secondary E-911 Fund	-	-	-	41,000	N/A
<b>Total Revenues</b>	<b>\$97,882,544</b>	<b>\$103,108,849</b>	<b>\$107,301,412</b>	<b>\$ 119,028,030</b>	<b>10.93%</b>

## TOTAL EXPENDITURES AND USES - ALL FUNDS

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
General Fund	\$31,253,575	\$36,297,016	\$36,221,215	\$ 36,683,532	1.28%
Airport Operating Fund	461,140	520,755	616,892	2,912,034	372.05%
Electric Fund	46,960,112	45,771,581	49,229,203	54,156,867	10.01%
Water and Sewer Fund	12,205,452	12,241,583	13,417,308	14,333,803	6.83%
Stormwater Fund	-	-	-	1,946,346	N/A
Civic Center Fund	779,124	925,776	1,041,654	1,121,864	7.70%
Risk Management Fund	5,405,732	6,590,690	5,737,940	6,676,483	16.36%
Occupancy Tax Fund	771,532	907,381	1,037,200	1,156,101	11.46%
Secondary E-911 Fund	-	-	-	41,000	N/A
<b>Total Expenditures</b>	<b>\$97,836,667</b>	<b>\$103,254,782</b>	<b>\$107,301,412</b>	<b>\$ 119,028,030</b>	<b>10.93%</b>

**TOTAL REVENUES BY SOURCE - ALL FUNDS  
Fiscal Year 2019 - 2020**

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	<sup>1.</sup> Other Funds
Ad Valorem Taxes	\$ 17,831,212	\$17,831,212	\$ -	\$ -	\$ -	\$ -
Other Taxes & Licenses	1,205,601	49,500	-	-	-	1,156,101
Unrestricted Intergovernmental	9,827,924	9,786,924	-	-	-	41,000
Restricted Intergovernmental	1,226,680	1,226,680	-	-	-	-
Permits & Fees	464,879	153,650	-	-	311,229	-
Sales & Services	72,630,595	1,994,981	46,745,725	12,401,150	-	11,488,739
Investment Earnings	919,110	362,486	273,000	235,000	17,500	31,124
Other Revenue	344,757	74,597	245,160	10,000	-	15,000
Reimbursements and PILOT	4,283,203	4,283,203	-	-	-	-
Transfers	2,363,571	920,299	-	650,137	793,135	-
Fund Balance	7,930,498	-	6,892,982	1,037,516	-	-
<b>Total Revenues</b>	<b>\$ 119,028,030</b>	<b>\$36,683,532</b>	<b>\$54,156,867</b>	<b>\$ 14,333,803</b>	<b>\$1,121,864</b>	<b>\$ 12,731,964</b>

**TOTAL EXPENDITURES BY MAJOR OBJECT - ALL FUNDS  
Fiscal Year 2019 - 2020**

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	<sup>1.</sup> Other Funds
Personnel Services	\$ 31,001,489	22,930,695	\$3,060,551	\$3,531,022	\$548,011	931,210
Operating	63,461,038	9,278,158	39,095,177	4,738,067	470,300	9,879,336
Capital Outlay	17,203,417	2,195,959	11,887,850	2,353,108	79,400	687,100
Debt Service	3,945,699	1,144,244	-	2,663,955	-	137,500
Transfers	2,104,026	-	113,289	984,263	24,153	982,321
Contingency & Future Capital	1,312,361	1,134,476	-	63,388	-	114,497
<b>Total Expenditures</b>	<b>\$ 119,028,030</b>	<b>36,683,532</b>	<b>\$54,156,867</b>	<b>\$14,333,803</b>	<b>\$1,121,864</b>	<b>\$12,731,964</b>

1. Other funds are the following:

- Airport Operating Fund
- Stormwater Fund
- Risk Management Fund
- Occupancy Tax Fund
- Secondary E-911

## TOTAL REVENUES - ALL FUNDS

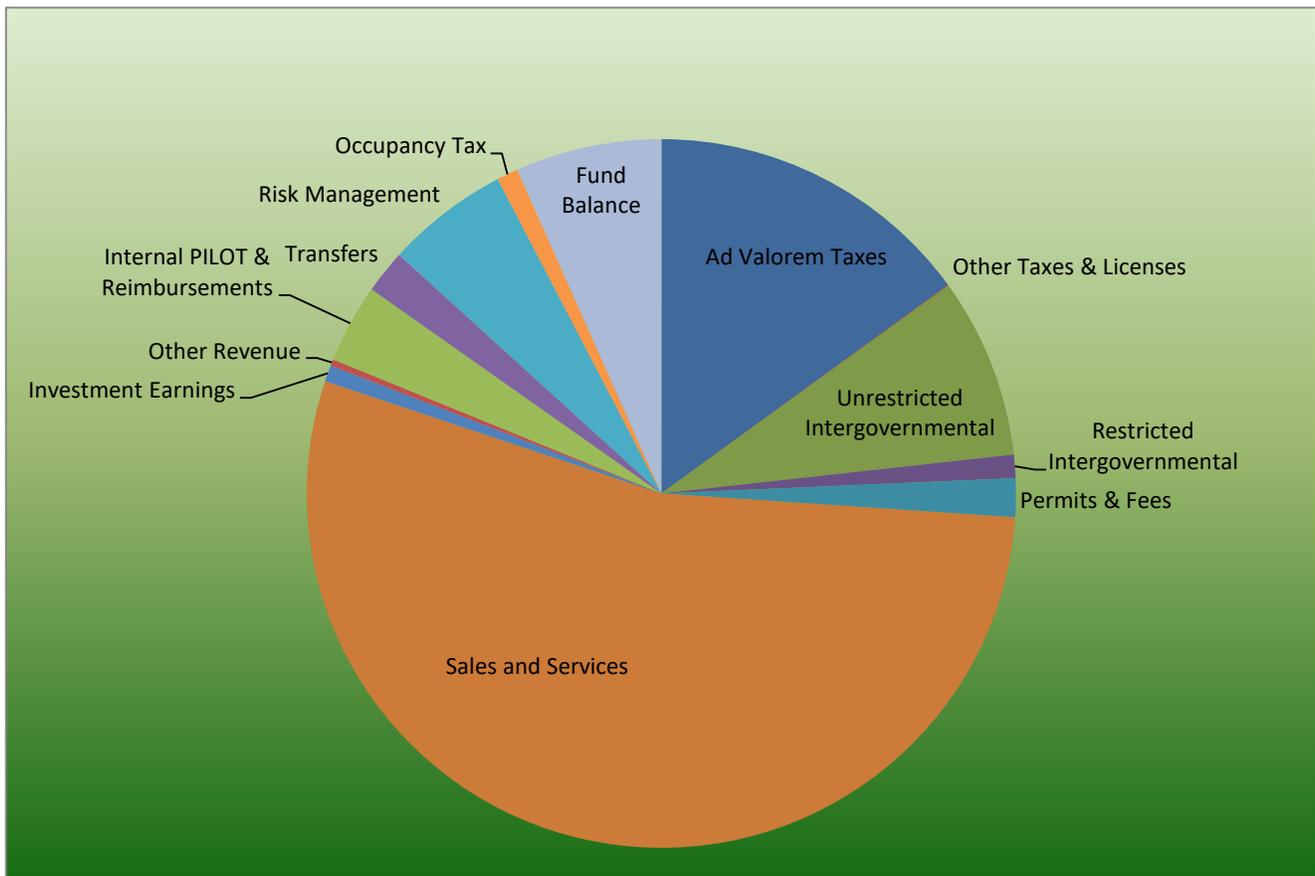
	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>OPERATING FUNDS</b>					
<b>General Fund</b>					
Ad Valorem Taxes	\$13,906,518	\$14,051,731	\$14,837,662	\$17,831,212	20.18%
Other Taxes & Licenses	48,308	48,949	48,236	49,500	2.62%
Unrestricted Intergovernmental	9,206,616	9,744,429	9,647,000	9,786,924	1.45%
Restricted Intergovernmental	1,060,142	1,031,536	1,215,522	1,226,680	0.92%
Permits & Fees	177,977	147,752	149,500	153,650	2.78%
Sales & Services	2,147,116	2,054,945	2,143,235	1,994,981	-6.92%
Investment Earnings	164,212	195,636	220,000	362,486	64.77%
Other Revenue	94,755	234,503	59,500	74,597	25.37%
Reimbursements and PILOT	3,093,452	2,965,270	3,314,415	4,283,203	29.23%
Transfers	976,884	958,022	939,161	920,299	-2.01%
Fund Balance	-	-	3,646,984	-	N/A
<b>Total General Fund</b>	<b>30,875,980</b>	<b>31,432,773</b>	<b>36,221,215</b>	<b>36,683,532</b>	<b>1.28%</b>
<b>Airport Operating Fund</b>					
Operating Revenues	434,390	549,817	582,000	2,895,034	397.43%
Investment Earnings	1,802	2,270	1,800	2,000	11.11%
Other Revenue	610	101,955	-	15,000	
Fund Balance	-	-	33,092	-	N/A
<b>Total Airport Fund</b>	<b>436,802</b>	<b>654,042</b>	<b>616,892</b>	<b>2,912,034</b>	<b>372.05%</b>
<b>Electric Fund</b>					
Electric Sales and Services	48,108,277	48,828,839	48,968,543	46,745,725	-4.54%
Investment Earnings	131,767	188,083	153,000	273,000	78.43%
Other Revenue	146,734	122,579	107,660	245,160	127.72%
Transfers	-	-	-	-	N/A
Fund Balance	-	-	-	6,892,982	N/A
<b>Total Electric Fund</b>	<b>48,386,778</b>	<b>49,139,501</b>	<b>49,229,203</b>	<b>54,156,867</b>	<b>10.01%</b>

## TOTAL REVENUES - ALL FUNDS (Cont.)

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>OPERATING FUNDS</b>					
<b>Water &amp; Sewer Fund</b>					
Water Revenues	4,242,989	4,153,964	4,436,100	4,717,918	6.35%
Sewer Revenues	6,356,234	6,514,590	6,764,600	7,033,095	3.97%
System Development Fees	644,234	640,421	634,280	650,137	2.50%
Investment Earnings	88,892	94,407	112,560	235,000	108.78%
Other Revenue	24,767	182,657	8,000	10,000	25.00%
Transfers	13,900	644,862	649,589	650,137	0.08%
Fund Balance	-	-	812,179	1,037,516	27.74%
Total Water & Sewer Fund	11,371,016	12,230,901	13,417,308	14,333,803	6.83%
<b>Stormwater Fund</b>					
Fees	-	-	-	1,946,346	N/A
Total Stormwater Fund	-	-	-	1,946,346	N/A
<b>Civic Center Fund</b>					
Fees	340,567	318,109	300,000	310,000	3.33%
Investment Earnings	10,409	13,354	8,073	17,500	116.77%
Other Revenue	676	107	-	1,229	N/A
Transfers	553,799	671,871	733,581	793,135	8.12%
Fund Balance	-	-	-	-	N/A
Total Civic Center Fund	905,451	1,003,441	1,041,654	1,121,864	7.70%
<b>RISK MANAGEMENT FUND</b>					
Risk Management	4,894,669	7,552,204	5,737,940	6,676,483	16.36%
Total Internal Service Funds	4,894,669	7,552,204	5,737,940	6,676,483	16.36%
<b>SPECIAL REVENUE FUNDS</b>					
Occupancy Tax Fund	1,008,183	1,089,283	1,037,200	1,156,101	11.46%
Secondary E-911	-	-	-	41,000	N/A
Investment Earnings	3,665	6,704	-	-	N/A
Total Special Revenue Funds	1,011,848	1,095,987	1,037,200	1,197,101	15.42%
<b>TOTAL REVENUES-ALL FUNDS</b>	<b>97,882,544</b>	<b>103,108,849</b>	<b>107,301,412</b>	<b>119,028,030</b>	<b>10.93%</b>

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Revenue Sources:</b>					
Ad Valorem Taxes	\$13,906,518	\$14,051,731	\$14,837,662	\$17,831,212	20.18%
Other Taxes & Licenses	48,308	48,949	48,236	49,500	2.62%
Unrestricted Intergovernmental	9,206,616	9,744,429	9,647,000	9,786,924	1.45%
Restricted Intergovernmental	1,060,142	1,031,536	1,215,522	1,267,680	4.29%
Permits & Fees	177,977	147,752	149,500	2,099,996	1304.68%
Sales and Services	62,273,807	63,060,685	63,828,758	64,346,890	0.81%
Investment Earnings	400,747	500,454	495,433	889,986	79.64%
Other Revenue	267,542	641,801	175,160	345,986	97.53%
Internal PILOT & Reimbursemer	3,093,452	2,965,270	3,314,415	4,283,203	29.23%
Transfers	1,544,583	2,274,755	2,322,331	2,363,571	1.78%
Risk Management	4,894,669	7,552,204	5,737,940	6,676,483	16.36%
Occupancy Tax	1,008,183	1,089,283	1,037,200	1,156,101	11.46%
Fund Balance	-	-	4,492,255	7,930,498	76.54%
<b>Total Revenues</b>	<b>\$97,882,544</b>	<b>\$103,108,849</b>	<b>\$107,301,412</b>	<b>\$119,028,030</b>	<b>10.93%</b>

**Total Revenues - All Funds by Revenue Source  
\$119,028,030**



**BUDGET SUMMARY**

**EXPENDITURES**

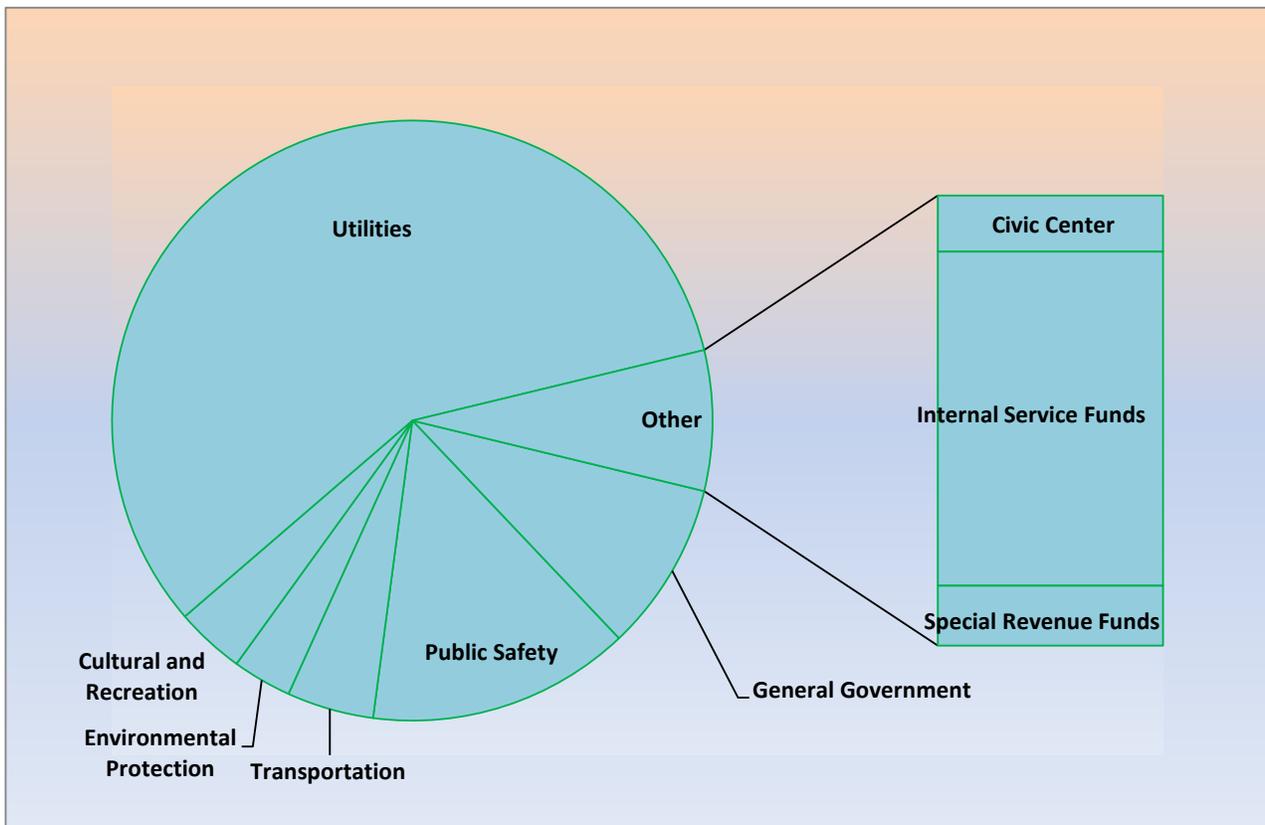
**TOTAL EXPENDITURES - ALL FUNDS**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>OPERATING FUNDS:</b>					
<b>General Fund</b>					
General Government	\$10,033,976	\$13,265,303	\$11,973,195	\$10,885,255	-9.09%
Public Safety	12,950,237	14,593,182	15,390,040	16,861,489	9.56%
Transportation	2,607,149	2,622,239	2,601,483	2,655,189	2.06%
Environmental Protection	2,140,090	2,170,297	2,185,525	1,850,767	-15.32%
Cultural and Recreation	3,522,123	3,645,995	4,070,972	4,430,832	8.84%
<b>Total General Fund</b>	<b>\$31,253,575</b>	<b>\$36,297,016</b>	<b>\$36,221,215</b>	<b>\$36,683,532</b>	<b>1.28%</b>
<b>Airport Operating Fund</b>					
Airport Operating	\$ 461,140	\$ 520,755	\$ 616,892	\$ 2,912,034	372.05%
<b>Total Airport Operating Fund</b>	<b>\$461,140</b>	<b>\$520,755</b>	<b>\$616,892</b>	<b>\$2,912,034</b>	<b>372.05%</b>
<b>Electric Fund</b>					
Electric Utility	\$46,960,112	\$45,771,581	\$49,229,203	\$54,156,867	10.01%
<b>Total Electric Fund</b>	<b>\$46,960,112</b>	<b>\$45,771,581</b>	<b>\$49,229,203</b>	<b>\$54,156,867</b>	<b>10.01%</b>
<b>Water &amp; Sewer Fund</b>					
Sewer Maintenance	\$538,909	\$632,433	\$1,418,404	\$1,346,602	-5.06%
Water Maintenance	1,212,733	1,253,768	1,569,330	1,451,710	-7.49%
Water Purification	7,652,368	5,072,523	4,474,141	4,952,849	10.70%
Third Creek Wastewater Treatr	1,000,828	2,357,938	2,454,431	2,461,235	0.28%
Fourth Creek Wastewater Treat	1,800,614	2,924,921	3,501,002	4,121,407	17.72%
<b>Total Water &amp; Sewer Fund</b>	<b>\$12,205,452</b>	<b>\$12,241,583</b>	<b>\$13,417,308</b>	<b>\$14,333,803</b>	<b>6.83%</b>
<b>Stormwater Fund</b>					
Stormwater	\$ -	\$ -	\$ -	\$ 1,946,346	N/A
<b>Total Stormwater Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,946,346</b>	<b>N/A</b>
<b>Civic Center Fund</b>					
Civic Center	\$779,124	\$925,776	\$1,041,654	\$1,121,864	7.70%
<b>Total Civic Center Fund</b>	<b>\$779,124</b>	<b>\$925,776</b>	<b>\$1,041,654</b>	<b>\$1,121,864</b>	<b>7.70%</b>
<b>Risk Management Fund</b>					
Health Insurance Fund	\$4,519,455	\$5,565,240	\$4,719,677	\$5,541,393	17.41%
Property & Casualty Liability Fu	886,277	1,025,450	1,018,263	1,135,090	11.47%
<b>Total Risk Management Fund</b>	<b>\$5,405,732</b>	<b>\$6,590,690</b>	<b>\$5,737,940</b>	<b>\$6,676,483</b>	<b>16.36%</b>
<b>Special Revenue Fund</b>					
Occupancy Tax Fund	\$771,532	\$907,381	\$1,037,200	\$1,156,101	11.46%
Secondary E-911	-	-	-	41,000	
<b>Total Special Revenue Funds</b>	<b>\$771,532</b>	<b>\$907,381</b>	<b>\$1,037,200</b>	<b>\$1,197,101</b>	<b>15.42%</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>\$97,836,667</b>	<b>\$103,254,782</b>	<b>\$107,301,412</b>	<b>\$119,028,030</b>	<b>10.93%</b>

**TOTAL EXPENDITURES - ALL FUNDS (Cont.)**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>OPERATING FUNDS</b>					
<b>Expenditures by Function:</b>					
General Government	\$10,033,976	\$13,265,303	\$11,973,195	\$10,885,255	-9.09%
Public Safety	12,950,237	14,593,182	15,390,040	16,861,489	9.56%
Transportation	3,068,289	3,142,994	3,218,375	5,567,223	72.98%
Environmental Protection	2,140,090	2,170,297	2,185,525	3,797,113	73.74%
Cultural and Recreation	3,522,123	3,645,995	4,070,972	4,430,832	8.84%
Utilities	59,165,564	58,013,164	62,646,511	68,490,670	9.33%
Civic Center	779,124	925,776	1,041,654	1,121,864	7.70%
Internal Service Funds	5,405,732	6,590,690	5,737,940	6,676,483	16.36%
Special Revenue Funds	771,532	907,381	1,037,200	1,197,101	15.42%
<b>Total Expenditures</b>	<b>\$97,836,667</b>	<b>\$103,254,782</b>	<b>\$107,301,412</b>	<b>\$119,028,030</b>	<b>10.93%</b>

**Fiscal Year 2019 - 2020  
Total Expenditures - All Funds by Expenditure Function  
\$119,028,030**



**BUDGET SUMMARY****STAFFING**

	Actual 2017-18	Actual 2018-19	Addition (Reduction)	Adopted Budget 2019-20
<b>GENERAL FUND</b>				
<b>General Government</b>				
Mayor & Council	9	9	-	9
City Manager	3	4	-	4
City Clerk	1	1	-	1
Finance Administration	6	6	-	6
Collections	5	5	-	5
Purchasing	3	3	-	3
Human Resources	3	4	-	4
Information Technology	13	13	-	13
Planning	7	8	(1)	7
Engineering	5	5	-	5
Garage	9	9	-	9
Warehouse	-	-	-	-
General Expense	-	-	-	-
Special Appropriations	-	-	-	-
Total General Government	<u>64</u>	<u>67</u>	<u>(1)</u>	<u>66</u>
<b>Public Safety</b>				
Police Officers <sup>1</sup>	81	82	-	82
Police Administration	19	20	1	21
Firefighters	73	82	-	82
Fire Administration	1	1	-	1
Total Public Safety	<u>174</u>	<u>185</u>	<u>1</u>	<u>186</u>
<b>Transportation</b>				
Street Department	16	16	-	16
Total Transportation	<u>16</u>	<u>16</u>	<u>-</u>	<u>16</u>
<b>Environmental Protection</b>				
Sanitation	22	20	2	22
Total Environmental Protection	<u>22</u>	<u>20</u>	<u>2</u>	<u>22</u>

<sup>1</sup>. Police Officers - two officers are funded by a separate grant. Total police officers is 84.

**BUDGET SUMMARY****STAFFING**

	Actual 2017-18	Actual 2018-19	Addition (Reduction)	Adopted Budget 2019-20
<b>Cultural and Recreation</b>				
Recreation Administration	3	3	-	3
Athletics	1	1	-	1
Fitness & Activity Center Programs	4	4	-	4
Parks	3	3	-	3
Parks	15	15	-	15
Public Grounds/Cemeteries	6	6	-	6
<b>Total Cultural and Recreation</b>	<b>32</b>	<b>32</b>	<b>-</b>	<b>32</b>
<b>TOTAL GENERAL FUND</b>	<b>308</b>	<b>320</b>	<b>2</b>	<b>322</b>
<b>AIRPORT OPERATING FUND</b>	<b>2</b>	<b>5</b>	<b>-</b>	<b>5</b>
<b>ELECTRIC FUND</b>				
Electric Utilities Department	33	33	-	33
<b>TOTAL ELECTRIC FUND</b>	<b>33</b>	<b>33</b>	<b>-</b>	<b>33</b>
<b>WATER AND SEWER FUND</b>				
Sewer Maintenance	6	6	-	6
Water Maintenance	15	15	-	15
Water Purification	12	12	-	12
Third Creek Wastewater Treatment	7	7	-	7
Fourth Creek Wastewater Treatment	15	14	-	14
<b>TOTAL WATER AND SEWER FUND</b>	<b>55</b>	<b>54</b>	<b>-</b>	<b>54</b>
<b>STORMWATER FUND</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>5</b>
<b>CIVIC CENTER FUND</b>	<b>7</b>	<b>8</b>	<b>-</b>	<b>8</b>
<b>TOTAL STAFFING</b>	<b>405</b>	<b>425</b>	<b>2</b>	<b>427</b>

**BUDGET SUMMARY**

**DEBT MANAGEMENT**

The North Carolina General Statutes require that the City of Statesville’s general obligation bonded debt issuances are subject to a legal limitation of 8% of the total assessed value of real and personal property. As of June 30, 2018, the City’s gross general obligation debt of all funds was considerably below the legal limit of \$234,880,608.

Computation of Legal Debt Margin

Assessed Value of Taxable Property (net):	\$2,936,007,599
Debt Limit – (8% of assessed Value):	\$234,880,608
Amount of Debt Applicable to Debt Limit (total bonded debt):	\$0
Legal Debt Margin at June 30, 2018:	\$234,880,608

All general obligation bonds are collateralized by the full faith, credit, and taxing power of the City of Statesville. Principal and interest requirements are appropriated when due. The City currently is not indebted for any general obligation bonds. Adequate provisions to accommodate the debt service requirements of the City have been included in the appropriate operating funds in the Proposed 2019-20 Budget.

The City’s bond rating is reviewed by Moody’s Investors Service and Standard & Poor’s Corporation and the last review was A+ and AA respectively. The City has not issued any debt that requires a bond rating since June 2002.

The following debt schedule summarizes the annual debt service beginning July 1, 2019:

NOTES PAYABLE

General Fund

	Total Principal	Total Interest	Total Payment
2020	\$ 894,700	\$ 46,548	\$ 941,248
2021	<u>700,000</u>	<u>12,250</u>	<u>712,250</u>
<b>Total</b>	<b><u>\$ 1,594,700</u></b>	<b><u>\$ 58,798</u></b>	<b><u>\$ 1,653,498</u></b>

NOTES PAYABLE - State Revolving Fund

Water and Sewer Fund

2020	\$ 2,192,526	\$ 471,427	\$ 2,663,953
2021	2,192,526	425,243	2,617,769
2022	2,192,526	379,060	2,571,586
2023	2,042,526	332,876	2,375,402
2024	1,919,123	290,592	2,209,715
2025	1,919,123	251,850	2,170,973
2026	1,919,123	213,108	2,132,231
2027	1,190,997	174,366	1,365,363
2028	1,190,997	154,992	1,345,989
2029	1,190,997	135,618	1,326,615
2030	1,190,997	116,244	1,307,241
2031	1,190,997	96,870	1,287,867
2032	1,190,997	77,496	1,268,493
2033	1,190,997	58,122	1,249,119
2034	1,190,997	38,748	1,229,745
2035	1,190,997	19,374	1,210,371
2036	<u>222,299</u>	<u>-</u>	<u>222,299</u>
<b>Total</b>	<b><u>\$ 25,318,745</u></b>	<b><u>\$ 3,235,986</u></b>	<b><u>\$ 28,554,731</u></b>

**BUDGET SUMMARY****FUND BALANCE**

According to North Carolina General Statute, local governments are required to operate under an annual balanced budget ordinance. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations. Appropriated fund balance may not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts as those figures stand at the previous fiscal year-end. In other words, appropriated fund balance may not exceed the amount of uncommitted cash available in the fund as of the previous June 30.

The minimum level of fund balance that is required by the North Carolina Local Government Commission for the general fund is minimum of 8% of the prior year's expenditures. This level of fund balance aids a local government in avoiding cash-flow interruptions, generating interest income, eliminating the need for short-term borrowing, and maintaining investment grade bond ratings.

The following tables indicate the City of Statesville's available fund balance in governmental funds as of June 30, 2018 along with estimates of revenues and expenditures and projected fund balance as of June 30, 2019 and 2020.

<b>General Fund</b>	Original Budget 2018-19	Forecast 2018-19	Proposed Budget 2019-20
<b>Revenues:</b>			
Ad Valorem Taxes	\$14,837,662	\$15,020,758	\$17,742,321
Other Taxes & Licenses	48,236	49,320	49,500
Unrestricted Intergovernmental	9,647,000	9,791,588	9,801,924
Restricted Intergovernmental	1,215,522	1,218,455	1,243,976
Permits & Fees	149,500	149,465	153,650
Sales & Services	2,143,235	1,751,020	2,089,981
Investment Earnings	220,000	181,434	362,486
Miscellaneous	59,500	109,894	74,597
Reimbursements and PILOT	3,314,415	2,839,258	4,283,203
Transfers In	939,161	1,393,733	920,299
Fund Balance	3,646,984	-	-
Total Revenues	<u>\$36,221,215</u>	<u>\$32,504,925</u>	<u>\$36,721,937</u>
<b>Appropriations:</b>			
General Government	\$7,646,642	7,868,410	\$8,092,338
Public Safety	15,390,040	14,184,112	16,821,948
Transportation	2,601,483	3,265,753	2,815,189
Economic Development	558,001	836,436	429,525
Environmental Protection	2,185,525	2,620,934	2,786,767
Cultural and Recreation	4,070,972	3,882,783	4,430,832
Debt Service	975,537	975,537	941,244
Transfers Out and Contingency	2,793,015	2,704,528	404,094
Total Appropriations	<u>\$36,221,215</u>	<u>\$36,338,493</u>	<u>\$36,721,937</u>
Revenues Over (under) Appropriations	-	(3,833,568)	-
Fund Balance, Beginning		22,729,977	18,896,409
Estimated Fund Balance, Ending		18,896,409	18,896,409
Less			
Stabilization by State Statute		5,500,000	5,500,000
Subsequent year's appropriation		<u>1,800,000</u>	<u>1,800,000</u>
Unassigned Fund Balance		11,596,409	11,596,409
Unassigned Fund Balance as a percent of expenditures		31.91%	31.58%

**BUDGET SUMMARY****FUND BALANCE**

<b>Occupancy Tax Fund</b>	Original Budget 2018-19	Forecast 2018-19	Proposed Budget 2019-20
<b>Revenues:</b>			
Occupancy Taxes	\$1,037,200	\$1,060,000	\$1,156,101
Investment Earnings	-	-	-
Total Revenues	<u>\$1,037,200</u>	<u>\$1,060,000</u>	<u>\$1,156,101</u>
<b>Appropriations:</b>			
Reimbursement to General Fund	\$20,372	\$20,600	\$21,561
Distribution to Convention and Visitor Bureau	203,366	203,366	226,908
Transfer to Civic Center	733,581	663,184	784,978
Future Capital and Debt Service	79,881	-	122,654
Total Appropriations	<u>\$1,037,200</u>	<u>\$887,150</u>	<u>\$1,156,101</u>
Revenues Over(Under) Appropriations	-	172,850	-
Restricted Fund Balance, Beginning		<u>904,535</u>	<u>1,077,385</u>
Estimated Restricted Fund Balance, Ending		1,077,385	1,077,385
Unreserved Fund Balance as a % of operating Expense		121.44%	93.19%

<b>Secondary E-911</b>	Original Budget 2018-19	Forecast 2018-19	Proposed Budget 2019-20
<b>Revenues:</b>			
Intergovernmental Revenue	\$109,000	\$89,697	\$41,000
Total Revenues	<u>\$109,000</u>	<u>\$89,697</u>	<u>\$41,000</u>
<b>Appropriations:</b>			
Capital	<u>\$109,000</u>	<u>\$89,697</u>	<u>\$41,000</u>
Total Appropriations	<u>\$109,000</u>	<u>\$89,697</u>	<u>\$41,000</u>
Revenues Over(Under) Appropriations	-	-	\$0
Restricted Fund Balance, Beginning		<u>\$89,697</u>	<u>89,697</u>
Estimated Restricted Fund Balance, Ending		89,697	130,697
Unreserved Fund Balance as a % of operating Expense		100.00%	318.77%

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2019-20</u>	<u>Adopted Budget 2019-20</u>
<b>GENERAL FUND</b>			
<b>General Government</b>			
City Manager	2 Standard PC's	2,800	2,800
	Furniture	5,000	-
	<b>Sub Total</b>	<b>7,800</b>	<b>2,800</b>
Finance-Administration	2 Standard PC's	2,800	2,800
		2,800	2,800
	<b>Sub Total</b>	<b>2,800</b>	<b>2,800</b>
Finance-Purchasing	Standard PC	1,400	1,400
		1,400	1,400
	<b>Sub Total</b>	<b>1,400</b>	<b>1,400</b>
Human Resources	3 Standard PC's	4,200	4,200
		4,200	4,200
	<b>Sub Total</b>	<b>4,200</b>	<b>4,200</b>
Information Tech	2 Standard PC's	2,800	2,800
	Superuser PC	2,200	2,200
	Trimble Handheld / GIS	6,995	6,995
	Meter Reading System (HW & SW)	27,500	27,500
	Replacement Mitel Desksets	8,500	-
	Replacement Vehicle for GIS	30,000	-
	Telcom Overhaul	30,000	-
	Process Workflow/Policies/Procedures	30,000	-
	<b>Sub Total</b>	<b>137,995</b>	<b>39,495</b>
Planning	3 Standard PC's	4,200	4,200
	Ford Fusion	22,000	-
	U-6054 New Connector Road	400,000	-
	<b>Sub Total</b>	<b>426,200</b>	<b>4,200</b>
Engineering	Superuser PC	2,200	2,200
	Survey Grade GPS	27,500	-
	Survey Vehicle	36,000	-
	Engineering Construction Inspector Vehicle	34,000	-
	<b>Sub Total</b>	<b>99,700</b>	<b>2,200</b>
Garage	Standard PC	1,400	1,400
	Procut Brake Lathe	13,824	-
	2 1/2 Ton Pickup Truck	65,000	32,500
	<b>Sub Total</b>	<b>80,224</b>	<b>33,900</b>

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2019-20</u>	<u>Adopted Budget 2019-20</u>
Warehouse	LED Light Upgrade	4,900	-
	Reel Caddies For Wire	4,900	-
	North Side Office Windows	4,900	-
	EZH2O Bottle Filling Station	4,980	4,980
	Add Gutters To Vehicle Shelters	4,900	4,900
	Phone Replacement	8,250	-
	Re-Pave Employee Lot	45,000	-
	Repaving/Regrading Yard	50,000	-
	Fence Replacement and Gate Access Upgrades	100,000	-
	<b>Sub Total</b>	<b>227,830</b>	<b>9,880</b>
<b>Total General Government</b>		<b>988,149</b>	<b>100,875</b>
Police	13 Standard PC's	47,100	18,200
	4 Superuser PC's	15,260	8,800
	Kenwood Portable Radios	131,000	125,000
	MDT (Patrol Laptops)	16,000	16,000
	SRT Rifles	17,500	17,500
	Comm Gear for SRT Helmet	14,280	14,280
	Jamar Gen2 Radar Recorder Kit w Traxpro Software	6,460	6,460
	Laser Technology TruPulse 200X	3,260	3,260
	Triple Wode Boxed Eave Metal Carport 24'X31'X10'	4,780	4,780
	4K Ultra HD Projector	2,500	2,400
	Mirrored Server for New World System	15,000	-
	HVAC Units	25,000	25,000
	Replacement Carpet	50,000	-
	Sniper Rifle	12,000	12,000
	Joy Drive Radio System Upgrade	160,000	160,000
	Security Drive Simulcast Upgrade	196,000	-
	2019 Marked K-9 Tahoe	66,663	66,663
	2019 Marked Patrol Vehicle	50,916	50,916
	2019 Marked Patrol Vehicle	50,916	50,916
	2019 Marked Patrol Vehicle	50,916	50,916
2019 Marked Patrol Vehicle	50,916	50,916	
2019 Marked Vehicle	27,788	27,788	
2019 Unmarked Vehicle	27,357	27,357	
2019 Marked Patrol Vehicle	50,916	50,916	
2019 Marked Patrol Vehicle	50,916	50,916	
	<b>Sub Total</b>	<b>1,143,444</b>	<b>840,984</b>
Fire	5 Standard PC's	7,000	7,000
	Lawn Mower	3,500	-
	Weather Station	5,200	-
	Treadmills	13,300	13,300
	Thermal Imaging Camera	8,000	-
	Fire Engine Replacement	682,000	-
	4WD Pick Up Truck	55,000	-
	4WD Pick Up Truck	55,000	55,000
	<b>Sub Total</b>	<b>829,000</b>	<b>75,300</b>
<b>Total Public Safety</b>		<b>1,972,444</b>	<b>916,284</b>

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2019-20</u>	<u>Adopted Budget 2019-20</u>
<b>Transportation</b>			
Street	Mini Excavator and Trailer	85,000	-
	Sign Truck #307	65,000	-
	Single Axle Dump Truck #314+SnowPlow	110,000	-
	Street Sweeper #325	260,000	-
	Utility Body Pick Up #313	50,000	-
	Sidewalks	100,000	50,000
	Sidewalks -- NC DOT Projects	201,000	201,000
	<b>Sub Total</b>	<b>871,000</b>	<b>251,000</b>
Street Construction	Street Improvement Div EE	465,000	465,000
	Pecan Parking Lot Resurfacing	23,000	-
	Traffic Calming	35,000	35,000
	<b>Sub Total</b>	<b>523,000</b>	<b>500,000</b>
<b>Total Transportation</b>		<b>1,394,000</b>	<b>751,000</b>
<b>Environmental Protection</b>			
Sanitation	Standard PC	1,400	1,517
	Two Rear Load Garbage Trucks	405,000	-
	Automated Leaf Truck	195,000	-
	Small Rear Load Garbage Truck	160,000	-
	Flat Bed Truck	125,000	-
	Automated Garbage Truck	371,000	-
	<b>Sub Total</b>	<b>1,257,400</b>	<b>1,517</b>
<b>Total Environmental Protection</b>		<b>1,257,400</b>	<b>1,517</b>
<b>Recreation</b>			
Recreation-Admin	TRAFx Trail Counter System	2,500	2,500
	Greenway Development	100,000	-
	Competition Park Land Acquisition	75,000	-
	<b>Sub Total</b>	<b>177,500</b>	<b>2,500</b>
Recreation - Athletics	Ford Fusion	22,000	-
	Soccer Field Drainage on Two Fields	190,000	-
	Tennis Court Reconstruction	350,000	-
	Tennis Court Resurfacing	-	40,000
	<b>Sub Total</b>	<b>562,000</b>	<b>40,000</b>
Recreation - Fit & Act CTR	2 Standard PC's	2,800	2,800
	Weight Equipment & Circuit Machines	50,000	-
	<b>Sub Total</b>	<b>52,800</b>	<b>2,800</b>
Recreation - Programs	Sport Court Flooring	55,000	-
		55,000	-
Recreation - Leisure Pool	Water Slide and Play Feature Reconditioning	16,800	16,800
	Replace Marcite on Pool Walls and Floor	132,000	132,000
	Removal and Replacement of Sand Filter Media	9,000	9,000
	<b>Sub Total</b>	<b>157,800</b>	<b>157,800</b>

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2019-20</u>	<u>Adopted Budget 2019-20</u>
Recreation-Parks	Standard PC	1,400	1,400
	Scrape Blade Implement For Tractor	3,500	3,500
	Memorial Trees	2,000	2,000
	Skid Steer	79,000	79,000
	40 HP 4-Wheel Drive Tractor	35,000	35,000
	Wood Chipper	29,000	-
	Two Zero Turn Mowers	28,000	-
	Utility Vehicle	9,000	-
	Trailer for Reel Mower	8,000	-
	Water Wagon	9,500	-
	Pull Behind Blower Turbine	12,000	12,000
	Two Ton Dump Truck	110,000	-
	Landscape Truck	45,000	-
	Crew Cab Truck	35,000	-
	Soccer Park Maintenance Building	50,000	-
	Park Improvements	50,000	-
	Kimbrough Park Playground	30,000	30,000
Martin Luther King Jr. Park Trail Paving	105,000	-	
	<b>Sub Total</b>	<b>641,400</b>	<b>162,900</b>
Public Grounds & Cemetery	2 Flagpoles	2,400	2,400
	Metal Storage Building	4,500	-
	Front Mount Mower	29,000	-
	Zero Turn Mower with Peco System	14,000	14,000
	Compact Tractor with Loader	30,000	-
	Straw Blower	11,500	11,500
	1/2 Ton Pickup Truck	32,500	32,500
	Landscape Truck	45,000	-
	Oakwood Cemetery Curbing columbarium	40,000	-
		60,000	-
	<b>Sub Total</b>	<b>268,900</b>	<b>60,400</b>
<b>Total Cultural &amp; Recreation</b>		<b>1,915,400</b>	<b>426,400</b>
<b>TOTAL GENERAL FUND</b>		<b>7,296,253</b>	<b>2,196,076</b>

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2019-20</u>	<u>Adopted Budget 2019-20</u>
<b>AIRPORT FUND</b>			
Airport Operating	Standard PC	1,400	1,400
	Pilot Lounge Furniture	3,400	3,400
	Classroom Tables and Chairs	3,400	3,400
	Utility Vehicle	10,000	10,000
	Slope Master Mower	69,500	-
	Front Mount Mower	25,000	25,000
	Zero Turn Mower	13,500	13,500
	FAA Vision 100 Grant	166,666	-
	Corporate Hangar Pad Ready Sites	19,000,000	-
	Project Converse	50,000	-
<b>TOTAL AIRPORT FUND</b>		<b><u>19,342,866</u></b>	<b><u>56,700</u></b>
<b>ELECTRIC FUND</b>			
Electric Utility	5 Laptops	15,000	15,000
	Oil Spill Response Trailer	4,950	4,950
	Borning Machine Parts	4,900	4,900
	Mini Excavator W/Thumb & Trailer	38,000	-
	615-Bucket Truck w/ Utility Body 4X4	300,000	-
	611--Chevrolet Trailblazer	25,000	-
	624--Ford Escape	28,000	28,000
	Improvement and Expansion	700,000	700,000
	Distribution Automation	75,000	75,000
	Smart Grid Implementation/AMI	3,500,000	3,500,000
	4 kV to 23 kV Conversion	500,000	500,000
	Delivery No. 6	5,000,000	5,000,000
	Distribution Lines For Delivery No. 6	2,000,000	2,000,000
	Set of Three Phase Regulators	60,000	60,000
<b>TOTAL ELECTRIC FUND</b>		<b><u>12,250,850</u></b>	<b><u>11,887,850</u></b>
<b>WATER AND SEWER FUND</b>			
Sewer Maintenance	Standard PC	1,400	1,400
	SCBA Bottles and Respirator	4,700	4,700
	1" Warthog Jet Nozzles	2,600	2,600
	Tamp/Rammer Jumping Jack	4,900	4,900
	Cut-Off Saw	1,750	1,750
	Trash Pump and Accessories	4,950	4,950
	Tractor/with bush hog & loader	90,000	90,000
	Utility Locator with accessories	8,500	8,500
	Sewer Rodding and Hi-pressure Jet Truck	300,000	300,000
	Dump Truck	85,000	85,000
	Sewer Rehabilitation	250,000	250,000
	Sewer Extension	4,700,000	-
	<b>Sub Total</b>	<b>5,453,800</b>	<b>753,800</b>

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

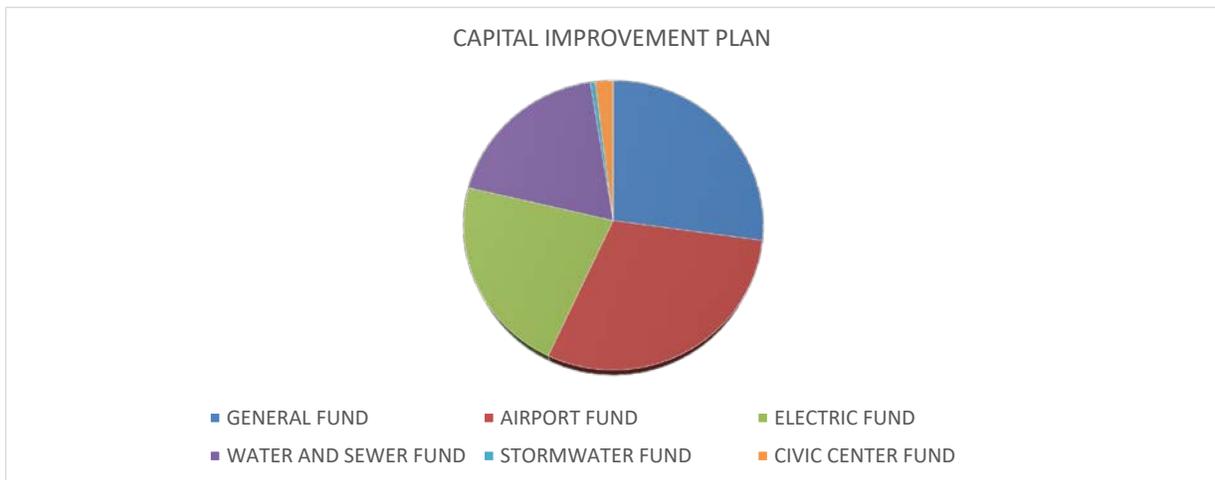
<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2019-20</u>	<u>Adopted Budget 2019-20</u>
<b>WATER AND SEWER FUND</b>			
Water Maintenance	Tamp/Rammer Jumping Jack	4,900	4,900
	Cut-Off Saw	1,750	1,750
	Pressing Tool 1/2" to 2" w/Accessories	8,000	8,000
	Trench Roller	43,000	43,000
	LED Light Tower	15,000	15,000
	Seeker Camera	14,000	14,000
	Water Line Rehabilitation	200,000	88,892
	Major Capital Water Improvements	1,100,000	-
	Water Line Upsizing	50,000	-
	<b>Sub Total</b>	<b>1,436,650</b>	<b>175,542</b>
Water Purification	Standard PC	1,400	1,400
	Mower	22,000	22,000
	3/4 Ton 4x4 Pickup Truck	50,000	-
	Finish Water Piping Project	475,000	475,000
	<b>Sub Total</b>	<b>548,400</b>	<b>498,400</b>
Third Creek	Davit Crane	4,500	4,500
	Verbatum Auto Dialer	2,500	2,500
	Suction pipes for lift stations	21,000	21,000
	Lift station pump replacement	18,000	18,000
	Belt Press wash pumps	17,580	17,580
	<b>Sub Total</b>	<b>63,580</b>	<b>63,580</b>
Fourth Creek	Standard PC	1,400	-
	Chemical Feed Pumps	13,500	13,500
	Gantry and Hoist	4,800	4,800
	Replace LDO Meter On Existing Probe	3,986	3,986
	Verbatum Auto Dialer	2,500	2,500
	Aeration Basin Aerators	295,000	295,000
	Back up Generator @ Comm. Blvd.	95,000	95,000
	Portable Generator	200,000	200,000
	Lift Station Maintenance	50,000	50,000
	John Deere Tractor	47,000	47,000
	Electrical Transfer Switches	60,000	60,000
	Maint. Truck w/ Utility Body	60,000	60,000
	Lab Truck	30,000	30,000
	Assistant Director's Vehicle	30,000	-
	<b>Sub Total</b>	<b>893,186</b>	<b>861,786</b>
<b>TOTAL WATER AND SEWER FUND</b>		<b><u>8,395,616</u></b>	<b><u>2,353,108</u></b>

**CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2019-20</u>	<u>Adopted Budget 2019-20</u>
<b>STORMWATER FUND</b>			
Stormwater			
	2 Superuser PC's	4,400	4,400
	Culvert Improvements	105,000	105,000
	Culvert/Wing Wall Replacement	195,000	195,000
	4x4 Midsize SUV	32,000	32,000
	1-Ton, 4x4, Crew Cab Utility Pickup	58,000	58,000
	Mini-Excavator w/Trailer	80,000	80,000
	Stormwater Pipe Installation Laser	5,000	5,000
	Single Axle Dump Truck	110,000	110,000
<b>TOTAL STORMWATER FUND</b>		<b><u>589,400</u></b>	<b><u>589,400</u></b>
<b>CIVIC CENTER FUND</b>			
Civic Center			
	Standard PC	1,400	1,400
	Commercial Coffee Maker	3,000	3,000
	HVAC Unit replacement	75,000	75,000
	<b>Sub Total</b>	<b><u>79,400</u></b>	<b><u>79,400</u></b>
<b>TOTAL CIVIC CENTER</b>		<b><u>79,400</u></b>	<b><u>79,400</u></b>
<b>TOTAL CAPITAL EXPENDITURES-ALL FUNDS</b>		<b><u>47,954,385</u></b>	<b><u>17,162,534</u></b>

The purpose of this capital improvement plan is to forecast and match major capital needs with projected revenues over a multi-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the City. The City defines a capital project as any expenditure of major value that recurs irregularly, results in the acquisition of a fixed asset, and has a useful life greater than one (1) year. Items included in a capital project plan include those which involve (1) acquisition, renovation, and/or construction of a single fixed asset greater than \$100,000; typically excluding vehicles/equipment, (2) any land purchases not associated with or included in another capital project, and (3) capital road maintenance or construction greater than \$100,000 – excluding recurring or routine maintenance projects.

DESCRIPTION	2020	2021	2022	2023	2024	2025	Total
<b>BY FUND:</b>							
<b>GENERAL FUND</b>	\$ 1,938,779	\$ 7,891,909	\$ 4,113,486	\$ 3,269,132	\$ 8,720,342	\$ 3,188,194	\$ 29,121,842
<b>AIRPORT FUND</b>	48,500	19,736,166	11,591,666	266,666	166,666	-	31,809,664
<b>ELECTRIC FUND</b>	11,901,000	4,065,000	1,360,000	1,888,000	1,920,000	2,175,000	23,309,000
<b>WATER AND SEWER FUND</b>	2,284,972	7,568,000	2,174,800	4,318,000	825,500	2,954,988	20,126,260
<b>STORMWATER FUND</b>	585,000	-	-	-	-	-	585,000
<b>CIVIC CENTER FUND</b>	75,000	940,000	925,000	100,000	100,000	-	2,140,000
<b>TOTAL CAPITAL REQUESTS</b>	\$ 16,833,251	\$ 40,201,075	\$ 20,164,952	\$ 9,841,798	\$ 11,732,508	\$ 8,318,182	107,091,766



Airport Capital Projects		
<b>Additional Grading for Southeast Parallel Taxiway</b>		
To provide additional grading for the Southeast Parallel Taxiway.		
2018-2019	Estimated Completion Date:	5/31/2019
Total Capital Cost		\$500,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

How to read the summary information	
←	Department or Project Fund
←	Project Title
←	Project Description
←	Fiscal years of project approval and completion
←	Total cost of capital project
←	Total five year impact on the operating budget
←	Project's funding sources

Airport Capital Projects		
<b>Corporate Hanger Development</b>		
To provide an area for future hanger development.		
2018-2019	Estimated Completion Date:	12/1/2019
Total Capital Cost		\$2,500,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

Airport Capital Projects		
<b>Removal of Displaced Threshold</b>		
To increase the available asphalt for take-off distance for large aircraft.		
2019-2020	Estimated Completion Date:	6/1/2020
Total Capital Cost		\$6,500,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

**BUDGET SUMMARY**

**CAPITAL IMPROVEMENT PLAN AND OPEN PROJECT SUMMARY**

Airport Capital Projects		
Southwest Parallel Taxiway		
To have a complete taxiway the full length of the runway.		
2019-2021	Estimated Completion Date:	6/1/2021
Total Capital Cost		\$11,300,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

Civic Center Capital Projects		
Parking Deck Phase 1		
To provide additional Downtown and Civic Center parking.		
2018-2020	Estimated Completion Date:	6/1/2020
Total Capital Cost		\$2,800,000
Total operating costs		Moderate between \$50,000 and \$100,000
Funding source(s)-City share		General Fund/Civic Center Fund

Electric Capital Projects		
Delivery No. 6		
To provide assistance with the potential significant loads in Larkin, and a two year lead time to request points of delivery from Duke Energy.		
2019-2020	Estimated Completion Date:	6/1/2020
Total Capital Cost		\$5,150,000
Total operating costs		Negligible
Funding source(s)-City share		Electric Fund
Funding source(s)-City share		Airport Fund

Water & Sewer Capital Projects		
Alum Sludge Basin Improvements		
To repair the existing sludge basin equipment because		
2019-2020	Estimated Completion Date:	6/1/2020
Total Capital Cost		\$1,315,000
Total operating costs		Negligible
Funding source(s)-City share		Water and Sewer Fund

Water & Sewer Capital Projects		
Finished Water Re-piping		
To replace the valves that isolate each pump from the distribution system that are broken in the open position.		
2021-2022	Estimated Completion Date:	6/21/2022
Total Capital Cost		\$400,000
Total operating costs		Negligible
Funding source(s)-City share		Water and Sewer Fund

Airport Capital Projects		
Airport Property Acquisition		
To provide growth to the airport through runway extension.		
2020-2029	Estimated Completion Date:	6/30/2029
Total Capital Cost		\$10,700,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

Electric Capital Projects		
Smart Grid Implementation/AMI		
To save money by improving services such as automatic outage notification, leak detection, etc.		
2019-2020	Estimated Completion Date:	6/1/2020
Total Capital Cost		\$9,175,000
Total operating costs		Negligible
Funding source(s)-City share		Electric Fund/Water Sewer Fund

Electric Capital Projects		
Electric Line Extensions		
To meet the obligation of providing reliable services to the city.		
2018-2022	Estimated Completion Date:	6/1/2022
Total Capital Cost		\$7,500,000
Total operating costs		Negligible
Funding source(s)-City share		Electric Fund
Funding source(s)-City share		Airport Fund

Water & Sewer Capital Projects		
ICP Mass Spectrometer		
To replace the existing equipment that is 15 years old, and cannot be upgraded to produce lower detection levels for the various parameters that are ran.		
2020-2021	Estimated Completion Date:	6/1/2021
Total Capital Cost		\$170,000
Total operating costs		Negligible
Funding source(s)-City share		Water and Sewer Fund

Water & Sewer Capital Projects		
Barium Sewer		
To provide sewer services to the Barium tract.		
TBD	Estimated Completion Date:	TBD
Total Capital Cost		\$4,700,000
Total operating costs		Moderate between \$50,000 and \$100,000
Funding source(s)-City share		Water and Sewer Fund

**BUDGET SUMMARY**

**CAPITAL IMPROVEMENT PLAN AND OPEN PROJECT SUMMARY**

Water & Sewer Capital Projects	
<b>Exit 45 East and West Water Supply</b>	
To support industrial and commercial development at Exit 45.	
TBD	Estimated Completion Date: TBD
Total Capital Cost	\$1,100,000
Total operating costs	Negligible
Funding source(s)-City share	Water and Sewer Fund

General Capital Projects	
<b>Shelton Avenue Multi-Use Path - Planning</b>	
To provide an alternative mode of transportation and expand recreational opportunities.	
2018-2019	Estimated Completion Date: 12/1/2019
Total Capital Cost	\$753,750
Total operating costs	Negligible
Funding source(s)-City share	General Fund

Water & Sewer Capital Projects	
<b>Exit 45 East and West Water Supply</b>	
To support industrial and commercial development at Exit 45.	
TBD	Estimated Completion Date: TBD
Total Capital Cost	\$1,100,000
Total operating costs	Negligible
Funding source(s)-City share	Water and Sewer Fund

General Capital Projects	
<b>Shelton Avenue Multi-Use Path - Planning</b>	
To provide an alternative mode of transportation and expand recreational opportunities.	
2018-2019	Estimated Completion Date: 12/1/2019
Total Capital Cost	\$753,750
Total operating costs	Negligible
Funding source(s)-City share	General Fund

Airport Capital Projects	
<b>Southeast Parallel Taxiway</b>	
To improve the safety features of the Airport.	
2017-2019	Estimated Completion Date: 4/1/2019
Total Capital Cost	\$10,650,000
Total operating costs	Negligible
Funding source(s)-City share	Airport Fund

General Capital Projects	
<b>Vance Hotel Development</b>	
To create a redeveloped site in downtown Statesville.	
TBD	Estimated Completion Date: 6/1/2019
Total Capital Cost	\$2,600,000
Total operating costs	Negligible
Funding source(s)-City share	General Fund/Civic Center Fund

General Capital Projects	
<b>Ladder Truck</b>	
Ladder truck 1 is 23 years old, and it is needed to maintain the City's ISO rating of 2. Ordering and building a new ladder truck would take approximately 18 months. The ladder truck is due for a replacement in 2020 per NFPA guidelines and the City Vehicle Replacement Plan. Approximately 350 hours of maintenance has been performed with the current ladder truck between January 1, 2018 to present day.	
2018-2019	Estimated Completion Date: 4/1/2020
Total Capital Cost	\$1,200,000
Total operating costs	Negligible
Funding source(s)-City share	General Fund

General Capital Projects	
<b>Joy Drive Tower Site</b>	
The current system is past its end of life that has resulted in numerous system issues. The radio service provider does not Public Safety system.	
2019-2020	Estimated Completion Date: 6/1/2020
Total Capital Cost	\$170,000
Total operating costs	Negligible
Funding source(s)-City share	General Fund

General Capital Projects	
<b>Statesville Municipal Service Center</b>	
To potentially provide housing for Fire Station 1 and the Patrol Division of the Statesville Police Department. It will also include a public meeting space, a historical display area, and an Iredell County EMS station.	
2019-2021	Estimated Completion Date: 6/1/2021
Total Capital Cost	\$14,685,000
Total operating costs	Moderate between \$50,000 and \$100,000
Funding source(s)-City share	General Fund

Airport Capital Projects	
<b>Airport Glideslope/Localizer</b>	
To replace the old and unreliable electronic equipment.	
2018-2019	Estimated Completion Date: 10/31/2019
Total Capital Cost	\$750,000
Total operating costs	Negligible
Funding source(s)-City share	Airport Fund

**TABLE OF CONTENTS**

	<b>Page</b>
<b>GENERAL FUND</b>	
Summary .....	50
Revenues.....	51
Expenditures.....	57
General Government	
Mayor and City Council.....	61
City Manager.....	62
City Clerk.....	64
Finance - Administration.....	67
Finance - Collections.....	73
Finance - Purchasing.....	75
Human Resources.....	79
Information Technology.....	82
Legal.....	85
Planning.....	88
Main Street.....	91
Public Works - Engineering.....	94
Public Works - Garage.....	98
Warehouse.....	101
General Expense.....	103
Special Appropriations.....	105
Public Safety	
Police.....	106
Fire.....	115
Transportation	
Street.....	120
Street Construction.....	123
Environmental Protection	
Sanitation.....	125
Culture and Recreation	
Recreation - Administration.....	129
Recreation - Athletics.....	133
Recreation - Fitness & Activity Center.....	137
Recreation - Programs.....	141
Recreation - Leisure Pool.....	145
Recreation - Parks.....	149
Recreation - Public Grounds and Cemeteries.....	152



**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2019-20**

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**Summary of Revenues by Source**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	%
					Change
<b>Revenue Sources:</b>					
Ad Valorem Taxes	\$13,906,518	\$14,051,731	\$14,837,662	\$17,831,212	20.18%
Other Taxes & Licenses	48,308	48,949	48,236	49,500	2.62%
Unrestricted Intergovernmental	9,206,616	9,744,429	9,647,000	9,786,924	1.45%
Restricted Intergovernmental	1,060,142	1,031,536	1,215,522	1,226,680	0.92%
Permits & Fees	177,977	147,752	149,500	153,650	2.78%
Sales & Services	2,147,116	2,054,945	2,143,235	1,994,981	-6.92%
Investment Earnings	164,212	195,636	220,000	362,486	64.77%
Miscellaneous	94,755	234,503	59,500	74,597	25.37%
Reimbursements and PILOT	3,093,452	2,965,270	3,314,415	4,283,203	29.23%
Transfers	976,884	958,022	939,161	920,299	-2.01%
Fund Balance	-	-	3,646,984	-	N/A
<b>Total Revenues</b>	<b>\$30,875,980</b>	<b>\$31,432,773</b>	<b>\$36,221,215</b>	<b>\$36,683,532</b>	<b>1.28%</b>

**Summary of Expenditures by Function**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	%
					Change
<b>Expenditures by Function:</b>					
General Government	\$10,033,976	\$13,265,303	\$11,973,195	\$10,885,255	-9.09%
Public Safety	12,950,237	14,593,182	15,390,040	16,861,489	9.56%
Transportation	2,607,149	2,622,239	2,601,483	2,655,189	2.06%
Environmental Protection	2,140,090	2,170,297	2,185,525	1,850,767	-15.32%
Cultural and Recreation	3,522,123	3,645,995	4,070,972	4,430,832	8.84%
<b>Total Expenditures</b>	<b>\$31,253,575</b>	<b>\$36,297,016</b>	<b>\$36,221,215</b>	<b>\$36,683,532</b>	<b>1.28%</b>

**General Fund**  
**Detail Schedule of Revenues**  
**For the Fiscal Year Ended June 30, 2019-20**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	%
					Change
<b>Ad Valorem Taxes</b>					
Taxes Ad Valorem Budget	\$ 13,476,668	\$ 13,613,563	\$ 14,392,899	\$ 17,390,927	20.83%
2nd Prior Year Taxes	102,996	125,678	115,000	125,000	8.70%
3rd Prior Year Taxes	30,276	25,414	35,000	23,000	-34.29%
4th & Prior Year Taxes	70,121	58,629	50,000	65,000	30.00%
Downtown Tax District	112,847	112,614	110,164	102,163	-7.26%
DSDC Prior Year Taxes	3,829	1,640	4,949	3,002	-39.34%
Woods Drive Tax District	4,026	4,059	3,929	4,120	4.86%
Tax Pen & Interest Prior Year	49,283	61,391	60,000	60,000	0.00%
Tax Pen & Interest Current Year	56,472	48,743	65,721	58,000	-11.75%
<b>Ad Valorem Taxes</b>	<b>\$13,906,518</b>	<b>\$14,051,731</b>	<b>\$14,837,662</b>	<b>\$ 17,831,212</b>	<b>20.18%</b>
<b>Other Taxes &amp; Licenses</b>					
Taxes/Gross Receipts	45,736	46,524	45,736	47,000	2.76%
Beer & Wine License	2,572	2,425	2,500	2,500	0.00%
<b>Other Taxes &amp; Licenses</b>	<b>48,308</b>	<b>48,949</b>	<b>48,236</b>	<b>49,500</b>	<b>2.62%</b>
<b>Unrestricted Intergovernmental</b>					
General Sales Tax-39	2,818,768	2,952,628	3,098,000	3,002,000	-3.10%
Local Other Sales Tax-40	1,257,482	2,025,137	1,360,000	1,373,000	0.96%
Local Other Sales Tax-42	1,419,222	1,105,161	1,522,000	1,499,000	-1.51%
Local Other Sales Tax-44	1,068,865	862,683	1,150,000	1,175,000	2.17%
Electric Sales Tax	1,815,133	1,508,169	1,800,000	2,039,000	13.28%
Natural Gas Sales Tax	122,224	577,474	100,000	120,000	20.00%
Telecommunications Sales	253,437	217,977	231,000	175,000	-24.24%
Sales Tax-Video Programs	139,619	139,999	136,000	105,000	-22.79%
State Beer and Wine	114,797	111,374	110,000	112,000	1.82%
ABC Profits	145,268	226,794	100,000	150,272	50.27%
ABC Liquor By The Drink	51,801	17,033	40,000	20,000	-50.00%
ABC Law Enforcement Distribution	-	-	-	16,652	N/A
Payment In Lieu Of Taxes	-	-	-	-	N/A
<b>Unrestricted Intergovernmental</b>	<b>9,206,616</b>	<b>9,744,429</b>	<b>9,647,000</b>	<b>9,786,924</b>	<b>1.45%</b>
<b>Restricted Intergovernmental</b>					
Payments On Behalf-Fire	-	2,903	25,000	-	N/A
NC Commerce Downtown Reva	94,843	-	-	-	N/A
Federal Interest Subsidy-Debt	62,610	48,369	48,234	19,541	-59.49%
NC Governor's Crime Comm	-	-	-	-	N/A
Other Revenue - Federal Funds	25,421	2,933	5,000	5,000	0.00%
Federal Funds - Pd Overtime Reimburse	-	-	-	-	N/A
COPS Grant	116,184	171,903	265,999	152,000	-42.86%
Fire Safer Grant	-	42,286	108,230	295,200	172.75%
Powell Bill	744,048	746,059	746,059	736,939	-1.22%
Solid Waste Tax	17,036	17,083	17,000	18,000	5.88%
<b>Restricted Intergovernmental</b>	<b>1,060,142</b>	<b>1,031,536</b>	<b>1,215,522</b>	<b>1,226,680</b>	<b>0.92%</b>

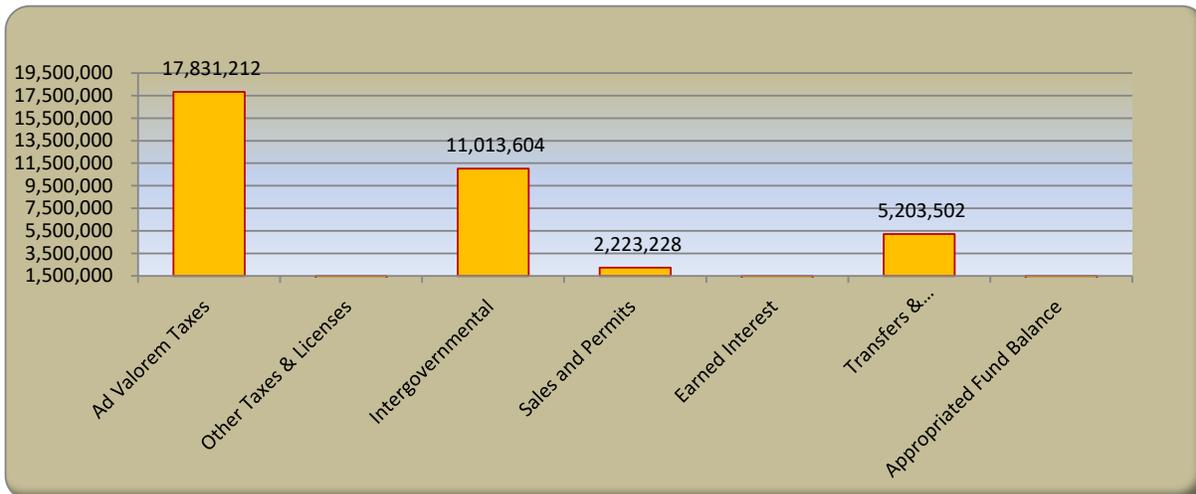
**General Fund**  
**Detail Schedule of Revenues**  
**For the Fiscal Year Ended June 30, 2019-20**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	%
					Change
<b>Permits and Fees</b>					
Planning & Zoning Fees	28,954	28,371	25,000	25,000	0.00%
Nuisance Abatements	15,744	22,261	15,900	20,000	25.79%
Court Fees	10,865	9,009	11,000	11,000	0.00%
Parking Violations	23,658	22,838	20,000	20,000	0.00%
Civil Citation	2,600	-	2,500	2,500	0.00%
Fire Inspection Fees	72,360	65,148	75,000	75,000	0.00%
Street Cuts And Permits	19,891	75	100	150	50.00%
Appearance Commission	3,905	50	-	-	N/A
<b>Permits and Fees</b>	<b>177,977</b>	<b>147,752</b>	<b>149,500</b>	<b>153,650</b>	<b>2.78%</b>
<b>Sales &amp; Services</b>					
Statesville Housing Authority	44,837	62,063	37,495	60,951	62.56%
School Resource Officer	144,922	83,504	192,770	96,845	-49.76%
Street Assessments Principal	21,142	440	500	501	0.20%
Street Assessments Interest	2,473	1,000	1,000	102	-89.80%
Solid Waste Residential	995,244	1,018,327	950,000	1,035,000	8.95%
Tipping Fees	139,740	134,709	136,000	138,000	1.47%
Recycling Revenue	4,763	9,794	6,000	6,940	15.67%
Municipal Tipping Fees	8,188	8,220	8,220	8,220	0.00%
Recreation-General	117,529	92,820	103,000	83,216	-19.21%
Recreation-Civic Center Fees	5,640	5,745	15,450	5,914	-61.72%
Recreation-Fitness & Activity Center	301,703	284,971	360,500	200,000	-44.52%
Recreation-SFAC Employee Membership	6,829	7,348	6,000	6,180	3.00%
Recreation-Pool Fees	183,432	186,379	164,800	188,470	14.36%
Memorial Trees	-	100	1,500	200	-86.67%
Sale Of Cemetery Lots	89,050	84,025	80,000	89,378	11.72%
Grave Fees	81,624	75,500	80,000	75,064	-6.17%
<b>Sales &amp; Services</b>	<b>2,147,116</b>	<b>2,054,945</b>	<b>2,143,235</b>	<b>1,994,981</b>	<b>-6.92%</b>
<b>Investment Earnings</b>	<b>164,212</b>	<b>195,636</b>	<b>220,000</b>	<b>362,486</b>	<b>64.77%</b>
	<b>164,212</b>	<b>195,636</b>	<b>220,000</b>	<b>362,486</b>	<b>64.77%</b>
<b>Miscellaneous</b>					
Insurance Proceeds	10,238	29,078	10,000	15,000	50.00%
Sale of Capital Assets	17,081	25,000	15,000	25,597	70.65%
Donated Capital Assets	-	105,500	-	-	N/A
Donations-Sculpture Park	3,150	-	1,500	1,500	0.00%
Donations	28,000	32,000	-	-	N/A
Cash Over/Short	21	104	-	-	N/A
Handling Charge Bad Check	-	25	-	-	N/A
Sale Of Material & Labor	3,095	16,924	3,000	2,500	-16.67%
Misc. Revenue	33,170	25,872	30,000	30,000	0.00%
<b>Miscellaneous</b>	<b>94,755</b>	<b>234,503</b>	<b>59,500</b>	<b>74,597</b>	<b>25.37%</b>

**General Fund  
Detail Schedule of Revenues  
For the Fiscal Year Ended June 30, 2019-20**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Reimbursements</b>					
Reimbursements - Water & Sewer	1,276,595	1,168,433	1,310,541	1,490,501	20.83%
Reimbursements - Civic Center	128,232	130,915	140,826	138,654	0
Reimbursement - Airport	117,396	118,000	129,878	165,998	27.81%
Reimbursements - Electric	1,219,785	1,065,855	1,258,013	1,384,827	10.08%
Reimbursements - Stormwater	-	-	-	545,821	N/A
Reimbursements - Occupancy Tax	20,083	20,924	20,585	21,550	4.69%
<b>Reimbursements</b>	<b>2,762,091</b>	<b>2,504,127</b>	<b>2,859,843</b>	<b>3,747,351</b>	<b>31.03%</b>
<b>Internal PILOT &amp; Reimbursements</b>					
Internal Pilot - Airport Pilot	35,857	35,900	42,463	64,284	51.39%
Internal Pilot - Water & Sewer Pilot	185,841	298,878	286,353	113,289	-60.44%
Internal Pilot - Civic Center Pilot	22,381	24,231	23,362	24,153	3.39%
Internal Pilot - Electric Pilot	87,282	102,134	102,394	334,126	226.31%
<b>PILOT &amp; Reimbursements</b>	<b>331,361</b>	<b>461,143</b>	<b>454,572</b>	<b>535,852</b>	<b>17.88%</b>
<b>Transfers</b>					
Transfers From General Capital Reserve	976,884	958,022	939,161	920,299	-2.01%
<b>Transfers</b>	<b>976,884</b>	<b>958,022</b>	<b>939,161</b>	<b>920,299</b>	<b>-2.01%</b>
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	3,646,984	-	N/A
<b>Total Revenues</b>	<b>\$ 30,875,980</b>	<b>\$ 31,432,773</b>	<b>\$ 36,221,215</b>	<b>\$ 36,683,532</b>	<b>1.28%</b>

**General Fund Estimated Revenues  
Fiscal Year 2019 - 2020  
\$36,683,532**



**Major Revenue Sources**

Three categories of revenues account for 75.14% of General Fund resources as discussed below:

1. Ad Valorem Taxes
2. Other Taxes & Licenses
3. Unrestricted Intergovernmental

**Ad Valorem Taxes**

These revenues are the General Fund’s largest resource accounting for approximately 64.3% of total revenues and financing sources. This revenue category is comprised of city-wide current and delinquent property taxes, including property taxes levied for the City’s special downtown tax district. Property taxes are levied each year on the value of real, certain personal, and public utility property that is listed as of January 1 that year. The Iredell County Tax Assessor assesses taxable property values and property taxes are levied based on a tax rate per \$100 valuation. The tax rate is determined each year when the budget is adopted by City Council, and may not, by State law, exceed \$1.50 per \$100 valuation.

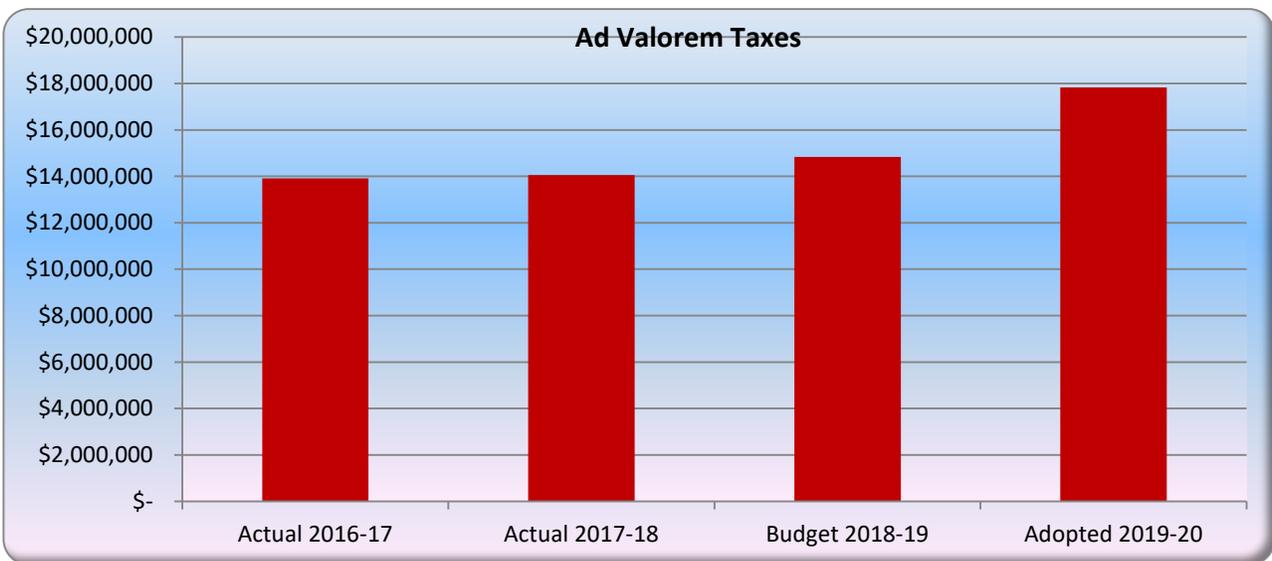
The city-wide general property tax rate proposed in the fiscal year 2019-2020 budget is \$0.5450 per \$100 valuation. The tax rate proposed for the Downtown Service District is \$0.10 per \$100 valuation. The Iredell County Tax Assessor periodically reappraises real property values to maintain current market values.

The Iredell County Assessor follows a quadrennial cycle, to revalue for current market values at 100% of market. Assessor’s estimated values for the 2019-20 budget is \$3,039,600,000, a \$176,900,000 increase from the prior year 2018-19 or a 5.82% increase.

Fiscal year 2019-2020 total ad valorem taxes are estimated at \$17,742,321, an increase of \$2,904,659 from the prior year. This is the largest revenue in this category. Revenues from current year ad valorem taxes in fiscal year 2019-2020 are based on estimated total assessed values of \$3,216,500,000 at a tax rate of \$0.545 per \$100 valuation and a collection rate of 98.7%.

Estimated revenues of \$102,163 from current year ad valorem taxes in the Downtown Service District are based on estimated assessed values of \$103,782,000 at a tax rate of \$0.10 per \$100 valuation and a 98.44% collection rate.

Estimated revenues of \$4,120 from current year ad valorem taxes in the Woods Service District are based on estimated assessed values of \$1,962,000 at a tax rate of \$0.21 per \$100 valuation and a 100.00% collection rate.



**Major Revenue Sources**

**Unrestricted Intergovernmental Revenues**  
 This revenue class accounts for approximately 35.52% of total General Fund revenues. This revenue category is comprised of state-shared revenues and reimbursements that have no restrictions as to use.

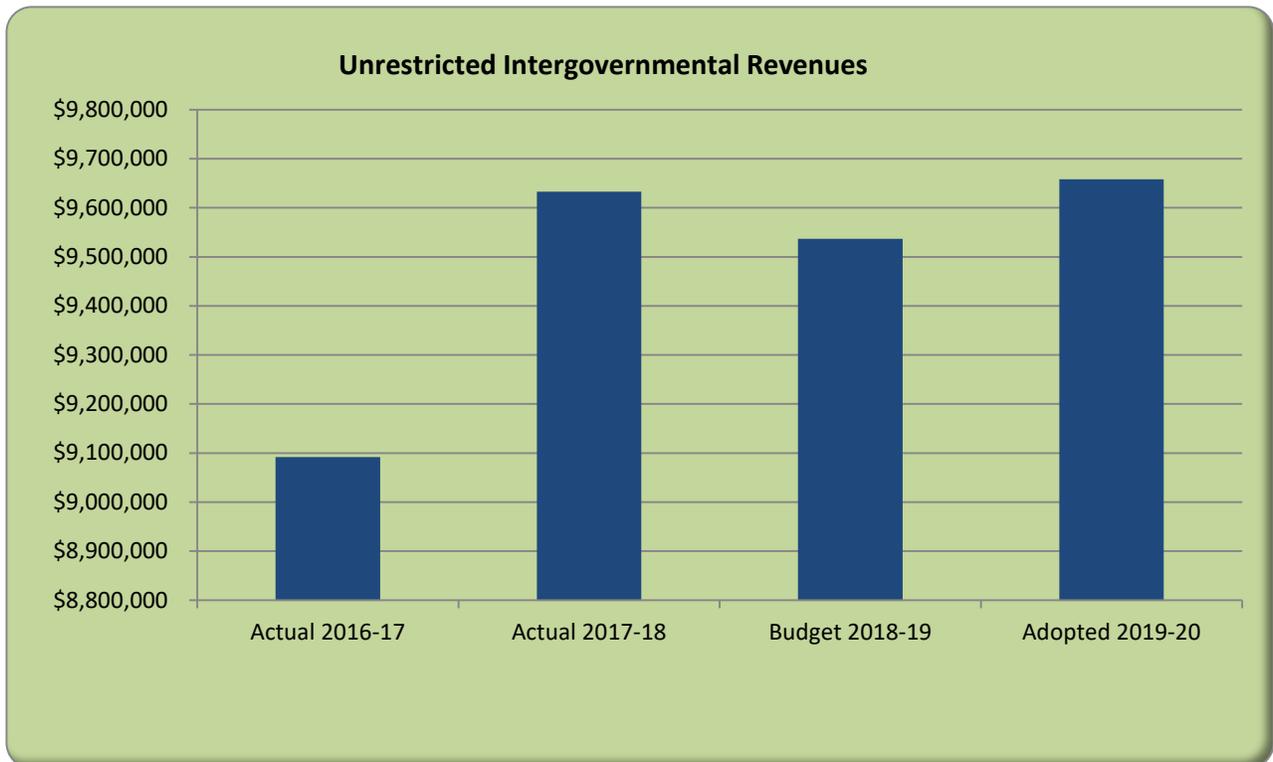
Effective July 1, 2014 the electric and natural gas franchise tax has been reclassified as a utility sales tax and reclassified in the category of other taxes. Effective January 1, 2002, the franchise tax on telephone companies was repealed and replaced with a telecommunications sales tax. Telecommunications Sales Tax is levied by the State on gross receipts of telephone companies. This tax replaced utility franchise tax on telephone companies effective January 1, 2002. Effective January 1, 2007, State Legislation required that the Department of Revenue collect video

programming franchise fees (Cable TV). These revenues in the past were collected by the City and were classified as Permits and Fees.

Beer & Wine Tax is a tax levied on beer and wine sales. The State shares a portion of collections on a per capita basis with cities and counties in which beer and wine are legally sold.

ABC General/Liquor by the Drink revenue is from a portion of net profits from Alcoholic Beverage Control sales in the City of Statesville.

Fiscal year 2019-2020 Unrestricted Intergovernmental revenues are estimated to increase by \$154,000 or 1.61% from the prior year's original budget

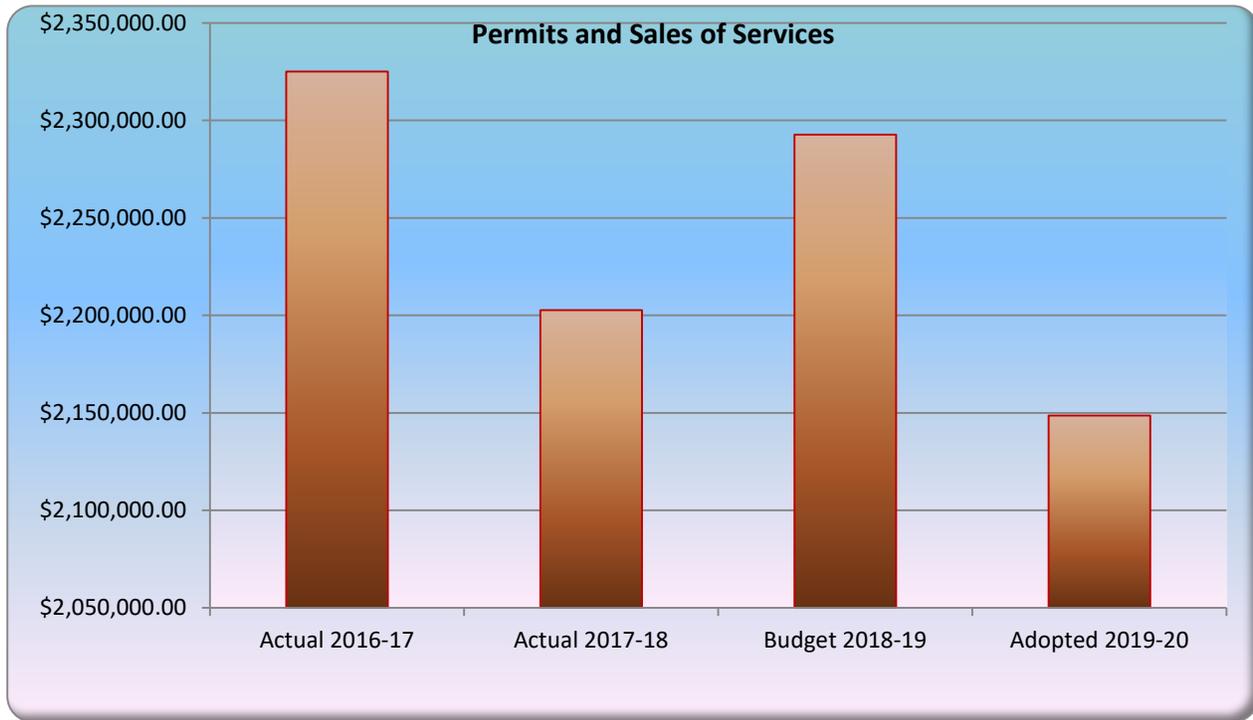


### Major Revenue Sources

#### Permits and Sales of Services

This revenue class accounts for approximately 6.11% of total General Fund revenues. This revenue category is comprised of permits (6.85%), Police Services (7.03%), Sanitation (52.59%), Recreation and Cemetery (33.13%). The City Council approve all permits and sales fees.

Most rate and fee changes occur during the budget process that are contained in this document.





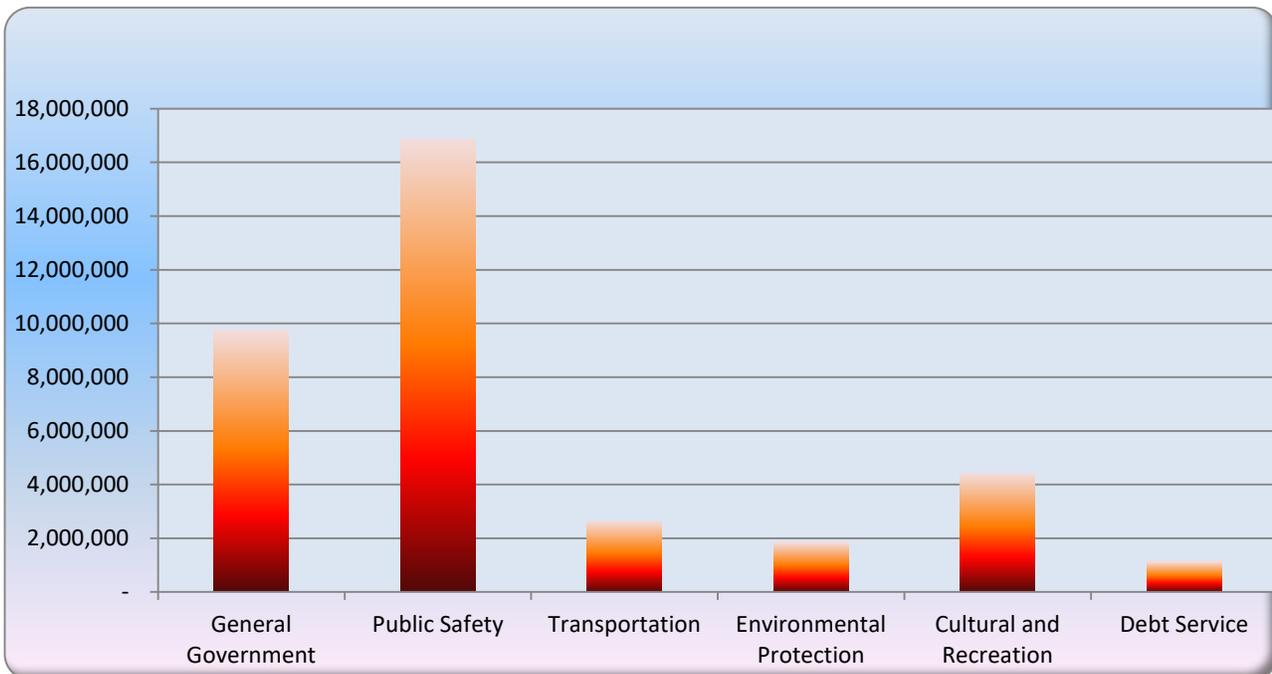
**Summary of Expenditures by Function  
For the Fiscal Year Ended June 30, 2019-20**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>General Government</b>					
Mayor & Council	\$ 218,283	\$ 239,849	\$ 221,959	\$ 253,565	14.24%
City Manager	371,994	426,921	462,964	669,853	44.69%
City Clerk	143,407	149,908	161,649	192,228	18.92%
Finance Administration	808,161	834,345	892,713	911,748	2.13%
Finance Collections	469,287	508,772	443,132	530,689	19.76%
Finance Purchasing	166,433	164,676	190,882	191,118	0.12%
Human Resources	429,163	432,789	664,001	520,967	-21.54%
Information Tech.	1,095,431	1,383,893	1,457,216	1,371,132	-5.91%
Legal	71,145	90,653	97,500	97,500	0.00%
Planning	999,149	981,927	1,323,244	912,921	-31.01%
Main Street	174,831	192,710	191,525	181,577	-5.19%
Engineering	523,608	564,737	549,695	577,537	5.06%
Garage	583,680	599,019	656,060	687,112	4.73%
Warehouse	157,611	130,547	224,316	125,051	-44.25%
General Expense	1,518,684	3,095,853	598,001	2,448,227	309.40%
Debt Service	1,044,124	1,009,830	975,537	1,144,244	17.29%
Transfer Out	1,196,759	2,389,088	2,793,015	-	N/A
Special Appropriations	62,226	69,786	69,786	69,786	0.00%
<b>Total General Government</b>	<b>10,033,976</b>	<b>13,265,303</b>	<b>11,973,195</b>	<b>10,885,255</b>	<b>-9.09%</b>
<b>Public Safety</b>					
Police	7,856,526	8,142,499	9,309,807	9,956,670	6.95%
Fire	5,093,711	6,450,683	6,080,233	6,904,819	13.56%
<b>Total Public Safety</b>	<b>12,950,237</b>	<b>14,593,182</b>	<b>15,390,040</b>	<b>16,861,489</b>	<b>9.56%</b>
<b>Transportation</b>					
Street Department	1,765,343	2,023,634	2,020,233	2,082,689	3.09%
Street Construction	841,806	598,605	581,250	572,500	-1.51%
<b>Total Transportation</b>	<b>2,607,149</b>	<b>2,622,239</b>	<b>2,601,483</b>	<b>2,655,189</b>	<b>2.06%</b>
<b>Environmental Protection</b>					
Sanitation	2,140,090	2,170,297	2,185,525	1,850,767	-15.32%
<b>Total Environmental Protect</b>	<b>2,140,090</b>	<b>2,170,297</b>	<b>2,185,525</b>	<b>1,850,767</b>	<b>-15.32%</b>

**General Fund**  
**Summary of Expenditures by Function**  
**For the Fiscal Year Ended June 30, 2019-20**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Cultural and Recreation</b>					
Recreation Administration	441,743	498,316	547,022	584,506	6.85%
Athletics	191,284	184,645	213,947	246,411	15.17%
Programs	259,441	282,202	316,745	310,091	-2.10%
SFAC-Fitness & Activity	582,271	478,417	537,304	516,451	-3.88%
Leisure Pool	185,153	206,818	200,556	365,607	82.30%
Parks	1,219,222	1,344,371	1,537,442	1,657,140	7.79%
Public Grounds & Cemeteries	643,009	651,226	717,956	750,626	4.55%
<b>Total Cultural &amp; Recreation</b>	<b>3,522,123</b>	<b>3,645,995</b>	<b>4,070,972</b>	<b>4,430,832</b>	<b>8.84%</b>
<b>Total Expenditures</b>	<b>\$ 31,253,575</b>	<b>\$ 36,297,016</b>	<b>\$ 36,221,215</b>	<b>\$ 36,683,532</b>	<b>1.28%</b>

**Fiscal Year 2019 - 2020**  
**Total Expenditures**  
**\$36,683,532**



**General Fund**  
**Summary of Expenditures by Major Object**  
**For the Fiscal Year Ended June 30, 2019-20**

<b>Expenditures by Area</b>	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Personnel Services	18,385,448	19,495,526	21,607,374	22,930,695	6.12%
Operating	6,939,813	7,595,869	8,654,355	9,278,158	7.21%
Capital Outlay	2,490,672	3,417,615	2,190,934	2,195,959	0.23%
Debt Service	1,044,124	1,009,830	975,537	1,144,244	17.29%
Transfers	1,196,759	2,389,088	2,550,000	-	N/A
Contingency	-	-	243,015	1,134,476	366.83%
<b>Total Expenditures</b>	<b>\$30,056,816</b>	<b>\$33,907,928</b>	<b>\$36,221,215</b>	<b>\$36,683,532</b>	<b>1.28%</b>

**Fiscal Year 2019 - 2020**  
**Expenditures by Area**  
**\$36,683,532**



**MISSION:** The Mayor and City Council improves the quality of life for all citizens.

**ACTIVITIES:** The Mayor and City Council are the duly elected representatives of the citizens of Statesville. The City Council holds semi-monthly meetings to act on matters which come before it, including, but not limited to, the establishment of policies and direction of the annual operating budget, the adoption of city ordinance (laws) and the awarding of contracts. The City Council’s function is to plan and direct the growth and development of the City.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Have all pieces in place to ensure uninterrupted water supply to City well into 21st century.
2. Emphasize crime prevention. Support Community Watch Programs/Support Police Department’s efforts to use new techniques and technologies.
3. Increase police presence in the City.
4. Develop proactive plan for growth by assisting with land use and zoning tools.
5. Develop a greenway system and enhance the City’s visual assets.
6. Raise the Mayor and Council’s presence on Regional Issues.

**GOALS FOR THE FUTURE:**

1. Coordinate with Council’s established priorities. Incorporate long-range policies into budget planning.

**The Mayor and City Council is comprised as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Mayor	98	1	1	-	1
Mayor Pro Tem	99	1	1	-	1
Council Members	97	7	7	-	7
	Total	9	9	-	9

**GENERAL GOVERNMENT**

**MAYOR AND COUNCIL**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Temporary	\$ 87,546	\$ 91,446	\$ 92,871	\$ 93,227	0.38%
FICA Expense	6,704	7,024	7,105	7,132	0.38%
<b>Total Personnel</b>	<b>94,250</b>	<b>98,470</b>	<b>99,976</b>	<b>100,359</b>	<b>0.38%</b>
Professional Services	32,330	51,856	200	20,200	10000.00%
Communications	3,085	3,103	5,478	1,300	-76.27%
IT-Communications	-	-	-	440	N/A
Travel and Training	6,833	8,541	8,000	10,000	25.00%
Maint and Repair - Equipment	7,071	55	7,700	17,700	129.87%
Supplies-General	3,224	1,773	4,000	4,000	0.00%
Dues & Subscriptions	40,090	39,537	43,000	43,000	0.00%
Insurance & Bonds	25,632	26,914	29,605	32,566	10.00%
Miscellaneous Expense	5,768	9,600	24,000	24,000	0.00%
<b>Total Operating</b>	<b>124,033</b>	<b>141,379</b>	<b>121,983</b>	<b>153,206</b>	<b>25.60%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Mayor and City Council</b>	<b>\$ 218,283</b>	<b>\$ 239,849</b>	<b>\$ 221,959</b>	<b>\$ 253,565</b>	<b>14.24%</b>

**MISSION:** The City Manager’s Department directs the workforce toward the accomplishment and implementation of policies, procedures and codes as set forth by the Council. The department provides information to the Council so that all actions may be in the best interest of the citizens and assists the Council when they are considering policy issues and goal-setting priorities. The department also assures that the workforce and staffs are appropriately trained in their positions and function at their highest level for the City.

**ACTIVITIES:** The City Manager’s office is responsible for the day-to-day activities of the City. The department carries out the policies and directives established by the City Council, and attends all Council meetings. He guides and directs the various departments of the City and works directly with other governmental agencies at the Federal, State and Local level.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Streamline the hiring process through Human Resources
2. Work with Council to refine and update their mission statement and goals. Tie this updated information to our
3. Encourage department heads and city leadership to be ambassadors and visible representatives of city government in
4. Successfully market and grow the airport in both tenants and value.
5. Focus on economic development efforts through strategic partnerships with the ICEDC and private developers.
6. Assess City facilities for long-term maintenance and space needs

**GOALS FOR THE FUTURE:**

1. Develop a refined strategic planning process to achieve City Council’s goals and objectives through performance
2. Limit turnover in key departments through exemplary leadership, competitive pay and benefits, and instill a desire to

**The City Manager's Department is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
City Manager	96	1	1	-	1
Assistant City Manager	36	-	1	-	1
Director of Public Affairs	24	1	1	-	1
Deputy City Clerk	13	1	1	-	1
	Total	<u>3</u>	<u>4</u>	<u>-</u>	<u>4</u>

**GENERAL GOVERNMENT**

**CITY MANAGER**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 236,386	\$ 281,033	\$ 268,278	\$ 438,842	63.58%
FICA Expense	16,038	19,923	20,542	33,595	63.54%
Group Life	824	847	1,393	1,772	27.21%
Retirement	17,390	24,851	21,185	48,394	128.44%
Group Health	23,004	25,304	28,596	43,084	50.66%
Christmas Bonus	225	225	225	300	33.33%
<b>Total Personnel</b>	<b>293,867</b>	<b>352,183</b>	<b>340,219</b>	<b>565,987</b>	<b>66.36%</b>
Professional Services	44,176	40,863	47,500	47,500	0.00%
Public Relations	20,430	20,028	41,250	25,000	-39.39%
Gasoline	270	194	600	600	0.00%
Communications	3,391	2,937	5,338	1,840	-65.53%
IT-Communications	-	-	-	2,551	N/A
Travel and Training	1,854	3,165	5,400	8,000	48.15%
Maint and Repair - Equipment	27	36	500	500	0.00%
Maint and Repair - Vehicles	147	42	1,000	1,000	0.00%
Supplies-General	2,780	2,686	4,250	7,200	69.41%
Dues & Subscriptions	2,429	1,981	3,000	3,350	11.67%
Insurance & Bonds	2,538	2,665	2,932	3,225	9.99%
Miscellaneous Expense	85	141	300	300	0.00%
Crime/Drug Funds	-	-	5,000	-	N/A
<b>Total Operating</b>	<b>78,127</b>	<b>74,738</b>	<b>117,070</b>	<b>101,066</b>	<b>-13.67%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	-	-	5,675	-	N/A
IT - Non-Depreciable	-	-	-	2,800	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>5,675</b>	<b>2,800</b>	<b>-50.66%</b>
<b>Total City Manager</b>	<b>\$ 371,994</b>	<b>\$ 426,921</b>	<b>\$ 462,964</b>	<b>\$ 669,853</b>	<b>44.69%</b>

**MISSION:** The City Clerk serves the City Manager, Mayor, City Council and Citizens.

**ACTIVITIES:** To provide professional, courteous, and efficient service and support to the general public, the Mayor and City Council, City Manager and internal department staff, in all functional areas that have been designated by NC State Statute or assigned or directed by the Assistant City Manager.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Provide the public with requested information with courtesy and respect in a timely manner.
2. Take and transcribe fact-based meeting minutes accurately in order to establish the historical record of the actions of the City Council.
3. Safeguard all official permanent records of the City Council and provide leadership and advise to all City departments
4. Maintain effective working relationships with the elected body, City staff and all partner agencies.

**GOALS FOR THE FUTURE:**

1. Develop/implement a policy for the release of closed minutes once the need for closure expires
2. Complete a manual for newly elected Council members

**The City Clerk's Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
City Clerk	20	<u>1</u>	<u>1</u>	-	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	-	<u><u>1</u></u>

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 51,659	\$ 53,072	\$ 55,120	\$ 55,120	0.00%
FICA Expense	3,915	4,243	4,223	4,223	0.00%
Group Life	183	175	289	225	-22.15%
Retirement	3,802	4,202	4,355	6,082	39.66%
Group Health	7,668	8,435	9,532	10,771	13.00%
Christmas Bonus	75	75	75	75	0.00%
<b>Total Personnel</b>	<b>67,302</b>	<b>70,202</b>	<b>73,594</b>	<b>76,496</b>	<b>3.94%</b>
Communications	231	276	575	-	N/A
IT-Communications	-	-	-	728	N/A
Utilities	905	1,399	2,300	2,300	0.00%
Travel and Training	44	420	600	600	0.00%
Maint and Repair - Equipment	-	-	200	200	0.00%
Postage	11,351	7,739	16,800	16,800	0.00%
Advertising	7,316	8,428	9,000	14,000	55.56%
Supplies-General	4,921	6,071	7,250	10,600	46.21%
Contracted Services - General	700	700	850	850	0.00%
Tipping Fees	642	642	650	650	0.00%
Dues & Subscriptions	491	480	630	680	7.94%
Miscellaneous Expense	-	-	100	100	0.00%
Inside Charges - Electric	47,780	51,578	47,250	57,000	20.63%
Inside Charges- Water	881	992	1,100	1,100	0.00%
Inside Charges- Sewer	843	981	750	1,100	46.67%
Inside Charges - Stormwater	-	-	-	9,024	N/A
<b>Total Operating</b>	<b>76,105</b>	<b>79,706</b>	<b>88,055</b>	<b>115,732</b>	<b>31.43%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total City Clerk</b>	<b>\$ 143,407</b>	<b>\$ 149,908</b>	<b>\$ 161,649</b>	<b>\$ 192,228</b>	<b>18.92%</b>



**MISSION:** The Finance Department safeguards public assets and provides accurate and reliable financial information to all

**ACTIVITIES:** The Finance Administration Division provides oversight and coordination of the entire finance function, which includes Accounting, Payroll, Purchasing, Utility Billing, Collections, and Information Technology. The staff of this division retains ultimate responsibility for keeping the accounts of the City in accordance with generally accepted accounting principles, disbursing all funds in strict compliance with the Local Government Budget and Fiscal Control Act, and efficiently procuring goods and services to support city activities. In addition, Finance Administration prepares statements of financial condition; supervises the receipt, deposit, and investment of City funds; and maintains records concerning bonded debt and other obligations of the City.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. To implement, test, and train staff with the upcoming application software change.
2. To design desktop procedures for each module upon final implementation of each module.
3. To provide training for 1099, W2, and NC-3 tax requirements.
4. To schedule staff training enhancing their Excel and Word skills.

**GOALS FOR THE FUTURE:**

1. Submit relevant, informative data to management and Council for decision-making purposes.
2. To enhance and refine forecasting models.

**The Finance Administration Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Finance Director	32	1	1	-	1
Assistant Finance Director	27	1	1	-	1
Accountant	17	1	1	-	1
Accounting Technician A/P	13	1	1	-	1
Accounting Technician Payroll	13	1	1	-	1
Accounting Technician Part-Time	13	1	1	-	1
	Total	<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

PERFORMANCE MEASURES

**GOALS:**

1. To provide accurate financial information in a timely manner to the City Council, departments and external agencies in
2. To provide timely and accurate budget and performance information to City Council, departments, external agencies,
3. To provide accurate and timely payments to City employees in order to comply with the City’s Compensation plan.
4. To provide accurate and timely issuance of payments to vendors in order to maximize the City’s cash flow position.

**OBJECTIVES:**

1. To receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
2. To receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.
3. To maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than
4. Process monthly financial statements within 15 days of month end.
5. To close and reconcile year end within 90 days from the end of fiscal year.
6. To provide the Local Government Commission electric copy of the City's annual report by October 15th.
7. Publish the required number of the City's annual report within 110 days from the end of fiscal year.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
Receipt of GFOA Certificate of Excellence in Financial Reporting.	Awarded	Awarded	Objective	Objective
Receipt of GFOA Distinguished Budget Presentation Award.	Awarded	Awarded	Awarded	Objective
Average number of days to process monthly financial	18 Days	20 Days	15 Days	15 Days
To close and reconcile year end within 90 days from the end of	90 Days	165 Days	90 Days	90 Days
Publish the City's annual report within 110 days from the end	115 Days	120 Days	110 Days	110 Days
To maximize investment earnings by maintaining an average	56	31	Objective	Objective

**GENERAL GOVERNMENT**

**FINANCE ADMINISTRATION**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 347,459	\$ 364,933	\$ 372,266	\$ 359,628	-3.39%
Salaries-Longevity	150	150	150	150	0.00%
FICA Expense	25,080	26,088	28,525	27,557	-3.39%
Group Life	1,074	1,034	1,934	1,456	-24.72%
Retirement	25,578	30,030	29,420	39,697	34.93%
Group Health	46,008	50,609	57,192	64,626	13.00%
Christmas Bonus	450	450	450	450	0.00%
<b>Total Personnel</b>	<b>445,799</b>	<b>473,294</b>	<b>489,937</b>	<b>493,564</b>	<b>0.74%</b>
Professional Services	53,671	53,454	55,125	60,391	9.55%
Banking Services	27,674	22,513	31,200	25,800	-17.31%
Communications	1,525	1,895	3,024	-	N/A
IT-Communications	-	-	-	4,370	N/A
Travel and Training	6,635	10,062	10,866	4,025	-62.96%
Maint and Repair - Equipment	2,831	3,834	3,148	4,200	33.42%
Postage	-	-	75	75	0.00%
Bldgs Equip and Land Rent	4,034	3,986	4,320	4,320	0.00%
Property Tax Refunds	3,079	6,121	10,000	10,000	0.00%
Supplies-General	5,632	4,328	8,000	8,000	0.00%
Contracted Services - General	-	-	-	-	N/A
County Tax Collection	242,338	245,313	258,192	283,698	9.88%
Collection Fees	2,139	1,064	2,500	500	-80.00%
Dues & Subscriptions	910	930	740	790	6.76%
Insurance & Bonds	7,174	7,533	8,286	9,115	10.00%
Miscellaneous Expense	106	18	100	100	0.00%
<b>Total Operating</b>	<b>357,748</b>	<b>361,051</b>	<b>395,576</b>	<b>415,384</b>	<b>5.01%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	4,614	-	7,200	-	N/A
IT - Non-Depreciable	-	-	-	2,800	N/A
<b>Total Capital Outlay</b>	<b>4,614</b>	<b>-</b>	<b>7,200</b>	<b>2,800</b>	<b>-61.11%</b>
<b>Total Finance Administration</b>	<b>\$ 808,161</b>	<b>\$ 834,345</b>	<b>\$ 892,713</b>	<b>\$ 911,748</b>	<b>2.13%</b>



**MISSION:** The mission of the Collections Department is to maintain accurate records and maximize its resources to ensure a high rate of collection of utility accounts, business licenses, and all other collection activities for the City of Statesville.

**ACTIVITIES:** The Collections Division maintains accurate, up-to-date records in accordance with laws and policies that provide data for management decisions. The division also maximizes its resources to ensure a high rate of collection of utility accounts.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. To review a process to collect minimum water and sewer charges to reduce delinquencies.
2. Establish an Occupancy Tax Audit system to ensure that the appropriate taxes are being collected from the City's hotels and motels.
3. Continue training and education regarding waiver of deposits to ensure the City is in compliance with FTC regulations.

**GOALS FOR THE FUTURE:**

1. Educate other city departments about our debt set off program, to increase our efforts in collection of delinquent accounts.
2. Provide education for our Customer Service Representatives so that they may provide the best customer service possible. Provide customer service training to improve our customer service skills.

**The Finance Collections Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
Collections/Revenue Manager	21	1	1	-	1
Senior Customer Service Representative	14	-	1	-	1
Customer Service Representatives	10	<u>4</u>	<u>3</u>	<u>-</u>	<u>3</u>
Total		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>

PERFORMANCES MEASURES

**GOALS:**

1. Create a procedures manual to document the proper procedures in the Collections Department to aid the Customer
2. Maintain accurate social security information for new customers to ensure the highest collection rate possible. Also
3. Evaluate our current procedures with our collection agency to eliminate current inefficiencies.
4. Continue to ensure that former customers satisfy all outstanding debts with the City before re-establishing utility
5. Attempt to identify customers for bank draft payments to alleviate the lobby traffic.

**OBJECTIVES:**

1. Process utility inquiry orders (EL & WA complaints) within three business days.
2. To utilize the NC Debt Set Off program, not only on utility billing customers, but city wide.
3. To maintain below the minimum satisfactory number in the cash outage policy for each representative.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
% of utility inquiries processed in 3 business days	99.00%	99.00%	99.00%	99.00%
% of Debt Set-off social security number matches	98.00%	98.00%	98.00%	98.00%
<sup>1.</sup> Electric Accounts Receivable Turnover Rate	43.01	44.45	45.05	44.29
<sup>1.</sup> Water Accounts Receivable Turnover Rate	50.78	49.91	48.61	47.52
<sup>1.</sup> Sewer Accounts Receivable Turnover Rate	49.91	50.41	49.26	49.74
* Electric Accounts Receivable Turnover Rate	31.25	30.19	30.68	30.25
*Water Accounts Receivable Turnover Rate	46.27	45.69	49.69	48.36
*Sewer Accounts Receivable Turnover Rate	45.66	46.19	51.29	49.24
Number of Utility Customers - Electric	12,941	12,824	12,937	12,940
Number of Utility Customers - Water	11,308	11,366	11,716	11,400
Number of Utility Customers - Sewer	10,318	10,376	10,399	10,400

1. With the estimated unbilled accrual.

\* Without the estimated unbilled accrual.

**GENERAL GOVERNMENT**

**FINANCE COLLECTIONS**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 166,331	\$ 180,593	\$ 191,018	\$ 185,851	-2.70%
Salaries-Overtime	238	-	-	-	N/A
Salaries-Temporary	243	-	-	-	N/A
FICA Expense	12,777	13,632	14,642	14,246	-2.70%
Group Life	576	556	960	759	-20.94%
Retirement	12,269	14,327	15,101	20,522	35.90%
Group Health	38,340	39,267	47,660	53,855	13.00%
Christmas Bonus	375	375	375	375	0.00%
<b>Total Personnel</b>	<b>231,149</b>	<b>248,750</b>	<b>269,756</b>	<b>275,608</b>	<b>2.17%</b>
Professional Services	20,903	17,240	25,000	27,100	8.40%
Communications	5,733	6,531	2,745	36,000	1211.48%
IT-Communications	-	-	-	3,690	N/A
Travel and Training	484	1,786	2,850	4,350	52.63%
Maint and Repair - Equipment	16,313	15,316	17,459	3,360	-80.75%
Postage	-	-	100	100	0.00%
Supplies-General	1,533	3,783	6,000	6,880	14.67%
Contracted Services - General	-	-	2,000	2,000	0.00%
Credit Card Bank Fees	185,319	202,464	101,650	161,650	59.03%
Dues & Subscriptions	241	255	230	230	0.00%
Insurance & Bonds	7,612	7,993	8,792	9,671	10.00%
Miscellaneous Expense	-	-	50	50	0.00%
<b>Total Operating</b>	<b>238,138</b>	<b>255,368</b>	<b>166,876</b>	<b>255,081</b>	<b>52.86%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	-	4,654	6,500	-	N/A
IT - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>4,654</b>	<b>6,500</b>	<b>-</b>	<b>N/A</b>
<b>Total Finance Collections</b>	<b>\$ 469,287</b>	<b>\$ 508,772</b>	<b>\$ 443,132</b>	<b>\$ 530,689</b>	<b>19.76%</b>



**MISSION:** The mission of the Purchasing Department is to ensure the most efficient and effective use of public funds through a competitive bidding process.

**ACTIVITIES:** The Purchasing Division keeps abreast of current prices and general market trends and purchases supplies, materials, equipment and services for the City through competitive bidding in accordance with NC General Statutes and local policy. The division works with other departments and vendors in drafting bid specifications for major commodities. This division supervises the central warehouse and surplus property is disposed of by GovDeals Internet Auction, annual auction, sealed bids or private sales and negotiations.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Work with departments in setting up capital schedule and purchase goods within the current fiscal year.
2. Continue to offer training in purchasing policies, state contracts, and procedures to departments.
3. Assist departments in preparing specifications for quotes.
4. Continue to work with warehouse staff; organizing supplies; eliminating obsolete inventory; etc.

**GOALS FOR THE FUTURE:**

1. Utilize website advertising.
2. Work with Tyler or Hyperweb to implement scanning system at warehouse

**The Finance Purchasing Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Purchasing Agent	22	1	1	-	1
Warehouse Technician	10	1	1	-	1
Stock Clerk	8	1	1	-	1
<b>Total</b>		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

**GOALS:**

1. Provide a timely and competitive formal (in-house) bidding process.
2. Provide a timely and competitive informal bidding process.
3. Expand minority vendors.

**OBJECTIVES:**

1. Ensure that 90 percent of formal bids are secured within 120 days or less.
2. Ensure that 90 percent of informal bids are secured within 30 days or less.
3. Expand the minority vendor data base by 5 percent annually.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
Number of formal bids	3	5	4	4
Percentage of formal bids (in-house) secured within 120 days	100.00%	100.00%	100.00%	100.00%
Number of informal bids	1,350	1,329	1,291	1,291
Ensure that 90% of informal bids secured within 30 days or less	100.00%	100.00%	100.00%	100.00%
Number of minority vendors	341	358	376	395
Meet minority vendor base by 5% annually	5.00%	5.00%	5.00%	5.00%

**GENERAL GOVERNMENT****FINANCE PURCHASING**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 112,299	\$ 88,136	\$ 118,823	\$ 115,450	-2.84%
FICA Expense	8,246	6,441	9,011	8,849	-1.80%
Group Life	386	303	620	474	-23.55%
Retirement	8,362	7,215	9,387	12,747	35.79%
Group Health	23,004	17,197	28,596	32,313	13.00%
Christmas Bonus	150	150	225	225	0.00%
<b>Total Personnel</b>	<b>152,447</b>	<b>119,442</b>	<b>166,662</b>	<b>170,058</b>	<b>2.04%</b>
Professional Services	3,792	32,114	4,000	4,000	0.00%
Gasoline	339	459	700	500	-28.57%
Communications	1,549	1,416	4,393	-	N/A
IT-Communications	-	-	-	2,305	N/A
Travel and Training	705	3,114	2,900	3,540	22.07%
Maint and Repair - Equipment	-	90	800	-	N/A
Maint and Repair - Vehicles	180	116	500	500	0.00%
Supplies-General	2,002	1,520	2,000	2,000	0.00%
Dues & Subscriptions	50	-	100	100	0.00%
Insurance & Bonds	4,871	5,115	5,627	6,190	10.01%
Miscellaneous Expense	66	23	75	75	0.00%
OSHA - Safety	432	150	400	450	12.50%
<b>Total Operating</b>	<b>13,986</b>	<b>44,117</b>	<b>21,495</b>	<b>19,660</b>	<b>-8.54%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	-	1,117	2,725	-	N/A
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>1,117</b>	<b>2,725</b>	<b>1,400</b>	<b>-48.62%</b>
<b>Total Finance Purchasing</b>	<b>\$ 166,433</b>	<b>\$ 164,676</b>	<b>\$ 190,882</b>	<b>\$ 191,118</b>	<b>0.12%</b>



Mission: The HR Department is to assist in the hiring, retention and motivation of capable, diligent employees who are dedicated to the City and the public it serves and to help those employees serve in the most efficient, effective and safe manner possible. The department will also strive to minimize its' liability exposures and losses while doing our best to prevent those losses through concentrated risk management and loss control efforts.

The Office of Human Resources is responsible for the administration of a comprehensive Human Resource Program which includes the development/implementation and administration of: Recruiting, Selecting and retention of a qualified/diverse workforce; Employee Benefits; HR Policies & Procedures; Classification & Compensation; Maintenance of Personnel Records; Performance Evaluations; Facilitation of employee Grievance Processes; Training & Development and Safety & Risk Management.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Remain current of local, state and federal HR & Risk Management Rules & Regulations. Recommend modifications to internal policies and practices as required by regulatory mandates. Implement and monitor referenced changes on a continuous basis.
2. Facilitate adoption/implementation of Strategic Compensation Plan.
3. Monitor ACA Compliance Regulations and modify health for conformance.
4. Focus on strengthening Departmental Safety and Risk Management Programs.
5. Provide supervisory training in the following areas: Labor Law, Diversity and Inclusion and State Retirement

**GOALS FOR THE FUTURE:**

1. Improve department's ability to more proactively manage City's loss exposures.
2. Develop strategies to regularly update classification/pay systems in house.

**The Human Resources Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
Assistant City Manager-Policy	36	1	-	-	-
Human Resource Director	29	1	1	-	1
Risk Manager	21	-	1	-	1
Human Resources Specialist	20	-	1	-	1
Human Resources Technician	13	1	1	-	1
		<u>3</u>	<u>4</u>	<u>-</u>	<u>4</u>
Total		<u>3</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain an efficient and effective hiring process.
2. Promote excellent relations with our customers by providing efficient, effective, and professional customer service.

**OBJECTIVES:**

1. Track citywide turnover rate.
2. Work with departments to ensure that 92% of employees complete the probationary period within initial probationary period.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
Number of new hires - Full-time & Part-time	46	48	48	43
Number of new hires - Temporary	64	86	90	90
Number of employees (excluding Council)	386	386	394	396
Citywide turnover rate	11.92%	10.88%	10.00%	10.00%
Citywide turnover rate - Retirees	3.37%	4.15%	3.00%	3.00%
Citywide turnover rate - Voluntary	8.03%	4.66%	6.00%	6.00%
Citywide turnover rate - Involuntary	52.00%	2.07%	1.00%	1.00%
Number of employees who successfully complete	38	43	44	40
Number of employees who do not successfully complete	3	3	4	3
% of employees who successfully complete probationary	92.69%	93.48%	91.67%	93.00%

**GENERAL GOVERNMENT****HUMAN RESOURCES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 230,554	\$ 223,922	\$ 324,485	\$ 234,471	-27.74%
Salaries-Overtime	-	535	500	-	N/A
Temporary Salaries	11,224	12,290	12,103	12,597	4.08%
Salaries-Longevity	800	800	800	575	-28.13%
FICA Expense	18,514	18,081	25,897	18,968	-26.76%
Group Life	724	2,481	1,522	967	-36.47%
Retirement	17,018	19,150	24,252	25,936	6.94%
Group Health	23,004	24,250	35,745	43,084	20.53%
Unemployment Insurance	13,081	14,367	40,000	20,000	-50.00%
Christmas Bonus	225	225	150	300	100.00%
<b>Total Personnel</b>	<b>315,144</b>	<b>316,101</b>	<b>465,454</b>	<b>356,898</b>	<b>-23.32%</b>
Professional Services	24,500	29,458	87,200	30,200	-65.37%
Employee Recognition	29,231	29,744	35,500	39,250	10.56%
SFAC Employee Membership	6,829	3,589	7,000	10,000	42.86%
Communications	2,175	2,689	2,718	400	-85.28%
IT-Communications	-	-	-	3,662	N/A
Travel and Training	9,644	8,530	15,000	23,700	58.00%
Maint and Repair - Equipment	-	-	200	200	0.00%
Postage	-	79	200	200	0.00%
Advertising	5,941	5,839	8,000	8,000	0.00%
Supplies-General	7,516	6,471	8,500	7,500	-11.76%
Dues & Subscriptions	3,295	3,229	3,000	3,500	16.67%
Insurance & Bonds	2,406	2,526	2,779	3,057	10.00%
Physicals	11,790	13,743	10,000	10,000	0.00%
Miscellaneous Expense	2	138	200	200	0.00%
OSHA - Safety	10,690	9,536	15,000	20,000	33.33%
<b>Total Operating</b>	<b>114,019</b>	<b>115,571</b>	<b>195,297</b>	<b>159,869</b>	<b>-18.14%</b>
Non-Depreciable	-	1,117	3,250	-	N/A
IT - Non-Depreciable	-	-	-	4,200	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>1,117</b>	<b>3,250</b>	<b>4,200</b>	<b>29.23%</b>
<b>Total Human Resources</b>	<b>\$ 429,163</b>	<b>\$ 432,789</b>	<b>\$ 664,001</b>	<b>\$ 520,967</b>	<b>-21.54%</b>

**MISSION:** The Information Technology Department supports all departments within the City, to enable them to be a model of effective and efficient government. We also perform meter reading and billing for City utilities.

**ACTIVITIES:** The Information Technology Department evaluates, installs, and supports all enterprise hardware and software, including the network infrastructure. We also provide systems analysis, software support, telephone system support, helpdesk support and user training. The GIS team is now housed in the IT department to serve all departments/divisions throughout the City. Our Utility division reads all electric and water meters monthly and connects and disconnects services as required. The division also prepares all utility bills and late notices and performs data transfers between systems.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Complete migration of physical servers to virtual environments. Maintain system availability.
2. Maximize additional capabilities of Tyler Incode 10 software.
3. Read over 25,700 meters and bill over 15,000 customers per month.
4. Complete implementation of GIS Pro upgrade, Hiperweb, and Utility Network for ArcGIS

**GOALS FOR THE FUTURE:**

1. Implement Intranet (Sharepoint)
2. Implement Secure Wireless and Remote Access
3. Establish training program for Microsoft software.

**The Information Technology Department is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
IT Director	31	1	1	-	1
Network Administrator	24	-	-	1	1
Information Technology Technician	19	2	2	(1)	1
Helpdesk / Administrative Support	13	1	1	-	1
GIS Administrator	21	1	1	-	1
GIS Specialist	21	-	-	1	1
GIS Analyst	17	1	1	(1)	-
Utility Billing Specialist	11	1	1	-	1
Customer Service Supervisor	16	1	1	-	1
Customer Services Attendant	10	1	1	-	1
Meter Readers	9	4	4	-	4
<b>Total</b>		<u>13</u>	<u>13</u>	<u>-</u>	<u>13</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain mission critical applications at a high rate of availability for City use.
2. Accurately read and bill a high percentage of all meters each month.

**OBJECTIVES:**

1. Maintain ERP application availability at 95% or above during regular working hours, which are defined as 7 AM to
2. Read at least 95% of meters each month.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 actual	2019-20 budget
Number of meters to be read	25,750	25,750	25,750	26,000
Percent of meters read	99.05%	98.94%	99.99%	95.00%
Percent of billings delivered on time	94.44%	100.00%	100.00%	100.00%
Percent of enterprise application uptime	99.94%	99.98%	99.62%	95.00%

**GENERAL GOVERNMENT**

**INFORMATION TECHNOLOGY**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 522,460	\$ 564,208	\$ 595,118	\$ 606,391	1.89%
Salaries-Overtime	16,312	10,804	18,000	18,000	0.00%
Temporary Salaries	-	8,831	5,400	5,400	0.00%
FICA Expense	39,219	42,634	47,392	48,253	1.82%
Group Life	1,829	1,768	3,095	2,480	-19.87%
Retirement	39,667	45,771	48,452	68,916	42.24%
Group Health	101,939	102,111	123,916	140,023	13.00%
Christmas Bonus	975	975	975	975	0.00%
<b>Total Personnel</b>	<b>722,401</b>	<b>777,102</b>	<b>842,348</b>	<b>890,438</b>	<b>5.71%</b>
Professional Services	65,256	25,805	54,050	56,750	5.00%
Gasoline	7,268	8,611	9,000	9,200	2.22%
Communications	22,133	12,579	15,723	11,925	-24.16%
IT-Communications	-	-	-	8,177	N/A
Travel and Training	3,926	3,565	14,500	14,500	0.00%
Maint and Repair - Equipment	208	617	1,000	1,000	0.00%
Maint and Repair - Vehicles	2,339	3,613	10,000	6,000	-40.00%
Postage	97,315	98,576	139,500	141,750	1.61%
Supplies-General	3,947	2,142	8,000	6,000	-25.00%
Uniforms	3,684	2,602	4,000	4,000	0.00%
Data Processing	2,357	19,022	4,450	4,450	0.00%
Data Processing - Hardware Mainten	10,660	10,525	25,000	18,050	-27.80%
Data Processing - Software Maintena	72,254	138,753	151,200	141,400	-6.48%
Data Processing - Computer Forms	439	721	2,100	2,100	0.00%
Dues & Subscriptions	-	-	175	175	0.00%
Insurance & Bonds	11,272	11,836	13,020	14,322	10.00%
OSHA - Safety	702	1,242	1,400	1,400	0.00%
<b>Total Operating</b>	<b>303,760</b>	<b>340,209</b>	<b>453,118</b>	<b>441,199</b>	<b>-2.63%</b>
Capital Outlay-Equipment	51,937	258,254	158,750	34,495	-78.27%
Non-Depreciable	17,333	8,328	3,000	-	N/A
IT - Non-Depreciable	-	-	-	5,000	N/A
<b>Total Capital Outlay</b>	<b>69,270</b>	<b>266,582</b>	<b>161,750</b>	<b>39,495</b>	<b>-75.58%</b>
<b>Total Information Technology</b>	<b>\$ 1,095,431</b>	<b>\$ 1,383,893</b>	<b>\$ 1,457,216</b>	<b>\$ 1,371,132</b>	<b>-5.91%</b>

**MISSION:** The City Attorney serves the City Council, staff and employees in all legal matters to ensure that they are properly handled.

**ACTIVITIES:** The City Attorney prepares and/or reviews all legal documents before being signed by City officials, consults with staff each Friday regarding all matters where an attorney's advice or decision is needed and represents the City in all court cases.

**ACTION PLAN FOR FISCAL YEAR 2019-20**

1. Continue to provide all legal services needed on a timely basis.
2. Continue to work on easements for property relating to greenways, airport improvement, and Eastside Drive

**GENERAL GOVERNMENT****LEGAL**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Professional Services	\$ 71,145	\$ 90,653	\$ 92,500	\$ 92,500	0.00%
Travel and Training	-	-	1,900	1,900	0.00%
Contracted Services - General	-	-	3,000	3,000	0.00%
Dues & Subscriptions	-	-	100	100	0.00%
Total Operating	71,145	90,653	97,500	97,500	0.00%
Total Legal	<b>\$ 71,145</b>	<b>\$ 90,653</b>	<b>\$ 97,500</b>	<b>\$ 97,500</b>	<b>0.00%</b>



**MISSION:** The Planning Department works with political and appointed boards, citizens and developers to enhance the quality of life and economic stability for the City of Statesville through balanced and harmonious land development policies and coordinated service delivery.

**ACTIVITIES:** The Planning Department oversees the current and long-range land/economic development functions of the City. The Planning staff regularly deals with rezoning cases, policy development, annexation, transportation issues through the Charlotte Regional Transportation Planning Organization (CRTPO), minor and major project development, coordination of land development processes with other departments (i.e. Technical Review Committee), administration of land development policies, regulatory tools, coordination with Downtown Statesville Development Corporation (DSDC), historic properties, housing code, nuisance abatement, condemnations, etc. The department staff serves as direct liaisons to City Council and four council appointed boards and numerous council committees appointed by the Mayor. The department is a research resource for the City on planning and development issues and provides technical assistance on special projects.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Update 2005 Land Use Plan
2. Finalize plans and bid US 21 Greenway connector/underpass with Transportation Alternative Program (TAP) funds.
3. Continue implementation of approved transportation projects/funding.
4. Continue coordination with CRTPO/LKN Transportation Commission.
5. Conduct annual Unified Development Code Updates/Text Amendments.
6. Housing Involvement/rehabilitation.

**GOALS FOR THE FUTURE:**

1. Continue enforcement efforts to improve character and aesthetics of Statesville.
2. Continue cross training within department to ensure efficiency in service levels.
3. Continue to implement recommendations outlined in the Land Development Plan, Mobility and Development Plan and the Downtown/115 Streetscape/Land Use Master Plan.

PERFORMANCE MEASURES

**GOALS:**

1. Review plans in a timely manner.
2. Track economic benefit associated with departmental activity.

**OBJECTIVES:**

1. Review 100% of non-TRC, Technical Review Committee, plans within five (5) working days.
2. Issue 100% of monthly reports on departmental activity within ten (10) days of month end.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
Number of non-TRC plans (output)	417	593	600	700
Percentage of non-TRC Plans completed	90.00%	90.00%	90.00%	90.00%
Hours per plans review (efficiency)	2	2	2	2
Number of monthly reports (output)	12	12	12	12
Percentage of monthly reports issued within 10 days of	100.00%	100.00%	100.00%	100.00%

**The Planning Department is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Planning Director	31	1	1	-	1
Assistant Director	27	1	1	-	1
Senior Planner	23	1	1	-	1
Planner II	20	2	2	-	2
Code Enforcement Inspector <sup>1</sup>	20	-	1	(1)	-
Planner I - Code Enforcement	18	1	1	-	1
Office Manager	12	1	1	-	1
<b>Total</b>		<u>7</u>	<u>8</u>	<u>(1)</u>	<u>7</u>

<sup>1</sup>. Note: Code Enforcement transferred to Police Department.

## GENERAL GOVERNMENT

## PLANNING

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 411,802	\$ 452,379	\$ 499,628	\$ 451,373	-9.66%
Salaries-Temporary	4,089	4,851	6,624	6,624	0.00%
Salaries-Longevity	625	625	625	625	0.00%
FICA Expense	30,350	33,510	38,854	35,125	-9.60%
Group Life	1,452	1,427	2,615	1,860	-28.87%
Retirement	30,349	36,697	39,542	49,867	26.11%
Group Health	53,676	59,044	73,873	75,397	2.06%
Christmas Bonus	525	525	525	525	0.00%
<b>Total Personnel</b>	<b>532,868</b>	<b>589,058</b>	<b>662,286</b>	<b>621,396</b>	<b>-6.17%</b>
Professional Services	79,945	20,368	230,000	30,000	-86.96%
Gasoline	1,005	1,544	2,450	1,950	-20.41%
Communications	4,774	5,533	5,273	2,068	-60.78%
IT-Communications	-	-	-	5,088	N/A
Travel and Training	7,602	3,403	12,450	12,000	-3.61%
Maint and Repair - Equipment	2,612	3,003	5,500	2,800	-49.09%
Maint and Repair - Vehicles	556	1,416	2,500	2,500	0.00%
Postage	-	-	300	300	0.00%
Supplies-General	6,653	4,255	8,200	8,200	0.00%
Departmental Supplies / Printing	-	994	1,500	1,500	0.00%
Contracted Services - General	28,469	350	50,000	11,000	-78.00%
Dues & Subscriptions	12,367	24,813	23,158	25,319	9.33%
Insurance & Bonds	13,867	14,560	16,016	17,618	10.00%
Miscellaneous Expense	839	779	800	800	0.00%
Commerical Retail Prog	145,000	160,000	140,000	-	N/A
Iredell Economic Development Corp	116,464	118,793	121,168	123,591	2.00%
Charlotte Regional Business Alliance	7,717	7,866	7,952	7,997	0.57%
Chamber of Commerce	15,000	15,000	15,000	20,000	33.33%
Planning Bd & Hist. Commission	5,107	6,198	13,811	14,098	2.08%
Inside Charges- Water	178	187	332	342	3.01%
Inside Charges- Sewer	131	141	148	154	4.05%
<b>Total Operating</b>	<b>448,286</b>	<b>389,203</b>	<b>656,558</b>	<b>287,325</b>	<b>-56.24%</b>
Capital Other Improvements	-	-	-	-	N/A
Capital Outlay-Equipment	17,995	-	-	-	N/A
Non-Depreciable	-	3,666	4,400	-	N/A
IT - Non-Depreciable	-	-	-	4,200	N/A
<b>Total Capital Outlay</b>	<b>17,995</b>	<b>3,666</b>	<b>4,400</b>	<b>4,200</b>	<b>-4.55%</b>
<b>Total Planning</b>	<b>\$ 999,149</b>	<b>\$ 981,927</b>	<b>\$ 1,323,244</b>	<b>\$ 912,921</b>	<b>-31.01%</b>

**MISSION:** The DSDC – Main Street Program works to maintain and develop Historic Downtown Statesville as the cultural, social, historic and economic center of the community.

**ACTIVITIES:** The DSDC works with the downtown district to make downtown attractive, viable and a growing part of the tax base. This is done through promotions (ongoing as well as seasonal), business recruitment, and infrastructure recommendations.

**ACTION PLAN FOR FISCAL YEAR 2019-20**

1. Develop Plan of Action for approval and implementation of CBD Master Plan.
2. Work to broaden board membership and volunteer recruitment. Expand DSDC's internal operations with a new database system and web site.
3. Develop more effective tools for tapping three markets: Downtown employees, residents of Statesville and Iredell County, and Tourists. Work to establish a "Friends of Downtown" list to use in direct mail campaign at least twice annually.
4. Promote and market the "Free Wi-Fi" Service in downtown.

**GOALS FOR THE FUTURE:**

1. Identify and implement ways to attract new businesses, customers and visitors to downtown using the four cornerstones of the Main Street Program: design, economic restructuring, organization and promotion.
2. The City of Statesville has a contract with the DSDC – Main Street Program to provide the above mentioned services. Therefore, the staff of this division are not employees of the City of Statesville.

**GENERAL GOVERNMENT****MAIN STREET**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Miscellaneous Expense	\$ 14,344	\$ 35,181	\$ 27,600	\$ 27,600	0.00%
Downtown Stv Dev Corp	111,675	108,716	115,113	105,165	-8.64%
General Fund Contribution	48,812	48,813	48,812	48,812	0.00%
Total Operating	174,831	192,710	191,525	181,577	-5.19%
<b>Total Main Street</b>	<b>\$ 174,831</b>	<b>\$ 192,710</b>	<b>\$ 191,525</b>	<b>\$ 181,577</b>	<b>-5.19%</b>



**MISSION:** The Public Works/Engineering Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

**ACTIVITIES:** Public Works Department is comprised of Engineering, Water Resources, Water/Sewer Maintenance, Street Maintenance, Garage and Sanitation, providing essential citizen services and other City Departmental Support.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continuation of Water/Sewer renovation projects.
2. Prepare Division EE Street Improvement Project for bid.
3. Complete program to pave all gravel roads within City Limits.
4. Continue implementation of stormwater Phase II program and startup of Stormwater Utility.

**GOALS FOR THE FUTURE:**

1. Continuation of infrastructure improvements & expansion.
2. Continuation of training needs as related to OSHA safety and department operations.

**The Public Works Department is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Exec Dir of Public Works/City Eng	35	-	1	-	1
Public Works Director/City Eng.	33	1	-	-	-
Public Works Director	31	-	1	-	1
Assistant Public Works Director	28	1	-	-	-
Surveyor	18	1	1	-	1
Engineering Technician	16	1	1	-	1
Office Manager	12	1	1	-	1
	<b>Total</b>	<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Provide direction and supervision of infrastructure maintenance and improvements.
2. Provide safe, trained, professional personnel.
3. Provide inspection of new construction and assure adherence of City Codes and Ordinances.

**OBJECTIVES:**

1. Continue Water/Sewer renovation, maintenance and expansion projects.
2. Continue Street improvement and maintenance programs.
3. Continue City-wide sidewalk replacement and new sidewalk programs.
4. Conclude program to systematically pave all unpaved City streets.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Water Taps Sold (Revenue)	\$20,908	\$11,500	\$16,500	\$16,500
Sewer Taps Sold (Revenue)	\$20,250	\$41,750	\$18,850	\$18,850
System Development Fees Collected	\$644,745	\$794,196	\$630,000	\$630,000

**GENERAL GOVERNMENT**

**PUBLIC WORKS - ENGINEERING**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 314,969	\$ 299,161	\$ 336,692	\$ 363,265	7.89%
FICA Expense	22,978	22,155	25,786	27,818	7.88%
Group Life	1,153	963	1,749	1,493	-14.64%
Retirement	23,174	24,767	26,595	40,073	50.68%
Group Health	38,340	38,176	47,660	53,855	13.00%
Christmas Bonus	375	300	375	375	0.00%
<b>Total Personnel</b>	<b>400,989</b>	<b>385,522</b>	<b>438,857</b>	<b>486,879</b>	<b>10.94%</b>
Professional Services	9,634	110,414	30,360	4,300	-85.84%
Gasoline	2,450	2,310	2,500	3,500	40.00%
Communications	4,894	5,111	6,987	5,450	-22.00%
IT-Communications	-	-	-	3,210	N/A
Travel and Training	7,045	8,891	8,950	7,950	-11.17%
Maint and Repair - Equipment	45,059	6,428	8,340	8,340	0.00%
Maint and Repair - Vehicles	1,979	2,144	2,100	3,100	47.62%
Hand Tools	-	71	150	150	0.00%
Supplies-General	5,164	9,037	18,400	6,900	-62.50%
Contracted Services - General	-	-	-	25,000	N/A
Dues & Subscriptions	2,770	4,398	8,290	2,005	-75.81%
Insurance & Bonds	10,612	11,143	12,257	13,483	10.00%
Miscellaneous Expense	461	495	500	500	0.00%
Woods Dam Expenditures	1,299	326	3,929	4,120	4.86%
OSHA - Safety	349	373	450	450	0.00%
<b>Total Operating</b>	<b>91,716</b>	<b>161,141</b>	<b>103,213</b>	<b>88,458</b>	<b>-14.30%</b>
Capital Outlay-Equipment	25,958	7,450	5,000	-	N/A
Non-Depreciable	4,945	10,624	2,625	-	N/A
IT - Non-Depreciable	-	-	-	2,200	N/A
<b>Total Capital Outlay</b>	<b>30,903</b>	<b>18,074</b>	<b>7,625</b>	<b>2,200</b>	<b>-71.15%</b>
<b>Total Public Works</b>	<b>\$ 523,608</b>	<b>\$ 564,737</b>	<b>\$ 549,695</b>	<b>\$ 577,537</b>	<b>5.06%</b>



**MISSION:** The Public Works Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

**ACTIVITIES:** The Garage Division provides the maintenance and servicing of the City cars, trucks and equipment at the least expense and the shortest down time possible.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Provide emergency repairs on all City equipment, fire, police and other Department's
2. Provide non-emergency, yet necessary repairs.
3. Inspect 266 cars & trucks for PM and N.C. Inspection.
  4. Keep records of break downs and repairs on all equipment, parts, labor & off road diesel fuel.
5. Help other departments as much as possible.

**GOALS FOR THE FUTURE:**

1. To better educate mechanics using tapes and other materials designed for the purpose of understanding and repairing of latest and modern equipment purchased by the City.

**The Garage Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Fleet Manager	22	1	1	-	1
Assistant Fleet Manager	17	1	1	-	1
Automotive Mechanic	13	6	6	-	6
Mechanic/Small Engine	10	1	1	-	1
		<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain all City vehicles in good and safe working condition.
2. Complete all necessary repairs in a timely manner using City forces and outside vendors when necessary.
3. Ensure proper training and education of Garage employees to keep up with new technology.

**OBJECTIVES:**

1. To provide preventative and recommended maintenance on all City vehicles.
2. Complete State emissions and safety inspections on all of the City's fleet.
3. To respond to all emergencies and provide necessary support to all divisions of the City during these emergencies.
4. Maintain proper documentation on all vehicles as it pertains to maintenance and repair.
5. Assist all Divisions and the Finance Department with the budget process when requested.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Fleet size (includes all but small equipment)	456	460	475	469
Preventive maintenance service	1016	1027	932	937
Number of State Inspections	256	266	283	288
Internal customer satisfaction rating (%)	N/A	N/A	N/A	N/A
Average maintenance cost per vehicle	\$1,138	\$1,138	\$1,200	\$1,200

## GENERAL GOVERNMENT

## GARAGE

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 364,158	\$ 369,560	\$ 392,307	\$ 381,196	-2.83%
Salaries-Overtime	1,399	661	3,000	3,000	0.00%
Salaries-Longevity	375	375	375	375	0.00%
FICA Expense	27,422	27,891	30,371	29,471	-2.96%
Group Life	1,262	1,186	2,044	1,575	-22.95%
Retirement	26,941	30,825	31,273	42,454	35.75%
Group Health	69,012	75,437	85,788	96,939	13.00%
Christmas Bonus	675	675	675	675	0.00%
<b>Total Personnel</b>	<b>491,244</b>	<b>506,610</b>	<b>545,833</b>	<b>555,685</b>	<b>1.80%</b>
Gasoline	2,281	2,783	2,700	2,700	0.00%
Diesel Fuel	317	386	500	500	0.00%
Communications	2,749	2,630	3,142	2,196	-30.11%
IT-Communications	-	-	-	1,663	N/A
Travel and Training	860	627	900	900	0.00%
Maint and Repair - Bldgs & Grnds	3,690	569	5,000	3,000	-40.00%
Maint and Repair - Equipment	7,439	6,412	8,000	8,000	0.00%
Maint and Repair - Vehicles	5,194	2,673	6,200	5,000	-19.35%
Hand Tools	3,714	3,222	4,000	4,000	0.00%
Automotive Supplies	1,173	803	2,000	1,000	-50.00%
Supplies-General	13,913	12,478	14,322	14,322	0.00%
Uniforms	3,332	3,362	3,653	3,653	0.00%
Contracted Services - General	2,117	2,701	3,100	3,100	0.00%
Tipping Fees	514	514	525	525	0.00%
Dues & Subscriptions	165	-	200	200	0.00%
Insurance & Bonds	15,653	16,436	18,080	19,888	10.00%
Miscellaneous Expense	-	-	225	-	N/A
Inventory Over/Short	(780)	(1,711)	-	-	N/A
OSHA - Safety	1,940	1,932	2,300	2,300	0.00%
Inside Charges - Electric	23,516	25,081	24,000	24,000	0.00%
Inside Charges- Water	185	174	240	240	0.00%
Inside Charges- Sewer	290	271	340	340	0.00%
<b>Total Operating</b>	<b>88,262</b>	<b>81,343</b>	<b>99,427</b>	<b>97,527</b>	<b>-1.91%</b>
Capital Outlay-Equipment	-	6,350	5,900	32,500	450.85%
Non-Depreciable	4,174	4,716	4,900	-	N/A
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	<b>4,174</b>	<b>11,066</b>	<b>10,800</b>	<b>33,900</b>	<b>213.89%</b>
<b>Total Garage</b>	<b>\$ 583,680</b>	<b>\$ 599,019</b>	<b>\$ 656,060</b>	<b>\$ 687,112</b>	<b>4.73%</b>

**MISSION:** Maintain the Warehouse and Operations Facility so that it provides a functional and efficient central location that houses the Electric Utilities Department, Purchasing and the following Public Works Divisions; Water/Sewer Maintenance, Sanitation, Street and Garage.

**ACTIVITIES:** The Warehouse complex serves as the Operations Center for the Electric Utilities Department, Purchasing and four Public Works Divisions. It also provides for the storage of materials, equipment, and vehicles used by the Electric Utilities Dept., the Public Works Divisions -Water/Sewer Maint., Street, Sanitation, Garage, and Purchasing as well as providing office space for each.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Re Pave Employee Lot and Regrade/repave portions of yard
2. Fence Replacement and Gate Access
3. Warehouse Space Needs Study

**GENERAL GOVERNMENT**

**WAREHOUSE**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Diesel Fuel	\$ 76	\$ 78	\$ 150	\$ 150	0.00%
Communications	1,268	1,099	2,162	2,162	0.00%
IT-Communications	-	-	-	-	N/A
Maint and Repair - Bldgs & Grnds	9,872	9,789	12,100	12,100	0.00%
Maint and Repair - Equipment	1,531	3,764	4,914	4,914	0.00%
Supplies-General	818	711	1,200	1,400	16.67%
Supplies-Janitorial	2,543	3,739	4,000	3,500	-12.50%
Contracted Services - General	9,532	10,050	11,200	11,424	2.00%
Tipping Fees	2,738	2,226	2,800	2,800	0.00%
Miscellaneous Expense	-	-	200	-	N/A
Inside Charges - Electric	56,080	53,429	62,590	60,712	-3.00%
Inside Charges - Water	1,864	1,824	3,500	3,500	0.00%
Inside Charges - Sewer	2,443	2,642	4,500	4,500	0.00%
Inside Charges - Stormwater	-	-	-	8,009	N/A
<b>Total Operating</b>	<b>88,765</b>	<b>89,351</b>	<b>109,316</b>	<b>115,171</b>	<b>5.36%</b>
Capital Outlay-Other Improvements	68,846	-	115,000	-	N/A
Capital Outlay-Equipment	-	31,528	-	-	N/A
Non-Depreciable	-	9,668	-	9,880	N/A
<b>Total Capital Outlay</b>	<b>68,846</b>	<b>41,196</b>	<b>115,000</b>	<b>9,880</b>	<b>-91.41%</b>
<b>Total Warehouse</b>	<b>\$ 157,611</b>	<b>\$ 130,547</b>	<b>\$ 224,316</b>	<b>\$ 125,051</b>	<b>-44.25%</b>

**The General Expense Department** serves as an area where items are budgeted that are occasional in occurrence and that do not specifically benefit one department, but rather various departments of the General Fund. Operating transfers for the General Fund are appropriated in this department as well as debt service payments.

**The Special Appropriation Department** is for non-profit organizations that the City has funded in past years.

**GENERAL GOVERNMENT**

**GENERAL EXPENSE**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Miscellaneous Expense	\$ 780	\$ 97,000	\$ -	\$ 844,226	N/A
Economic and physical develop	210,000	430,765	558,001	429,525	-23.02%
ICATS City Transportation	18,548	40,000	40,000	40,000	0.00%
<b>Total Operating</b>	<b>229,328</b>	<b>567,765</b>	<b>598,001</b>	<b>\$1,313,751</b>	<b>119.69%</b>
Capital Outlay-Real Property	92,597	105,500	-	-	N/A
Capital Outlay-Other Improvements	-	33,500	-	-	N/A
<b>Total Capital Outlay</b>	<b>92,597</b>	<b>139,000</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Transfer To US-21 Improve	845,525	-	-	-	N/A
Transfers To Shelton Ave Greenway	-	150,750	-	-	N/A
Transfers To Municipal Services Center	-	685,000	-	-	N/A
Transfers To Bethlehem Rd	-	-	2,550,000	-	N/A
Transfers To Risk Management	-	1,521,000	-	-	N/A
Transfers To Transportation TAP	320,000	-	-	-	N/A
Transfers To Domestic Violence	31,234	32,338	-	-	N/A
<b>Total Transfers</b>	<b>1,196,759</b>	<b>2,389,088</b>	<b>2,550,000</b>	<b>-</b>	<b>N/A</b>
Principal payments	1,044,124	1,009,830	975,537	1,144,244	17.29%
<b>Total Debt Service</b>	<b>1,044,124</b>	<b>1,009,830</b>	<b>975,537</b>	<b>1,144,244</b>	<b>17.29%</b>
Contingency	-	-	243,015	1,134,476	366.83%
<b>Total Contingency</b>	<b>-</b>	<b>-</b>	<b>243,015</b>	<b>1,134,476</b>	<b>366.83%</b>
<b>Total General Expense</b>	<b>\$ 2,562,808</b>	<b>\$ 4,105,683</b>	<b>\$ 4,366,553</b>	<b>\$ 3,592,471</b>	<b>-17.73%</b>

**GENERAL GOVERNMENT****SPECIAL APPROPRIATIONS**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Arts Council	\$ 3,325	\$ 3,325	\$ 3,325	\$ 3,325	0.00%
Children's Homes of Iredell	3,750	3,750	3,750	3,750	0.00%
Council on Aging	5,750	5,750	5,750	5,750	0.00%
Iredell Co Rescue Squad	6,500	6,500	6,500	6,500	0.00%
Lifespan Vocational Ws	25,000	25,000	25,000	25,000	0.00%
Elderly Nutrition Prog	3,731	3,731	3,731	3,731	0.00%
Golden Age Sr. Citizens	1,000	-	-	-	N/A
Happy Hour Sr. Citizens	1,000	-	-	-	N/A
Counseling Center Ired	-	9,560	9,560	9,560	0.00%
Iredell Senior Center	4,600	4,600	4,600	4,600	0.00%
5th St Shelter Ministry	4,000	4,000	4,000	4,000	0.00%
Iredell Museums, Inc.	3,570	3,570	3,570	3,570	0.00%
<b>Total Special Appropriations</b>	<b>62,226</b>	<b>69,786</b>	<b>69,786</b>	<b>69,786</b>	<b>0.00%</b>
<b>Total Special Appropriations</b>	<b>\$ 62,226</b>	<b>\$ 69,786</b>	<b>\$ 69,786</b>	<b>\$ 69,786</b>	<b>0.00%</b>

**MISSION:** The Statesville Police Department will serve the citizens and businesses equally and without bias while committing out efforts to build relationships and protecting the quality of life for all residents.

**ACTIVITIES:** The Statesville Police Department will respond to emergency and non-emergency calls for service, investigate crimes, and provide crime prevention services while improving our technology to become more efficient and effective.

**ACTION PLAN FOR FISCAL YEAR 2019-2020:**

1. Develop and create leaders within the organization through education and offering learning experiences.
2. Employ COMPSTAT and intelligence-based policing to identify crime trends and deploy resources effectively to reduce criminal activity.
3. Become more involved in the Statesville Community through participation in community programs and hosting monthly meetings to discuss crime with residents.
4. Create succession plans for each division which will allow for the smooth transfer of knowledge to incoming personnel.
5. Create an active partnership with law enforcement agencies within Iredell County, the state, and federal government.

**GOALS FOR THE FUTURE:**

1. Increase staffing levels in the patrol division through establishing a program with Mitchell Community College and other local universities.
2. Rebuild community trust and relationships in neighborhoods across the City of Statesville.
3. Visit the structure of the Statesville Police Department to determine to determine what changes could benefit our service to Statesville's community.

**PERFORMANCE MEASURES  
COMMUNICATION DIVISION**

**MISSION:** The mission of the Communication Division is to provide a high level of communication and customer service to all internal and external users of the system.

**Goals:**

1. Implement, advance , and grow the new CAD/RMS system. This will lead to expedited dispatching, quicker
2. Obtain certification for all telecommunication employees.
3. Become recognized through the NC911 Board as a secondary PSAP.
4. Interoperability between Statesville city agencies and surrounding entities.
5. Obtain communication over the Viper System via the dispatch consoles.

**OBJECTIVES:**

1. The Statesville Police Department’s new CAD/RMS system is currently in place and will allow a quicker, more informative dispatch to the patrol officers. This system will also allow reports to be entered and approved in a much timelier manner, thus reducing the amount of time we spend to report crimes to the State. It will allow for real time CAD data to be used by the Patrol Division to assist them in staffing areas where crime has increased or trended previously.
2. While collaborating with other local agencies, and Mitchell Community College, obtain 100% certification for all dispatchers through the North Carolina Justice Academy, or other Nationally recognized organization. Having certified tele communicators will enhance public safety and perception as well as sustain a sage and professional work environment.
3. Complete the necessary tasks to become a certified backup communication center for Iredell County ECOM through the NC 911 board. Completing this objective will ensure ECOM has backup center located within Statesville in case their center becomes inoperable. It will be beneficial to the citizens of Statesville as well as the entire county.
4. Research and develop policies and procedures to allow interoperability between partner agencies, city agencies, and the Statesville Police Department. By the use of mutual aid agreements, continue to share and receive other agencies radio frequencies. This will allow for instant communication between the two agencies in the event of an emergency failure or natural disaster.
5. Having communication over the Viper System through our consoles will allow dispatchers to communicate with multiple agencies at once, utilizing only the console. This will allow for faster responses from other agencies, as well as provide an emergency backup for that agency if their facility goes down.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 actual	2019-20 budget
Number of Incoming Calls	77,595	78,315	74,591	76,835
Number of Dispatched Calls and/or Self-Initiated Calls	51,443	61,410	65,644	59,500
Number of Unanswered or Disconnected Calls	0.003%	0.080%	0.046%	0.015%
Number of Call Takers Receiving 20 Hours of Annual	100%	100%	100%	100%
Number of Hours Covered by Non-Divisional Full Time	1.00%	1.00%	1.00%	1.00%
Number of New Call Takers Receiving 160 Hours of	100.00%	100.00%	100.00%	100.00%
Turnover Rate	6%	6%	6%	6%

**PERFORMANCE MEASURES  
CRIMINAL INVESTIGATION DIVISION**

**GOALS FOR THE FUTURE:**

1. Utilize a collaborative effort with State, Local, and Federal Law Enforcement agencies to address violent crimes and improve clearance rates of these crimes.
2. obtain and maintain a higher standard of training for all CID personnel.
3. Utilize COMPSTAT/Hotspot mapping to identify areas where crime is on the rise and intervene before the crime becomes a trend in that area.
4. To start moving the agency towards intelligence led policing.

**OBJECTIVES:**

1. Continue to work with Local, State and Federal Law Enforcement Agencies that have proved successful over the past year. Continue to utilize the Violent Crimes Unit to address on going trends in violent crime in the community.
2. Ensure that career development/ training is outlined for the Investigators to work towards the NCA Criminal
3. Utilizing Hotspot mapping on the patrol level will help to curb the uptick in crime as it first starts. CID would work along with patrol to address issues brought forth in COMPSTAT meetings, as well as Hotspot mapping to target known offenders to solve open cases, and hopefully prevent new offenses.
4. Intelligence Led Policing will be a large challenge to the entire agency. Once the initial steps are in place and working, the patrol division and CID would see a decline in calls and case load. This decline would be very slow, but gradual at first. In the following years it would become much more apparent and would greatly benefit the citizens of Statesville by helping to lower the crime rate on a yearly basis.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	actual	budget
National Average Part 1 Crimes Cleared by Arrest.	43.760%	43.760%	Incomplete Data	Incomplete Data
Statesville Average Part 1 Violent Crimes Cleared by Arrest.	73.000%	42.000%	Incomplete Data	Incomplete Data
Statesville PD CID Cases Assigned for Follow-up	1232	1456	1719	1500
Average No. of Cases Assigned Per Inv.	176	161	214	166
Statesville PD Domestic Violence Cases Assigned	531	492	457	500
Statesville PD Domestic Violence Cases Cleared by	184	131	53	100

**PERFORMANCE MEASURES  
NARCOTICS DIVISION**

**GOALS FOR THE FUTURE:**

1. Utilize local, state, and federal agencies and their resources in a combined effort to assist and collaborate on major drug trafficking investigations.
2. Focus on those individuals responsible for trafficking meth and heroin into Statesville from source cities and states.
3. Identify individuals from the Statesville area that are supplying weapons to violent offenders in the Statesville area.
4. Implement a plan for bringing new officers interested in a future in narcotics investigations to work with narcotics investigators so we have a solid succession plan in place.

**OBJECTIVES:**

1. Maintain consistent working relationships with federal and local agencies, which in turn provides resources and assets to the agency to assist with drug investigations.
2. Cultivate confidential informants with a knowledge of those trafficking in meth and heroin into Statesville, also arrange for undercover officers from other agencies to work in Statesville.
3. Continue to identify suspects involved in illegal weapon sells and build criminal cases to prosecute those individuals in federal or state court.
4. Compile a list of those officers interested in a future in narcotics investigations. Allow these officers when staffing permits, to come in and work with the Narcotics Division, which will help the officer gain valuable experience and also supplement the Narcotics Division with extra manpower when needed.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	actual	budget
Narcotic Incident Reports	186	185	161	190
Firearm Seizures	5	8	28	32
Cocaine Seizures ( Grams)	146.00	188.50	430.00	300.00
Marijuana Seizures (Grams)	805.10	1,008.90	1,174.00	1,000.00
Prescription Pills (Dosage Units)	421.00	49.70	99.00	75.00
Cash Seizures	\$25,268	\$12,231	\$21,532	\$25,000
Search Warrants Executed	28	24	26	40.00
Heroin (Grams)	34.20	2.60	62.00	50.00
Meth (Grams)	2678	363.26	4037	250

**PERFORMANCE MEASURES  
PATROL DIVISION**

**MISSION:** The Statesville Police department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

**GOALS FOR THE FUTURE:**

1. Develop and implement training plans for patrol personnel to develop skills required for future growth of the organization.
2. Determine the location and causation of vehicle accident locations and develop long term plans to reduce collisions in these areas.
3. Patrol Captains will utilize the COMPSTAT Model to continue Part 1 crime reduction in areas of the City requiring excessive police resources.
4. Improve recruitment program with the organization to attract quality applicants to fill all excising vacancies.

**OBJECTIVES:**

1. Identify educational opportunities in upcoming fiscal year to train new personnel in the patrol division on community policing and crime reduction tactics.
2. Develop traffic collision reduction protocol to identify current trends in traffic accidents to reduce collisions by 5% in upcoming year. This data will be gathered through the new RMS system.
3. Captains will continue meeting to determine location and causation of increased calls for service . This group will identify methods to reduce those calls for service.
4. Create recruitment video and train corporals to recruit at local colleges and military establishments.
5. Develop crime reduction plan for the South Statesville are utilizing COPS officers and aggressive crime prevention techniques.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
Officer Response Times Average	4:36	6:12	3:52	3:30
Self-initiated Calls of Officer Activity	31,737	32,416	34,780	40,000
Total Number of UCR Part 1 Violent Crime	231	162	410	400
Driver's Checkpoints	23	65	42	60
Vehicle Crashes Investigated	1,666	1,625	1,860	1,800

**The Police Department staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-2018</u>	<u>Budget 2018-2019</u>	<u>Additions (Reductions)</u>	<u>Proposed 2019-2020</u>
Chief	32	1	1	-	1
Assistant Chief	27	2	2	-	2
Captain	24	7	7	-	7
Police Technology Specialist	21	1	1	-	1
Sergeant	21	8	8	-	8
Corporal	18	10	14	-	14
Police Officer	16	52	49	-	49
Total Police Officers		<u>81</u>	<u>82</u>	-	<u>82</u>
Code Enforcement Inspector <sup>1</sup>	19	-	-	1	1
Community Resources Coord.	18	1	2	-	2
Communications Tech	15	2	2	-	2
Property Evidence Custody.	15	1	1	-	1
Tele communicator	13	8	8	-	8
Property Evidence Tech	13	1	1	-	1
Office Manager	12	1	1	-	1
Records Supervisor	12	1	1	-	1
Administrative Secretary II	10	2	2	-	2
Records/Data Clerk	10	2	2	-	2
Total Administrative		<u>19</u>	<u>20</u>	<u>1</u>	<u>21</u>
<b>Total</b>		<u><u>100</u></u>	<u><u>102</u></u>	<u><u>1</u></u>	<u><u>103</u></u>

<sup>1</sup> Note: Code Enforcement transferred from Planning

\*Two additional Officers funded by Domestic Violence Grant for a total of 84 Police Officers

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 4,158,191	\$ 4,677,852	\$ 4,904,642	\$ 4,939,608	0.71%
Salaries-Overtime	157,851	130,238	160,000	160,000	0.00%
Salaries-Temporary	22,740	69,099	197,250	197,250	0.00%
Salaries-Longevity	450	250	450	200	-55.56%
FICA Expense	320,207	358,464	405,185	415,539	2.56%
Group Life	14,245	14,152	23,784	20,350	-14.44%
Retirement	668,703	690,201	829,533	850,450	2.52%
Group Health	751,464	765,689	957,966	1,109,413	15.81%
Christmas Bonus	6,975	7,425	7,500	7,725	3.00%
<b>Total Personnel</b>	<b>6,100,826</b>	<b>6,713,370</b>	<b>7,486,310</b>	<b>7,700,535</b>	<b>2.86%</b>
Professional Services	18,139	12,224	16,300	17,500	7.36%
Gasoline	104,824	140,474	134,000	160,000	19.40%
Diesel Fuel	479	203	1,000	1,000	0.00%
Communications	53,027	62,840	86,951	86,900	-0.06%
IT-Communications	-	-	-	45,487	N/A
Utilities	3,813	4,787	5,000	5,500	10.00%
Travel and Training	32,190	30,964	32,600	65,000	99.39%
Maint and Repair - Bldgs & Grnds	14,432	15,207	23,000	22,945	-0.24%
Maint and Repair - Equipment	95,581	127,156	131,962	128,342	-2.74%
Maint and Repair - Autos & Truck	133,105	133,019	137,150	141,573	3.22%
Postage	6,851	786	4,500	7,000	55.56%
Bldgs Equip and Land Rent	13,103	14,701	15,900	16,500	3.77%
Advertising	895	285	800	1,500	87.50%
Supplies-General	102,659	93,903	114,555	140,000	22.21%
Uniforms	72,067	76,175	85,000	78,993	-7.07%
Data Processing	40,203	94,910	121,081	114,880	-5.12%
Contracted Services - General	7,640	8,927	12,041	17,041	41.52%
Tipping Fees	1,798	1,798	2,000	2,000	0.00%
Dues & Subscriptions	1,042	7,965	10,388	18,468	77.78%
Insurance And Bonds	162,078	170,182	187,200	205,920	10.00%
Physicals	3,380	2,020	6,600	6,600	0.00%
Miscellaneous Expense	2,733	2,736	2,700	6,000	122.22%
Investigative Funds	50,500	53,408	58,000	58,000	0.00%
OSHA- Safety	1,609	3,904	4,000	3,400	-15.00%
Inside Charges - Electricric	50,912	51,681	60,000	60,000	0.00%
Inside Charges- Water	1,408	982	2,000	2,000	0.00%
Inside Charges- Sewer	961	952	1,700	1,700	0.00%
Inside Charges - Stormwater	-	-	-	902	N/A
<b>Total Operating</b>	<b>975,429</b>	<b>1,112,189</b>	<b>1,256,428</b>	<b>1,415,151</b>	<b>12.63%</b>

**PUBLIC SAFETY****POLICE**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Capital Outlay-Equipment	579,683	278,307	374,375	624,304	66.76%
Non-Depreciable	200,588	38,633	192,694	189,680	-1.56%
IT - Non-Depreciable	-	-	-	27,000	N/A
Total Capital Outlay	780,271	316,940	567,069	840,984	48.30%
<b>Total Police</b>	<b>\$ 7,856,526</b>	<b>\$ 8,142,499</b>	<b>\$ 9,309,807</b>	<b>\$ 9,956,670</b>	<b>6.95%</b>



**MISSION:** The Fire Department is dedicated to the safety and protection of our community's quality of life from all hazards through a well trained, professional, rapid response team seeking opportunities to serve while placing others before self.

**ACTIVITIES:** The Fire Department has two divisions that provide fire protection and public safety: Operations and Administrative Divisions. The Operations Division is responsible for firefighter training and emergency response to all types of hazards. The Administrative Division coordinates fire and life safety education, code enforcement, and fire investigations along with planning, budget administration, and managing the accreditation process.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue equipment replacement plans to update current equipment.
2. Develop executable plan to replace aging fire apparatus.
3. Maintain accreditation and ISO rating.

**GOALS FOR THE FUTURE:**

1. Implement long range plan for station renovation/construction & vehicle replacement schedule to meet growth needs of the City.
2. Meet national OSHA/NFPA staffing practices on emergency scene while maintaining sufficient additional personnel to respond to other incidents.
3. Reduce ISO rating to attract industry & businesses through lower insurance premiums.
4. Seek alternative revenue to supplement current budget.

**The Fire Department staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
Chief	31	1	1	-	1
Deputy Chief	27	2	1	-	1
Assistant Fire Chief	25	1	1	-	1
Battalion Chief	120	3	4	-	4
Captain	118	12	12	-	12
Captain	18	1	1	3	4
Lieutenant	115	15	15	-	15
Lieutenant	17	1	1	-	1
Firefighter	112	37	46	(3)	43
Office Manager	12	1	1	-	1
	<b>Total</b>	<u>74</u>	<u>83</u>	<u>-</u>	<u>83</u>

**PERFORMANCE MEASURES  
FIRE OPERATIONS**

**MISSION:** The Department strives to operate an efficient fire protection service for the community and looks to improve the service levels in the most effective manner possible. Emergency response continues to involve more specialty areas of responsibility including hazardous materials, technical rescue, airport crash/rescue and medical capabilities. These activities along the traditional fire department roles continue to dominate the Department's services.

**ACTIVITIES:** The Fire Operation Section shall provide a safe community environment by delivering fire, rescue, and medical services to the citizens of Statesville. These services will be provided in the most efficient and effective manner possible with the resources provided.

**GOALS:**

1. Maintain accreditation status.
2. Offer training opportunities to increase knowledge of employees.
3. Continue to research and develop aviation firefighting/rescue and develop program to meet the needs of the Statesville Regional Airport.
4. Evaluate new ISO standards and incorporate into Operations policies.

**OBJECTIVES:**

1. Have first engine company on the scene of 90% of calls within 6:20 from call receipt with a full alarm assignment within 10:20.
2. Confine structure fires to room of origin 75% of the time.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Demand for Services	4,571	4,547	4,400	4,600
Property Loss	\$3,991,674	\$435,401	\$600,000	\$500,000
Fires Confined to Room of Origin	68%	68%	75%	75%

**PERFORMANCE MEASURES  
ADMINISTRATION/FIRE AND LIFE SAFETY**

**MISSION:** The Department strives to assure asset and resource allocation to meet the needs of the Department. This section coordinates the administrative functions of the Department to include the accreditation process and manages the Fire & Life Safety Division. The Fire & Life Safety Division provides fire safety education, conducts annual fire inspections, and performs fire investigations to enhance the quality of life for the citizens of Statesville.

**ACTIVITIES:** The Administrative Section of the Department coordinates the Department budget and all administrative functions of the Department. The Section also manages the Fire & Life Safety Program for the Department.

**GOALS:**

1. Maintain Accreditation
2. Provide code enforcement
3. Conduct thorough fire investigations
4. Provide quality fire and life safety education to the public.

**OBJECTIVES:**

1. Maintain comprehensive inspections program that meets the inspection schedule outlined in the NC State
2. Provide construction plans review in a timely manner (48 hour turn-a-round).
3. Provide a quality fire investigation for all incidents deemed necessary to reduce the risk of the community;
4. Provide fire and life safety education to at risk groups identified by national statistics.
5. Continue to implement the strategic initiatives and manage the accreditation process
6. Manage Department budget to stay within guidelines set by Finance Dept. and Budget Team.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
Classes/Students	166/4943	186/11595	190/15000	200/18000
Inspections	978	1037	1000	1100
Re-Inspections	125	125	150	150
Investigations	17	11	15	15
Plans Review	44	58	75	75

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 3,143,770	\$ 3,193,211	\$ 3,671,603	\$ 4,018,939	9.46%
Salaries-Overtime	192,955	159,057	150,000	167,000	11.33%
Salaries-Temporary	4,991	8,332	15,000	25,000	66.67%
Salaries-Longevity	1,350	975	975	975	0.00%
FICA Expense	244,538	243,768	295,148	323,454	9.59%
Group Life	10,371	10,040	17,482	15,434	-11.71%
Retirement	241,629	268,469	327,038	462,084	41.29%
Group Health	544,793	587,372	705,368	893,993	26.74%
Christmas Bonus	5,175	5,250	5,550	6,225	12.16%
<b>Total Personnel</b>	<b>4,389,572</b>	<b>4,476,474</b>	<b>5,188,164</b>	<b>5,913,104</b>	<b>13.97%</b>
Professional Services	22,850	24,503	41,385	30,000	-27.51%
Services- Annex	-	-	1,000	1,000	0.00%
Gasoline	9,558	8,431	9,000	9,000	0.00%
Diesel Fuel	21,393	28,053	24,420	24,420	0.00%
Communications	28,601	36,808	35,312	29,849	-15.47%
IT-Communications	-	-	-	15,428	N/A
Utilities	14,669	16,403	24,000	24,000	0.00%
Travel and Training	20,795	19,698	35,000	35,000	0.00%
Maint and Repair - Bldgs & Grnds	48,035	21,205	38,100	38,000	-0.26%
Maint and Repair - Equipment	31,376	25,118	40,400	44,100	9.16%
Maint and Repair - Autos & Truck	59,122	68,652	78,800	78,800	0.00%
Postage	91	221	200	350	75.00%
Bldgs Equip and Land Rent	-	166	300	300	0.00%
Computer Software	770	3,034	4,250	3,000	-29.41%
Advertising	151	-	300	100	-66.67%
Supplies-General	23,621	48,378	59,050	60,000	1.61%
Supplies-Janitorial	7,789	7,346	9,000	11,000	22.22%
Supplies-Materials	23,439	24,885	25,525	30,000	17.53%
Uniforms	101,496	64,319	105,775	123,025	16.31%
Contracted Services - General	20,466	29,830	42,665	40,000	-6.25%
Tipping Fees	1,284	1,284	1,500	1,500	0.00%
Laundry	-	-	500	100	-80.00%
Dues & Subscriptions	10,448	6,946	12,750	16,285	27.73%
Insurance And Bonds	203,378	213,547	234,902	258,392	10.00%
Miscellaneous Expense	73	-	200	200	0.00%
OSHA - Safety	4,505	5,865	3,550	3,650	2.82%
Inside Charges - Electricric	30,792	30,050	33,800	31,000	-8.28%
Inside Charges- Water	2,140	2,317	2,400	2,200	-8.33%
Inside Charges- Sewer	3,273	3,054	3,360	3,250	-3.27%
Inside Charges - Stormwater	-	-	-	1,466	N/A
Bad Debt Expense	303	300	1,000	1,000	0.00%
<b>Total Operating</b>	<b>690,418</b>	<b>690,413</b>	<b>868,444</b>	<b>916,415</b>	<b>5.52%</b>

**PUBLIC SAFETY****FIRE**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Capital Outlay-Other Improvemei	-	-	-	-	N/A
Capital Outlay-Equipment	-	1,274,635	8,000	55,000	587.50%
Non-Depreciable	13,721	9,161	15,625	13,300	-14.88%
IT - Non-Depreciable	-	-	-	7,000	N/A
Total Capital Outlay	13,721	1,283,796	23,625	75,300	218.73%
<b>Total Fire</b>	<b>\$ 5,093,711</b>	<b>\$ 6,450,683</b>	<b>\$ 6,080,233</b>	<b>\$ 6,904,819</b>	<b>13.56%</b>

**MISSION:** The mission of the Street Division is to maintain and repair city streets, providing an adequate transportation infrastructure for all vehicles traveling within the City of Statesville.

**ACTIVITIES:** The Street Division maintains approximately 145.4 miles of paved streets, and 2.32 miles of stone streets. The Division is responsible for installation of storm drains, asphalt repairs, sweeping, maintenance of all types of signs, and painting of crosswalks, stop bars, arrows and parking areas. The Street Division is responsible for maintaining streets during ice and snowstorms or removing debris caused by storm damage. This Division also maintains utility cuts by Water/Sewer Division and the Electric Utilities Department and repairs and replaces sidewalk and curb & gutter.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue to develop current street improvement program and complete paving of gravel roads as directed by City
2. Continue to develop sidewalk replacement in downtown area and sidewalk rehabilitation requirements all over town.
3. Install and repair storm drains where required.
4. Improve City signs, street markers and painting schedule of crosswalks and direction arrows, stop bars and parking
5. Continue Street Maintenance Program throughout City, patching and other repairs as needed.
6. Assist with development and implementation of Phase II Stormwater Management Plan

**GOALS FOR THE FUTURE:**

1. Continuation of street construction and sidewalk rehabilitation.
2. Continuation of street maintenance program of City infrastructure and new annexed areas as required.

**The Street Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Superintendent	22	-	1	-	1
Assistant Superintendent	17	1	-	-	-
Crew Supervisor/Inspector Tech	17	1	1	-	1
General Supervisor	16	1	1	-	1
MEO	12	3	3	-	3
Concrete Craftsperson	12	-	1	-	1
Commercial Driver	11	7	7	-	7
Skilled Laborer	10	3	2	-	2
	Total	<u>16</u>	<u>16</u>	<u>-</u>	<u>16</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain an on-going street resurfacing program.
2. Provide timely response for street repair requests.
3. Monitor street quality on an annual basis.

**OBJECTIVES:**

1. Repave 5 percent of lane miles annually to maintain a 20-year repaving cycle.
2. Respond to pothole repair requests within 48 hours.
3. Maintain an ITRE rating of 85 percent or higher.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Number of miles maintained	144.5	144.5	145.4	145.4
Number of miles resurfaced	4.7	6	5.1	4.8
Cost per mile resurfaced	127,660	100,883	118,110	127,660
Percentage of miles resurfaced	3%	4%	4%	3%
Number of potholes reported	N/A	N/A	N/A	N/A
Percentage of potholes repaired within 48 hours	95%	95%	95%	95%
ITRE rating	86.03	86.03	86.03	86.03
Weeded Lots Mowed	90	92	100	90
Pot Holes Patched	595	527	550	595
	Division CC	Division CC	Division DD	Division EE

**TRANSPORTATION**

**PUBLIC WORKS - STREET**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 547,091	\$ 583,341	\$ 614,792	\$ 618,908	0.67%
Salaries-Overtime	14,864	11,145	15,000	15,000	0.00%
Salaries-Temporary	7,057	4,637	22,480	22,480	0.00%
Salaries-Longevity	450	200	-	-	N/A
FICA Expense	42,838	44,761	49,991	50,305	0.63%
Group Life	1,919	1,911	3,210	2,550	-20.56%
Retirement	41,338	45,119	49,786	69,989	40.58%
Group Health	122,688	131,610	152,512	172,336	13.00%
Christmas Bonus	1,125	1,200	1,200	1,200	0.00%
<b>Total Personnel</b>	<b>779,370</b>	<b>823,924</b>	<b>908,971</b>	<b>952,768</b>	<b>4.82%</b>
Professional Services	9,832	81,869	-	-	N/A
Gasoline	6,525	9,183	8,000	9,000	12.50%
Diesel Fuel	26,254	26,006	29,000	34,000	17.24%
Communications	3,095	4,670	4,650	4,500	-3.23%
IT-Communications	-	-	-	1,538	N/A
Utilities	69,427	68,735	68,500	68,500	0.00%
Travel and Training	522	500	2,000	2,400	20.00%
Maint and Repair - Bldgs & Grnds	399	81	500	500	0.00%
Maint and Repair - Equipment	25,113	25,951	35,000	30,000	-14.29%
Maint and Repair - Vehicles	35,259	31,234	35,000	35,000	0.00%
Bldgs Equip and Land Rent	1,675	1,975	7,600	2,600	-65.79%
Hand Tools	3,148	3,227	2,500	2,500	0.00%
Supplies-General	8,995	10,661	8,500	8,500	0.00%
Supplies - Materials General	40,948	35,876	42,500	42,500	0.00%
Uniforms	2,993	3,562	3,576	3,576	0.00%
Contracted Services - General	3,572	945	15,000	5,000	-66.67%
Tipping Fees	24,668	20,327	26,000	26,000	0.00%
Dues & Subscriptions	325	55	350	350	0.00%
Insurance & Bonds	56,243	59,055	64,961	71,457	10.00%
Miscellaneous Expense	515	420	500	500	0.00%
OSHA - Safety	4,779	4,330	5,500	5,500	0.00%
Inside Charges - Electric	600,934	601,789	615,000	525,000	-14.63%
<b>Total Operating</b>	<b>925,221</b>	<b>990,451</b>	<b>974,637</b>	<b>878,921</b>	<b>-9.82%</b>
Capital Outlay-Equipment	10,000	177,011	85,000	-	N/A
Sidewalks Curbs & Gutters	50,752	32,248	50,000	251,000	402.00%
Non-Depreciable	-	-	1,625	-	N/A
IT - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>60,752</b>	<b>209,259</b>	<b>136,625</b>	<b>251,000</b>	<b>83.71%</b>
<b>Total Street Department</b>	<b>\$ 1,765,343</b>	<b>\$ 2,023,634</b>	<b>\$ 2,020,233</b>	<b>\$ 2,082,689</b>	<b>3.09%</b>

**TRANSPORTATION****PUBLIC WORKS - STREET CONSTRUCTION**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Professional Services	\$ 43,382	\$ -	\$ 2,500	\$ 2,500	0.00%
Traffic Control	24,073	19,623	35,000	35,000	0.00%
Supplies - Materials General	30,728	12,763	35,000	35,000	0.00%
Right of Way	-	-	-	-	N/A
<b>Total Operating</b>	<b>98,183</b>	<b>32,386</b>	<b>72,500</b>	<b>72,500</b>	<b>0.00%</b>
Traffic Calming	-	-	-	35,000	N/A
Street Improvement	743,623	550,719	500,000	465,000	-7.00%
Street Improvement - Non-Powel	-	-	-	-	N/A
Non-Depreciable	-	15,500	8,750	-	N/A
<b>Total Capital Outlay</b>	<b>743,623</b>	<b>566,219</b>	<b>508,750</b>	<b>500,000</b>	<b>-1.72%</b>
<b>Total Street Construction</b>	<b>\$ 841,806</b>	<b>\$ 598,605</b>	<b>\$ 581,250</b>	<b>\$ 572,500</b>	<b>-1.51%</b>



**MISSION:** The mission of the Residential Refuse Collection Program is to provide city residents with a healthy and sanitary environment through the collection and disposal of residential solid waste.

**ACTIVITIES:** The Sanitation Division collects and transports solid waste from residential, schools, businesses and commercial establishments within the City of Statesville. This division is also responsible for the City’s recycling and loose leaf collection programs.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue and enhance the level of solid waste and recycling services to further minimize citizen complaints.
2. Continue to provide assistance to other City departmental divisions when called upon.
3. Continue implementation of automated garbage collection

**GOALS FOR THE FUTURE:**

1. Provide more safety training for employees and enhancement of fleet preventive maintenance program.
2. Investigate and compare other types of collection equipment, which may enhance our collection efficiency.

**The Sanitation Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Superintendent	22	1	1	-	1
Assistant Superintendent	17	1	1	-	1
General Supervisor	16	2	2	-	2
MEO	12	4	4	-	4
Commercial Driver	11	6	6	-	6
Waste Collector	7	8	6	2	8
	Total	<u>22</u>	<u>20</u>	<u>2</u>	<u>22</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Provide efficient collection service to city residents.
2. Track the number of collection points within the collection area.
3. Provide effective collection service to city residents.

**OBJECTIVES:**

1. To try and keep the cost per ton for residential refuse as close to \$60 as possible.
2. Increase the tons collected per collection FTE to 1,000.
3. Do a physical count of collection points and update the database on an ongoing basis.
4. Assign new accounts to respective routes.
5. Resolve 95% of complaints within 24 hours of receipt.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Number of collection points	9,816	9,916	10,149	10,149
Tons per 1,000 collection points	823	990	825	1,000
Tons per 1,000 population	322	329	325	329
Number of complaints received	950	750	800	800
Cost per ton collected	\$64	\$77	\$75	\$80
Cost per collection point	\$52	\$78	\$67	\$79
Percentage of complaints resolved within 24 hours of receipt	95.00%	95.00%	95.00%	95.00%

**ENVIRONMENTAL PROTECTION**

**PUBLIC WORKS - SANITATION**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 835,416	\$ 848,001	\$ 861,578	\$ 862,534	0.11%
Salaries-Overtime	61,270	62,515	35,000	75,000	114.29%
Salaries-Temporary	112,580	112,658	80,500	91,221	13.32%
Salaries-Longevity	925	725	925	925	0.00%
FICA Expense	75,394	75,594	74,638	78,881	5.68%
Group Life	2,923	2,684	4,489	3,431	-23.57%
Retirement	64,516	70,687	72,876	103,584	42.14%
Group Health	184,671	193,585	212,579	236,962	11.47%
Christmas Bonus	1,800	1,650	1,725	1,650	-4.35%
<b>Total Personnel</b>	<b>1,339,495</b>	<b>1,368,099</b>	<b>1,344,310</b>	<b>1,454,188</b>	<b>8.17%</b>
Gasoline	12,421	17,265	15,000	15,000	0.00%
Diesel Fuel	65,813	79,869	68,500	68,500	0.00%
Communications	3,627	4,228	4,130	-	N/A
IT-Communications	-	-	-	1,517	N/A
Travel and Training	893	1,234	2,000	2,000	0.00%
Maint and Repair - Equipment	17,348	14,622	20,000	20,000	0.00%
Maint and Repair - Vehicles	101,991	100,856	80,000	100,000	25.00%
Postage	-	-	25	-	N/A
Hand Tools	1,930	2,127	2,000	2,000	0.00%
Supplies-General	46,561	26,946	39,300	39,900	1.53%
Uniforms	8,194	7,896	8,487	8,487	0.00%
Tipping Fees	30,295	24,124	32,000	32,000	0.00%
Dues & Subscriptions	502	233	550	550	0.00%
Insurance & Bonds	73,613	77,294	85,023	93,525	10.00%
Miscellaneous Expense	1,418	1,099	4,500	2,000	-55.56%
OSHA - Safety	4,766	7,318	9,700	9,700	0.00%
Bad Debt Expense	308	214	-	-	N/A
<b>Total Operating</b>	<b>369,680</b>	<b>365,325</b>	<b>371,215</b>	<b>395,179</b>	<b>6.46%</b>
Capital Outlay-Equipment	319,761	323,842	345,000	-	N/A
	111,154	113,031	125,000	-	N/A
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	<b>430,915</b>	<b>436,873</b>	<b>470,000</b>	<b>1,400</b>	<b>-99.70%</b>
<b>Total Sanitation</b>	<b>\$ 2,140,090</b>	<b>\$ 2,170,297</b>	<b>\$ 2,185,525</b>	<b>\$ 1,850,767</b>	<b>-15.32%</b>



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**ACTIVITIES:** The Recreation Administrative Division directs operation of 7 departmental divisions: Administration, Athletics, Leisure Pool, Fitness Center, Programs, Park Maintenance, Cemeteries & Public Grounds, The division collects revenues (\$650,000+ annually), hires seasonal employees, registers approximately 1,500 youth & adult participants, books facility and shelter rentals, handles cemetery sales and arrangements, and serves as the information center for the department.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue operation of the new recreation center and pool.
2. Begin Hwy 21 greenway connector project.
3. Continue upgrade for facilities per Master Plan.

**GOALS FOR THE FUTURE:**

1. Repair current greenway sections including pavement and erosion control.
2. Continue to secure land for open space.
3. Continue greenway development.

**The Recreation & Parks Administration Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Director	31	1	1	-	1
Office Manager & Cemetery	12	1	1	-	1
Administrative Secretary I	9	1	1	-	1
	Total	<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

**GOALS:**

1. Meet revenue projections of Fitness and Activity Center and Leisure Pool.
2. Begin construction on the Hwy 21 greenway connection.
3. Continue upgrades as the opportunities arise from master plan.

**OBJECTIVES:**

1. Continue to evaluate operations of both the fitness center and leisure pool.
2. Work with the Engineering and Planning Departments.
3. As opportunities arise for new development, work to complete.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Fitness and Activity Center Revenues	\$354,672	\$373,425	\$282,487	\$281,500
Leisure Pool Revenues	\$150,422	\$143,684	\$174,800	\$170,000
Linear feet of paved greenway	2.2 miles	2.2 miles	2.2 miles	3 miles

**CULTURAL & RECREATION****RECREATION - ADMINISTRATION**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Permanent	\$ 155,147	\$ 178,967	\$ 165,410	\$ 154,148	-6.81%
Temporary	3,220	2,725	3,240	4,050	25.00%
FICA	12,121	13,870	15,912	12,120	-23.83%
Group Life	558	516	862	637	-26.10%
Retirement	11,420	14,610	13,069	17,012	30.17%
Group Health	23,004	25,304	28,596	32,313	13.00%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>205,695</b>	<b>236,217</b>	<b>227,314</b>	<b>220,505</b>	<b>-3.00%</b>
Professional Services	-	-	-	75,000	N/A
Communications	23,106	22,981	19,992	26,050	30.30%
IT-Communications	-	-	-	4,458	N/A
Travel and Training	1,905	1,083	2,020	2,020	0.00%
Maint and Repair - Bldgs & Grnds	1,329	1,073	1,500	1,500	0.00%
Maint and Repair - Equipment	2,260	582	2,250	1,500	-33.33%
Maint and Repair - City Office Buildir	50,251	58,961	76,600	81,800	6.79%
Postage	(20)	1,640	4,000	2,000	-50.00%
Bldgs Equip and Land Rent	161	161	500	500	0.00%
Advertising	462	440	1,000	1,000	0.00%
Supplies-General	7,047	4,855	7,750	6,500	-16.13%
Supplies-Janitorial	2,495	3,079	4,600	2,600	-43.48%
Contracted Services - General	2,495	1,839	4,330	2,500	-42.26%
Tipping Fees	2,055	2,055	3,000	2,055	-31.50%
Credit Card Bank Fees	4,689	3,324	4,500	4,500	0.00%
Dues & Subscriptions	760	708	730	730	0.00%
Insurance & Bonds	5,810	6,101	6,711	7,382	10.00%
Miscellaneous Expense	365	-	500	350	-30.00%
Miscellaneous Expense / Programs	35,422	36,562	45,000	40,500	-10.00%
OSHA - Safety	33	-	100	100	0.00%
Inside Charges - Electric	56,356	53,966	61,000	56,500	-7.38%
Inside Charges- Water	7,855	4,516	21,000	8,000	-61.90%
Inside Charges- Sewer	3,319	2,009	10,000	3,500	-65.00%
Inside Charges - Stormwater	-	-	-	30,456	N/A
<b>Total Operating</b>	<b>208,155</b>	<b>205,935</b>	<b>277,083</b>	<b>361,501</b>	<b>30.47%</b>
Capital Outlay-Other Improvements	-	52,995	41,000	-	N/A
Non-Depreciable	27,893	3,169	1,625	2,500	53.85%
<b>Total Capital Outlay</b>	<b>27,893</b>	<b>56,164</b>	<b>42,625</b>	<b>2,500</b>	<b>-94.13%</b>
<b>Total Recreation Administration</b>	<b>\$ 441,743</b>	<b>\$ 498,316</b>	<b>\$ 547,022</b>	<b>\$ 584,506</b>	<b>6.85%</b>



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**ACTIVITIES:** The Athletic Program provides a variety of athletic programs and activities for persons of all ages. Some of the activities offered and supervised by the athletic staff include: adult softball , youth baseball/softball, 3 tennis tournaments, youth wrestling, youth basketball, Adult Co-Ed Volleyball, Adult Co-Ed Kickball. Coordinates soccer and baseball field rentals for all practices, games and tournaments. The athletic staff also offers tournaments in a variety of areas each year.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. To provide a comprehensive athletic program for youth and adults of Statesville.
2. Plan, organize, promote, administer, and evaluate programs and events.
3. Manage the athletic program to maximize the resources of, and available to, athletic staff and recreation and parks
4. Provide employee training and development that provides employees and volunteers with the knowledge and skills they need to do their jobs.
5. Manage employee and participant safety.

**GOALS FOR THE FUTURE:**

1. Look at new athletic programs to get new age adults more active.
2. Increase the number of teams in the adult spring softball league.
3. Increase the number of teams in the adult fall Kickball league.
4. Begin and Maintain and Adult Co-Ed Volleyball League.

**The Recreation Athletics Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
Athletic/Aquatic Director	19	<u>1</u>	<u>1</u>	-	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

PERFORMANCE MEASURES

**GOALS:**

1. To increase the numbers of youth sports teams .
2. To increase the number of adult athletic teams sponsored by industries or businesses within the city limits of Statesville.
3. To increase the amount of revenue produced by Field Rentals.
4. To maintain the quality of outdoor athletic facilities.

**OBJECTIVES:**

1. Maintain quality youth and adult athletic programs.
2. Continue growth in current athletic programs, as well as look for new programs that would benefit the residents of Statesville.
3. Prevent overuse of soccer fields by closing each one day per week.
4. Continue to look for potential field rental clients for tournaments.
5. Increase the number of youth teams in leagues.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Number of soccer fields	7	7	7	7
Revenue from Field Rentals	\$38,216	\$28,275	\$25,000	\$30,000
Number of Youth Sports Teams	86	55	57	60
Number of industrial athletic teams	12	7	7	10
Number of Adult Sports Teams	30	34	30	30
Percentage of fields closed for one day each week	98%	98%	98%	98%

**CULTURAL & RECREATION****RECREATION - ATHLETICS**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Permanent	\$ 49,557	\$ 51,177	\$ 50,162	\$ 50,379	0.43%
Temporary	46,988	44,265	45,548	45,548	0.00%
FICA	6,840	7,207	7,311	7,344	0.45%
Group Life	169	160	263	208	-20.91%
Retirement	3,462	3,898	3,946	5,560	40.90%
Group Health	7,668	8,435	9,532	10,771	13.00%
Christmas Bonus	75	75	75	75	0.00%
<b>Total Personnel</b>	<b>114,759</b>	<b>115,217</b>	<b>116,837</b>	<b>119,885</b>	<b>2.61%</b>
Gasoline	470	507	550	550	0.00%
Travel and Training	496	779	1,135	1,135	0.00%
Maint and Repair - Equipment	33	35	250	250	0.00%
Maint and Repair - Vehicles	440	164	2,000	1,000	-50.00%
Advertising	25,088	440	525	425	-19.05%
Supplies-General	36,772	27,997	27,000	27,000	0.00%
Contracted Services - General	100	25,424	48,480	37,480	-22.69%
Dues & Subscriptions	13,126	-	1,710	1,710	0.00%
Insurance & Bonds	-	13,782	15,160	16,676	10.00%
Miscellaneous Expense	-	300	300	300	0.00%
<b>Total Operating</b>	<b>76,525</b>	<b>69,428</b>	<b>97,110</b>	<b>86,526</b>	<b>-10.90%</b>
Non-Depreciable	-	-	-	40,000	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>N/A</b>
<b>Total Athletics</b>	<b>\$ 191,284</b>	<b>\$ 184,645</b>	<b>\$ 213,947</b>	<b>\$ 246,411</b>	<b>15.17%</b>



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**ACTIVITIES:** The Statesville Fitness and Activity Center provides a variety of programs and activities for people of all ages and abilities. Some of the instructional classes offered at Statesville Fitness & Activity Center include: Silver Sneakers, Silver & Fit, Healthy Contributions, Yoga, MixedFit, Zumba, Fit Forever, PiYo, Cardio Cycle, Youth Fit, Climbing Wall Programs, and Aqua Zumba. Additional amenities include: supervised childcare, Fitness on Demand, interactive cardiovascular equipment, bicycles to ride along the greenway, and disc golf rentals. Some of the Statesville Fitness & Activity Center special events, programs, and clubs include: After School Enhancement, Summer Day Camps, Spring Break Camps, Winter Break Camps, Teacher Workday Camps, Homeschool Recess, Variety Camps, Trick or Treat the Greenway Trail, Family Night Bingo, Santa Land, Special Populations Programs, Senior Citizen Clubs, Day Trips, Pickleball, Badminton, and Table Tennis. The Statesville Fitness & Activity Center is part of the programs division.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue to increase the value of the Statesville Fitness and Activity Center by developing and offering a variety of new and existing programs, classes and workshops to all aspects of the community.
2. Continue to market and promote memberships to the Statesville Fitness and Activity Center by offering affordable membership rates and by participating in local festivals, health fairs, community and corporate events.
3. Increase facility rentals by seeking out potential clients to rent during the workday.

**GOALS FOR THE FUTURE:**

1. Develop and enhance marketing strategies to increase facility rentals at Statesville Fitness and Activity Center.
2. Continue to increase facility program offerings, group fitness classes, and membership sales in order to meet

**The Programs Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
Facility Manager	18	1	1	-	1
Fitness Director	15	1	1	-	1
Assist. Facility Manager	15	2	2	-	2
<b>Total</b>		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

**GOALS:**

1. To exceed revenue projections in Statesville Fitness and Activity Center memberships.
2. To exceed \$18,000 in revenue projections for facility rentals in 2019-2020.
3. Create one new annual event and implement three new ongoing programs at the facility.

**OBJECTIVES:**

1. Attend corporate health fairs and gain five new corporate memberships. Participate in local festivals and community
2. Utilize advertising budget (social media, schools, community centers) to promote the fitness center, classes,
3. Create a survey focusing on center needs. Use information gathered to incorporate new programs to promote a diverse culture.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Statesville Fitness & Activity Center Membership Revenue	\$264,733	\$190,000	\$195,000	\$190,000
Statesville Fitness & Activity Center Facility Rental	\$13,745	\$19,500	\$19,000	\$17,000
Statesville Fitness & Activity Center summer camp and	\$46,430	\$41,960	\$46,500	\$46,500

**CULTURAL & RECREATION**

**RECREATION - FITNESS & ACTIVITY CENTER**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Permanent	\$ 168,221	\$ 174,724	\$ 179,340	\$ 174,423	-2.74%
Overtime	-	-	1,000	-	N/A
Temporary	90,695	91,808	95,000	95,000	0.00%
FICA	19,216	16,949	21,086	20,707	-1.80%
Group Life	605	519	672	718	6.85%
Retirement	12,384	12,505	14,253	19,364	35.86%
Group Health	30,672	31,994	38,128	43,084	13.00%
Christmas Bonus	300	300	300	300	0.00%
<b>Total Personnel</b>	<b>322,093</b>	<b>328,799</b>	<b>349,779</b>	<b>353,596</b>	<b>1.09%</b>
Utilities	2,350	3,713	7,500	4,000	-46.67%
Travel and Training	3,966	3,692	4,250	4,250	0.00%
Maint and Repair - Bldgs & Grnds	6,245	7,621	7,800	7,800	0.00%
Maint and Repair - Equipment	12,913	7,170	15,210	10,000	-34.25%
Advertising	3,196	5,024	5,000	4,500	-10.00%
Hand Tools	-	-	200	100	-50.00%
Supplies-General	15,206	14,463	16,000	16,000	0.00%
Supplies-Janitorial	6,035	5,826	6,000	6,000	0.00%
Special Events & Programs	6,497	10,897	12,800	11,500	-10.16%
Uniforms	982	645	1,520	1,000	-34.21%
Contracted Services - General	26,681	25,755	31,000	27,000	-12.90%
Tipping Fees	-	-	100	-	N/A
Dues & Subscriptions	620	235	605	605	0.00%
OSHA - Safety	241	140	350	350	0.00%
Inside Charges - Electric	59,098	61,454	68,000	65,000	-4.41%
Inside Charges- Water	648	711	800	750	-6.25%
Inside Charges- Sewer	1,052	1,155	1,200	1,200	0.00%
<b>Total Operating</b>	<b>145,730</b>	<b>148,501</b>	<b>178,335</b>	<b>160,055</b>	<b>-10.25%</b>
Capital Outlay-Equipment	70,764	-	-	-	N/A
Non-Depreciable	43,684	1,117	9,190	-	N/A
IT - Non-Depreciable	-	-	-	2,800	N/A
<b>Total Capital Outlay</b>	<b>114,448</b>	<b>1,117</b>	<b>9,190</b>	<b>2,800</b>	<b>-69.53%</b>
<b>Total SFAC-Fitness &amp; Activity</b>	<b>\$ 582,271</b>	<b>\$ 478,417</b>	<b>\$ 537,304</b>	<b>\$ 516,451</b>	<b>-3.88%</b>



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**ACTIVITIES:** The Program Division and Bentley Community Center provide a variety of recreational opportunities for people of all ages and abilities. Among these opportunities are special events and programs including: Special Olympics, After School Enhancement Programs, Fall Festival, Hype Night, Spring Egg Hunts, Summer Day Camps and Senior Citizen Celebrations. This division also coordinates trips throughout the year visiting sites such as; Southern Christmas & Spring Shows, Shatley Springs, Wohlfahrt Haus Dinner Theater, State Parks, various museums, etc. The Bentley Community Center and Bristol Road Community Center are frequently rented for a variety of events including parties, church services, and community events.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue to increase program offerings to meet the needs of the surrounding community.
2. Develop a plan to serve as a community partner in at least one community event each month.
3. Increase facility rentals by marketing rental rates for the Bentley Community Center, Splash Pad shelters, and Bristol Road Community Center.

**GOALS FOR THE FUTURE:**

1. Seek cooperative efforts with community organizations to provide enriching services to the community regardless of
2. Increase public awareness of facility programs and offerings by developing marketing strategies to effectively convey information to the surrounding community.

**The Programs Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Program Director	19	1	1	-	1
Center Director	15	1	1	-	1
Assistant Center Director	11	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Increase the overall use of the facility including the fitness room, computer lab, gymnasium, and multi-purpose rooms.
2. Market all rental opportunities including the Bentley Community Center, Splash Pad shelter, and Bristol Road Community Center.
3. Expand the number of programs and special events offered at the facility.

**OBJECTIVES:**

1. Develop and implement two ongoing community programs by the end of the year.
2. Develop three marketing strategies to effectively target the surrounding community.
3. Partner with two community organizations to identify specific recreational needs of the community.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Revenue generated from Bentley Fitness Center	N/A	N/A	\$ 200.00	\$ 250.00
Bentley computer lab use/month	N/A	N/A	2	5
Program offerings at Bentley Community Center	9	12	6	15

**CULTURAL & RECREATION**

**RECREATION - PROGRAMS**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Permanent	\$ 131,517	\$ 137,923	\$ 138,994	\$ 130,252	-6.29%
Overtime	-	138	1,000	1,000	0.00%
Temporary	14,444	21,047	30,000	30,000	0.00%
FICA	10,732	14,298	13,321	12,353	-7.27%
Group Life	471	1,020	728	535	-26.51%
Retirement	9,681	11,936	11,063	14,489	30.97%
Group Health	23,004	27,354	28,596	32,313	13.00%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>190,074</b>	<b>213,941</b>	<b>223,927</b>	<b>221,167</b>	<b>-1.23%</b>
Gasoline	1,971	2,594	2,000	2,000	0.00%
Utilities	2,753	3,921	7,000	4,000	-42.86%
Travel and Training	250	1,349	1,750	1,750	0.00%
Maint and Repair - Bldgs & Grnds	6,200	2,976	8,600	8,600	0.00%
Maint and Repair - Equipment	252	93	3,540	3,540	0.00%
Maint and Repair - Vehicles	313	58	2,000	500	-75.00%
Advertising	2,664	2,885	3,000	3,000	0.00%
Hand Tools	-	-	100	100	0.00%
Supplies-General	4,433	7,872	9,000	8,000	-11.11%
Supplies-Janitorial	1,608	839	2,000	2,000	0.00%
Special Events & Programs	15,092	14,082	15,600	15,600	0.00%
Uniforms	424	-	500	500	0.00%
Contracted Services - General	19,374	14,689	21,500	21,500	0.00%
Dues & Subscriptions	125	65	165	165	0.00%
Insurance & Bonds	13,908	14,603	16,063	17,669	10.00%
<b>Total Operating</b>	<b>69,367</b>	<b>66,026</b>	<b>92,818</b>	<b>88,924</b>	<b>-4.20%</b>
Non-Depreciable	-	2,235	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>2,235</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Programs</b>	<b>\$ 259,441</b>	<b>\$ 282,202</b>	<b>\$ 316,745</b>	<b>\$ 310,091</b>	<b>-2.10%</b>



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**ACTIVITIES:** The Statesville Leisure Pool offers a variety of safe water activities for persons of all ages and abilities. Activities to be offered include: Open Swim, SFAC Member Swim, Day Camp, Birthday Party Rentals, Exclusive Pool Rentals, and Lifeguard Training.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

- 1 Maintain accurate inventories.
- 2 Meet revenue projections.
- 3 Increase Birthday Party Rentals.

**GOALS FOR THE FUTURE:**

- 1 Operate a safe, well maintained leisure pool.
- 2 Maintain proper certifications for pool operations.

**PERFORMANCE MEASURES**

**GOALS:**

- 1 To maintain and operate a safe swimming pool.
- 2 To meet revenue projections for the budget year.
- 3 To maintain high water quality in the pool.

**OBJECTIVES:**

- 1 To offer eight in-house safety training sessions for lifeguards and staff.
- 2 To increase number of pool parties, admissions, and campers to help meet revenue goal.
- 3 Maintain water PH, chlorine, and alkalinity at recommended levels.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Number of weeks pool is open.	15	15	15	15
Number of in house safety training sessions held.	8	8	8	8
Number of pool parties	35	39	40	40
Number of pool admissions	36,598	37,684	33,000	33,000
Number of camper admissions	3,488	4,044	3,500	3,500
Number of days pool is open	75	76	75	75
Percentage of days pool is open that pool water is checked every two hours for proper balance.	100%	100%	100%	100%

**CULTURAL & RECREATION**

**RECREATION - LEISURE POOL**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries - Temporary	\$ 85,817	\$ 91,926	\$ 90,057	\$ 90,066	0.01%
FICA	6,565	7,032	6,889	6,881	-0.12%
<b>Total Personnel</b>	<b>92,382</b>	<b>98,958</b>	<b>96,946</b>	<b>96,947</b>	<b>0.00%</b>
Travel and Training	-	493	1,000	750	-25.00%
Maint and Repair - Bldgs & Grnds	1,795	384	2,000	2,000	0.00%
Maint and Repair - Equipment	2,294	6,713	2,000	2,000	0.00%
Advertising	440	440	1,000	500	-50.00%
Supplies-General	3,267	4,375	4,500	4,500	0.00%
Supplies-Janitorial	878	1,343	1,480	1,480	0.00%
Supplies- Chemical	13,947	16,535	14,000	15,000	7.14%
Uniforms	1,475	1,574	1,430	1,430	0.00%
Concessions	37,120	42,213	38,000	45,000	18.42%
Contracted Services - General	1,840	1,939	2,700	2,700	0.00%
Dues & Subscriptions	159	90	200	200	0.00%
Inside Charges - Electric	21,658	24,809	25,000	25,000	0.00%
Inside Charges- Water	4,159	3,476	5,500	5,500	0.00%
Inside Charges- Sewer	3,739	3,476	4,800	4,800	0.00%
<b>Total Operating</b>	<b>92,771</b>	<b>107,860</b>	<b>103,610</b>	<b>110,860</b>	<b>7.00%</b>
Capital Outlay-Equipment	-	-	-	157,800	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>157,800</b>	<b>N/A</b>
<b>Total Leisure Pool</b>	<b>\$ 185,153</b>	<b>\$ 206,818</b>	<b>\$ 200,556</b>	<b>\$ 365,607</b>	<b>82.30%</b>



**MISSION:** The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have a opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Parks Division maintains over 400 acres of parks; 20 parks and recreation buildings; 14 picnic shelters, 6 miles of greenways/trails, 5 interstate interchanges, Downtown Streetscape Maintenance and other facilities with a staff of 15 full-time people. Responsibilities include, but are not limited to, mowing and sowing grass, ball field maintenance, facility maintenance and repair, leaf and tree removal, trash pickup, repair of numerous pieces of playground equipment and special event setups.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue to Improve turf areas at parks (Martin Luther King, Jr., Bristol, Cooper, Caldwell).
2. Keep City Parks well maintained for citizens to enjoy.
3. Keep interstate interchanges well maintained for citizens and people traveling through our city.

**GOALS FOR THE FUTURE:**

1. Mow parks on a 10 day rotation, interstate interchangers on a 12 day rotation and ballfields on a 7 day rotation.
2. Install maintenance building at Soccer Complex.

**The Parks Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Superintendent of Parks & Public	23	1	1	-	1
Park Maintenance Supervisor	17	1	1	-	1
General Supervisor	16	2	2	-	2
Motor Equipment Operator	12	1	1	-	1
Skilled Laborer	10	10	10	-	10
Total		<u>15</u>	<u>15</u>	<u>-</u>	<u>15</u>

PERFORMANCE MEASURES

**GOALS:**

1. Complete replacement of water fountains at parks to ADA compliant.
2. To have all existing water fountains replaced within two years.

**OBJECTIVES:**

1. Purchase water fountains.
2. Coordinate with other departments for installation.
3. Install fountains.
4. Have new fountains installed in 2019.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Original fountains in park system	16	16	16	16
% New fountains needed in system	25.00%	25.00%	25.00%	25.00%
% New fountains installed in system	50.00%	75.00%	75.00%	75.00%
% Installation remaining	50.00%	25.00%	25.00%	25.00%

**CULTURAL & RECREATION**

**RECREATION - PARKS**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Permanent	\$ 497,332	\$ 547,893	\$ 578,978	\$ 580,061	0.19%
Overtime	22,701	26,793	25,000	25,000	0.00%
Temporary	51,909	33,305	38,596	38,596	0.00%
FICA	42,817	44,964	49,267	49,326	0.12%
Group Life	1,731	1,772	3,034	2,456	-19.05%
Retirement	38,230	50,016	47,743	65,885	38.00%
Group Health	108,082	115,276	142,980	160,326	12.13%
Christmas Bonus	1,050	1,050	1,125	1,125	0.00%
<b>Total Personnel</b>	<b>763,852</b>	<b>821,069</b>	<b>886,723</b>	<b>922,775</b>	<b>4.07%</b>
Gasoline	23,215	29,567	26,000	33,000	26.92%
Diesel Fuel	5,062	5,236	6,000	7,000	16.67%
Utilities	3,693	5,605	10,000	7,000	-30.00%
Travel and Training	2,206	804	2,500	2,300	-8.00%
Maint and Repair - Bldgs & Grnds	33,410	37,098	42,800	35,000	-18.22%
Maint and Repair - Equipment	23,670	22,553	28,000	27,000	-3.57%
Maint and Repair - Vehicles	6,774	10,486	11,000	11,000	0.00%
Streetscape Maintenance	-	4,273	7,500	7,500	0.00%
Hand Tools	896	763	800	800	0.00%
Supplies-General	11,196	8,077	10,850	10,850	0.00%
Supplies-Janitorial	9,009	8,876	13,000	12,000	-7.69%
Supplies-Materials	84,556	72,336	80,000	80,000	0.00%
Uniforms	2,585	1,739	2,700	2,700	0.00%
Contracted Services - General	128,597	52,917	59,150	55,050	-6.93%
Tipping Fees	453	487	750	500	-33.33%
Streetscape Landscaping	-	118,070	136,720	138,320	1.17%
Dues & Subscriptions	375	360	540	540	0.00%
Insurance & Bonds	34,164	35,872	39,459	43,405	10.00%
OSHA - Safety	2,716	3,121	4,000	4,000	0.00%
Inside Charges - Electric	33,065	30,062	35,000	35,000	0.00%
Inside Charges - Water	23,893	16,049	27,000	27,000	0.00%
Inside Charges - Sewer	9,498	2,281	10,500	10,500	0.00%
Appearance Commission	5,926	1,999	6,000	6,000	0.00%
Sculpture Garden Art	3,161	16,731	10,000	15,000	50.00%
<b>Total Operating</b>	<b>448,120</b>	<b>485,362</b>	<b>570,269</b>	<b>571,465</b>	<b>0.21%</b>
Capital Outlay-Other Improvements	-	-	15,000	30,000	100.00%
Capital Outlay-Memorial Trees	-	-	2,000	2,000	0.00%
Capital Outlay-Equipment	-	24,375	54,000	126,000	133.33%
Non-Depreciable	7,250	13,565	9,450	3,500	-62.96%
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	<b>7,250</b>	<b>37,940</b>	<b>80,450</b>	<b>162,900</b>	<b>102.49%</b>
<b>Total Park Maintenance</b>	<b>\$ 1,219,222</b>	<b>\$ 1,344,371</b>	<b>\$ 1,537,442</b>	<b>\$ 1,657,140</b>	<b>7.79%</b>

**MISSION:** The Public Grounds and Cemetery Division provides and maintains accurate records of burial spaces in City owned cemeteries and assists citizens and funeral homes with arrangements. In addition, the division strives to maintain City buildings, airport property, public grounds and cemeteries to a high level of acceptance.

**ACTIVITIES:** The Public Grounds & Cemeteries Division is responsible for the operation and care of four City owned cemeteries; including meeting with families, funeral homes, selling of spaces, arranging burials, and maintaining accurate records of sales and burials; mowing and maintaining cemeteries, public grounds, airport and medians; maintaining, and repair of public buildings.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Provide for approximately 266 burials.
2. Maintain 52 acres of cemeteries plus traffic islands and medians. (This includes mowing of grass, seeding, new
3. Maintain 300 acres of airport property.
4. Provide building maintenance staff for performing maintenance on City's buildings.
5. Provide staff to deliver supplies for cleaning of City maintain buildings.
6. Supervise grave contractors and monument contractors.

**GOALS FOR THE FUTURE:**

1. Improve landscaping and turf at Oakwood and Belmont Cemeteries.
2. Maintain high level of safety practices and conform to OSHA Standards.

**The Public Grounds & Cemeteries**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Public Grounds/Cemetery Supervisor	18	1	1	-	1
Bldg. Maintenance Supervisor	17	1	1	-	1
Bldg. Maintenance Tech	13	1	1	-	1
Skilled Laborer	10	3	3	-	3
<b>Total</b>		<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Keep cemeteries grounds well maintained for the public to enjoy.
2. Keep Airport mowed, trimmed and well maintained.
3. Complete Work Orders in a timely manner.

**OBJECTIVES:**

1. Mow cemeteries on a 7 day rotation, Trim around markers on a 14 day rotation.
2. Mow & Trim Airport on a 14 day rotation.
3. Complete work orders within 30 days from receipt.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Cemetery Lots purchased by City Resident	58	71	70	70
Cemetery Lots purchased by Non Resident	24	52	26	68
Work Orders Received	881	838	900	900
Work Orders Completed on Time	95%	93%	93%	95%
Number of buildings being cleaned	9	10	10	10

**CULTURAL & RECREATION****PUBLIC GROUNDS & CEMETERIES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 207,824	\$ 224,106	\$ 229,076	\$ 218,307	-4.70%
Salaries-Overtime	13,807	13,122	15,500	15,500	0.00%
Salaries-Temporary	35,282	35,619	39,570	36,283	-8.31%
FICA Expense	19,550	20,665	21,068	20,696	-1.77%
Group Life	727	1,475	1,197	902	-24.64%
Retirement	16,222	16,914	19,118	25,093	31.25%
Group Health	46,008	50,373	57,192	64,626	13.00%
Christmas Bonus	450	450	450	450	0.00%
<b>Total Personnel</b>	<b>339,870</b>	<b>362,724</b>	<b>383,171</b>	<b>381,857</b>	<b>-0.34%</b>
Diesel Fuel	5,285	4,545	6,000	6,000	0.00%
Communications	6,133	6,159	5,317	6,300	18.49%
IT-Communications	-	-	-	1,314	N/A
Gasoline	3,676	8,954	6,600	8,600	30.30%
Utilities	644	703	1,200	800	-33.33%
Travel and Training	263	478	600	500	-16.67%
Maint and Repair - Bldgs & Grnds	45,975	22,094	8,000	8,000	0.00%
Maint and Repair - Equipment	10,045	9,459	12,500	11,500	-8.00%
Maint and Repair - Vehicles	6,312	2,667	8,500	6,500	-23.53%
Bldgs Equip and Land Rent	60	180	360	360	0.00%
Shop Expense	580	261	750	750	0.00%
Hand Tools	2,778	2,297	2,600	2,600	0.00%
Supplies-General	3,003	3,762	4,000	4,000	0.00%
Supplies-Janitorial	1,281	1,014	1,350	1,350	0.00%
Supplies - Materials	11,627	11,541	17,000	15,000	-11.76%
Uniforms	1,181	1,356	1,400	1,400	0.00%
Contracted Services - General	8,882	12,071	12,500	12,500	0.00%
Tipping Fees	1,356	660	1,200	1,200	0.00%
Janitorial Contract	85,344	85,344	96,000	96,000	0.00%
Grave Fees	57,900	58,880	79,500	79,500	0.00%
Dues & Subscriptions	99	206	270	270	0.00%
Insurance & Bonds	15,258	16,021	17,623	19,385	10.00%
Miscellaneous Expense	487	308	500	500	0.00%
Grave Lots	2,000	9,000	13,000	13,000	0.00%
OSHA - Safety	3,598	3,010	3,800	3,800	0.00%
Inside Charges - Electric	5,088	6,070	5,300	6,000	13.21%
Inside Charges- Water	620	617	700	700	0.00%
Inside Charges- Sewer	264	245	540	540	0.00%
<b>Total Operating</b>	<b>279,739</b>	<b>267,902</b>	<b>307,110</b>	<b>308,369</b>	<b>0.41%</b>

**CULTURAL & RECREATION****PUBLIC GROUNDS & CEMETERIES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Capital Outlay-Other Improvements	-	-	-	-	N/A
Capital Outlay-Equipment	23,400	20,600	25,000	58,000	132.00%
Non-Depreciable	-	-	2,675	2,400	-10.28%
IT - Non-Depreciable	-	-	-	-	N/A
Total Capital Outlay	23,400	20,600	27,675	60,400	118.25%
<b>Total Public Grounds &amp; Cemetery</b>	<b>\$ 643,009</b>	<b>\$ 651,226</b>	<b>\$ 717,956</b>	<b>\$ 750,626</b>	<b>4.55%</b>



**TABLE OF CONTENTS**

	<b>Page</b>
<b>AIRPORT OPERATING FUND</b>	
Summary.....	159
Revenues.....	160
Summary Expenditures.....	162
Airport Expenditures.....	163





**AIRPORT OPERATING FUND**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2019-20**

**Summary of Revenues**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Revenue Sources:</b>					
Operating Revenues	\$ 434,390	\$ 549,817	\$ 582,000	\$ 2,895,034	397.43%
Investment Earnings	1,802	2,270	1,800	2,000	11.11%
Miscellaneous Revenues	-	-	-	15,000	
Fund Balance	-	-	33,092	-	N/A
<b>Total Revenues</b>	<b>\$ 436,192</b>	<b>\$ 552,087</b>	<b>\$616,892</b>	<b>\$2,912,034</b>	<b>372.05%</b>

**Summary of Expenditures**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Function:</b>					
Airport Administration	\$ 461,140	\$ 385,414	\$ 431,829	\$ 2,665,654	517.29%
Airport Maintenance	-	135,341	185,063	246,380	33.13%
<b>Total Expenditures</b>	<b>\$ 461,140</b>	<b>\$ 520,755</b>	<b>\$ 616,892</b>	<b>\$2,912,034</b>	<b>372.05%</b>

**AIRPORT OPERATING FUND**

**DETAIL REVENUES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Operating Revenues</b>					
Rent - Site Lease	\$ -	\$ -	\$ -	\$ -	N/A
Airport Rent	238,871	261,481	310,000	159,551	-48.53%
Iredell County-Share Manager	22,000	22,000	22,000	22,000	0.00%
Fueling Flow Fees	173,519	266,336	250,000	211,043	-15.58%
Jet A Fuel Sales	-	-	-	1,700,000	N/A
AVGAS Fuel Sales	-	-	-	360,000	N/A
Hanger Rental	-	-	-	430,620	N/A
Tie-Downs	-	-	-	7,020	N/A
Office Rent	-	-	-	4,800	N/A
<b>Total Operating Revenues</b>	<b>434,390</b>	<b>549,817</b>	<b>582,000</b>	<b>2,895,034</b>	<b>397.43%</b>
<b>Investment Earnings</b>					
Investment Earnings	1,802	2,270	1,800	2,000	11.11%
<b>Total Investment Earnings</b>	<b>1,802</b>	<b>2,270</b>	<b>1,800</b>	<b>2,000</b>	<b>11.11%</b>
<b>Miscellaneous Revenues</b>					
Misc. Revenue	610	-	-	15,000	N/A
Sale of Capital Assets	-	1,337	-	-	N/A
Insurance Proceeds	-	100,618	-	-	N/A
<b>Total Miscellaneous Revenues</b>	<b>610</b>	<b>101,955</b>	<b>-</b>	<b>15,000</b>	<b>N/A</b>
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	33,092	-	N/A
Fund Balance	-	-	33,092	-	N/A
<b>Total Revenues</b>	<b>\$ 436,802</b>	<b>\$ 654,042</b>	<b>\$ 616,892</b>	<b>\$ 2,912,034</b>	<b>372.05%</b>

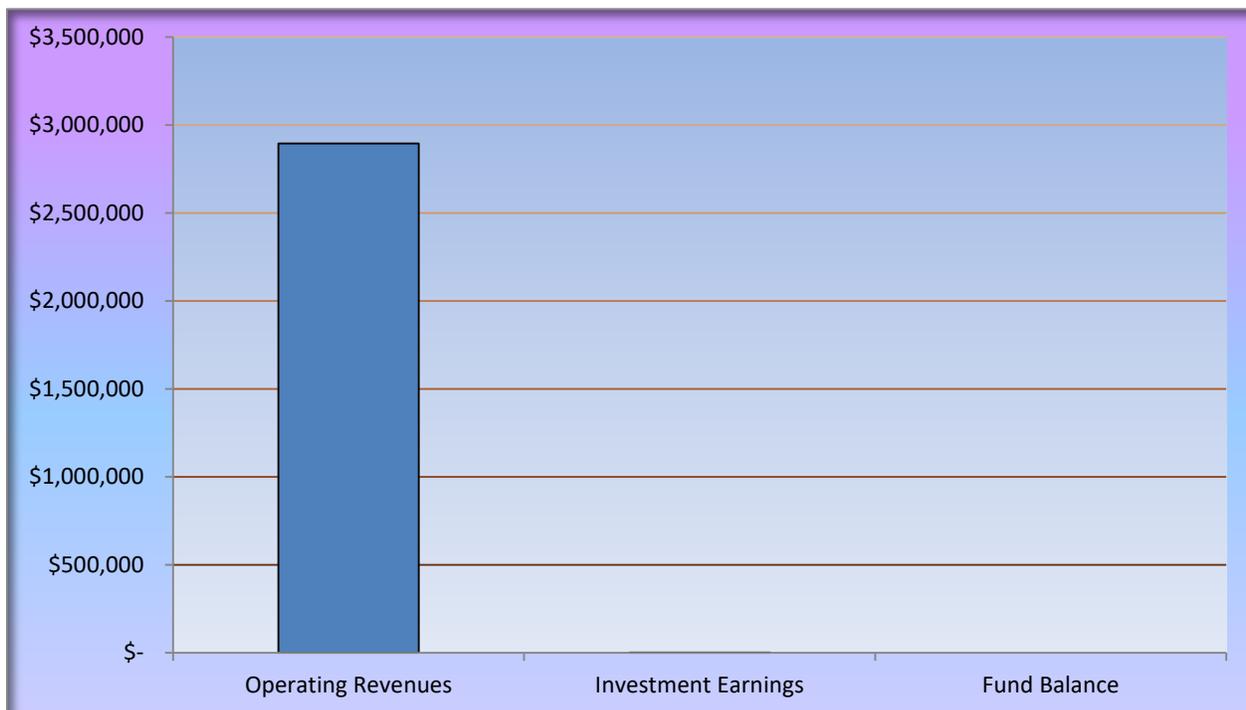
The Airport Operating Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The proposed budget for the Airport Operating Fund is \$2,904,991.

**Operating Revenues**

Three categories of revenues account for 91.23% of Airport Operating Fund resources as discussed below:

- 1. Airport Rent 5.49%
- 2. Fuel Sales 70.91%
- 3. Hanger Rent 14.82%

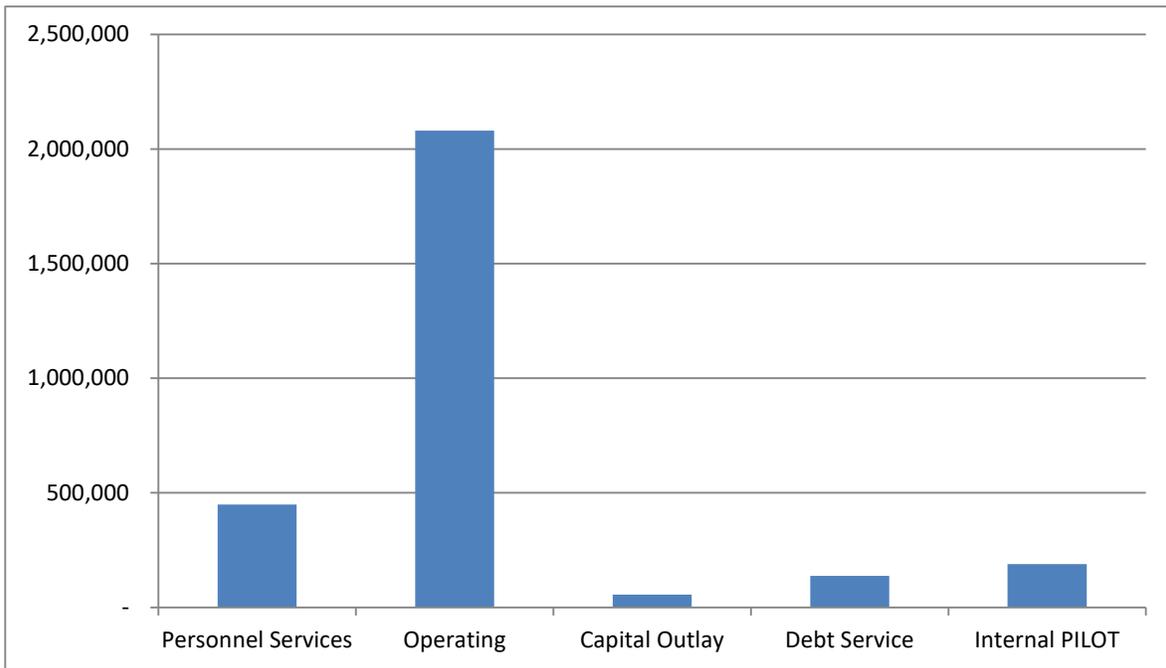
**Fiscal Year 2019 - 2020**  
**Total Revenues**  
**\$2,912,034**



**SUMMARY OF EXPENDITURES BY AREA**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Area</b>					
Personnel Services	\$ 151,672	\$ 162,326	\$ 196,234	\$ 448,473	128.54%
Operating	262,783	298,111	357,070	2,080,175	482.57%
Capital Outlay	10,828	14,418	21,125	56,700	168.40%
Sebt Service	-	-	-	137,500	N/A
Internal PILOT	35,857	45,900	42,463	189,186	345.53%
<b>Total Expenditures</b>	<b>\$ 461,140</b>	<b>\$ 520,755</b>	<b>\$ 616,892</b>	<b>\$ 2,912,034</b>	<b>1125.04%</b>

**Fiscal Year 2019 - 2020  
Expenditures by Area  
\$2,912,034**



**MISSION:** The Statesville Regional Airport's mission is to represent the City of Statesville in a professional, responsible and businesslike manner while serving the best interests of the citizens of Iredell County and to promote business aviation, economic and industrial development. The City of Statesville will plan, develop, operate, and maintain a premier air transportation facility at the highest levels of safety, convenience, and efficiency.

**ACTIVITIES:** The airport is situated on approximately 428 acres of City-owned land, presently has 79 based aircraft on the premises with a tax value of over \$157 million. There are 23 corporate and general aviation hangars. The leases from these hangars produce over \$280,000 in annual income. The number of aircraft operations (take-offs and landings) exceeds 36,000 per year. Statesville Flying Service, Inc. is the fixed based operator at the airport and operates from a 16 acre tract of land on the north side of the airport. The City is responsible for maintaining all navigational aids (NAVAIDS), runway and taxiway lighting and signage on the airport. Interest in constructing new hangars has recently increased.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Complete Corporate Hangar Site Plan and to pursue federal and state funding for construction.
2. Construct Southeast Parallel Taxiway
3. Finalize the Airport Layout Plan (ALP).
4. Pursue funds from the Charlotte Regional Transportation Planning Organization (CRTPO).
5. Add additional corporate hangars at the airport.

**GOALS FOR THE FUTURE:**

1. Receive funding approval (VISION 100 funds and discretionary appropriations) from Congress for the western portion of the South Parallel Taxiway project, begin design and construction and relocate Bethlehem Road and construct a connection to Buffalo Shoals Road.
2. Increase tax base at the airport by adding corporate hangars and corporate aircraft.

**The Airport is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Airport Manager	27	1	1	-	1
Airport Maintenance	15	1	1	-	1
Lineman Supervisor	15	-	1	-	1
Line Technician	12	-	1	-	1
Customer Service Rep.	10	-	1	-	1
<b>Total</b>		<u>2</u>	<u>5</u>	<u>-</u>	<u>5</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Add two new corporate aircraft to the based customers.
2. Install upgraded PAPI and REIL systems.
3. Complete the ALP.
4. Design and construction of eastern portion of South Parallel Taxiway.
5. Construct pad ready sites for hangars

**OBJECTIVES:**

1. To market the airport assets to increase operations at the airport and to attract additional jet aircraft to base at the airport which will increase property tax income for the City.
2. Establish a working relationship with the Planning staff and CRTPO and pursue funding opportunities from it.
3. To operate and develop the City's Airport in the most fiscally responsible way to ensure aeronautical and facility needs are met to support growth and the related economic development of the City, County and region.
4. To protect life and property at the airport by being proactive in maintaining the safest possible facilities and equipment that complies with or exceeds federal, state and local safety and security regulations.

<b>KEY PERFORMANCE MEASURES:</b>	2016-17	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Budget
Based Aircraft	89	97	103	109
Avgas Gallons Sold			24,300	66,000
Jet A Gallons Sold			122,300	320,000
Fuel Flow	\$137,959	\$168,789	\$155,000	\$250,000
Leases	\$170,561	\$292,682	\$226,000	\$300,000
Grants	\$166,667	\$950,000	\$150,000	\$9,800,000
Tax Base Aircraft \$137,500,000	\$251,174,453	\$231,137,048	\$152,000,000	\$156,351,990
Tax Base Buildings \$18,851,990				

**TRANSPORTATION**

**AIRPORT EXPENDITURES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Administration:</b>					
Salaries-Permanent	\$ 113,085	\$ 79,842	\$ 82,154	\$ 211,566	157.52%
Salaries-Overtime	550	-	-	8,500	N/A
Salaries-Temporary	4,960	-	-	-	N/A
FICA Expense	8,824	5,400	6,293	17,057	171.05%
Group Life	405	262	428	865	102.10%
Retirement	8,362	6,062	6,489	24,571	278.66%
Group Health	15,336	8,435	9,532	43,084	351.99%
Christmas Bonus	150	75	75	300	300.00%
<b>Total Personnel</b>	<b>151,672</b>	<b>100,076</b>	<b>104,971</b>	<b>305,943</b>	<b>191.45%</b>
Professional Services	19,134	14,575	19,000	79,000	315.79%
Gasoline	3,331	700	900	2,000	122.22%
Diesel Fuel	3,776	-	-	1,250	N/A
Jet A Fuel	-	-	-	1,106,064	N/A
Aviation Gasoline	-	-	-	314,521	N/A
Communications	1,472	5,145	4,700	12,360	162.98%
IT-Communications	-	-	-	1,080	N/A
Utilities	9,991	10,883	15,427	34,827	125.75%
Travel and Training	865	2,539	10,150	9,750	-3.94%
Maint and Repair - Bldgs & Grn	13,494	7,964	14,000	55,500	296.43%
Maint and Repair - Equipment	784	10,816	10,000	18,000	80.00%
Maint & Repair - Vehicles	92	433	1,000	4,500	350.00%
Groundskeeping Expense	32,539	5,060	-	-	N/A
Advertising	3,254	3,028	6,500	11,000	69.23%
Promotion	-	-	-	-	N/A
Departmental Supplies	629	523	1,100	9,000	718.18%
Uniforms	115	-	400	1,500	275.00%
Reimbursement	117,396	118,000	129,878	165,998	27.81%
Contracted Serv-General	31,285	18,600	19,500	37,500	92.31%
Credit Card Bank Fees	-	-	-	40,000	N/A
Catering	-	-	-	500	N/A
Dues & Subscriptions	512	430	890	1,640	84.27%
Insurance & Bonds	20,991	22,041	24,245	26,670	10.00%
Miscellaneous Expense	1,064	291	1,000	5,500	450.00%
Inside Charges- Water	149	128	220	600	172.73%
Inside Charges- Sewer	230	195	320	700	118.75%
Inside Charges - Stormwater	-	-	-	32,825	N/A
Airport Commission	1,680	3,669	4,040	4,040	0.00%
<b>Total Operating</b>	<b>262,783</b>	<b>225,020</b>	<b>263,270</b>	<b>1,976,325</b>	<b>650.68%</b>
Capital Outlay-Land	10,828	-	-	-	N/A
Capital Outlay-Other Imp	-	-	-	48,500	N/A
Capital Outlay-Vehicles & Equipment	-	12,950	19,500	-	N/A
Non-Depreciable	-	1,468	1,625	6,800	318.46%
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	<b>10,828</b>	<b>14,418</b>	<b>21,125</b>	<b>56,700</b>	<b>168.40%</b>

**TRANSPORTATION**

**AIRPORT EXPENDITURES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Debt Expenditures	-	-	-	137,500	N/A
Total Debt Service	-	-	-	137,500	N/A
Transfers To Risk Management Fund	-	10,000	-	-	N/A
Internal Pilot	35,857	35,900	42,463	64,284	51.39%
Contingency	-	-	-	124,902	N/A
Total Internal Pilot	35,857	45,900	42,463	189,186	345.53%
<b>Total Airport Administration</b>	<b>461,140</b>	<b>385,414</b>	<b>431,829</b>	<b>2,665,654</b>	<b>517.29%</b>
<b>Maintenance:</b>					
Salaries-Full Time	-	33,989	38,389	\$ 37,823	-1.47%
Salaries-Overtime	-	1,016	2,600	2,600	0.00%
Salaries-Temporary	-	13,886	31,858	78,058	145.02%
FICA & Medicare Expense	-	2,818	5,579	8,872	59.02%
Group Life Insurance	-	111	201	155	-22.89%
Retirement Expense	-	2,616	3,029	4,176	37.87%
Group Health	-	7,739	9,532	10,771	13.00%
Christmas Bonus	-	75	75	75	0.00%
Total Personnel	-	62,250	91,263	142,530	56.18%
Gasoline	-	2,285	3,000	3,000	0.00%
Diesel Fuel	-	2,823	1,100	1,100	0.00%
Communications	-	618	800	800	0.00%
Travel and Training	-	-	450	450	0.00%
Maint and Repair - Bldgs & Grnds	-	153	500	500	0.00%
Maint & Repair - Equipment	-	5,766	4,500	4,500	0.00%
Maint & Repair - Auto & Truck	-	184	1,000	1,000	0.00%
Groundskeeping Expense	-	30,675	43,500	53,500	22.99%
Departmental Supplies-General	-	353	700	700	0.00%
Uniforms	-	249	250	300	20.00%
Contracted Services - General	-	29,835	37,500	37,500	0.00%
OSHA-Safety	-	150	500	500	0.00%
Total Operating	-	73,091	93,800	103,850	10.71%
<b>Total Airport Maintenance</b>	<b>-</b>	<b>135,341</b>	<b>185,063</b>	<b>246,380</b>	<b>0.33</b>
<b>Total Airport Fund</b>	<b>\$ 461,140</b>	<b>\$ 520,755</b>	<b>\$ 616,892</b>	<b>\$ 2,912,034</b>	<b>372.05%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>ELECTRIC FUND</b>	
Summary.....	169
Revenues.....	170
Summary Expenditures.....	173
Electric Utility Detail Expenditures.....	174





**Electric Fund**

**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2019-20**

**Summary of Revenues**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Revenue Sources:</b>					
Sales of Electricity	\$ 46,913,124	\$ 47,405,799	\$ 47,553,842	\$ 45,377,892	-4.58%
Other Operating Revenues	1,195,153	1,423,040	1,414,701	1,367,833	-3.31%
Investment Earnings	131,767	188,083	153,000	273,000	78.43%
Miscellaneous Revenues	146,734	122,579	107,660	245,160	127.72%
Transfer In	-	-	-	-	N/A
Fund Balance	-	-	-	6,892,982	N/A
<b>Total Revenues</b>	<b>\$48,386,778</b>	<b>\$49,139,501</b>	<b>\$49,229,203</b>	<b>\$54,156,867</b>	<b>10.01%</b>

**Summary of Expenditures**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Function:</b>					
Electric Utility	\$46,960,112	\$45,771,581	\$49,229,203	\$54,156,867	10.01%
<b>Total Expenditures</b>	<b>\$46,960,112</b>	<b>\$45,771,581</b>	<b>\$49,229,203</b>	<b>\$54,156,867</b>	<b>10.01%</b>

## ELECTRIC FUND

## DETAIL REVENUES

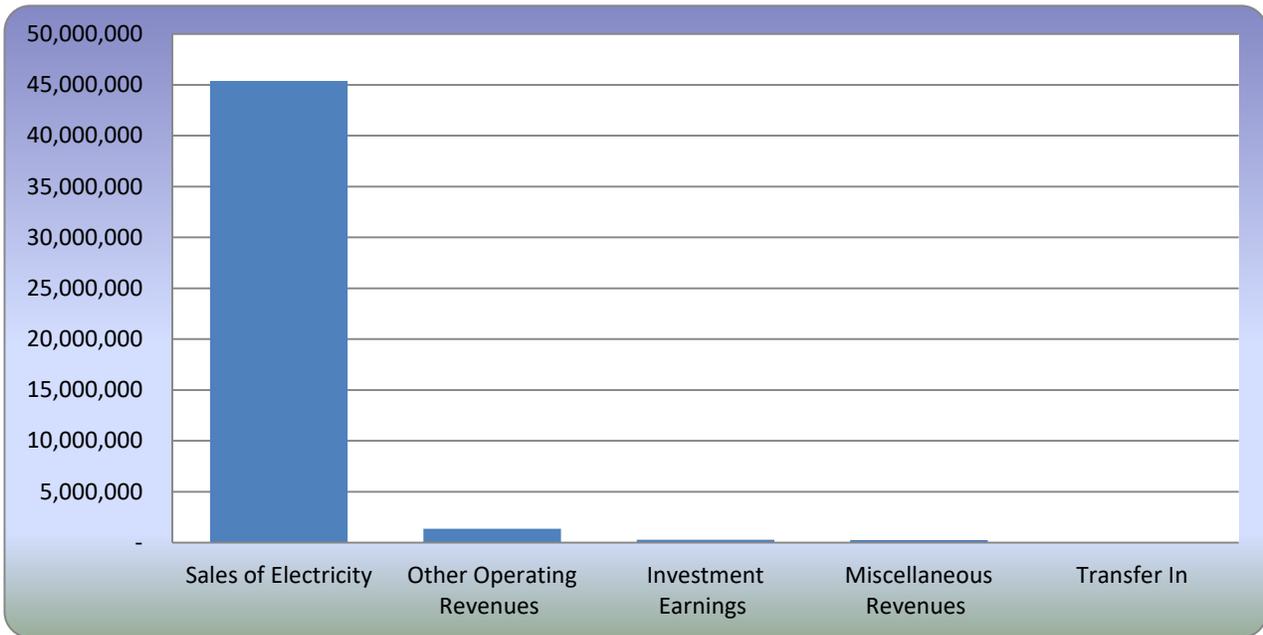
	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Sales of Electricity</b>					
Electric Sales	\$ 45,004,036	\$ 46,150,694	\$ 45,644,754	\$ -	N/A
Municipal Sales	1,909,088	1,255,105	1,909,088	1,869,816	-2.06%
Residential Sales	-	-	-	12,807,967	N/A
Outside Residential Sales	-	-	-	-	N/A
Commercial Sales	-	-	-	19,212,888	N/A
Outside Commercial Sales	-	-	-	-	N/A
Industrial Sales	-	-	-	10,223,197	N/A
Outside Industrial Sales	-	-	-	-	N/A
Outside Lights	-	-	-	641,748	N/A
Street Lights	-	-	-	622,276	N/A
Total Sales of Electricity	46,913,124	47,405,799	47,553,842	45,377,892	-4.58%
<b>Other Operating Revenues</b>					
Renewable Energy Charges	179,511	199,288	207,602	207,602	0.00%
Surge Protection Rider	548	484	529	529	0.00%
Generator Security Credit	21,561	21,414	27,194	27,194	0.00%
Reconnection	133,050	136,951	60,000	100,000	66.67%
Electric Penalty & Interest	429,412	496,744	485,266	485,266	0.00%
Meter Tampering Fee	21,690	18,509	19,242	19,242	0.00%
Indirect FEMA Reimburse	38,308	211,467	-	-	N/A
Service Charge Connection	69,413	28,718	38,000	50,000	31.58%
Pole Attachment Fee	49,909	41,621	40,000	40,000	0.00%
Participation - NC Municipal Power Ag	27,578	67,691	111,868	13,000	-88.38%
Power Agency Promo Refund	12,363	5,400	200,000	200,000	0.00%
Power Factor	211,810	194,753	225,000	225,000	0.00%
Total Other Operating Revenues	1,195,153	1,423,040	1,414,701	1,367,833	-3.31%
Total Electric Revenues	48,108,277	48,828,839	48,968,543	46,745,725	-4.54%
<b>Investment Earnings</b>					
Investment Earnings	131,767	188,083	153,000	273,000	78.43%
Total Investment Earnings	131,767	188,083	153,000	273,000	78.43%
<b>Miscellaneous Revenues</b>					
Misc. Revenue	(1,029)	11,517	15,355	15,355	0.00%
Sale of Capital Assets	21,879	16,771	181	181	0.00%
Cash Over/Short	(83)	(348)	-	-	N/A
Handling Charge Bad Check	3,600	4,900	5,067	5,067	0.00%
Traffic Control	-	-	-	-	N/A
Insurance Proceeds	124	2,473	3,297	3,297	0.00%
Sale Of Material & Labor	58,513	19,994	20,903	20,903	0.00%
Bad Debt Recovery	63,730	67,272	62,857	62,857	0.00%
Airport Repayment of Loans	-	-	-	137,500	N/A
Total Miscellaneous Revenues	146,734	122,579	107,660	245,160	127.72%

**ELECTRIC FUND**

**DETAIL REVENUES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Transfer In</b>					
Transfers From Capital Reserve	-	-	-	-	N/A
Total Transfer In	-	-	-	-	N/A
<b>Fund Balance Appropriated</b>					
Appropriated Fund Balance	-	-	-	6,892,982	N/A
Total Fund Balance Appropriated	-	-	-	6,892,982	N/A
<b>Total Revenues</b>	<b>\$ 48,386,778</b>	<b>\$ 49,139,501</b>	<b>\$ 49,229,203</b>	<b>\$ 54,156,867</b>	<b>10.01%</b>

**Fiscal Year 2019 - 2020  
Electric Fund Revenues  
\$54,156,867**



Major Revenue Sources

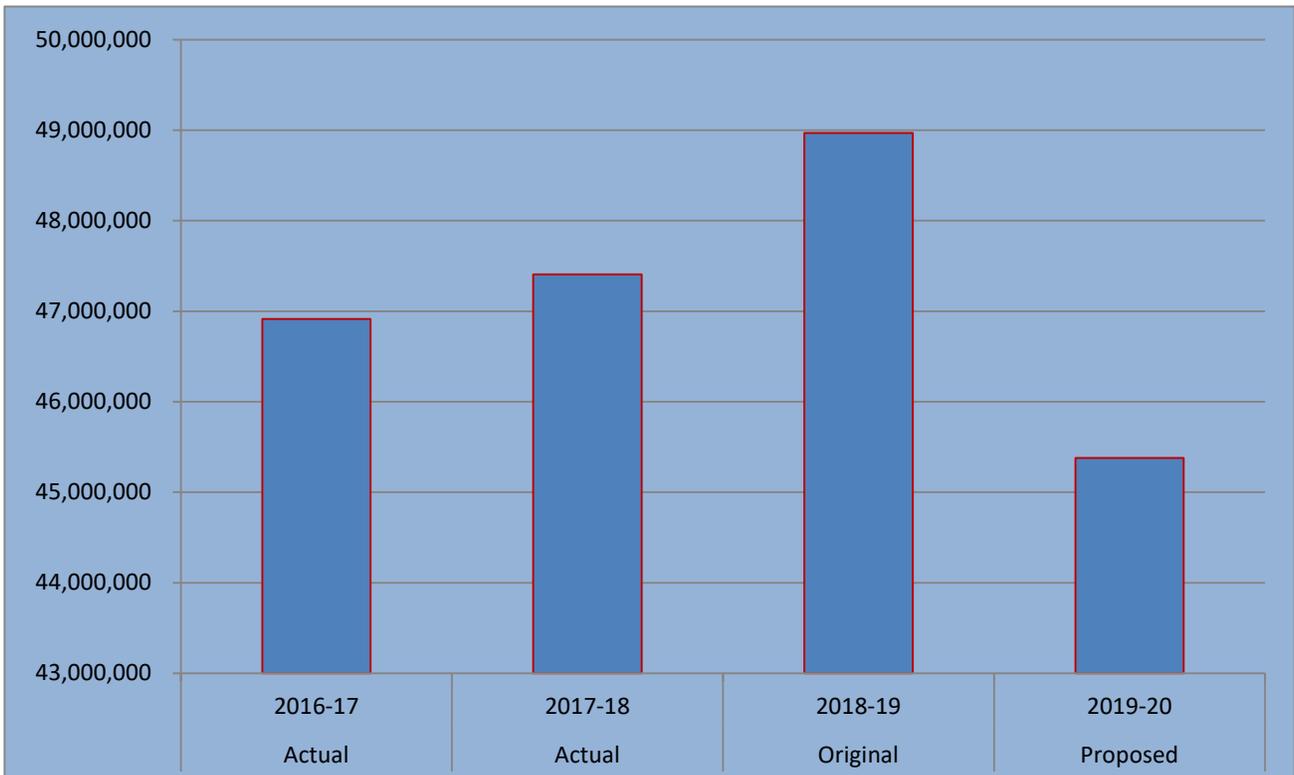
The Electric Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes electric utility rates.

Sales

One revenue category accounts for 96.67% of Electric Fund resources as discussed in the following paragraph:

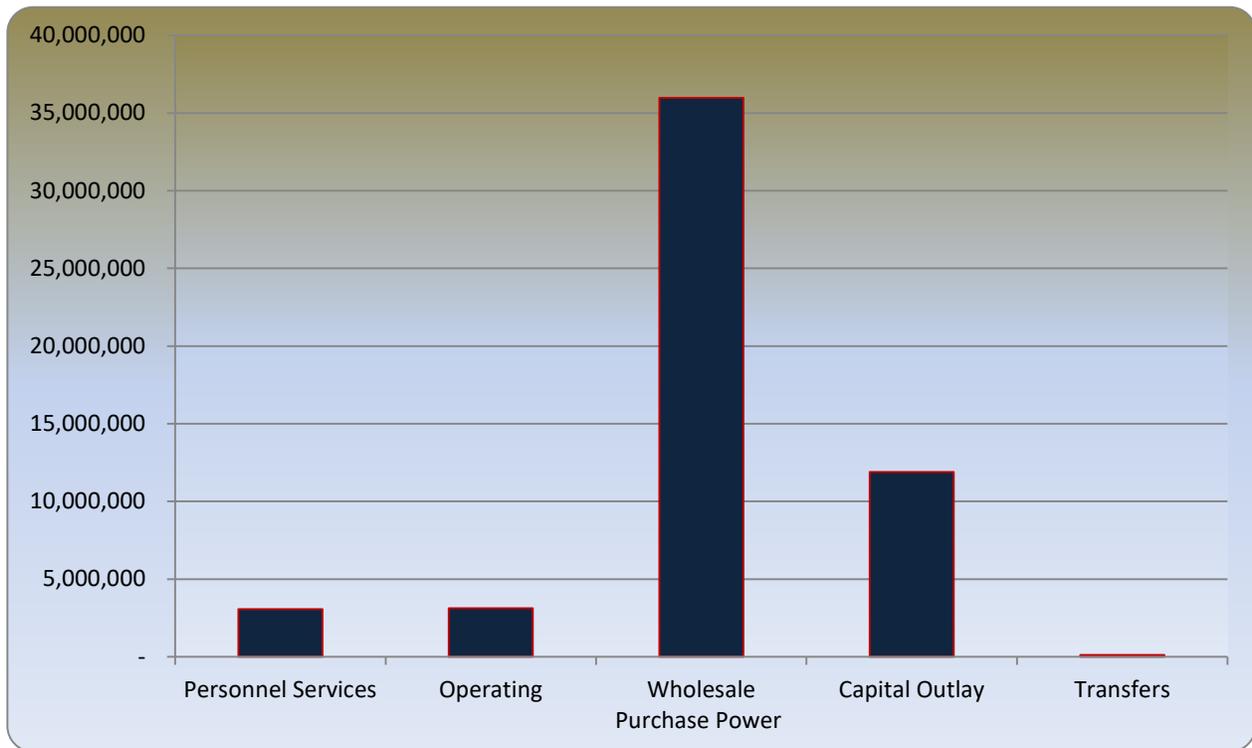
Fiscal year 2019-2020 projected revenues from electric sales are estimated at \$45,377,842, a 4.58% decrease from the previous year. This estimate reflects a stable growth in consumption and a 3 percent rate decrease..

Fiscal Year 2019 - 2020  
Electric Sales



	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Total Expenditures</b>	<b>\$46,960,112</b>	<b>\$45,771,581</b>	<b>\$49,229,203</b>	<b>\$54,156,867</b>	<b>10.01%</b>
<b>Expenditures by Area</b>					
Personnel Services	\$2,315,900	\$2,590,877	\$2,854,244	\$3,060,551	7.23%
Operating	2,563,571	2,795,345	3,025,078	3,122,017	3.20%
Wholesale Purchase Power	39,120,861	38,642,520	39,157,412	35,973,160	-8.13%
Capital Outlay	1,114,958	1,640,705	4,090,075	11,887,850	190.65%
Transfers	1,844,822	102,134	102,394	113,289	10.64%
<b>Total Expenditures</b>	<b>\$46,960,112</b>	<b>\$45,771,581</b>	<b>\$49,229,203</b>	<b>\$54,156,867</b>	<b>10.01%</b>

**Fiscal Year 2019 - 2020  
Electric Fund Expenditures  
\$54,156,867**



**MISSION:** The Electric Utilities Department delivers electrical service to customers as safely, efficiently, reliably, and economically as possible.

**ACTIVITIES:** The Electric Utilities Department delivers electrical service to over 13,000 customers in the City of Statesville and the surrounding area. This department constructs facilities for new electrical services and maintains over 266 miles of distribution line. Almost all of the maintenance and construction of the system is performed by the 13 line technicians and the majority of this work is done under energized conditions. The Department also installs, maintains, and tests electrical meters, substation equipment, and load management equipment.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Build distribution line extensions, transformer banks and other facilities necessary to serve new customers and
2. Complete a Pilot Project for LED Lighting and if successful, begin a one year implementation of LED lighting across the City.
3. Replace and upgrade existing lines as necessary; continue multi-year project to convert 4 kV distribution system to 23 kV operation.

**GOALS FOR THE FUTURE:**

1. Continue to convert the 4 kV distribution system to 23 kV operation.
2. Implement an AMI and Outage Management System.
3. Implement a program to reduce system losses.

PERFORMANCE MEASURES

**GOALS:**

1. Perform the necessary preventive and corrective maintenance to extend the useful life of the electric distribution system and to ensure reliable service.
2. Prevent damage to the underground electric distribution system to increase reliability and to ensure the safety of the public.

**OBJECTIVES:**

1. Perform 100% of biannual inspections of more than 50 existing distribution switches on schedule.
2. Maintain or improve the average duration of an interruption for customers served (SAIDI) to the APPA average of 55.88 minutes per year.
3. Complete 60% of street light and security light repair requests within 3 working days of request.
4. Respond to 100% of requests from NC One Call to locate underground facilities within the mandated 72 hour time period.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	Actual	Actual	Y-T-D	Goal
Customers per employee	406	394	400	394
% of existing distribution switches maintained and inspected on schedule	100.00%	100.00%	100.00%	100.00%
Average % of time the electrical distribution system is available to provide service (ASAI)	99.9922%	99.9943%	99.9890%	99.9800%
Average number of times that a customer is interrupted (SAIFI)	0.403	0.423	0.668	0.800
Average duration of an interruption in minutes (SAIDI)	41.14	30.01	57.73	50.00
% of street light and security light trouble tickets handled within 3 working days of request	79.63%	85.82%	38.89%	80.00%
% of NC One-Calls handled within the mandated 48 hour time period	96.10%	93.20%	<u>94.80%</u>	95.00%

## The Electric Utilities Department is staffed as follows:

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
Director	33	1	1	-	1
Assistant Director	28	1	1	-	1
Electrical Engineer	27	1	1	-	1
Operations Manager	28	1	1	-	1
Technical Services Supervisor	23	1	1	-	1
Line Crew Supervisor	23	3	3	-	3
Line Clearance Supervisor	23	1	1	-	1
Substation Supervisor	22	1	1	-	1
Substation Specialist	18	1	1	-	1
Line Technician III	19	5	5	-	5
Business Dev. Specialist	20	1	1	-	1
Line Technician II	16	3	3	-	3
Substation Technician	16	1	1	-	1
Engineering Serv. Supervisor.	21	1	1	-	1
Metering & Control Tech	15	2	2	-	2
Line Technician I	14	3	3	-	3
Line Technician	13	2	2	-	2
Staking Tech	13	2	2	-	2
Utility Locator	13	1	1	-	1
Office Manager	12	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
	Total	<u>33</u>	<u>33</u>	<u>-</u>	<u>33</u>

**ELECTRIC FUND**

**ELECTRIC UTILITY**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 1,635,286	\$ 1,824,777	\$ 2,052,639	\$ 2,108,387	2.72%
Salaries-Overtime	147,967	178,962	100,395	128,500	27.99%
Salaries-Temporary	16,446	12,447	36,000	36,000	0.00%
Longevity	375	375	375	125	-66.67%
FICA Expense	134,227	149,940	167,679	174,074	3.81%
Group Life	5,655	5,619	10,026	8,756	-12.67%
Retirement	130,907	161,982	170,099	246,791	45.09%
Group Health	242,712	254,450	314,556	355,443	13.00%
Christmas Bonus	2,325	2,325	2,475	2,475	0.00%
<b>Total Personnel</b>	<b>2,315,900</b>	<b>2,590,877</b>	<b>2,854,244</b>	<b>3,060,551</b>	<b>7.23%</b>
Professional Services	47,679	141,333	145,000	145,000	0.00%
Gasoline	19,270	18,873	21,513	21,513	0.00%
Diesel Fuel	20,424	31,736	32,813	32,813	0.00%
Communications	40,771	47,628	47,916	40,334	-15.82%
IT-Communications	-	-	-	17,488	N/A
Utilities-Propane	2,180	3,802	7,631	6,000	-21.37%
Travel and Training	33,367	43,222	56,996	50,000	-12.27%
Maint and Repair - Bldgs & Grnds	2,616	5,405	3,624	3,000	-17.22%
Maint and Repair - Equipment	29,235	36,827	62,224	47,585	-23.53%
Maint and Repair - Auto & Truck	29,995	96,904	35,277	35,277	0.00%
Postage	328	400	518	400	-22.78%
Bldgs Equip and Land Rent	40,217	24,000	25,800	25,800	0.00%
Advertising	402	494	2,200	1,800	-18.18%
Customer Promo Rebates	31,721	153,992	200,000	200,000	0.00%
Hand Tools	11,667	11,382	15,500	14,000	-9.68%
Hand Tools - Metering	3,124	4,052	4,256	4,275	0.45%
Hand Tools - Substation Tools	2,441	1,924	3,053	3,070	0.56%
Supplies - General	19,067	15,267	19,723	19,723	0.00%
Reimbursements	1,233,685	1,082,717	1,273,322	1,384,827	8.76%
Contracted Serv-General	311,057	401,846	429,307	430,000	0.16%
Tipping Fees	1,930	1,588	2,200	2,200	0.00%
Dues & Subscriptions	43,142	42,862	46,071	46,071	0.00%
Insurance & Bonds	68,301	71,716	78,888	86,777	10.00%
Miscellaneous Expense	341	-	518	500	-3.47%
Inventory Short/Over	64,320	(7,751)	-	-	N/A
Obsolete Inventory	2,891	1,575	3,000	3,000	0.00%
OSHA - Safety	47,229	47,427	68,461	60,000	-12.36%
Inside Charges - Electric	22,648	24,509	30,000	30,000	0.00%
Inside Charges - Water	671	713	800	800	0.00%
Inside Charges - Sewer	879	946	1,090	1,090	0.00%
Inside Charges - Stormwater	-	-	-	1,297	N/A

**ELECTRIC FUND****ELECTRIC UTILITY**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
System Maintenance	179,193	194,900	222,591	222,591	0.00%
Substation Maintenance	78,672	108,121	184,786	184,786	0.00%
Bad Debt Expense	174,108	186,935	-	-	N/A
<b>Total Operating</b>	<b>2,563,571</b>	<b>2,795,345</b>	<b>3,025,078</b>	<b>3,122,017</b>	<b>3.20%</b>
Capital Outlay-Electric Distrib	565,478	1,060,330	3,170,000	2,775,000	-12.46%
Capital Outlay Other Improvements	215,006	192,174	66,000	9,060,000	13627.27%
Fiber Optics Ph II	-	2,927	90,000	-	N/A
Capital Outlay Equipment	316,221	358,795	715,000	28,000	-96.08%
Capital Outlay-DOT Bridge HWY 21 I	3,576	-	-	-	N/A
Non-Depreciable	14,677	26,479	49,075	9,850	-79.93%
IT - Non-Depreciable	-	-	-	15,000	N/A
<b>Total Capital Outlay</b>	<b>1,114,958</b>	<b>1,640,705</b>	<b>4,090,075</b>	<b>11,887,850</b>	<b>190.65%</b>
Transfers To Utility Capital Reserve	1,757,540	-	-	-	N/A
Internal Pilot	87,282	102,134	102,394	113,289	10.64%
<b>Total Transfers</b>	<b>1,844,822</b>	<b>102,134</b>	<b>102,394</b>	<b>113,289</b>	<b>10.64%</b>
Purchase For Resale	39,109,300	38,633,348	39,147,412	35,963,160	-8.13%
Purch Power Co-Generation	11,561	9,172	10,000	10,000	0.00%
<b>Total Purchase for Resale</b>	<b>39,120,861</b>	<b>38,642,520</b>	<b>39,157,412</b>	<b>35,973,160</b>	<b>-8.13%</b>
<b>Total Electric Fund</b>	<b>\$ 46,960,112</b>	<b>\$ 45,771,581</b>	<b>\$ 49,229,203</b>	<b>\$ 54,156,867</b>	<b>10.01%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>WATER AND SEWER FUND</b>	
Summary.....	181
Revenues.....	182
Summary Expenditures.....	186
Sewer Maintenance.....	188
Water Maintenance.....	192
Water Purification.....	196
Third Creek Wastewater Treatment.....	200
Fourth Creek Wastewater Treatment.....	204





**Water and Sewer Fund**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2019-20**

**Summary of Revenues**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Revenue Sources:</b>					
Water Revenues	\$ 4,242,989	\$ 4,153,964	\$ 4,436,100	\$ 4,717,918	6.35%
Sewer Revenues	6,356,234	6,514,590	6,764,600	7,033,095	3.97%
System Development Fees	644,234	640,421	634,280	650,137	2.50%
Investment Earnings	88,892	94,407	112,560	235,000	108.78%
Other Revenue	24,767	182,657	8,000	10,000	25.00%
Transfers	13,900	644,862	649,589	650,137	0.08%
Fund Balance	-	-	812,179	1,037,516	27.74%
<b>Total Revenues</b>	<b>\$ 11,371,016</b>	<b>\$ 12,230,901</b>	<b>\$ 13,417,308</b>	<b>\$ 14,333,803</b>	<b>6.83%</b>

**Summary of Expenditures**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Function:</b>					
Sewer Maintenance	\$ 538,909	\$ 632,433	\$ 1,418,404	\$ 1,346,602	-5.06%
Water Maintenance	1,212,733	1,253,768	1,569,330	1,451,710	-7.49%
Water Purification	7,652,368	5,072,523	4,474,141	4,952,849	10.70%
3rd Creek Wastewater Treatment	1,000,828	2,357,938	2,454,431	2,461,235	0.28%
4th Creek Wastewater Treatment	1,800,614	2,924,921	3,501,002	4,121,407	17.72%
<b>Total Expenditures</b>	<b>\$ 12,205,452</b>	<b>\$ 12,241,583</b>	<b>\$ 13,417,308</b>	<b>\$ 14,333,803</b>	<b>6.83%</b>

**WATER AND SEWER FUND**

**DETAIL REVENUES**

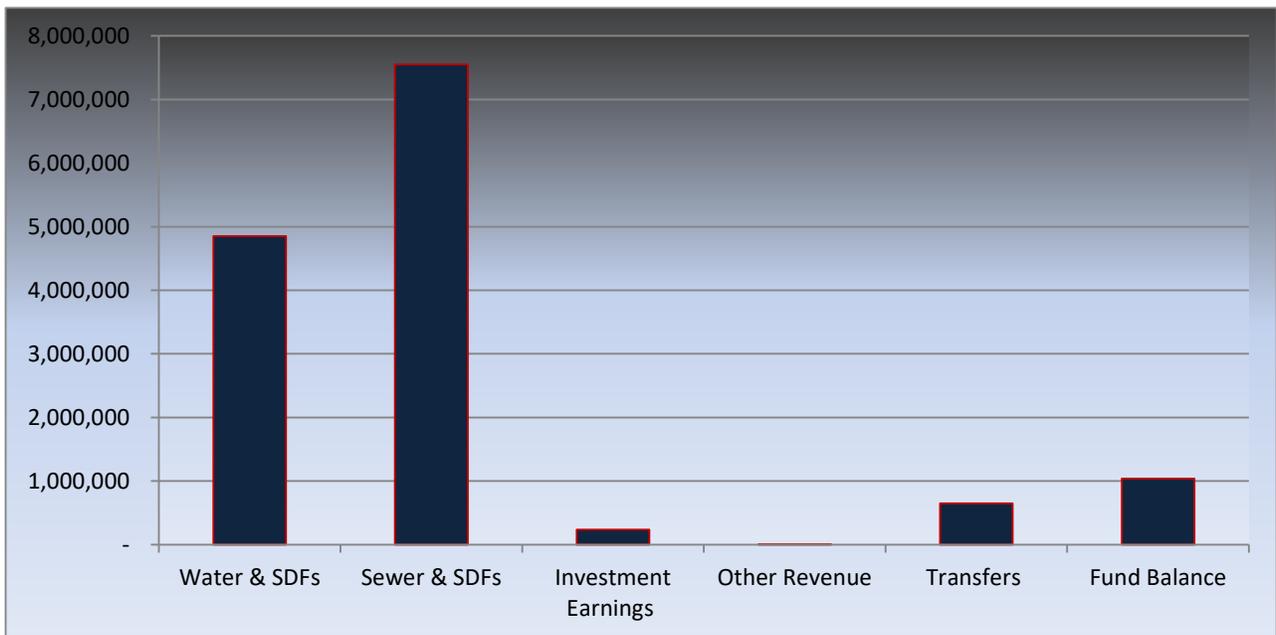
	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Water - General	\$ 3,857,917	\$ 3,904,824	\$ 4,050,000	\$ -	N/A
Water Spec	100,445	47,521	103,000	-	N/A
Inside Residential	-	-	-	2,628,826	N/A
Commercial	-	-	-	1,380,020	N/A
Outside Commercial	-	-	-	95,185	N/A
Industrial	-	-	-	140,397	N/A
Outside Industrial	-	-	-	12,199	N/A
Municipal	-	-	-	84,645	N/A
Water - Iredell	51,328	47,483	52,000	20,499	-60.58%
Water - West Iredell	89,323	71,818	90,000	68,398	-24.00%
Water - Troutman	89	92	100	82	-18.00%
Outside Residential	-	-	-	206,467	N/A
<b>Total Water Sales</b>	<b>4,099,102</b>	<b>4,071,738</b>	<b>4,295,100</b>	<b>4,636,718</b>	<b>7.95%</b>
Water Penalty & Interest	94,871	33,691	95,000	35,000	-63.16%
Water Meters & Connect	49,016	47,373	45,000	45,000	0.00%
Backflow Fees	-	1,162	1,000	1,200	20.00%
<b>Total Other Water Revenues</b>	<b>143,887</b>	<b>82,226</b>	<b>141,000</b>	<b>81,200</b>	<b>-42.41%</b>
<b>Total Water Revenues</b>	<b>4,242,989</b>	<b>4,153,964</b>	<b>4,436,100</b>	<b>4,717,918</b>	<b>6.35%</b>
Sewer Conversion	-	-	-	-	N/A
Inside Residential	-	-	-	3,660,838	N/A
Outside Residential	-	-	-	219,336	N/A
Commercial	-	-	-	2,210,703	N/A
Outside Commercial	-	-	-	220,699	N/A
Industrial	-	-	-	343,232	N/A
Outside Industrial	-	-	-	-	N/A
Municipal	-	-	-	20,942	N/A
Sewer - Troutman	266,596	280,732	275,000	285,000	3.64%
Outside Residential	-	-	-	-	N/A
Sewer Fees (Collections)	6,053,990	6,130,215	6,450,000	-	N/A
<b>Total Sewer Operating Revenues</b>	<b>6,320,586</b>	<b>6,410,947</b>	<b>6,725,000</b>	<b>6,960,750</b>	<b>3.51%</b>
Sewer Service & Permits	21,250	26,295	23,000	25,000	8.70%
Sewer Penalty & Interest	-	59,944	-	45,000	N/A
Sewer Surcharge	13,998	17,054	16,000	2,000	-87.50%
Sewer Permit Violations	400	350	600	345	-42.50%
<b>Total Other Sewer Revenues</b>	<b>35,648</b>	<b>103,643</b>	<b>39,600</b>	<b>72,345</b>	<b>82.69%</b>
<b>Total Sewer Revenues</b>	<b>6,356,234</b>	<b>6,514,590</b>	<b>6,764,600</b>	<b>7,033,095</b>	<b>3.97%</b>
Water System Development Fees	124,717	121,620	129,280	132,512	2.50%
Sewer System Development Fees	519,517	518,801	505,000	517,625	2.50%
<b>Total System Development Fees</b>	<b>644,234</b>	<b>640,421</b>	<b>634,280</b>	<b>650,137</b>	<b>2.50%</b>

**WATER AND SEWER FUND**

**REVENUES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Investment Earnings	88,892	94,407	112,560	235,000	108.78%
<b>Total Investment Earnings</b>	<b>88,892</b>	<b>94,407</b>	<b>112,560</b>	<b>235,000</b>	<b>108.78%</b>
Sale of Capital Assets	14,843	12,688	5,000	5,000	0.00%
NCDOT Bridge Relocation-Shelton Ave	-	149,536	-	-	N/A
Insurance Proceeds	6,481	3,648	-	-	N/A
Misc. Revenue	3,443	16,785	3,000	5,000	66.67%
<b>Total Other Revenue</b>	<b>24,767</b>	<b>182,657</b>	<b>8,000</b>	<b>10,000</b>	<b>25.00%</b>
<b>Transfers</b>					
Reimbursements - Electric	13,900	16,862	15,309	-	N/A
Transfers From Water & Sewer Capital F	-	628,000	634,280	650,137	2.50%
<b>Total Transfers</b>	<b>13,900</b>	<b>644,862</b>	<b>649,589</b>	<b>650,137</b>	<b>0.08%</b>
Appropriated Fund Balance	-	-	812,179	1,037,516	27.74%
<b>Total Fund Balance</b>	<b>-</b>	<b>-</b>	<b>812,179</b>	<b>1,037,516</b>	<b>27.74%</b>
<b>Total Revenues</b>	<b>\$ 11,371,016</b>	<b>\$ 12,230,901</b>	<b>\$ 13,417,308</b>	<b>\$ 14,333,803</b>	<b>6.83%</b>

**Fiscal Year 2019 - 2020  
Water and Sewer Revenues  
\$14,333,803**



**Major Revenue Sources**

The Water and Sewer Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes water and sewer utility rates. Two categories of revenues account for 81.73% of Water and Sewer Fund resources as discussed below:

**Sewer Fees:**

These revenues are the largest resource in the Water and Sewer Fund accounting for approximately 49.28% of total revenues. This revenue category is comprised of fees charged for wastewater collection and treatment. Sewer fees are based on water consumption. Fiscal year 2019-2020 Sewer Sales are estimated at \$7,033,095, an increase over the prior year of 3.95%.

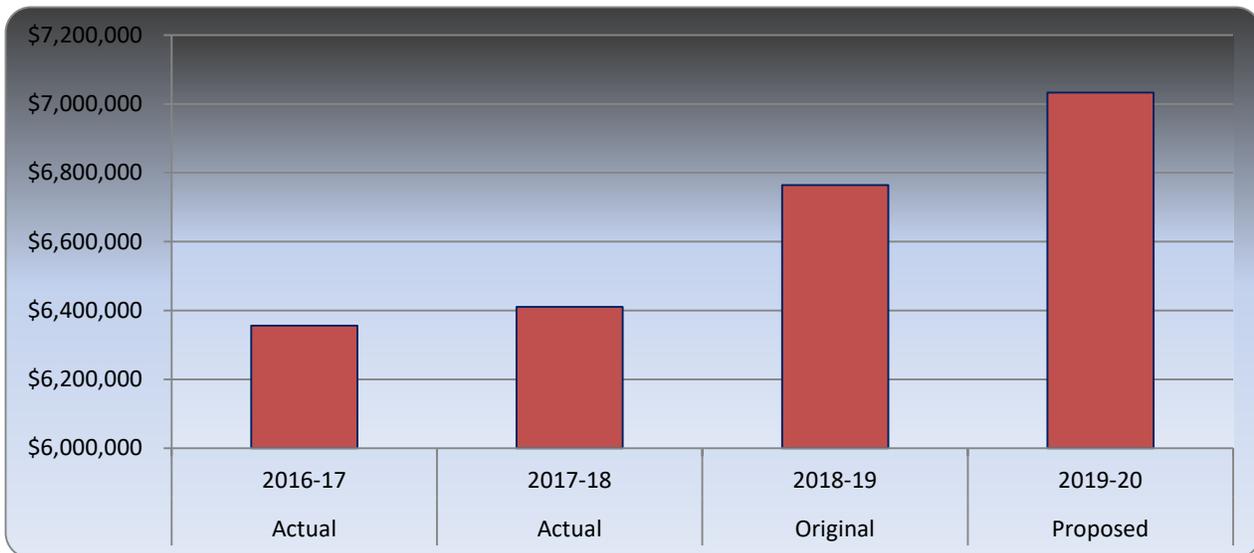
**Water Sales:**

These revenues are the second largest resource in the Water and Sewer Fund accounting for approximately 32.45% of total revenues. This revenue category is comprised of water sales, including bulk sales. Fiscal year 2019-2020 Water Sales are estimated at \$4,711,620, a increase over the prior year of 7.81%. Revenues from water sales and sewer sales are estimated based on a three percent rate increase.

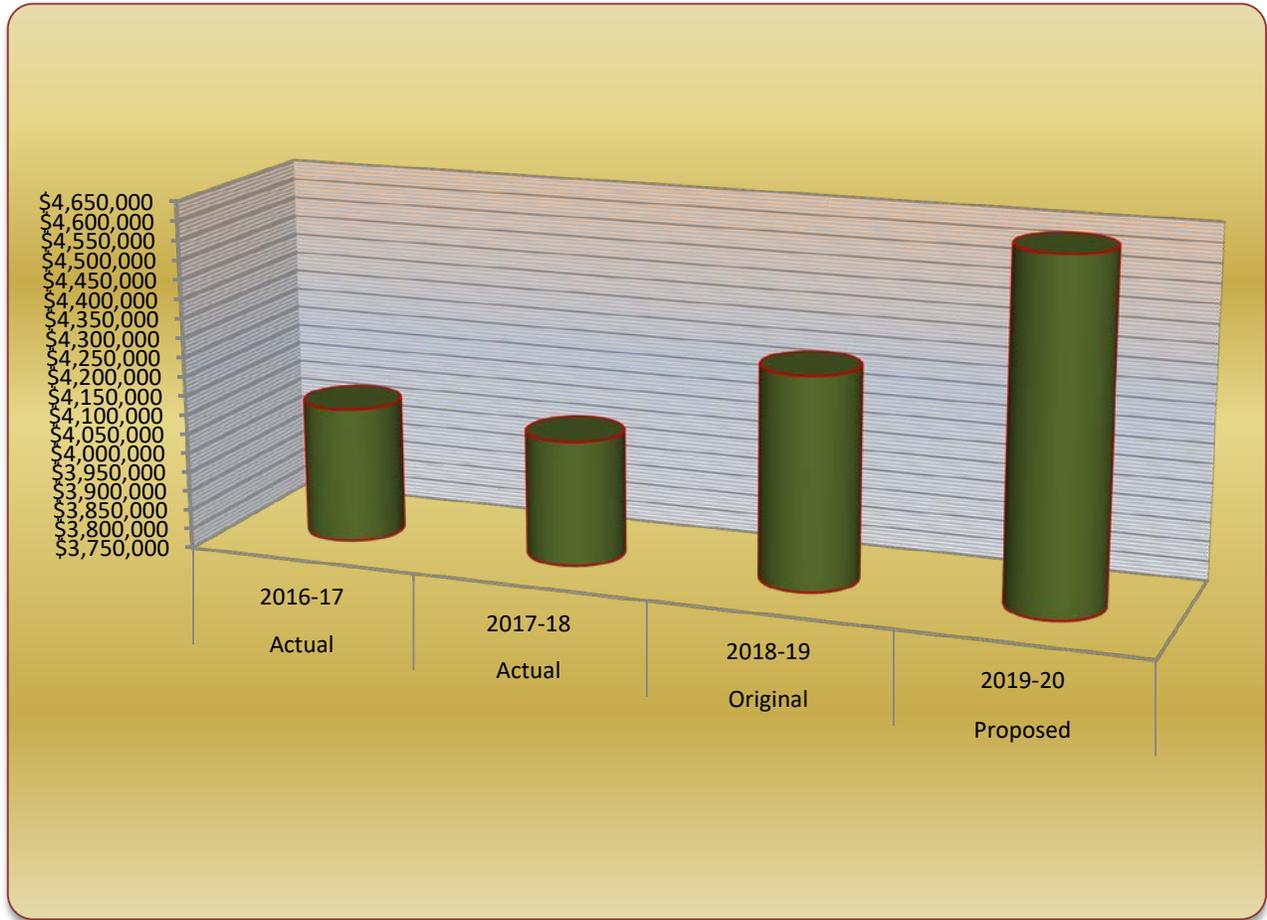
**System Development Fees (SDF):**

System Development Fees are not included in the above calculations. SDFs estimated collection of 2019-2020 is \$650,137, a one percent increase from the Original estimate. This revenue category is 2.50% of total revenues.

**Fiscal Year 2019 - 2020  
Sewer Fees (Collections)**



Fiscal Year 2019 - 2020  
Water Sales

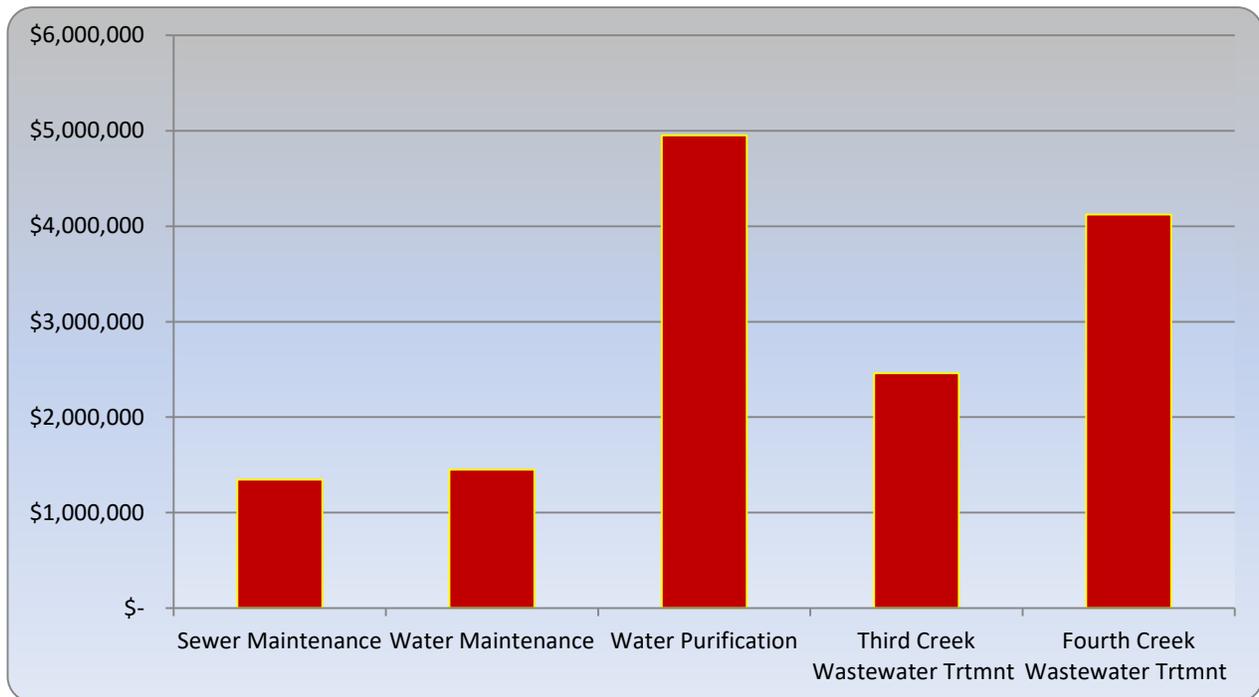


**WATER AND SEWER FUND**

**SUMMARY OF EXPENDITURES**

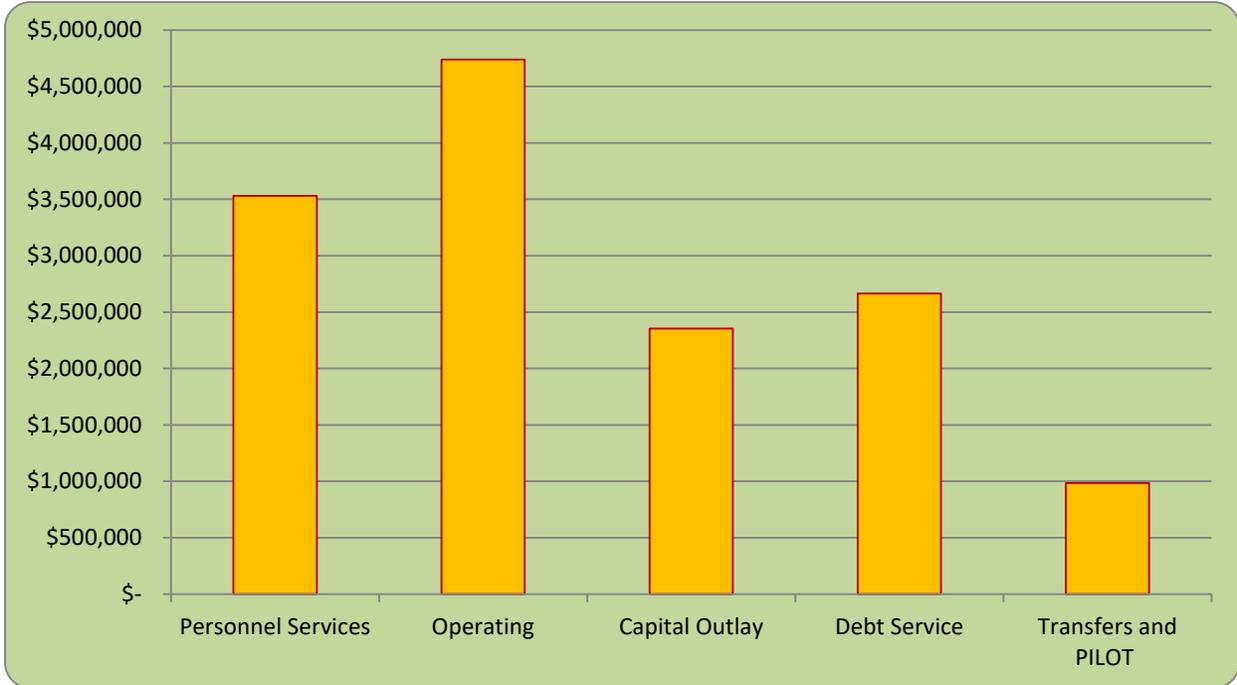
	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Sewer Maintenance	\$ 538,909	\$ 632,433	\$ 1,418,404	\$ 1,346,602	-5.06%
Water Maintenance	1,212,733	1,253,768	1,569,330	1,451,710	-7.49%
Water Purification	7,652,368	5,072,523	4,474,141	4,952,849	10.70%
Third Creek Wastewater Trtmnt	1,000,828	2,357,938	2,454,431	2,461,235	0.28%
Fourth Creek Wastewater Trtmnt	1,800,614	2,924,921	3,501,002	4,121,407	17.72%
<b>Total Expenditures</b>	<b>\$ 12,205,452</b>	<b>\$ 12,241,583</b>	<b>\$ 13,417,308</b>	<b>\$ 14,333,803</b>	<b>6.83%</b>

**Fiscal Year 2019 - 2020  
Expenditures  
\$14,333,803**



	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Area</b>					
Personnel Services	\$ 3,128,162	\$ 3,268,157	\$ 3,578,070	\$ 3,531,022	-1.31%
Operating	4,116,171	4,152,056	4,622,244	4,738,067	2.51%
Capital Outlay	227,401	460,832	1,571,275	2,353,108	49.76%
Debt Service	2,737,896	2,771,269	2,725,086	2,663,955	-2.24%
Transfers and PILOT	1,995,822	1,589,269	920,633	984,263	6.91%
Contingency	-	-	-	63,388	N/A
<b>Total Expenditures</b>	<b>\$ 12,205,452</b>	<b>\$ 12,241,583</b>	<b>\$ 13,417,308</b>	<b>\$ 14,333,803</b>	<b>6.83%</b>

**Fiscal Year 2019 - 2020  
Expenditures by Area  
\$14,333,803**



**MISSION:** The mission of the Sewer Division is to provide essential infrastructure needs, citizen services and to meet City plans and goals by achieving optimum cost of construction, operation and maintenance.

**ACTIVITIES:** The Sewer Maintenance Division insures the uninterrupted service of the sewer collection system from the customer service tap to the sewer treatment plant.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue ongoing sewer maintenance flushing/cleaning program.
2. Install new manholes when needed, also to rehab and repair older manholes.
3. Install cleanout on customer service line at property line as needed.
4. To continue CCTV program to find problems within the collection system that needs repaired
5. Continue root control and sewer rehabilitation program.

**GOALS FOR THE FUTURE:**

1. Eliminate as much infiltration and exfiltration in sewer collection system as possible.
2. Provide sewer service to all residents inside City limits.
3. To acquire and retain sufficient staff to safely and adequately flush, mow, camera and repair the sewer collection system.

**The Sewer Maintenance Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Assistant Superintendent	18	1	1	-	1
Crew Supervisor/Inspection	17	1	1	-	1
General Supervisor	16	1	1	-	1
Camera Tech.	12	1	1	-	1
Commercial Driver	11	2	1	-	1
Sewer Maintenance Technician	12	-	1	-	1
Skilled Laborer	10	-	-	-	-
	Total	<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide uninterrupted service of the collection system from the customer service to the wastewater treatment plant.
2. To eliminate as much infiltration and exfiltration in the collection system as possible.

**OBJECTIVES:**

1. To limit the number of sanitary sewer overflows, stoppages and sewer backups.
2. To maintain a root control program.
3. To maintain a preventive maintenance program that locates and repairs potential problems.
4. To increase by 10% the number of sewer services replaced.
5. To install cleanouts on customer sewer services as needed.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Number of sewer services replaced.	40	16	35	40
Sewer Overflows-reportable/non-reportable	0	0/2	3	3
Root Control Footage	0	6,150	10,000	20,000
Sewer Cleanouts Installed	15	18	50	50
Number of sewer emergency calls/24 hours	73	152	50	200

**WATER & SEWER FUND**

**PUBLIC WORKS - SEWER MAINTENANCE**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 188,931	\$ 254,955	\$ 249,840	\$ 254,633	1.92%
Salaries-Overtime	18,986	19,609	24,000	24,000	0.00%
FICA Expense	14,831	18,919	20,983	21,350	1.75%
Group Life	670	907	1,305	1,048	-19.69%
Retirement	15,310	21,138	21,641	30,753	42.11%
Group Health	46,008	52,730	57,192	64,626	13.00%
Christmas Bonus	375	450	450	450	0.00%
<b>Total Personnel</b>	<b>285,111</b>	<b>368,708</b>	<b>375,411</b>	<b>396,860</b>	<b>5.71%</b>
Professional Services	-	-	1,500	-	N/A
Gasoline	5,365	5,420	7,000	3,500	-50.00%
Diesel Fuel	10,956	15,911	12,000	17,000	41.67%
Travel and Training	47	90	2,000	1,500	-25.00%
Maint and Repair - Bldgs & Grnds	559	890	2,000	900	-55.00%
Maint and Repair - Equipment	21,985	18,642	25,000	25,000	0.00%
Maint and Repair - Auto & Truck	12,007	19,915	25,000	15,000	-40.00%
Bldgs Equip and Land Rent	685	636	1,500	1,000	-33.33%
Hand Tools	2,230	2,473	2,500	2,000	-20.00%
Supplies-General	2,845	3,207	3,500	3,500	0.00%
Supplies-Materials	845	2,905	3,000	3,000	0.00%
Uniforms	2,434	2,890	3,875	3,000	-22.58%
Dues & Subscriptions	250	250	1,000	1,000	0.00%
Insurance & Bonds	17,743	18,630	20,493	22,542	10.00%
Inventory Short/Over	187	(1,607)	-	-	N/A
OSHA - Safety	3,299	2,968	5,100	4,500	-11.76%
Sewer Maintenance	22,175	129,639	75,000	75,000	0.00%
Sewer Maintenance Supplies	12,089	20,310	17,500	17,500	0.00%
<b>Total Operating</b>	<b>115,701</b>	<b>243,169</b>	<b>207,968</b>	<b>195,942</b>	<b>-5.78%</b>
Capital Outlay-Equipment	82,807	20,556	308,500	483,500	56.73%
Capital Improvement Sewer	48,899	-	522,000	250,000	-52.11%
Non-Depreciable	6,391	-	4,525	18,900	317.68%
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	<b>138,097</b>	<b>20,556</b>	<b>835,025</b>	<b>753,800</b>	<b>-9.73%</b>
<b>Total Sewer Maintenance</b>	<b>\$ 538,909</b>	<b>\$ 632,433</b>	<b>\$ 1,418,404</b>	<b>\$ 1,346,602</b>	<b>-5.06%</b>



**MISSION:** The mission of the Water Division is to provide uninterrupted **safe** drinking water to our customers.

**ACTIVITIES:** The Water Maintenance Division insures the uninterrupted service of the water distribution system from

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue to replace galvanized lines & other inferior materials in the water system including upgrading fire hydrants.
2. Continue an ongoing backflow program.
3. Continue an ongoing meter exchange program.
4. Install fire hydrants for fire protection wherever possible per Fire Department’s request.

**GOALS FOR THE FUTURE:**

1. To removal all unnecessary water lines on streets that have two or more lines thereby lowering maintenance cost.
2. To provide adequate fire protection to all the citizens in the City Limits.
3. To replace undersized water mains with a larger size water main that will give adequate flow to our customers.

**The Water Maintenance Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2017-18</u>	<u>Budget 2018-19</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2019-20</u>
Assistant City Engineer	27	1	1	-	1
Water/Sewer Superintendent	23	1	1	-	1
Construction Inspector Supervisor	18	1	1	-	1
Back Flow Control Coordinator	18	1	1	-	1
Crew Supervisor/Inspector Tech	17	1	1	-	1
Motor Equipment Operator	12	1	1	-	1
Meter Maintenance Technician	12	1	1	-	1
Commercial Driver	11	3	3	-	3
Skilled Laborer	10	5	5	-	5
Backflow Technician	12	-	-	-	-
<b>Total</b>		<u>15</u>	<u>15</u>	<u>-</u>	<u>15</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide uninterrupted service to the free flowing taps of customers.
2. To provide adequate number of fire hydrants throughout the water system.
3. Provide timely support to water service emergency calls.
4. To provide safe drinking water to The City of Statesville customers and enforce the Backflow ordinance.

**OBJECTIVES:**

1. Repair 75% of water main breaks within 5 hours.
2. Ensure that 100 percent of fire hydrants are in working order for fire flow protection.
3. Respond to 100 percent of water service emergency calls within 60 minutes.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	Budget	Budget
Number of water main breaks	63	63	40	50
Percentage of water main breaks repaired within 5	96%	65%	96%	70%
90 percent of fire hydrants repaired within 24 hours of notification of problem	95%	95%	95%	95%
Number of water service emergency calls/24	77	?	140	140
100 percent of water service emergency calls	100%	100%	100%	100%

**WATER & SEWER FUND**

**PUBLIC WORKS - WATER MAINTENANCE**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 579,114	\$ 593,361	\$ 647,362	\$ 647,317	-0.01%
Salaries-Overtime	29,925	24,149	30,000	30,000	0.00%
Salaries-Longevity	125	125	125	-	N/A
FICA Expense	45,456	46,078	51,914	52,283	0.71%
Group Life	2,011	1,869	3,369	2,677	-20.54%
Retirement	44,839	48,546	53,542	75,316	40.67%
Group Health	115,020	103,201	142,980	161,565	13.00%
Christmas Bonus	975	975	1,125	1,125	0.00%
<b>Total Personnel</b>	<b>817,465</b>	<b>818,304</b>	<b>930,417</b>	<b>970,283</b>	<b>4.28%</b>
Professional Services	27,192	24,198	-	-	N/A
Gasoline	4,352	4,377	5,000	3,000	-40.00%
Diesel Fuel	5,214	6,950	8,000	8,000	0.00%
Communications	7,791	9,421	12,333	8,340	-32.38%
IT-Communications	-	-	-	6,237	N/A
Travel and Training	3,105	3,910	5,000	4,000	-20.00%
Maint and Repair - Bldgs & Grnds	1,452	247	2,000	1,000	-50.00%
Maint and Repair - Equipment	9,428	5,687	11,000	9,000	-18.18%
Maint and Repair - Auto & Truck	7,713	5,746	9,000	8,000	-11.11%
Bldgs Equip and Land Rent	796	733	3,000	500	-83.33%
Hand Tools	2,672	2,301	3,000	2,700	-10.00%
Supplies-General	4,289	4,423	5,000	5,000	0.00%
Supplies-Materials	1,013	742	1,500	1,000	-33.33%
Uniforms	3,261	4,343	5,175	5,175	0.00%
Tipping Fees	-	-	2,500	1,500	-40.00%
Dues & Subscriptions	2,210	1,890	3,500	2,500	-28.57%
Insurance & Bonds	29,225	30,686	33,755	37,131	10.00%
OSHA - Safety	4,107	4,090	5,500	6,100	10.91%
Inside Charges - Electric	2,951	3,234	3,500	3,500	0.00%
Inside Charges - Water	281	273	600	300	-50.00%
Inside Charges - Sewer	302	283	600	300	-50.00%
Inside Charges - Stormwater	-	-	-	602	N/A
Water Maintenance	53,943	30,841	60,000	50,000	-16.67%
Water Maintenance - Supplies	139,898	121,157	151,000	140,000	-7.28%
Water Maintenance - Backflow De	-	985	1,000	1,000	0.00%
Backflow Expenditures	1,435	1,110	2,000	1,000	-50.00%
<b>Total Operating</b>	<b>312,630</b>	<b>267,627</b>	<b>333,963</b>	<b>305,885</b>	<b>-8.41%</b>
Capital Improvement Water	78,929	71,834	247,500	88,892	-64.08%
Capital Outlay-Equipment	-	94,886	53,500	72,000	34.58%
Non-Depreciable	3,709	1,117	3,950	14,650	270.89%
IT - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>82,638</b>	<b>167,837</b>	<b>304,950</b>	<b>175,542</b>	<b>-42.44%</b>
<b>Total Water Maintenance</b>	<b>\$ 1,212,733</b>	<b>\$ 1,253,768</b>	<b>\$ 1,569,330</b>	<b>\$ 1,451,710</b>	<b>-7.49%</b>



**MISSION:** The Mission of the City of Statesville Water Treatment Plant is to achieve the highest water quality in a cost-effective and efficient manner for distribution to the citizens of Statesville and customers.

**ACTIVITIES:** The Water Treatment Division supplies, treats, transports and delivers the highest quality of water possible to current and future customers for the City of Statesville. We will treat the water in the most efficient manner and ensure that we comply with all Federal, State, and Local regulations. We will treat the water in a thoughtful manner to minimize environmental disruptions and be good stewards of the watershed.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. UCMR Round 4 Testing begins in April 2019
2. Continue flushing in the distribution system to ensure that we maintain water quality standards for all customers and ensure compliance with all applicable TTHM & HAA5 regulations.

**GOALS FOR THE FUTURE:**

1. Rehab Pump #1 at Lookout Shoals Pump Station
2. Evaluate and improve data collection at the plant to provide more accurate data for regulatory reporting.

**The Water Purification Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Director	31	1	1	-	1
Public Utilities Director	31	1	-	-	-
Water Resources Operations Mgr.	27	-	-	-	-
Assistant Director	26	1	1	-	1
Water Treatment Plant Supervisor	22	1	1	-	1
Senior Water Plant Operator	17	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
Water Treatment Plt Operator A	16	4	3	-	3
Water Treatment Plt Operator B	14	-	1	-	1
Residuals Equipment Operator	10	-	1	-	1
Skilled Laborer	10	1	1	-	1
Admin. Secretary I	9	1	1	-	1
Total		<u>12</u>	<u>12</u>	<u>-</u>	<u>12</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide drinking water that meets or exceeds all State and Federal water quality standards.
2. To provide drinking water in the most cost efficient manner.

**OBJECTIVES:**

1. To maintain compliance with the Safe Drinking Water Act and all pertinent federal and state requirements.
2. To maintain effective chlorine residual throughout the distribution system.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Raw MGD (Million gallons per day)	3.13	3.16	3.3 (*)	3.3
Finished MGD	3.064	3.07	3.1 (*)	3.2
% of tests passing minimum standard	100%	100%	100%	100%
% of Cl2 residual levels meeting SDWA requirements	100%	100%	100%	100%
Show chemical cost per thousand gallons of treated water	\$0.09	\$0.07	\$0.07	\$0.07
Monitor TTHM & HAA5 to assure compliance with Stage II standards	Yes	Yes	Yes	Yes

*\*Actual number for first seven months*

**WATER AND SEWER FUND****WATER PURIFICATION**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 559,132	\$ 574,149	\$ 632,313	\$ 490,328	-22.45%
Salaries-Overtime	20,063	29,707	22,100	22,100	0.00%
Salaries-Temporary	-	-	50,000	50,000	0.00%
Salaries-Longevity	225	225	-	-	N/A
FICA Expense	43,454	46,006	53,059	43,088	-18.79%
Group Life	1,921	1,558	3,240	2,032	-37.28%
Retirement	42,640	49,637	50,779	56,560	11.38%
Group Health	92,016	82,239	114,384	118,481	3.58%
Christmas Bonus	900	825	900	825	-8.33%
<b>Total Personnel</b>	<b>760,351</b>	<b>784,346</b>	<b>926,775</b>	<b>783,414</b>	<b>-15.47%</b>
Professional Services	39,641	26,913	46,948	46,948	0.00%
Professional Services	-	-	-	-	N/A
Gasoline	3,106	4,769	3,280	4,000	21.95%
Diesel Fuel	7,809	8,842	12,025	13,379	11.26%
Communications	21,593	25,750	21,640	19,330	-10.67%
IT-Communications	-	-	-	1,368	N/A
Utilities	133,432	123,130	150,000	150,000	0.00%
Travel and Training	2,404	3,358	3,880	4,000	3.09%
Maint and Repair - Bldgs & Grnds	87,597	49,867	6,500	6,500	0.00%
Maint and Repair - Equipment	46,063	113,018	150,000	140,000	-6.67%
Maint and Repair - Auto & Truck	2,157	1,847	2,000	2,000	0.00%
Postage	508	297	1,800	500	-72.22%
Hand Tools	987	988	1,000	1,000	0.00%
Supplies-General	1,476	2,997	2,800	2,800	0.00%
Supplies-Janitorial	991	1,962	2,000	2,250	12.50%
Supplies-Chemical	77,377	75,909	136,760	115,000	-15.91%
Supplies-Materials	2,086	1,733	2,300	2,300	0.00%
Supplies-Laboratory	17,056	18,260	22,100	20,000	-9.50%
Uniforms	1,211	1,551	1,546	1,845	19.34%
Reimbursements	1,276,595	468,451	525,425	673,977	28.27%
Contracted Serv-General	89,826	115,405	118,906	115,732	-2.67%
Tipping Fees	752	(1,027)	760	760	0.00%
Dues & Subscriptions	15,165	15,154	16,335	18,626	14.03%
Insurance & Bonds	13,976	14,675	16,143	17,757	10.00%
Inside Charges - Electric	266,872	282,151	250,000	300,000	20.00%
Inside Charges - Water	1,966	2,304	6,000	6,000	0.00%
Inside Charges - Sewer	7,916	3,605	8,000	8,000	0.00%
Inside Charges - Stormwater	-	-	-	6,992	N/A
Bad Debt Expense	33,071	86,904	-	-	N/A
<b>Total Operating</b>	<b>2,151,633</b>	<b>1,448,813</b>	<b>1,508,148</b>	<b>1,681,064</b>	<b>11.47%</b>

**WATER AND SEWER FUND****WATER PURIFICATION**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Capital Outlay Other Imp	-	175,358	-	475,000	N/A
Capital Outlay-Equipment	-	37,195	85,500	22,000	-74.27%
Non-Depreciable	6,666	-	14,850	-	N/A
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	<b>6,666</b>	<b>212,553</b>	<b>100,350</b>	<b>498,400</b>	<b>396.66%</b>
Transfers To I-77 Rest Area Sewer Line	1,415,822	53,666	-	-	N/A
Transfers To Water & Sewer Capital Reser	580,000	964,725	634,280	650,137	2.50%
Transfer To Risk Management Fund	-	272,000	-	-	N/A
Internal Pilot	-	119,827	114,805	113,472	-1.16%
<b>Total Transfers</b>	<b>1,995,822</b>	<b>1,410,218</b>	<b>749,085</b>	<b>763,609</b>	<b>1.94%</b>
Principal&Interest Payments	2,737,896	1,216,593	1,189,783	1,162,974	-2.25%
<b>Total Debt Service</b>	<b>2,737,896</b>	<b>1,216,593</b>	<b>1,189,783</b>	<b>1,162,974</b>	<b>-2.25%</b>
Contingency	-	-	-	63,388	N/A
<b>Total Contingency</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>63,388</b>	<b>N/A</b>
<b>Total Water Purification</b>	<b>\$ 7,652,368</b>	<b>\$ 5,072,523</b>	<b>\$ 4,474,141</b>	<b>\$ 4,952,849</b>	<b>10.70%</b>

**MISSION:** The Water/Wastewater Treatment Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

**ACTIVITIES:** The Third Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. This is done in the most economical manner as to impose minimal impact on the environment and comply with all Federal, State and Local regulations.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue to track and assess electrical anomalies at the oxidation ditch.
2. Maintain plant compliance in the most cost effective manner possible.

**GOALS FOR THE FUTURE:**

1. Continue operations of the 6 MGD plant and meeting State permit requirements

**The Third Creek Wastewater Treatment Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Wastewater Treatment Plt Supervisor	22	1	1	-	1
Waste Treatment Plt Operator IV	16	-	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
Waste Treatment Plt Operator III	14	1	1	-	1
Waste Treatment Plt Operator II	13	3	2	-	2
Skilled Laborer	10	1	1	-	1
		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To treat waste produced from commercial, industrial and residential customers while assuring permit compliance.
2. To maintain permit compliance in the most cost efficient manner and continue operations of a 6 MGD plant
3. To maintain the plant grounds and equipment in the most cost efficient manner.

**OBJECTIVES:**

1. Maintain increases in treatment costs, reduce where available.
2. Provide additional training for plant operators and maintenance personnel to improve plant efficiency.
3. Monitor use of treatment chemicals as it relates to both State permit compliance and cost effectiveness.

	2016-17 actual	2017-18 actual	2018-19 actual	2019-20 budget
Millions Gallons treated per day	0.84	0.90	0.92 *	0.95
Treatment cost per thousand gallons	\$2.82	\$2.36	\$2.90 *	\$2.80
Permit compliance for suspended solids	yes	yes	yes	yes

\* Actual number for first seven months

**WATER AND SEWER FUND**

**THIRD CREEK WASTEWATER TREATMENT**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 317,636	\$ 308,908	\$ 300,088	\$ 297,221	-0.96%
Salaries-Overtime	20,168	28,301	28,000	28,000	0.00%
Salaries-Longevity	525	-	-	-	N/A
FICA Expense	25,191	24,944	25,139	24,919	-0.88%
Group Life	920	910	1,558	1,224	-21.44%
Retirement	24,126	25,631	25,928	35,898	38.45%
Group Health	53,676	56,232	66,724	75,397	13.00%
Christmas Bonus	525	525	525	525	0.00%
<b>Total Personnel</b>	<b>442,767</b>	<b>445,451</b>	<b>447,962</b>	<b>463,184</b>	<b>3.40%</b>
Professional Services	28,308	17,977	43,285	45,285	4.62%
Gasoline	1,933	2,445	3,925	3,125	-20.38%
Diesel	9,065	6,605	13,900	14,000	0.72%
Communications	15,993	18,245	20,414	20,324	-0.44%
IT-Communications	-	-	-	240	N/A
Utilities	3,266	3,819	6,900	6,000	-13.04%
Travel and Training	40	416	1,860	1,860	0.00%
Maint and Repair - Bldgs & Grnds	2,178	13,603	15,600	14,000	-10.26%
Maint and Repair - Equipment	31,635	18,843	44,250	30,000	-32.20%
Maint and Repair - Auto & Truck	4,705	3,421	5,500	5,500	0.00%
Hand Tools	573	368	500	500	0.00%
Supplies-General	1,819	1,483	2,000	2,000	0.00%
Supplies-Janitorial	2,084	979	2,800	1,400	-50.00%
Supplies-Chemical	130,333	132,214	145,035	135,000	-6.92%
Supplies-Materials	1,683	1,510	1,700	1,700	0.00%
Supplies-Laboratory	7,298	11,304	12,000	12,000	0.00%
Uniforms	1,711	2,323	2,756	3,156	14.51%
Contracted Serv-General	42,702	34,491	58,020	60,000	3.41%
Tipping Fees	1,503	1,482	1,650	1,650	0.00%
Dues & Subscriptions	6,581	6,558	6,775	7,792	15.01%
Insurance & Bonds	13,427	14,098	15,508	17,059	10.00%
Miscellaneous Expense	-	-	100	-	N/A
Inside Charges - Electric	250,405	266,438	275,000	270,000	-1.82%
Inside Charges - Water	819	888	2,100	2,100	0.00%
Inside Charges - Sewer	-	-	210	210	0.00%
Inside Charges - Stormwater	-	-	-	888	N/A
<b>Total Operating</b>	<b>558,061</b>	<b>559,510</b>	<b>681,788</b>	<b>655,789</b>	<b>-3.81%</b>
Capital Outlay Other Imp	-	34,431	-	-	N/A
Capital Outlay-Equipment	-	-	25,000	56,580	126.32%
Non-Depreciable	-	1,117	1,625	7,000	330.77%
IT - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>35,548</b>	<b>26,625</b>	<b>63,580</b>	<b>138.80%</b>
Principal&interest-bonds	-	1,317,429	1,298,056	1,278,682	0.00%
<b>Total Debt Service</b>	<b>-</b>	<b>1,317,429</b>	<b>1,298,056</b>	<b>1,278,682</b>	<b>-1.49%</b>
<b>Total third Creek Wastewater Treatment</b>	<b>\$ 1,000,828</b>	<b>\$ 2,357,938</b>	<b>\$ 2,454,431</b>	<b>\$ 2,461,235</b>	<b>0.28%</b>



**MISSION:** The Water Resources Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

**ACTIVITIES:** The Fourth Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. Fourth Creek processes all residuals generated within the department into STA-LIME, a beneficial reuse liming product, which is distributed to local farmers and bulk distributors. Sewage treatment as well as residuals processing are done in the most economic manner as to impose minimal adverse impact on the environment and comply with all Federal, State and Local regulations. In addition, the Industrial Pretreatment Program operates out of this facility. The purpose of this program is to permit, monitor, regulate and enforce all Local, State and Federal regulations concerning industrial discharges. This program has evolved into an enforcement agency and the future will see progressively more resources allocated in this area. This program has a direct impact on the growth of the city as it determines the type and size of industrial growth.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue to implement WWTP upgrades in an efficient manner.
2. Provide training for all plant personnel on the upgraded systems.

**GOALS FOR THE FUTURE:**

1. Continue to maximize efficiency of the new Sta-Lime equipment.
2. Continue in the most cost efficient manner by keeping overtime to a minimum, monitor chemical use and addressing
3. Continue to maintain the required effluent parameters issued by the state.

**PERFORMANCE MEASURES**

**GOALS:**

1. To treat waste produced from commercial, industrial and residential customers for compliance.
2. To maintain permit compliance in the most efficient manner.
3. To produce sufficient quantities of class A and B biosolids to maintain operational efficiency.

**OBJECTIVES:**

1. To reduce cost by effectively utilizing the new Sta-Lime equipment.
2. To produce class B biosolids to maintain contractual compliance for quantities produced.

**KEY PERFORMANCE MEASURES:**

	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Million Gallons Treated	2.39	2.30	* 3.64	3.64
Low Level Cl2 Compliance	Yes	Yes	Yes	Yes
Show Treatment Cost Per thousand gallons	1.77	1.60	* 1.12	1.12
Sufficient amount of class B produced	Yes	Yes	Yes	Yes

\* Actual number for first seven months

**The Fourth Creek Wastewater Treatment Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Pretreatment Coordinator	22	1	1	-	1
WWTP Supervisor	22	1	1	-	1
Chemist	18	1	1	-	1
WWTP Senior Operator	17	1	1	-	1
WWTP Operator IV	16	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
WWTP Operator III	14	1	1	-	1
WWTP Operator II	14	1	1	-	1
Office Manager	12	1	1	-	1
Pretreatment Technician	13	1	1	-	1
WWTP Operator II	13	2	2	-	2
Commercial Driver	11	1	1	-	1
Residuals Equipment Operator	10	1	-	-	-
Lab-Technician Part-time	9	1	1	-	1
<b>Total</b>		<u>15</u>	<u>14</u>	<u>-</u>	<u>14</u>

**WATER AND SEWER FUND**

**FOURTH CREEK WASTEWATER TREATMENT**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ 579,547	\$ 617,440	\$ 625,707	\$ 610,991	-2.35%
Salaries-Overtime	34,708	19,982	31,431	31,431	0.00%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	44,569	46,065	50,374	49,249	-2.23%
Group Life	2,038	1,919	3,240	2,522	-22.16%
Retirement	45,236	49,316	51,955	70,944	36.55%
Group Health	115,020	115,276	133,448	150,794	13.00%
Christmas Bonus	1,050	1,050	1,050	1,050	0.00%
<b>Total Personnel</b>	<b>822,468</b>	<b>851,348</b>	<b>897,505</b>	<b>917,281</b>	<b>2.20%</b>
Professional Services	32,976	52,739	135,789	133,000	-2.05%
Professional Services	-	-	2,000	-	N/A
Gasoline	5,835	5,887	8,823	7,014	-20.50%
Diesel Fuel	12,105	7,415	16,970	25,300	49.09%
Communications	14,584	19,220	24,580	25,240	2.69%
IT-Communications	-	-	-	1,260	N/A
Utilities	10,019	11,879	30,276	20,000	-33.94%
Travel and Training	6,000	5,523	10,125	8,000	-20.99%
Maint and Repair - Bldgs & Grnds	21,588	39,259	40,000	40,000	0.00%
Maint and Repair - Equipment	90,230	51,107	73,000	85,000	16.44%
Maint and Repair - Auto & Truck	3,744	8,196	12,500	10,000	-20.00%
Hand Tools	991	900	1,000	1,000	0.00%
Supplies-General	2,493	4,536	4,200	4,200	0.00%
Supplies-Janitorial	2,963	1,765	3,000	3,000	0.00%
Supplies-Chemical	109,923	104,913	104,256	109,919	5.43%
Supplies-Materials	1,141	1,320	1,400	1,400	0.00%
Supplies-Laboratory	35,717	37,257	38,000	38,000	0.00%
Supplies-Kiln Dust	58,701	54,960	76,842	60,000	-21.92%
Uniforms	2,578	3,300	3,873	3,873	0.00%
Reimbursements	-	699,982	785,116	816,524	4.00%
Contracted Serv-General	93,360	63,147	120,100	100,000	-16.74%
Tipping Fees	1,474	1,496	1,652	1,500	-9.20%
Dues & Subscriptions	8,638	8,361	9,470	9,437	-0.35%
Insurance & Bonds	29,836	31,328	34,461	37,907	10.00%
Miscellaneous Expense	-	5	350	100	-71.43%
OSHA - Safety	7,962	9,475	10,954	10,954	0.00%
Inside Charges - Electric	323,166	315,366	334,840	334,840	0.00%
Inside Charges - Water	6,539	6,119	5,800	5,800	0.00%
Inside Charges - Stormwater	-	-	-	6,119	N/A
Bad Debt Expense	95,583	86,891	-	-	N/A
Computer Software	-	591	1,000	-	N/A
<b>Total Operating</b>	<b>978,146</b>	<b>1,632,937</b>	<b>1,890,377</b>	<b>1,899,387</b>	<b>0.48%</b>

**WATER AND SEWER FUND****FOURTH CREEK WASTEWATER TREATMENT**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Capital Outlay Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	-	17,110	302,700	837,000	176.51%
Non-Depreciable	-	7,228	1,625	24,786	1425.29%
IT - Non-Depreciable	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>24,338</b>	<b>304,325</b>	<b>861,786</b>	<b>183.18%</b>
Principal&Interest Payments	-	237,247	237,247	222,299	-6.30%
<b>Total Debt Service</b>	<b>-</b>	<b>237,247</b>	<b>237,247</b>	<b>222,299</b>	<b>-6.30%</b>
Internal Pilot	-	179,051	171,548	220,654	28.63%
<b>Total Transfer</b>	<b>-</b>	<b>179,051</b>	<b>171,548</b>	<b>220,654</b>	<b>28.63%</b>
<b>Total Fourth Creek Wastewater Treatment</b>	<b>\$ 1,800,614</b>	<b>\$ 2,924,921</b>	<b>\$ 3,501,002</b>	<b>\$ 4,121,407</b>	<b>17.72%</b>



**TABLE OF CONTENTS**

	<b>Page</b>
<b>STORMWATER FUND</b>	
Summary.....	211
Revenues.....	212
Summary Expenditures.....	214
Stormwater Expenditures.....	217





**STORMWATER FUND**

**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2019-20**

**Summary of Revenues**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Revenue Sources:</b>					
Operating Revenues	\$ -	\$ -	\$ -	\$ 1,946,346	N/A
Investment Earnings	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>	<b>\$1,946,346</b>	<b>N/A</b>

**Summary of Expenditures**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Function:</b>					
Stormwater	\$ -	\$ -	\$ -	\$ 1,946,346	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$1,946,346</b>	<b>N/A</b>

**STORMWATER FUND**

**DETAIL REVENUES**

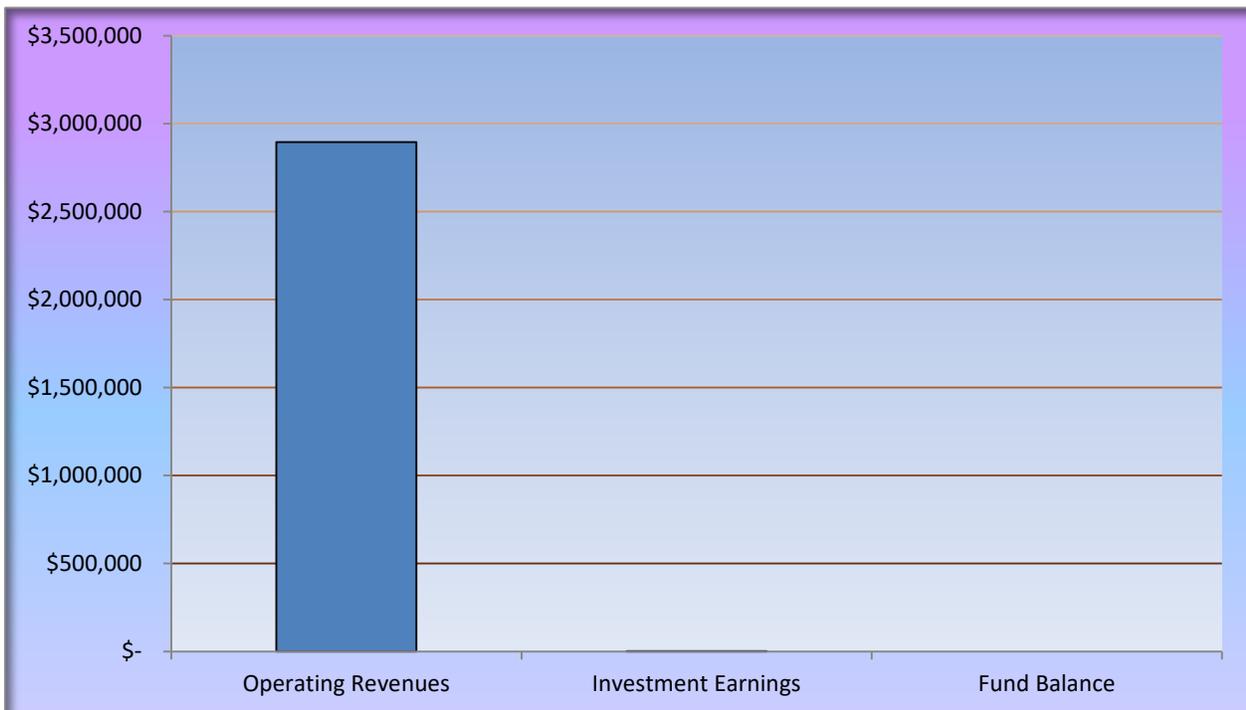
	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Operating Revenues</b>					
Stormwater Fees	\$ -	\$ -	\$ -	1,946,346	N/A
Total Operating Revenues	-	-	-	1,946,346	N/A
<b>Investment Earnings</b>					
Investment Earnings	-	-	-	-	N/A
Total Investment Earnings	-	-	-	-	N/A
<b>Miscellaneous Revenues</b>					
Misc. Revenue	-	-	-	-	N/A
Total Miscellaneous Revenue	-	-	-	-	N/A
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,946,346</b>	<b>N/A</b>

The Stormwater Fund was established the city to maintain compliance with the NPDES/Ph II stormwater permit as well as begin to address deteriorating stormwater infrastructure.

**Operating Revenues**

One category of revenues account for 100% of Stormwater Operating resources based on units called ERU at \$4.70 each eligible property within the the City's limits.

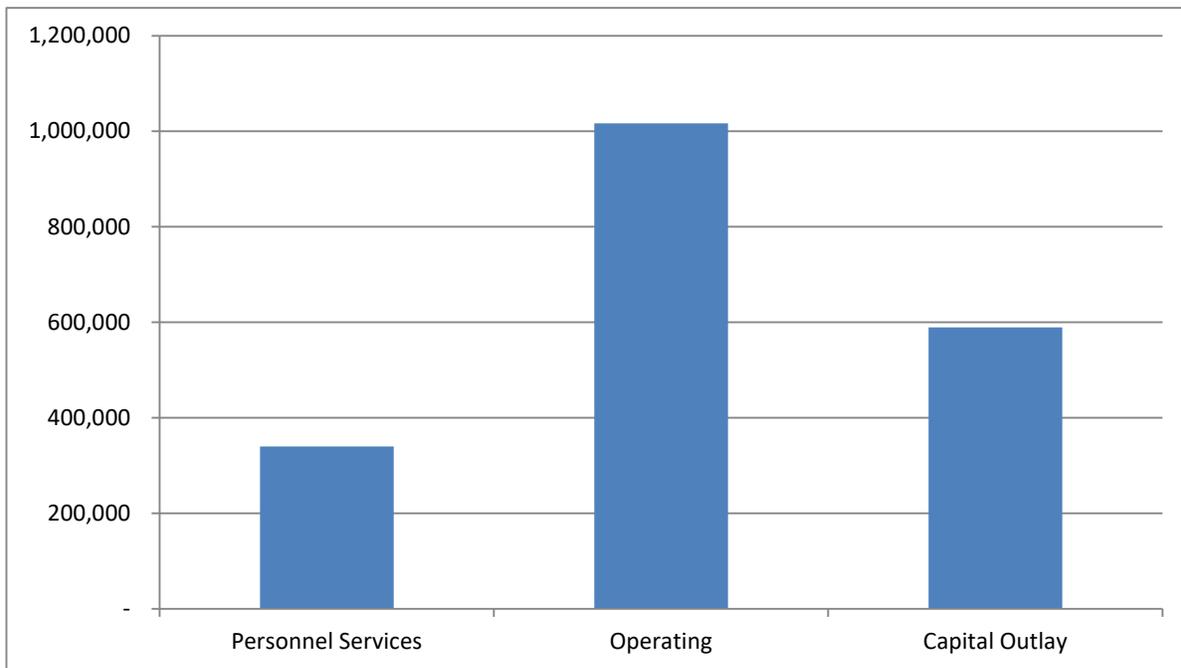
**Fiscal Year 2019 - 2020**  
**Total Revenues**  
**\$1,946,346**



SUMMARY OF EXPENDITURES BY AREA

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Area</b>					
Personnel Services	\$ -	\$ -	\$ -	340,207	N/A
Operating	-	-	-	1,016,739	N/A
Capital Outlay	-	-	-	589,400	N/A
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,946,346</b>	<b>0.00%</b>

Fiscal Year 2019 - 2020  
Expenditures by Area  
\$1,946,346



The stormwater program will establish and maintain a consistent source of revenue to enable the city to maintain compliance with the NPDES/Ph II stormwater permit as well as begin to address deteriorating stormwater infrastructure.

**ACTIVITIES:** the stormwater program has as a administrative & technical side as well as a maintenance & operations side. Administratively, staying compliant with federal and state requirements as guided by the six minimum measures of the NPDES/Ph II stormwater permit. Conduct drainage improvements and repairs to stormwater collection system; replace & improve city owned, deteriorating stormwater infrastructure.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

- 1 Recruit and hire a quality staff/Train, educate, and certify staff
- 2 Initiate an RFQ for Stormwater CIP & Related Services; select firms from this RFQ
- 3 Obtain equipment and tools-PC's, cell phones, utility body pickup truck, hauling trailer, mini-excavator, chain saws,

**GOALS FOR THE FUTURE:**

- 1 Perform 50% of first year (10%) of tail-ditch repairs/clearings
- 2 Contract for initial CIP design project
- 3 Inventory City's stormwater collection system

**PERFORMANCE MEASURES**

**GOALS:**

- 1 Recruit & hire quality staff to fill initial positions for stormwater division
2. Train, educate, and certify new staff; empower them to be productive in their new positions

**OBJECTIVES:**

- 1 Meet objectives of NPDES/Ph II permit requirements for current year
- 2 Initiate the stormwater maintenance program beginning with known tail-ditch issues
- 3 Prioritize initial CIP needs and identify set of projects
- 4 Setup an initial stormwater maintenance schedule for year 1 and initiate repairs/improvements

KEY PERFORMANCE MEASURES:	2016-17	2017-18	2018-19	2019-20
	actual	actual	budget	budget
Fill stormwater staffing needs	N/A	N/A	N/A	100.00%
Train, educate, certify staff	N/A	N/A	N/A	99.9800%
Accomplish 50% of initial tail-dich repairs/clearings (10% per year)	N/A	N/A	N/A	0.800
Set-up initial CIP plan for SWAC/Council review/approval	N/A	N/A	N/A	50.00
Initiate CIP design contracts	N/A	N/A	N/A	80.00%

**The Stormwater Division is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Program Manager	23	-	1	-	1
Stormwater Technician	16	-	1	-	1
Maintenance Supervisor	15	-	1	-	1
MEO	12	-	1	-	1
Skilled Laborer	10	-	1	-	1
<b>Total</b>		<u>-</u>	<u>5</u>	<u>-</u>	<u>5</u>

**STORMWATER FUND**

**STORMWATER FUND**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Salaries-Permanent	\$ -	\$ -	\$ -	\$ 235,146	N/A
Salaries-Overtime	-	-	-	5,000	N/A
Salaries-Temporary	-	-	-	-	N/A
FICA Expense	-	-	-	18,400	N/A
Group Life	-	-	-	926	N/A
Retirement	-	-	-	26,505	N/A
Group Health	-	-	-	53,855	N/A
Christmas Bonus	-	-	-	375	N/A
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>340,207</b>	<b>N/A</b>
Professional Services	-	-	-	378,000	N/A
Gasoline	-	-	-	1,000	N/A
Diesel Fuel	-	-	-	2,000	N/A
Communications	-	-	-	2,420	N/A
IT-Communications	-	-	-	2,863	N/A
Travel and Training	-	-	-	10,100	N/A
Maint and Repair - Bldgs & Grn	-	-	-	500	N/A
Maint and Repair - Equipment	-	-	-	2,500	N/A
Maint & Repair - Auto & Truck	-	-	-	600	N/A
Postage	-	-	-	1,500	N/A
Advertising	-	-	-	2,000	N/A
Hand Tools	-	-	-	8,500	N/A
Supplies - General	-	-	-	4,100	N/A
Supplies - Materials General	-	-	-	30,000	N/A
Reimbursements	-	-	-	545,821	N/A
Contracted Serv-General	-	-	-	-	N/A
Tipping Fees	-	-	-	10,000	N/A
Dues & Subscriptions	-	-	-	5,535	N/A
Insurance & Bonds	-	-	-	2,750	N/A
Miscellaneous Expense	-	-	-	-	N/A
OSHA - Safety	-	-	-	6,550	N/A
<b>Total Operating</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,016,739</b>	<b>N/A</b>

**STORMWATER FUND****STORMWATER FUND**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Capital Improvement	-	-	-	300,000	N/A
Capital Outlay-Equipment	-	-	-	285,000	N/A
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	-	4,400	
<b>Total Capital Outlay</b>	-	-	-	589,400	N/A
<b>Total Stormwater</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,946,346</b>	<b>N/A</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>CIVIC CENTER</b>	
Summary.....	221
Revenues.....	222
Summary Expenditures.....	224
Civic Center.....	225





**Civic Center Fund**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2019-20**

**Summary of Revenues**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	%
					Change
<b>Revenue Sources:</b>					
Fees	\$ 340,567	\$ 318,109	\$ 300,000	\$ 310,000	3.33%
Investment Earnings	10,409	13,354	8,073	17,500	116.77%
Other Revenue	676	107	-	1,229	N/A
Transfers	553,799	671,871	733,581	793,135	8.12%
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 905,451</b>	<b>\$ 1,003,441</b>	<b>\$ 1,041,654</b>	<b>\$ 1,121,864</b>	<b>7.70%</b>

**Summary of Expenditures**

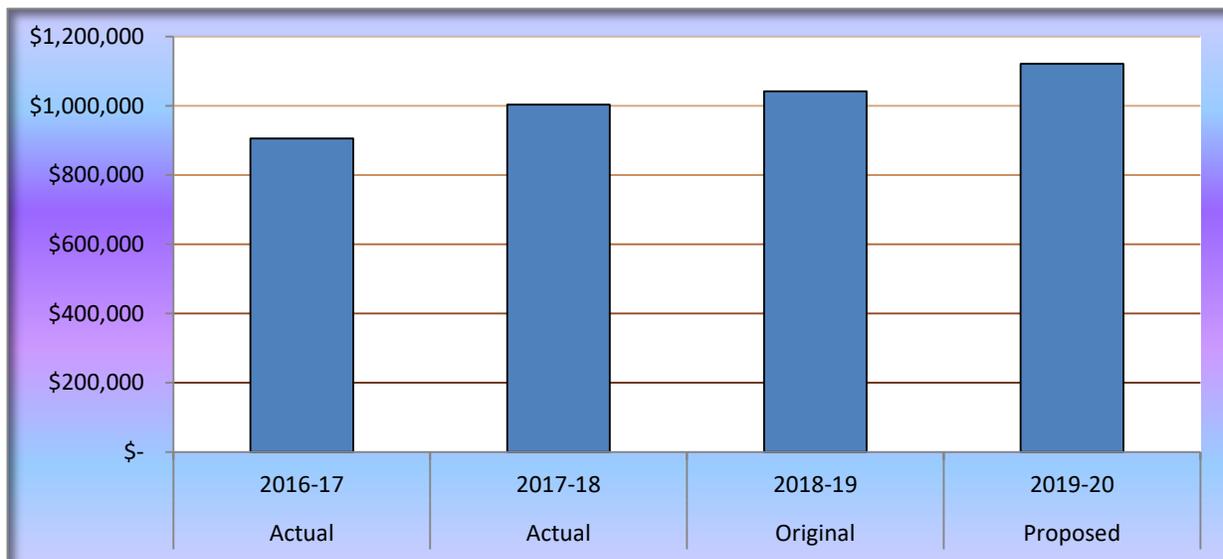
	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	%
					Change
<b>Expenditures by Function:</b>					
Civic Center	\$ 779,124	\$ 925,776	\$ 1,041,654	\$ 1,121,864	7.70%
<b>Total Expenditures</b>	<b>\$ 779,124</b>	<b>\$ 925,776</b>	<b>\$ 1,041,654</b>	<b>\$ 1,121,864</b>	<b>7.70%</b>

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Investment Earnings</b>					
Investment Earnings	\$ 10,409	\$ 13,354	\$ 8,073	\$ 17,500	116.77%
Total Investment Earnings	10,409	13,354	8,073	17,500	116.77%
<b>Operating Revenues</b>					
Civic Center Fees	340,567	318,109	300,000	310,000	3.33%
Total Operating Revenues	340,567	318,109	300,000	310,000	3.33%
<b>Miscellaneous Revenues</b>					
Misc.Revenue	624	93	-	1,229	N/A
Sale of Capital Assets	52	14	-	-	N/A
Total Miscellaneous Revenues	676	107	-	1,229	N/A
<b>Transfers</b>					
From Annual Hotel/Motel	553,799	671,871	733,581	793,135	8.12%
Total Transfers	553,799	671,871	733,581	793,135	8.12%
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 905,451</b>	<b>\$ 1,003,441</b>	<b>\$ 1,041,654</b>	<b>\$ 1,121,864</b>	<b>7.70%</b>

Fiscal Year 2019 - 2020

Total Revenues

\$1,121,864



Major Revenue Sources

The Civic Center Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The proposed budget for the Civic Center is \$1,112,478; an increase of 6.08% from last year.

Two categories of revenues account for 100.00% of Civic Center Fund resources as discussed below:

- 1. Transfers from Occupancy Tax Fund
- 2. Civic Center Fees

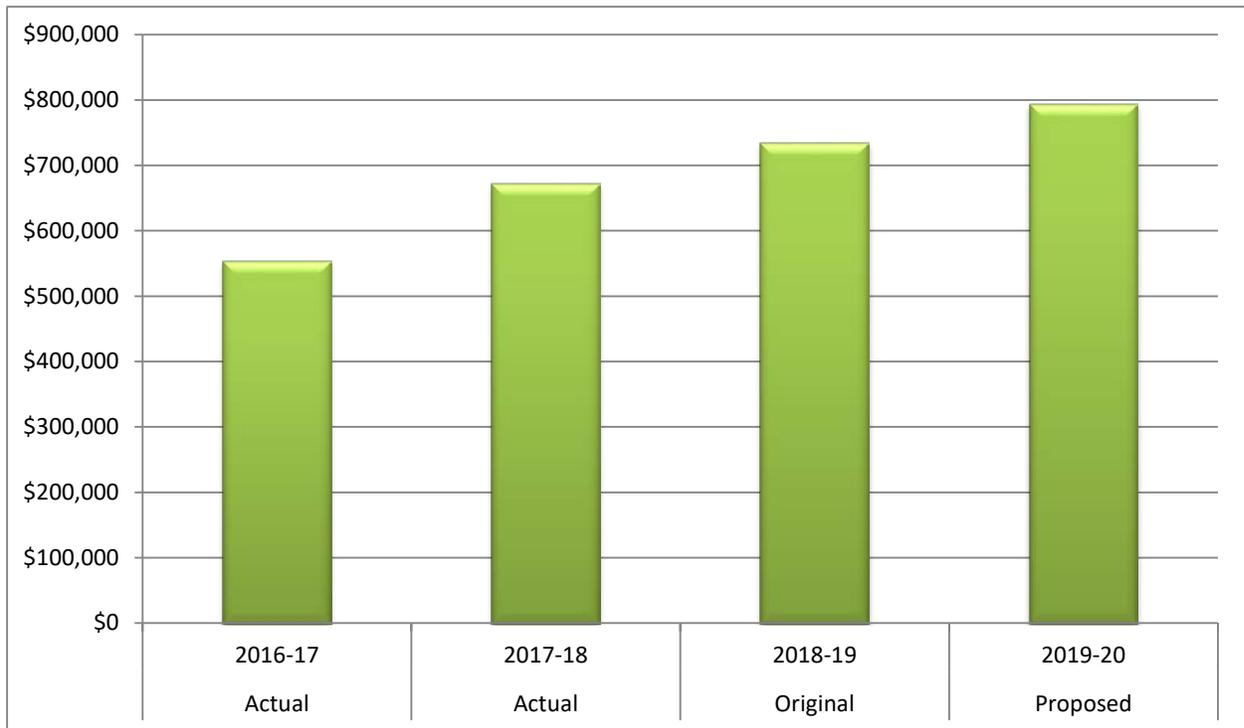
Transfers from Occupancy Tax Fund

Transfers in from the Occupancy Tax Fund are the largest resource in the Civic Center Fund accounting for approximately 70.56% of total revenues. This revenue category represents a distribution from the Occupancy Tax Fund of Hotel/Motel Taxes that are levied on the occupancy of city hotel and motels. The fiscal year 2019-2020 budget includes \$784,978 in transfers from the Occupancy Tax Fund.

Fees

These revenues are the second largest resource in the Civic Center Fund accounting for approximately 28.86% of total revenues. This revenue category is comprised of fees for facility use. The fiscal year 2019-2020 budget includes estimated fees of \$310,000.

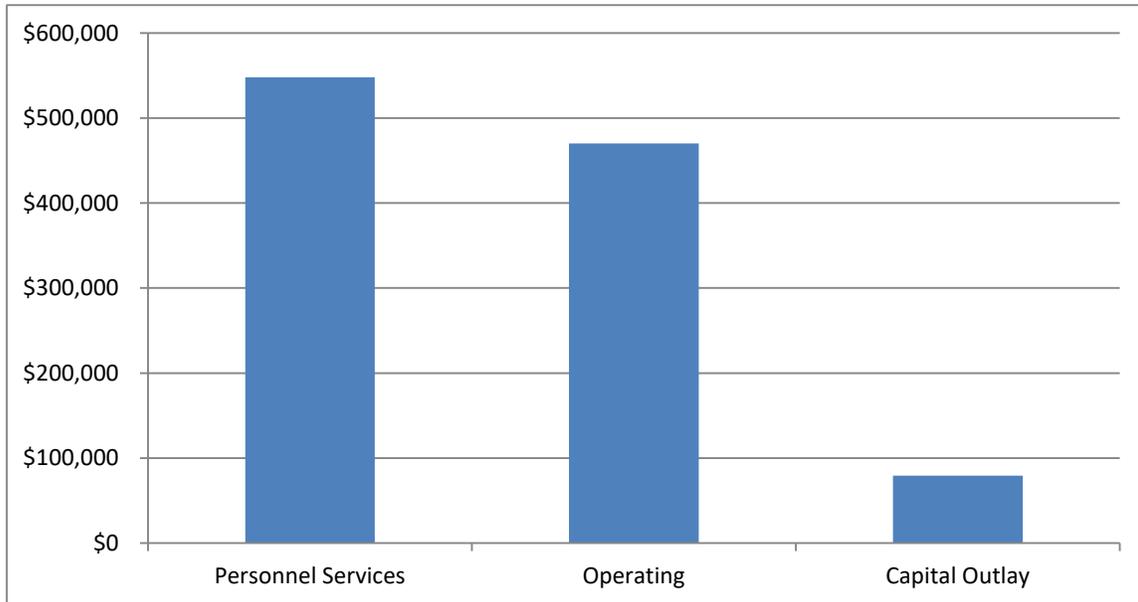
Transfers from Occupancy Tax Fund



SUMMARY OF EXPENDITURES BY AREA

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Area</b>					
Personnel Services	\$ 417,247	\$ 486,128	\$ 512,822	\$ 548,011	6.86%
Operating	339,496	345,723	428,845	470,300	9.67%
Capital Outlay	-	69,694	76,625	79,400	3.62%
Transfer PILOT	22,381	24,231	23,362	24,153	3.39%
<b>Total Expenditures</b>	<b>\$ 779,124</b>	<b>\$ 925,776</b>	<b>\$ 1,041,654</b>	<b>\$ 1,121,864</b>	<b>7.70%</b>

Fiscal Year 2019 - 2020  
Expenditures by Area  
\$1,121,864



**MISSION:** The Statesville Civic Center was built to enhance the quality of life for the citizens of Statesville and Iredell County by providing quality-meeting space for the residents. The facility is designed to meet multiple demands concurrently using small conference rooms and large rooms that can be divided. From large reunions to small parties, the Civic Center can accommodate most meeting needs of the community.

**ACTIVITIES:** The Civic Center provides meeting space for local, regional and statewide use. Examples of the use include: wedding receptions, banquets, trade shows, civic meetings, reunions, proms, conferences and entertainment shows and musicals.

**ACTION PLAN FOR FISCAL YEAR 2019-20:**

1. Continue working with other tourism related organizations to attract events to the Civic Center and the City of
2. Continue to expand marketing efforts to include a regular schedule of sales calls both locally and in surrounding
3. Complete development of a Master Plan
4. Develop contractual agreement with CVB to market the Civic Center, Mon.-Thurs.

**GOALS FOR THE FUTURE:**

1. Continue to work with current user groups and maintain overall usage, while enhancing downtown Statesville and the city as a whole.
2. Expand marketing program from a localized plan to a statewide plan.
3. Review staffing level to accommodate usage and overall hours of operation

**The Civic Center is staffed as follows:**

	Pay Grade	Budget 2017-18	Budget 2018-19	Additions (Reductions)	Adopted Budget 2019-20
Civic Center Director	18	1	1	-	1
General Supervisor	16	1	1	-	1
Marketing & Event Coordinator	13	1	1	-	1
Office Manager	12	1	1	-	1
Skilled Laborer	10	3	4	-	4
		<u>7</u>	<u>8</u>	<u>-</u>	<u>8</u>
Total		<u>7</u>	<u>8</u>	<u>-</u>	<u>8</u>

PERFORMANCE MEASURES

**GOALS:**

1. Work with Statesville Chamber of Commerce, Downtown Statesville and other organizations to recruit new users groups and expand usage
2. Increase awareness of the Statesville Civic Center and the services we provide to the meeting industry through various marketing methods.
3. Review all operational procedures and ensure that operations focus on excellent customer service to all clients.

**OBJECTIVES:**

1. Continue hosting local, state and regional events (target 600 events).
2. Expand weekday usage (Mon. - Thurs.) by 10%
3. Contract 10 new events
4. Revenues: \$300,000

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
% of out of town events	20.00%	20.00%	20.00%	20.00%
# of Media Kits mailed	200	250	250	275*
# of follow up calls	280	300	300	300
# of workshops/meetings held	4	5	5	5
# of recruited events	6	10	10	12

\*The majority of the Media Kits are emailed now

**CIVIC CENTER FUND**

**CIVIC CENTER**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Permanent	\$ 283,954	\$ 332,093	\$ 339,880	\$ 349,480	2.82%
Overtime	2,615	2,364	2,600	3,000	15.38%
Temporary	30,952	27,902	35,710	38,449	7.67%
FICA	23,599	26,946	28,932	29,953	3.53%
Group Life	948	1,045	1,775	1,452	-18.20%
Retirement	20,978	28,020	27,069	38,909	43.74%
Group Health	53,676	67,158	76,256	86,168	13.00%
Christmas Bonus	525	600	600	600	0.00%
<b>Total Personnel</b>	<b>417,247</b>	<b>486,128</b>	<b>512,822</b>	<b>\$548,011</b>	<b>6.86%</b>
Professional Services	-	-	2,500	50,000	1900.00%
Gasoline	82	86	200	200	0.00%
Communications	12,452	19,864	19,975	17,000	-14.89%
IT-Communications	-	-	-	2,733	N/A
Utilities	4,234	6,099	12,500	7,500	-40.00%
Travel and Training	509	430	4,000	2,000	-50.00%
Maint and Repair - Bldgs & Grnds	23,114	23,654	34,700	45,700	31.70%
Maint and Repair-Equipment	93	1,733	5,000	5,000	0.00%
Maint and Repair - Auto & Truck	43	-	500	200	-60.00%
Postage	9	245	600	200	-66.67%
Bldgs Equip and Land Rent	-	300	1,000	600	-40.00%
Advertising	32,802	25,564	32,500	32,500	0.00%
Hand Tools	236	132	300	300	0.00%
Supplies-General	14,065	14,790	20,070	16,000	-20.28%
Supplies-Janitorial	4,654	3,802	6,800	6,000	-11.76%
Uniforms	1,175	1,094	1,500	1,500	0.00%
Concessions	3,833	4,013	4,000	4,000	0.00%
Reimbursements	128,232	130,915	140,826	138,654	-1.54%
Contracted Serv-General	33,313	37,189	44,250	44,250	0.00%
Credit Card Bank Fees	1,779	1,254	2,100	2,100	0.00%
Dues & Subscriptions	1,047	1,094	1,250	1,250	0.00%
Insurance & Bonds	8,895	9,340	10,274	11,301	10.00%
Miscellaneous Expense	-	-	10,000	5,000	-50.00%
Inside Charges - Electric	65,679	61,149	69,000	69,000	0.00%
Inside Charges - Water	1,856	1,551	3,000	3,000	0.00%
Inside Charges - Sewer	1,394	1,425	2,000	2,000	0.00%
Inside Charges - Stormwater	-	-	-	2,312	N/A
<b>Total Operating</b>	<b>339,496</b>	<b>345,723</b>	<b>428,845</b>	<b>470,300</b>	<b>9.67%</b>

**CIVIC CENTER FUND****CIVIC CENTER**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Capital Outlay-Other Imp	-	58,269	75,000	75,000	0.00%
Capital Outlay-Equipment	-	11,425	-	-	N/A
Non-Depreciable	-	-	1,625	3,000	84.62%
IT - Non-Depreciable	-	-	-	1,400	N/A
<b>Total Capital Outlay</b>	-	69,694	76,625	79,400	3.62%
Internal Pilot	22,381	24,231	23,362	24,153	3.39%
<b>Total Internal PILOT</b>	22,381	24,231	23,362	24,153	3.39%
<b>Total Civic Center</b>	<b>\$ 779,124</b>	<b>\$ 925,776</b>	<b>\$ 1,041,654</b>	<b>\$ 1,121,864</b>	<b>7.70%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>RISK MANAGEMENT FUND</b>	
Summary .....	231
Revenues.....	232
Risk Management Expenditures.....	234





**Group Health and Property & Casualty Liability Fund  
Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2019-20**

**Summary of Revenues**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Revenue Sources:</b>					
Investment Earnings	\$ 5,562	\$ 3,065	\$ 7,126	\$ 29,124	308.70%
Other Revenue	4,846,227	5,549,139	5,730,814	6,647,359	15.99%
Transfers	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 4,851,789</b>	<b>\$ 5,552,204</b>	<b>\$ 5,737,940</b>	<b>\$ 6,676,483</b>	<b>16.36%</b>

**Summary of Expenditures**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Expenditures by Function:</b>					
Health Insurance	\$ 4,519,455	\$ 5,565,240	\$ 4,719,677	\$ 5,541,393	17.41%
Property & Casualty Liability	886,277	1,025,450	1,018,263	1,135,090	11.47%
<b>Total Expenditures</b>	<b>\$ 5,405,732</b>	<b>\$ 6,590,690</b>	<b>\$ 5,737,940</b>	<b>\$ 6,676,483</b>	<b>16.36%</b>

**INTERNAL SERVICE FUND**

**DETAIL REVENUES-RISK MANAGEMENT**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>RISK MANAGEMENT FUND</b>					
<b>Investments</b>					
Investment Earnings	\$ 5,562	\$ 3,065	\$ 7,126	\$ 29,124	308.70%
Total Investments	5,562	3,065	7,126	29,124	308.70%
<b>Other Revenue</b>					
Property & Liability City	881,609	925,692	1,018,263	1,120,090	10.00%
City Contribution-Health	3,014,846	3,157,882	3,831,864	4,599,217	20.03%
Employee-Individual	960	1,080	3,000	3,000	0.00%
Employee-Parent-Children	224,522	320,430	248,000	282,008	13.71%
Employee-Family	323,434	327,927	370,881	403,044	8.67%
Dental Premiums	117,942	90,943	125,000	115,000	-8.00%
Other Revenue-Retiree	110,374	98,532	122,611	115,000	-6.21%
Retiree-Dental Retiree And Cobra	6,965	11,200	5,637	10,000	77.40%
Other Revenue-COBRA	9,453	689	5,558	-	N/A
Wellness Revenue	-	354	-	-	N/A
Stop Loss Insurance Refunds	156,122	614,410	-	-	N/A
Total Other Revenue	4,846,227	5,549,139	5,730,814	6,647,359	15.99%
Transfers From General Fund	42,880	1,521,000	-	-	N/A
Transfers From Airport Fund	-	10,000	-	-	N/A
Transfers From Electric Fund	-	163,000	-	-	N/A
Transfers From Water & Sewer Fund	-	272,000	-	-	N/A
Transfers From Civic Center	-	34,000	-	-	N/A
Appropriated Fund Balance	-	-	-	-	N/A
Total Transfers	42,880	2,000,000	-	-	
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
<b>Total Risk Management Fund</b>	<b>\$ 4,894,669</b>	<b>\$ 7,552,204</b>	<b>\$ 5,737,940</b>	<b>\$ 6,676,483</b>	<b>16.36%</b>

Major Revenue Sources

The Risk Management Fund consists of Group Health, Worker's Compensation, and the Property and Casualty Liability Insurance activities. Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Group Health Activities

The group health fund is a self-funded operation with a third party administrator.

Two revenue categories account for most of Group Health resources as discussed below:

1. City Contributions
2. Employee Contributions

Contributions

City contributions of \$4,599,217 are determined during the budget process and charged to each department based on active employees. \$928,052 are also charged to both active for additional dependents and full rate charged to qualified

retirees.

The City's contribution has increased from \$9,532 to \$10,771 as result of increasing health care claims and Affordable Health Care regulations .

Property and Casualty Liability Activities

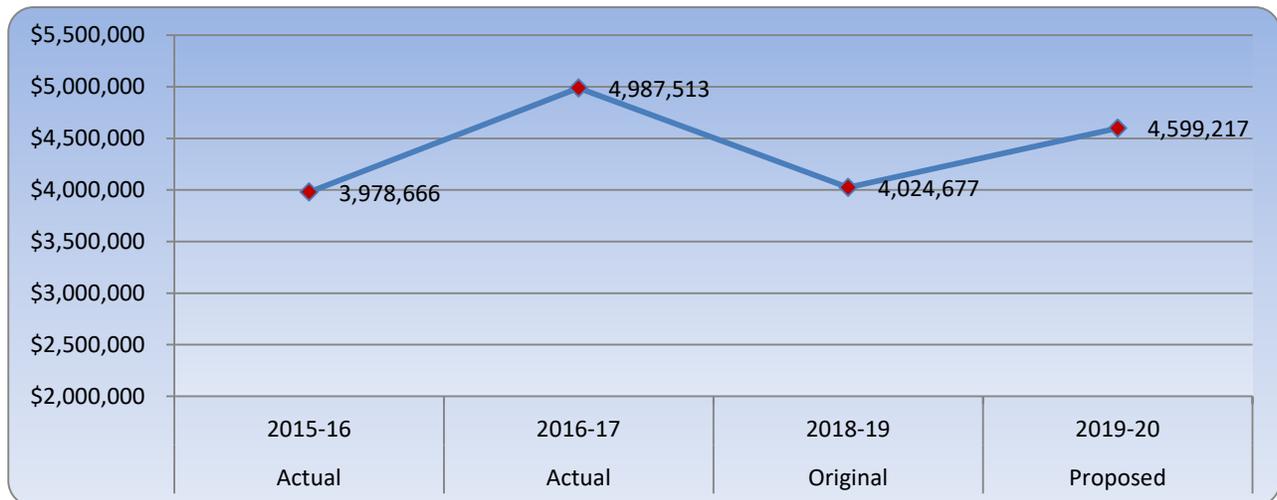
This division is used to account for the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler and Machinery. Also accounts for the City's self-funded worker's compensation claims processed by a third party administer.

As with the Group Health , the primary revenue source is premiums and expected claims transferred from the operating funds of the City. Fiscal year 2019-2020 premiums are to increase to \$1,120,090.

Fund Balance

The proposed Budget does not recommend appropriating any fund balance for fiscal year 2019-2020.

Self-Insured Health Claims



## INTERNAL SERVICE FUND

## DETAIL EXPENDITURES-RISK MANAGEMENT

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>GROUP HEALTH</b>					
Employee Recognition - Wellness Progra	\$ 9,999	\$ 12,314	\$ 15,000	\$ 15,000	0.00%
Third Party Admin	202,152	218,056	212,000	212,000	0.00%
Stop Loss Premium	200,833	208,544	343,000	380,000	10.79%
Health Claims	3,978,666	4,987,513	4,024,677	4,599,217	14.28%
Dental Claims	127,805	138,813	125,000	125,000	0.00%
Aggregate Corridor	-	-	-	210,176	N/A
<b>Total Health Insurance Fund</b>	<b>4,519,455</b>	<b>5,565,240</b>	<b>4,719,677</b>	<b>5,541,393</b>	<b>17.41%</b>
<b>PROPERTY, LIABILITY AND WORKER'S COMPENSATION</b>					
Insurance Premiums	434,999	431,508	450,000	450,000	0.00%
Auto & Liability Claims	172,901	130,389	117,495	125,000	6.39%
Water-Sewer Backups	-	3,140	5,000	5,000	0.00%
Property Claims	-	-	5,000	5,000	0.00%
Litigation Claims	-	-	5,000	5,000	0.00%
Appraisals	-	-	20,000	40,000	100.00%
Accident Claims	35	270	3,000	3,000	0.00%
<b>Total Property and Liability</b>	<b>607,935</b>	<b>565,307</b>	<b>605,495</b>	<b>633,000</b>	<b>4.54%</b>
<b>WORKER'S COMPENSATION</b>					
Workers Comp Claims	261,342	447,018	342,158	407,090	18.98%
WC Third Party Admin	17,000	13,125	25,000	25,000	0.00%
WC Stop Loss Insurance	-	-	45,610	70,000	53.48%
	<b>278,342</b>	<b>460,143</b>	<b>412,768</b>	<b>502,090</b>	<b>21.64%</b>
<b>Total Property &amp; Casualty Liability Insurance and Worker's Compensation</b>	<b>886,277</b>	<b>1,025,450</b>	<b>1,018,263</b>	<b>1,135,090</b>	<b>11.47%</b>
<b>Total Risk Management</b>	<b>\$ 5,405,732</b>	<b>\$ 6,590,690</b>	<b>\$ 5,737,940</b>	<b>\$ 6,676,483</b>	<b>16.36%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>OCCUPANCY TAX FUND</b>	
Revenues.....	237
Summary Expenditures.....	239
Occupancy Tax Detail Expenditures.....	240



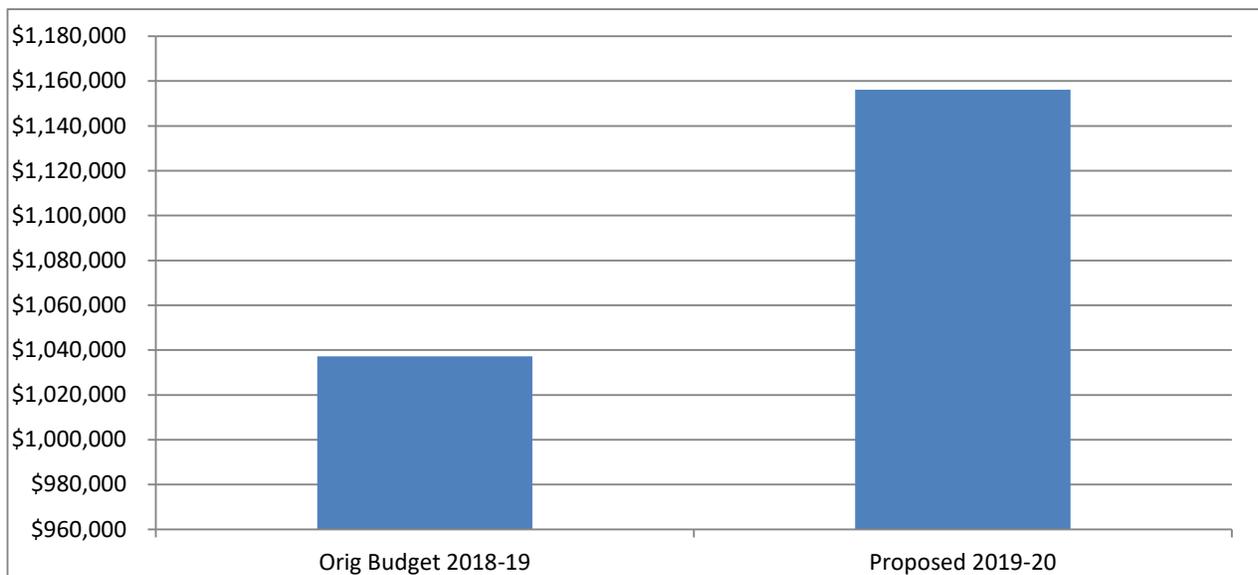
**OCCUPANCY TAX FUND****DETAIL REVENUES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Other Taxes</b>					
5% Hotel-Motel Taxes	\$ 1,008,183	\$ 1,089,283	\$ 1,037,200	\$ 1,156,101	11.46%
Total Other Taxes & Licenses	1,008,183	1,089,283	1,037,200	1,156,101	11.46%
<b>Investments</b>					
Investment Earnings	3,665	6,704	-	-	N/A
Total Investments	3,665	6,704	-	-	N/A
<b>Fees</b>					
Fees - Penalty & Interest	-	-	-	-	N/A
Total Fees	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 1,011,848</b>	<b>\$ 1,095,987</b>	<b>\$ 1,037,200</b>	<b>\$ 1,156,101</b>	<b>11.46%</b>

The Occupancy Tax Fund is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Occupancy Tax Fund is used to account for receipts of a local Hotel/Motel Occupancy Tax that are restricted to the operations of the civic center and the promotion of travel and tourism.

One revenue, Occupancy Tax, accounts for 100% of the Occupancy Tax Fund resources. This revenue category represents taxes that are levied on the occupancy of city hotels and motels. Occupancy taxes are projected in 2019-20 to increase by 11.46% or \$118,901 from the prior year estimate because of motel increase capacity and increase occupancy.

**Fiscal Year 2019 - 2020  
Total Revenues  
\$1,156,101**



**EXPENDITURES:**

The Occupancy Tax Fund budget expenditures are allocated by law to three functional areas:

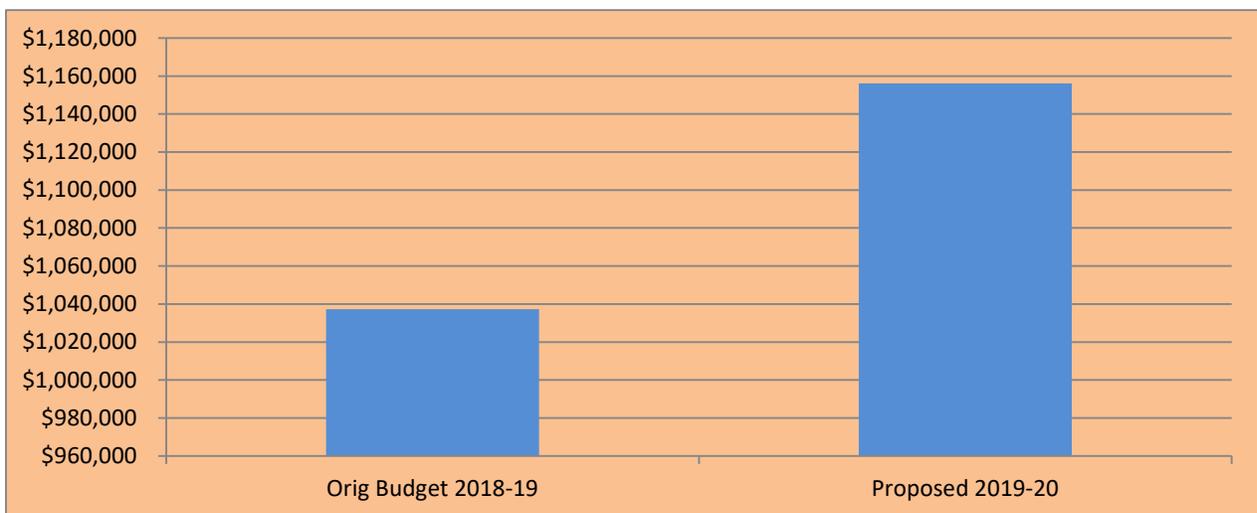
1. 3% of the gross is allocated to the General Fund for administration support up to \$500,000 then the percentage is 1%.

2. 80% of the net is allocated to the City's Civic Center Fund.

3. 20% of the net is allocated to the Statesville's Convention and Visitors Bureau, a component unit of the City of the City of Statesville.

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Total Expenditures</b>	<b>\$ 771,532</b>	<b>\$ 907,381</b>	<b>\$ 1,037,200</b>	<b>\$ 1,156,101</b>	<b>11.46%</b>
<b>Expenditures by Area</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A
Operating	217,733	235,510	223,738	248,469	11.05%
Transfers	553,799	-	733,581	793,135	8.12%
Future Capital & Debt Service	-	671,871	79,881	114,497	43.33%
<b>Total Expenditures</b>	<b>\$ 771,532</b>	<b>\$ 907,381</b>	<b>\$ 1,037,200</b>	<b>\$ 1,156,101</b>	<b>11.46%</b>

**Fiscal Year 2019 - 2020  
Total Expenditures  
\$1,156,101**



**OCCUPANCY TAX FUND****DETAIL EXPENDITURES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
Reimbursements	\$ 20,083	\$ 20,924	\$ 20,372	\$ 21,561	5.84%
Distributions to CVB	197,650	214,586	203,366	226,908	11.58%
Total Operating	217,733	235,510	223,738	248,469	11.05%
Transfers To Civic Center Fund	553,799	-	733,581	793,135	8.12%
Total Transfers	553,799	-	733,581	793,135	8.12%
Debt Service - Future Capital & Debt Svc	-	671,871	79,881	114,497	43.33%
Total Debt Service	-	671,871	79,881	114,497	43.33%
<b>Total Occupancy Tax Fund</b>	<b>\$ 771,532</b>	<b>\$ 907,381</b>	<b>\$ 1,037,200</b>	<b>\$ 1,156,101</b>	<b>11.46%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>SECONDARY E-911 FUND</b>	
Revenues.....	243
Summary Expenditures.....	245
Secondary E-911 Detail Expenditures.....	246



**SECONDARY E-911 FUND**

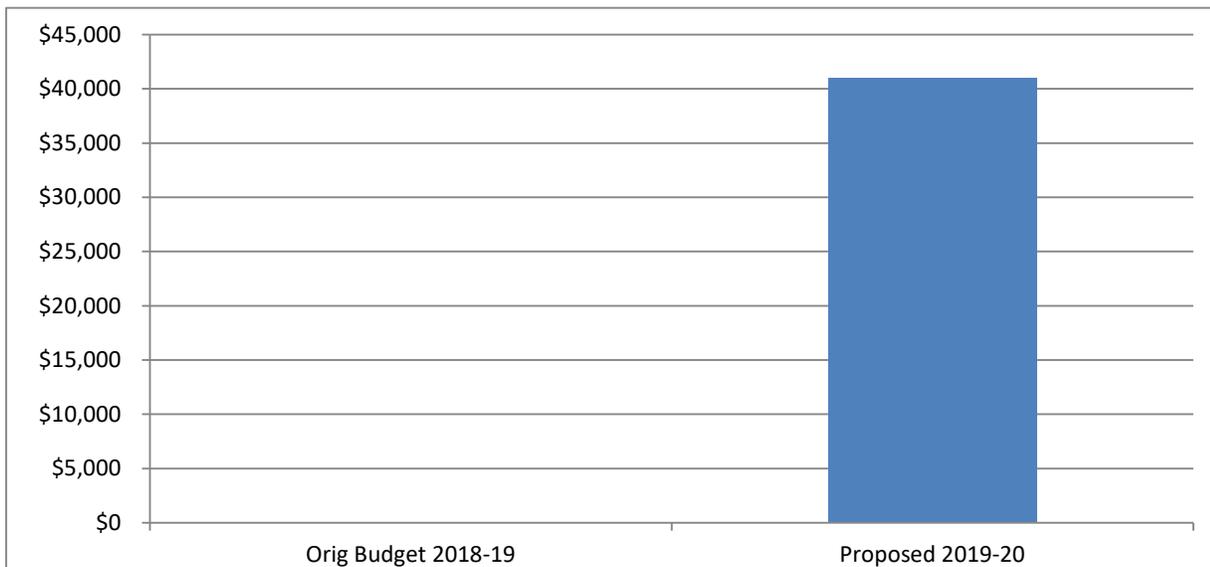
**DETAIL REVENUES**

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Other Taxes</b>					
E-911 Funds	\$ -	\$ -	\$ -	\$ 41,000	N/A
Total E-911 Funds	-	-	-	41,000	N/A
<b>Investments</b>					
Investment Earnings	-	-	-	-	N/A
Total Investments	-	-	-	-	N/A
<b>Other Revenue</b>					
Misc Revenue	-	-	-	-	N/A
Total Other Revenue	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 41,000</b>	<b>N/A</b>

The Secondary E-911 is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Secondary E-911 is used to account for receipts of a Iredell County's E-911 funds that are

restricted to in accordance with state law and supports the operations of the Police Department's Communication section. One revenue, Iredell County E-911 funds, accounts for 100% of the Secondary E-911 Fund resources.

**Fiscal Year 2019 - 2020  
Total Revenues  
\$41,000**



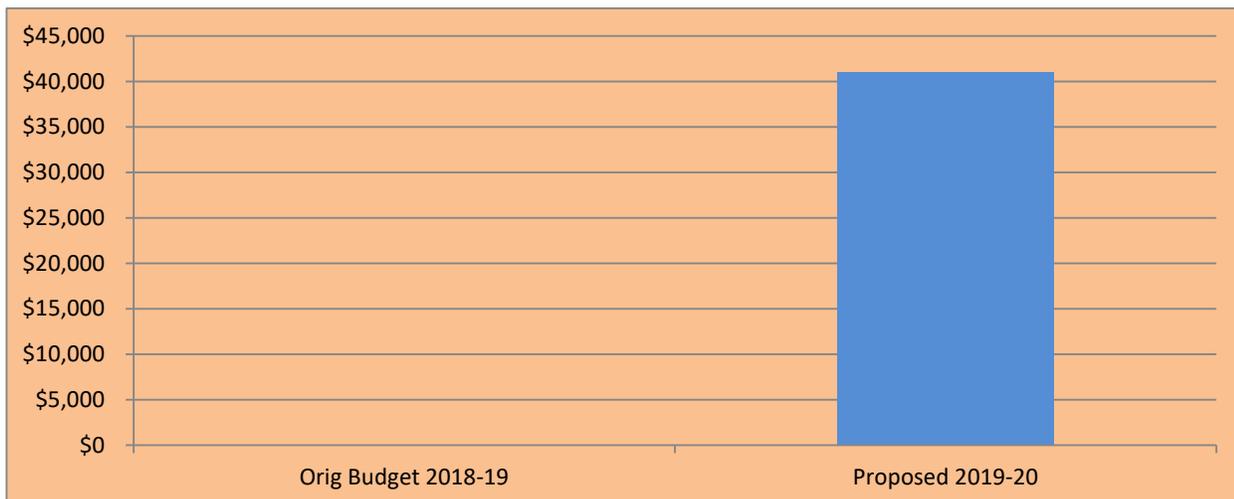
**EXPENDITURES:**

E-911 funds are legally restricted to expenditures for particular purposes. Receipts of a Iredell County's E-911 funds that are

restricted to in accordance with state law and supports the operations of the Police Department's Communication section.

	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20	% Change
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 41,000</u>	<u>N/A</u>
<b>Expenditures by Area</b>					
Operating	\$ -	\$ -	\$ -	\$ -	N/A
Capital Outlay	-	-	-	41,000	N/A
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 41,000</u>	<u>N/A</u>

**Fiscal Year 2019 - 2020  
Total Expenditures  
\$41,000**



**SECONDARY E-911 FUND****DETAIL EXPENDITURES**

	<u>Actual 2016-17</u>	<u>Actual 2017-18</u>	<u>Original Budget 2018-19</u>	<u>Adopted Budget 2019-20</u>	<u>% Change</u>
Capital Outlay - Equipment Non Depreciable Capital	\$ -	\$ -	\$ -	\$ 41,000	N/A
Total Capital	-	-	-	41,000	N/A
<b>Total Secondary E-911 Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 41,000</b>	<b>N/A</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>ADDITIONAL INFORMATION</b>	
Travel and Training Analysis.....	249
Pay Classification.....	251
Pay Schedule.....	253
Glossary.....	255
Budget Ordinance.....	259
Fee and Rate Schedule.....	266
Capital Improvement Plan.....	280



**City of Statesville**  
**Analysis of Travel and Training**  
**2012-13 Through 2019-20**

<b>DEPARTMENT</b>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Actual 2016-17	Actual 2017-18	Original Budget 2018-19	Adopted Budget 2019-20
Mayor & Council	\$3,384	\$5,260	\$4,671	\$6,833	\$8,541	\$8,000	\$10,000
City Manager	1,914	2,404	2,585	1,854	3,165	5,400	8,000
City Clerk	652	1,278	993	44	420	600	600
Finance-Admin	3,879	2,774	5,795	6,635	10,062	10,866	4,025
Finance-Collections	2,028	1,804	1,800	484	1,786	2,850	4,350
Finance-Purchasing	2,006	1,919	1,927	705	3,114	2,900	3,540
Human Resources	9,079	6,705	11,857	9,644	8,530	15,000	23,700
Information Tech	2,106	3,193	5,470	3,926	3,565	14,500	14,500
Legal	-	1,328	-	-	-	1,900	1,900
Planning	3,731	2,963	1,224	7,602	3,403	12,450	12,000
Police	25,633	30,727	38,880	32,190	30,964	32,600	65,000
Fire	20,306	27,581	9,383	20,795	19,698	35,000	35,000
Engineering	4,480	4,111	2,786	7,045	8,891	8,950	7,950
Garage	740	100	815	860	627	900	900
Street	-	207	-	522	500	2,000	2,400
Warehouse	900	-	-	-	-	-	-
Sanitation	801	1,117	1,100	893	1,234	2,000	2,000
Recreation-Admin	1,564	1,305	2,012	1,905	1,083	2,020	2,020
Athletics	939	627	659	496	779	1,135	1,135
SFAC	2,118	1,761	2,660	3,966	3,692	4,250	4,250
Program	1,420	1,445	1,609	250	1,349	1,750	1,750
Leisure Pool			920	-	493	1,000	750
Parks	2,184	979	1,731	2,206	804	2,500	2,300
Public Grnds/Cem	210	156	484	263	478	600	500
General Fund	<u>90,075</u>	<u>99,745</u>	<u>99,359</u>	<u>\$109,118</u>	<u>113,178</u>	<u>169,171</u>	<u>208,570</u>
Airport Operating Fund	<u>540</u>	<u>921</u>	<u>1,661</u>	<u>865</u>	<u>2,539</u>	<u>10,150</u>	<u>9,750</u>
Electric Fund	<u>27,838</u>	<u>24,234</u>	<u>35,365</u>	<u>33,367</u>	<u>43,222</u>	<u>56,996</u>	<u>50,000</u>
Sewer Maintenance	655	1,673	212	47	90	2,000	1,500
Water Maintenance	2,308	1,807	69	3,105	3,910	5,000	4,000
Water Purification	3,204	1,244	2,149	2,404	3,358	3,880	4,000
Third Creek	916		393	40	416	1,860	1,860
Fourth Creek	7,659	2,715	7,058	6,000	5,523	10,125	8,000
Water and Sewer Fund	<u>14,743</u>	<u>7,439</u>	<u>9,881</u>	<u>11,596</u>	<u>13,297</u>	<u>22,865</u>	<u>19,360</u>
Storm Water Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,100</u>
Civic Center Fund	<u>1,019</u>	<u>1,044</u>	<u>3,000</u>	<u>509</u>	<u>430</u>	<u>4,000</u>	<u>2,000</u>
Total City	<u>\$134,214</u>	<u>\$133,382</u>	<u>\$149,265</u>	<u>\$155,455</u>	<u>\$172,666</u>	<u>\$263,182</u>	<u>\$299,780</u>



**CITY OF STATESVILLE  
POSITION CLASSIFICATION AND PAY PLAN  
Effective as of July 4, 2016**

<b>GRADE LEVELS</b>	<b>POSITIONS</b>
7	Waste collector
8	Stock Clerk
9	Administrative Secretary, Laboratory Technician, Meter Reader
10	Airport Customer Service Representative, Customer Service Attendant, Customer Service Representative, Police Records/Data Entry Clerk, Residuals Equipment Operator, Skilled Laborer, Small Engine Mechanic, Stormwater Skilled Laborer, Warehouse Technician
11	Asst. Center Director, Commercial Driver, Wastewater Treatment Plant Operator I, Utility Billing Specialist
12	Airport Line Service Technician, Camera Technician, Concrete Artisan, Firefighter, Motor Equipment Operator, Office Manager, Office Manager/Cemetery Tech, Records Supervisor, Sewer Maintenance Technician, Stormwater Motor Equipment Operator, Water/Sewer Maintenance Meter Technician
13	Accounting Technician-Accts Receivable, Accounting Technician-Payroll, Accounting Technician-Part time, Automotive Mechanic, Building Maintenance Technician, Deputy City Clerk, Human Resources Technician , IT Helpdesk Administrative Specialist, Line Technician, Marketing and Event Coordinator, Police Telecommunicator, Pretreatment Technician, Property Evidence Technician, Staking Technician, Utility Locator, Wastewater Treatment Plant Operator II, Water Treatment Plant Operator C
14	Line Technician I, Electric Metering Technician, Plant Maintenance Mechanic, Senior Customer Service Representative, Substation Technician, Wastewater Treatment Plant Operator III, Water Treatment Plant Operator B
15	Airport Maintenance Supervisor, Asst. Facility Manager, Center Director, Communications Supervisor, Fire Lieutenant, Fitness Coordinator, Electric Metering Technician I, Property Evidence Custodian, Substation Technician I
16	Business Development Specialist I, Construction Inspector, Customer Services Supervisor, Engineering Technician, General Supervisor, Line Technician II, Electric Metering Technician II, Police Officer, Stormwater Maintenance Supervisor, Substation Technician II, Wastewater Treatment Plant Operator IV, Wastewater Residuals Supervisor, Water Treatment Plant Operator A
17	Accountant, Asst. Fire Marshall, Asst. Fleet Manager, Assistant Sanitation Superintendent, Assistant Street Superintendent, Building Maintenance Supervisor, Crew Supervisor/Inspection Tech, GIS Analyst, Parks Maintenance Supervisor, Senior Wastewater Treatment Plant Operator, Senior Water Treatment Plant Operator, Stormwater Management Technician
18	Assistant Water/Sewer Utility Superintendent, Backflow Cross Connect Coordinator, Chemist, Civic Center Director, Community Resource Coordinator, Construction Inspection Supervisor, Deputy Fire Marshall, Facility Manager, Fire Captain, Electric Metering Specialist, Planner I-Code Enforcement, Planner I-Zoning, Police Corporal, Public Grounds Cemeteries Supervisor, Substation Specialist, Surveyor
19	Athletic/Aquatics Coordinator, Information Technology Technician, Line Technician III, Program Director

**CITY OF STATESVILLE  
POSITION CLASSIFICATION AND PAY PLAN  
Effective as of July 4, 2016**

<b>GRADE LEVELS</b>	<b>POSITIONS</b>
20	Battalion Chief, Business Development Specialist III, City Clerk, Human Resources Specialist, Planner II- Historic Preservation, Planner II-Plans Review
21	Accreditation Manager, Collections Manager/Revenue Officer, Engineering Services Supervisor, GIS Administrator, Police Sergeant, Police Technology Specialist
22	Fleet Manager, Purchasing Agent, Pretreatment Coordinator, Sanitation Superintendent,
23	Line Clearance Supervisor/Utility Arborist, Line Crew Supervisor, Risk Manager, Senior Planner, Stormwater Program Manager, Superintendent Parks/Public Grounds, Technical Services Supervisor, Water/Sewer Utility Superintendent
24	Director of Public Affairs, Police Captain
25	Fire Marshall/Assistant Fire Chief
26	None
27	Airport Manager, Assistant Director of Finance, Assistant Chief of Police, Assistant, City Engineer, Deputy Fire Chief, Assistant Planning Director, Electrical Engineer Water Resources Operations Manager
28	Assistant Director Electric Utility, Electrical Operations Manager
29	Human Resource Director
30	None
31	Director of Planning and Development, Director of Parks/Recreation, Fire Chief, Information Technology Director, Public Utilities Director, Public Works Director
32	Chief of Police, Director of Finance
33	Director of Electric Utility
34	None
35	Executive Director of Public Works/City Engineer
36	Assistant City Manager/CFO

**CITY OF STATESVILLE**

**PAY SCHEDULE**

Effective as of July 4, 2016

GRADE	HOURLY	-----MINIMUM-----		-----MAXIMUM-----		
		BIWEEKLY	ANNUALLY	HOURLY	BIWEEKLY	ANNUALLY
1	8.71	696.64	18,112.64	14.37	1,149.45	29,885.65
2	9.14	731.46	19,018.06	15.09	1,206.93	31,380.13
3	9.60	768.06	19,969.46	15.84	1,267.28	32,949.28
4	10.08	806.42	20,967.02	16.63	1,330.62	34,596.02
5	10.58	846.74	22,015.34	17.46	1,397.17	36,326.37
6	11.11	889.10	23,116.70	18.34	1,467.03	38,142.83
7	11.67	933.57	24,272.77	19.25	1,540.36	40,049.36
8	12.25	980.22	25,485.82	20.22	1,617.39	42,052.19
9	12.87	1,029.23	26,760.03	21.23	1,698.28	44,155.28
10	13.51	1,080.70	28,098.10	22.29	1,783.19	46,362.99
11	14.18	1,134.76	29,503.76	23.40	1,872.31	48,680.11
12	14.89	1,191.48	30,978.48	24.57	1,965.94	51,114.54
13	15.64	1,251.03	32,526.83	25.80	2,064.23	53,670.03
14	16.42	1,313.62	34,154.02	27.09	2,167.45	56,353.65
15	17.24	1,379.30	35,861.70	28.45	2,275.85	59,172.05
16	18.10	1,448.25	37,654.45	29.87	2,389.62	62,130.02
17	19.01	1,520.66	39,537.06	31.36	2,509.12	65,237.12
18	19.96	1,596.69	41,513.89	32.93	2,634.55	68,498.35
19	20.96	1,676.54	43,590.14	34.58	2,766.27	71,923.07
20	22.00	1,760.38	45,769.78	36.31	2,904.61	75,519.81
21	23.10	1,848.39	48,058.19	38.12	3,049.83	79,295.63
22	24.26	1,940.78	50,460.38	40.03	3,202.33	83,260.53
23	25.47	2,037.83	52,983.63	42.03	3,362.43	87,423.23
24	26.75	2,139.74	55,633.34	44.13	3,530.54	91,794.14
25	28.08	2,246.70	58,414.30	46.34	3,707.09	96,384.29
26	29.49	2,359.05	61,335.25	48.66	3,892.44	101,203.44
27	30.96	2,476.99	64,401.79	51.09	4,087.06	106,263.46
28	32.51	2,600.84	67,621.84	53.64	4,291.42	111,577.02
29	34.14	2,730.89	71,003.09	56.32	4,505.99	117,155.79
30	35.84	2,867.43	74,553.23	59.14	4,731.26	123,012.86
31	37.64	3,010.82	78,281.22	62.10	4,967.84	129,163.84
32	39.52	3,161.37	82,195.57	65.20	5,216.24	135,622.24
33	41.49	3,319.40	86,304.40	68.46	5,477.06	142,403.66
34	43.57	3,485.40	90,620.40	71.89	5,750.90	149,523.30
35	45.75	3,659.68	95,151.68	75.48	6,038.43	156,999.23
36	48.03	6,842.66	99,909.26	79.25	6,340.35	164,849.15
90	7.50	600.30	15,607.90	18.00	1,439.79	37,434.59
96	34.80	2,783.61	72,373.81	64.91	5,192.82	135,013.42
97	115.90	231.81	6,026.99	179.97	359.95	9,358.68
98	90.71	362.82	9,433.44	179.97	719.90	18,717.36
99	95.75	191.49	4,978.76	179.97	359.95	9,358.68
111	10.71	1,134.76	29,503.81	17.66	1,872.31	48,680.05
112	11.24	1,191.48	30,978.54	18.55	1,965.93	51,114.43
114	12.39	1,313.62	34,154.01	20.45	2,167.46	56,353.86
115	13.01	1,379.29	35,861.62	21.47	2,275.85	59,172.15
117	14.35	1,520.65	39,537.02	23.67	2,509.13	65,237.28
118	15.06	1,596.69	41,513.90	24.85	2,634.56	68,498.45
119	15.82	1,676.55	43,590.27	26.10	2,766.27	71,923.06
120	16.61	1,760.37	45,769.72	27.40	2,904.61	75,519.91

Grades 90-99 are applicable to City Manager, Mayor & Council, and temporary positions.

Grades 111-119 apply to Fire Department positions.



**Accrual Basis of Accounting** – A method of accounting where revenues are recognized in the accounting period when earned and expenses are recognized in the period when incurred.

**Adopted Budget** – The budget approved by City Council and enacted through a budget ordinance adopted on or before June 30 of each year.

**Ad Valorem Taxes** – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

**Amortization** – to liquidate a debt by installment payments or to reduce premium or discount on a debt or investment.

**Appropriated Fund Balance** – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

**Appropriation** – The amount budgeted on a yearly basis to cover projected expenditures which has been legally authorized by the City Council.

**Area** – Same as object of expenditure that describes the article purchased or the service obtained.

**Assessed Valuation** – The value of real estate or personal property as determined by the Iredell County Tax Assessor as a basis for levying property taxes.

**Authorized Positions** – Employee positions that are authorized in the adopted budget to be filled during the year.

**Available (Undesignated) Fund Balance** – Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Balanced Budget** – a budget in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations

**Base Budget** – Cost of continuing the existing levels of service in the current budget year.

**Bond** – A written promise to pay a specific amount of money with interest within a specific time period, usually long-term. borrows money by selling bonds, the sale is referred to as a bond issue. A municipal government's outstanding

**Bond Issue** – Whenever a municipal government bond debt can be the result of multiple bond issues sold over the course of several years in varying amounts and

with different terms of repayment.

**Bond Rating** – A grade indicating a governmental unit's investment quality. Generally, the higher the bond rating, the less risk investors assume resulting in a more favorable interest rate and lower cost of financing capital projects for the governmental unit. The three main bond rating agencies include: Standard and Poor's, Moody's, and Fitch.

**Budget** – A financial plan containing estimated expenditures and resources covering a fiscal year.

**Budget Amendment** – A change in budgeted appropriations or revenues during the fiscal year, which has been legally authorized by the City Council.

**Budget Calendar** – The schedule of key dates which are followed in the preparation and adoption of the budget.

**Budget Document** – A formal document prepared by the City's administrative staff and presented to the City Council containing the proposed financial plan for a fiscal year.

**Budgetary Control** – The control or management of the adopted budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

**Budget Message** – A written summary of the proposed budget to the Mayor and City Council, which discusses major budget issues and recommendations.

**Budget Ordinance** – The official enactment by City Council establishing the legal authority for administrative staff to obligate and expend funds.

**Capital Improvement Program (CIP)** – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

**Capital Outlay** – Fixed assets of significant value (\$5,000 or more) and having a useful life of more than one year.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

**Capital Project Fund** – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

**Capital Reserve Fund** – A fund used to account for monies restricted for the purchase of fixed assets.

**Comprehensive Annual Financial Report (CAFR)** – A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

**Consumer Price Index** – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (economic inflation).

**Cost-of-Living Adjustment (COLA)** – An increase in salaries to offset the adverse effect of inflation on compensation.

**Department** – An organizational unit of the City which is functionally unique in its delivery of services or activities.

**Debt Limit** – The maximum amount of outstanding gross or net debt legally permitted. The State of North Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the city.

**Debt Service** – Payment of long term debt principal, interest, and related costs on borrowed funds such as bonds. Debt service is budgeted and accounted for in the fund in which it is incurred.

**Depreciation** – an accounting practice in which the cost of an asset is allocated over the useful life of the asset.

**Downtown Statesville Development Corporation**

**(DSDC)** – An organization contracted with by the City to maintain and develop Historic Downtown Statesville and the cultural, social, historic and economic center of the community.

**Encumbrances** – The commitment of appropriated funds to purchase an item, goods or services.

**Enterprise Fund** – A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises. Operations are financed from charges to users for services provided.

**Expenditure** – The cost of goods or services whether payment has been made or not.

**Expense** – Cash or non-cash financial transactions that result in a decrease of net assets.

**Fiscal Year** – A twelve-month period from July 1 through the following June 30 designated as the operating year for accounting and budgeting purposes.

**Function** – Group of related activities aimed at a major service for which government is responsible. For example public safety, transportation, etc.

**Fund** – A fiscal entity with revenues and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

**Fund Balance** – The excess of the assets of a fund over its liabilities.

**General Fund** – A fund that accounts for most of the basic government services such as public safety, streets and highways, sanitation, parks and recreation, and general government services.

**General Obligation Bonds** – Bonds issued by a government which are backed by its full faith, credit, and taxing authority.

**GFOA** – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada.

**Governmental Funds** – Funds generally used to account for tax-supported activities.

**Interfund Transfers** – The movement of monies between funds of the same governmental entity.

**Internal Charges** – The charges to user departments for internal services by other City departments.

**Internal Service Fund** – A fund which accounts for the provision of services to City departments by other City departments on a cost reimbursement basis.

**Levy** – To impose taxes for the support of government services and activities.

**Line-Item** – A budgetary account representing a specific object of expenditure.

**Local Government Budget and Fiscal Control Act** – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

**Modified Accrual Basis of Accounting** – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

**Non-Depreciable Capital** – a classification used by the City to distinguish items that have a useful life in excess of one year and value between \$1,000 and \$4,999.

**Object (of expenditure)** – Also see definition of Area of expenditure. Object of expenditure describes the article purchased or the service obtained.

**Pay-As-You-Go- Basis** – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Payment in Lieu of Taxes (PILOT)** – Transfers from an enterprise fund of the government entity to its General Fund equivalent to the amount in taxes the entity would have received had the operations of the enterprise fund been provided by a private firm.

**Personnel Services** – Expenditures for salaries, wages, and fringe benefits.

**Powell Bill Funds** – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

**Proposed Budget** – The City Manager’s recommended balanced budget, which is submitted to City Council prior to June 1.

**Proprietary** – A government’s continuing business type activity.

**Proprietary Funds** – Funds used to separate, control and track financial resources of business-type activities carried out by a government. The two proprietary fund types include: 1) Enterprise Funds and 2) Internal Service Fund.

**Refunding** – The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

**Revenue** – An increase in net assets. Under the modified accrual basis of accounting, revenues are recorded when they become measurable and available.

**Special Revenue Fund** – Used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices.

**Standard Performance Pay Increase (SPPI)** - This program awards a 3.5% pay increase to employees performing at an "expected" level.

**Tax Collection Rate** – The percentage of the tax levy that can be expected to be collected during the fiscal year.

**Tax Levy** – The product when the tax rate is multiples by assessed values.

**Tax Rate** – The amount per \$100 of property valuation that is levied for the support of government services or activities.

**Transmittal Letter** – A letter from the City Manager summarizing the major differences between the proposed budget and the adopted budget.

**Unreserved (Available) Fund Balance** – The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** – The payment of a fee for direct receipt of a public service by the party who benefits from the service.



**ORDINANCE NO 17-19**

**CITY OF STATESVILLE, NORTH CAROLINA  
2019-2020 BUDGET ORDINANCE**

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

**Section One.** The following amounts are hereby appropriated for the operation of Statesville Government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020, according to the following summary and schedules.

**SUMMARY**

FUND	ESTIMATED REVENUE	FUND		
		BALANCE APPROPRIATED	TRANSFERS	APPROPRIATED
General	\$ 35,763,233	\$ -	\$ 920,299	\$ 36,683,532
Airport Operating	2,912,034	-	-	2,912,034
Electric	47,263,885	6,892,982	-	54,156,867
Water and Sewer	13,296,287	1,037,516	-	14,333,803
Stormwater	1,946,346	-	-	1,946,346
Civic Center	328,729	-	793,135	1,121,864
	<u>\$ 101,510,514</u>	<u>\$ 7,930,498</u>	<u>\$ 1,713,434</u>	<u>\$ 111,154,446</u>

**Section Two.** That for said fiscal year there is hereby appropriated out of the General Fund the following:

CODE (010)	GENERAL FUND	AMOUNT
4100	Mayor and Council	\$ 253,565
4200	City Manager	669,853
4300	City Clerk	192,228
4400	Finance	1,633,555
4500	Human Resources	520,967
4600	Information Technology	1,371,132
4700	Legal	97,500
4800	Planning	912,921
4900	Main Street	181,577
5100	Police	9,956,670
5300	Fire	6,904,819
5500	Engineering	577,537
5510	Garage	687,112
5530	Street	2,655,189
5540	Warehouse	125,051
5580	Sanitation	1,850,767
6210	Recreation and Public Facility Maintenance	4,430,832
6600	General Expense	3,592,471
6600	Transfer	-
6610	Special Appropriations	69,786
	<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<u><u>\$ 36,683,532</u></u>

**Section Three.** It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2019, and ending June 30, 2020:

<u>CODE (010)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Ad Valorem Taxes	\$17,831,212
	Other Taxes and Licenses	49,500
	Unrestricted Intergovernmental	9,786,924
	Restricted Intergovernmental	1,226,680
	Permits and Fees	153,650
	Sales and Services	1,994,981
	Investment Earnings	362,486
	Miscellaneous	74,597
	Reimbursements and Internal Charges	4,283,203
	Transfers	920,299
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$36,683,532</b>

**Section Four.** That for said fiscal year there is hereby appropriated out of the Airport Operating Fund the following:

<u>CODE (500)</u>	<u>AIRPORT OPERATING</u>	<u>AMOUNT</u>
	Airport Operating Expenditures	\$ 2,912,034
	<b>TOTAL AIRPORT OPERATING FUND APPROPRIATIONS</b>	<b>\$ 2,912,034</b>

**Section Five.** It is estimated that the following Airport Operating Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing appropriations:

<u>CODE (500)</u>	<u>AIRPORT OPERATING</u>	<u>AMOUNT</u>
	Airport Operating Revenues	\$ 2,912,034
	<b>TOTAL AIRPORT OPERATING FUND APPROPRIATIONS</b>	<b>\$ 2,912,034</b>

**Section Six.** That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

<u>CODE (530)</u>	<u>ELECTRIC FUND</u>	<u>AMOUNT</u>
	Electric Utility Department	\$ 54,156,867
	TOTAL ELECTRIC FUND APPROPRIATIONS	<u>\$ 54,156,867</u>

**Section Seven.** It is estimated that the following Electric Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing appropriations:

<u>CODE (530)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Electric Revenues	\$ 46,745,725
	Investment Earnings	273,000
	Other Revenues	245,160
	Fund Balance Appropriated	6,892,982
	TOTAL ELECTRIC FUND REVENUES	<u>\$ 54,156,867</u>

**Section Eight.** That for said fiscal year there is hereby appropriated out of the Water and Sewer Fund the following:

<u>CODE (550)</u>	<u>WATER AND SEWER FUND</u>	<u>AMOUNT</u>
5581	Sewer Maintenance	\$ 1,346,602
5582	Water Maintenance	1,451,710
8220	Water Purification	4,952,849
8230	Third Creek Wastewater Treatment	2,461,235
8240	Fourth Creek Wastewater Treatment	4,121,407
	TOTAL WATER & SEWER FUND APPROPRIATIONS	<u>\$ 14,333,803</u>

**Section Nine.** It is estimated that the following Water and Sewer Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing appropriations:

<u>CODE (550)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Sewer Revenues	\$ 7,033,095
	Water Revenues	4,717,918
	System Development Fees	650,137
	Investment Earnings	235,000
	Other Revenue	10,000
	Transfers	650,137
	Fund Balance Appropriated	1,037,516
	TOTAL WATER AND SEWER FUND REVENUES	<u>\$ 14,333,803</u>

**Section Ten.** The following amounts are hereby appropriated for the operation of the City of Statesville's Stormwater Fund for fiscal year beginning July 1, 2019 and ending June 30, 2020, according to the following estimated revenues and appropriations.

<u>CODE (570)</u>	<u>STORMWATER FUND</u>	<u>AMOUNT</u>
	Stormwater Department	\$ 1,946,346
	TOTAL STORMWATER FUND APPROPRIATIONS	\$ 1,946,346

**Section Eleven.** It is estimated that the following Stormwater Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing Stormwater Fund expenditures:

<u>CODE (570)</u>	<u>STORMWATER FUND</u>	<u>AMOUNT</u>
	Stormwater Fees	\$ 1,946,346
	TOTAL REVENUES	\$ 1,946,346

**Section Twelve.** That for said fiscal year there is hereby appropriated out of the Civic Center Fund the following:

<u>CODE (580)</u>	<u>CIVIC CENTER FUND</u>	<u>AMOUNT</u>
	Civic Center	\$ 1,121,864
	TOTAL CIVIC CENTER FUND APPROPRIATIONS	\$ 1,121,864

**Section Thirteen.** It is estimated that the following Civic Center Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing appropriations.

<u>CODE (580)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Fees and Other Revenue	\$ 328,729
	Transfers from Occupancy Tax Fund	793,135
	TOTAL CIVIC CENTER FUND REVENUES	\$ 1,121,864

**Section Fourteen.** That for said fiscal year there is hereby appropriated out of the Secondary E-911 Fund the following:

<u>CODE (240)</u>	<u>SECONDARY E911</u>	<u>AMOUNT</u>
	Secondary E-911 Department	\$ 41,000
	TOTAL SECONDARY E-911 FUND APPROPRIATIONS	\$ 41,000

**Section Fifteen.** It is estimated that the following Secondary E-911 Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing appropriations.

<u>CODE (240)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Intergovernmental Revenue	\$ 41,000
	TOTAL SECONDARY E-911 FUND REVENUES	\$ 41,000

**Section Sixteen.** There is hereby levied for the fiscal year ending June 30, 2020 the following rates of taxes on each (\$100) assessed valuation of taxable property as listed as of January 1, 2019 for purpose of raising the revenues from the current year's property tax as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100)	
APPRAISED VALUATION FOR GENERAL FUND	\$ <u>0.5478</u>
SERVICE TAX DISTRICTS:	
Downtown Service Tax District	0.1000
City-wide tax rate	<u>0.5478</u>
Total Downtown Service Tax District tax rate	0.6478
Woods Drive Dam Municipal Service District	0.2100
City-wide tax rate	<u>0.5478</u>
Total Woods Drive Dam Municipal Service District tax rate	0.7578
SOLID WASTE FEE:	
Annual Fee of \$120	<u>\$ 120</u>

The General Fund rate is based on an estimated total appraised value of property of \$3,216,500,000 at a 98.70% collection rate. Downtown Service Tax rate is based on an estimated total appraised value of property of \$103,782,000 at a 98.44% collection rate. Woods Drive Dam Service District is based on an estimated total appraised value of property of \$1,962,000 at a 100.00% collection rate.

Household Solid Waste Fees will be added on all 2020 tax bills for each residence of the City of Statesville. "Residence" means property used or, if vacant, designed to be used as a residential dwelling for one or more persons, whether or not the property is also used for non-dwelling purposes, excluding commercial uses. The term includes mobile homes, single family, multi-family, and other structures used or designed to be used as residential. There can be multiple residences within a single structure, such as apartments, duplexes, town houses or condominiums. The Household Solid Waste Fee is to be collected in the same manner as property taxes in accordance with G.S. 160A-314.1.(b), and it will be collected when delinquent in the same manner as delinquent real property taxes. It is estimated that \$1,035,000 will be available for the fiscal year July 1, 2019 through June 30, 2020.

**Revenue Neutral:** Through the revaluation process, Statesville saw only a modest increase in its tax base. At the City's current tax rate, the process would generate \$843,129 across its three taxing districts. This potential increase was quickly consumed by the costs mentioned earlier.

In 2003, the General Assembly added subsection (e) to North Carolina General Statute (herein-after G.S.) 159-11, which requires each taxing unit to publish a revenue-neutral property tax rate ("revenue-neutral rate") as part of its budget for the fiscal year following the revaluation of its real property. As such, the revenue neutral tax rate for the three districts are as follows:

- City Wide - \$0.4546
- Downtown District - \$0.1078
- Woods Dam District - \$0.2003

**Section Seventeen.** The following balanced financial plan is approved for the Risk Management Fund of the City of Statesville for fiscal year beginning July 1, 2019 and ending June 30, 2020, according to the following estimated revenues and appropriations.

**Section Eighteen.** That for said fiscal year there is hereby appropriated out of the Risk Management Fund the following:

<u>CODE (600)</u>	<u>RISK MANAGEMENT FUND</u>	<u>AMOUNT</u>
	Risk Management Department	\$ 6,676,483
	TOTAL EXPENDITURES	<u>\$ 6,676,483</u>

**Section Nineteen.** It is estimated that the following Risk Management Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing Risk Management Fund expenditures:

<u>CODE (600)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	City Contributions-Property and Liability	\$ 1,120,090
	City Contributions-Group Health	4,599,217
	Employee cost sharing	928,052
	Interest Income	29,124
	TOTAL REVENUES	<u>\$ 6,676,483</u>

**Section Twenty.** The following amounts are hereby appropriated for the operation of the City of Statesville's Occupancy Tax Fund for fiscal year beginning July 1, 2019 and ending June 30, 2020, according to the following estimated revenues and appropriations.

**Section Twenty-one.** That for said fiscal year there is hereby appropriated out of the Occupancy Tax Fund the following:

<u>CODE (210)</u>	<u>OCCUPANCY TAX FUND</u>	<u>AMOUNT</u>
	Reimbursements to the General Fund	\$ 21,561
	Distributions to Convention and Visitors Bureau	226,908
	Transfers to the Civic Center Fund	793,135
	Future Capital and Debt Service	114,497
	TOTAL APPROPRIATIONS	<u>\$ 1,156,101</u>

**Section Twenty-two.** It is estimated that the following Occupancy Tax Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing Occupancy Tax Fund expenditures:

<u>CODE (210)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Occupancy Tax Receipts	\$ 1,156,101
	TOTAL REVENUES	<u>\$ 1,156,101</u>

**Section Twenty-three.** The fees, rates and charges as shown in Attachment A are amended effective as of July 1, 2019 for the purpose of billing and raising revenues as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

**Section Twenty-four.** The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein

- a. He may transfer amounts between objects of expenditure within a department without limitations.
- b. He may transfer amounts between departments of the same fund with an official report of such transfers to the City Council.
- c. He may make interfund loans as he deems necessary.
- d. He may make expenditures and/or transfers from appropriations as he deems necessary.

**Section Twenty-five.** Copies of this budget Ordinance shall be furnished to the Finance Officer and the Budget Officer of the City of Statesville, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 3rd day of June, 2019.



\_\_\_\_\_  
Mayor Constantine H. Kutteh

Attest:

\_\_\_\_\_  
City Clerk Brenda Fugett

**City of Statesville**  
**Schedule of Fees and Rates**  
**Beginning July 1, 2019**

<b>FEE AND RATE SCHEDULE</b>	<b>AIRPORT</b>
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	<u>Fees</u>
Lease Grounds (per sq. ft.)	\$0.235
Sliding Scale Fuel Flowage Fee (per gallon):	
0 to 50,000 gallons	\$0.20
50,001 to 100,000 gallons	\$0.10
Over 100,000 gallons	\$0.05
Aircraft Hangar Rental (per sq. ft.)	\$3.65

<b>FEE AND RATE SCHEDULE</b>	<b>CIVIC CENTER</b>
------------------------------	---------------------

	<u>Fees</u>	<u>Non-Profit Fees</u>
Facility Rental Rates:		
Room A	\$276.00	\$166.00
Room B	\$276.00	\$166.00
Room A & B	\$552.00	\$332.00
Room C	\$634.00	\$414.00
Room A, B, & C	\$1,186.00	\$746.00
Room D	\$276.00	\$166.00
Room E	\$276.00	\$166.00
Room D & E	\$552.00	\$332.00
Room C, D, & E	\$1,186.00	\$746.00
Great Room	\$1,739.00	\$1,077.00
Media	\$166.00	\$110.00
F or G	Hourly \$30.00 Max. \$110.00	Hourly \$25.00 Max. \$83.00
F & G	Hourly \$60.00 Max. \$166.00	Hourly \$50.00 Max. \$110.00
Hallway	\$110.00	\$110.00
Entire Building	\$2,181.00	\$1,408.00
Permanent Tenant Rate (per meeting**):	\$40.00	
Kitchen Fee:		
Shared (1/2 Kitchen)	\$50.00	
Professional Caterer (1/2 Kitchen)***	\$75.00	
Exclusive Use (Full Kitchen)	\$150.00	
Food Services:		
Breakfast	\$5.50	
Afternoon Delight	\$5.50	
Drink Services:		
Coffee Service per (40) 8oz cups	\$20.00	
Drink Service (waters/assorted soft drinks)	\$1.25 per drink	

\*Non-Profit Rates are not available on Fridays or Saturdays. A Non-Profit is defined as a 501 (c) organization.

\*\*Requires an annual leasing agreement with monthly meeting (must have a minimum of 12 meetings). Rate only applies to Media, F, G, or combination F & G with two hour rental maximum.

\*\*\*Caterers used in the Civic Center must be on the Approved Caterers List.

	<u>Fees</u>
Equipment Rental:	
Easel	\$5.00
Stanchion	\$5.00
Pipe & Drape	\$8.00
Microphone	\$25.00
Lapel Microphone	\$25.00
Centerpiece Vase w/ Mirror Base	\$10.00
Centerpiece Vase Only	\$5.00
LCD Projector	\$100.00
TV or TV/DVD	\$40.00
DVD	\$20.00
Small Screen 5 x 5	\$10.00
Medium Screen 9 x 9	\$75.00
Large Screen 12 x 12	\$100.00
Lift Service	\$20 per hour
Phone Line	\$50.00
Piano	\$100.00
Piano on Stage	\$150.00
Stage 6 x 8 section	\$15.00
State over 12 sections	\$10.00
Dance Floor	\$100.00
Tradeshow Booths	\$40.00
Skirting	\$12.00
Security (per hour*)	\$30.00
Silk Trees	\$10.00
Silk Trees w/lights	\$15.00
Portable Bar	\$20.00
Conference Phone	\$20.00
Office Services:	
Copies	\$0.10 per sheet
Fax	\$0.50 first sheet \$0.25 any sheet after To receive fax - \$0.10 per sheet

**FEE AND RATE SCHEDULE**

**COLLECTIONS AND UTILITIES**

	<u>Fees</u>	<u>Tax*</u>
Connect Fee	\$15.00	\$1.05
Same Day Connection Fee	\$75.00	\$5.25
Return Check Fee	\$25.00	
New Service Deposit-(Min	\$200.00	
New Service Deposit-(Min	\$300.00	
Unauthorized Usage:		
First Offense	\$250.00	
Second Offense	\$500.00	
Reconnect Fee	\$25.00	\$1.75
Reconnect After Hours @	\$75.00	\$5.25
Reconnect During Business	\$50.00	\$3.50
Reconnect After Hours @	\$150.00	\$10.50
Same Day Meter Install	\$75.00	\$5.25
Additional Re-Read Review	\$25.00	

\*Electric Services Only

**FEE AND RATE SCHEDULE**

**ELECTRIC UTILITY**

	<u>Lumens</u>	<u>Monthly Rate</u>
Outside Lighting Service:		
Mercury Vapor Lights*:		
175 watt/Open Globe-Existing Pole O/H (1) (OL-1)	7,500	\$11.05
175 watt/Open Globe-New 30' Wood Pole O/H (OL-6)	7,500	\$13.45
175 watt/Open Globe-New 30' Wood Pole U/G (OL-7)	7,500	\$17.18
175 watt/Open Globe-New 30' Fiberglass Pole U/G (OL-8)	7,500	\$23.62
400 watt/Cobra Head-Existing Pole O/H (1) (OL-2)	20,000	\$17.66
400 watt/Cobra Head-New 30' Wood Pole O/H (OL-9)	20,000	\$21.21
400 watt/Cobra Head-New 30' Wood Pole U/G (OL-10)	20,000	\$23.52
High Pressure Sodium Lights:		
100 watt/Pole Top (15' pole) (OL-11)	9,500	\$20.41
100 watt/Open Globe-Existing Pole O/H (1) (OL-3)	9,500	\$11.05
100 watt/Open Globe-New 30' Wood Pole O/H (OL-12)	9,500	\$13.45
100 watt/Open Globe-New 30' Wood Pole U/G (OL-13)	9,500	\$17.18
250 watt/Cobra Head-Existing Pole O/H (1) (OL-4)	27,500	\$19.46
250 watt/Cobra Head-New 30' Wood Pole O/H (OL-14)	27,500	\$23.04
250 watt/Cobra Head-New 30' Wood Pole U/G (OL-15)	27,500	\$27.63
250 watt/Cobra Head-New 30' Fiberglass Pole U/G (OL-16)	27,500	\$37.65
250 watt/Flood Existing Pole O/H (1,2) (OL-17)	27,500	\$20.41
250 watt/Flood-New 30' Wood Pole O/H (2) (OL-18)	27,500	\$23.72
250 watt/Flood-New 30' Wood Pole U/G (OL-19)	27,500	\$28.12
250 watt/Flood-New 30' Fiberglass Pole U/G (2) (OL-20)	27,500	\$38.10
Metal Halide Lights:		
400 watt/Flood-Existing Pole O/H (OL-21)	41,000	\$24.46
400 watt/Flood-New 30' Wood Pole O/H (OL-22)	41,000	\$28.72
400 watt/Flood-New 30' Wood Pole U/G (OL-23)	41,000	\$36.60
400 watt/Flood-New 30' Fiberglass Pole U/G (OL-24)	41,000	\$41.15

\*Mercury Vapor and Metal Halide lights are not available for new installations.

Rate information provided here is for reference. For details, please see rate schedules at:

<http://www.statesvillenc.net/Departments/ElectricUtilities/ElectricRates/tabid/270/Default.aspx>

	<u>Lumens</u>	<u>Monthly Rate</u>
3000 Kelvin LED Lights:		
38 watt Town & Country LED on 15' Fiberglass Pole (OL-25)	3,242	\$20.41
49 watt Type III (Roadway)-Existing Pole O/H (OL-26)	5,000	\$7.35
49 watt Type III (Roadway)-New Pole O/H (OL-27)	5,000	\$9.75
49 watt Type III (Roadway)-New Pole U/G (OL-28)	5,000	\$13.48
49 watt Type III (Roadway)-New FBG Pole U/G (OL-29)	5,000	\$26.58
50 watt Type V (Area)-Existing Pole O/H (OL-30)	4,713	\$7.30
50 watt Type V (Area)-New 30' Wood Pole O/H (OL-31)	4,713	\$9.70
50 watt Type V (Area)-New 30' Wood Pole U/G (OL-32)	4,713	\$13.43
50 watt Type V (Area)-New 30' Fiberglass Pole U/G (OL-33)	4,713	\$26.58
135 watt Type III (Roadway)-Existing Pole O/H (OL-34)	14,080	\$12.00
135 watt Type III (Roadway)-New 30' Wood Pole O/H (OL-35)	14,080	\$15.58
135 watt Type III (Roadway)-New 30' Wood Pole U/G (OL-36)	14,080	\$20.17
135 watt Type III (Roadway)-New 30' Fiberglass Pole U/G (OL-37)	14,080	\$30.19
121 watt Type V (Area)-Existing Pole O/H (OL-38)	13,040	\$11.60
121 watt Type V (Area)-New 30' Wood Pole O/H (OL-39)	13,040	\$15.18
121 watt Type V (Area)-New 30' Wood Pole U/G (OL-40)	13,040	\$19.77
121 watt Type V (Area)-New 30' Fiberglass Pole U/G (OL-41)	13,040	\$29.29
125 watt Flood-Existing Pole O/H (OL-42)	15,000	\$15.60
125 watt Flood-New 30' Wood Pole O/H (OL-43)	15,000	\$18.91
125 watt Flood-New 30' Wood Pole U/G (OL-44)	15,000	\$23.31
125 watt Flood-New 30' Fiberglass Pole U/G (OL-45)	15,000	\$33.29
150 watt Flood-Existing Pole O/H (OL-46)	18,200	\$16.65
150 watt Flood-New 30' Wood Pole O/H (OL-47)	18,200	\$19.96
150 watt Flood-New 30' Wood Pole U/G (OL-48)	18,200	\$24.36
150 watt Flood-New 30' Fiberglass Pole U/G (OL-49)	18,200	\$34.34
Residential Service:		
Basic Facilities Charge		\$12.55
Energy Charge per kWh for all kWh		9.489 cents
Small General Service:		
Basic Facilities Charge		\$20.78
Demand Charge:		
First 30 kW per kW		\$0.00
Next 20 kW per kW		\$3.24
Additional kW		\$9.45
Energy Charge:		
First 3,000 kWh		13.353 cents
Additional kWh		7.411 cents
Medium General Service:		
Medium Industrial General Service:		
Basic Facilities Charge		\$20.78
Demand Charge:		
First 30 kW per kW		\$0.00
Next 20 kW per kW		\$3.45
Additional kW		\$9.90

Rate information provided here is for reference. For details, please see rate schedules at:  
<http://www.statesvillenc.net/Departments/ElectricUtilities/ElectricRates/tabid/270/Default.aspx>

**FEE AND RATE SCHEDULE**

**ELECTRIC UTILITY (cont'd)**

		<u>Monthly Rate</u>
Energy Charge:		
	First 3,000 kWh	14.745 cents
	Additional kWh	7.530 cents
Large Commercial General Service:		
Large Industrial General Service:		
Basic Facilities Charge		\$20.78
Demand Charge per kWh for all kW		\$11.05
Energy Charge per kWh for all kWh:		
	Billing Months October through May	6.330 cents
	Billing Months June through September	6.830 cents
Commercial Time-of-Use Service:		
Basic Facilities Charge		\$55.14
Demand Charge per kW for all kW		\$13.25
Energy Charge per kWh for all kWh		5.760 cents
Industrial Time-of-Use Service:		
Basic Facilities Charge		\$55.14
Demand Charge per kW for all kW		\$14.55
Energy Charge per kWh for all kWh:		
	Billing Months October through May	5.015 cents
	Billing Months June through September	5.515 cents
Commercial Customer Incentive Rate:		
Industrial Customer Incentive Rate:		
Basic Facilities Charge		\$53.55
Demand Charge:		
On Peak Demand Charge:		
	First 2,000 kW per kW	
	June - September	\$18.69
	October - May	\$11.00
	Next 3,000 kW per kW	
	June - September	\$17.15
	October - May	\$9.43
	Over 5,000 kW per kW	
	June - September	\$15.55
	October - May	\$7.81
Off Peak Excess Demand Charge:	June - September	\$1.45
(per kW for all kW)	October - May	\$1.45
Energy Charge:		
All On Peak Energy:	June - September	6.140 cents
(per kWh for all kWh)	October - May	6.140 cents
All Off Peak Energy:	June - September	3.065 cents
(per kWh for all kWh)	October - May	3.065 cents
Very Large Industrial Customer Incentive Rate:		
Basic Facilities Charge		\$49.87
Demand Charge:		
On Peak Demand Charge:		
	First 2,000 kW per kW	
	June - September	\$17.40
	October - May	\$10.25
	Next 3,000 kW per kW	
	June - September	\$15.95
	October - May	\$8.80
	Over 5,000 kW per kW	
	June - September	\$14.45
	October - May	\$7.25
Off Peak Excess Demand Charge:	June - September	\$1.40
(per kW for all kW)	October - May	\$1.40

Rate information provided here is for reference. For details, please see rate schedules at:  
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**FEE AND RATE SCHEDULE**

**ELECTRIC UTILITY (cont'd)**

		<u>Monthly Rate</u>
Energy Charge:		
All On Peak Energy:	June - September	5.717 cents
(per kWh for all kWh)	October - May	5.717 cents
All Off Peak Energy:	June - September	2.853 cents
(per kWh for all kWh)	October - May	2.853 cents
Industrial Economic Development Rider:		
Monthly Credit (Discount) Period:		
	Months 1-12	20%
	Months 13-24	15%
	Months 25-36	10%
	Months 37-48	5%
	After Month 48	0%
Coincident Peak Rate Medium Service:		
Basic Facilities Charge		\$85.00
Demand Charge:		
Monthly CP Demand:	June - September	\$29.45
(per kW for all kW)	October - May	\$8.15
Excess Demand (All Months)		\$2.45
Energy Charge:		
All On Peak Energy:	June - September	6.866 cents
(per kWh for all kWh)	October - May	5.023 cents
All Off Peak Energy:	June - September	6.139 cents
(per kWh for all kWh)	October - May	4.587 cents
Coincident Peak Rate Large Service:		
Basic Facilities Charge		\$425.00
Demand Charge:		
Monthly Billing Demand:	June - September	\$26.50
(per kW for all kW)	October - May	\$4.85
Excess Demand (All Months)		\$2.45
Energy Charge:		
All On Peak Energy:	June - September	5.695 cents
(per kWh for all kWh)	October - May	4.725 cents
All Off Peak Energy:	June - September	5.230 cents
(per kWh for all kWh)	October - May	4.350 cents
Coincident Peak Rate Very Large Service:		
Basic Facilities Charge		\$371.20
Demand Charge:		
Monthly Billing Demand:	June - September	\$23.00
(per kW for all kW)	October - May	\$3.60
Excess Demand (All Months)		\$2.15
Energy Charge:		
All On Peak Energy:	June - September	5.368 cents
(per kWh for all kWh)	October - May	3.769 cents
All Off Peak Energy:	June - September	4.487 cents
(per kWh for all kWh)	October - May	3.409 cents
REPS Rider - Renewable Energy Portfolio Standards:		
	Residential	\$0.68
	Commercial	\$3.71
	Industrial	\$38.22
RECR-1 Rider - Renewable Energy Credit Rider:		
Monthly Credit (Discount):		
Wind and Biomass Energy Credit (per kWh):		
Fixed Long-term Rate:		
On Peak Energy:	All	\$0.028
Off Peak Energy:	All	\$0.0103

Rate information provided here is for reference. For details, please see rate schedules at:  
<http://www.statesvillenc.net/Departments/ElectricUtilities/ElectricRates/tabid/270/Default.aspx>

**FEE AND RATE SCHEDULE**

**ELECTRIC UTILITY (cont'd)**

Solar Photovoltaic Energy Credit (per kWh)	
Fixed Long-term Rate:	
All Energy: All	\$0.0304
CG-1 Rider - Customer Generation Credit Rider:	
CG-2 Rider - Customer Generation Credit Rider:	
Monthly Customer Generation Credit Rate (Discount):	
June - September (per kW)	\$11.32
ECCR - Excess Capacity Credit Rider:	
Monthly Credit (Discount):	
All On Peak Demand (per kW)	\$1.75
Surge Protection Rider:	
Per Device	\$7.00

Rate information provided here is for reference. For details, please see rate schedules at:  
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**FEE AND RATE SCHEDULE**

**FIRE**

	<u>Fees</u>	
Routine Maintenance Inspections:		
Less than 1,000 sq. ft.	\$50.00	
1,000 - 2,499 sq. ft.	\$75.00	
2,500 - 9,999 sq. ft.	\$100.00	
Over 10,000 sq. ft.	\$150.00	
Foster Home	\$50.00	
Inspection (outside normal business hours)	\$45.00/hour	
(Requested by owner/contractor - min. 1 hr)	in addition to Routine Fee	
Life Safety Violations:		
1st Offense	\$125.00	
2nd Offense	\$300.00	
3rd Offense	\$750.00	
Fire Lane Violation	\$75.00	
Open Burning without a permit, per violation	\$250.00	
Plan Reviews:		
Construction Plans	\$50.00 + \$0.02/sq. ft.	
Fire Alarm System Plans	\$50.00 or \$0.02/sq. ft.	*(whichever is greater)
Hood System Plans	\$75.00/per hood	
Spray Booth Plans	\$75.00/per booth	
Sprinkler/Standpipe System Plans	\$50.00 or \$0.02/sq. ft.	*(whichever is greater)
Other Extinguishment Systems	\$75.00	
Other Fees:		
Hydrant Flow Test	\$100.00	
No Key Holder Response	\$100.00	
Fireworks Displays (2 hr minimum)	100.00/hr + standby fee	
Cost for Standby (2 hr minimum)	\$25.00/hr./firefighter	
Incident Commander (2 hr minimum)	\$35.00/hr	
Engine/Ladder (2 hr minimum)	\$125.00/hr	
Supplies/Materials/Rental Equipment	Replacement Cost	
Special Permits:		
ABC License	\$75.00	
Amusement Buildings	\$75.00	
Burning Permit	\$75.00	
Carnivals/Fairs	\$75.00	
Combustible Dust Producing Operations	\$75.00	
Covered Mall Buildings	\$75.00	
Cryogenic Fluids	\$75.00	
Exhibits & Trade Shows	\$75.00	
Explosives	\$75.00	
Fire Pumps and related equipment	\$75.00	
Flammable/Combustible Liquids	\$75.00	

	<u>Fees</u>
(only mandated according to NC Fire Prevention Code)	
Fumigation/Insecticide/Fogging	\$150.00
Hazardous Materials	\$75.00
(as required by Table 105.6.20 of the NC Fire Prevention Code)	
Liquid or Gas Fueled Vehicles/Equipment in Assembly E	\$75.00
Open Burning Permit	\$75.00
Private Fire Hydrant Installation/Removal	\$75.00
Spraying/Dipping	\$75.00
Tank Removal/Installation	\$75.00
Temporary Membrane Structures (≤3,000 sq.ft.)	\$75.00
Temporary Membrane Structures (≥3,001 sq.ft.)	\$125.00
Any Required Permit not listed	\$75.00
(as listed in Section 105 of the NC Fire Prevention Code)	

\*Any work started prior to issuance of a permit is subject to permit fees times two (2)

FEE AND RATE SCHEDULE

PLANNING

	<u>Fees</u>
Development Fees:	
Property Clearances:	
Zoning Permits	\$25.00
Sign Permits	\$25.00
Zoning Verification	\$25.00
Home Occupation	\$25.00
Plans Review:	
TRC Plans	\$300.00
Non TRC Plans	\$50.00
Annexations	\$100.00
Subdivisions:	
Preliminary Minor	\$100.00 + 1.00 lot
Preliminary Major	\$300.00 +1.00 lot
Minor Final	\$100.00
Major Final	\$100.00
Recombinations/Amendments	\$50.00
Board of Adjustments:	
Variance	\$300.00
Planning Board:	
Rezoning	\$500.00
Conditional Use Rezoning	\$600.00
Special Use Permit	\$250.00
Text Amendment	\$350.00
Vested Rights	\$400.00
Publications:	
Unified Development Code	\$45.00
Minimum Housing:	
Second Reinspection	\$150.00
Nuisance and Abatements:	
Mow Weeded Lot:	
1st hour or fraction	\$250.00
2nd/subsequent hour	\$100.00

FEE AND RATE SCHEDULE

POLICE

	<u>Fees</u>
Precious Metals	\$180.00
Finger Printing	\$10.00
Precious Metals Emp. Init.	\$10.00
Precious Metal Emp. Ren.	\$3.00
False Alarm Fee	\$50.00
Parking Tickets:	
Original Ticket	\$5.00
Past Due After 14 Days \$25 Penalty	\$30.00
Past Due After 28 Days \$50 Penalty	\$80.00

	<u>Fees</u>
Driveway Permit	\$25.00
In Lieu of Sidewalk	\$20.00/lf
In Lieu of Curb and Gutter	\$15.00/lf
<b>Inside City</b>	
Water Tap (by inches of water):	
3/4"	\$525.00
1"	\$650.00
1 1/2"	\$1,075.00
2"	\$1,225.00
>2"	Call For Estimate
Sewer Tap	\$750.00
>4"	Call For Estimate
<b>Outside City</b>	
Water Tap (by inches of water):	
3/4"	\$1,050.00
1"	\$1,300.00
1 1/2"	\$2,150.00
2"	\$2,450.00
>2"	Call For Estimate
Sewer Tap	
4"	\$2,250.00
>4"	Call For Estimate
Water Connect Fee (when tap made by others)	\$50.00
Sewer Connect Fee (when tap made by others)	\$50.00
Tap Recovery Fee (to reinstall abandoned water & sewer taps <sup>1</sup> )	\$150 + SDF
Water System Development Fee (by water meter size <sup>2</sup> ):	
5/8"	\$652.00
1"	\$1,090.00
1 1/2"	\$2,180.00
2"	\$3,490.00
3"	\$6,980.00
4"	\$10,910.00
6"	\$21,820.00
8"	\$34,910.00
10"	\$50,180.00
12"	\$67,630.00
Sewer System Development Fee (by water meter size <sup>2</sup> ):	
5/8"	\$2,705.00
1"	\$4,510.00
1 1/2"	\$9,020.00
2"	\$14,430.00
3"	\$28,860.00
4"	\$45,090.00
6"	\$90,180.00
8"	\$144,290.00
10"	\$207,420.00
12"	\$279,570.00

1 To restore water and/or sewer taps that were previously abandoned by the City at the request of the owner.

2 When the water tap size is larger than the water meter size, the SDF will be based on the tap size.

Statesville Fitness & Activity:		<u>Fees</u>
Memberships and Daily Fees:		
Individual (Ages 18-54):		
	Statesville Resident:	
	Annual	\$160.00
	Monthly	\$20.00
	Daily	\$3.00
	Non-Resident:	
	Annual	\$235.00
	Monthly	\$30.00
	Daily	\$5.00
Youth (17 & Under):		
	Statesville Resident:	
	Annual	\$110.00
	Monthly	\$15.00
	Daily	\$2.00
	Non-Resident:	
	Annual	\$160.00
	Monthly	\$20.00
	Daily	\$4.00
Senior (55+):		
	Statesville Resident:	
	Annual	\$110.00
	Monthly	\$15.00
	Daily	\$2.00
	Non-Resident:	
	Annual	\$160.00
	Monthly	\$20.00
	Daily	\$4.00
Family:		
	Statesville Resident:	
	Annual	\$235 + \$50/person after 2
	Monthly	\$30 + \$10/person after 2
	Non-Resident:	
	Annual	\$350 + \$75/person after 2
	Monthly	\$40 + \$12/person after 2
Rec ID (basketball only):		
	18+ Resident	\$20.00
	18+ Non Res.	\$40.00
	14-17 Resident	\$10.00
	14-17 Non Res.	\$20.00
	Under 14 Res.	\$5.00
	Under 14 Non Res.	\$10.00
Wall Climbing:		
Gear Rentals:		
	Harness:	
	Members	\$0.00
	Non-members	\$5.00
	Shoes	
	Members	\$0.00
	Non-members	\$1.00
Supervised Child Care (per visit):		
	1st Child	\$5.00
	Additional Child	\$3.00
Room Rental:		
Weekdays Before 5:00pm:		
	Without Charging Admissions Fee:	
	1 Room:	
	Hourly	\$20.00
	Daily (4+ hours)	\$80.00
	2 Rooms:	
	Hourly	\$35.00
	Daily (4+ hours)	\$140.00

		<u>Fees</u>
3 Rooms:	Hourly	\$45.00
	Daily (4+ hours)	\$180.00
4 Rooms:	Hourly	\$50.00
	Daily (4+ hours)	\$200.00
Charging Admissions Fee:		
1 Room:	Hourly	\$25.00
	Daily (4+ hours)	\$100.00
2 Rooms:	Hourly	\$40.00
	Daily (4+ hours)	\$160.00
3 Rooms:	Hourly	\$55.00
	Daily (4+ hours)	\$220.00
4 Rooms:	Hourly	\$65.00
	Daily (4+ hours)	\$260.00
Weekdays or Weekends After 5:00pm:		
Without Charging Admissions Fee:		
1 Room:	Hourly	\$30.00
	Daily (4+ hours)	\$120.00
2 Rooms:	Hourly	\$55.00
	Daily (4+ hours)	\$220.00
3 Rooms:	Hourly	\$75.00
	Daily (4+ hours)	\$300.00
4 Rooms:	Hourly	\$90.00
	Daily (4+ hours)	\$360.00
Charging Admissions Fee:		
1 Room:	Hourly	\$35.00
	Daily (4+ hours)	\$140.00
2 Rooms:	Hourly	\$65.00
	Daily (4+ hours)	\$260.00
3 Rooms:	Hourly	\$90.00
	Daily (4+ hours)	\$360.00
4 Rooms:	Hourly	\$110.00
	Daily (4+ hours)	\$440.00
Programs:		
Teacher Workday Camp (per day)		\$25.00
Youth Fit:		
	Resident	\$40.00
	Non Resident	\$50.00
Belay Class		\$10.00
Bike Rental		\$5.00
After School (per semester)		
	Resident	\$150.00
	Non Resident	\$200.00
Day Camps:		
	Statesville Resident	\$65.00
	Non-Resident	\$75.00
Adventure Camp:		
	Statesville Resident	\$115.00
	Non-Resident	\$130.00
Statesville Leisure Pool:		
General Admission Fees:		
Day Swim:	Under age 1	Free
	Ages 1 and over	\$5.00
Evening Swim:	Under age 1	Free
	Ages 1 and over	\$3.00
	Group Camp Pool Admission	\$3.00
	Pool Birthday Party	\$100.00
	Exclusive Rental:	\$1,000.00

	<u>Fees</u>
Season Pool Passes:	
Individual:	
Statesville Resident	\$100.00
Non-Resident	\$150.00
Family:	
Statesville Resident	\$175.00
Non-Resident	\$260.00
Athletics:	
Concession Stand (Daily)	\$50.00
Dumpster Fee (Daily) (Tournaments)	\$50.00
Iredell Senior Games:	\$10.00
Banquet Fee	\$5.00
Youth Baseball:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Youth Wrestling:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Youth Basketball:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Youth Softball:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Middle School Softball:	
Statesville Resident	\$30.00
Non-Resident	\$40.00
Adult Team League Fee:	\$100.00
Late Roster Addition:	\$15.00
Shelter (per hour):	
Statesville Resident	\$10.00
Non-Resident	\$15.00
Annual Dog Park Permit:	
Statesville Resident	\$20.00
Non-Resident	\$40.00
Baseball/Softball Fields:	\$15.00/Hour
Daily	\$120.00
Baseball/Softball Field Lights:	\$20.00/Hour
Soccer Fields:	\$15.00/Hour
Daily	\$120.00
Soccer Field Lights:	\$20/Hour

Public Grounds and Cemetery:

Cemetery interment Fees:

Regular Adult	\$400.00
Cremation	\$150.00
Infant Burial (Under 6 months) Hand Dug	\$200.00
Double Depth Adult	\$800.00

Cemetery Space Fees:

Full Size Grave Space:	
Statesville Resident	\$500.00
Non-Resident	\$1,000.00
Grave Space Cremation Section:	
Statesville Resident	\$125.00
Non-Resident	\$250.00
Veteran Space	\$0.00

Bentley Community Center:

Membership Fees:

Individual (18-54):

Statesville Resident:	
Annual	\$80.00
Monthly	\$10.00
Daily	\$1.00
Non-Resident:	
Annual	\$120.00
Monthly	\$15.00
Daily	\$2.00

Youth (16 & 17):

Statesville Resident:	
Annual	\$50.00
Monthly	\$5.00
Daily	\$1.00
Non-Resident:	
Annual	\$75.00
Monthly	\$10.00
Daily	\$2.00

Senior (55+):

Statesville Resident:	
Annual	\$50.00
Monthly	\$5.00
Daily	\$1.00
Non-Resident:	
Annual	\$75.00
Monthly	\$10.00
Daily	\$2.00

Room Rental Fees:

Room Deposit	\$50.00
Room Rental (per hour)	\$20.00
Gym Deposit	\$100.00
Half Court Gym (per hour)	\$25.00
Full Court Gym (per hour)	\$35.00
Set-up Fee	\$50.00

**FEE AND RATE SCHEDULE****RECREATION (cont'd)**

## Bristol Community Center:

## Room Rental Fees:

Deposit		\$50.00
Room Rental:	Per Hour	\$20.00
	4 Hours	\$60.00
	8 Hours	\$100.00

## Equipment Rental Fee:

8' Tables (each)	\$5.00
Chairs (each)	\$1.00
Bingo Set	\$6.00

**FEE AND RATE SCHEDULE****STORMWATER**Fees

Stormwater Fee:	Equivalent Residential Unit (ERU)	\$4.70 per ERU
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**FEE AND RATE SCHEDULE****WATER AND SEWER**

## Inside Rates:

Fees

## Water Charges:

Basic Facility Fee	\$8.12
Per 100 cubic feet	\$2.40

## Sewer Charges:

Basic Facility Fee	\$12.11
Per 100 cubic feet	\$3.98

## Flat rate sewer charge:

\$28.72

## Outside Rates:

## Water Charges:

Basic Facility Fee	\$20.30
Per 100 cubic feet	\$6.00

## Sewer Charges:

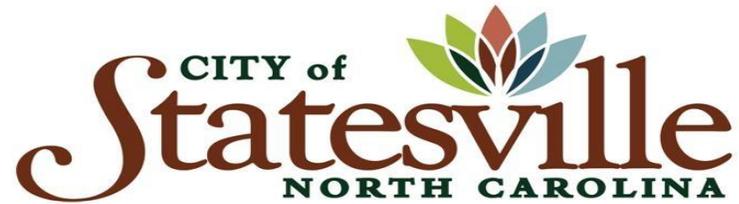
Basic Facility Fee	\$30.28
Per 100 cubic feet	\$9.95

## Flat rate sewer charge:

\$71.80

## Pretreatment Fees:

New Permittees (One-Time Charge)	\$300.00
Existing Permittees (Every 5 Years)	\$100.00



## Adopted Capital Improvement Plan

2020 - 2025

Prepared By:

City Manager's Office  
Finance Department

# Capital Improvements Plan

## Purpose & Policies

### PURPOSE

- To forecast and match projected revenues and capital needs over a five year period plus a column named "Future Years" for those capital items with no definitive year.

### POLICIES

- The capital improvements plan is just that – **a plan**. Projects are subject to change based on new or shifting service needs, emergency needs, or other directives established by the City Council. Because priorities can (and will) change, **capital included in the CIP by planning years are NOT guaranteed for funding**.
- **The CIP will include capital projections for routine, recurring capital as well as major, non-recurring capital of \$50,000 or more.** The exception is Police Cruisers, which are included even though the individual cost of each vehicle is less than \$50,000.

### 2020 – 2025 Capital Improvement Plan

- Capital listed in fiscal year 2020 is the Adopted Municipal Operating Budget. Most items that were not recommended for funding in 2020 are moved to the next fiscal year.
- Capital listed in fiscal years 2021 – 2025 is for planning purposes and funding is not guaranteed.

### FUNDING SOURCES

- "Pay Go" is pay as you go from operating and current revenues.
- "G.O." is General Obligation Bonds backed by the full faith of the City of Statesville.
- "R.O." is Revenue Bonds backed by pledged revenues.
- "L.P." is Lease Purchase backed by the security of the items being purchased.
- "DEQ" is a loan from the State Revolving Fund.
- "C.L." is Commercial Loan backed by the security of the items being purchased or full faith and credit.
- "COPS" is similar to lease purchase.
- "Fund Bal" is the City's Fund Balance that has accumulated from revenues over expenditures.
- "Debt" is a borrowing to be determined at a future time.
- "SA" is assessing the adjoining property owners for the improvement costs.
- "FAA" is Federal Aviation Grants 90% match City 10%, if County participated 5 percent.

**City of Statesville**  
**Summary**  
**Adopted Capital Improvement Plan 2020-2025**

DESCRIPTION	2020	2021	2022	2023	2024	2025	Total
<b>BY FUND:</b>							
GENERAL FUND	\$ 1,938,779	\$ 7,891,909	\$ 4,113,486	\$ 3,269,132	\$ 8,720,342	\$ 3,188,194	\$ 29,121,842
AIRPORT FUND	48,500	19,736,166	11,591,666	266,666	166,666	-	31,809,664
ELECTRIC FUND	11,863,000	4,103,000	1,360,000	1,888,000	1,920,000	2,175,000	23,309,000
WATER AND SEWER FUND	2,284,972	7,568,000	2,174,800	4,318,000	825,500	2,954,988	20,126,260
STORMWATER FUND	585,000	-	-	-	-	-	585,000
CIVIC CENTER FUND	75,000	940,000	925,000	100,000	100,000	-	2,140,000
<b>TOTAL CAPITAL REQUESTS</b>	<b>\$ 16,795,251</b>	<b>\$ 40,239,075</b>	<b>\$ 20,164,952</b>	<b>\$ 9,841,798</b>	<b>\$ 11,732,508</b>	<b>\$ 8,318,182</b>	<b>107,091,766</b>

**BY ASSETS CLASSIFICATION:**

EQUIPMENT	\$ 1,542,255	\$ 3,048,239	\$ 2,147,383	\$ 4,287,472	\$ 711,949	\$ 3,282,834	\$ 15,020,132
IMPROVEMENTS & LAND	2,227,692	29,529,666	14,692,466	2,221,666	7,276,666	1,555,000	\$ 57,503,156
DISTRIBUTION SYSTEM	11,775,000	3,275,000	1,275,000	1,775,000	1,775,000	1,775,000	\$ 21,650,000
VEHICLES	1,250,304	4,386,170	2,050,103	1,557,660	1,968,893	1,705,348	\$ 12,918,478
<b>TOTAL CAPITAL REQUESTS</b>	<b>\$ 16,795,251</b>	<b>\$ 40,239,075</b>	<b>\$ 20,164,952</b>	<b>\$ 9,841,798</b>	<b>\$ 11,732,508</b>	<b>\$ 8,318,182</b>	<b>\$ 107,091,766</b>

**City of Statesville**  
**General Fund**  
**Adopted Capital Improvement Plan**

DEPARTMENT	DESCRIPTION	Ranking	Funding Source	2020	2021	2022	2023	2024	2025	Total
Information Tech	PC/Laptop/Server Replace Rotation	1	Pay Go	\$ -	\$ 138,915	\$ 145,860	\$ 153,153	\$ 160,810	\$ 168,851	\$ 767,589
Information Tech	Trimble Handheld / GIS	2	Pay Go	6,995	-	-	-	-	-	6,995
Information Tech	Meter Reading System (HW & SW)	3	Pay Go	27,500	-	-	-	-	-	27,500
Information Tech	Replacement Mitel desksets	4	Pay Go	-	8,500	5,000	-	-	-	13,500
Information Tech	Replacement Vehicle for GIS	5	Pay Go	-	30,000	-	-	-	-	30,000
Information Tech	Telcom Overhaul	6	Pay Go	-	30,000	-	-	-	-	30,000
Information Tech	Process Workflow/Policies/Procedure	7	Pay Go	-	30,000	-	-	-	-	30,000
Planning	4 Door Ford Fusion	-	Pay Go	-	22,000	-	-	-	-	22,000
Planning	U-6054 New Connector Road budget s	-	Pay Go	-	400,000	-	-	-	-	400,000
Police	Joy Drive Radio System Upgrade	1	Pay Go	-	-	-	-	-	-	-
Police	Mirrored Server for New World Syster	3	Pay Go	-	15,000	-	-	-	-	15,000
Police	HVAC Units	4	Pay Go	25,000	25,750	26,523	27,319	28,139	28,983	161,714
Police	Replacement Carpet	11	Pay Go	-	50,000	-	-	-	-	50,000
Police	Sniper Rifle	12	Pay Go	12,000	12,000	-	-	-	-	24,000
Police	Security Drive Simulcast Upgrade	2	Pay Go	189,680	196,000	-	-	-	-	385,680
Police	Third Radio Tower	16	Pay Go	-	-	240,000	-	-	-	240,000
Police	2019 Marked K-9 Tahoe	5	Pay Go	66,663	69,996	73,496	77,171	81,030	85,082	453,438
Police	2019 Marked Patrol Vehicle	6	Pay Go	50,916	53,462	56,135	58,942	61,889	64,983	346,327
Police	2019 Marked Patrol Vehicle	7	Pay Go	50,916	53,462	56,135	58,942	61,889	64,983	346,327
Police	2019 Marked Patrol Vehicle	8	Pay Go	50,916	53,462	56,135	58,942	61,889	64,983	346,327
Police	2019 Marked Patrol Vehicle	9	Pay Go	50,916	53,462	56,135	58,942	61,889	64,983	346,327
Police	2019 Marked Vehicle	10	Pay Go	27,788	29,177	30,636	32,168	33,776	35,465	189,010
Police	2019 Unmarked Vehicle	13	Pay Go	27,357	28,725	30,161	31,669	33,253	34,915	186,080
Police	2019 Marked Patrol Vehicle	14	Pay Go	50,916	53,462	56,135	58,942	61,889	64,983	346,327
Police	2019 Marked Patrol Vehicle	15	Pay Go	50,916	53,462	56,135	58,942	61,889	64,983	346,327
Fire	Treadmills	5	Pay Go	-	13,000	-	-	-	-	13,000
Fire	Thermal Imaging Camera	4	Pay Go	-	8,000	8,000	8,000	-	-	24,000
Fire	Airpack SCBA replacement	-	Pay Go	-	588,250	-	-	-	-	588,250
Fire	Confined Space Rescue Equipment	-	Pay Go	-	25,000	-	-	-	-	25,000
Fire	Station Alerting System	-	Pay Go	-	175,000	-	-	-	-	175,000
Fire	Tower Truck Replacement	-	Pay Go	-	-	1,200,000	-	-	-	1,200,000
Fire	Fire Engine Replacement	1	Pay Go	-	682,000	-	-	-	-	682,000
Fire	4WD Pick Up Truck	2	Pay Go	-	55,000	-	-	-	-	55,000
Fire	4WD Pick Up Truck	3	Pay Go	55,000	-	-	-	-	-	55,000
Fire	4WD Pick Up Truck	-	Pay Go	-	55,000	-	-	-	-	55,000
Fire	Fire Engine purchase for Station 5	-	Pay Go	-	-	-	-	-	800,000	800,000
Fire	Fire Engine Replacement	-	Pay Go	-	-	-	700,000	-	-	700,000
Fire	Hazmat/Heavy Rescue Unit	-	Pay Go	-	-	-	-	800,000	-	800,000
Fire	Passenger Van	-	Pay Go	-	-	48,000	-	-	-	48,000
Fire	4WD Pick Up Truck	-	Pay Go	-	-	55,000	-	-	-	55,000
Fire	Land Purchase for Fire Station 5	-	Pay Go	-	-	-	-	-	400,000	400,000
Fire	Fire Station 2	-	Pay Go	-	-	-	500,000	3,500,000	-	4,000,000
Fire	Renovation of Fire Station 3	-	Pay Go	-	-	-	-	-	355,000	355,000
Engineering	Survey Grade GPS	1	Pay Go	-	27,500	-	-	-	-	27,500
Engineering	Survey Vehicle	3	Pay Go	-	36,000	-	-	-	-	36,000
Engineering	Engineering Construction Inspector	2	Pay Go	-	34,000	-	-	-	-	34,000
Engineering	Public Works Director	-	Pay Go	-	32,000	-	-	-	-	32,000
Engineering	Assistant City Engineer	-	Pay Go	-	-	-	-	32,000	-	32,000
Engineering	Procut Brake Lathe	2	Pay Go	-	13,824	-	-	-	-	13,824
Engineering	1/2 Ton Pickup Truck	1	Pay Go	32,500	-	-	-	-	-	32,500
Engineering	1/2 Ton Pickup Truck	3	Pay Go	-	32,500	-	-	-	-	32,500
Street Maint	Motorgrader #343	-	Pay Go	-	-	180,000	-	-	-	180,000
Street Maint	Rubber Tire Loader #326	-	Pay Go	-	-	-	185,000	-	-	185,000
Street Maint	Backhoe #351	-	Pay Go	-	-	145,000	-	-	-	145,000
Street Maint	Track Loader #350	-	Pay Go	-	-	-	-	-	190,000	190,000
Street Maint	Backhoe #352	-	Pay Go	-	-	145,000	-	-	-	145,000
Street Maint	Mini-Excavator with Trailer	2	Pay Go	-	85,000	-	-	-	-	85,000
Street Maint	Upfit Truck #313 for Brine Sprayer	-	Pay Go	-	10,500	-	-	-	-	10,500
Street Maint	Sign Truck #307	-	Pay Go	-	65,000	-	-	-	-	65,000
Street Maint	Single Axle Dump Truck #314+plow	3	Pay Go	-	110,000	-	-	-	-	110,000
Street Maint	Street Sweeper #325	1	Pay Go	-	260,000	-	-	-	-	260,000
Street Maint	Single Axle Dump Truck #320+Plow	-	Pay Go	-	110,000	-	-	-	-	110,000
Street Maint	Single Axle Dump Truck #309+Plow	-	Pay Go	-	-	-	115,000	-	-	115,000
Street Maint	Sand Spreader Truck #323	-	Pay Go	-	-	-	100,000	-	-	100,000
Street Maint	Tandem Axle Dump Truck #308+Plow	-	Pay Go	-	-	-	-	150,000	-	150,000
Street Maint	Single Axle Dump Truck #321+Plow	-	Pay Go	-	-	-	-	115,000	-	115,000
Street Maint	Single Axle Dump Truck #310+Plow	-	Pay Go	-	-	-	-	115,000	-	115,000
Street Maint	Utility Body Pick Up #312	-	Pay Go	-	50,000	-	-	-	-	50,000
Street Maint	Utility Body Pick Up #313	-	Pay Go	-	50,000	-	-	-	-	50,000
Street Maint	Sidewalks	-	Pay Go	50,000	100,000	100,000	100,000	100,000	100,000	550,000
Street Maint	Sidewalks -- NC DOT Projects	-	Pay Go	201,000	215,000	210,000	-	-	-	626,000
Street Const	Street Improvement Div EE	-	Powell	465,000	-	-	-	-	-	465,000
Street Const	Street Improvement Div FF	-	Powell	-	500,000	-	-	-	-	500,000
Street Const	Street Improvement Div GG	-	Powell	-	-	500,000	-	-	-	500,000
Street Const	Street Improvement Div HH	-	Powell	-	-	-	500,000	-	-	500,000
Street Const	Street Improvement Div II	-	Powell	-	-	-	-	500,000	-	500,000
Street Const	Street Improvement Div JJ	-	Powell	-	-	-	-	-	500,000	500,000



**City of Statesville**  
**Airport Fund**  
**Adopted Capital Improvement Plan**

DESCRIPTION	Ranking	Funding Source	2020	2021	2022	2023	2024	2025	Total
Utility Vehicle	4	Pay Go	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Slope Master Mower	5	Pay Go	-	69,500	-	-	-	-	69,500
75 hp Tractors	3	Pay Go	-	50,000	50,000	-	-	-	100,000
Front Mount Mower	1	Pay Go	25,000	-	-	-	-	-	25,000
Zero Turn Mower	2	Pay Go	13,500	-	-	-	-	-	13,500
FAA Vision 100 Grant	1	FAA	-	166,666	166,666	166,666	166,666	-	666,664
Southwest Parallel Taxiway	5	FAA	-	-	11,300,000	-	-	-	11,300,000
Corporate Hangar Pad Ready Sites	2	FAA	-	19,000,000	-	-	-	-	19,000,000
New Fuel Farm	3	Pay Go	-	400,000	-	-	-	-	400,000
Project Converse	4	FAA	-	50,000	75,000	100,000	-	-	225,000
<b>Total</b>			<b>\$ 48,500</b>	<b>\$ 19,736,166</b>	<b>\$ 11,591,666</b>	<b>\$ 266,666</b>	<b>\$ 166,666</b>	<b>\$ -</b>	<b>\$ 31,809,664</b>

**City of Statesville  
Electric Fund  
Adopted Capital Improvement Plan**

DESCRIPTION	Ranking	Funding Source	2020	2021	2022	2023	2024	2025	Total
Mini Excavator W/Thumb & Trailer	8	Pay Go	\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ 38,000
Excavator and Trailer	-	Pay Go	-	-	-	-	50,000	-	50,000
615-Bucket Truck w/ Utility Body 4X4	7	Pay Go	-	300,000	-	-	-	-	300,000
621-Aerial Bucket Truck	-	Pay Go	-	-	-	-	-	300,000	300,000
618-Extended Cab Pick-Up Truck, 4WD	-	Pay Go	-	35,000	-	-	-	-	35,000
607-Digger/Derrick w/Utility Body 4x4	-	Pay Go	-	300,000	-	-	-	-	300,000
626--Sprinter Van	-	Pay Go	-	35,000	-	-	-	-	35,000
601--Ford Escape	-	Pay Go	-	-	-	28,000	-	-	28,000
611--Chevrolet Trailblazer	10	Pay Go	-	25,000	-	-	-	-	25,000
617--Chevrolet Trailblazer	-	Pay Go	-	-	-	25,000	-	-	25,000
627--Sprinter Van	-	Pay Go	-	-	-	-	35,000	-	35,000
620--Sprinter Van	-	Pay Go	-	35,000	-	-	-	-	35,000
624--Ford Escape	9	Pay Go	28,000	-	-	-	-	-	28,000
Improvement and Expansion	1	Pay Go	700,000	700,000	700,000	1,200,000	1,200,000	1,200,000	5,700,000
Distribution Automation	11	Pay Go	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Smart Grid Implementation/AMI	4	Pay Go	3,500,000	1,000,000	-	-	-	-	4,500,000
4 kV to 23 kV Conversion	5	Pay Go	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000
Delivery No. 6	2	Pay Go	5,000,000	-	-	-	-	-	5,000,000
Distribution Lines For Delivery Six	3	Pay Go	2,000,000	1,000,000	-	-	-	-	3,000,000
Electric Meter Test Equipment	-	Pay Go	-	-	-	-	-	40,000	40,000
Set of Three Phase Regulators	6	Pay Go	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Infrared Camera	-	Pay Go	-	-	25,000	-	-	-	25,000
<b>Total</b>			<b>\$ 11,863,000</b>	<b>\$ 4,103,000</b>	<b>\$ 1,360,000</b>	<b>\$ 1,888,000</b>	<b>\$ 1,920,000</b>	<b>\$ 2,175,000</b>	<b>\$ 23,309,000</b>

**City of Statesville**  
**Water and Sewer Fund**  
**Adopted Capital Improvement Plan**

DESCRIPTION	Ranking	Funding Source	2020	2021	2022	2023	2024	2025	Total
Tractor/with bush hog & loader	3	Pay Go	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Tractor/with bush hog & side arm mower	7	Pay Go	-	150,000	-	-	-	-	150,000
Utility Locator with accessories	5	Pay Go	8,500	-	-	-	-	-	8,500
Sewer Rodding and Hi-pressure Jet Truck	1	Pay Go	300,000	-	-	-	-	-	300,000
Dump Truck	4	Pay Go	85,000	-	-	-	-	-	85,000
CCTV truck w/ Specialized Equip. for camera	8	Pay Go	-	275,000	-	-	-	-	275,000
Sewer Rehabilitation	2	Pay Go	250,000	250,000	250,000	250,000	-	-	1,000,000
Sewer Extension	6	Pay Go	-	4,700,000	-	-	-	-	4,700,000
Trench Roller	1	Pay Go	43,000	-	-	-	-	-	43,000
LED Light Tower	2	Pay Go	15,000	-	-	-	-	-	15,000
Seeker Camera	3	Pay Go	14,000	-	-	-	-	-	14,000
2.0" Boring tool/Launch Cradles	-	Pay Go	-	7,000	-	-	-	-	7,000
Shoring Shields	-	Pay Go	-	30,000	-	-	-	-	30,000
Leak detector	-	Pay Go	-	9,000	-	-	-	-	9,000
Water Line Rehabilitation	5	Pay Go	88,892	200,000	200,000	200,000	200,000	-	888,892
Major Capital Water Improvements	4	Pay Go	-	600,000	500,000	-	-	-	1,100,000
Water Line Upsizing	6	Pay Go	-	50,000	50,000	50,000	50,000	-	200,000
Mower	3	Pay Go	22,000	-	-	-	-	-	22,000
HSP #4 VFD Conversion	-	Pay Go	-	150,000	-	-	-	-	150,000
SCADA Replacement	-	Pay Go	-	-	185,000	-	-	-	185,000
Pump Rehabilitation	-	Pay Go	-	50,000	50,000	50,000	50,000	50,000	250,000
Tube Settlers	-	Pay Go	-	-	-	140,000	-	-	140,000
Water Plant Generator	-	Pay Go	-	-	-	-	-	2,500,000	2,500,000
3/4 Ton 4x4 Pickup Truck	2	Pay Go	-	50,000	-	-	-	-	50,000
1/2 Ton 4x4 Pickup Truck	-	Pay Go	-	29,000	-	-	-	-	29,000
Finish Water Piping Project	1	Pay Go	475,000	-	-	-	-	-	475,000
Plant Generators	-	Pay Go	-	-	-	705,000	-	-	705,000
Suction pipes for lift stations	1	Pay Go	21,000	-	-	-	-	-	21,000
Lift station pump replacement	2	Pay Go	18,000	-	-	-	-	-	18,000
Lift station pump replacement	-	Pay Go	-	18,000	-	-	-	-	18,000
Lift station pump replacement	-	Pay Go	-	-	18,000	-	-	-	18,000
Belt Press wash pumps	3	Pay Go	17,580	-	-	-	-	-	17,580
Lift station pump replacement	-	Pay Go	-	-	-	18,000	-	-	18,000
Lift station pump replacement	-	Pay Go	-	-	-	-	18,000	-	18,000
4X4 Operators truck	-	Pay Go	-	-	26,000	-	-	-	26,000
Dump Truck	-	Pay Go	-	-	-	-	102,500	-	102,500
Maint. truck w/ service body	-	Pay Go	-	-	-	-	-	59,988	59,988
Driveway	-	Pay Go	-	-	40,800	-	-	-	40,800
Aeration Basin Aerators	1	Pay Go	295,000	295,000	295,000	295,000	295,000	295,000	1,770,000
Back up Generator @ Comm. Blvd.	2	Pay Go	95,000	-	-	-	-	-	95,000
Portable Generator	3	Pay Go	200,000	-	-	-	-	-	200,000
Lift Station Maintenance	4	Pay Go	50,000	50,000	50,000	50,000	50,000	50,000	300,000
John Deere Tractor	5	Pay Go	47,000	-	-	-	-	-	47,000
Electrical Transfer Switches	6	Pay Go	60,000	60,000	60,000	60,000	60,000	-	300,000
Autoclave (Lab)	-	Pay Go	-	50,000	-	-	-	-	50,000
Back up Generator @ Business Park	-	Pay Go	-	100,000	-	-	-	-	100,000
Mass Spectrometer (Lab)	-	Pay Go	-	190,000	-	-	-	-	190,000
SCADA Integration for Lift Stations	-	Pay Go	-	-	225,000	-	-	-	225,000
Replace mechanical structure #3 Clarifier	-	Pay Go	-	-	225,000	-	-	-	225,000
Standby Generator for 4th Creek	-	Pay Go	-	-	-	2,500,000	-	-	2,500,000
Maint. Truck w/ Utility Body	1	Pay Go	60,000	-	-	-	-	-	60,000
Lab Truck	2	Pay Go	30,000	-	-	-	-	-	30,000
Assistant Director's Vehicle	3	Pay Go	-	30,000	-	-	-	-	30,000
Dump Truck	-	Pay Go	-	110,000	-	-	-	-	110,000
Dewatering Building Repairs	-	Pay Go	-	115,000	-	-	-	-	115,000
<b>Total</b>			<b>\$ 2,284,972</b>	<b>\$ 7,568,000</b>	<b>\$ 2,174,800</b>	<b>\$ 4,318,000</b>	<b>\$ 825,500</b>	<b>\$ 2,954,988</b>	<b>\$ 20,126,260</b>

**City of Statesville  
Stormwater Fund  
Adopted Capital Improvement Plan**

DESCRIPTION	Ranking	Funding Source	2020	2021	2022	2023	2024	2025	Total
Mini-Excavator w/trailer	3	Pay Go	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Stormwater Pipe Installation Laser	5	Pay Go	5,000	-	-	-	-	-	5,000
4x4, Midsize SUV	1	Pay Go	32,000	-	-	-	-	-	32,000
1-Ton, 4x4, Utility Body, Truck	2	Pay Go	58,000	-	-	-	-	-	58,000
Single Axle Dump Truck	4	Pay Go	110,000	-	-	-	-	-	110,000
Columbia St Culvert Improvements	6	Pay Go	105,000	-	-	-	-	-	105,000
Holland Dr Culvert/Wing Wall Replaceme	7	Pay Go	195,000	-	-	-	-	-	195,000
<b>Total</b>			<b>\$585,000</b>	<b>\$ -</b>	<b>\$ 585,000</b>				

