Adopted
Municipal Operating Budget

Fiscal Year 2013-2014

July 1, 2013 - June 30, 2014

Prepared By:

City Manager's Office
Finance Department

June 17, 2013

In accordance with the provisions of the N.C. General Statutes, the City Manager's 2013-14 Proposed Budget was presented to the City Council on May 6, 2013. The City Council conducted a public hearing on the budget on May 20, 2013 and held a budget work-session on May 30, 2013.

The 2013-14 Operating & Capital Budget and other funds were adopted by the Statesville City Council on June 17, 2013 with the following changes from the proposed budget:

	Amount of Change
GENERAL FUND REVENUES	
Increase Fund Balance Appropriated $286,323	$16,323
GENERAL FUND APPROPRIATIONS	
Increase Police Department Retirement due to higher LEO rate.	$16,323
WATER & SEWER FUND REVENUES	
Reduce Transfer In from Water & Sewer Capital Reserve	($97,508)
WATER & SEWER APPROPRIATIONS	
Reduce Capital Outlay in Water Plant for Finish Water Pump 2	($45,000)
Reduce Capital Outlay in Third Creek for Diesel Catalyst/Generator	($37,000)
Reduce Capital Outlay in Third Creek for Dump Truck to $75,000	($15,508)
	($97,508)

2013-14 ADOPTED BUDGET BY FUND

General Fund	$28,231,128
Electric Fund	48,752,600
Water & Sewer Fund	10,274,951
Civic Center Fund	799,266
Health Insurance Fund	3,679,118
Property & Casualty Ins. Fund	716,924
Occupancy Tax Fund	825,000
Total	$93,278,987

Highlights of the 2013-14 Operating Budget:

The Budget Ordinance holds the current property tax rate of $0.41 per $100 of assessed valuation with no change next year.

The Budget Ordinance includes a 5.0% increase in retail electric rates necessary to offset an increase of the same amount to the City for wholesale purchased power.

Also included is a 2.0% increase in water and sewer rates to provide for operations and capital, as well as the necessary debt service in the coming years for a major expansion to the Third Creek Wastewater Treatment Plant. These rate increases will be effective July 1, 2013.

Sincerely,

Larry P. Pressley
City Manager

Lisa F. Salmon
Finance Director

ORDINANCE NO 14-13

CITY OF STATESVILLE, NORTH CAROLINA
2013-2014 BUDGET ORDINANCE

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following amounts are hereby appropriated for the operation of Statesville Government and its activities for the fiscal year beginning July 1, 2013 and ending June 30, 2014, according to the following summary and schedules.

SUMMARY

FUND	ESTIMATED REVENUE	FUND BALANCE APPROPRIATED	TRANSFERS	APPROPRIATED
General	$ 26,357,761	$ 286,323	$ 1,587,044	$ 28,231,128
Electric	48,752,600	-	-	48,752,600
Water and Sewer	10,066,247	196,212	12,492	10,274,951
Civic Center	238,400	-	560,866	799,266
	$ 85,415,008	$ 482,535	$ 2,160,402	$ 88,057,945

Section Two. That for said fiscal year there is hereby appropriated out of the General Fund the following:

CODE (010)	GENERAL FUND	AMOUNT
4100	Mayor and Council	$ 198,583
4200	City Manager	317,706
4300	City Clerk	153,789
4400	Finance	2,082,743
4500	Human Resources	632,045
4700	Legal	97,500
4800	Planning	810,462
4900	Main Street	147,069
5100	Police	7,225,672
5300	Fire	4,837,127
5500	Public Works	427,522
5510	Garage	569,383
5530	Street	1,950,564
5535	Street Construction	616,500
5540	Warehouse	169,254
5580	Sanitation	1,865,239
6210	Recreation-Administration	406,708
6220	Recreation-Athletics	215,828
6230	Recreation-Programs	285,589
6233	Recreation-Fitness Center	491,863
6237	Recreation-Leisure Pool	181,695

6240	Recreation-Park Maintenance	1,130,772
5541	Public Grounds and Cemetery	653,816
6500	Airport	195,805
6600	General Expense and Debt Service	2,485,108
6610	Special Appropriations	82,786
	TOTAL GENERAL FUND APPROPRIATIONS	**$ 28,231,128**

Section Three. It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2013, and ending June 30, 2014:

CODE (010)	REVENUE SOURCES	AMOUNT
	Ad Valorem Taxes	$ 12,506,104
	Other Taxes and Licenses	5,717,000
	Unrestricted Intergovernmental	2,175,000
	Restricted Intergovernmental	884,536
	Permits and Fees	395,600
	Sales and Services	1,470,484
	Investment Earnings	125,000
	Miscellaneous	20,000
	Reimbursements and Payment in Lieu of Taxes	3,064,037
	Transfers	1,587,044
	Fund Balance Appropriated	286,323
	TOTAL GENERAL FUND REVENUES	**$ 28,231,128**

Section Four. That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

CODE (030)	ELECTRIC FUND	AMOUNT
8100	Electric Utility Department	$ 48,752,600
	TOTAL ELECTRIC FUND APPROPRIATIONS	**$ 48,752,600**

Section Five. It is estimated that the following Electric Fund revenues will be available during the fiscal year beginning July 1, 2013, and ending June 30, 2014 to meet the foregoing appropriations:

CODE (030)	REVENUE SOURCES	AMOUNT
	Electric Sales	$ 45,980,000
	Taxes	1,134,000
	Other Revenues	702,600
	Fees	610,000
	Services	60,000
	Rent	146,000
	Investment Earnings	120,000
	TOTAL ELECTRIC FUND REVENUES	**$ 48,752,600**

Section Six. That for said fiscal year there is hereby appropriated out of the Water and Sewer Fund the following:

CODE (031)	WATER AND SEWER FUND	AMOUNT
5581	Sewer Maintenance	$ 810,560
5582	Water Maintenance	1,067,991
8220	Water Purification including Debt Service and Transfers	5,395,685
8230	Third Creek Wastewater Treatment	1,076,148
8240	Fourth Creek Wastewater Treatment	1,924,567
	TOTAL WATER & SEWER FUND APPROPRIATIONS	**$ 10,274,951**

Section Seven. It is estimated that the following Water and Sewer Fund revenues will be available during the fiscal year beginning July 1, 2013, and ending June 30, 2014 to meet the foregoing appropriations:

CODE (031)	REVENUE SOURCES	AMOUNT
	Sewer Fees	$ 5,760,000
	Water Sales	3,655,700
	System Development Fees	310,000
	Rent	31,740
	Investment Earnings	100,000
	Other Revenue	194,000
	Reimbursements	14,807
	Transfers	12,492
	Fund Balance Appropriated	196,212
	TOTAL WATER AND SEWER FUND REVENUES	**$ 10,274,951**

Section Eight. That for said fiscal year there is hereby appropriated out of the Civic Center Fund the following:

CODE (032)	CIVIC CENTER FUND	AMOUNT
6250	Civic Center	$ 799,266
	TOTAL CIVIC CENTER FUND APPROPRIATIONS	**$ 799,266**

Section Nine. It is estimated that the following Civic Center Fund revenues will be available during the fiscal year beginning July 1, 2013, and ending June 30, 2014 to meet the foregoing appropriations.

CODE (032)	REVENUE SOURCES	AMOUNT
	Fees and Other Revenue	$ 234,000
	Investment Earnings	4,400
	Transfers from Occupancy Tax Fund	560,866
	Fund Balance Appropriated	-
	TOTAL CIVIC CENTER FUND REVENUES	**$ 799,266**

Section Ten. There is hereby levied for the fiscal year ending June 30, 2014 the following rate of taxes on each ($100) assessed valuation of taxable property as listed as of January 1, 2013 for purpose of raising the revenues from the current year's property tax as set forth in the foregoing estimates of revenues, and in order to finance foregoing appropriations.

TOTAL TAX RATE PER ONE HUNDRED DOLLARS ($100) APPRAISED VALUATION FOR GENERAL FUND	$	0.41
DOWNTOWN SERVICE TAX DISTRICT:		
Downtown Service Tax District	$	0.10
General Fund		0.41
TOTAL TAX RATE PER ONE HUNDRED DOLLARS ($100) APPRAISED VALUATION FOR DOWNTOWN SERVICE DISTRICT	$	0.51

The General Fund rate is based on an estimated total appraised value of property of $2,985,636,379 at a 96% collection rate. Downtown Service Tax rates are based on an estimated total appraised value of property of $101,860,959 at a 95% collection rate.

Section Eleven. The fees, rates and charges as shown in Attachment A and B is amended effective as of July 1, 2013 for the purpose of billing and raising revenues as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

Section Twelve. The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

a. He may transfer amounts between objects of expenditure within a department without limitations.
b. He may transfer amounts between departments of the same fund with an official report of such transfers to the City Council.
c. He may make interfund loans as he deems necessary.
d. He may make expenditures and/or transfers from appropriations as he deems necessary.

Section Thirteen. Copies of this budget Ordinance shall be furnished to the Finance Officer and the Budget Officer of the City of Statesville, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 17th day of June, 2013.

Constantine H. Kutten, Mayor

Attest:

Brenda Fugett, City Clerk

ORDINANCE NO 15-13

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following balanced financial plan is approved for the Health Insurance Fund of the City of Statesville's for fiscal year beginning July 1, 2013 and ending June 30, 2014, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Health Insurance Fund the following:

CODE (033)	HEALTH INSURANCE FUND	AMOUNT
	Wellness Program	$ 20,000
	Third Party Administration	210,000
	Stop Loss Premiums	260,000
	Health Claims	3,064,118
	Dental Claims	125,000
	TOTAL APPROPRIATIONS	$ 3,679,118

Section Three. It is estimated that the following Health Insurance Fund revenues will be available during the fiscal year beginning July 1, 2013, and ending June 30, 2014 to meet the foregoing Health Insurance Fund expenditures:

CODE (033)	REVENUE SOURCES	AMOUNT
	City Contributions-Regular	$ 2,826,266
	Employee-Parent/Children Contributions	175,392
	Employee-Family Contributions	435,960
	Dental Premium	125,000
	Wellness Revenue	1,500
	Retiree Premium	110,000
	Interest Income	3,000
	Cobra Premium	2,000
	TOTAL REVENUES	$ 3,679,118

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursements of the City's funds and for public inspection.

Adopted this 17th day of June, 2013.

Constantine H. Kutteh, Mayor

Attest:

Brenda Fugett, City Clerk

CITY of STATESVILLE NORTH CAROLINA INDUSTRY · AGRICULTURE

ORDINANCE NO 16-13

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following balanced financial plan is approved for the Property and Casualty Liability Fund of the City of Statesville's for fiscal year beginning July 1, 2013 and ending June 30, 2014, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Property and Casualty Liability Fund the following:

CODE (034)	PROPERTY AND CASUALTY LIABILITY FUND	AMOUNT
	Insurance Premiums	$ 405,000
	Auto and Liability Claims	40,000
	Water/Sewer Backup Claims	5,000
	Property Claims	5,000
	Litigation Claims	5,000
	Accident Claims	2,000
	Worker's Compensation Claims	175,924
	Worker's Compensation Third Party Administration	16,000
	Worker's Compensation Stop Loss Insurance	63,000
	TOTAL APPROPRIATIONS	$ 716,924

Section Three. It is estimated that the following Property and Casualty Liability Fund revenues will be available during the fiscal year beginning July 1, 2013, and ending June 30, 2014 to meet the foregoing Property and Casualty Liability Fund expenditures:

CODE (034)	REVENUE SOURCES	AMOUNT
	City Contributions	$ 696,924
	Interest Income	5,000
	Fund Balance	15,000
	TOTAL REVENUES	$ 716,924

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the disbursements of the City's funds and for public inspection.

Adopted this 17th day of June, 2013.

Constantine H. Kutteh, Mayor

Attest:

Brenda Fugett, City Clerk

ORDINANCE NO 17-13

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

Section One. The following amounts are hereby appropriated for the operation of the City of Statesville's Occupancy Tax Fund for fiscal year beginning July 1, 2013 and ending June 30, 2014, according to the following estimated revenues and appropriations.

Section Two. That for said fiscal year there is hereby appropriated out of the Occupancy Tax Fund the following:

CODE (062)	OCCUPANCY TAX FUND	AMOUNT
	Reimbursements to the General Fund	$ 18,250
	Distributions to Convention and Visitors Bureau	161,350
	Transfers to the Civic Center Fund	560,866
	Future Capital and Debt Service	84,534
	TOTAL APPROPRIATIONS	$ 825,000

Section Three. It is estimated that the following Occupancy Tax Fund revenues will be available during the fiscal year beginning July 1, 2013, and ending June 30, 2014 to meet the foregoing Occupancy Tax Fund expenditures:

CODE (062)	REVENUE SOURCES	AMOUNT
	Occupancy Tax Receipts	$ 825,000
	TOTAL REVENUES	$ 825,000

Section Four. The Budget Officer is hereby authorized to transfer appropriations within this fund and report such transfers to the City Council.

Section Five. Copies of this ordinance shall be furnished to the Finance Officer and the City Clerk for their direction in the

Adopted this 17th day of June, 2013.

Constantine H. Kutteh, Mayor

Attest:

Brenda Fugett, City Clerk

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Statesville

North Carolina

For the Fiscal Year Beginning

July 1, 2012

President

Executive Director

ELECTED OFFICIALS
THE MAYOR AND STATESVILLE CITY COUNCIL

Mayor…… Constantine H. Kutteh

Mayor Pro Tem/Council Member - Ward 4…… Michael H. Johnson

Council Member – At Large…… John M. Gregory

Council Member – At Large…… Cecil M. Stallard

Council Member – Ward 1…… Roy C. West, Jr.

Council Member – Ward 2…… C.O. Johnson

Council Member – Ward 3…… Bonita Eisele

Council Member – Ward 5…… Ronald A. Matthews

Council Member – Ward 6…… Flake C. Huggins, Jr.

APPOINTED OFFICIALS AND STAFF

City Manager…… Larry P. Pressley

City Attorney…… Edmund L. Gaines

City Clerk…… Brenda J. Fugett

Interim Electric Utility Director…… Franklin "Kent" Houpe

Finance Director…… Lisa F. Salmon

Acting Fire Chief…… Dennis A. Hutchens

Parks and Recreation Director…… James B. Cornelison

Assistant City Manager/Human Resources…… R. Lynn Smyth

Planning Director…… David H. Currier

Police Chief…… Thomas A. Anderson, Jr.

Assistant City Manager/Public Works Director…… Vacant

Water Resources Director…… L.F. Hudson, Jr.

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CITY of Statesville NORTH CAROLINA

BUDGET MESSAGE 2013-2014

May 6, 2013

The Honorable Mayor and Members of City Council
City of Statesville

Dear Mayor and Council Members:

It is with great pleasure that your City staff presents the budget for fiscal year 2013-14. Our financial situation is improved substantially since last year at this time because of prudent choices made by the City Council last year including the following:

1. Incented retirements
2. Setting a revenue neutral tax rate
3. Changes to the commercial sanitation program

This proposed budget anticipates NO ad valorem tax increase, the Third Creek Wastewater project being under contract in July of 2013, the first pay increase for employees in five years as a 3.5% cost of living increase and discontinuing the incented retirement program that was in place last year.

As discussed at the Council retreat on February 28th, City staff is committed to continuing to carefully scrutinize all vacancies as they occur in the coming year, filling only positions that are deemed necessary by the Manager. Additionally, staff will conduct a department by department review to look at what the overall staffing level should be since our growth has not followed the level anticipated prior to the recession. We do anticipate additional savings particularly to the General Fund.

In accordance with the provisions of North Carolina General Statutes, your staff presents the Proposed Municipal Operating and Capital Budget for fiscal year 2013-2014.

The budget proposal of $88,139,130 contains four operating funds:

General Fund	$28,214,805
Electric Fund	$48,752,600
Water and Sewer Fund	$10,372,459
Civic Center Fund	$ 799,266
	$88,139,130

In addition to the recommended operating budget, proposals are included for other annually appropriated funds as follows:

Health Insurance Fund	$ 3,679,118
Property and Casualty Liability Fund	$ 716,924
Occupancy Tax Fund	$ 825,000
	$ 5,221,042

RATES AND FEES

GENERAL FUND

PROPERTY TAX

The County Tax Assessor estimates the tax base at $2,985,636,379; a slight increase of 0.2% from the prior year. We are recommending maintaining the current property tax rate of $.41 per $100 assessed valuation. Revenues from ad valorem property taxes are $11,995,551 based on estimated property values ($2,985,636,379) and a collection rate of 96%. One penny on the tax rate generates $287,191 in revenues.

This year, a new system for the collection of property taxes on motor vehicles will be implemented by the State. Beginning in July 2013, the Division of Motor Vehicles (DMV) will collect property taxes on registered motor vehicles when the registration is renewed. The new system is expected to greatly improve the collection rate on motor vehicles for cities and counties.

Under the new system, we are moving from billing taxes in arrears after the registration is renewed to billing simultaneously at the same time the registration is renewed. This first year under the new system will be the transition year and we will have an overlap in revenues; 16 months of motor vehicle tax collections - 4 months under the old system and 12 months under the new system. The transition is estimated to produce a one-time

bump in revenues of $220,716. Collection costs are estimated to increase by approximately 5% ($11,500) due to 4 extra months of collection and printing and credit card costs by DMV.

Assessed values for the downtown service district fell slightly to $101,860,959; a decrease of 0.8%. We are recommending maintaining the Downtown Service District tax rate at $0.10 per $100 assessed valuation. Revenues are estimated at $98,053 based on a collection rate of 95% and 16 months of motor vehicle collections as described above. One penny on the service district tax rate generates $9,661.

ELECTRIC FUND

This budget proposal includes a 5.0% increase in retail electric rates. This increase is necessary to offset a 5.0% increase to the City for wholesale purchased power effective July 1, 2013. The City's last retail electric rate increase was in July 2012.

WATER AND SEWER FUND

We are recommending a 2.0% increase in water and sewer rates to provide for operations and capital, as well as the necessary debt service in the coming years for a major expansion to Third Creek Wastewater Treatment Plant. The last rate increase was in July, 2012.

BUDGET DEVELOPMENT

In preparing the proposed budget, the City continued its base budgeting approach. In general, the base budget philosophy requires departments to use the current year's budget as the foundation for realistic budget requests. New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures. When properly executed, the base budget approach allows Council and the public to concentrate their attention on changes or enhancements in services.

BUDGET HIGHLIGHTS

PERSONNEL

A 3.5% Standard Performance Pay Increase (SPPI) is standard Council policy. This program awards a 3.5% pay increase to employees performing at an "expected" level. Due to economic conditions, we have been unable to fund an SPPI for City employees since July 1, 2008.

At its annual planning retreat in February 2013, Council directed staff to consider employee pay raises and restoration of the City's educational incentive program as top priorities in developing the proposed budget. We are pleased to report that this budget provides funding for a 3.5% cost-of-living adjustment (COLA) and reinstates the educational incentive program for City employees. The budgetary impact of the 3.5% COLA is approximately $625,000 as follows:

General Fund	$476,200
Electric Fund	55,700
Water & Sewer Fund	82,500
Civic Center Fund	10,000
	$624,400

New legislation this year requires cities that are reimbursing employers for unemployment claims to maintain a reserve account in the State unemployment insurance fund equal to 1% of their taxable wage base. For each employee, the taxable wage base is the greater of the federal wage base ($7,000) or 50% of the State average yearly insured wage ($20,900 for 2013). This requirement is expected to cost the City an additional $94,000 in the upcoming year.

NEW POSITIONS

No new positions are recommended this year.

GENERAL FUND SUMMARY

The proposed General Fund budget of $28,214,805 reflects a slight increase of 0.12% from the prior year. Revenues in total are virtually the same as the prior year. Capital spending has been reduced to offset the cost of reinstating employee pay raises. While this strategy is not recommended for the long term, we think it is an appropriate allocation of resources at this time. The budget is balanced with $270,000 in appropriated fund balance, the same amount as the previous year's budget.

Major Revenues

- Ad Valorem Taxes are estimated at $11,995,551; an increase of $272,000 from the prior year. Transition to the new motor vehicle collection system and having 16 months of revenue in this first year accounts for most of the increase ($220,000).
- Local Option Sales Taxes are flat, estimated at $5,300,000; an increase of only $25,000 based on collections in the current year.
- Powell Bill revenue is estimated at $730,000; an increase of $5,000.

— Utility Franchise Taxes are budgeted at $1,445,000; an increase of $145,000 from the prior year. $55,600 of this increase is the result of work by a consultant hired by the City to check State franchise taxes for inaccuracies. In addition, growth trends of 2 to 3% seen last year and in the current fiscal year are expected to continue into next year.
— Special Privilege License revenues are down $228,500 or 38%. Last year, the City changed the licenses applicable to internet sweepstakes businesses from a license based on gross receipts to a flat fee of $2,000 per establishment, plus $1,000 per machine, and consequently increased its budget to recognize additional revenue of $233,500. However, in recent months the NC Supreme Court has issued a ruling banning these businesses.
— Hold Harmless Reimbursements ended in 2012-13; a loss of $106,000 in revenues to the City. These payments had been provided by the State for the previous 10 years in reimbursement to local governments for repealed inventory taxes and others revenues. By statute, these payments were scheduled to expire after 2012-13.
— Investment earnings are estimated at $125,000; a decrease of $75,000 from the previous year based on current year earnings and projections that the low interest rate environment will likely continue into 2015.
— Recreation revenues are budgeted at $658,000; a decrease of $66,000 from the prior year. This is based on current year collections in general recreation programs and fitness memberships.

Major Capital

This budget proposal includes the following major capital items:

— Paving at the City Warehouse; costs are shared by Electric and Water & Sewer Funds) - $90,000.
— Marked Police Vehicles (4) - $181,000.
— Street Flusher (funded by Capital Reserve) - $125,000.
— Fulton Drive Sidewalk Project (funded by Capital Reserve) - $65,000
— Street Paving & Improvements - $525,000
— Rear Load Garbage Truck (funded by Capital Reserve) - $175,000

ELECTRIC FUND SUMMARY

The proposed budget for the Electric Fund of $48,752,600 is balanced with an increase in retail electric rates of 5.0%. The increase is necessary to offset an increase in the City's wholesale purchased power costs by the same amount.

Major Revenues

Electric Sales account for the majority of revenues in this fund and are estimated at $46,030,000; an increase of 6.63% from the prior year. Five percent of the increase is from the retail rate increase being recommended and the remainder is due to expected load growth, primarily from the expansion of a large industrial customer.

Wholesale purchased power costs of $40,946,000 are up over 6% from the previous year due to a 5% rate increase to the City combined with anticipated load growth. This year's budget is balanced without a fund balance appropriation or transfer from the rate stabilization fund.

Major Capital

— System Improvement & Expansion - $635,000
— 2012 System Study Implementation - $333,000
— Fiber Optic Project, Phase 2A - $244,200

WATER & SEWER FUND SUMMARY

Next year's water and sewer consumption/flow is estimated to remain relatively flat based on current year trends. The budget proposal of $10,372,459 is balanced with a 2.0% increase in water and sewer rates and $196,212 in fund balance appropriation, plus $110,000 from Water & Sewer Capital Reserve.

Major Revenues

— Water Sales are estimated at $3,655,700; an increase of 3.03% or $107,400.
— Sewer Fees are estimated at $5,760,000; an increase of 1.77% or $100,000.

Major Capital

We are recommending $760,000 in capital outlays this year to address some of the most critical needs. We are recommending that $525,000 be transferred to the Water & Sewer Capital Reserve Fund for future water and sewer maintenance projects, as well as any system development fees collected. The following is the breakdown:

$310,000	System Development Fees
150,000	Sewer Line Rehabilitation
150,000	Sewer Improvements (Larkin)
100,000	Water Line Rehabilitation
125,000	Water Improvements
$835,000	

CIVIC CENTER FUND SUMMARY

The proposed budget for the Civic Center is $799,266; a decrease of $177,000 or 18% due primarily to the fact that no capital equipment or improvements to the facility are planned this year.

Major Revenues

Civic Center fees are estimated at $234,000; a slight decrease from last year based on current year collections. Transfers from occupancy tax receipts are projected at $560,866.

Distinguished Budget Presentation Award

For the twelfth consecutive year, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Statesville, North Carolina for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Conclusion

We would like to take this opportunity to thank the staff of the Finance Department and other departments of the City for their assistance in preparing the 2013-14 budget proposal.

We appreciate the consideration of the City Council in reviewing the budget and providing us with the tools to provide quality services to the citizens of the City of Statesville. We look forward to reviewing this budget proposal with you and receiving your instruction.

Respectfully submitted,

Larry P. Pressley
City Manager

Lisa F. Salmon
Finance Director

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CITY OF STATESVILLE
BUDGET TEAM CUTS
Fiscal Year 2013-2014

This document lists the cuts that were made by the Budget Team to the requested budgets submitted by each department. The basis for these cuts are typically either the financial incapacity to fund these items or the budget team determines that the requests lack the merit necessary to justify recommendation for funding.

DEPARTMENT	DESCRIPTION	AMOUNT
General Fund		
Mayor & Council	Operating Cuts	(9,800)
City Manager	Operating Cuts	(4,300)
City Clerk	Operating Cuts	(200)
Finance-Administration	Operating Cuts	(1,775)
Finance-Collections	Operating Cuts	(1,400)
Finance-Information Technology	Operating Cuts	(7,800)
Finance-Information Technology	Share Point Software	(12,000)
Finance-Purchasing	Operating Cuts	(300)
Human Resources	Operating Cuts	(1,100)
Planning	Operating Cuts	(157,350)
Main Street	Christmas Decorations Upgrade	(29,630)
Police	Operating Cuts	(57,505)
Police	Four (4) Police Vehicles	(181,168)
Police	Forensic Tower	(14,000)
Police	Communication Consoles	(135,000)
Police	Carpet	(38,000)
Police	Celebrite UFED	(10,063)
Police	Desktops/Laptops	(15,400)
Police	Night Scope	(4,000)
Police	Night Vision Goggles	(3,000)
Police	Radio Alarm System	(2,500)
Police	Red X Defense	(1,900)
Fire	Operating Cuts	(22,330)
Fire	Generator Station #1	(44,000)
Fire	Plymovent Station #3	(28,600)
Fire	Record Management Software	(12,000)
Fire	Washer/Dryer	(19,500)
Fire	Pumper	(623,000)
Fire	Utility Vehicle	(15,500)
Fire	Portable Generator Station #2	(36,500)
Fire	Four (4) Defibrillators	(6,000)
Fire	Lawnmower	(2,500)
Fire	Amkus Tool	(3,965)
Fire	Amkus 30" Ram	(1,980)
Fire	Light Bar	(1,900)
Fire	Piston Intake Valve	(1,250)
Engineering	Operating Cuts	(2,275)
Engineering	Wayfinding Signage	(90,000)
Engineering	Fleet Routing Software	(7,500)
Engineering	Cut Director Vehicle	(20,000)
Engineering	Cut Assistant Director Vehicle	(20,000)
Garage	Operating Cuts	(8,820)
Garage	1-Ton 4 x 4 Service Truck	(48,000)
Garage	Cargo Van	(22,500)

CITY OF STATESVILLE
BUDGET TEAM CUTS
Fiscal Year 2013-2014

DEPARTMENT	DESCRIPTION	AMOUNT
Garage	1/2 Ton Pickup	(22,500)
Street	Operating Cuts	(12,521)
Street	Motor Grader	(125,000)
Street	Rubber Tire Loader	(160,000)
Street	Asphalt Patch Truck	(175,000)
Street	1-Ton Truck #307	(50,000)
Street	Dump Truck #314	(75,000)
Street	3/4 Ton Pickup #311	(50,000)
Street	Regular Sidewalk	(150,000)
Street Construction	Street Improvements	(300,000)
Warehouse	Operating Cuts	(1,600)
Warehouse	Awning	(15,000)
Warehouse	Concrete Pad	(12,000)
Warehouse	Paving	(121,000)
Public Grounds & Cemeteries	Operating Cuts	(40,918)
Public Grounds & Cemeteries	Curbing Oakwood Cemetery	(42,000)
Public Grounds & Cemeteries	2 Plug 46"	(15,500)
Public Grounds & Cemeteries	20-30 HP Mower	(18,000)
Public Grounds & Cemeteries	Tractor	(35,200)
Public Grounds & Cemeteries	Straw Blower	(7,500)
Public Grounds & Cemeteries	Tractor	(35,200)
Public Grounds & Cemeteries	Utility Vehicle	(9,500)
Public Grounds & Cemeteries	Hydro Seeder	(10,500)
Public Grounds & Cemeteries	1-Ton Pickup	(40,000)
Public Grounds & Cemeteries	1-Ton Pickup	(29,500)
Public Grounds & Cemeteries	13 HP Bale Blower	(4,980)
Public Grounds & Cemeteries	Hydro Aerator	(3,825)
Public Grounds & Cemeteries	Leaf Blower	(4,950)
Public Grounds & Cemeteries	Radial Arm Saw	(1,750)
Public Grounds & Cemeteries	Table Saw	(3,065)
Sanitation	Operating Cuts	(15,200)
Sanitation	Four (4) Leaf Machines	(84,000)
Sanitation	Knuckle Boom Truck	(150,000)
Sanitation	Rear-Load Garbage Truck	(175,000)
Sanitation	Flat Bed Truck	(70,000)
Recreation - Administration	Greenway	(100,000)
Recreation - Programs	Passenger Shuttle	(53,000)
Recreation - Fitness Center	Life Fitness Chin Dip	(2,999)
Recreation - Fitness Center	Life Fitness Hack Press	(2,925)
Recreation - Leisure Pool	Operating Cuts	(1,500)
Recreation - Parks	Operating Cuts	(43,022)
Recreation - Parks	Park Improvements	(50,000)
Recreation - Parks	Soccer Park Maintenance Building	(50,000)
Recreation - Parks	Park Entrance Signs	(15,000)
Recreation - Parks	Paving	(25,000)
Recreation - Parks	4th Creek Walking Bridge	(50,000)
Recreation - Parks	Playground Equipment	(30,000)
Recreation - Parks	Caldwell Park Restroom Facility	(185,000)
Recreation - Parks	Five Gang Reel Mower	(57,000)
Recreation - Parks	Skid Steer	(68,000)

CITY OF STATESVILLE
BUDGET TEAM CUTS
Fiscal Year 2013-2014

DEPARTMENT	DESCRIPTION	AMOUNT
Recreation - Parks	Auto Gate	(9,000)
Recreation - Parks	Pesticide Sprayer	(33,000)
Recreation - Parks	Utility Vehicle	(9,500)
Recreation - Parks	Landscape Truck	(49,000)
Recreation - Parks	Water Wagon	(9,500)
Airport	Operating Cuts	(21,076)
Airport	Grant Match	(213,890)
Airport	Storage Building	(25,000)
Airport	Near Field Mower	(12,500)
Airport	Slope Mower	(56,900)
Airport	4 x 4 Utility Vehicle	(11,000)
Special Appropriations	Operating Cuts	(15,440)
Total General Fund		**(4,991,772)**
Electric Fund		
Electric Utility	Operating Cuts	(124,533)
Electric Utility	System Expansion	(65,000)
Electric Utility	30 KV Insulation Tester	(9,000)
Electric Utility	Sweep Frequency Response Analyzer	(23,000)
Electric Utility	32 Channel DVR	(8,500)
Total Electric Fund		**(230,033)**
Water and Sewer Fund		
Sewer Maintenance	Operating Cuts	(23,510)
Sewer Maintenance	Sewer Rehab	(250,000)
Sewer Maintenance	Sewer Maintenance Larkin	(1,600,000)
Sewer Maintenance	Old Country Club	(200,000)
Sewer Maintenance	Backhoe	(45,000)
Sewer Maintenance	Sullivan Road	(110,000)
Sewer Maintenance	Diesel Extended Cab 3/4 Ton Truck	(38,000)
Sewer Maintenance	Pickup Truck	(28,000)
Sewer Maintenance	1/2 Ton Truck #505	(45,000)
Sewer Maintenance	3/4 Ton 4 x 4 Pickup	(32,000)
Water Maintenance	Operating Cuts	(11,110)
Water Maintenance	Water Line Rehab	(200,000)
Water Maintenance	Major Capital Water Improvements	(600,000)
Water Maintenance	Dump Truck #504	(75,000)
Water Maintenance	Pickup Truck #510	(28,000)
Water Maintenance	Pickup Truck #501	(30,000)
Water Maintenance	Diesel Extended Cab #503	(38,000)
Water Maintenance	1-1/2 Ton Utility Truck	(45,000)
Water Purification	Operating Cuts	(149,162)
Water Purification	Concrete Repair	(202,500)
Water Purification	Finish Water Pump 2	(405,000)
Water Purification	1/2 Ton Pickup	(20,000)
Water Purification	Finish Water Pump 2	(45,000)
Third Creek WWTP	Operating Cuts	(115,069)
Third Creek WWTP	Plant Expansion	(23,841,000)

CITY OF STATESVILLE
BUDGET TEAM CUTS
Fiscal Year 2013-2014

DEPARTMENT	DESCRIPTION	AMOUNT
Third Creek WWTP	PLC Control Panel for Press	(137,500)
Third Creek WWTP	Fence	(67,200)
Third Creek WWTP	Aeration Basin Concrete Repair	(40,200)
Third Creek WWTP	Maintenance Building Windows	(32,270)
Third Creek WWTP	Administration Building Windows	(32,100)
Third Creek WWTP	Screw Pump	(325,500)
Third Creek WWTP	Skimmers	(571,725)
Third Creek WWTP	Wasting Control Upgrade	(17,303)
Third Creek WWTP	Mixers Basin 2	(532,400)
Third Creek WWTP	Grit Removal	(1,996,500)
Third Creek WWTP	John Deere Tractor	(25,590)
Third Creek WWTP	Diesel Catalyst for Generator	(37,000)
Third Creek WWTP	Dump Truck	(15,508)
Fourth Creek WWTP	Operating Cuts	(186,332)
Fourth Creek WWTP	Sta-Lime	(2,500,000)
Fourth Creek WWTP	Clarifier #1	(285,160)
Fourth Creek WWTP	Aerator Replacement	(207,000)
Fourth Creek WWTP	Influent VFD	(397,147)
Fourth Creek WWTP	VFD System	(24,731)
Fourth Creek WWTP	Electrical MCC	(234,215)
Fourth Creek WWTP	Sta-Lime	(866,747)
Fourth Creek WWTP	Dehumidifier System	(55,000)
Fourth Creek WWTP	Small Machine	(2,500)
Total Water & Sewer Fund		**(36,765,979)**
Civic Center		
Civic Center Fund	Operating Cuts	(4,300)
Civic Center Fund	Purchase Property	(90,000)
Total Civic Center Fund		**(94,300)**
Total Budget Adjustments		**$ (42,082,084)**

CITY OF STATESVILLE
LISTING OF DECISION PACKAGES
Fiscal Year 2013-2014

Departments present "decision packages" summarizing and justifying new or expanded services and related operational and capital expenditures being requested. Requests for new or expanded services are evaluated by the Budget Team based on their merit and/or the City's financial capacity to fund them.

Department	Description	Requested Amount	Adopted Amount
General Fund			
City Clerk	Scan City Council Minutes, Ordinances, and Resolutions	7,500	7,500
Information Technology	Hire IT Technician	50,419	-
Human Resources	Two Automated Electronic Defibrillators	4,000	4,000
Human Resources	Temporary employee during summer to scan files	4,140	4,140
Human Resources	Fitness Memberships for City Employees	36,563	36,563
Planning	Historic Structure Stabilization	20,000	-
Planning	Reclass Planner II Special Projects/Code Enforcement Offic	2,530	-
Fire	Travel Expenses for accreditation	10,360	10,360
Recreation - Athletics	Reclass Athletic/Aquatics Coordinator from grade 17 to 19	5,207	-
Recreation - Parks	Hire two (2) skilled laborers to maintain Downtown Streets	72,952	-
Public Grnds & Cemeteries	Hire General Supervisor	47,319	-
Total General Fund		260,990	62,563
Third Creek	Hire Senior Operator	49,316	-
Third Creek	International Dump Truck	82,280	-
Total Water/Sewer Fund		131,596	-
Total Decision Packages		392,586	62,563

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A Shared Vision for Statesville

The Statesville City Council adopted a vision statement in 2001 that has served the city well. Many of the policies, ordinances and budgets were heavily influenced by these goals, guiding the City in developing a recreation master plan and greenway system, helping establish a new land use plan and unified development ordinance, and funding a downtown marketing study. Much of the City's annual budget was developed by tying department programs to specific vision elements.

One of the recommendations of the 2001 study was to revisit this vision statement in five years to make sure the elements remain a fresh and true representation of the desires of this community. Following the Greater Statesville Chamber's 2006 retreat, where discussion of developing a shared vision for the community was held, a group of stakeholders began the process of reviewing and revising the 2001 vision statement.

A new Vision Statement was developed from the work of 12 strategic partners and the input of Statesville citizens in hopes that it will become a part of the planning process for all community organizations, governmental agencies, citizen groups and businesses. In 2008, the Statesville City Council unanimously adopted the Vision Statement. As Statesville prepares to grow, this Shared Vision will help it grow together.

Identity Component
Statesville will be recognized as the premier city in the region by embracing growth while retaining the unique charms of a small city. Statesville will continue to build a vital city center to serve as the hub of the city, county and region.

Economic Development Component

Statesville will take advantage of its unique strategic location to recruit and retain business, commerce and industry that will assist in continuing the advantageous balance between residential and commercial components of the tax base. Community leaders will continue to be cooperative and business friendly and strive to maintain a self sustained economy.

Social Issues and Values Component
Statesville will show that it values its diversity by encouraging an attitude of "Many cultures, One Community" that embraces all people, acknowledges hard issues and demonstrates the courage to deal with them.

Healthy Lifestyle Component
Statesville will be a community that provides high quality facilities and resources for optimal wellness, disease management and overall fitness to create an environment that encourages positive, responsible health practices.

The Recognition Component
Statesville will be recognized regionally and at the state and national levels as a city of the future where citizens can live, work and play; where the educational opportunities are excellent; where the greening of the community is significant to all its citizens; where entrepreneurial spirit abounds; where arts, cultural events and cultural awareness are important; and, where all its people can achieve success.

Government Support and Communication Component
Statesville will be a model of effective and efficient government, continually looking for partnership opportunities with community organizations and governmental entities, encouraging citizen involvement and improving communications with its residents and other governmental agencies.

The City of Statesville's adopted annual operating and capital budget is developed in several stages. Although the budget is presented to the Mayor and City Council in May and adopted in June for the upcoming fiscal year (July 1-June 30), its preparation begins several months prior. It is during this process that departments and management have the opportunity to reassess goals and objectives and resources needed to accomplish them.

Financial Policies and Goals

The City of Statesville follows the statutory provisions of the Local Government Budget and Fiscal Control Act in developing its annual budget for raising and spending money for specified programs, functions, activities or objectives during a fiscal year. An annual balanced budget ordinance is adopted and administered in accordance with general statutes in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The City Council has adopted a Vision Plan for the City of Statesville as outlined in this budget document that addresses long-term goals and objectives of the City. The annual budget is developed including programs, functions, and objectives that align with the Vision Plan and incorporate the following policies:

1. The budget will be developed in accordance with the North Carolina Local Government Budget and Fiscal Control Act.

2. Current operating expenditures during the fiscal year will generally be limited to the current resources.

3. Debt proceeds will not be used to finance current operations.

4. The City will maintain a capital reserve fund to accumulate resources for major capital outlays.

5. The City will maintain a risk management program to provide protection against loss and a reduction in exposure to liability.

Other financial policies of the City of Statesville are as follows:

1. The City will maintain accounting systems in accordance with the Local Government Budget and Fiscal Control Act.

2. Full disclosure will be provided in the annual financial statements.

3. An annual audit will be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.

4. The City will strive to maintain an available fund balance in the General Fund above the minimum level recommended by the North Carolina Local Government Commission of 8% of expenditures at the end of the fiscal year. Available fund balance as of June 30, 2012 in the General Fund was $19,403,631, or 76.15% of operating expenditures.

Capital Budget Development Phase

The City's capital improvement program (CIP) is a six-year plan for capital equipment and improvements. During the months of October and November each year, departments review and update capital outlay needs for the planning period. Each department then meets with the Budget Team (comprised of the city manager, finance director, and assistant finance director) to review capital outlay requests.

The City avoids borrowing for capital outlays by maintaining a pay-as-you-go policy. Multi-year planning enables the City to continue the pay-as-you-go basis of providing for capital outlay needs. Therefore the operational impact of capital funding can be included in the various applicable departmental budgets for the current year.

Following the pay-as-you-go policy, a listing of proposed capital purchases for the 2013-2014 budget can be found in the budget summary section of this document. In a separate document, the six year capital improvement program is available.

City Council Planning Phase

The City Council's goals and directives set the tone for the development of the budget. At its annual planning retreat, usually held in January or February, the Council meets to identify priorities, issues, and projects impacting the next year's budget. The Council identifies key policy issues that will provide the direction of the budget.

Departmental Budget Development Phase

During January and February, departments examine current departmental service levels, goals and objectives and revise them to better meet the needs of citizens, the priorities of City Council, and directives of the City Manager. In addition, they review and update capital requests for the upcoming year. From this process, they develop departmental budget requests.

Departmental operating budgets are prepared using the base budget philosophy. In general, the base budget philosophy is defined as the department's budget for the current year, plus inflationary increases, minus major one-time expenditures.

When properly executed, the base budget approach allows elected officials to concentrate their attention on changes or enhancements in services. In order to qualify as a base budget, the expenditure side of the equation must be conservative, yet realistic and consistent from department to department. For example, all departments must use the same inflation factor for a given category of expenditures. Such standardization (applied with common sense and good judgment) lets City Council and the public review spending parameters without reviewing each and every line item.

New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures.

Budget Budget Team Review and Development of Proposed Budget

The Budget Team is comprised of the City Manager, Finance Director, and Assistant Finance Director. Department Directors meet with the Budget Team in March to review departmental operating and capital budget requests. New programs, service enhancements, and decision packages are evaluated based on their relation to City Council priorities and the City's financial capacity to fund them with current resources.

Budget Adoption Phase

During May and June, the budget adoption phase is completed. The City Council holds a work session to give some preliminary feedback to the staff regarding the budget priorities. The City Manager presents a balanced budget proposal to City Council. According to the provisions of the North Carolina Budget and Fiscal Control Act, the City Council holds a public hearing to receive public comment on the budget. The Council then conducts a series of budget work sessions to discuss the City Manager's budget proposal.

The proposed budget is revised as directed by the Council. Once this step is completed, the City Council adopts the budget ordinance by July 1 as required by state law.

Budget Amendments

After the budget ordinance is enacted, the City Council may amend it at any time during the fiscal year. Each amendment must continue to adhere to the balanced budget requirement and may in no way alter the property tax levy or a taxpayer's liability.

The adopted budget ordinance authorizes the budget officer (City Manager) to approve budget revisions within a departmental budget not affecting the total departmental appropriation. The budget officer may also transfer amounts between departments of the same fund with an official report on such transfers to City Council.

October – November

•Six year capital improvements program updated and reviewed by departments and Budget Team.

January – February

• Mayor and City Council hold planning retreat.
•Departments review goals and objectives and prepare departmental operating and capital budget requests.

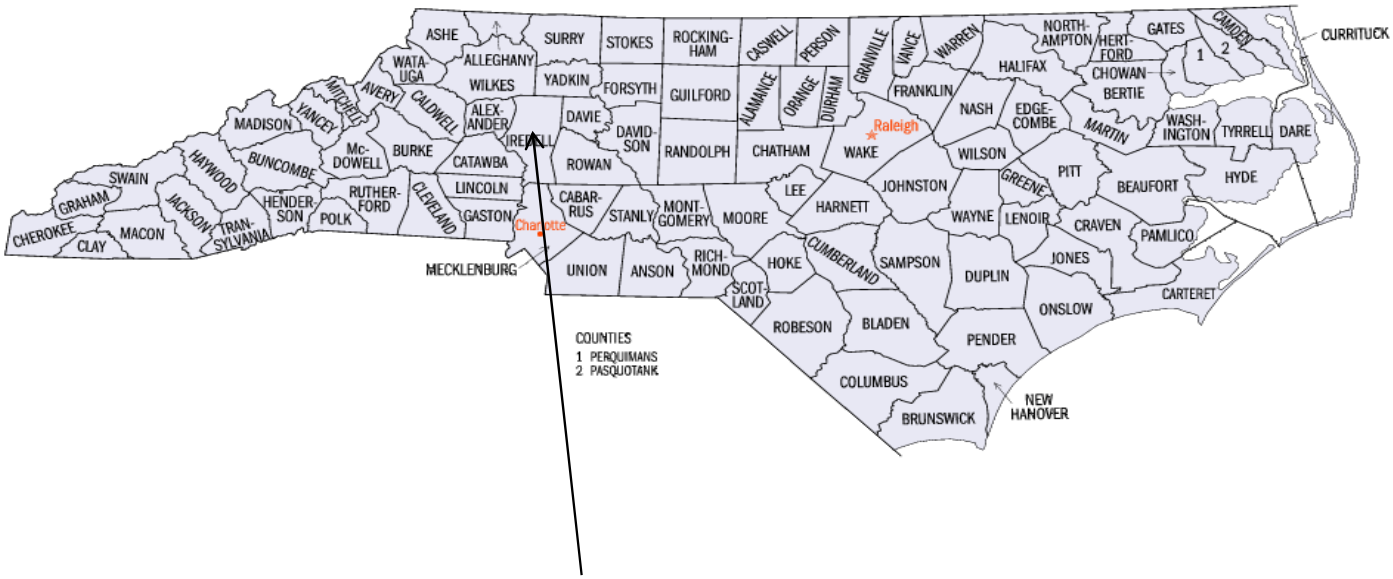
March – April

• The Council holds a pre-budget work session.
•Budget Team reviews departmental budget requests, develops revenue estimates, and prepares citywide proposed budget and Capital Improvement Plan.

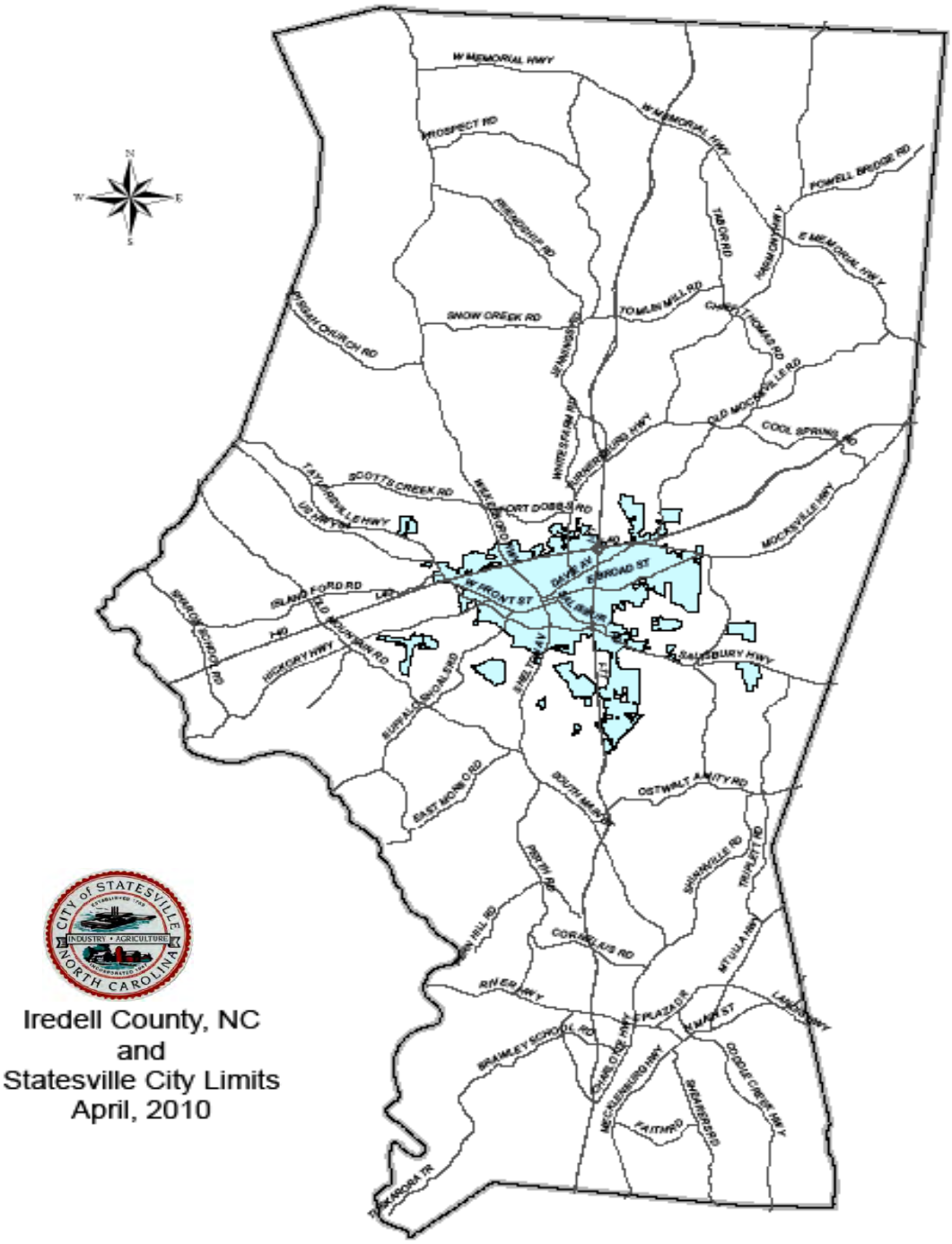
May – June

•City Manager presents budget proposal to the City Council.
•City Council holds public hearing on budget.
•City Council holds budget work sessions to review budget proposal.
•City Council adopts the budget ordinance and approves Capital Improvement Plan.

STATE OF NORTH CAROLINA



CITY OF STATESVILLE, NORTH CAROLINA



Iredell County, NC
and
Statesville City Limits
April, 2010

Statesville has a unique and interesting history in its more than 200 years of existence. On December 19, 1789, the North Carolina General Assembly created the Town of Statesville primarily because of its central location in Iredell County and in western North Carolina. The City was formally incorporated on January 9, 1847 as the area began to grow in number and prosperity.

History surrounds the residents of Statesville. Four historic residential districts represent housing that dates back as old as the mid-1800's. The downtown retail district is listed on the National Register of historic places. Statesville's commitment to revitalization and growth in the downtown retail district has resulted in a beautiful, vibrant Main Street city.

Having exceptional transportation access with Interstates 77 and 40 intersecting in Statesville, and with close proximity to neighboring big cities Charlotte and Winston-Salem, an abundance of opportunities for growth exist. Statesville is the county seat of Iredell County and the county's second largest city.

Statesville has operated under the Council-Manager form of government since 1949. The mayor and eight council members are elected on a non-partisan basis with six council members elected from wards and two elected at-large. All nine elected officials serve four-year staggered terms. City Council, which acts as the City's legislative and policy-making body, selects the City Manager, who is the City's chief administrator and implements the policies and programs adopted by City Council.

Statistical Information

Population	
Statesville	24,680
Iredell County	161,579
Climate	
Average Annual Rainfall	49 inches
Average Annual Snowfall	8 inches
Average Annual Temperature	59 F
Average Annual High Temperature	70 F
Average Annual Low Temperature	44 F
Elevation	925 feet
Number of City Personnel	396
Culture and Recreation	
Statesville Fitness Center	1
Leisure Pool	1
Community Centers	2
Parks and Playgrounds	17
Tennis Courts	10

Size (square miles)	
Statesville	24.08
Iredell County	597
Fire Protection	
Number of Stations	4
Number of Firefighters	72
Police Protection	
Number of Stations	1
Number of Police Officers	77
Utilities	
Electric Customers	12,941
Water Customers	11,308
Sewer Customers	10,318

North Carolina's Office of Mangement Budget Demographic Information

Population	2006	2007	2008	2009	2010	2011 *	2012 #
	24,911	25,397	26,704	27,039	24,532	24,633	24,680

(The 2010 Official Census and # Department of Revenue Estimated Census)*

Median Age	2006	2007	2008	2009	2010 *	2011	2012
	36.88	36.88	37.1	37.1	38	39	39

Employment Information *(Source Employee Security Commission as of June for each year)*

Unemployment ***as of December 2012 the unemployment rate for Iredell County:***

Rate	2006	2007	2008	2009	2010	2011	2012
	4.4%	4.6%	6.6%	12.6%	12.8%	11.3%	9.7%

[1.] City of Statesville Racial Composition	
White	54.4%
Black	32.5%
Hispanic	9.2%
Asian	2.2%
Other/Multi-Racial	1.7%

[2.] Iredell County Age		
2016 Proj Median Age	39	
2011 Proj Median Age	39	
2000 Census Median Age	37	
2011 Proj Total Pop 0-19	44,952	27.80%
2011 Proj Total Pop 20-29	17,560	10.90%
2011 Proj Total Pop 30-39	20,961	13.00%
2011 Proj Total Pop 40-49	25,703	15.90%
2011 Proj Total Pop 50-59	22,111	13.70%
2011 Proj Total Pop 60+	30,292	18.70%

[1.] *City data web site*

[2.] *Source: N. C. Department of Commerce 2011 projected)*

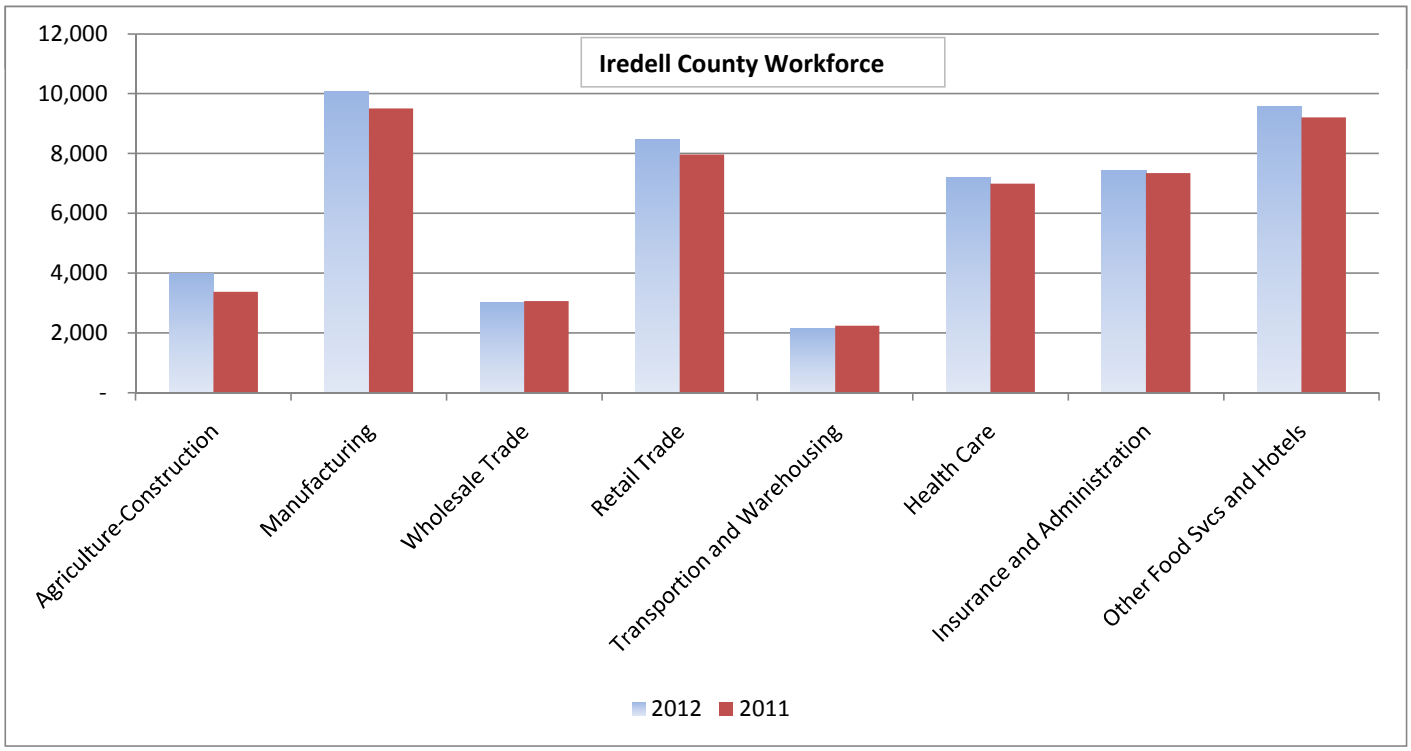
TOP TEN STATESVILLE'S EMPLOYERS AS OF JUNE 30, 2012

Iredell Statesville Schools	2,720
Iredell Memorial Hospital	1,585
Iredell County Government	1,134
Lowe's Regional Distribution	823
Piedmont Healthcare	720
JC Penney Distribution	620
Davis Regional Medical Center	492
Kewaunee Scientific	480
Doosan Infracore	474
City of Statesville	396

[1.] *Source: Statesville Regional Development Corporation*

Iredell County Employment/Wages by Industry

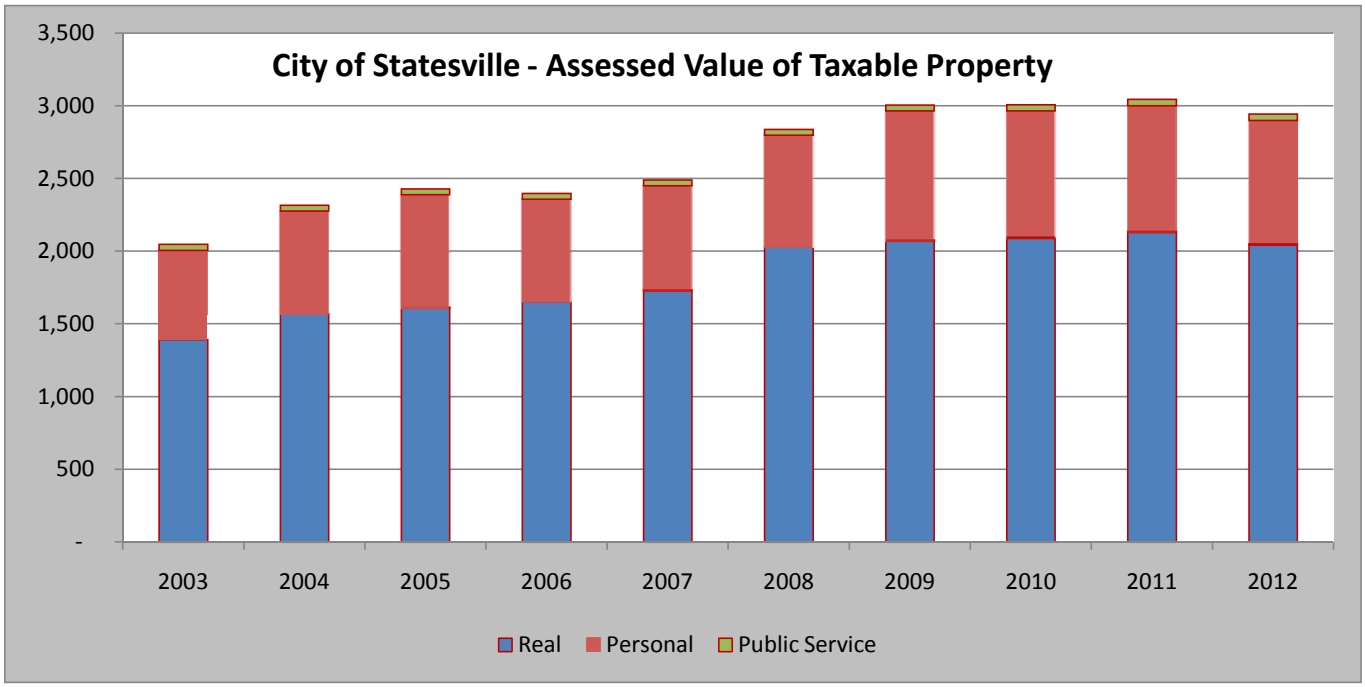
	2012 3rd Qtr Employment	2011 Annual Employment	Increase (Decrease)	2012 3rd Qtr Weekly	2011 3rd Qtr Weekly	Increase (Decrease)
Total All Industries	63,974	62,563	1,411	$ 739	$ 770	$ (31)
Total Government	1,121	1,200	(79)	813	737	76
Total Private Industry	50,869	48,516	2,353	667	666	1
Agriculture and Forestry	510	-	510	609	-	609
Mining	29	-	29	685	-	685
Utilities	241	134	107	1,129	1,263	(134)
Construction	3,224	3,245	(21)	867	775	92
Manufacturing	10,079	9,509	570	870	862	8
Wholesale Trade	3,044	3,070	(26)	881	859	22
Retail Trade	8,464	7,970	494	483	480	3
Transportation and Warehousing	2,160	2,237	(77)	690	702	(12)
Information	523	501	22	677	694	(17)
Finance and Insurance	1,071	1,072	(1)	922	921	1
Real Estate and Rental and Leasing	528	534	(6)	670	695	(25)
Administrative and Waste Services	3,852	3,685	167	557	550	7
Educational Services	1,009	1,086	(77)	677	616	61
Health Care and Social Assistance	7,207	6,995	212	749	742	7
Arts, Entertainment and Recreation	1,872	1,727	145	959	1,168	(209)
Accommodation and Food Services	6,072	5,915	157	262	264	(2)
Other Services Ex. Public Admin	1,648	1,569	79	435	460	(25)
Public Administration	457	467	(10)	888	870	18



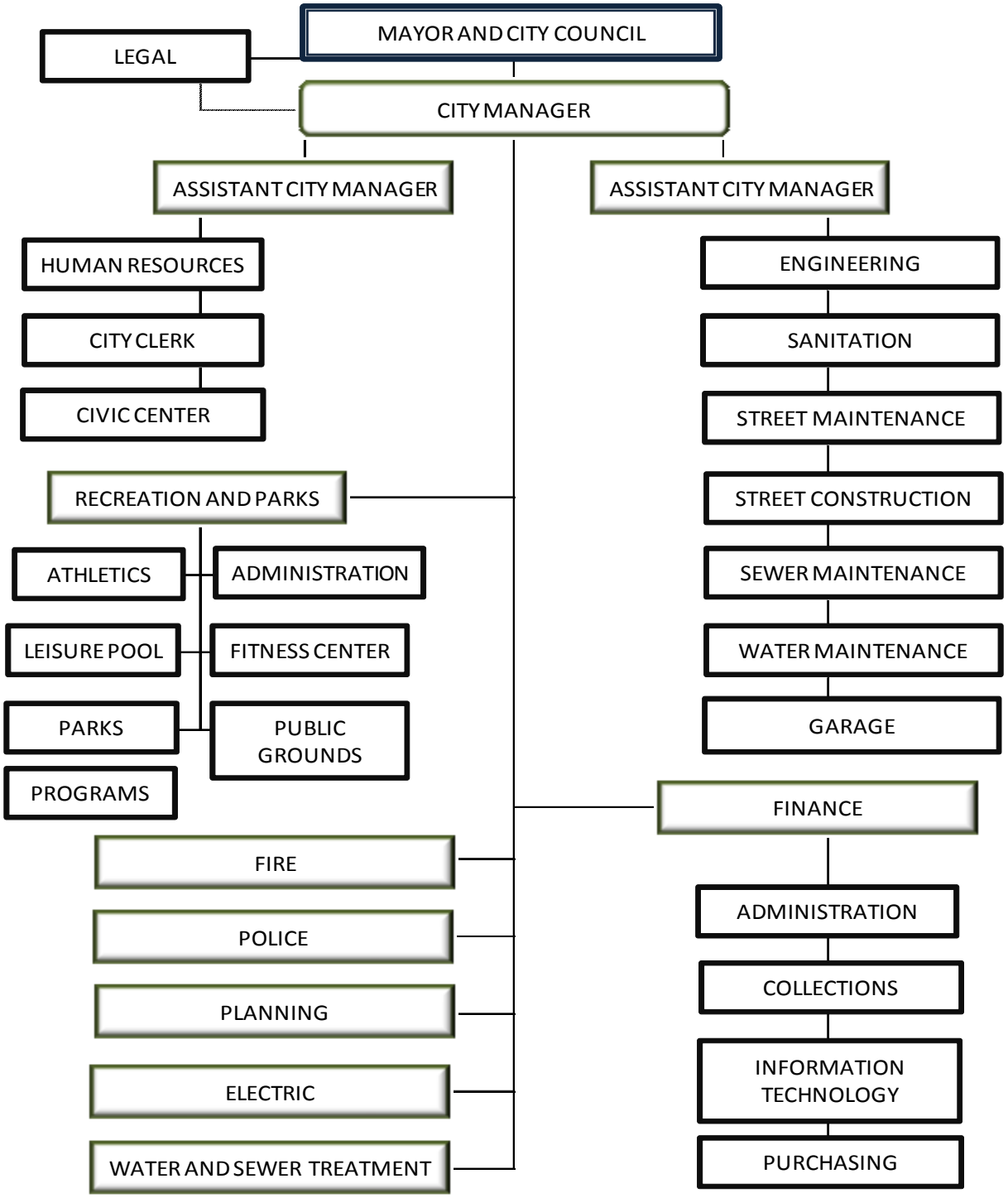
Source: N.C. Department of Commerce

Principal Taxpayers (June 30, 2012)

Taxpayer	Type of Business	Assessed Valuation	Total Assessed Valuation
Lowe's	Home Improvement Retailer	$181,599,409	7.30%
Providencia USA, Inc.	Non-Woven Plastic Materials Mfg.	67,874,276	2.73%
Asmo NC, Inc.	Electric Motor Mfg.	59,118,306	2.38%
GS Statesville Green Land	Real Estate	27,320,310	1.10%
Statesville HMA, Inc.	Health Care Facility	32,691,592	1.31%
Newell Rubbermaid	Home & Office Products, Tool Mfg.	22,111,138	0.89%
Centro NP Holdings	Real Estate	17,630,860	0.71%
Pratt (Jett Corr) Inc.	Corrugated Container Manufacturer	16,619,058	0.67%
Statesville Shoppes Corp.	Real Estate	15,150,560	0.61%
Venture Properties	Real Estate	14,202,960	0.57%
	Ten largest taxpayers	454,318,469	15.44%
	All other taxpayers	2,488,922,857	84.56%
	Total assessed value	$2,943,241,326	100.00%



City of Statesville, North Carolina
Organizational Chart



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The accounts of the City of Statesville are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The City develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared whereby revenues are recognized when measurable and available and expenses are recognized when a liability is incurred. During the year, the City's accounting system is maintained on the same basis as the adopted budget. At year-end, the City's Comprehensive Annual Financial Report (CAFR) is prepared on the basis consistent with generally accepted accounting principles. For the most part, this is consistent with the way the City prepares its budget, except that funds are adjusted to the full accrual basis for financial statement presentation. The main differences between budget and CAFR for funds are 1) capital outlay and debt service principal payments are recorded as expenditures for budgetary purposes as opposed to adjustments of balance sheet accounts in the financial statements, and 2) depreciation is not recognized for budgetary purposes and is recorded as an expense in the CAFR.

The City of Statesville adopts annual budget ordinances for the City's General, Enterprise, Internal Service, and certain Special Revenue Funds. According to state law, the City operates on a fiscal year beginning on July 1 and ending on June 30. All annual appropriations lapse at fiscal year end.

GOVERNMENTAL FUNDS

General Fund

The general fund is the principal operating fund of the City. It is used to account for all financial resources and expenses, except those required to be accounted for in another fund, that are traditionally associated with government. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenses are for public safety, streets and highways, sanitation, parks and recreation, and general government services.

Special Revenue Funds

A special revenue fund is used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Community Development Fund
- Home Program Grant Funds
- Home Consortium Fund 97-98
- Drug Enforcement Fund
- Occupancy Tax Fund
- Home Consortium Fund
- General Capital Reserve Fund
- Economic Development Fund

The City has one special revenue fund that is annually appropriated: Occupancy Tax Fund.

Occupancy Tax Fund

This fund is used to account for receipts of a local hotel/motel occupancy tax that are restricted to the operation of the City's Civic Center and the promotion of travel and tourism.

Capital Projects Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. These funds are as follows:

- Warehouse Construction
- Airport Improvement Fund
- Streetscape Construction

PROPRIETARY FUNDS

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of City Council is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The City has three enterprise funds: Electric, Water and Sewer, and Civic Center Funds.

Electric Fund

This fund is used to account for the activities of the City's electric utility, which provides electric service to the residents of the City. The fund is fully self-supporting from various user charges and electricity sales.

Water and Sewer Fund

This fund is used to account for the activities necessary to furnish water and sewer treatment, water distribution, sanitary sewer collections, and related bonded debt service. This fund is fully self-supporting from various user charges for its service.

Civic Center Fund

This fund is used to account for the operations of the City's Civic Center, which opened in January, 2000. This operation was accounted for in the General Fund in prior year's budgets. Beginning with fiscal year 2001-2002, Civic Center activities are accounted for in a separate enterprise fund. Resources that fund this operation are from facility user charges and hotel/motel taxes.

Enterprise Reserve Funds

Enterprise reserve funds are used to provide full budgetary accountability for restricted revenues. An enterprise reserve fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

•Electric Utility Capital Reserve Fund
•Electric Rate Stabilization Fund
•Water and Sewer Capital Reserve Fund

Capital Project Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. There is one Capital project fund as follows:

•Third Creek Wastewater Treatment Plant
•Fourth Creek Wastewater Treatment Plant

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City has two internal service funds: Health Insurance Fund and Property and Casualty Liability Insurance Fund.

Health Insurance Fund

This fund is used to account for the operations of the City's employee health insurance plan and wellness program.

Property and Casualty Liability Insurance Fund

This fund is used to account for the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler Machinery.

FIDUCIARY FUNDS

The City maintains two fiduciary funds where the City hold funds for the benefit of qualified individuals. They are:

•Law Enforcement Separation Fund - supplement for retirement police officers
•Utility Donation Fund - donations for the aid of utility customers.

TOTAL REVENUES - ALL FUNDS

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
General Fund	$27,959,096	$26,727,223	$28,180,898	$28,231,128	0.18%
Electric Fund	42,072,395	43,401,709	46,102,110	48,752,600	5.75%
Water and Sewer Fund	9,331,002	10,699,499	10,314,348	10,274,951	-0.38%
Civic Center Fund	755,522	1,304,146	976,520	799,266	-18.15%
Health Insurance Fund	3,069,033	3,633,398	3,896,897	3,679,118	-5.59%
Property & Casualty Liab Ins Fund	753,185	704,355	703,924	716,924	1.85%
Occupancy Tax Fund	681,492	736,479	700,000	825,000	17.86%
Total Revenues	**$84,621,725**	**$87,206,809**	**$90,874,697**	**$93,278,987**	**2.65%**

TOTAL EXPENDITURES - ALL FUNDS

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
General Fund	$28,966,316	$27,623,322	$28,180,898	$28,231,128	0.18%
Electric Fund	41,966,159	43,383,636	46,102,110	48,752,600	5.75%
Water and Sewer Fund	9,760,295	9,547,414	10,314,348	10,274,951	-0.38%
Civic Center Fund	716,391	845,256	976,520	799,266	-18.15%
Health Insurance Fund	3,135,194	3,398,526	3,896,897	3,679,118	-5.59%
Property & Casualty Liab Ins Fund	610,534	825,028	703,924	716,924	1.85%
Occupancy Tax Fund	621,340	1,200,000	700,000	825,000	17.86%
Total Expenditures	**$85,776,229**	**$86,823,182**	**$90,874,697**	**$93,278,987**	**2.65%**

TOTAL REVENUES - ALL FUNDS
FY 2013-2014

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	Other Funds
Ad Valorem Taxes	$12,506,104	$12,506,104	$ -	$ -	$ -	$ -
Other Taxes & Licenses	7,676,000	5,717,000	1,134,000	-	-	825,000
Unrestricted Intergovernmental	2,175,000	2,175,000	-	-	-	-
Restricted Intergovernmental	884,536	884,536	-	-	-	-
Permits & Fees	1,611,340	395,600	610,000	371,740	234,000	-
Sales & Services	61,309,226	1,470,484	45,980,000	9,485,700	-	4,373,042
Investment Earnings	357,400	125,000	120,000	100,000	4,400	8,000
Other Revenue	1,022,600	20,000	908,600	94,000	-	-
Reimbursements and PILOT	3,078,844	3,064,037	-	14,807	-	-
Transfers	2,160,402	1,587,044	-	12,492	560,866	-
Fund Balance	497,535	286,323	-	196,212	-	15,000
Total Revenues	**$93,278,987**	**$28,231,128**	**$48,752,600**	**$10,274,951**	**$799,266**	**$5,221,042**

TOTAL EXPENDITURES BY AREA - ALL FUNDS
FY 2013-2014

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	Other Funds
Personnel Services	$23,192,699	$17,701,981	$2,064,251	$3,039,453	$387,014	$ -
Operating	20,901,473	7,367,621	4,134,849	4,411,109	412,252	4,575,642
Capital Outlay	43,157,974	1,546,418	40,946,000	665,556	-	-
Debt Service	4,509,251	1,493,384	1,607,500	1,323,833	-	84,534
Transfers	1,414,616	18,750	-	835,000	-	560,866
Contingency	102,974	102,974	-	-	-	-
Total Expenditures	**$93,278,987**	**$28,231,128**	**$48,752,600**	**$10,274,951**	**$799,266**	**$5,221,042**

TOTAL REVENUES - ALL FUNDS

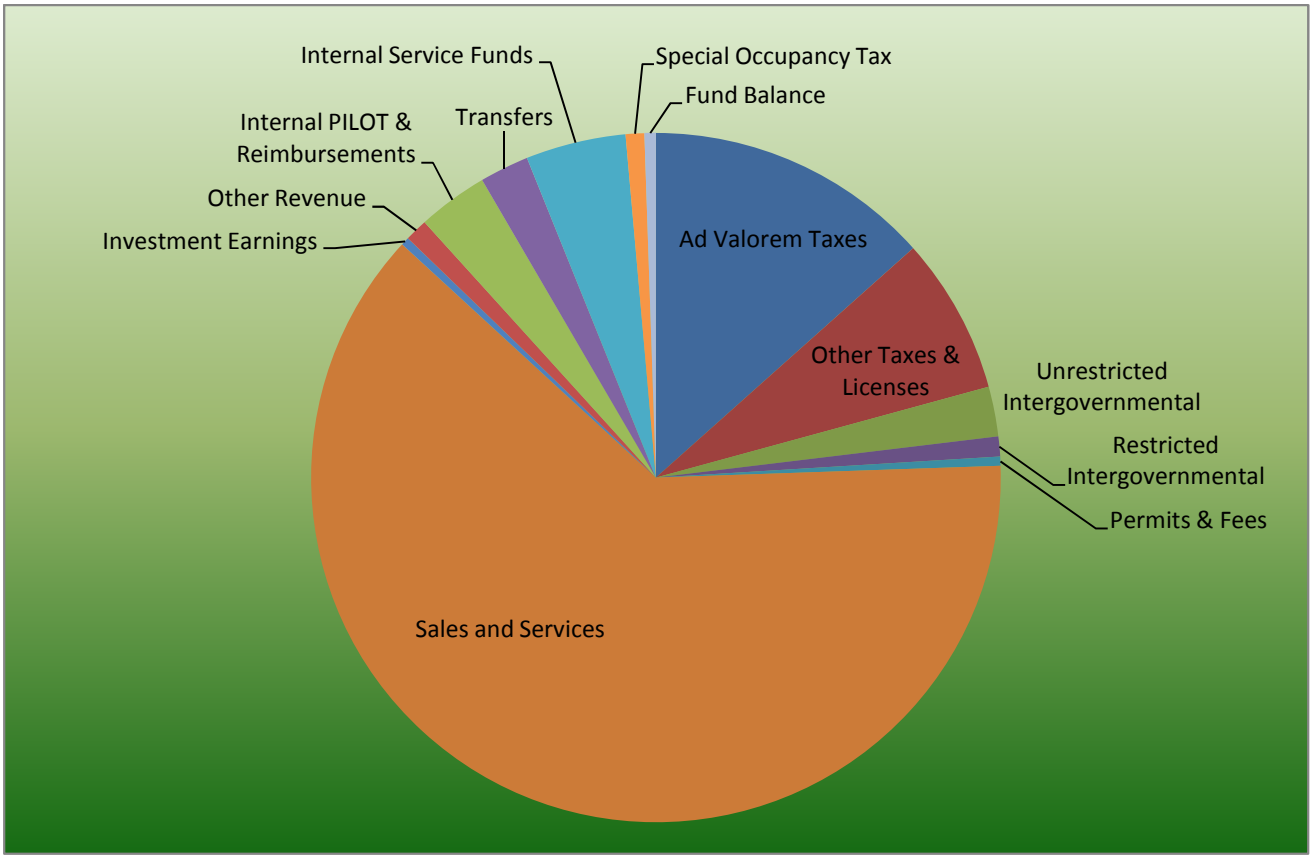
	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
OPERATING FUNDS					
General Fund					
Ad Valorem Taxes	$11,603,731	$11,310,155	$12,184,935	$12,506,104	2.64%
Other Taxes & Licenses	6,048,498	5,693,425	6,026,566	5,717,000	-5.14%
Unrestricted Intergovernmental	2,139,047	2,116,303	2,021,100	2,175,000	7.61%
Restricted Intergovernmental	1,226,358	1,038,220	926,968	884,536	-4.58%
Permits & Fees	542,336	554,325	428,450	395,600	-7.67%
Sales & Services	1,497,749	1,453,660	1,437,602	1,470,484	2.29%
Investment Earnings	162,993	175,438	200,000	125,000	-37.50%
Other Revenue	452,508	270,057	16,000	20,000	25.00%
Reimbursements and PILOT	2,803,588	2,985,843	3,002,596	3,064,037	2.05%
Transfers	1,482,288	1,129,797	1,666,389	1,587,044	-4.76%
Fund Balance	-	-	270,292	286,323	5.93%
Total General Fund	27,959,096	26,727,223	28,180,898	28,231,128	0.18%
Electric Fund					
Utility Taxes	1,063,806	1,290,306	1,295,510	1,134,000	-12.47%
Fees	668,757	625,565	622,000	610,000	-1.93%
Electric Sales	39,266,246	40,248,347	43,117,000	45,980,000	6.64%
Services	59,396	61,635	60,000	60,000	0.00%
Pole Attachment Rental	282,664	148,050	146,000	146,000	0.00%
Investment Earnings	98,519	104,960	115,000	120,000	4.35%
Other Revenue	633,007	922,846	746,600	702,600	-5.89%
Transfers	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
Total Electric Fund	42,072,395	43,401,709	46,102,110	48,752,600	5.75%
Water & Sewer Fund					
Inside Charges	60,053	60,039	70,000	70,000	0.00%
Assessments	677	749	-	-	N/A
Sewer Fees	5,381,252	5,292,768	5,660,000	5,760,000	1.77%
Water Sales	3,388,789	3,372,752	3,548,300	3,655,700	3.03%
Services	262,487	246,775	340,000	340,000	0.00%
Rent	30,889	31,740	31,740	31,740	0.00%
Investment Earnings	92,850	100,088	105,000	100,000	-4.76%
Other Revenue	99,855	128,606	94,000	94,000	0.00%
Reimbursements	14,150	13,258	13,741	14,807	7.76%
Transfers	-	1,452,724	451,567	12,492	-97.23%
Fund Balance	-	-	-	196,212	N/A
Total Water & Sewer Fund	9,331,002	10,699,499	10,314,348	10,274,951	-0.38%

TOTAL REVENUES - ALL FUNDS (Cont)

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
OPERATING FUNDS					
Civic Center Fund					
Fees	275,112	254,004	240,000	234,000	-2.50%
Investment Earnings	6,948	8,632	8,400	4,400	-47.62%
Other Revenue	2,302	1,274	-	-	N/A
Transfers	471,160	1,040,236	546,400	560,866	2.65%
Fund Balance	-	-	181,720	-	N/A
Total Civic Center Fund	755,522	1,304,146	976,520	799,266	-18.15%
INTERNAL SERVICE FUNDS					
Health Insurance Fund	3,064,994	3,630,644	3,894,297	3,676,118	-5.60%
Property & Casualty Liability Fund	745,465	696,924	696,924	696,924	0.00%
Investment Earnings	11,759	10,185	9,600	8,000	-16.67%
Fund Balance	-	-	-	15,000	N/A
Total Internal Service Funds	3,822,218	4,337,753	4,600,821	4,396,042	-4.45%
SPECIAL REVENUE FUNDS					
Occupancy Tax Fund	677,746	733,086	700,000	825,000	17.86%
Investment Earnings	3,746	3,393	-	-	N/A
Total Special Revenue Funds	681,492	736,479	700,000	825,000	17.86%
TOTAL REVENUES-ALL FUNDS	**$84,621,725**	**$87,206,809**	**$90,874,697**	**$93,278,987**	**2.65%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Revenue Sources:					
Ad Valorem Taxes	$11,603,731	$11,310,155	$12,184,935	$12,506,104	2.64%
Other Taxes & Licenses	7,112,304	6,983,731	7,322,076	6,851,000	-6.43%
Unrestricted Intergovernmental	2,139,047	2,116,303	2,021,100	2,175,000	7.61%
Restricted Intergovernmental	1,226,358	1,038,220	926,968	884,536	-4.58%
Permits & Fees	542,336	554,325	428,450	395,600	-7.67%
Sales and Services	50,860,518	51,616,294	55,094,902	58,180,184	5.60%
Investment Earnings	376,815	402,696	438,000	357,400	-18.40%
Other Revenue	1,501,225	1,502,573	1,034,340	994,340	-3.87%
Internal PILOT & Reimbursements	2,817,738	2,999,101	3,016,337	3,078,844	2.07%
Transfers	1,953,448	3,622,757	2,664,356	2,160,402	-18.91%
Internal Service Funds	3,810,459	4,327,568	4,591,221	4,373,042	-4.75%
Special Occupancy Tax	677,746	733,086	700,000	825,000	17.86%
Fund Balance	-	-	452,012	497,535	10.07%
Total Revenues	**$84,621,725**	**$87,206,809**	**$90,874,697**	**$93,278,987**	**2.65%**

Fiscal Year 2013-2014
Total Revenues - All Funds by Revenue Source
$93,278,987



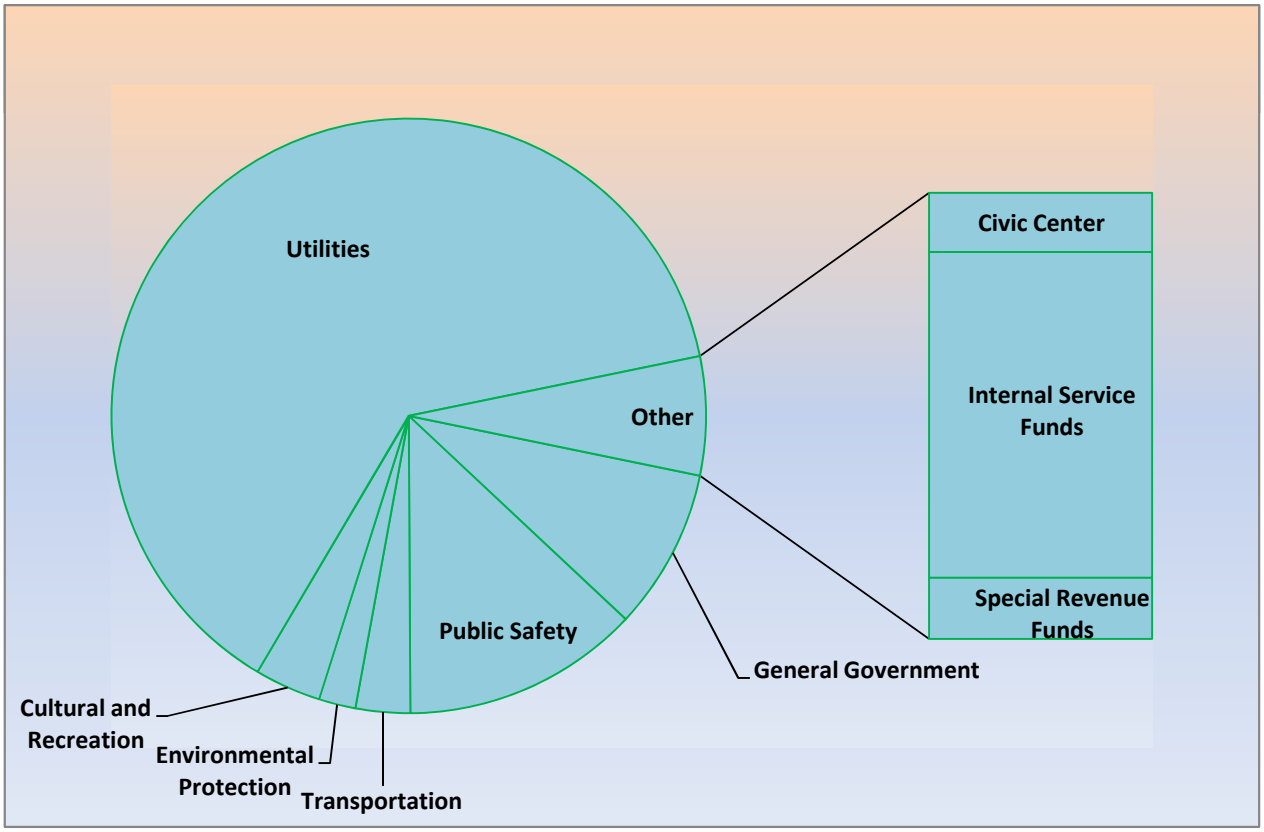
TOTAL EXPENDITURES - ALL FUNDS

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
OPERATING FUNDS					
General Fund					
General Government	$9,849,010	$8,021,100	$8,010,614	$8,173,950	2.04%
Public Safety	11,084,832	11,531,028	11,899,666	12,062,799	1.37%
Transportation	2,633,854	2,866,897	2,595,741	2,762,869	6.44%
Environmental Protection	1,960,191	2,132,242	1,995,823	1,865,239	-6.54%
Cultural and Recreation	3,438,429	3,072,055	3,679,054	3,366,271	-8.50%
Total General Fund	28,966,316	27,623,322	28,180,898	28,231,128	0.18%
Electric Fund					
Electric Utility	41,966,159	43,383,636	46,102,110	48,752,600	5.75%
Total Electric Fund	41,966,159	43,383,636	46,102,110	48,752,600	5.75%
Water & Sewer Fund					
Sewer Maintenance	788,089	654,806	937,548	810,560	-13.54%
Water Maintenance	952,454	971,843	1,409,836	1,067,991	-24.25%
Water Purification	5,345,486	5,004,073	4,853,822	5,395,685	11.16%
Third Creek Wastewater Treatment	907,211	875,129	1,107,505	1,076,148	-2.83%
Fourth Creek Wastewater Treatment	1,767,055	2,041,563	2,005,637	1,924,567	-4.04%
Total Water & Sewer Fund	9,760,295	9,547,414	10,314,348	10,274,951	-0.38%
Civic Center Fund					
Civic Center	716,391	845,256	976,520	799,266	-18.15%
Total Civic Center Fund	716,391	845,256	976,520	799,266	-18.15%
Internal Service Funds					
Health Insurance Fund	3,135,194	3,398,526	3,896,897	3,679,118	-5.59%
Property & Casualty Liability Fund	610,534	825,028	703,924	716,924	1.85%
Total Internal Service Funds	3,745,728	4,223,554	4,600,821	4,396,042	-4.45%
Special Revenue Fund					
Occupancy Tax Fund	621,340	1,200,000	700,000	825,000	17.86%
Total Special Revenue Funds	621,340	1,200,000	700,000	825,000	17.86%
TOTAL EXPENDITURES - ALL FUNDS	**$85,776,229**	**$86,823,182**	**$90,874,697**	**$93,278,987**	**2.65%**

TOTAL EXPENDITURES - ALL FUNDS (Cont)

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
OPERATING FUNDS					
Expenditures by Function:					
General Government	$9,849,010	$8,021,100	$8,010,614	$8,173,950	2.04%
Public Safety	11,084,832	11,531,028	11,899,666	12,062,799	1.37%
Transportation	2,633,854	2,866,897	2,595,741	2,762,869	6.44%
Environmental Protection	1,960,191	2,132,242	1,995,823	1,865,239	-6.54%
Cultural and Recreation	3,438,429	3,072,055	3,679,054	3,366,271	-8.50%
Utilities	51,726,454	52,931,050	56,416,458	59,027,551	4.63%
Civic Center	716,391	845,256	976,520	799,266	-18.15%
Internal Service Funds	3,745,728	4,223,554	4,600,821	4,396,042	-4.45%
Special Revenue Funds	621,340	1,200,000	700,000	825,000	17.86%
Total Expenditures	**$85,776,229**	**$86,823,182**	**$90,874,697**	**$93,278,987**	**2.65%**

Fiscal Year 2013-2014
Total Expenditures - All Funds by Expenditure Function
$93,278,987



CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description		Requested 2013-14	Adopted 2013-14
GENERAL FUND				
General Government				
Mayor and Council	PC		1,000	1,000
		Total	1,000	1,000
City Manager	Vehicle for City Manager		-	22,000
		Total	-	22,000
Finance-Collections	Software Interface with IVR Pay Eng		22,550	22,550
		Total	22,550	22,550
Finance-Information Tech	SharePoint Software		12,000	-
Finance-Information Tech	Backup/Recovery Software		8,800	8,800
Finance-Information Tech	Storage Area Network		15,000	15,000
Finance-Information Tech	UPS for computer room		1,500	1,500
Finance-Information Tech	Utility Bill Printer		2,000	2,000
Finance-Information Tech	Network Switches (3)		9,000	9,000
Finance-Information Tech	Meter Reading Handheld		1,500	1,500
Finance-Information Tech	Desktop (45)		45,000	45,000
Finance-Information Tech	Laptop (2)		3,800	3,800
		Total	98,600	86,600
Human Resources	Printer		2,000	2,000
Human Resources	Automated Electronic Defibrillators (2)		4,000	4,000
		Total	6,000	6,000
Planning	4 Door Ford Fusion		22,000	22,000
		Total	22,000	22,000
Public Works-Engineering	Community WayFinding Signage		90,000	-
Public Works-Engineering	Mapping Grade GPS		12,000	12,000
Public Works-Engineering	GIS Computer		5,000	5,000
Public Works-Engineering	Fleet Software Routing		7,500	-
Public Works-Engineering	Administration Vehicle-Director		20,000	-
Public Works-Engineering	Administration Vehicle-Asst Director		20,000	-
Public Works-Engineering	Office Furniture		4,900	4,900
		Total	159,400	21,900
Public Works-Garage	1 Ton 4X4 Mechanic Service Truck		48,000	-
Public Works-Garage	Cargo Van High Roof		22,500	-
Public Works-Garage	1/2 Ton Pickup		22,500	-
		Total	93,000	-
Warehouse	Awning on Rear of Truck Building		15,000	-
Warehouse	Truck Washdown Concrete Pad		12,000	-
Warehouse	Warehouse Paving		121,000	90,000
		Total	148,000	90,000
Total General Government			**550,550**	**272,050**

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description	Requested 2013-14	Adopted 2013-14
Police	Marked Police Vehicle	45,292	45,292
Police	Marked Police Vehicle	45,292	45,292
Police	Marked Police Vehicle	45,292	45,292
Police	Marked Police Vehicle	45,292	45,292
Police	Marked Police Vehicle	45,292	-
Police	Marked Police Vehicle	45,292	-
Police	Marked Police Vehicle	45,292	-
Police	Marked Police Vehicle	45,292	-
Police	Forensic Tower	14,000	-
Police	Heating and Air Units (2)	17,000	17,000
Police	Communication Consoles	135,000	-
Police	Carpet	38,000	-
Police	Cellebrite UFED	10,063	-
Police	Desktop & Laptop (14)	15,400	-
Police	Night Scope for Sniper Rifle	4,000	-
Police	Night Vision Goggles	3,000	-
Police	Centurion Scout II Radio Alarm System	2,500	-
Police	Red X Defense Electronic Instant GSR Detection	1,900	-
	Total	603,199	198,168
Fire	Thermal Imaging Camera	10,500	10,500
Fire	Portable Generator Station #2	36,500	-
Fire	Generator Station #1	44,000	-
Fire	Plymovent Fire Station 3	28,600	-
Fire	Record Management Software	12,000	-
Fire	Turnout Gear Washer/Dryer System	19,500	-
Fire	Command Vehicle Batt 1	43,500	43,500
Fire	Pumper 1500 GPM (E-3)	623,000	-
Fire	Utility Vehicle	15,500	-
Fire	Ice Maker	4,200	4,200
Fire	Lawnmower Station 4	2,500	-
Fire	Amkus Combo Tool	3,965	-
Fire	Amkus 30" RAM	1,980	-
Fire	Light Bar for Airport Response Truck	1,900	-
Fire	Piston Intake Valve - E2	1,250	-
Fire	Automatic External Defibulator (4)	6,000	-
		854,895	58,200
Total Public Safety		**1,458,094**	**256,368**
Transportation			
Street	Motorgrader #343	125,000	-
Street	Rubber Tire Loader #326	160,000	-
Street	Street Flusher #322	125,000	125,000
Street	Asphalt Patch Truck #305	175,000	-
Street	3/4 Ton Pickup #311	50,000	-
Street	Heavy Duty 1 Ton #307	50,000	-
Street	Single Axle Dump #314	75,000	-

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description		Requested 2013-14	Adopted 2013-14
Street	Sidewalks		200,000	50,000
Street	Fulton Drive Sidewalk		65,000	65,000
		Total	1,025,000	240,000
Street Construction	Street Improvement Div Y		825,000	525,000
Street Construction	Water Street Lot Paving (Non-Powell Bill)		-	7,000
		Total	825,000	532,000
Airport	Local Match (VISION 100)		8,334	-
Airport	Airport Improvements		205,556	-
Airport	Airfield Storage Building		25,000	-
Airport	Slope Mower		56,900	-
Airport	Near Field Monitor (Glide slope)		12,500	-
Airport	4X4 Utility Vehicle		11,000	-
		Total	319,290	-
Total Transportation			2,169,290	772,000
Public Works-Sanitation	Leaf Vac Machine #437		21,000	-
Public Works-Sanitation	Leaf Vac Machine #440		21,000	-
Public Works-Sanitation	Leaf Vac Machine #434		21,000	-
Public Works-Sanitation	Leaf Vac Machine #436		21,000	-
Public Works-Sanitation	Rear Load Garbage Truck		175,000	-
Public Works-Sanitation	Knuckle Boom Truck #412		150,000	-
Public Works-Sanitation	Rear Load Garbage Truck #424		175,000	175,000
Public Works-Sanitation	Flat Bed Truck #404		70,000	-
		Total	654,000	175,000
Total Environmental Protection			654,000	175,000
Pub Grnds & Cemeteries	Curbing in Oakwood Cemetery		42,000	-
Pub Grnds & Cemeteries	Z Plug a/ 46" Head/Spray System/Slit Seeder		15,500	-
Pub Grnds & Cemeteries	20-30 HP Mower w/60" Deck		18,000	-
Pub Grnds & Cemeteries	Tractor w/Hydraulic Remotes		35,200	-
Pub Grnds & Cemeteries	Straw Blower		7,500	-
Pub Grnds & Cemeteries	Tractor w/Hydraulic Remotes		35,200	-
Pub Grnds & Cemeteries	Utility Vehicle		9,500	-
Pub Grnds & Cemeteries	Hydro Seeder		10,500	-
Pub Grnds & Cemeteries	1 Ton Pickup w/ Utility bed		40,000	-
Pub Grnds & Cemeteries	1 Ton Pickup Crew Cab w/8' bed		29,500	-
Pub Grnds & Cemeteries	Agri-Metal - 13 HP Bale Blower		4,980	-
Pub Grnds & Cemeteries	Radial Arm Saw - 3 HP		2,750	1,000
Pub Grnds & Cemeteries	Self Propelled Hydro Aerator		3,825	-
Pub Grnds & Cemeteries	Table Saw - 5 HP		4,565	1,500
Pub Grnds & Cemeteries	Debris Blower		4,950	-
		Total	263,970	2,500
Recreation Admin	Greenway Development		100,000	-
		Total	100,000	-

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description	Requested 2013-14	Adopted 2013-14
Recreation-Programs	Passenger Shuttle	53,000	-
	Total	53,000	-
Recreation-SFAC	Seated Elipitical (2)	8,000	8,000
Recreation-SFAC	Life Fitness Pro 2 SE Assisted Chin/Dip	2,999	-
Recreation-SFAC	Life Fitness Plate Loaded Linear Hack Press	2,925	-
	Total	13,924	8,000
Recreation-Parks	Park Improvements	50,000	-
Recreation-Parks	Soccer Park Maintenance Building	50,000	-
Recreation-Parks	Park Entrance Signs (3)	15,000	-
Recreation-Parks	Maintenance Facility Paving	25,000	-
Recreation-Parks	Fourth Creek Walking Bridge	50,000	-
Recreation-Parks	Kimbrough Park Playground Equipment	30,000	-
Recreation-Parks	Caldwell Park Restroom Facility	185,000	-
Recreation-Parks	Zero Turn Mowers	31,000	31,000
Recreation-Parks	Five Gang Reel Mower	57,000	-
Recreation-Parks	Skid Steer	68,000	-
Recreation-Parks	Automated Gate	9,000	-
Recreation-Parks	Pesticide Sprayer	33,000	-
Recreation-Parks	Utility Vehicle	9,500	-
Recreation-Parks	Water Wagon	9,500	-
Recreation-Parks	Commercial Landscape Truck	49,000	-
Recreation-Parks	1 Ton Crew Cab Pickup Truck	29,500	29,500
		700,500	60,500
Total Cultural & Recreation		1,131,394	71,000
TOTAL GENERAL FUND		5,963,328	1,546,418
ELECTRIC FUND			
Electric Utility	Improvements & Expansion	700,000	635,000
Electric Utility	2012 System Study Implementation	333,000	333,000
Electric Utility	Fiber Optic Project - Phase 2A	244,200	244,200
Electric Utility	Accuma Switch Controls	25,000	25,000
Electric Utility	Delivery 4 HVAC	6,500	6,500
Electric Utility	30kv Insulation Tester	9,000	-
Electric Utility	Sweep Frequency Response Analyzer	23,000	-
Electric Utility	32 Channel DVR	8,500	-
Electric Utility	3 Reel Wire Trailer	10,500	10,500
Electric Utility	2014 Digger/Derrick w/ Utility Body	215,000	215,000
Electric Utility	2014 Bucket Truck w/ Utility Body	95,000	95,000
Electric Utility	F250 w/ Utility Body and Ladder Rack	32,000	32,000
Electric Utility	Hastings 40KV Digital Volt Meter (2)	3,800	3,800
Electric Utility	GIS Desktop Computer	3,500	3,500
Electric Utility	Field Laptops (2)	4,000	4,000
TOTAL ELECTRIC FUND		1,713,000	1,607,500

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description	Requested 2013-14	Adopted 2013-14
WATER AND SEWER FUND			
Sewer Maintenance	Sewer Rehabilitation (C. R. $150,000)	250,000	-
Sewer Maintenance	Sewer Improvements (Larkin) (C.R. $150,000)	1,600,000	-
Sewer Maintenance	Old Country Club Area Sewer Rehab	300,000	100,000
Sewer Maintenance	Sullivan Road Sewer Improvements	145,000	100,000
Sewer Maintenance	Backhoe #515	110,000	-
Sewer Maintenance	Diesel Ext Cab 3/4 Ton Utility Truck	38,000	-
Sewer Maintenance	Pickup Truck #502	28,000	-
Sewer Maintenance	1-1/2 Ton Truck w/Service Body #505	45,000	-
Sewer Maintenance	Dump Truck	75,000	75,000
Sewer Maintenance	3/4 Ton 4X4 Pickup Truck #506	32,000	-
	Total	2,623,000	275,000
Water Maintenance	Water Line Rehabilitation (C.R. $100,000)	200,000	-
Water Maintenance	Major Capital Water Improvements (C.R. $125,000)	600,000	-
Water Maintenance	Water Line Upsizing	50,000	50,000
Water Maintenance	Generator	5,500	5,500
Water Maintenance	Dump Truck #504	75,000	-
Water Maintenance	Pickup Truck #510	28,000	-
Water Maintenance	Pickup Truck 4X4 #501	30,000	-
Water Maintenance	Diesel Ext Cab Utility Truck #503	38,000	-
Water Maintenance	1-1/2 Ton Utility Truck #507	45,000	-
Water Maintenance	Office Furniture	2,000	2,000
	Total	1,073,500	57,500
Water Purification	Catalyst for Diesel Generator	45,000	45,000
Water Purification	Basin Concrete Repair and Restoration	225,000	22,500
Water Purification	Finish Water Pump 2	450,000	-
Water Purification	Zero Turn Mower	11,000	11,000
Water Purification	1/2 Ton Pickup Truck	20,000	-
Water Purification	Chemical Feed Pumps (4)	15,808	15,808
Water Purification	Auto Hydrant Flusher (2)	5,200	5,200
Water Purification	Low Range Turbidimeter	2,600	2,600
Water Purification	Fluoride Bench Top Meter	1,800	1,800
Water Purification	Ice Maker	2,800	2,800
Water Purification	Desktop	1,500	1,500
	Total	780,708	108,208
Third Creek	Diesel Catlyst for Generator	37,000	-
Third Creek	Plant Expansion	23,841,000	-
Third Creek	PLC Control Panel for Press	137,500	-
Third Creek	Chain Link Security Fence	67,200	-
Third Creek	NEMA 4X Enclosures at Lift Station	8,468	8,468
Third Creek	Aeration Basin Concrete Repair	40,200	-
Third Creek	Maintenance Building Windows	32,270	-
Third Creek	Administrative Building Windows	32,100	-
Third Creek	Screw Pump	325,500	-
Third Creek	Skimmers	571,725	-
Third Creek	Wasting Control Upgrade	17,303	-

CAPITAL OUTLAY AND NON-DEPRECIABLE EQUIPMENT LISTING

Fund/Department	Description		Requested 2013-14	Adopted 2013-14
Third Creek	Mixers for Basin #2		532,400	-
Third Creek	Grit Removal		1,996,500	
Third Creek	John Deere Tractor		25,590	-
Third Creek	Barkley Rd LS Standby Generator		63,000	63,000
Third Creek	Dump Truck		90,508	75,000
Third Creek	Desktop		1,500	1,500
		Total	27,819,764	147,968
Fourth Creek	Catalyst for WWTP Generator		60,000	60,000
Fourth Creek	Sta-Lime		2,500,000	-
Fourth Creek	Clarifier #1 Drive Replacement		285,160	-
Fourth Creek	Aerator Replacement		207,000	-
Fourth Creek	Influent VFD & Flow Meter System		397,147	-
Fourth Creek	VFD System @ WAS		24,731	-
Fourth Creek	Electrical MCC Project		234,215	-
Fourth Creek	Dehumidification System		866,747	-
Fourth Creek	Cyanide Distillation System		10,580	10,580
Fourth Creek	Maintenance Truck w/Utility Crane		55,000	-
Fourth Creek	Snack Machine		2,500	-
Fourth Creek	Manhole Scrubber		1,800	1,800
Fourth Creek	Desktop (3)		4,500	4,500
		Total	4,649,380	76,880
TOTAL WATER AND SEWER FUND			36,946,352	665,556
Civic Center	Purchase Property		90,000	-
TOTAL CIVIC CENTER			90,000	-
TOTAL CAPITAL EXPENDITURES-ALL FUNDS			44,712,680	3,819,474

	Actual 2011-12	-	Actual 2012-13	Addition (Reduction)	Adopted Budget 2013-14
GENERAL FUND					
General Government					
Mayor & Council	9		9	-	9
City Manager	3		3	-	3
City Clerk	1		1	-	1
Finance Administration	6		6	-	6
Collections	5		5	-	5
Information Technology	9		8	-	8
Purchasing	3		3	-	3
Human Resources	4		3	-	3
Planning	10		8	-	8
Public Works	6		4	-	4
Garage	9		9	-	9
Warehouse	1		-	-	-
General Expense	-		-	-	-
Special Appropriations	-		-	-	-
Total General Government	66		59	-	59
Public Safety					
Police	101		96	-	96
Fire	74		73	-	73
Total Public Safety	175		169	-	169
Transportation					
Street Department	20		17	-	17
Airport	1		1	-	1
Total Transportation	21		18	-	18
Environmental Protection					
Sanitation	31		28	-	28
Total Environmental Protection	31		28	-	28

	Actual 2011-12	-	Actual 2012-13	Addition (Reduction)	Adopted Budget 2013-14
Cultural and Recreation					
Recreation Administration	3		3	-	3
Athletics	2		1	-	1
Programs	3		3	-	3
Fitness & Activity Center	4		4	-	4
Parks	7		12	-	12
Public Grounds/Cemeteries	8		5	-	5
Total Cultural and Recreation	27		28	-	28
TOTAL GENERAL FUND	320		302	-	302
ELECTRIC FUND					
Electric Utilities Department	34		31	-	31
TOTAL ELECTRIC FUND	34		31	-	31
WATER AND SEWER FUND					
Sewer Maintenance	7		6	-	6
Water Maintenance	16		15	-	15
Water Purification	12		12	-	12
Third Creek Wastewater Treatment	7		7	-	7
Fourth Creek Wastewater Treatment	18		16	-	16
TOTAL WATER AND SEWER FUND	60		56	-	56
CIVIC CENTER FUND	7		7	-	7
INTERNAL SERVICE FUNDS	-		-	-	-
OCCUPANCY TAX FUND	-		-	-	-
TOTAL STAFFING	**421**		**396**	**-**	**396**

The North Carolina General Statutes require that the City of Statesville's general obligation bonded debt issuances are subject to a legal limitation of 8% of the total assessed value of real and personal property. As of June 30, 2012, the City's gross general obligation debt of all funds was considerably below the legal limit of $235,459,306.

Computation of Legal Debt Margin

Assessed Value of Taxable Property (net):	$2,943,241,326
Debt Limit – (8% of assessed Value):	$235,459,306
Amount of Debt Applicable to Debt Limit (total bonded debt):	$0
Legal Debt Margin at June 30, 2012:	$235,459,306

All general obligation bonds are collateralized by the full faith, credit, and taxing power of the City of Statesville. Principal and interest requirements are appropriated when due. Adequate provisions to accommodate the debt service requirements of the City have been included in the appropriate operating funds in the Proposed 2013-2014 Budget.

The City's bond rating is reviewed by Moody's Investors Service and Standard & Poor's Corporation. This review established a bond rating of A1 and AA-, respectively. The City received an upgrade from Standard & Poor's Corporation from A+ to AA- indicating the financial strength of the City to meet debt service requirements. Standard and Poor's on June 10, 2008 upgraded the City's bond rating to AA from AA- based on the city's strong economic growth and healthy financial position. Moody's affirmed the City's A1 rating on June 5, 2009 on its general obligation bonds.

The following tables summarize the annual debt service requirements as of June 30, 2012:

GENERAL OBLIGATION BONDS			
Water and Sewer Fund			
2013	$ 80,000	$ 4,000	$ 84,000
Total	$ 80,000	$ 4,000	$ 84,000
NOTES PAYABLE			
General Fund			
2013	$ 1,224,700	$ 313,867	$ 1,538,567
2014	1,224,700	268,684	1,493,384
2015	1,224,700	223,500	1,448,200
2016	894,700	183,717	1,078,417
2017	894,700	149,424	1,044,124
2018	894,700	115,130	1,009,830
2019	894,700	80,837	975,537
2020	894,700	46,543	941,243
2021	894,700	12,250	906,950
Total	$ 9,042,300	$ 1,393,952	$ 10,436,252
Water and Sewer Fund			
2013	1,001,530	349,112	1,350,642
2014	1,001,530	322,303	1,323,833
2015	1,001,530	295,493	1,297,023
2016	1,001,530	268,683	1,270,213
2017	1,001,530	241,874	1,243,404
2018	1,001,530	215,064	1,216,594
2019	1,001,530	188,253	1,189,783
2020	1,001,530	161,444	1,162,974
2021	1,001,530	134,634	1,136,164
2022	1,001,530	107,825	1,109,355
2023	851,530	81,015	932,545
2024	728,127	58,105	786,232
2025	728,127	38,736	766,863
2026	728,127	19,368	747,495
Total	$ 13,051,209	$ 2,481,909	$ 15,533,118
Total City Debt	$ 22,093,509	$ 3,875,861	$ 25,969,370

According to North Carolina General Statute, local governments are required to operate under an annual balanced budget ordinance. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations. Appropriated fund balance may not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts as those figures stand at the previous fiscal year-end. In other words, appropriated fund balance may not exceed the amount of uncommitted cash available in the fund as of the previous June 30.

The minimum level of fund balance that is required by the North Carolina Local Government Commission for the general fund is minimum of 8% of of the prior year's expenditures. This level of fund balance aids a local government in avoiding cash-flow interruptions, generating interest income, eliminating the need for short-term borrowing, and maintaining investment grade bond ratings.

The following tables indicate the City of Statesville's available fund balance in governmental funds as of June 30, 2012 along with estimates of revenues and expenditures and projected fund balance as of June 30, 2013 and 2014.

General Fund	Original Budget 2012-13	Forecast 2012-13	Adopted Budget 2013-14
Revenues:			
Ad Valorem Taxes	12,184,935	12,120,799	12,506,104
Other Taxes & Licenses	6,026,566	5,894,053	5,717,000
Unrestricted Intergovernmental	2,021,100	2,368,742	2,175,000
Restricted Intergovernmental	926,968	1,006,960	884,536
Permits & Fees	428,450	419,601	395,600
Sales & Services	1,437,602	1,773,130	1,470,484
Investment Earnings	200,000	110,000	125,000
Miscellaneous	16,000	315,238	20,000
Reimbursements and PILOT	3,002,596	2,988,855	3,064,037
[1.] Transfers In	1,666,389	2,770,709	1,587,044
Fund Balance	270,292	0	270,000
Total Revenues	28,180,898	29,768,087	28,214,805
Appropriations:			
General Government	5,544,327	5,716,055	5,688,842
Public Safety	11,899,666	12,053,653	12,046,476
Transportation	2,595,741	2,599,567	2,762,869
Economic Development	769,000	635,000	870,000
Environmental Protection	1,995,823	1,932,935	1,865,239
Cultural and Recreation	3,679,054	3,294,320	3,366,271
Debt Service	1,538,568	1,538,568	1,493,384
Transfers Out and Contingency	158,719	543,894	121,724
Total Appropriations	28,180,898	28,313,992	28,214,805
Revenues Over/under Appropriations	-	1,454,095	(270,000)
Unreserved Fund Balance, Beginning	19,403,631	19,403,631	20,857,726
Unreserved Fund Balance, Ending	19,403,631	20,857,726	20,587,726
Unreserved Fund Balance as a percent of expenditures	68.85%	73.67%	72.97%

[1.] Transfers In - $947,800 estimated transfers in due to closure of special purpose funds.

Occupancy Tax Fund	Original Budget 2012-13	Forecast 2012-13	Adopted Budget 2013-14
Revenues:			
Occupancy Taxes	700,000	810,500	825,000
Investment Earnings	-	680	-
Penalty & Interest	-	-	-
Total Revenues	700,000	811,180	825,000
Appropriations:			
Reimbursement to General Fund	17,000	18,105	18,250
Distribution to Convention and Visitor Bureau	136,600	158,479	161,350
Transfer to Civic Center	546,400	546,400	560,866
Future Capital and Debt Service	-	-	84,534
Total Appropriations	700,000	722,984	825,000
Revenues Over/under Appropriations	-	57,704	-
Unreserved Fund Balance, Beginning	562,021	562,021	619,725
Unreserved Fund Balance, Ending	562,021	619,725	619,725
Unreserved Fund Balance as a % of operating Expense	80.29%	85.72%	75.12%

City of Statesville
Listing of Major Capital Projects
As of March 31, 2013

This is a listing of the current capital projects for the City of Statesville that are budgeted in Capital Project Funds.

	Estimated Completion Date	Project Authorization Amount	Expenditures Project-to-Date March 31, 2013
General Government			
1. Warehouse Construction	06/30/16	$ 350,000	$ -
2. Streetscape Phase I	06/30/14	5,517,992	5,124,503
3. Streetscape Phase II	06/30/14	201,750	12,480
4. Airport Improvements	Ongoing	3,736,389	1,050,433
Total General Government		$ 9,806,131	$ 6,187,416
Water and Sewer Fund			
5. Third Creek WWTP Expansion	06/30/14	$ 2,829,000	$ 1,910,496
6. Fourth Creek WWTP Improvements	06/30/14	28,200	23,124
Total Water and Sewer Fund		$ 2,857,200	$ 1,933,620

Funding Sources:	**Impact on Operating Budget:**
1. Warehouse Construction	No impact on operating budget.
2. Streetscape Phase I and II	Increase in interest costs, operating supplies and maintenance. Minimal impact.
4. Third Creek WWTP Expansion-NCDER Revolving Loan authorization for $23,373,357.	Forecast an annual 2% rate increase for debt payments
5. Fourth Creek WWTP Improvements. Interest free State Revolving Fund loan authorization for $4,800,000.	Minimal impact

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General Fund

Summary of Revenues and Expenditures
For the Fiscal Year Ended June 30, 2013-14

Summary of Revenues

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Revenue Sources:					
Ad Valorem Taxes	$11,603,731	$11,310,155	$12,184,935	$12,506,104	2.64%
Other Taxes & Licenses	6,048,498	5,693,425	6,026,566	5,717,000	-5.14%
Unrestricted Intergovernmental	2,139,047	2,116,303	2,021,100	2,175,000	7.61%
Restricted Intergovernmental	1,226,358	1,038,220	926,968	884,536	-4.58%
Permits & Fees	542,336	554,325	428,450	395,600	-7.67%
Sales & Services	1,497,749	1,453,660	1,437,602	1,470,484	2.29%
Investment Earnings	162,993	175,438	200,000	125,000	-37.50%
Miscellaneous	452,508	270,057	16,000	20,000	25.00%
Reimbursements and PILOT	2,803,588	2,985,843	3,002,596	3,064,037	2.05%
Transfers	1,482,288	1,129,797	1,666,389	1,587,044	-4.76%
Fund Balance	-	-	270,292	286,323	5.93%
Total Revenues	**$27,959,096**	**$26,727,223**	**$28,180,898**	**$28,231,128**	**0.18%**

Summary of Expenditures

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Function:					
General Government	$9,849,010	$8,021,100	$8,010,614	$8,173,950	2.04%
Public Safety	11,084,832	11,531,028	11,899,666	12,062,799	1.37%
Transportation	2,633,854	2,866,897	2,595,741	2,762,869	6.44%
Environmental Protection	1,960,191	2,132,242	1,995,823	1,865,239	-6.54%
Cultural and Recreation	3,438,429	3,072,055	3,679,054	3,366,271	-8.50%
Total Expenditures	**$28,966,316**	**$27,623,322**	**$28,180,898**	**$28,231,128**	**0.18%**

General Fund
Detail Schedule of Revenues
For the Fiscal Year Ended June 30, 2013-14

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Ad Valorem Taxes					
Taxes Ad Valorem Budget	$11,110,365	$10,759,155	$11,723,376	$11,995,551	2.32%
2nd Prior Year Taxes	221,159	264,955	220,000	250,000	13.64%
3rd Prior Year Taxes	38,136	61,282	30,000	40,000	33.33%
4th & Prior Year Taxes	27,997	40,690	25,000	35,000	40.00%
Downtown Tax District	98,744	98,354	99,559	98,053	-1.51%
DSDC Prior Year Taxes	1,671	2,703	2,000	2,500	25.00%
Tax Pen & Int Current Year	66,790	34,305	45,000	45,000	0.00%
Tax Pen & Int Prior Year	38,869	48,711	40,000	40,000	0.00%
Ad Valorem Taxes	11,603,731	11,310,155	12,184,935	12,506,104	2.64%
Other Taxes & Licenses					
Taxes/Gross Receipts	34,291	36,016	30,000	30,000	0.00%
Art 39 1% General	2,370,894	2,198,622	2,300,000	2,250,000	-2.17%
Art 40,42 & 44 1/2% Ea	3,081,516	2,906,857	2,975,000	3,050,000	2.52%
Hold Harmless Reimburse	212,805	210,930	106,066	-	N/A
Special Privilege License	341,184	333,894	608,500	380,000	-37.55%
Penalties	5,428	4,765	5,000	5,000	0.00%
Beer & Wine License	2,380	2,341	2,000	2,000	0.00%
Other Taxes & Licenses	6,048,498	5,693,425	6,026,566	5,717,000	-5.14%
Unrestricted Intergovernmental					
Payment In Lieu Of Taxes	11,402	14,785	15,000	15,000	0.00%
Franchise	1,386,583	1,373,928	1,300,000	1,445,000	11.15%
Beer	120,419	106,728	101,100	112,000	10.78%
Telecommunications Sales	360,217	343,779	360,000	320,000	-11.11%
Sales Tax-Video Programs	185,302	151,485	170,000	143,000	-15.88%
Gasoline	52	38	-	-	N/A
ABC General	44,544	79,032	50,000	85,000	70.00%
ABC Liquor By The Drink	30,528	46,528	25,000	55,000	120.00%
Unrestricted Intergovernmental	2,139,047	2,116,303	2,021,100	2,175,000	7.61%
Restricted Intergovernmental					
Powell Bill	752,713	716,609	725,000	730,000	0.69%
Solid Waste Tax	18,520	16,819	18,000	16,000	-11.11%
NC Governor'S Crime Comm	-	54,601	-	-	N/A
Fire Safer Grant	82,718	55,984	30,000	-	N/A
Indirect FEMA Reimburse	-	17,044	-	-	N/A
Payments On Behalf- Fire	-	-	25,000	25,000	0.00%
Police State Grant	76,708	-	-	-	N/A
NCDOT-Greenway	149,405	-	-	-	N/A
Federal Funds	47,099	28,048	-	-	N/A
Pd Overtime Reimbursement	-	4,714	-	-	N/A
Federal Int Subsidy/Debt	99,195	144,401	128,968	113,536	-11.97%
Restricted Intergovernmental	1,226,358	1,038,220	926,968	884,536	-4.58%

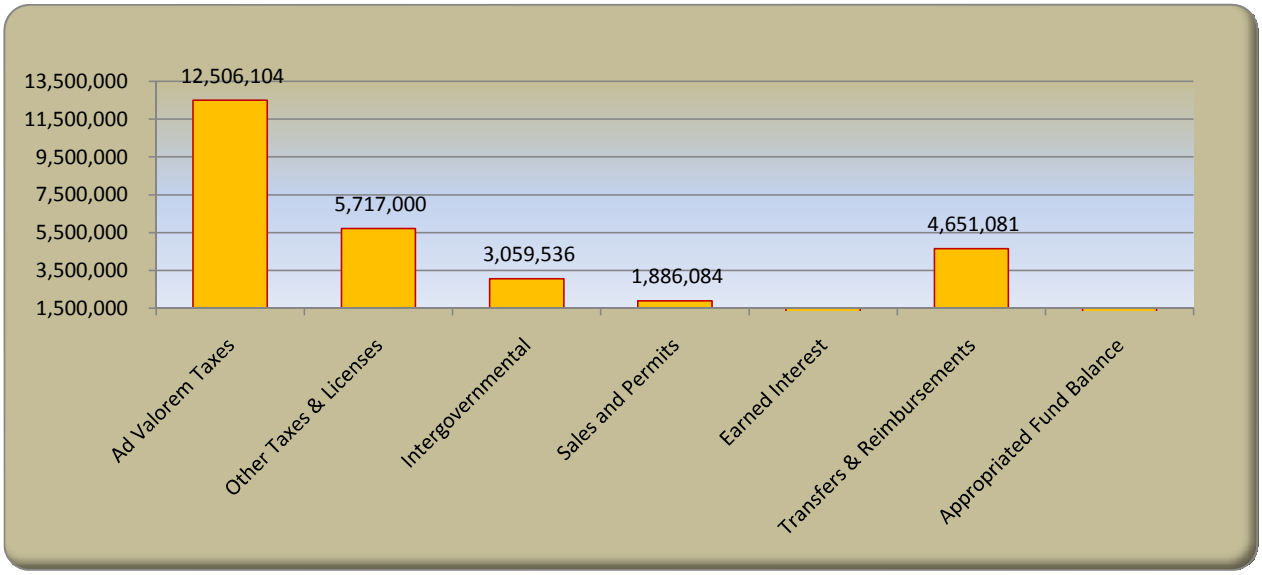
General Fund
Detail Schedule of Revenues
For the Fiscal Year Ended June 30, 2013-14

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Permits and Fees					
Appearance Commission	3,932	280	-	-	N/A
Street Cuts And Permits	225	75	200	100	-50.00%
Planning & Zoning Fees	21,480	23,968	20,000	15,000	-25.00%
Min Housing Inspect Fees	450	150	-	-	N/A
Court Fees	18,793	23,324	25,000	15,000	-40.00%
Grave Fees	75,630	99,370	75,000	80,000	6.67%
Parking Violations	21,405	17,985	20,000	25,000	25.00%
Civil Citation	14,944	13,862	10,000	10,000	0.00%
Nuisance Abatements	14,495	5,440	10,000	7,500	-25.00%
Tipping Fees	278,306	266,286	178,250	148,000	-16.97%
Recycling Revenue	15,382	21,804	15,000	15,000	0.00%
Fire Inspection Fees	77,294	81,781	75,000	80,000	6.67%
Permits and Fees	542,336	554,325	428,450	395,600	-7.67%
Sales & Services					
Sale Of Fixed Assets	37,735	27,418	25,000	25,000	0.00%
Handling Charge Bad Check	100	100	-	-	N/A
Internal Charges	7,009	7,779	8,000	9,000	12.50%
Stvl Housing Authority	90,217	51,440	26,878	53,756	100.00%
School System	148,916	155,612	106,090	155,976	47.02%
Recreation-General	197,836	149,243	168,000	137,000	-18.45%
Fitness & Activity Center	322,249	316,659	400,000	325,000	-18.75%
Recreation-Pool Fees	149,408	153,777	140,000	145,000	3.57%
Civic Center Fees	14,839	17,670	17,000	15,000	-11.76%
SFAC Employee Membership	-	-	-	36,563	N/A
Airport Rent	151,391	164,862	163,000	205,000	25.77%
Iredell Co-Stvl Airport	189,525	184,125	178,634	173,189	-3.05%
Fueling Flow Fees	132,510	157,895	150,000	135,000	-10.00%
Sale Of Cemetery Lots	52,500	66,500	55,000	55,000	0.00%
Sale Of Material & Labor	3,514	580	-	-	N/A
Sales & Services	1,497,749	1,453,660	1,437,602	1,470,484	2.29%
Earnings	162,993	175,438	200,000	125,000	-37.50%
Miscellaneous					
Memorial Trees Donations	400	100	-	-	N/A
Misc Revenue	22,133	28,841	16,000	20,000	25.00%
Donated Fixed Assets	295,490	-	-	-	N/A
Donations	127,750	134,000	-	-	N/A
Cash Over/Short	(2,305)	17	-	-	N/A
Carolina Thread Trail	-	75,000	-	-	N/A
Insurance Proceeds	3,440	32,099	-	-	N/A
Bad Debt Recovery	5,600	-	-	-	N/A
Miscellaneous	452,508	270,057	16,000	20,000	25.00%

General Fund
Detail Schedule of Revenues
For the Fiscal Year Ended June 30, 2013-14

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Internal PILOT & Reimbursements					
Electric Pilot	237,929	280,237	297,542	229,480	-22.87%
Water & Sewer Pilot	513,696	498,540	487,780	488,874	0.22%
Civic Center Pilot	22,203	21,500	20,883	22,361	7.08%
Electric	863,868	944,692	955,779	976,390	2.16%
Water & Sewer	1,000,501	1,092,725	1,084,939	1,189,357	9.62%
Civic Center	148,555	131,149	138,673	139,325	0.47%
Occupancy Tax	16,836	17,000	17,000	18,250	7.35%
PILOT & Reimbursements	2,803,588	2,985,843	3,002,596	3,064,037	2.05%
Transfers					
From SIGI Grant	-	538	-	-	N/A
From Recreation Const	1,118,298	-	-	-	N/A
CD Program Income	2,773	-	-	-	N/A
Drug Enforcement Fund	45,278	58,069	-	-	N/A
General Capital Reserve	315,939	1,071,190	1,666,389	1,587,044	-4.76%
Transfers	1,482,288	1,129,797	1,666,389	1,587,044	-4.76%
Fund Balance					
Appropriated Fund Balance	-	-	270,292	286,323	5.93%
Total Revenues	**$27,959,096**	**$26,727,223**	**$28,180,898**	**$28,231,128**	**0.18%**

General Fund Estimated Revenues
Fiscal Year 2013-2014
$28,231,128



Major Revenue Sources

Three categories of revenues account for 68.8% of General Fund resources as discussed below:

1. Ad Valorem Taxes
2. Other Taxes & Licenses
3. Unrestricted Intergovernmental

Ad Valorem Taxes

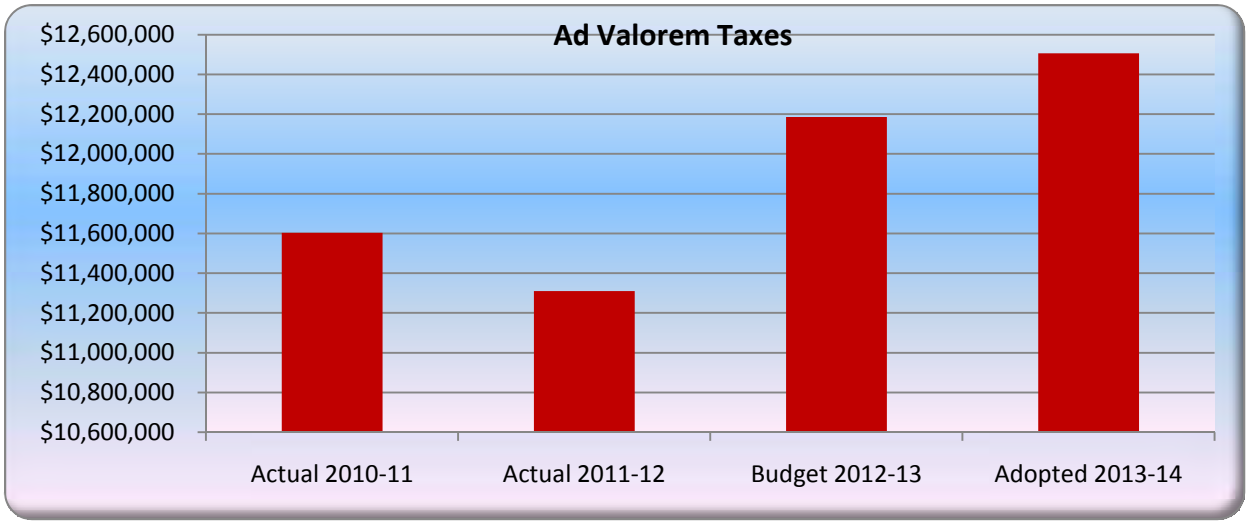
These revenues are the General Fund's largest resource accounting for approximately 44.3% of total revenues and financing sources. This revenue category is comprised of city-wide current and delinquent property taxes, including property taxes levied for the City's special downtown tax district. Property taxes are levied each year on the value of real, certain personal, and public utility property that is listed as of January 1 that year. The Iredell County Tax Assessor assesses taxable property values and property taxes are levied based on a tax rate per $100 valuation. The tax rate is determined each year when the budget is adopted by City Council, and may not, by State law, exceed $1.50 per $100 valuation.

The city-wide general property tax rate proposed in the fiscal year 2013-2014 budget is $0.41 per $100 valuation. The tax rate proposed for the Downtown Service District is $0.10 per $100 valuation.

The Iredell County Tax Assessor periodically reappraises real property values to maintain current market values for property. 2011 was the most recent reappraisal. The Iredell County Assessor follows a quadrennial, every four years, to revalue for current market values at 100% of market. The Tax Assessor's estimated values for the 2012-13 budget was $2,985,250,000 with a limited increase for 2013-14 to $2,985,636,379.

Fiscal year 2013-2014 Total Ad Valorem Taxes are estimated at $12,506,104, an increase of $321,169 from the prior year. The largest revenue in this category, current year ad valorem taxes, is expected to increase from $11,723,376 to $11,995,551 accounting for the majority of the increase in this revenue class.

Revenues from current year ad valorem taxes in fiscal year 2013-2014 are based on estimated total assessed values of $2,985,636,379 at a tax rate of $0.41 per $100 valuation and a collection rate of 96%. Revenues of $98,053 from current year ad valorem taxes in the Downtown Service District are based on estimated assessed values of $101,860,959 at a tax rate of $0.10 per $100 valuation and a 95% collection rate.



Major Revenue Sources

Other Taxes & Licenses

These revenues are the second largest revenue source in the General Fund accounting for approximately 20.3% of total revenues. This revenue category is comprised of local option sales and use taxes, privilege licenses, beer and wine taxes, and gross receipts taxes.

Sales tax revenue, by far the largest revenue in this class, is collected by the State of North Carolina and distributed to local governments within 45 days from the end of the collection month. Local sales taxes are levied against retail purchases at a rate of 2½%. Proceeds from 1% sales tax are distributed to the county based on the point of delivery with most sales delivered within the county (in the store) in which the sales take place. Proceeds from the other 1% sales taxes are placed in a statewide pool and allocated among counties based on each county's population ratio to the total state population. The City's 2010 official census of 24,532 will result in a lower sales tax allocation. While it appears as though sales tax revenue shows some sign of rebound, a 10.2% decline in population means that we will not see the gains projected since this revenue is distributed on a per capita basis. Fiscal year 2013 allocation was based on an estimated population of 24,680.

Once the State has determined each county's portion of sales taxes, counties may select one of two methods for distributing sales tax revenue to local governments within the county: by population or by ad valorem tax levy. Iredell County chooses to distribute sales taxes based on population. An additional ½% sales tax authorized effective December 1, 2002, is distributed to the taxing counties half on a per capita basis and half on a point of delivery basis. In summary, the City's sales tax revenue is based on retail sales activity and population.

Fiscal year 2013-2014 estimated revenues for Other Taxes & Licenses are $5,717,000, an decrease of 5.14%. The decrease is a result of loss of Hold Harmless of $106,606 and the sweepstake privilege tax of $228,500. Revenues from sales taxes are estimated to remain level with a slight increase of $25,000 over prior budget year.

Historically, a conservative methodology is used in estimating these revenues. This methodology minimizes the impact of the current economic condition on the General Fund budget, and was continued with next year's projections.

Major Revenue Sources

Unrestricted Intergovernmental

This revenue class is the General Fund's third largest resource accounting for approximately 7.7% of total revenues. This revenue category is comprised of state-shared revenues and reimbursements that have no restrictions as to use.

Payment in Lieu of Taxes (PILOT) are transfers from another governmental entity, equivalent to the amount of taxes the City would have received had the operations of those funds been provided by a private firm.

Utility Franchise Tax is franchise taxes levied on the gross receipts of all electric companies, and until December 31, 2001, telephone companies, operating in the State. The State shares a portion of these revenues with municipalities based on sales and consumption within each municipality. This is the largest revenue in the Unrestricted Intergovernmental category. Effective January 1, 2002, the franchise tax on telephone companies was repealed and replaced with a telecommunications sales tax.

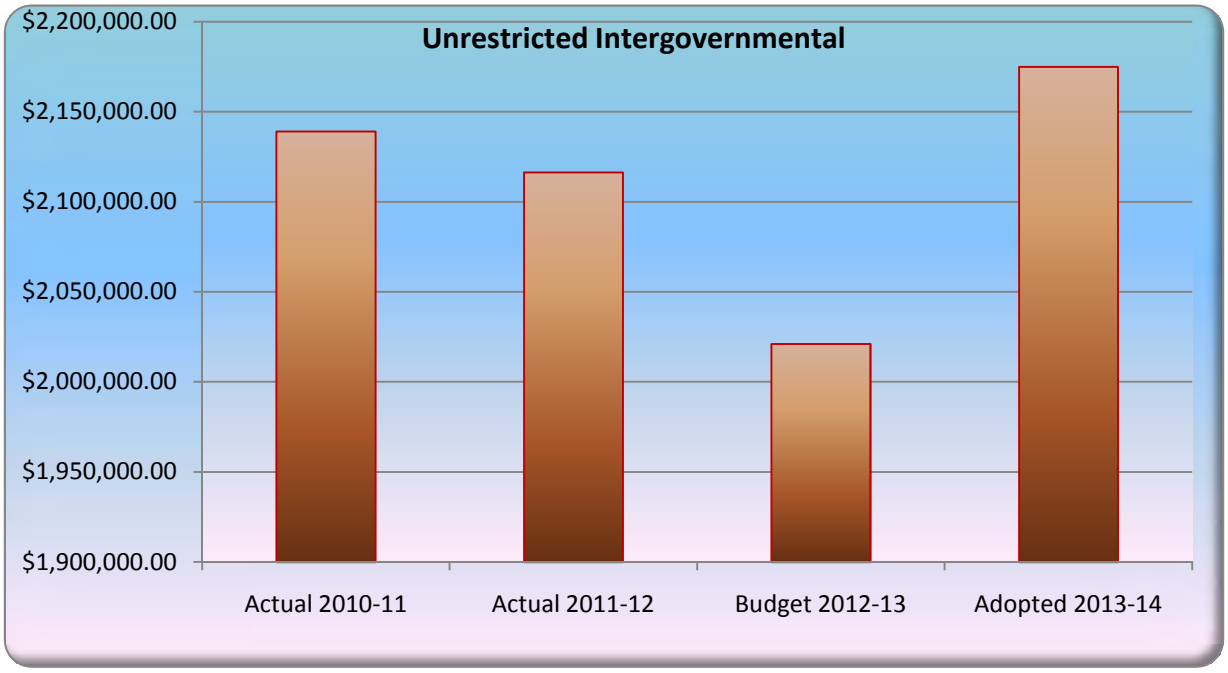
Telecommunications Sales Tax is levied by the State on gross receipts of telephone companies. This tax replaced utility franchise tax on telephone companies effective January 1, 2002. This revenue source was budgeted for the first time in fiscal year 2003-2004.

Effective January 1, 2007, State Legislation required that the Department of Revenue collect video programming franchise fees (Cable TV). These revenues in the past were collected by the City and were classified as Permits and Fees.

Beer & Wine Tax is a tax levied on beer and wine sales. The State shares a portion of collections on a per capita basis with cities and counties in which beer and wine are legally sold.

ABC General/Liquor by the Drink revenue is from a portion of net profits from Alcoholic Beverage Control sales in the City of Statesville.

Fiscal year 2013-2014 Unrestricted Inter-governmental revenues are estimated to increase overall approximately 7.6% from the original budget of $2,021,100 to $2,175,000 as a result of an outside audit of utility entities required to pay franchise taxes.



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General Fund

Summary of Expenditures by Function

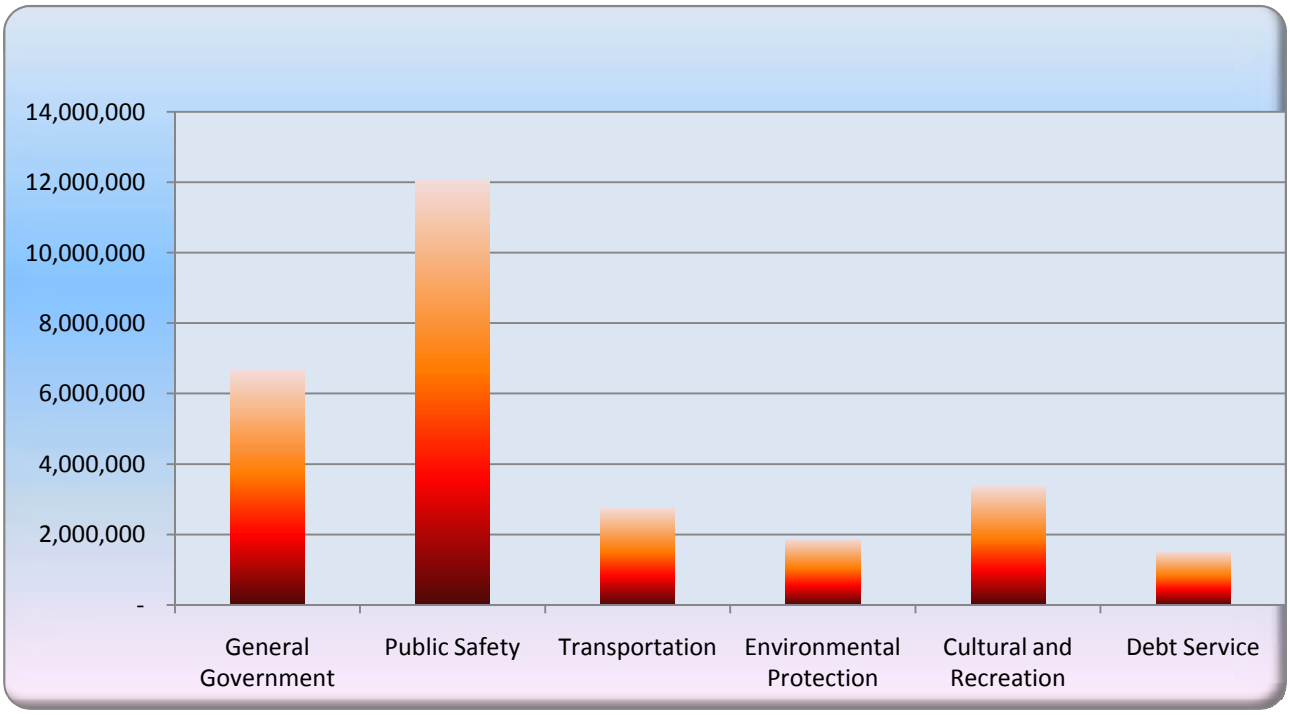
For the Fiscal Year Ended June 30, 2013-14

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
General Government					
Mayor & Council	$152,299	$159,060	$170,320	$198,583	16.59%
City Manager	288,286	302,426	312,923	317,706	1.53%
City Clerk	115,297	112,516	152,132	153,789	1.09%
Finance Administration	642,079	667,621	672,799	743,987	10.58%
Finance Collections	316,543	322,721	440,873	392,947	-10.87%
Finance Information Tech.	758,957	681,792	847,938	785,831	-7.32%
Finance Purchasing	148,703	149,789	157,300	159,978	1.70%
Human Resources	466,257	460,774	461,861	632,045	36.85%
Legal	71,641	72,942	97,500	97,500	0.00%
Planning	794,408	759,722	789,895	810,462	2.60%
Main Street	148,147	143,853	160,291	147,069	-8.25%
Public Works	494,707	452,932	499,314	427,522	-14.38%
Garage	522,570	529,198	580,038	569,383	-1.84%
Warehouse	96,529	157,735	118,357	169,254	43.00%
General Expense	3,927,917	1,355,043	927,719	991,724	6.90%
Debt Service	821,884	1,610,190	1,538,568	1,493,384	-2.94%
Special Appropriations	82,786	82,786	82,786	82,786	0.00%
Total General Government	$9,849,010	$8,021,100	$8,010,614	$8,173,950	2.04%
Public Safety					
Police	6,448,013	6,629,231	7,137,083	7,225,672	1.24%
Fire	4,636,819	4,901,797	4,762,583	4,837,127	1.57%
Total Public Safety	11,084,832	11,531,028	11,899,666	12,062,799	1.37%
Transportation					
Street Department	1,785,397	1,722,925	1,807,672	1,950,564	7.90%
Street Construction	688,249	992,950	597,500	616,500	3.18%
Airport	160,208	151,022	190,569	195,805	2.75%
Total Transportation	2,633,854	2,866,897	2,595,741	2,762,869	6.44%
Environmental Protection					
Sanitation	1,960,191	2,132,242	1,995,823	1,865,239	-6.54%
Total Environmental Protect	1,960,191	2,132,242	1,995,823	1,865,239	-6.54%

General Fund
Summary of Expenditures by Function
For the Fiscal Year Ended June 30, 2013-14

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Cultural and Recreation					
Recreation Administration	$548,666	$406,025	$507,790	$406,708	-19.91%
Athletics	318,560	291,885	299,811	215,828	-28.01%
Programs	256,085	239,103	294,530	285,589	-3.04%
SFAC-Fitness & Activity	425,635	419,274	501,938	491,863	-2.01%
Leisure Pool	171,974	179,416	180,195	181,695	0.83%
Parks	787,519	661,205	1,228,872	1,130,772	-7.98%
Urban Forestry	317,294	304,225	-	-	N/A
Public Grounds & Cemeteries	612,696	570,922	665,918	653,816	-1.82%
Total Cultural & Recreation	3,438,429	3,072,055	3,679,054	3,366,271	-8.50%
Total Expenditures	**$28,966,316**	**$27,623,322**	**$28,180,898**	**$28,231,128**	**0.18%**

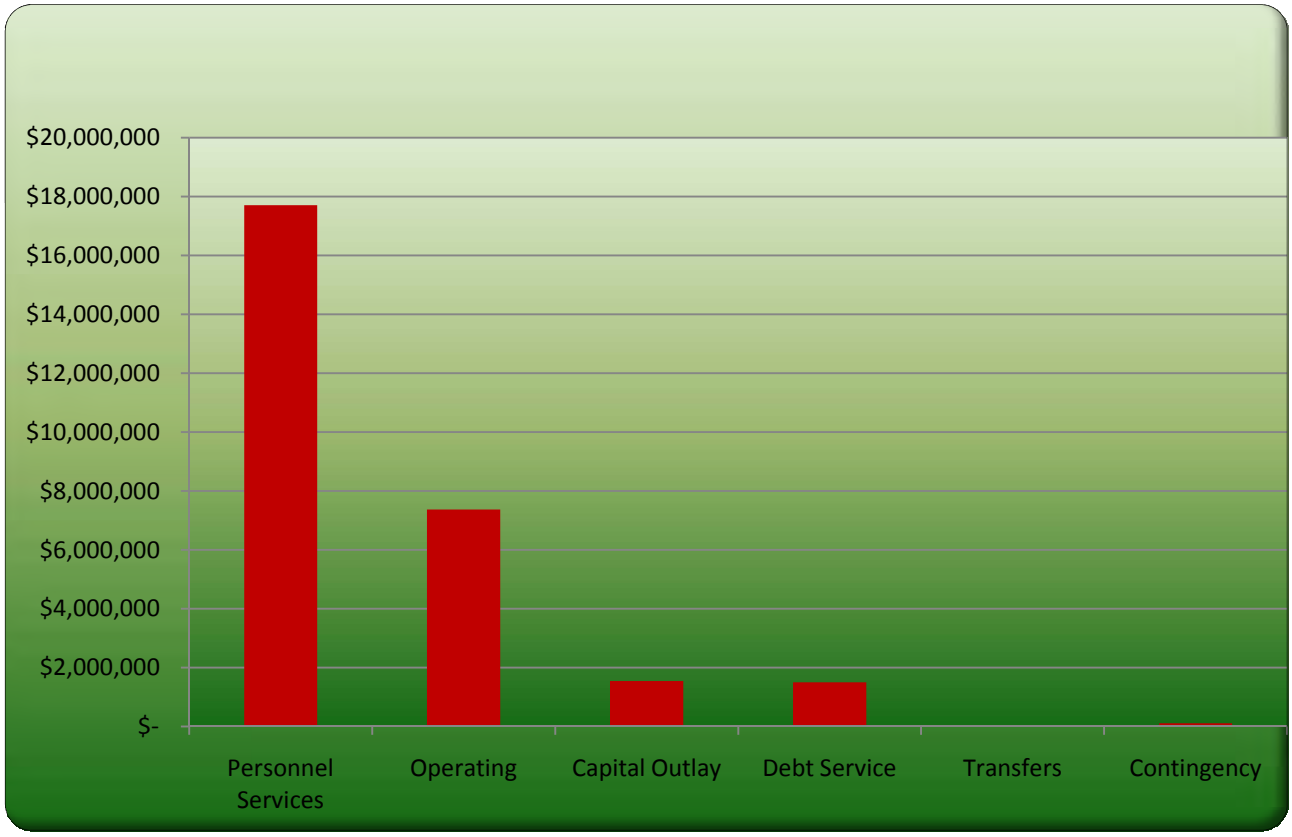
Fiscal Year 2013-2014
Total Expenditures
$28,231,128



General Fund
Summary of Expenditures by Area
For the Fiscal Year Ended June 30, 2013-14

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Area					
Personnel Services	$16,339,537	$17,308,059	$17,421,018	$17,701,981	1.61%
Operating	6,166,620	6,364,129	7,059,515	7,367,621	4.36%
Capital Outlay	2,574,485	1,753,606	2,003,078	1,546,418	-22.80%
Debt Service	821,884	1,610,190	1,538,568	1,493,384	-2.94%
Transfers	3,063,790	587,338	33,719	18,750	-44.39%
Contingency	-	-	125,000	102,974	-17.62%
Total Expenditures	**$28,966,316**	**$27,623,322**	**$28,180,898**	**$28,231,128**	**0.18%**

Fiscal Year 2013-2014
Expenditures by Area
$28,231,128



MISSION: The Mayor and City Council improves the quality of life for all citizens.

ACTIVITIES: The Mayor and City Council are the duly elected representatives of the citizens of Statesville. The City Council holds bi-monthly meetings to act on matters which come before it, including, but not limited to, the establishment of policies and direction of the annual operating budget, the adoption of city ordinance (laws) and the awarding of contracts. The City Council's function is to plan and direct the growth and development of the City.

FY 2013-14 ACTION PLAN:

1. Have all pieces in place to ensure uninterrupted water supply to City well into 21st century.
2. Emphasize crime prevention. Support Community Watch Programs/Support Police Dept's efforts to use new techniques and technologies.
3. Increase police presence in the City.
4. Develop proactive plan for growth by assisting with land use and zoning tools.
5. Develop a greenway system and enhance the City's visual assets.
6. Raise the Mayor and Council's presence on Regional Issues.

GOALS FOR THE FUTURE:

1. Coordinate with Council's established priorities. Incorporate long-range policies into budget planning.

The Mayor and City Council is comprised as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Mayor	97	1	1	-	1
Mayor Pro Tem	99	1	1	-	1
Council Members	98	7	7	-	7
	Total	9	9	-	9

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Temporary	$78,944	$79,886	$78,641	$81,393	3.50%
FICA Expense	6,040	6,112	6,016	6,227	3.51%
Total Personnel	84,984	85,998	84,657	87,620	3.50%
Professional Services	45	8,857	200	20,200	10000.00%
Telephone/Communications	1,500	1,307	2,000	3,700	85.00%
Travel And Training	7,341	3,788	9,000	9,000	0.00%
Maint & Rep/Equipment	2,342	-	3,400	6,500	91.18%
Supplies-General	1,324	4,403	4,500	4,000	-11.11%
Dues & Subscriptions	27,622	27,469	29,300	29,300	0.00%
Insurance & Bonds	20,263	20,263	20,263	20,263	0.00%
Miscellaneous Expense	6,878	6,975	17,000	17,000	0.00%
Total Operating	67,315	73,062	85,663	109,963	28.37%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	1,000	N/A
Total Capital Outlay	-	-	-	1,000	N/A
Total Mayor & Council	**$152,299**	**$159,060**	**$170,320**	**$198,583**	**16.59%**

MISSION: The City Manager's Department directs the workforce toward the accomplishment of policies, procedures and codes as set forth by the Council. The department provides information to the Council so that all actions which they direct may be in the best interest of the majority of citizens and assists the Council when they are considering policy issues and goal-setting priorities. The department also assures that the workforce and staffs are appropriately trained in their positions and function at their highest level for the City.

ACTIVITIES: The City Manger's office is responsible for the day-to-day activities of the City. The department carries out the policies and directives established by the governing body. The City Manager attends all Council meetings. He guides and directs the various departments of the City and works directly with other governmental agencies at the Federal, State and Local level.

FY 2013-14 ACTION PLAN:

1. Further refine information to fit needs of Council.
2. Design program to disseminate information to all employees on a timely basis.
3. Tie program of work, annual budget and capital budget to Council Mission Statement and Goals.
4. Develop new methods of contact between the City and its constituents.
5. Refine methods of communicating information between Council and staff.

GOALS FOR THE FUTURE:

1. Coordinate with Council's established priorities.
2. Incorporate long-range policies into budget planning.

The City Manager's Department is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
City Manager	96	1	1	-	1
Director of Public Affairs	22	1	1	-	1
Administrative Secretary	8	1	1	-	1
	Total	3	3	-	3

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$220,465	$224,884	$220,465	$208,768	-5.31%
FICA Expense	15,077	15,038	16,883	15,988	-5.30%
Group Life	1,107	1,114	1,151	1,089	-5.39%
Retirement	14,274	15,702	14,875	14,776	-0.67%
Group Health	18,258	18,258	21,909	21,909	0.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	269,406	275,221	275,508	262,755	-4.63%
Professional Services	3,383	3,333	3,400	3,400	0.00%
Public Relations	1,715	10,278	9,000	9,000	0.00%
Telephone/Communications	3,201	3,258	4,200	3,300	-21.43%
Travel And Training	2,517	2,679	3,170	3,170	0.00%
Maint & Rep/Equipment	22	203	500	500	0.00%
Maint & Rep/Auto & Truck	571	370	1,000	1,000	0.00%
Supplies-General	2,246	3,293	3,000	3,000	0.00%
Dues & Subscriptions	1,583	1,785	2,180	2,275	4.36%
Insurance & Bonds	2,006	2,006	2,006	2,006	0.00%
Miscellaneous Expense	-	-	300	300	0.00%
Crime/Drug Funds	-	-	5,000	5,000	0.00%
Total Operating	17,244	27,205	33,756	32,951	-2.38%
Capital Outlay-Equipment	-	-	-	22,000	N/A
Non-Depreciable Capital	1,636	-	3,659	-	N/A
Total Capital Outlay	1,636	-	3,659	22,000	501.26%
Total City Manager	**$288,286**	**$302,426**	**$312,923**	**$317,706**	**1.53%**

MISSION: The City Clerk serves the City Manager, Mayor, City Council and citizens.

ACTIVITIES: To provide professional, courteous, and efficient service and support to the general public, the Mayor and City Council, City Manager and internal department staff, in all functional areas that have been designated by NC State Statute or assigned or directed by the Assistant City Manager.

FY 2013-14 ACTION PLAN:

1. Provide the public with requested information with courtesy and respect in a timely manner.
2. Take and transcribe fact-based meeting minutes accurately in order to establish the historical record of the actions of the City Council.
3. Safeguard all official permanent records of the City Council and provide leadership and advise all City departments in terms of the legal requirements for retention and availability of public records.
4. Maintain effective working relationships with the elected body, City staff and all partner agencies.

GOALS FOR THE FUTURE:

1. Work towards a paperless agenda packet.
2. Revise and update the City Clerk Duties Manual.
3. Work to further stream-line the agenda packet process.
4. Scan all Council Minutes, Ordinances and Resolutions into Laserfiche.

The City Clerk's Department is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
City Clerk	17	1	1	-	1
	Total	1	1	-	1

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$40,176	$41,144	$42,181	$41,673	-1.20%
FICA Expense	3,085	3,141	3,233	3,194	-1.21%
Group Life	205	207	222	217	-2.25%
Retirement	2,603	2,875	2,848	2,952	3.65%
Group Health	6,086	6,086	7,303	7,303	0.00%
Christmas Bonus	75	75	75	75	0.00%
Total Personnel	52,230	53,528	55,862	55,414	-0.80%
Telephone/Communications	286	367	600	400	-33.33%
Utilities	1,514	797	1,300	1,300	0.00%
Travel And Training	718	881	1,300	4,900	276.92%
Maint & Rep/Equipment	-	14	200	200	0.00%
Postage	12,963	12,524	15,545	14,300	-8.01%
Advertising	5,404	5,675	8,500	8,500	0.00%
Supplies-General	2,109	4,711	5,900	5,900	0.00%
Contracted Serv-General	550	550	550	8,050	1363.64%
Tipping Fees	156	151	400	600	50.00%
Dues & Subscriptions	989	726	775	925	19.35%
Miscellaneous Expense	14	-	100	100	0.00%
Inside Charges-Electric	34,028	30,912	53,930	50,000	-7.29%
Inside Charges-Water	2,068	853	3,700	2,000	-45.95%
Inside Charges-Sewer	632	827	1,670	1,200	-28.14%
Total Operating	61,431	58,988	94,470	98,375	4.13%
Non-Depreciable Capital	1,636	-	1,800	-	N/A
Total Capital Outlay	1,636	-	1,800	-	N/A
Total City Clerk	**$115,297**	**$112,516**	**$152,132**	**$153,789**	**1.09%**

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MISSION: The Finance Department safeguards public assets and provides accurate and reliable financial information to all users.

ACTIVITIES: The Finance Administration Division provides oversight and coordination of the entire finance function, which includes Accounting, Payroll, Purchasing, Utility Billing, Collections, and Information Technology. The staff of this division retains ultimate responsibility for keeping the accounts of the City in accordance with generally accepted accounting principles, disbursing all funds in strict compliance with the Local Government Budget and Fiscal Control Act, and efficiently procuring goods and services to support city activities. In addition, Finance Administration prepares statements of financial condition; supervises the receipt, deposit, and investment of City funds; and maintains records concerning bonded debt and other obligations of the City.

FY 2013-14 ACTION PLAN:

1. To provide timely financial information to the City Council and City Manager during this economic downturn.
2. To organize critical financial records by providing safe storage space.

GOALS FOR THE FUTURE:

1. Submit relevant, informative data to management and Council for decision-making purposes.
2. To research and acquisition of current accounting and management application software.
3. In house publication of the City's annual report resulting in reduction of audit costs.

The Finance Administration Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Finance Director	31	1	1	-	1
Assistant Finance Director	26	1	1	-	1
Accountant	14	1	1	-	1
Accounting Technician A/P	12	1	1	-	1
Accounting Technician Payroll	12	1	1	-	1
Accounting Clerk-Perm/Part-Time	7	1	1	-	1
	Total	6	6	-	6

PERFORMANCE MEASURES

GOALS:

1. To provide accurate financial information in a timely manner to the City Council, departments and external agencies in order to comply with local, state and federal laws, and governmental accounting and regulatory requirements.
2. To provide timely and accurate budget and performance information to City Council, departments, external agencies, and the general public in order to ensure the effective use of city resources.
3. To provide accurate and timely payments to City employees in order to comply with the City's Compensation plan.
4. To provide accurate and timely issuance of payments to vendors in order to maximize the City's cash flow position.

OBJECTIVES:

1. To receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
2. To receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.
3. To maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than the average rate of return at the North Carolina Cash Management Trust.
4. Process monthly financial statements within 15 days of month end.
5. To close and reconcile year end within 90 days from the end of fiscal year.
6. To provide the Local Government Commission electric copy of the City's annual report by October 15th.
7. Publish the required number of the City's annual report within 110 days from the end of fiscal year.
8. To archive and image all Finance Department's documents with 3rd party vendor.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Receipt of GFOA Certificate of Excellence in Financial Reporting.	Awarded	Objective	Objective	Objective
Receipt of GFOA Distinguished Budget Presentation Award.	Awarded	Awarded	Awarded	Objective
Average number of days to process monthly financial statements.	17 Days	18 Days	15 Days	15 Days
To close and reconcile year end within 90 days from the end of fiscal year.	90 Days	90 Days	90 Days	90 Days
Publish the City's annual report within 110 days from the end of fiscal year.	117 Days	115 Days	110 Days	110 Days

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$287,237	$292,918	$287,030	$297,152	3.53%
Salaries-Longevity	275	275	275	275	0.00%
FICA Expense	21,115	21,912	22,013	22,788	3.52%
Group Life	1,448	1,457	1,496	1,553	3.81%
Retirement	18,625	20,483	19,395	21,060	8.58%
Group Health	30,430	30,430	36,515	43,818	20.00%
Christmas Bonus	450	450	450	450	0.00%
Total Personnel	359,580	367,925	367,174	387,096	5.43%
Professional Services	45,357	49,959	56,209	56,685	0.85%
Banking Services	-	-	-	35,000	N/A
Telephone/Communications	2,159	2,290	2,490	715	-71.29%
Travel And Training	1,974	2,855	6,200	6,200	0.00%
Maint & Rep/Equipment	3,998	3,784	6,192	6,192	0.00%
Postage	-	39	75	75	0.00%
Bldgs Equip And Land Rent	4,500	4,410	4,320	4,320	0.00%
Refunds	33,754	33,467	10,000	10,000	0.00%
Supplies-General	7,085	7,257	8,000	8,000	0.00%
Contracted Services	-	-	-	16,733	N/A
County Tax Collection	174,563	170,597	195,000	206,500	5.90%
Dues & Subscriptions	622	3,622	700	700	0.00%
Insurance & Bonds	5,671	5,671	5,671	5,671	0.00%
Miscellaneous Expense	-	-	100	100	0.00%
Total Operating	279,683	283,951	294,957	356,891	21.00%
Capital Outlay-Equipment	-	14,119	-	-	N/A
Non-Depreciable Capital	2,816	1,626	10,668	-	N/A
Total Capital Outlay	2,816	15,745	10,668	-	N/A
Total Finance Administration	**$642,079**	**$667,621**	**$672,799**	**$743,987**	**10.58%**

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MISSION: The mission of the Collections Department is to maintain accurate records and maximize its resources to ensure a high rate of collection of utility accounts, business licenses, and all other collection activities for the City of Statesville.

ACTIVITIES: The Collections Division maintains accurate, up-to-date records in accordance with laws and policies that provide data for management decisions. The division also maximizes its resources to ensure a high rate of collection of utility accounts.

FY 2013-14 ACTION PLAN:

1. Work closely with other City departments to ensure all businesses that do business with the City of Statesville are in compliance with the City's Privilege license ordinance.
2. Establish an Occupancy Tax Audit system to ensure that the appropriate taxes are being collected from the City's hotels and motels.
3. Continue training and education in the area of business licenses to accomplish an active pursuit of the collection of Business Licenses and ensure accurate application of the Privilege license ordinance.

GOALS FOR THE FUTURE:

1. Educate other city departments about our debt set off program, to increase our efforts in collection of delinquent accounts.
2. Provide education for our Customer Service Representatives so that they may provide the best customer service possible. Provide customer service training to improve our customer service skills.

The Finance Collections Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Collections/Revenue Manager	18	1	1	-	1
Customer Service Representatives	9	4	4	-	4
	Total	5	5	-	5

PERFORMANCES MEASURES

GOALS:

1. Create a procedures manual to document the proper procedures in the Collections Department to aid the Customer Service Representatives in assisting customers.
2. Maintain accurate social security information for new customers to ensure the highest collection rate possible. Also maintain accurate and up-to-date records of our customers to provide excellent customer service.
3. Evaluate our current procedures with our collection agency to eliminate current inefficiencies.
4. Continue to ensure that former customers satisfy all outstanding debts with the City before re-establishing utility services.
5. Attempt to identify customers for bank draft payments to alleviate the lobby traffic.

OBJECTIVES:

1. Process utility inquiry orders (EL & WA complaints) within three business days.
2. To utilize the NC Debt Set Off program, not only on utility billing customers, but city wide.
3. To maintain below the minimum satisfactory number in the cash outage policy for each representative.

KEY PERFORMANCE MEASURES:

	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
% of utility inquiries processed in 3 business days	99.00%	99.00%	99.00%	99.00%
% of Debt Set-off social security number matches	98.00%	98.00%	98.00%	98.00%
1. Electric Accounts Receivable Turnover Rate	44.28	43.01	43.83	42.50
1. Water Accounts Receivable Turnover Rate	50.56	50.78	50.07	49.50
1. Sewer Accounts Receivable Turnover Rate	46.62	49.91	50.53	49.50
* Electric Accounts Receivable Turnover Rate	31.76	31.25	31.95	31.15
*Water Accounts Receivable Turnover Rate	46.82	46.27	45.82	45.00
*Sewer Accounts Receivable Turnover Rate	45.70	45.66	46.53	45.00
Number of Utility Customers - Electric	12,897	12,941	13,000	13,000
Number of Utility Customers - Water	11,323	11,308	11,400	11,400
Number of Utility Customers - Sewer	10,333	10,318	10,500	10,500

1. With the estimated unbilled accrual.
* Without the estimated unbilled accrual.

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$145,841	$155,998	$157,874	$163,400	3.50%
Salaries-Overtime	180	-	-	-	N/A
FICA Expense	10,637	11,422	12,106	12,529	3.49%
Group Life	695	811	831	857	3.13%
Retirement	9,470	10,907	10,666	11,579	8.56%
Group Health	27,387	30,430	36,515	36,515	0.00%
Christmas Bonus	375	375	375	375	0.00%
Total Personnel	194,585	209,943	218,367	225,255	3.15%
Professional Services	27,537	1,954	14,000	14,000	0.00%
Telephone/Communications	3,893	4,918	4,985	4,100	-17.75%
Travel And Training	998	2,603	3,375	3,375	0.00%
Maint & Rep/Equipment	6,093	4,333	13,560	12,820	-5.46%
Postage	-	-	25	100	300.00%
Supplies-General	4,233	5,873	7,450	7,480	0.40%
Contracted Serv-General	-	6,885	2,000	2,000	0.00%
Credit Card Bank Fees	68,803	80,023	95,000	95,000	0.00%
Dues & Subscriptions	160	172	200	200	0.00%
Insurance & Bonds	6,017	6,017	6,017	6,017	0.00%
Miscellaneous Expense	-	-	50	50	0.00%
Total Operating	117,734	112,778	146,662	145,142	-1.04%
Capital Outlay-Equipment	-	-	70,000	22,550	-67.79%
Non-Depreciable Capital	4,224	-	5,844	-	N/A
Total Capital Outlay	4,224	-	75,844	22,550	-70.27%
Total Finance Collections	**$316,543**	**$322,721**	**$440,873**	**$392,947**	**-10.87%**

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MISSION: The Information Technology Division reads, connects, and disconnects meters, bills utility customers, and provides, enhances and protects information resources.

ACTIVITIES: The Information Technology Division reads all electric and water meters monthly and connects and disconnects services as required. The division also prepares all utility bills and late notices and operates the computer system. The systems administrator provides systems analysis and design, computer programming, user training and support, hardware and software evaluation and installation, system security, and computer problem resolution.

FY 2013-14 ACTION PLAN:

1. Read over 25,700 meters and bill over 15,000 customers per month.
2. Administer a wide-area network consisting of 16 locations.
3. Microsoft Shareware pilot project.
4. Continue PCI security project.

GOALS FOR THE FUTURE:

1. Install anti-spam e-mail filtering.
2. Establish training program for Microsoft software.

The Finance Information Technology Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Systems Administrator	22	1	1	-	1
Information Technology Technician	15	1	1	-	1
Utility Billing Specialist	10	1	1	-	1
Customer Service Supervisor	15	1	1	-	1
Customer Services Attendant	8	1	1	-	1
Meter Readers	7	4	3	-	3
	Total	9	8	-	8

PERFORMANCE MEASURES

GOALS:

1. Read a high percentage of all meters each month.
2. Deliver utility bills to the post office in a timely manner.
3. Maintain the AS/400 at a high rate of availability for City use.

OBJECTIVES:

1. Read at least 98% of meters each month.
2. Deliver utility bills to the post office 2 business days after printing 94% of the time.
3. Maintain AS/400 availability at 98.5% or above during regular working hours, which are defined as 7 AM to 5 PM, Monday through Friday, excluding holidays.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of meters to be read	25,750	25,750	25,750	25,750
Percent of meters read	98.00%	99.05%	98.00%	98.00%
Percent of billings delivered on time	94.00%	94.44%	94.00%	94.00%
Percent of AS/400 uptime	100.00%	99.94%	98.50%	98.50%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$324,699	$329,757	$311,379	$295,583	-5.07%
Salaries-Overtime	17,209	17,203	22,000	17,000	-22.73%
Salaries-Longevity	500	500	500	200	-60.00%
FICA Expense	24,889	25,264	26,502	24,356	-8.10%
Group Life	1,643	1,653	1,692	1,548	-8.51%
Retirement	22,191	24,284	23,349	22,510	-3.59%
Group Health	54,773	54,773	65,727	58,424	-11.11%
Christmas Bonus	675	675	675	600	-11.11%
Total Personnel	446,579	454,109	451,824	420,221	-6.99%
Professional Services	16,391	3,618	23,900	33,500	40.17%
Telephone/Communications	6,959	7,903	7,900	7,100	-10.13%
Gasoline	12,698	14,202	11,850	15,000	26.58%
Utilities	1,190	1,281	1,500	600	-60.00%
Travel And Training	1,435	1,912	3,000	6,100	103.33%
Maint & Rep/Equipment	615	687	1,000	1,000	0.00%
Maint & Rep/Auto & Truck	4,559	2,642	5,000	5,000	0.00%
Postage	79,636	79,352	88,000	90,000	2.27%
Supplies-General	1,614	1,923	1,350	1,350	0.00%
Data Processing	1,533	2,361	1,700	1,700	0.00%
Hardware Maintenance	9,445	11,078	11,600	11,600	0.00%
Software Maintenance	60,919	75,286	76,200	76,200	0.00%
Computer Forms	10,584	9,880	14,000	14,300	2.14%
Dues & Subscriptions	270	410	450	450	0.00%
Insurance & Bonds	8,910	8,910	8,910	8,910	0.00%
OSHA-Safety	4,594	4,827	5,400	5,400	0.00%
Inside Charges-Electric	210	1,013	1,200	600	-50.00%
Inside Charges-Water	79	160	300	100	-66.67%
Inside Charges-Sewer	118	238	400	100	-75.00%
Total Operating	221,759	227,683	263,660	279,010	5.82%
Capital Outlay-Equipment	87,803	-	112,500	23,800	-78.84%
Non-Depreciable Capital	2,816	-	19,954	62,800	214.72%
Total Capital Outlay	90,619	-	132,454	86,600	-34.62%
Total Finance Information Tech	**$758,957**	**$681,792**	**$847,938**	**$785,831**	**-7.32%**

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MISSION: The mission of the Purchasing Department is to ensure the most efficient and effective use of public funds through a competitive bidding process.

ACTIVITIES: The Purchasing Division keeps abreast of current prices and general market trends and purchases supplies, materials, equipment and services for the City through competitive bidding in accordance with NC General Statutes and local policy. The division works with other departments and vendors in drafting bid specifications for major commodities. This division supervises the central warehouse and surplus property is disposed of by GovDeals Internet Auction, annual auction, sealed bids or private sales and negotiations.

FY 2013-14 ACTION PLAN:

1. Work with departments in setting up capital schedule and purchase goods within the current fiscal year.
2. Continue to offer training in purchasing policies and procedures to departments.
3. Work with departments to utilize state contracts.
4. Assist departments in preparing specifications for quotes.
5. Continue to work with warehouse staff; organizing supplies; eliminating obsolete inventory; etc.

GOALS FOR THE FUTURE:

1. Reduce Inventory.
2. Meet with each department to cover revised Purchasing Manual with the users.

The Finance Purchasing Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Purchasing Agent	19	1	1	-	1
Warehouse Technician	8	1	1	-	1
Stock Clerk	6	1	1	-	1
	Total	3	3	-	3

PERFORMANCE MEASURES

GOALS:

1. Provide a timely and competitive formal (in-house) bidding process.
2. Provide a timely and competitive informal bidding process.
3. Expand minorty vendors.

OBJECTIVES:

1. Ensure that 90 percent of formal bids are secured within 120 days or less.
2. Ensure that 90 percent of informal bids are secured within 30 days or less.
3. Expand the minority vendor data base by 5 percent annually.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of formal bids	1	4	3	5
Percentage of formal bids (in-house) secured within 120 days or less	100.00%	100.00%	100.00%	100.00%
Number of informal bids	1,298	1,350	1,355	1,355
Ensure that 90% of informal bids secured within 30 days or less	100.00%	100.00%	100.00%	100.00%
Number of minority vendors	310	325	341	358
Meet minority vendor base by 5% annually	5.00%	5.00%	5.00%	5.00%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$101,300	$103,316	$101,297	$104,842	3.50%
FICA Expense	7,185	7,320	7,736	8,038	3.90%
Group Life	516	519	531	552	3.95%
Retirement	6,567	7,222	6,843	7,428	8.55%
Group Health	18,258	18,258	21,909	21,909	0.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	134,051	136,860	138,541	142,994	3.21%
Professional Services	3,795	3,030	4,000	4,000	0.00%
Telephone/Communications	1,692	1,680	1,967	1,667	-15.25%
Gasoline	616	664	632	632	0.00%
Travel And Training	1,111	1,620	2,460	2,460	0.00%
Maint & Rep/Equipment	312	513	800	800	0.00%
Maint & Rep/Auto & Truck	257	42	1,000	1,000	0.00%
Supplies-General	1,330	1,269	2,000	2,000	0.00%
Dues & Subscriptions	50	50	75	100	33.33%
Insurance & Bonds	3,850	3,850	3,850	3,850	0.00%
Miscellaneous Expense	39	-	75	75	0.00%
OSHA-Safety	192	211	400	400	0.00%
Total Operating	13,244	12,929	17,259	16,984	-1.59%
Non-Depreciable Capital	1,408	-	1,500	-	N/A
Total Capital Outlay	1,408	-	1,500	-	N/A
Total Finance Purchasing	**$148,703**	**$149,789**	**$157,300**	**$159,978**	**1.70%**

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MISSION: The Personnel Department is to assist in the hiring, retention and motivation of capable, diligent employees dedicated to the City and the public they serve, and to help those employees serve in the most efficient, effective and safe manner possible. The department will also strive to minimize liability exposures and losses while doing our best to prevent those losses through concentrated risk management and loss control techniques.

ACTIVITIES: The Personnel Department researches, develops and implements policy and procedures that allow us to achieve the goals outlined in our mission statement. We administer, maintain and monitor the City's pay and Classification plan, performance appraisal system, employee benefit programs and also manage employee safety training, inspections and other loss control measures. In addition, we review and select appropriate insurance coverages and policies and maintain employee personnel records, both paper and computer.

FY 2013-14 ACTION PLAN:

1. Remain current of local, state and federal personnel and risk management issues; assist with policy changes as necessitated and proceed with measures to comply.
2. Engage in comprehensive review of City staffing and organization.
3. Revise and update job descriptions reflective of recent organizational changes.
4. Implement at least two new wellness initiatives aimed at improving activity and healthy habits in City workforce.
5. Keep abreast of Health Care Reform changes and incorporate changes into City's plan.

GOALS FOR THE FUTURE:

1. Improve department's ability to more proactively manage City's loss exposures.
2. Conduct comprehensive pay & classification study accompanied by progressive implementation strategy.

The Human Resources Department is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Personnel Dir/Risk Mgr	35	1	1	-	1
Human Resource Director	24	1	1	-	1
Personnel Technician	12	1	1	-	1
Administrative Secretary	8	1	-	-	-
	Total	4	3	-	3

PERFORMANCE MEASURES

GOALS:

1. Maintain an efficient and effective hiring process.
2. Promote excellent relations with our customers by providing efficient, effective, and professional customer service.

OBJECTIVES:

1. Track citywide turnover rate.
2. Work with departments to ensure that 92% of employees complete the probationary period within initial probationary period.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of new hires - Full-time & Part-time	43	23	20	17
Number of new hires - Temporary	87	80	80	80
Number of employees	399	416	407	385
Citywide turnover rate	6.00%	8.20%	8.60%	6.00%
Citywide turnover rate - Retirees	1.75%	3.40%	4.40%	2.00%
Citywide turnover rate - Voluntary	3.00%	1.00%	1.00%	1.00%
Citywide turnover rate - Involuntary	1.25%	3.80%	3.20%	3.00%
Number of employees who successfully complete probationary period within 6 months	38	21	18	15
Number of employees who do not successfully complete probationary period within 6 months	5	2	2	2
% of employees who successfully complete probationary period within 6 months	88.30%	91.30%	91.00%	88.00%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$240,633	$246,349	$232,489	$270,961	16.55%
Salaries-Overtime	48	56	-	-	N/A
Salaries-Longevity	800	800	800	800	0.00%
FICA Expense	18,429	19,100	19,784	20,807	5.17%
Group Life	1,177	1,184	1,336	1,409	5.46%
Retirement	15,638	17,262	17,431	19,229	10.31%
Group Health	24,344	24,344	29,212	21,909	-25.00%
Unemployment Insurance	60,592	55,678	53,000	147,000	177.36%
Christmas Bonus	300	300	300	225	-25.00%
Total Personnel	361,961	365,073	354,352	482,340	36.12%
Employee Recognition	16,385	16,988	18,000	19,000	5.56%
SFAC Employee Membership	-	-	-	36,563	N/A
Professional Services	28,500	19,015	24,200	27,340	12.98%
Telephone/Communications	3,183	3,771	3,750	2,650	-29.33%
Travel And Training	11,834	14,000	14,000	14,000	0.00%
Maint & Rep/Equipment	-	-	300	300	0.00%
Postage	105	82	250	250	0.00%
Advertising	10,667	5,903	11,000	9,000	-18.18%
Supplies-General	6,282	8,858	8,400	8,000	-4.76%
Dues & Subscriptions	2,763	3,492	3,507	3,500	-0.20%
Insurance & Bonds	1,902	1,902	1,902	1,902	0.00%
Physicals	8,500	7,515	7,000	6,000	-14.29%
Miscellaneous Expense	142	-	200	200	0.00%
OSHA-Safety	14,033	14,175	15,000	15,000	0.00%
Total Operating	104,296	95,701	107,509	143,705	33.67%
Non-Depreciable Capital	-	-	-	6,000	N/A
Total Capital Outlay	-	-	-	6,000	N/A
Total Human Resources	**$466,257**	**$460,774**	**$461,861**	**$632,045**	**36.85%**

MISSION: The City Attorney serves the City Council, staff and employees in all legal matters to ensure that they are properly handled.

ACTIVITIES: The City Attorney prepares and/or reviews all legal documents before being signed by City officials, consults with staff each Friday regarding all matters where an attorney's advice or decision is needed and represents the City in all court cases.

FY 2013-14 ACTION PLAN:

1. Continue to provide all legal services needed on a timely basis.
2. Continue to work on easements for property relating to greenways, airport improvement, and Eastside Drive sidewalks.

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Professional Services	$68,053	$72,041	$92,500	$92,500	0.00%
Travel And Training	1,048	861	1,900	1,900	0.00%
Contracted Serv-General	2,500	-	3,000	3,000	0.00%
Dues & Subscriptions	40	40	100	100	0.00%
Total Operating	71,641	72,942	97,500	97,500	0.00%
Total Legal	**$71,641**	**$72,942**	**$97,500**	**$97,500**	**0.00%**

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MISSION: The Planning Department works with political and appointed boards, citizens and developers to enhance the quality of life and economic stability for the City of Statesville through balanced and harmonious land development policies and coordinated service delivery.

ACTIVITIES: The Planning Department oversees the current and long-range land/economic development functions of the City. The Planning staff regularly deals with rezoning cases, policy development, annexation, transportation issues, minor and major project development, coordination of land development processes with other departments (Technical Review Committee), administration of land development policies, regulatory tools, DSDC, Airport administration, historic properties, housing code, nuisance abatement, condemnations, etc. The department staff serves as direct liaisons to four Council appointed Boards and numerous council committees appointed by the Mayor. The department is a research resource for the City on planning and development issues and provides technical assistance on special projects.

FY 2013-14 ACTION PLAN:

1. Complete Comprehensive Transportation Plan in coordination with NCDOT.
2. Work with Iredell County to complete Carolina Thread Trail Plan to Fort Dobbs.
3. Monitor changes in legislature in regards to land use and planning.
4. Inventory non-residential and multi-family zoning districts in the Historic Districts.
5. Commercial Condemnation.
6. Transition from RPO to MPO.
7. Work with Centralina to complete CONNECT project.

GOALS FOR THE FUTURE:

1. Continue efforts to complete long range and special project planning.
2. Continue efforts to improve character of Statesville through enforcement of adopted plans and ordinances.
3. Continue cross training within department to ensure efficiency in service levels.
4. Implement recommendations outlined in the Land Development Plan, Transportation Plan and the Downtown/115 Streetscape/Land Use Masterplan.

PERFORMANCE MEASURES

GOALS:

1. Review plans in a timely manner.
2. Track economic benefit associated with departmental activity.

OBJECTIVES:

1. Review 100% of non-TRC, Technical Review Committee, plans within five (5) working days.
2. Issue 100% of monthly reports on departmental activity within ten (10) days of month end.

KEY PERFORMANCE MEASURES:

	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of non-TRC plans (output)	430	417	500	400
Percentage of non-TRC plans completed within 5 working days (outcome)	90.00%	90.00%	90.00%	90.00%
Hours per plans review (efficiency)	2	2	2	2
Number of monthly reports (output)	12	12	12	12
Percentage of monthly reports issued within 10 days of month end (outcome)	100.00%	100.00%	100.00%	100.00%

The Planning Department is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Director of Planning/Develop	30	1	1	-	1
Assistant Director	25	1	1	-	1
Senior Planner	21	1	1	-	1
Planner II	18	2	2	-	2
Planner I	16	3	1	-	1
Housing Inspector	13	1	1	-	1
Office Manager	11	1	1	-	1
	Total	10	8	-	8

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$489,858	$461,291	$405,268	$432,737	6.78%
Salaries-Longevity	625	625	625	625	0.00%
FICA Expense	36,247	34,130	34,878	33,198	-4.82%
Group Life	2,468	2,246	2,374	2,260	-4.80%
Retirement	31,770	32,270	30,729	30,681	-0.16%
Group Health	59,338	52,745	65,727	58,424	-11.11%
Christmas Bonus	750	675	675	600	-11.11%
Total Personnel	621,056	583,982	540,276	558,525	3.38%
Professional Services	8,300	856	23,000	23,000	0.00%
Telephone/Communications	6,687	7,822	8,700	6,400	-26.44%
Gasoline	4,439	5,088	7,976	9,450	18.48%
Travel And Training	8,317	3,030	15,950	8,500	-46.71%
Maint & Rep/Equipment	1,531	1,628	3,500	2,498	-28.63%
Maint & Rep/Auto & Truck	2,077	1,636	2,500	2,500	0.00%
Postage	77	17	300	300	0.00%
Supplies-General	7,781	8,840	11,080	9,330	-15.79%
Printing	750	94	2,000	3,000	50.00%
Contracted Serv-General	8,295	24,587	30,000	30,000	0.00%
Dues & Subscriptions	1,750	1,719	2,355	2,614	11.00%
Insurance & Bonds	10,962	10,962	10,962	10,962	0.00%
Miscellaneous Expense	583	495	800	800	0.00%
Inside Charges-Water	-	340	79	79	0.00%
Inside Charges-Sewer	-	502	117	117	0.00%
C/S Economic Development	95,000	95,000	95,000	103,564	9.01%
Partnership 2000	7,822	7,822	7,823	7,823	0.00%
Planning Bd & Hist. Comm	8,981	5,302	9,000	9,000	0.00%
Total Operating	173,352	175,740	231,142	229,937	-0.52%
Capital Outlay-Equipment	-	-	-	22,000	N/A
Non-Depreciable Capital	-	-	18,477	-	N/A
Total Capital Outlay	-	-	18,477	22,000	19.07%
Total Planning	**$794,408**	**$759,722**	**$789,895**	**$810,462**	**2.60%**

MISSION: The DSDC – Main Street Program works to maintain and develop Historic Downtown Statesville as the cultural, social, historic and economic center of the community.

ACTIVITIES: The DSDC works with the downtown district to make downtown attractive, viable and a growing part of the tax base. This is done through promotions (ongoing as well as seasonal), business recruitment, and infrastructure recommendations.

FY 2013-14 ACTION PLAN:

1. Develop Plan of Action for approval and implementation of CBD Master Plan.
2. Work to implement Wayfinding Signage System for downtown and the surrounding areas.
3. Work to broaden board membership and volunteer recruitment. Expand DSDC's internal operations with a new database system and web site.
4. Develop more effective tools for tapping three markets: Downtown employees, residents of Statesville and Iredell County, and Tourists. Work to establish a "Friends of Downtown" list to use in direct mail campaign at least twice annually.
5. Promote and market the "Free Wi-Fi" Service in downtown.

GOALS FOR THE FUTURE:

1. Identify and implement ways to attract new businesses, customers and visitors to downtown using the four cornerstones of the Main Street Program: design, economic restructuring, organization and promotion.
2. The City of Statesville has a contract with the DSDC – Main Street Program to provide the above mentioned services. Therefore, the staff of this division are not employees of the City of Statesville.

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Miscellaneous Expense	$14,657	$13,676	$34,920	$22,704	-34.98%
Downtown Stv Dev Corp	100,918	100,890	101,559	100,553	-0.99%
General Fund Contribution	23,812	23,812	23,812	23,812	0.00%
Total Operating	139,387	138,378	160,291	147,069	-8.25%
Capital Outlay-Other Imp	8,760	5,475	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Total Capital Outlay	8,760	5,475	-	-	N/A
Total Main Street	**$148,147**	**$143,853**	**$160,291**	**$147,069**	**-8.25%**

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MISSION: The Public Works/Engineering Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

ACTIVITIES: Public Works Department is comprised of Engineering, Water/Sewer Maintenance, Street Maintenance, Garage and Sanitation, providing essential citizen services and other City Departmental Support.

FY 2013-14 ACTION PLAN:

1. Help meet the Statesville Vision Element of a small city with a vibrant downtown by continuing the implementation of the Downtown and NC 115 Streetscape project.
2. Continuation of Water/Sewer renovation projects.
3. Prepare Division Y Street Improvement Projects for bid.
4. Continue implementation of program to pave all gravel roads within City Limits.

GOALS FOR THE FUTURE:

1. Continuation of infrastructure improvements.
2. Continuation of training needs as related to OSHA safety and department operations.

The Public Works Department is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Public Works Director/City Eng.	32	1	1	-	1
Assistant Public Works Director	27	1	1	-	1
GIS Coordinator	18	1	1	-	1
Engineering Aide III	15	1	-	-	-
Construction Inspector	15	1	-	-	-
Office Manager	11	1	1	-	1
	Total	6	4	-	4

PERFORMANCE MEASURES

GOALS:

1. Provide direction and supervision of infrastructure maintenance and improvements.
2. Provide safe, trained, professional personnel.
3. Provide inspection of new construction and assure adherence of City Codes and Ordinances.

OBJECTIVES:

1. Continue Water/Sewer renovation and maintenance projects.
2. Continue Street improvement and maintenance programs.
3. Continue City-wide sidewalk replacement and new sidewalk programs.
4. Begin implementation of program to systematically pave all unpaved City streets.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Water Taps Sold (Revenue)	$18,005	$16,000	$18,000	$16,000
Sewer Taps Sold (Revenue)	$17,450	$12,000	$12,000	$12,000
System Development Fees Collected	$226,982	$211,258	$200,000	$200,000
Dollar Value of Sidewalks Completed	$25,250	$24,836	$25,000	$25,000

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$318,109	$295,244	$274,061	$252,908	-7.72%
Salaries-Longevity	375	175	175	-	N/A
FICA Expense	23,273	22,041	22,257	19,370	-12.97%
Group Life	1,563	1,435	1,512	1,316	-12.96%
Retirement	20,616	20,634	19,609	17,902	-8.71%
Group Health	30,937	26,879	29,212	29,212	0.00%
Christmas Bonus	450	375	300	300	0.00%
Total Personnel	395,323	366,783	347,126	321,008	-7.52%
Professional Services	3,382	10,037	4,300	4,300	0.00%
Telephone/Communications	6,315	7,322	7,000	5,825	-16.79%
Gasoline	2,712	1,978	3,555	3,500	-1.55%
Travel And Training	2,645	3,777	4,500	5,000	11.11%
Maint & Rep/Equipment	8,052	47,715	45,000	45,000	0.00%
Maint & Rep/Auto & Truck	795	159	2,000	2,000	0.00%
Hand Tools	-	-	150	150	0.00%
Supplies-General	6,480	3,948	7,500	7,500	0.00%
Dues & Subscriptions	1,338	1,613	2,000	2,000	0.00%
Insurance & Bonds	8,389	8,389	8,389	8,389	0.00%
Miscellaneous Expense	452	11	500	500	0.00%
OSHA-Safety	98	-	450	450	0.00%
Total Operating	40,658	84,949	85,344	84,614	-0.86%
Capital Outlay-Equipment	54,336	-	48,500	17,000	-64.95%
Non-Depreciable Capital	4,390	1,200	18,344	4,900	-73.29%
Total Capital Outlay	58,726	1,200	66,844	21,900	-67.24%
Total Public Works	**$494,707**	**$452,932**	**$499,314**	**$427,522**	**-14.38%**

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MISSION: The Public Works Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

ACTIVITIES: The Garage Division provides the maintenance and servicing of the City cars, trucks and equipment at the least expense and the shortest down time possible.

FY 2013-14 ACTION PLAN:

1. Provide emergency repairs on all City equipment, fire, police and other Department's equipment.
2. Provide non-emergency, yet necessary repairs.
3. Inspect 271 cars & trucks for pm AND N.C. Inspection.
4. Keep record break down on all equipment parts, labor & off-the-road diesel fuel.
5. Help other departments as much as possible.

GOALS FOR THE FUTURE:

1. To better educate mechanics using tapes and other materials designed for the purpose of understanding and repairing of latest and modern equipment purchased by the City.
2. Train employees to repair all new equipment and to keep up-to-date on all equipment owned by the City.

The Garage Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Fleet Manager	19	1	1	-	1
Assistant Fleet Manager	15	1	1	-	1
Automotive Mechanic	11	6	6	-	6
Mechanic I	9	1	1	-	1
Total		9	9	-	9

PERFORMANCE MEASURES

GOALS:

1. Maintain all City vehicles in good and safe working condition.
2. Complete all necessary repairs in a timely manner using City forces and outside vendors when necessary.
3. Ensure proper training and education of Garage employees to keep up with new technology.

OBJECTIVES:

1. To provide preventative and recommended maintenance on all City vehicles.
2. Complete State emissions and safety inspections on all of the City's fleet.
3. To respond to all emergencies and provide necessary support to all divisions of the City during these emergencies.
4. Maintain proper documentation on all vehicles as it pertains to maintenance and repair.
5. Assist all Divisions and the Finance Department with the budget process when new vehicles are requested.

KEY PERFORMANCE MEASURES:

	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Fleet size (includes all but small equipment)	423	417	417	417
Preventive maintenance service	1159	1144	1150	1144
Number of State Inspections	256	259	259	259
Internal customer satisfaction rating (%)	N/A	N/A	N/A	N/A
Average maintenance cost per vehicle	$1,166.00	$1,254.00	$1,175.00	$1,300.00

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$333,068	$340,589	$333,923	$344,268	3.10%
Salaries-Overtime	2,599	945	3,000	3,000	0.00%
Salaries-Longevity	375	375	375	375	0.00%
FICA Expense	24,108	24,889	25,855	26,646	3.06%
Group Life	1,674	1,698	1,754	1,806	2.96%
Retirement	21,779	23,897	22,779	24,626	8.11%
Group Health	54,266	54,773	65,727	65,727	0.00%
Christmas Bonus	675	675	675	675	0.00%
Uniforms	634	565	700	700	0.00%
Total Personnel	439,178	448,406	454,788	467,823	2.87%
Diesel Fuel	456	382	800	800	0.00%
Telephone/Communications	2,836	3,468	3,410	1,810	-46.92%
Gasoline	5,378	5,719	6,320	6,320	0.00%
Travel And Training	930	420	900	900	0.00%
Maint & Rep/Bldgs & Grnds	838	1,566	4,000	4,000	0.00%
Maint & Rep/Equipment	6,507	4,584	8,000	8,000	0.00%
Maint & Rep/Auto & Truck	3,495	5,990	6,200	6,200	0.00%
Hand Tools	1,790	1,659	2,000	5,250	162.50%
Automotive Supplies	587	729	2,000	2,000	0.00%
Supplies-General	10,089	10,943	11,000	11,026	0.24%
Contracted Serv-General	2,056	3,310	3,100	3,100	0.00%
Tipping Fees	125	125	200	525	162.50%
Dues & Subscriptions	126	129	150	150	0.00%
Insurance & Bonds	12,374	12,374	12,374	12,374	0.00%
Miscellaneous Expense	145	59	150	225	50.00%
Inventory Over/Short	89	(368)	-	-	N/A
OSHA-Safety	1,060	1,573	2,300	2,300	0.00%
Inside Charges-Electric	30,477	27,712	36,000	36,000	0.00%
Inside Charges-Water	166	163	240	240	0.00%
Inside Charges-Sewer	260	255	340	340	0.00%
Total Operating	79,784	80,792	99,484	101,560	2.09%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	3,608	-	25,766	-	N/A
Total Capital Outlay	3,608	-	25,766	-	N/A
Total Garage	**$522,570**	**$529,198**	**$580,038**	**$569,383**	**-1.84%**

MISSION: The Warehouse provides a central location for services to the various City departments.

ACTIVITIES: The Warehouse complex provides for the storage of materials, equipment, and vehicles used by Water/Sewer Maintenance, Electric Utilities Dept., Street Division, Sanitation, Garage, and Purchasing as well as providing office space for each.

FY 2013-14 ACTION PLAN:

1. Repair truck washdown area.
2. Install additional cameras to increase security and deter wire theft.
3. Install awning to get wire under cover to avoid having to scrap wire on rotting reals.

The Warehouse Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Administrative Secretary I	8	1	-	-	-
	Total	1	-	-	-

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$25,911	$26,630	$25,955	$ -	N/A
FICA Expense	1,992	2,050	1,991	-	N/A
Group Life	130	131	139	-	N/A
Retirement	1,681	1,863	1,754	-	N/A
Group Health	6,086	6,086	7,303	-	N/A
Christmas Bonus	75	75	75	-	N/A
Total Personnel	35,875	36,835	37,217	-	N/A
Diesel Fuel	61	-	-	200	N/A
Telephone/Communications	2,469	2,605	3,100	1,500	-51.61%
Travel And Training	-	625	900	-	N/A
Maint & Rep/Bldgs & Grnds	5,202	7,392	7,100	10,200	43.66%
Maint & Rep/Equipment	4,344	3,318	5,600	4,914	-12.25%
Supplies-General	1,016	1,006	1,900	1,000	-47.37%
Supplies-Janitorial	4,654	4,433	4,000	4,000	0.00%
Contracted Serv-General	4,129	4,630	10,450	10,400	-0.48%
Tipping Fees	1,086	1,716	2,100	2,850	35.71%
Miscellaneous Expense	-	-	200	200	0.00%
Inside Charges-Electric	33,811	32,716	38,590	38,590	0.00%
Inside Charges-Water	1,978	1,797	2,500	2,500	0.00%
Inside Charges-Sewer	1,904	1,838	2,900	2,900	0.00%
Total Operating	60,654	62,076	79,340	79,254	-0.11%
Capital Outlay-Other Imp	-	50,000	-	90,000	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	8,824	1,800	-	N/A
Total Capital Outlay	-	58,824	1,800	90,000	4900.00%
Total Warehouse	**$96,529**	**$157,735**	**$118,357**	**$169,254**	**43.00%**

The General Expense Department serves as an area where items are budgeted that are occasional in occurrence and that do not specifically benefit one department, but rather various departments of the General Fund. Operating transfers for the General Fund are appropriated in this department as well as debt service payments.

The Special Appropriation Department is for non-profit organizations that the City has funded in past years.

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Economic Development	$536,737	$694,346	$769,000	$870,000	13.13%
Professional Services	37,650	-	-	-	N/A
Inventory Purchases	-	-	80,000	80,000	0.00%
Inventory Issues	-	-	(80,000)	(80,000)	0.00%
Diesel Purchases	-	-	30,000	30,000	0.00%
Diesel Issues	-	-	(30,000)	(30,000)	0.00%
Total Operating	574,387	694,346	769,000	870,000	13.13%
Capital Outlay-Real Prop	289,740	28,434	-	-	N/A
Non-Depreciable Capital	-	44,925	-	-	N/A
Total Capital Outlay	289,740	73,359	-	-	N/A
Sigi Fund-Year Two	26,885	-	-	-	N/A
To Group Health	-	267,649	-	-	N/A
City Hall Renovations	89,500	91,000	-	-	N/A
To Streetscape Fund	137,720	13,000	-	-	N/A
Airport Improvement Fund	-	8,334	-	-	N/A
Home Consortium	25,835	24,722	19,969	18,750	-6.10%
Traffic Safety Grant	33,500	57,633	13,750	-	N/A
Transfer To Gen Cap Res	2,750,350	125,000	-	-	N/A
Total Transfers	3,063,790	587,338	33,719	18,750	-44.39%
Principal &Interest-Bonds	821,884	1,610,190	1,538,568	1,493,384	-2.94%
Total Debt Service	821,884	1,610,190	1,538,568	1,493,384	-2.94%
Contingency	-	-	125,000	102,974	-17.62%
Total Contingency	-	-	125,000	102,974	-17.62%
Total General Expense	**$4,749,801**	**$2,965,233**	**$2,466,287**	**$2,485,108**	**0.76%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Arts Council	$3,325	$3,325	$3,325	$3,325	0.00%
Children's Homes Of IC	3,750	3,750	3,750	3,750	0.00%
Chamber Of Commerce	10,000	10,000	10,000	10,000	0.00%
Council On Aging	5,750	5,750	5,750	5,750	0.00%
Iredell Co Rescue Squad	6,500	6,500	6,500	6,500	0.00%
Lifespan Vocational Ws	25,000	25,000	25,000	25,000	0.00%
Elderly Nutrition Prog	3,731	3,731	3,731	3,731	0.00%
Garfield Sr Citizens	1,000	1,000	1,000	1,000	0.00%
Golden Age Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Happy Hour Sr. Citizens	1,000	1,000	1,000	1,000	0.00%
Counseling Center Ired	9,560	9,560	9,560	9,560	0.00%
Iredell Senior Center	4,600	4,600	4,600	4,600	0.00%
5Th St Shelter Ministry	4,000	4,000	4,000	4,000	0.00%
Iredell Museums, Inc.	3,570	3,570	3,570	3,570	0.00%
Total Special Appropriations	82,786	82,786	82,786	82,786	0.00%
Total Special Appropriations	**$82,786**	**$82,786**	**$82,786**	**$82,786**	**0.00%**

MISSION: The Statesville Police Department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

ACTIVITIES: The Police Department discharges patrol, investigative, and preventive programs, which are supported by a variety of technical and administrative functions.

FY 2013-14 ACTION PLAN:

1. The continued use of "focused deterrence" of the Statesville Iredell Gang Initiative (SIGI) as an operational approach to crime reduction.
2. The continued utilization of evidence based approaches in addressing crime and quality of life issues.
3. To continue to seek new grants and funding opportunities in an effort to improve the level of personnel and technology used at the Police Department.
4. The implementation of the Citizen Volunteer program to increase efficiency and effectiveness throughout the Department.
5. Continued facilitation and on-going evaluation of the new Patrol flexible peak scheduling initiative.
6. Continue to develop and train current and emerging departmental leaders.

GOALS FOR THE FUTURE:

1. Increase staffing levels in the patrol division to meet the continually increasing levels of property crimes.
2. The reclassification of two patrol officers into two patrol "corporals" to assist in leading patrol squads in the absence of front line sergeants and to improve leadership development opportunities for patrol officers.
3. The implementation of a new Records Management Platform to add efficiency to records management practices and to allow for records interoperability between partnering agencies.

PERFORMANCE MEASURES
COMMUNICATION DIVISION

MISSION: The mission of the Communication Division is to provide a high level of communication and customer service to all internal and external users of the system.

GOALS:

1. Telecommunicator certification through APCO.
2. Research and develop an upgrade or replacement to the RMS/CAD system of the Police Department.
3. Implement and improve upon a city wide 800 MHZ communications system.
4. Bring on-line the CHRISS System, (Charlotte Regional Information Sharing System).
5. Research and develop policies and procedures for regional inoperability.

OBJECTIVES:

1. Research and develop policies and procedures to allow for interoperability between partner agencies City departments, and the Police Department.
2. Current staff who work in communications are not certified telecommunicators. Having certified telecommunicators will enhance public safety and perception as well as sustain a safe and professional work environment.
3. Research and plan for a new RMS/CAD system.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of Incoming Calls	96,157	93,200	88,737	94,603
Number of Dispatched Calls and/or Self-Initiated Calls by Officers	59,840	56,833	54,475	57,073
Number of Unanswered or Disconnected Calls	0.15%	0.06%	0.15%	0.16%
Number of Call Takers Receiving 20 Hours of Annual Training	83.00%	100.00%	100.00%	100.00%
Number of Hours Covered by Non-Divisional Full Time Employees	1.00%	1.00%	1.00%	1.00%
Number of New Call Takers Receiving 160 Hours of Training Annually	100.00%	100.00%	100.00%	100.00%
Turnover Rate	17%	17%	17%	0%

PERFORMANCE MEASURES
CRIMINAL INVESTIGATION DIVISION

GOALS FOR THE FUTURE:

1. Improve clearance rate of Part 1 crimes by 3%.
2. Increase recovery of stolen property from burglaries and other property crimes by 3%.
3. Develop and implement an in house computer forensics lab.
4. Give Officers opportunities to enhance investigative skills and knowledge by offering training on various topics and provide hands on training thus providing advancement opportunities for officers who apply for future openings in CID.

OBJECTIVES:

1. Utilize more of "intelligence based" policing method to solve serious/part 1 crimes. Utilize Statesville Crime stoppers more effectively to generate leads in major cases.
2. Increase efforts and enforcement in the monitoring in pawn shop details and precious metal dealers in order to locate more stolen property.
3. Continue to acquire training and equipment/software to set up an in-house computer forensics lab (via Investigator Reed who is a member of the FBI Cyber Crimes Task Force).
4. Begin offering periodic training sessions for officers, given by Investigators on investigative topics, search warrants, crime scene processing, etc.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
National Average Part 1 Crimes Cleared by Arrest.	47.4% Source: FBI UCR	47.7% Source: FBI UCR	N/A	N/A
Statesville Average Part 1 Crimes Cleared by Arrest.	26.6% No Homicides Source: SBI	69.5% 4 Homicides Source: SBI	Incomplete Data	72.50%
Statewide Recovered Stolen Property	20.3% Source: SBI	15.6% Source: SBI	Incomplete Data	N/A
Statesville Recovered Stolen Property	10.1% Source: SBI	8.9% Source: SBI	Incomplete Data	11.90%
CID Cases Assigned for Follow-up	952	1009	1064	1,114
Average No. of Cases Assigned Per Investigator	158.6	168.2	177.3	185.6

PERFORMANCE MEASURES
NARCOTICS DIVISION

GOALS:

1. Decrease street level narcotics and alcohol operations by 18%.
2. Employ a system for tracking rental properties to more effectively combat narcotic and alcohol related crimes from these areas.
3. Increase drug and cash seizures by 15%.

OBJECTIVES:

1. Conduct a street sweep per quarter.
2. Member of narcotics division will attend one community watch meeting per month.
3. Target DMI offenders and build cases to effectively prosecute them.
4. Establish and monitor known drug locations and offenders to reduce drug activity in specified areas of the City.
5. Deploy and monitor covert surveillance equipment to better combat known drug offenders.

KEY PERFORMANCE MEASURES:

	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Narcotic Incident Reports	287	489	315	388
Firearm Seizures	18	9	25	25
Cocaine Seizures (Grams)	386	220	424	400
Marijuana Seizures (Grams)	12,643.50	22,505.90	8,771.60	10,500.00
Prescription Pills (Dosage Units)	676.50	1,284.00	744.50	980.00
Cash Seizures	$11,638	$21,329	$12,801	$16,450
Search Warrants Executed	42	44	58	58

PERFORMANCE MEASURES
PATROL DIVISION

MISSION: The Statesville Police department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

GOALS FOR THE FUTURE:

1. To enhance the departmental safe school initiative by expanding to other areas of each school thus increasing safety and continuing our partnership with the Iredell-Statesville School System.
2. To develop a program that will have a significant impact on the security of the City's elderly population.
3. Continue efforts in developing a fitness program that will meet the functional need of its sworn personnel.

OBJECTIVES:

1. Increase officers presence in facilitating the police sub-stations within the schools and utilize the command staff in the adopt a school program.
2. Full implementation of the flexible peak scheduling initiative using existing staff.
3. To work with other divisions in the Police Department in utilization of focused deterrent models.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Officer Response Times Average	4:21	4:40	4:24	4:20
Self-initiated Calls of Officer Activity	37,468	35,679	33,918	35,000
Total Number of UCR Part 1 Violent Crime	205	131	173	140
Driver's Checkpoints	86	141	24	100
Vehicle Crashes Investigated	1,725	1,681	1,940	1,700

The Police Department staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Chief	31	1	1	-	1
Assistant Chief	26	2	2	-	2
Captain	23	7	7	-	7
Sergeant	19	8	8	-	8
Investigator	17	8	9	-	9
Investigator/Gang	17	1	1	-	1
Community Resources Coor.	17	1	1	-	1
Police Officer	15	51	49	-	49
Communications Tech	14	2	2	-	2
Property Evidence Custod.	13	1	1	-	1
Telecommunicator	12	10	8	-	8
Office Manager	11	1	1	-	1
Property Evidence Tech	11	1	1	-	1
PSA/Telecommunicator	11	1	-	-	-
Records Supervisor	9	1	1	-	1
Administrative Secretary II	8	2	2	-	2
Records/Data Clerk	8	2	2	-	2
Parking Control Officer	5	1	-	-	-
	Total	101	96	-	96

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$3,898,440	$4,040,204	$3,976,156	$4,153,721	4.47%
Salaries-Overtime	176,448	146,620	140,000	140,000	0.00%
Salaries-Temporary	-	17,665	25,000	20,108	-19.57%
Salaries-Longevity	2,025	1,625	1,625	1,625	0.00%
FICA Expense	301,904	309,688	319,117	330,503	3.57%
Group Life	19,174	19,622	20,787	21,651	4.16%
Retirement	431,242	609,748	566,120	641,158	13.25%
Group Health	544,183	562,440	704,740	693,785	-1.55%
Christmas Bonus	6,750	6,975	7,275	7,200	-1.03%
Total Personnel	5,380,166	5,714,587	5,760,820	6,009,751	4.32%
Professional Services	10,221	10,879	12,300	12,400	0.81%
Diesel Fuel	421	394	800	1,000	25.00%
Telephone/Communications	61,303	61,743	76,413	62,576	-18.11%
Gasoline	148,693	183,193	243,320	225,000	-7.53%
Utilities	4,390	3,713	6,000	6,000	0.00%
Travel And Training	33,207	32,773	34,073	33,922	-0.44%
Maint & Rep/Bldgs & Grnds	15,495	17,283	22,000	23,188	5.40%
Maint & Rep/Equipment	52,971	68,470	57,348	49,832	-13.11%
Maint & Rep/Autos & Truck	77,824	93,072	96,275	116,750	21.27%
Postage	350	3,512	8,086	8,328	2.99%
Bldgs Equip And Land Rent	9,284	11,326	21,096	5,500	-73.93%
Advertising	640	649	2,115	2,600	22.93%
Supplies-General	56,322	73,181	80,000	85,724	7.16%
Uniforms	67,679	58,739	68,000	64,280	-5.47%
Data Processing	61,194	50,666	64,951	71,189	9.60%
Contracted Serv-General	742	1,369	3,480	3,620	4.02%
Tipping Fees	333	312	600	1,380	130.00%
Dues & Subscriptions	2,024	1,918	3,000	3,659	21.97%
Insurance And Bonds	167,875	128,125	128,125	128,125	0.00%
Physicals	1,365	1,714	2,000	3,280	64.00%
Miscellaneous Expense	1,068	2,053	3,820	2,900	-24.08%
Investigative Funds	45,000	40,000	45,000	50,000	11.11%
OSHA-Safety	2,360	1,506	4,400	4,400	0.00%
Inside Charges-Electricric	48,166	38,919	48,500	48,500	0.00%
Inside Charges-Water	1,391	1,155	2,100	2,100	0.00%
Inside Charges-Sewer	806	752	1,500	1,500	0.00%
Total Operating	871,124	887,416	1,035,302	1,017,753	-1.70%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Capital Outlay-Equipment	36,177	-	160,779	198,168	23.25%
Non Depreciable Capital	160,546	27,228	180,182	-	N/A
Total Capital Outlay	196,723	27,228	340,961	198,168	-41.88%
Total Police	**$6,448,013**	**$6,629,231**	**$7,137,083**	**$7,225,672**	**1.24%**

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MISSION: The Fire Department is dedicated to the safety and protection of our community's quality of life from all hazards through a well trained, professional, rapid response team seeking opportunities to serve while placing others before self.

ACTIVITIES: The Fire Department has two divisions that provide fire protection and public safety: Operations and Administration. The Operations Division is responsible for firefighter training and emergency response to all types of hazards. The Administration Division coordinates fire and life safety education, code enforcement, and fire investigations. This Division also supports the administrative functions of the Department.

FY 2013-14 ACTION PLAN:

1. Purchase/order replacement Engine 3 by October 2013.
2. Become Accredited Fire Service Agency through the Center for Public Safety Excellence by June 2014.
3. Complete promotional process for Captain by October 2013.

GOALS FOR THE FUTURE:

1. Implement long range plan for station renovation/construction & vehicle replacement schedule to meet growth needs of the City.
2. Meet national OSHA/NFPA staffing practices on emergency scene while maintaining sufficient additional personnel to repond to other incidents.
3. Reduce ISO rating to Class 3 to attract industry & businesses through lower insurance premiums.
4. Involve Chief Officers with additional Administrative activities ie: budgeting, purchasing, payroll.

The Fire Department staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Chief	31	1	1	-	1
Deputy Chief	26	2	2	-	2
Assistant Fire Chief	21	1	1	-	1
Battalion Chief	119	3	3	-	3
Captain	117	12	12	-	12
Lieutenant	14	1	1	-	1
Lieutenant	114	16	16	-	16
Firefighter	111	36	36	-	36
Office Manager	11	1	1	-	1
Fire Educator/Assistant	10	1	-	-	-
		74	73	-	73

PERFORMANCE MEASURES
FIRE 0PERATIONS

MISSION: The Department strives to operate an efficient fire protection service for the community and looks to improve the service levels in the most effective manner possible. Emergency response continues to involve more specialty areas of responsibility including hazardous materials, technical rescue, airport crash/rescue and medical capabilities. These activities along the traditional fire department roles continue to dominate the Department's services.

ACTIVITIES: The Fire Operation Section shall provide a safe community environment by delivering fire, rescue, and medical services to the citizens of Statesville. These services will be provided in the most efficient and effective manner possible with the resources provided.

GOALS:

1. Maintain/improve standards of response coverage for all hazards by June 2014.
2. Conduct pre-incident surveys of all commercial properties on an annual basis.
3. Continue to research and develop aviation firefighting/rescue and develop program to meet the needs of the Statesville Regional Airport.
4. Explore grant opportunities to fully equip Tower 1 to Rescue Certification level.

OBJECTIVES:

1. Have first engine company on the scene of 90% of calls within 6:20 from call receipt with a full alarm assignment within 10:20.
2. Confine structure fires to room of origin 75% of the time.

KEY PERFORMANCE MEASURES:

	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Demand for Services	1819	1893	1,750	1,850
Property Loss	$677,632	$1,373,470	$500,000	$600,000
Fires Confined to Room of Origin	78%	65%	80%	75%
Structure Fire Travel Time less than 4 minutes	85%	83%	90%	90%

PERFORMANCE MEASURES
ADMINISTRATION/FIRE AND LIFE SAFETY

MISSION: The Department strives to assure asset and resource allocation to meet the needs of the Department. This section coordinates the administrative functions of the Department and manages the Fire & Life Safety Division. The Fire & Life Safety Division provides fire safety education, conducts annual fire inspections, and performs fire investigations to enhance the quality of life for the citizens of Statesville.

ACTIVITIES: The Administrative Section of the Department coordinates the Department budget and all administrative functions of the Department. The Section also manages the Fire & Life Safety Program for the Department.

GOALS:

1. Conduct all plan reviews electronically.
2. Reduce the number of fire incidents through education and quality fire inspections program.
3. Conduct thorough fire investigations of all suspicious fires.
4. Provide quality fire safety education to the public.

OBJECTIVES:

1. Maintain comprehensive inspections program that meets the inspection schedule outlined in the NC State Building Code.
2. Provide construction plans review in a timely manner (72 hour turn-a-round).
3. Provide a quality fire investigation for all incidents deemed necessary to reduce the risk of the community; while maintaining a successful clearance rate above the national average of 15%.
4. Provide fire and safety education to at risk groups identified by national statistics.
5. Continue to implement the strategic initiatives identified in Fire Department Strategic Plan.
6. Manage Department budget to stay within guidelines set by Finance Deptartment and Budget Team.

KEY PERFORMANCE MEASURES:

	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Classes/Students	157/5435	209/6906	200/4000	200/4000
Inspections	863	865	850	860
Re-Inspections	150	125	120	125
Investigations	16	22	10	15
Plans Review	79	51	70	60

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$2,538,136	$2,996,622	$2,885,747	$2,999,548	3.94%
Salaries-Overtime	89,982	72,774	105,480	95,000	-9.94%
Salaries-Longevity	3,250	3,250	3,250	3,250	0.00%
FICA Expense	192,956	224,374	232,671	238,202	2.38%
Group Life	12,325	14,470	15,366	15,748	2.49%
Retirement	170,800	215,055	204,994	220,142	7.39%
Group Health	353,998	438,693	540,422	533,119	-1.35%
Christmas Bonus	4,425	5,550	5,550	5,475	-1.35%
Total Personnel	3,365,872	3,970,788	3,993,480	4,110,484	2.93%
Professional Services	8,028	11,128	19,150	14,730	-23.08%
Services- Annex	-	-	1,000	1,000	0.00%
Diesel Fuel	23,211	34,947	36,612	34,485	-5.81%
Telephone/Communications	28,956	32,370	35,400	29,200	-17.51%
Gasoline	14,125	15,683	16,511	15,750	-4.61%
Utilities	7,436	14,504	15,000	17,000	13.33%
Travel And Training	11,000	19,787	25,000	40,475	61.90%
Maint & Rep/Bldgs & Grnds	28,398	17,589	27,300	27,800	1.83%
Maint & Rep/Equipment	32,786	23,196	15,700	22,500	43.31%
Maint & Rep/Autos & Truck	65,940	62,913	55,905	59,905	7.15%
Postage	72	120	300	300	0.00%
Bldgs Equip And Land Rent	3,318	2,844	11,900	33,600	182.35%
Advertising	25	-	300	300	0.00%
Supplies-General	15,581	17,141	20,200	22,000	8.91%
Supplies-Janitorial	5,450	5,959	6,000	6,000	0.00%
Supplies-Materials	18,308	31,697	30,455	27,810	-8.68%
Uniforms	91,324	66,247	71,275	71,275	0.00%
Contracted Serv-General	17,294	14,021	24,515	24,100	-1.69%
Tipping Fees	315	312	430	1,250	190.70%
Laundry	117	41	200	300	50.00%
Dues & Subscriptions	6,464	7,431	7,815	8,160	4.41%
Insurance And Bonds	158,623	160,773	160,773	160,773	0.00%
Miscellaneous Expense	197	121	200	200	0.00%
OSHA-Safety	2,458	2,795	8,675	7,820	-9.86%
Inside Charges-Electricric	24,959	24,862	34,800	32,800	-5.75%
Inside Charges-Water	1,679	1,648	2,400	2,400	0.00%
Inside Charges-Sewer	2,556	2,425	3,360	3,360	0.00%
Bad Debt Expense	330	165	400	400	0.00%
Computer Software	205	3,291	3,043	2,750	-9.63%
Total Operating	569,155	574,010	634,619	668,443	5.33%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Capital Outlay-Other Imp	26,296	-	-	-	N/A
Capital Outlay-Equipment	651,817	355,399	29,000	54,000	86.21%
Non Depreciable Capital	23,679	1,600	105,484	4,200	-96.02%
Total Capital Outlay	701,792	356,999	134,484	58,200	-56.72%
Transfer To Fire Equip Rs	-	-	-	-	N/A
Total Capital Reserve	-	-	-	-	N/A
Total Fire	**$4,636,819**	**$4,901,797**	**$4,762,583**	**$4,837,127**	**1.57%**

MISSION: The mission of the Street Division is to maintain and repair city streets, providing an adequate transportation infrastructure for all vehicles traveling within the City of Statesville.

ACTIVITIES: The Street Division maintains approximately 137.24 miles of paved streets, and 4.77 miles of stone streets. The Division is responsible for installation of storm drains, asphalt repairs, sweeping, maintenance of all types of signs, and painting of crosswalks, stop bars, arrows and parking areas. The Street Division is responsible for maintaining streets during ice and snowstorms or removing debris caused by storm damage. This Division also maintains utility cuts by Water/Sewer Division and the Electric Utilities Department and repairs and replaces sidewalks, curbs and gutters.

FY 2013-14 ACTION PLAN:

1. Continue to develop current street improvement program and implement paving of gravel roads at the direction of City Council. Improvement of City infrastructure is ongoing project for street construction and overlay.
2. Continue to develop sidewalk replacement in downtown area and sidewalk rehabilitation requirements all over town.
3. Install and repair storm drains where required.
4. Improve City signs, street markers and painting schedule of crosswalks and direction arrows, stop bars and parking areas.
5. Continue Street Maintenance Program throughout City, patching and other repairs as needed.

GOALS FOR THE FUTURE:

1. Continuation of street construction, sidewalk rehabilitation and paving of gravel roads.
2. Continuation of street maintenance program of City infrastructure and new annexed areas as required.

The Street Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Superintendent	19	1	-	-	1
Assistant Superintendent	16	1	1	-	-
Crew Supervisor/Inspector Tech	16	1	1	-	1
General Supervisor	14	2	2	-	2
MEO	11	3	3	-	3
Commercial Driver	9	7	7	-	7
Skilled Laborer	8	5	3	-	3
	Total	20	17	-	17

PERFORMANCE MEASURES

GOALS:

1. Maintain an on-going street resurfacing program.
2. Provide timely response for street repair requests.
3. Monitor street quality on an annual basis.

OBJECTIVES:

1. Repave 5 percent of lane miles annually to maintain a 20-year repaving cycle.
2. Respond to pothole repair requests within 48 hours.
3. Maintain an ITRE rating of 85 percent or higher.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of miles maintained	142.01	142.01	142.01	142.01
Number of miles resurfaced	3.97	3.22	4	4
Cost per mile resurfaced	191,328	174,024	N/A	N/A
Percentage of miles resurfaced	3%	2%	3%	3%
Number of potholes reported	N/A	N/A	N/A	N/A
Percentage of potholes repaired within 48 hours	95%	95%	99%	95%
ITRE rating	88.4	85.1	85	85
Weeded Lots Mowed	425	187	375	375
Pot Holes Patched	125	175	200	200
	Division V	Division W	Division X	Division Y

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$675,179	$651,044	$556,247	$566,266	1.80%
Salaries-Overtime	15,053	6,289	15,000	15,000	0.00%
Salaries-Temporary	-	-	30,572	30,572	0.00%
Salaries-Longevity	2,325	650	650	650	0.00%
FICA Expense	52,356	49,880	51,014	46,952	-7.96%
Group Life	3,257	3,178	3,210	2,967	-7.57%
Retirement	44,295	44,982	42,886	41,232	-3.86%
Group Health	114,365	116,140	138,757	124,151	-10.53%
Christmas Bonus	1,425	1,425	1,425	1,275	-10.53%
Uniforms	893	728	1,650	1,650	0.00%
Total Personnel	909,148	874,316	841,411	830,715	-1.27%
Diesel Fuel	48,664	54,899	46,128	46,128	0.00%
Telephone/Communications	2,296	2,803	2,400	1,400	-41.67%
Gasoline	8,000	8,601	11,850	11,850	0.00%
Utilities	61,111	64,817	85,921	75,000	-12.71%
Travel And Training	-	-	1,000	1,000	0.00%
Maint & Rep/Bldgs & Grnds	-	-	500	500	0.00%
Maint & Rep/Equipment	39,778	19,860	32,000	32,000	0.00%
Maint & Rep/Auto & Truck	31,560	32,376	34,000	34,000	0.00%
Bldgs Equip And Land Rent	2,917	4,018	7,600	7,600	0.00%
Hand Tools	3,730	2,489	2,500	2,500	0.00%
Supplies-General	6,360	5,457	8,000	8,000	0.00%
Supplies- Materials Gen	40,435	40,021	42,500	42,500	0.00%
Contracted Serv-General	10,350	616	15,000	15,000	0.00%
Tipping Fees	25,197	22,384	26,000	26,000	0.00%
Dues & Subscriptions	126	129	150	150	0.00%
Insurance & Bonds	44,461	44,461	44,461	44,461	0.00%
Miscellaneous Expense	316	351	500	500	0.00%
OSHA-Safety	4,099	4,171	5,000	5,000	0.00%
Inside Charges-Electric	443,770	473,297	478,418	526,260	10.00%
Total Operating	773,170	780,750	843,928	879,849	4.26%
Capital Outlay-Equipment	68,838	32,193	20,500	125,000	509.76%
Sidewalks Curbs & Gutters	25,253	35,666	50,000	115,000	130.00%
Non-Depreciable Capital	8,988	-	51,833	-	N/A
Total Capital Outlay	103,079	67,859	122,333	240,000	96.19%
Total Street Department	**$1,785,397**	**$1,722,925**	**$1,807,672**	**$1,950,564**	**7.90%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Professional Services	$2,975	$0	$2,500	$2,500	0.00%
Traffic Control	13,417	30,588	35,000	47,000	34.29%
Supplies- Materials Gen	24,886	30,361	35,000	35,000	0.00%
Right Of Way	-	-	-	-	N/A
Total Operating	41,278	60,949	72,500	84,500	16.55%
Street Improvement	646,971	928,907	525,000	525,000	0.00%
Non-Powell Bill	-	-	-	7,000	N/A
Non-Depreciable Capital	-	3,094	-	-	N/A
Total Capital Outlay	646,971	932,001	525,000	532,000	1.33%
Total Street Construction	**$688,249**	**$992,950**	**$597,500**	**$616,500**	**3.18%**

MISSION: The Airport Division of the Planning Department continues its efforts with the improvement of the Statesville Regional Airport and the efforts to make it a viable economic development asset, which contributes to the welfare of the community.

ACTIVITIES: The airport, situated on approximately 400 acres of city-owned land, presently has 74 based aircraft on the premises with a tax value of approximately $251 million. There are 23 corporate and general aviation hangars. The leases from these hangars should produce approximately $163,000 in annual income. The annual number of aircraft operations exceeds 36,000. Statesville Flying Service, Inc. is the Fixed Based Operator (FBO) at the airport. The FBO operates from a leasehold area 16 acres in size, which contains the terminal/administration building, aircraft parking apron tiedowns, four community hangers, one corporate hangar, and a maintenance shop. The City is responsible for maintaining all navaids (lighting equipment), runways, and grounds/improvements outside leasehold areas. Currently, one corporate hangar is vacant. However, a potential tenant is requesting an assignment of the lease and may become the permenant tenant of this hangar in the months to come. Once this hangar is filled, all hangars at Statesville regional Airport will be occupied. Although, several hangars are temporary, interest in construction of more hangar space will continue in 2013.

FY 2013-14 ACTION PLAN:

1. Construction of a blast pad, installation of perimeter fencing, construction of a helicopter parking area, complete upgrade of the AWOS and installation of a near field monitor.
2. Prepare the environmental overview for the South Parallel Taxiway.
3. Receive funding approval (VISION 100 funds and discretionary appropriations) from Congress for the eastern portion of the South Parallel Taxiway project, begin design and construction and relocate Old Airport Road.

GOALS FOR THE FUTURE:

1. Receive funding approval (VISION 100 funds and discretionary appropriations) from Congress for the western portion of the South Parallel Taxiway project, begin design and construction and relocate Bethlehem Road.

The Airport is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Airport Maintenance	12	1	1	-	1
	Total	1	1	-	1

PERFORMANCE MEASURES

GOALS:

1. Enhance fencing around the western and southwestern boundaries of the Runway and install fencing along areas of Taxiway F that are not currently fenced.
2. Install a blast pad at the eastern end of the Runway.
3. Install a helicopter parking area to the west of the new apron.
4. Design and construction of eastern portion of South Parallel Taxiway.
5. Development of new Terminal.

OBJECTIVES:

1. Continue efforts to obtain Congressional appropriations and FAA funding for capital projects at Statesville Regional Airport, and if funding is available, pursue construction of capital projects as approved by City Council.
2. To operate and develop the City's Airport in the most fiscally responsible way to ensure aeronautical and facility needs are met to support growth and the related economic development of the City, County and region.
3. To protect life and property at the airport by being proactive in maintaining the safest possible facilities and equipment that complies with or exceeds federal, state and local safety and security regulations.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Fuel Flow	$139,550	$137,600	$135,000	$170,000
Leases	$120,229	$162,651	$175,560	$205,000
Grants	$825,000	$166,667	$827,672	$7,676,667
Tax Base	$284,214,880	$239,607,307	$239,607,307	$231,137,048

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$31,564	$33,303	$35,582	$31,098	-12.60%
Salaries-Overtime	930	18	-	-	N/A
Salaries-Temporary	9,144	11,687	13,500	13,500	0.00%
FICA Expense	2,807	3,091	3,843	3,502	-8.87%
Group Life	165	166	186	165	-11.29%
Retirement	2,071	2,329	2,475	2,282	-7.80%
Group Health	6,086	6,086	7,303	7,303	0.00%
Christmas Bonus	75	75	75	75	0.00%
Total Personnel	52,842	56,755	62,964	57,925	-8.00%
Professional Services	20,330	19,260	25,000	25,000	0.00%
Telephone/Communications	2,263	2,317	3,600	3,600	0.00%
Utilities	14,863	10,419	17,981	17,981	0.00%
Travel And Training	215	1,534	2,000	6,000	200.00%
Maint & Rep/Bldgs & Grnds	16,097	9,720	19,000	22,250	17.11%
Groundskeeping Expense	35,249	32,469	39,000	42,000	7.69%
Contracted Serv-General	-	-	2,000	2,000	0.00%
Dues & Subscriptions	360	460	660	660	0.00%
Insurance & Bonds	16,594	16,594	16,594	16,594	0.00%
Miscellaneous Expense	1,185	1,214	1,500	1,500	0.00%
Inside Charges-Water	84	111	120	120	0.00%
Inside Charges-Sewer	126	169	150	175	16.67%
Total Operating	107,366	94,267	127,605	137,880	8.05%
Capital Outlay-Land	-	-	-	-	N/A
Capital Outlay-Other Imp	-	-	-	-	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable Capital	-	-	-	-	N/A
Total Capital Outlay	-	-	-	-	N/A
Total Airport	**$160,208**	**$151,022**	**$190,569**	**$195,805**	**2.75%**

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MISSION: The mission of the Residential Refuse Collection Program is to provide city residents with a healthy and sanitary environment through the collection and disposal of residential solid waste.

ACTIVITIES: The Sanitation Division collects and transports solid waste from residential, schools and businesses within the City of Statesville. This division is also responsible for the City's recycling and leaf collection programs.

FY 2013-2014 ACTION PLAN:

1. Continue and enhance the level of solid waste and recycling services to further minimize citizen complaints.
2. Continue to provide assistance to other City departmental divisions when called upon.

GOALS FOR THE FUTURE:

1. Provide more safety training for employees and enhancement of fleet preventive maintenance program.
2. Investigate and compare other types of collection equipment, which may enhance our collection efficiency.

The Sanitation Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Superintendent	19	1	1	-	1
Assistant Superintendent	16	1	1	-	1
General Supervisor	14	3	2	-	2
MEO	11	3	1	-	1
Commercial Driver	9	9	9	-	9
Waste Collector	5	14	14	-	14
	Total	31	28	-	28

PERFORMANCE MEASURES

GOALS:

1. Provide efficient collection service to city residents.
2. Track the number of collection points within the collection area.
3. Provide effective collection service to city residents.

OBJECTIVES:

1. To try and keep the cost per ton for residential refuse as close to $60 as possible.
2. Increase the tons collected per collection FTE to 1,000.
3. Do a physical count of collection points and update the database on an ongoing basis.
4. Assign new accounts to respective routes.
5. Resolve 95% of complaints within 24 hours of receipt.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of collection points	9,732	9,700	9,732	9,700
Tons per 1,000 collection points	1,010	989	960	989
Tons per 1,000 population	362	391	355	390
Number of complaints received	1,000	950	1,000	950
Cost per ton collected	$53	$68	$53	$68
Cost per collection point	$65	$67	$65	$67
Percentage of complaints resolved within 24 hours of receipt	95.00%	95.00%	95.00%	95.00%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$913,460	$938,235	$876,806	$830,659	-5.26%
Salaries-Overtime	17,713	14,652	30,000	30,000	0.00%
Salaries-Temporary	115,169	111,973	112,500	98,900	-12.09%
Salaries-Longevity	1,850	1,625	1,625	925	-43.08%
FICA Expense	78,500	79,495	82,840	74,682	-9.85%
Group Life	4,682	4,603	4,912	4,360	-11.24%
Retirement	61,421	67,192	65,400	61,062	-6.63%
Group Health	183,085	180,803	226,393	204,484	-9.68%
Christmas Bonus	2,325	2,325	2,325	2,100	-9.68%
Uniforms	598	655	1,200	1,200	0.00%
Total Personnel	1,378,803	1,401,558	1,404,001	1,308,372	-6.81%
Diesel Fuel	124,757	145,969	90,000	100,000	11.11%
Telephone/Communications	2,709	3,032	3,500	1,900	-45.71%
Gasoline	17,113	20,775	25,280	26,000	2.85%
Travel And Training	1,379	1,210	1,800	1,800	0.00%
Equipment	16,202	14,657	17,000	17,000	0.00%
Auto And Truck	100,409	96,879	77,700	77,700	0.00%
Postage	-	-	15	25	66.67%
Hand Tools	1,870	1,975	2,000	2,000	0.00%
Supplies-General	21,951	19,251	33,000	33,000	0.00%
Tipping Fees	225,096	206,533	52,000	52,000	0.00%
Dues & Subscriptions	233	245	550	550	0.00%
Insurance & Bonds	58,192	58,192	58,192	58,192	0.00%
Miscellaneous Expense	564	1,112	2,000	2,000	0.00%
OSHA-Safety	9,360	7,344	9,700	9,700	0.00%
Bad Debt Expense	1,553	347	2,000	-	N/A
Total Operating	581,388	577,521	374,737	381,867	1.90%
Capital Outlay-Equipment	-	153,163	155,000	175,000	12.90%
Non-Depreciable Capital	-	-	62,085	-	N/A
Total Capital Outlay	-	153,163	217,085	175,000	-19.39%
Total Sanitation	**$1,960,191**	**$2,132,242**	**$1,995,823**	**$1,865,239**	**-6.54%**

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MISSION: The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Recreation Administrative Division directs operation of 6 departmental divisions: Administration, Athletics, Programs, Parks, Cemeteries & Public Grounds, and Urban Forestry/Landscaping. The division also collects revenues ($358,500+ annually), controls budget expenditures, hires seasonal employees, registers approximately 3,000 participants, books facility and shelter rentals, handles cemetery sales and arrangements and serves as the information center for the department.

FY 2013-14 ACTION PLAN:

1. Continue operation of the recreation center and pool.
2. Greenway development.
3. Continue upgrade for facilities per Master Plan.

GOALS FOR THE FUTURE:

1. Purchase land and develop 2 neighborhood parks.
2. Continue to secure land for open space.
3. Continue greenway development.

The Recreation Administration Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Director	30	1	1	-	1
Office Manager & Cemetery	12	1	1	-	1
Administrative Secretary I	8	1	1	-	1
Total		3	3	-	3

PERFORMANCE MEASURES

GOALS:

1. Meet revenue projections of Fitness and Activity Center and Leisure Pool.
2. Complete construction design hwy 21 underpass and begin looking for funding options.
3. Begin work on updating comprehensive master plan.

OBJECTIVES:

1. Continue to evaluate operations of both the fitness center and leisure pool.
2. Work with the Engineering Department to administer the Carolina Thread Trail grant.
3. Evaluate current master plan for updates and work with various departments and focus groups for updates.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Fitness and Activity Center Revenues	$322,248	$316,659	$300,000	$400,000
Leisure Pool Revenues	$149,407	$153,777	$140,000	$140,000
Linear feet of paved greenway	2.2 miles	2.2 miles	2.2 miles	2.2 miles

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$139,499	$134,146	$133,790	$140,125	4.74%
Salaries-Overtime	167	260	-	-	N/A
Salaries-Temporary	2,704	2,375	3,240	3,240	0.00%
FICA	10,724	10,367	10,500	10,985	4.62%
Group Life	701	620	697	728	4.45%
Retirement	9,065	9,368	9,033	9,923	9.85%
Group Health	18,258	15,215	21,909	21,909	0.00%
Christmas Bonus	225	150	225	225	0.00%
Total Personnel	181,343	172,501	179,394	187,135	4.32%
Telephone/Communications	19,544	21,039	20,000	21,000	5.00%
Travel And Training	1,986	1,449	2,020	2,020	0.00%
Maint & Rep/Bldgs & Grnds	1,000	5,375	1,500	1,500	0.00%
Maint & Rep/Equipment	2,219	1,800	2,250	2,250	0.00%
City Office Building	55,820	48,602	36,600	41,200	12.57%
Postage	3,265	3,978	4,000	4,000	0.00%
Bldgs Equip & Land Rent	120	141	500	500	0.00%
Advertising	577	525	1,000	1,000	0.00%
Supplies-General	6,414	7,514	7,950	7,950	0.00%
Supplies-Janitorial	2,799	2,671	4,600	4,600	0.00%
Contracted Serv-General	21,998	18,157	3,130	3,130	0.00%
Tipping Fees	2,234	3,455	3,000	3,000	0.00%
Credit Card Bank Fees	5,341	4,844	6,500	6,500	0.00%
Dues & Subscriptions	716	556	699	730	4.43%
Insurance & Bonds	4,593	4,593	4,593	4,593	0.00%
Miscellaneous Expense	-	-	500	500	0.00%
Programs	43,544	41,719	45,000	45,000	0.00%
OSHA-Safety	47	-	100	100	0.00%
Inside Charges-Electric	45,185	45,521	50,000	50,000	0.00%
Inside Charges-Water	6,833	8,270	12,000	12,000	0.00%
Inside Charges-Sewer	5,048	3,441	8,000	8,000	0.00%
Total Operating	229,283	223,650	213,942	219,573	2.63%
Capital Outlay-Other Imp	138,040	4,600	100,000	-	N/A
Capital Outlay-Equipment	-	5,274	-	-	N/A
Non-Depreciable	-	-	14,454	-	N/A
Total Capital Outlay	138,040	9,874	114,454	-	N/A
Total Recreation Admin	**$548,666**	**$406,025**	**$507,790**	**$406,708**	**-19.91%**

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MISSION: To provide quality athletic programs and facilities for the citizens of Statesville.

ACTIVITIES: The Athletic Program provides a variety of athletic programs and activities for persons of all ages. Some of the activities offered and supervised by the athletic staff include: adult softball , youth baseball/softball, 3 tennis tournaments, tennis classes/instruction, youth football, youth wrestling, youth basketball, adult basketball, horseshoe tournaments, boys basketball camps, youth football camp, girls basketball camp, youth volleyball camp, girls softball camp, boys baseball camp, soccer camp. The athletic staff also offers tournaments in a variety of areas each year.

FY 2013-14 ACTION PLAN:

1. To provide a comprehensive athletic program for youth and adults of Statesville.
2. Plan, organize, promote, administer, and evaluate programs and events.
3. Manage the athletic program to maximize the resources of, and available to, athletic staff and recreation and parks department. To include cooperative programming with other agencies in Statesville and Iredell County, such as Iredell County Recreation Department, Iredell-Statesville Schools, YMCA.
4. Provide employee training and development that provides employees and volunteers with the knowledge and skills they need to do their jobs.
5. Manage employee and participant safety.

GOALS FOR THE FUTURE:

1. Nationally certify youth coaches and officials for baseball, softball, and basketball.
2. Coordinate a fall Volleyball league for adults.
3. Increase the number of teams in the adult spring & fall softball league.
4. Increase the number of teams in the adult fall ragball league.
5. Increase the number of teams in the adult winter basketball league.

The Recreation Athletics Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Superintendent of Recreation	22	1	-	-	-
Athletic Coordinator	17	1	1	-	1
Total		2	1	-	1

PERFORMANCE MEASURES

GOALS:

1. To increase the amount of non-budgeted funding for youth athletic programs for which sponsorship are requested.
2. To increase the number of adult athletic teams sponsored by industries or businesses within the city limits of Statesville.
3. To maintain the quality of outdoor athletic facilities.

OBJECTIVES:

1. Maintain a $1/$10 ratio of non-budgeted to budgeted funds for youth athletics sponsorships.
2. Ensure that 70% of adult industrial athletic teams are sponsored by industries or businesses from within the city limits.
3. Prevent overuse of soccer fields by closing each one day per week.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of sponsors	0	0	4	4
Amount of funds from sponsors	$0	$0	$600	$600
Ratio of non-budgeted to budgeted funds	0/$7,800	0/$7,800	1/$13	1/$13
Number of industrial athletic teams	11	12	15	15
Number of sponsored industrial athletic teams from within city limits	7	8	10	10
Percentage of sponsored adult industrial athletic	64%	67%	67%	67%
Number of soccer fields	7	7	7	7
Percentage of fields closed for one day each week	98.00%	98.00%	98.00%	98.00%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$105,675	$107,780	$105,675	$40,608	-61.57%
Salaries-Temporary	47,344	47,082	51,936	51,936	0.00%
Salaries-Longevity	400	400	400	-	N/A
FICA	11,597	11,061	12,100	7,086	-41.44%
Group Life	336	422	552	212	-61.59%
Retirement	6,870	7,557	7,160	2,876	-59.83%
Group Health	6,086	8,622	14,606	7,303	-50.00%
Christmas Bonus	150	150	150	75	-50.00%
Total Personnel	178,458	183,074	192,579	110,096	-42.83%
Gasoline	1,834	2,001	1,975	1,975	0.00%
Travel And Training	478	455	1,135	1,135	0.00%
Maint & Rep/Equipment	-	122	250	250	0.00%
Maint & Rep/Auto & Truck	1,534	306	2,000	2,000	0.00%
Advertising	405	-	525	525	0.00%
Supplies-General	25,805	24,328	27,000	27,000	0.00%
Contracted Serv-General	96,392	70,551	59,000	59,000	0.00%
Dues & Subscriptions	1,412	607	2,230	2,230	0.00%
Insurance & Bonds	10,834	10,441	11,317	11,317	0.00%
Miscellaneous Expense	-	-	300	300	0.00%
Total Operating	138,694	108,811	105,732	105,732	0.00%
Non-Depreciable	1,408	-	1,500	-	N/A
Total Capital Outlay	1,408	-	1,500	-	N/A
Total Athletics	**$318,560**	**$291,885**	**$299,811**	**$215,828**	**-28.01%**

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MISSION: The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Program Division and Bentley Community Center provide a variety of recreational opportunities for people of all ages and abilities. Among these opportunities are special events and programs including: Special Olympics, After School Enhancement Programs, Fall Festival, Hype Night, Spring Egg Hunt, Summer Day Camp and Senior Citizen Celebrations. This division also coordinates trips throughout the year visiting sites such as; Southern Christmas & Spring Shows, Shatley Springs, Wohlfahrt Haus Dinner Theater, State Parks, various museums, etc. At the Bentley Community Center, in addition to many special events, instructional classes are offered including ceramics, Youth in Motion, and Adult Excercise classes.

FY 2013-14 ACTION PLAN:

1. Continue to market, promote, and expand community trips and programs.
2. Continue to expand, market and promote Special Olympics of Iredell County. Increase volunteer opportunities for local companies and civic organizations. Increase Iredell County's participation at State level competitions.
3. Increase participation in Bentley Community Center's afterschool program.

GOALS FOR THE FUTURE:

1. Develop and enhance marketing strategies to support and expand departmental programs and increase usage of recreation facilities, parks and cultural events.
2. Design programs and services which reflect the City's strategic plan, community demographics, interests and trends in the recreation industry.

The Recreation Programs Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Program Director	19	1	1	-	1
Center Director	15	1	1	-	1
Facility Manager	11	1	1	-	1
Total		3	3	-	3

PERFORMANCE MEASURES

GOALS:

1. To meet revenue projections of $3500 in Program Department spring/fall excursions.
2. To meet revenue projections of $800 in afterschool revenue.
3. Increase program offerings at Bentley Community Center.

OBJECTIVES:

1. Utilize advertising budget to promote programs and community events.
2. Meet with target corporations and local businesses to present Special Olympics opportunities.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Revenue generated from spring/fall excursions	$ 4,075.00	$ 3,795.00	$ 3,500.00	$ 3,500.00
Revenue generated from Bentley Afterschool program	$ 770.00	$ 665.00	$ 700.00	$ 800.00
Program offerings at Bentley Community Center	9	9	14	12

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$113,817	$118,226	$115,413	$121,639	5.39%
Salaries-Overtime	384	-	1,000	1,000	0.00%
Salaries-Temporary	20,425	17,605	30,000	30,000	0.00%
FICA	9,739	9,699	11,218	11,694	4.24%
Group Life	567	576	609	640	5.09%
Retirement	7,401	8,262	7,861	8,687	10.51%
Group Health	16,229	18,004	21,909	21,909	0.00%
Christmas Bonus	225	225	225	225	0.00%
Total Personnel	168,787	172,597	188,235	195,794	4.02%
Gasoline	3,306	3,097	2,895	2,895	0.00%
Utilities	4,532	2,775	7,000	7,000	0.00%
Travel And Training	992	1,720	1,750	1,750	0.00%
Maint & Rep/Bldgs & Grnds	5,614	2,001	20,600	8,600	-58.25%
Maint & Rep/Equipment	1,408	280	3,540	3,540	0.00%
Maint & Rep/Auto & Truck	1,448	958	2,000	2,000	0.00%
Advertising	3,000	2,092	3,000	3,000	0.00%
Hand Tools	-	97	100	100	0.00%
Supplies-General	5,237	7,625	9,000	9,000	0.00%
Supplies-Janitorial	1,646	1,264	2,000	2,000	0.00%
Supplies-Ceramics	136	(35)	500	500	0.00%
Special Events & Programs	10,514	9,862	12,100	12,100	0.00%
Uniforms	143	-	500	500	0.00%
Contracted Serv-General	22,415	23,610	25,000	25,000	0.00%
Dues & Subscriptions	165	165	165	165	0.00%
Insurance & Bonds	10,995	10,995	10,995	10,995	0.00%
Miscellaneous Expense	15,207	-	-	-	N/A
OSHA-Safety	540	-	650	650	0.00%
Total Operating	87,298	66,506	101,795	89,795	-11.79%
Capital Outlay-Equipment	-	-	-	-	N/A
Non-Depreciable	-	-	4,500	-	N/A
Total Capital Outlay	-	-	4,500	-	N/A
Total Programs	**$256,085**	**$239,103**	**$294,530**	**$285,589**	**-3.04%**

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MISSION: The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Statesville Fitness and Activity Center provides a variety of programs and activities for people of all ages and abilities. Some of the instructional classes offered at Statesville Fitness & Activity Center include: Ballroom Dance, Capoeira, Tae Kwon Do, Adult Ballet, Yoga, Kickboxing, Zumba, Fit Forever, Hip Hop, Cardio Cycle, Youth Fit, and Climbing Wall Programs. Some of the Statesville Fitness & Activity Center special events, programs, and clubs include: After School Enhancement, Summer Day Camps, Special Populations Programs, Senior Citizen Clubs, Open Volleyball, Lunch Bunch Basketball, Turkey Bingo, Climb with Santa, and Table Tennis. The Statesville Fitness & Activity Center is part of the programs division.

FY 2013-14 ACTION PLAN:

1. Continue to increase the value of the Statesville Fitness and Activity Center by developing and offering a variety of new and exisiting programs, classes and workshops to all aspects of the community.
2. Continue to market and promote memberships to the Statesville Fitness and Activity Center by offering affordable membership rates and by participating in local festivals, health fairs, and corporate events.
3. Increase participation in the City of Statesville Employee Wellness Program.
4. Continue to provide a quarterly Statesville Fitness and Activity Center newsletter, and increase use of social media to market the facility and it's programs.

GOALS FOR THE FUTURE:

1. Develop and enhance marketing strategies to increase facility rentals at Statesville Fitness and Activity Center.
2. Continue to increase facility program offerings, group fitness classes, and membership sales in order to meet revenue projections.

The Recreation Fitness Center Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Facility Manager	18	1	1	-	1
Fitness Director	15	1	1	-	1
Assist. Facility Manager	15	2	2	-	2
Total		4	4	-	4

PERFORMANCE MEASURES

GOALS:

1. To continue to exceed revenue projections in Statesville Fitness and Activity Center memberships.
2. To exceed $10,000 in revenue projections for room rentals in 2013-2014.
3. To exceed $40,000 in revenue projections total for all camps and afterschool .

OBJECTIVES:

1. Attend corporate health fairs and events. Participate in local festivals and trade shows.
2. Utilize advertising budget to promote the Fitness Center and its benefits.
3. Meet with target corporations and local businesses to present corporate fitness membership packages.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Statesville Fitness & Activity Center Membership Revenue	$225,747.00	$235,688.00	$250,000.00	$250,000.00
Statesville Fitness & Activity Center Facility Rental Revenue	$7,856.75	$9,453.25	$9,000.00	$10,000.00
Statesville Fitness & Activity Center summer camp and afterschool program revenue	$21,565.00	$41,990.00	$25,000.00	$40,000.00

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$153,685	$149,352	$153,481	$159,136	3.68%
Salaries-Overtime	500	112	1,000	1,000	0.00%
Salaries-Temporary	87,565	86,241	105,000	105,000	0.00%
FICA	18,274	18,284	19,874	20,306	2.17%
Group Life	743	696	805	831	3.23%
Retirement	9,992	10,456	10,432	11,343	8.73%
Group Health	22,822	20,794	29,212	29,212	0.00%
Christmas Bonus	300	225	300	300	0.00%
Total Personnel	293,881	286,160	320,104	327,128	2.19%
Utilities	6,204	3,226	7,500	7,500	0.00%
Travel And Training	1,468	2,243	2,250	4,250	88.89%
Maint & Rep/Bldgs & Grnds	3,496	2,829	7,800	7,800	0.00%
Maint & Rep/Equipment	6,722	7,948	15,210	15,210	0.00%
Advertising	4,981	4,327	5,000	5,000	0.00%
Hand Tools	183	-	200	200	0.00%
Supplies-General	14,392	13,219	16,000	16,000	0.00%
Supplies-Janitorial	5,758	5,815	6,000	6,000	0.00%
Special Events & Programs	7,452	8,926	9,800	9,800	0.00%
Uniforms	1,388	-	1,520	1,520	0.00%
Contracted Serv-General	17,672	31,655	31,000	31,000	0.00%
Tipping Fees	435	-	500	500	0.00%
Dues & Subscriptions	684	568	605	605	0.00%
OSHA-Safety	99	228	350	350	0.00%
Inside Charges-Electric	45,073	50,857	49,800	49,800	0.00%
Inside Charges-Water	440	487	500	500	0.00%
Inside Charges-Sewer	709	786	700	700	0.00%
Total Operating	117,156	133,114	154,735	156,735	1.29%
Capital Outlay-Equipment	11,782	-	13,000	-	N/A
Non-Depreciable	2,816	-	14,099	8,000	-43.26%
Total Capital Outlay	14,598	-	27,099	8,000	-70.48%
Total SFAC-Fitness & Activity	**$425,635**	**$419,274**	**$501,938**	**$491,863**	**-2.01%**

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MISSION: The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Statesville Leisure Pool offers a variety of safe water activities for persons of all ages and abilities. Activites to be offered include: Open Swim, SFAC Member Swim, Day Camp, Birthday Party Rentals, Exclusive Pool Rentals, and Swim Lessons.

FY 2013-14 ACTION PLAN:

1. Maintain accurate inventories.
2. Meet revenue projections.
3. Increase Birthday Party Rentals.

GOALS FOR THE FUTURE:

1. Operate a safe, well maintained leisure pool.
2. Maintain proper certifications for pool operations.

PERFORMANCE MEASURES

GOALS:

1. To maintain and operate a safe swimming pool.
2. To meet revenue projections for the budget year.
3. To maintain high water quality in the pool.

OBJECTIVES:

1. To offer eight inhouse safety training sessions for lifeguards and staff.
2. To increase number of pool parties, admissions, and campers to help meet revenue goal.
3. Maintain water PH, chlorine, and alkalinity at recommended levels.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of weeks pool is open	15	15	15	15
Number of in house safety training sessions held	7	8	8	8
Number of pool parties	23	32	25	28
Number of pool admissions	36,457	34,658	33,000	33,000
Number of camper admissions	4,156	3,559	3,500	3,500
Number of days pool is open	78	80	77	77
Percentage of days pool is open that pool water is checked every two hours for proper balance.	100%	100%	100%	100%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Temporary	$91,318	$93,213	$90,065	$90,065	0.00%
FICA	7,031	7,169	6,890	6,890	0.00%
Total Personnel	98,349	100,382	96,955	96,955	0.00%
Travel And Training	624	135	1,000	1,000	0.00%
Maint & Rep/Bldgs & Grnds	246	3,414	2,000	2,000	0.00%
Maint & Rep/Equipment	920	956	2,000	2,000	0.00%
Advertising	-	-	1,000	1,000	0.00%
Supplies-General	2,434	2,667	3,000	4,500	50.00%
Supplies-Janitorial	1,407	1,209	1,480	1,480	0.00%
Supplies- Chemical	10,695	11,964	10,500	10,500	0.00%
Uniforms	1,198	1,251	1,430	1,430	0.00%
Concessions	26,819	31,547	26,950	26,950	0.00%
Contracted Serv-General	525	1,025	2,700	2,700	0.00%
Dues & Subscriptions	100	-	200	200	0.00%
Inside Charges-Electric	17,806	18,942	19,000	19,000	0.00%
Inside Charges-Water	2,934	2,885	4,500	4,500	0.00%
Inside Charges-Sewer	3,417	3,039	7,480	7,480	0.00%
Total Operating	69,125	79,034	83,240	84,740	1.80%
Non-Depreciable	4,500	-	-	-	N/A
Total Capital Outlay	4,500	-	-	-	N/A
Total Leisure Pool	**$171,974**	**$179,416**	**$180,195**	**$181,695**	**0.83%**

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MISSION: The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have a opportunity to come together, participate, become involved, and share positive experiences of life.

ACTIVITIES: The Parks Division maintains over 400 acres of parks; 20 parks and recreation buildings; 14 picnic shelters, 6 miles of greenways/trails, 7 interstate interchanges and other facilities with a staff of 12 full-time people. Responsibilities include, but are not limited to, mowing and sowing grass, ball field maintenance, facility maintenance and repair, leaf and tree removal, trash pickup, repair of numerous pieces of playground equipment and special event setups.

FY 2013-14 ACTION PLAN:

1. Improve turf areas at selected parks (Lakewood, Bristol, Cooper, Caldwell).
2. Complete installation of swing and slide mats at park playgrounds.
3. Complete renovation of field turf at McClure Park from tall fescue to Bermuda grass.

GOALS FOR THE FUTURE:

1. Create alternative plant solutions to turf problem areas in parks (shade, stress, hills, water).
2. Complete renovation and repair of shelters and restrooms at Lakewood Park.
3. Install maintenance building at Soccer Complex.

The Recreation Parks Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Superintendent of Parks & Public	22	-	1	-	1
Park Maintenance Supervisor	16	1	1	-	1
General Supervisor	14	1	1	-	1
Skilled Laborer	8	5	9	-	9
Total		7	12	-	12

PERFORMANCE MEASURES

GOALS:

1. Complete replacement of water fountains at parks to ADA compliant.
2. To have all existing water fountains replaced within two years.

OBJECTIVES:

1. Purchase water fountains.
2. Coordinate with other departments for installation.
3. Install fountains.
4. Have new fountains installed.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Original fountains in park system	16	16	16	16
% New fountains needed in system	25.00%	25.00%	25.00%	25.00%
% New fountains installed in system	50.00%	50.00%	75.00%	75.00%
% Installation remaining	50.00%	50.00%	25.00%	25.00%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$217,226	$236,639	$406,238	$404,232	-0.49%
Salaries-Overtime	16,864	13,164	30,000	25,000	-16.67%
Salaries-Temporary	40,064	64,652	104,000	98,000	-5.77%
Salaries-Longevity	275	275	275	-	N/A
FICA	20,008	23,898	43,984	41,543	-5.55%
Group Life	1,025	1,122	2,239	2,110	-5.76%
Retirement	14,871	17,091	30,630	30,410	-0.72%
Group Health	37,276	42,601	94,939	87,636	-7.69%
Christmas Bonus	525	525	975	900	-7.69%
Total Personnel	348,134	399,967	713,280	689,831	-3.29%
Diesel Fuel	5,497	8,085	12,627	13,369	5.88%
Gasoline	17,621	22,741	39,070	40,000	2.38%
Utilities	11,927	8,541	12,800	12,800	0.00%
Travel And Training	837	470	2,500	2,500	0.00%
Maint & Rep/Bldgs & Grnds	26,723	38,575	35,000	39,500	12.86%
Maint & Rep/Equipment	17,125	18,640	19,000	25,000	31.58%
Maint & Rep/Auto & Truck	8,024	5,552	11,000	11,000	0.00%
Hand Tools	393	341	800	800	0.00%
Supplies-General	3,144	2,299	10,850	10,850	0.00%
Supplies-Janitorial	10,364	10,705	11,850	12,850	8.44%
Supplies-Materials	46,555	42,096	87,898	80,000	-8.99%
Uniforms	997	598	2,325	2,325	0.00%
Contracted Serv-General	16,421	32,108	50,000	50,000	0.00%
Tipping Fees	428	632	1,300	1,100	-15.38%
Dues & Subscriptions	23	-	540	540	0.00%
Insurance & Bonds	15,531	15,531	27,007	27,007	0.00%
OSHA-Safety	1,278	3,480	6,475	5,000	-22.78%
Inside Charges-Electric	20,954	20,014	21,500	22,000	2.33%
Inside Charges-Water	9,543	7,985	11,000	14,000	27.27%
Inside Charges-Sewer	1,943	2,010	3,800	3,800	0.00%
Comm Appearance Comm	-	-	3,000	3,000	0.00%
Tree Board	-	-	3,000	3,000	0.00%
Total Operating	215,328	240,403	373,342	380,441	1.90%
Capital Outlay-Other Imp	139,941	-	30,000	-	N/A
Capital Outlay-Equipment	76,494	20,835	99,500	60,500	-39.20%
Non-Depreciable	7,622	-	12,750	-	N/A
Total Capital Outlay	224,057	20,835	142,250	60,500	-57.47%
Total Parks	**$787,519**	**$661,205**	**$1,228,872**	**$1,130,772**	**-7.98%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$147,731	$153,560	-	-	N/A
Salaries-Overtime	6,733	6,825	-	-	N/A
Salaries-Temporary	31,409	16,964	-	-	N/A
FICA	14,047	12,759	-	-	N/A
Group Life	721	751	-	-	N/A
Retirement	10,083	11,138	-	-	N/A
Group Health	23,329	24,344	-	-	N/A
Christmas Bonus	300	300	-	-	N/A
Total Personnel	234,353	226,641	-	-	N/A
Diesel Fuel	1,344	2,230	-	-	N/A
Gasoline	11,923	13,921	-	-	N/A
Travel And Training	387	1,161	-	-	N/A
Maint & Rep/Equipment	1,615	1,122	-	-	N/A
Maint & Rep/Auto & Truck	3,743	6,959	-	-	N/A
Hand Tools	190	362	-	-	N/A
Supplies-General	3,485	1,973	-	-	N/A
Supplies-Materials	19,786	18,618	-	-	N/A
Uniforms	750	389	-	-	N/A
Contracted Serv-General	20,251	14,066	-	-	N/A
Tipping Fees	49	187	-	-	N/A
Dues & Subscriptions	380	230	-	-	N/A
Insurance & Bonds	11,476	11,476	-	-	N/A
OSHA-Safety	531	320	-	-	N/A
Comm Appearance Comm	2,827	1,986	-	-	N/A
Tree Board	2,568	2,584	-	-	N/A
Total Operating	81,305	77,584	-	-	N/A
Non-Depreciable	1,636	-	-	-	N/A
Total Capital Outlay	1,636	-	-	-	N/A
Total Urban Forestry & Beautification	**$317,294**	**$304,225**	**$ -**	**$ -**	N/A

Note: Urban Forestry consolidated with Park Maintenance 12-13.

MISSION: The Public Grounds and Cemetery Division provides and maintains accurate records of burial spaces in City owned cemeteries and assists citizens and funeral homes with arrangements. In addition, the division strives to maintain City buildings, airport property, public grounds and cemeteries to a high level of acceptance.

ACTIVITIES: The Public Grounds & Cemeteries Division is responsible for the operation and care of City owned cemeteries; including meeting with families, funeral homes, selling of spaces, arranging burials, and maintaining accurate records of sales and burials; mowing and maintaining cemeteries, public grounds, airport, industrial park and medians; maintaining and repairing public buildings.

FY 2013-14 ACTION PLAN:

1. Provide for approximately 266 burials.
2. Maintain 52 acres of cemeteries plus traffic islands and medians. (This includes mowing of grass, seeding, new graves, shrub pruning, refilling sunken graves and trimming around monuments.)
3. Maintain 300 acres of airport property.
4. Provide building maintenance staff for performing maintenance on City's buildings.
5. Provide staff to deliver supplies for cleaning of City buildings.
6. Supervise grave contractors and monument contractors.

GOALS FOR THE FUTURE:

1. Develop additional areas for burial sites at Oakwood and Belmont Cemeteries.
2. Maintain high level of safety practices and conform to OSHA Standards.

The Public Grounds & Cemeteries Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Public Grounds/Cem Supervisor	16	1	1	-	1
Bldg Maintenance Supervisor	15	1	1	-	1
Bldg Maintenance Technician	12	1	1	-	1
Skilled Laborer	8	2	2	-	2
Custodian	6	3	-	-	-
	Total	8	5	-	5

PERFORMANCE MEASURES

GOALS:

1. Keep cemeteries grounds well kept for funerals and for the public to enjoy.
2. Keep Airport mowed and trimmed.
3. Complete Work Orders .

OBJECTIVES:

1. Mow cemeteries on a 7 day rotation, Trim around markers on a 45 day rotation.
2. Mow & Trim Airport on a 14 day rotation.
3. Complete work orders within 30 days from receiving.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Cemetery Lots purchased by City Resident	63	82	75	78
Cemetery Lots purchased by Non Resident	20	37	20	28
Work Orders Received	101	272	300	186
Work Orders Completed on Time	94%	76%	95%	95%
Number of buildings being cleaned	8	8	9	9

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$222,415	$225,988	$189,593	$223,224	17.74%
Salaries-Overtime	8,396	10,181	10,000	10,000	0.00%
Salaries-Temporary	44,266	46,214	69,776	55,000	-21.18%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	20,006	20,647	20,864	23,437	12.33%
Group Life	1,127	1,134	1,001	1,166	16.48%
Retirement	14,957	16,480	13,679	16,727	22.28%
Group Health	42,601	42,601	36,515	36,515	0.00%
Christmas Bonus	525	525	375	375	0.00%
Total Personnel	354,593	364,070	342,103	366,744	7.20%
Diesel Fuel	7,655	8,363	8,418	9,459	12.37%
Telephone/Communications	3,657	3,918	3,500	4,500	28.57%
Gasoline	11,657	14,348	14,710	15,426	4.87%
Utilities	1,015	769	1,300	1,300	0.00%
Travel And Training	572	269	600	600	0.00%
Maint & Rep/Bldgs & Grnds	2,741	1,571	2,000	2,000	0.00%
Maint & Rep/Equipment	16,413	14,849	12,500	12,500	0.00%
Maint & Rep/Auto & Truck	4,275	3,690	2,750	2,750	0.00%
Bldgs Equip And Land Rent	-	-	360	360	0.00%
Shop Expense	678	722	750	750	0.00%
Hand Tools	2,002	1,682	2,000	2,600	30.00%
Supplies-General	3,745	4,089	3,000	3,000	0.00%
Supplies-Janitorial	1,127	1,013	1,000	1,000	0.00%
Supplies- Materials	13,156	14,455	15,000	15,000	0.00%
Uniforms	2,452	1,251	1,255	1,255	0.00%
Contracted Serv-General	74,387	72,616	86,000	86,000	0.00%
Tipping Fees	365	587	2,000	2,000	0.00%
Janitorial Services	-	-	90,000	90,000	0.00%
Dues & Subscriptions	259	275	270	270	0.00%
Insurance & Bonds	12,062	12,062	12,062	12,062	0.00%
Miscellaneous Expense	127	87	500	500	0.00%
Grave Lots	14,500	9,500	20,000	13,000	-35.00%
OSHA-Safety	1,145	4,075	3,100	2,100	-32.26%
Inside Charges-Electric	4,589	4,380	5,000	5,000	0.00%
Inside Charges-Water	576	665	600	600	0.00%
Inside Charges-Sewer	440	572	540	540	0.00%
Total Operating	179,595	175,808	289,215	284,572	-1.61%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Capital Outlay-Real Prop	-	27,474	-	-	N/A
Capital Outlay-Equipment	73,828	-	26,200	-	N/A
Non-Depreciable Capital	4,680	3,570	8,400	2,500	-70.24%
Total Capital Outlay	78,508	31,044	34,600	2,500	-92.77%
Total Public Grnd & Cemetery	**$612,696**	**$570,922**	**$665,918**	**$653,816**	**-1.82%**

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Electric Fund
Summary of Revenues and Expenditures
For the Fiscal Year Ended June 30, 2013-14

Summary of Revenues

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Revenue Sources:					
Taxes	$1,063,806	$1,290,306	$1,295,510	$1,134,000	-12.47%
Fees	668,757	625,565	622,000	610,000	-1.93%
Sales	39,266,246	40,248,347	43,117,000	45,980,000	6.64%
Services	59,396	61,635	60,000	60,000	0.00%
Pole Attachment Rent	282,664	148,050	146,000	146,000	0.00%
Investment Earnings	98,519	104,960	115,000	120,000	4.35%
Other Revenue	633,007	922,846	746,600	702,600	-5.89%
Transfers	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
Total Revenues	**$42,072,395**	**$43,401,709**	**$46,102,110**	**$48,752,600**	**5.75%**

Summary of Expenditures

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Function:					
Electric Utility	$41,966,159	$43,383,636	$46,102,110	$48,752,600	5.75%
Total Expenditures	**$41,966,159**	**$43,383,636**	**$46,102,110**	**$48,752,600**	**5.75%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Taxes					
Utility Sales Tax	$1,063,806	$1,290,306	$1,295,510	$1,134,000	-12.47%
Total Taxes	1,063,806	1,290,306	1,295,510	1,134,000	-12.47%
Investment Earnings					
Earnings	98,519	104,960	115,000	120,000	4.35%
Total Investment Earnings	98,519	104,960	115,000	120,000	4.35%
Other Revenue					
Misc Revenue	12,363	3,076	2,000	3,000	50.00%
Sale Of Fixed Assets	6,316	1,165	5,000	5,000	0.00%
Cash Over/Short	(104)	(331)	-	-	N/A
Handling Charge Bad Check	8,387	7,118	7,000	7,000	0.00%
Traffic Control	1,966	1,966	1,900	1,900	0.00%
Power Agency Promo Refund	35,900	47,000	200,000	200,000	0.00%
Indirect FEMA Reimburse	-	33,583	-	-	N/A
Power Factor	342,837	306,801	320,000	275,000	-14.06%
Renewal Energy Charges	158,931	134,706	150,000	145,000	-3.33%
Insurance Proceeds	3,171	13,481	-	-	N/A
NC Municipal Power Agency	-	287,362	-	-	N/A
Bad Debt Recovery	41,024	64,076	40,000	45,000	12.50%
Surge Protection Rider	740	692	700	700	0.00%
Generator Security Credit	21,476	22,151	20,000	20,000	0.00%
Total Other Revenue	633,007	922,846	746,600	702,600	-5.89%
Fees					
Reconnection	166,188	150,271	160,000	145,000	-9.38%
Penalty & Interest	412,324	397,744	400,000	400,000	0.00%
Meter Tampering Fee	17,000	11,750	12,000	15,000	25.00%
Sale Of Material & Labor	48,056	65,800	50,000	50,000	0.00%
NC Dot 32669.2.1 B-2576	25,189	-	-	-	N/A
Total Fees	668,757	625,565	622,000	610,000	-1.93%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Electric Sales					
Electric Sales	37,784,659	38,739,980	41,527,000	44,300,000	6.68%
Electric Sales Internal	1,481,587	1,508,367	1,590,000	1,680,000	5.66%
Total Electric Sales	39,266,246	40,248,347	43,117,000	45,980,000	6.64%
Services					
Service Charge Connection	59,396	61,635	60,000	60,000	0.00%
Total Services	59,396	61,635	60,000	60,000	0.00%
Rent					
Pole Attachment Rental	282,664	148,050	146,000	146,000	0.00%
Total Rent	282,664	148,050	146,000	146,000	0.00%
Transfers					
Transfer From Rate Stabilization	-	-	-	-	N/A
Total Transfers	-	-	-	-	N/A
Fund Balance					
Appropriated Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
Total Revenues	**$ 42,072,395**	**$ 43,401,709**	**$ 46,102,110**	**$ 48,752,600**	**5.75%**

Fiscal Year 2013-2014
Electric Fund Revenues
$48,752,600

Major Revenue Sources

The Electric Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes electric utility rates.

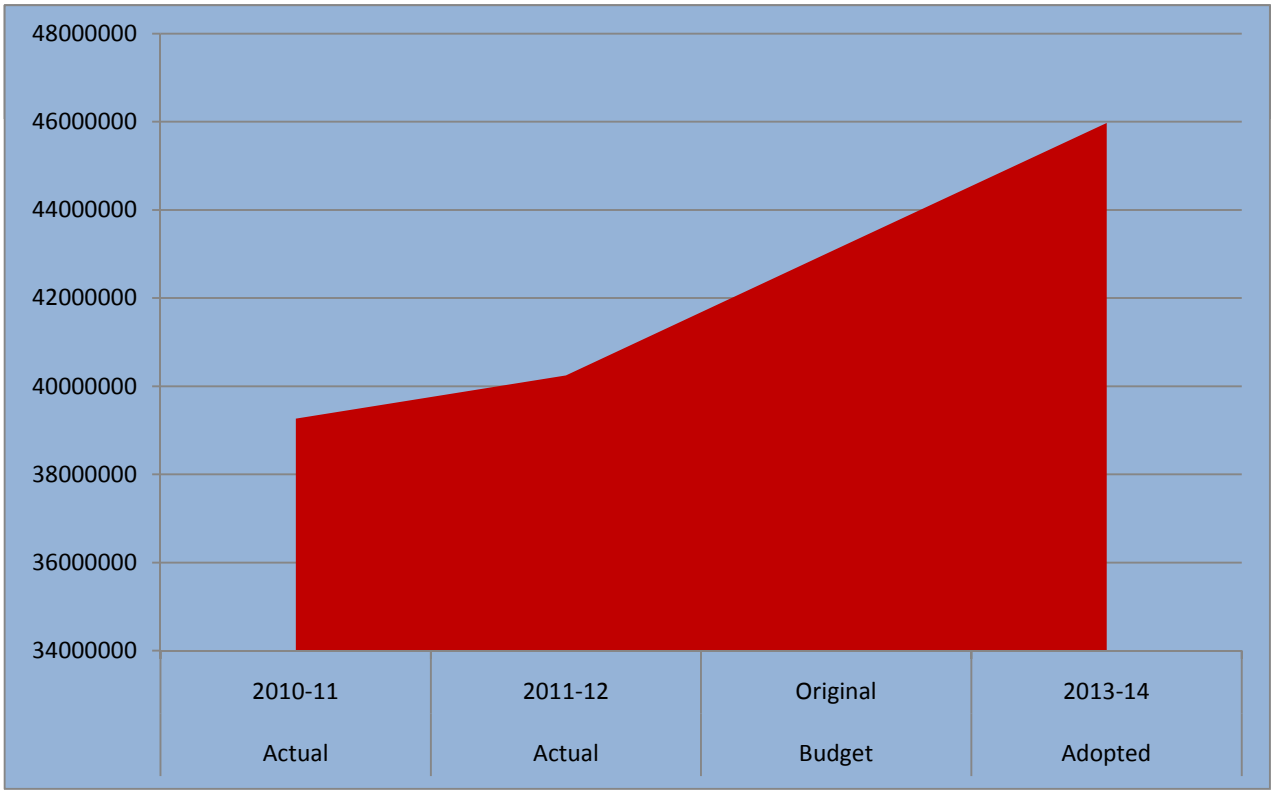
One revenue category accounts for 94.3% of Electric Fund resources as discussed below:

Sales

Electric Sales revenues including the State sales tax are the charges electric utility customers pay for electric service.

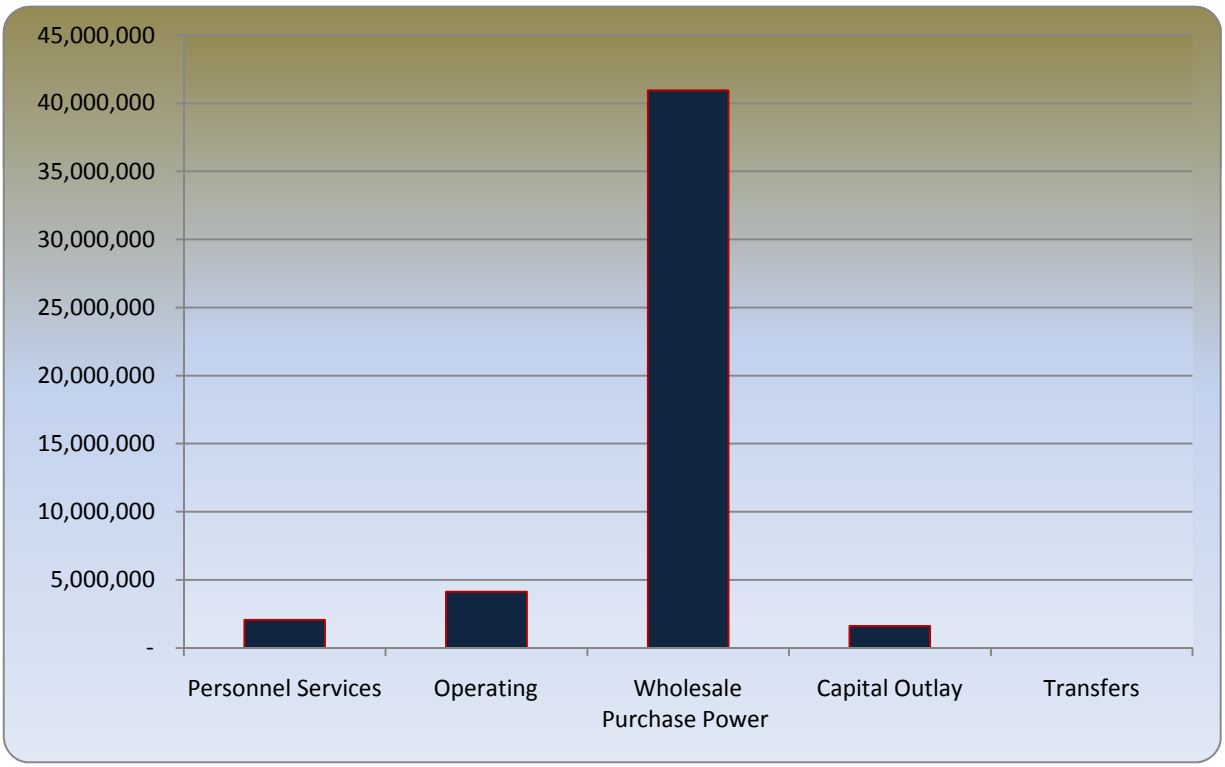
Fiscal year 2013-2014 projected revenues from electric sales are estimated at $45,980,000, a 6.64% increase from the previous year. This estimate reflects a rate increase of 5% and limited growth in customers. The City expects a 5% increase in wholesale power.

Fiscal Year 2013-2014
Electric Fund Electric Sales



	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Total Expenditures	**$ 41,966,159**	**$ 43,383,636**	**$ 46,102,110**	**$ 48,752,600**	**5.75%**
Expenditures by Area					
Personnel Services	$2,159,980	$2,219,165	$2,260,977	$2,064,251	-8.70%
Operating	3,190,289	3,289,793	4,129,656	4,134,849	0.13%
Wholesale Purchase Power	34,847,545	36,560,241	38,600,000	40,946,000	6.08%
Capital Outlay	851,592	1,286,437	1,082,819	1,607,500	48.46%
Transfers	916,753	28,000	28,658	-	N/A
Total Expenditures	**$ 41,966,159**	**$ 43,383,636**	**$ 46,102,110**	**$ 48,752,600**	**5.75%**

Fiscal Year 2013-2014
Electric Fund Expenditures
$48,752,600



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MISSION: The Electric Utilities Department delivers electrical service to customers as safely, efficiently, reliably, and economically as possible.

ACTIVITIES: The Electric Utilities Department delivers electrical service to over 13,000 customers in the City of Statesville and the surrounding area. This department constructs facilities for new electrical services and maintains over 266 miles of distribution lines. Almost all of the maintenance and construction of the system is performed by the 13 line technicians and the majority of this work is done under energized conditions. The Department also installs, maintains, and tests electrical meters, substation equipment, and load management equipment.

FY 2013-14 ACTION PLAN:

1. Build distribution line extensions, transformer banks and other facilities necessary to serve new customers.
2. Continue implementation of the recommendations of the Electric Distribution System Study.
3. Install the second phase of fiber-optic ring to enhance SCADA communication reliability and security.

GOALS FOR THE FUTURE:

1. Continue to upgrade or convert the 4 kV distribution system.
2. Implement an AMI and Outage Management System.
3. Upgrade the existing SCADA communication system to fiber.

PERFORMANCE MEASURES

GOALS:

1. Perform the necessary preventive and corrective maintenance to extend the useful life of the electric distribution system and to ensure reliable service.
2. Prevent damage to the underground electric distribution system to increase reliability and to ensure the safety of the public.

OBJECTIVES:

1. Perform 100% of biannual inspections of the 50 existing distribution switches on schedule.
2. Lower the average duration of an interruption for customers served (SAIDI) to the APPA average of 55.88 minutes per year.
3. Complete 60% of street light and security light repair requests within 3 working days of request.
4. Respond to 100% of requests from NC One Call to locate underground facilities within the mandated 48 hour time period.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Customers per employee	382	384	408	408
% of existing distribution switches maintained and inspected on schedule	100.00%	100.00%	100.00%	100.00%
Average % of time the electrical distribution system is available to provide service (ASAI)	99.9865%	99.9998%	99.9893%	99.9998%
Average number of times that a customer is interrupted (SAIFI)	1.032	1.028	1.740	1.028
Average duration of an interruption in minutes (SAIDI)	70.91	54.21	55.88	54.21
% of street light and security light trouble tickets handled within 3 working days of request	71.45%	77.00%	60.00%	80.00%
% of NC One-Calls handled within the mandated 48 hour time period	91.40%	93.40%	100.00%	95.00%

The Electric Utilities Department is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Director	32	1	-	-	-
Assistant Director	27	1	1	-	1
Electrical Engineer	26	1	1	-	1
Line Superintendent	24	1	1	-	1
Technical Services Supv	21	1	1	-	1
Line Crew Supervisor	21	3	3	-	3
Line Clearance Supervisor	21	1	1	-	1
Substation Supervisor	21	1	1	-	1
Substation Specialist	17	1	-	-	-
Line Technician III	17	7	7	-	7
Business Dev. Specialist	18	1	1	-	1
Energy Services Coord	16	1	-	-	-
Line Technician II	15	3	3	-	3
Substation Technician	15	1	1	-	1
GIS Analyst	15	1	1	-	1
Engineering Serv. Supv.	19	1	1	-	1
Metering & Control Tech	13	2	2	-	2
Line Technician I	13	3	3	-	3
Staking Tech	13	1	1	-	1
Utility Locator	12	1	1	-	1
Office Manager	11	1	1	-	1
	Total	34	31	-	31

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$ 1,619,878	$ 1,656,340	$ 1,627,643	$ 1,472,540	-9.53%
Salaries-Overtime	85,610	90,927	97,000	97,000	0.00%
Salaries-Temporary	-	-	20,800	20,800	0.00%
Longevity	2,425	2,425	2,425	950	-60.82%
FICA Expense	126,634	129,518	135,632	124,084	-8.51%
Group Life	8,118	8,256	8,529	7,688	-9.86%
Retirement	110,633	122,228	118,096	112,471	-4.76%
Hospitalization	204,132	206,921	248,302	226,393	-8.82%
Christmas Bonus	2,550	2,550	2,550	2,325	-8.82%
Total Personnel	2,159,980	2,219,165	2,260,977	2,064,251	-8.70%
Professional Services	9,821	60,484	90,000	65,000	-27.78%
Diesel Fuel	30,744	36,767	35,281	39,569	12.15%
Telephone/Communications	39,227	42,942	41,000	31,000	-24.39%
Gasoline	28,078	29,412	32,943	35,769	8.58%
Utilities-Propane	4,523	2,692	7,500	7,500	0.00%
Travel And Training	24,709	26,697	30,000	29,940	-0.20%
Maint & Rep/Bldgs & Grnds	1,936	3,750	6,750	4,150	-38.52%
Maint & Rep/Equipment	29,119	37,090	45,248	65,121	43.92%
Maint & Rep/Auto & Truck	31,929	33,090	28,800	28,800	0.00%
Postage	207	50	500	500	0.00%
Bldgs Equip And Land Rent	24,240	24,000	24,240	24,240	0.00%
Advertising	-	2,062	4,100	2,200	-46.34%
Customer Promo Rebates	35,500	69,600	200,000	200,000	0.00%
Hand Tools	6,979	12,699	8,100	11,800	45.68%
Metering	2,636	2,656	3,430	4,940	44.02%
Substation Tools	1,727	2,198	2,970	2,075	-30.13%
Supplies- General	17,048	19,080	22,000	19,450	-11.59%
Nc Sales Tax	990,365	1,037,139	1,158,000	1,229,880	6.21%
Internal Pilot	237,929	280,237	297,542	229,492	-22.87%
Reimbursements	878,018	961,264	969,520	991,197	2.24%
Contracted Serv-General	283,486	314,029	375,000	360,000	-4.00%
Tipping Fees	551	511	3,000	4,150	38.33%
Dues & Subscriptions	31,497	32,372	34,989	39,333	12.42%
Insurance & Bonds	57,843	53,993	53,993	53,993	0.00%
Miscellaneous Expense	182	-	500	500	0.00%
Inventory Short/Over	409	(434)	-	-	N/A
Obsolete Inventory	174	344	3,000	3,000	0.00%
Osha	40,685	37,767	48,800	48,800	0.00%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Inside Charges-Electric	21,155	21,197	26,000	26,000	0.00%
Inside Charges-Water	430	434	600	600	0.00%
Inside Charges-Sewer	657	662	850	850	0.00%
System Maintenance	133,166	131,898	215,000	215,000	0.00%
Substation Maintenance	101,627	65,325	150,000	150,000	0.00%
Bad Debt Expense	123,692	(52,214)	210,000	210,000	0.00%
Inventory Purchases	-	-	1,500,000	1,500,000	0.00%
Inventory Issues	-	-	(1,500,000)	(1,500,000)	0.00%
Total Operating	3,190,289	3,289,793	4,129,656	4,134,849	0.13%
Cap Outlay-Elect Distrib	527,937	491,335	674,733	635,000	-5.89%
Capital Outlay Other Imp	-	15,572	230,000	608,700	164.65%
Sub Station #5	180,374	478,593	-	-	N/A
Ncdot Project I-3819A	2,400	211,754	-	-	N/A
Capital Outlay Equipment	105,195	76,290	52,900	352,500	566.35%
Non-Depreciable Capital	35,686	12,893	125,186	11,300	-90.97%
Total Capital Outlay	851,592	1,286,437	1,082,819	1,607,500	48.46%
To Group Health	-	28,000	-	-	N/A
To Streetscape Fund	68,563	-	-	-	N/A
Transfer To Rate Stabiliz	-	-	28,658	-	N/A
General Capital Reserve	848,190	-	-	-	N/A
Total Transfers	916,753	28,000	28,658	-	N/A
Purchase For Resale	34,847,545	36,560,241	38,600,000	40,946,000	6.08%
Total Purchase for Resale	34,847,545	36,560,241	38,600,000	40,946,000	6.08%
Total Electric Fund	**$ 41,966,159**	**$ 43,383,636**	**$ 46,102,110**	**$ 48,752,600**	**5.75%**

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Water and Sewer Fund
Summary of Revenues and Expenditures
For the Fiscal Year Ended June 30, 2013-14

Summary of Revenues

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Revenue Sources:					
Inside Charges	$60,053	$60,039	$70,000	$70,000	0.00%
Assessments	677	749	-	-	N/A
Sewer Fees	5,381,252	5,292,768	5,660,000	5,760,000	1.77%
Water Sales	3,388,789	3,372,752	3,548,300	3,655,700	3.03%
Services	262,487	246,775	340,000	340,000	0.00%
Rent	30,889	31,740	31,740	31,740	0.00%
Investment Earnings	92,850	100,088	105,000	100,000	-4.76%
Other Revenue	99,855	128,606	94,000	94,000	0.00%
Reimbursements	14,150	13,258	13,741	14,807	7.76%
Transfers	-	1,452,724	451,567	12,492	-97.23%
Fund Balance	-	-	-	196,212	N/A
Total Revenues	**$9,331,002**	**$10,699,499**	**$10,314,348**	**$10,274,951**	**-0.38%**

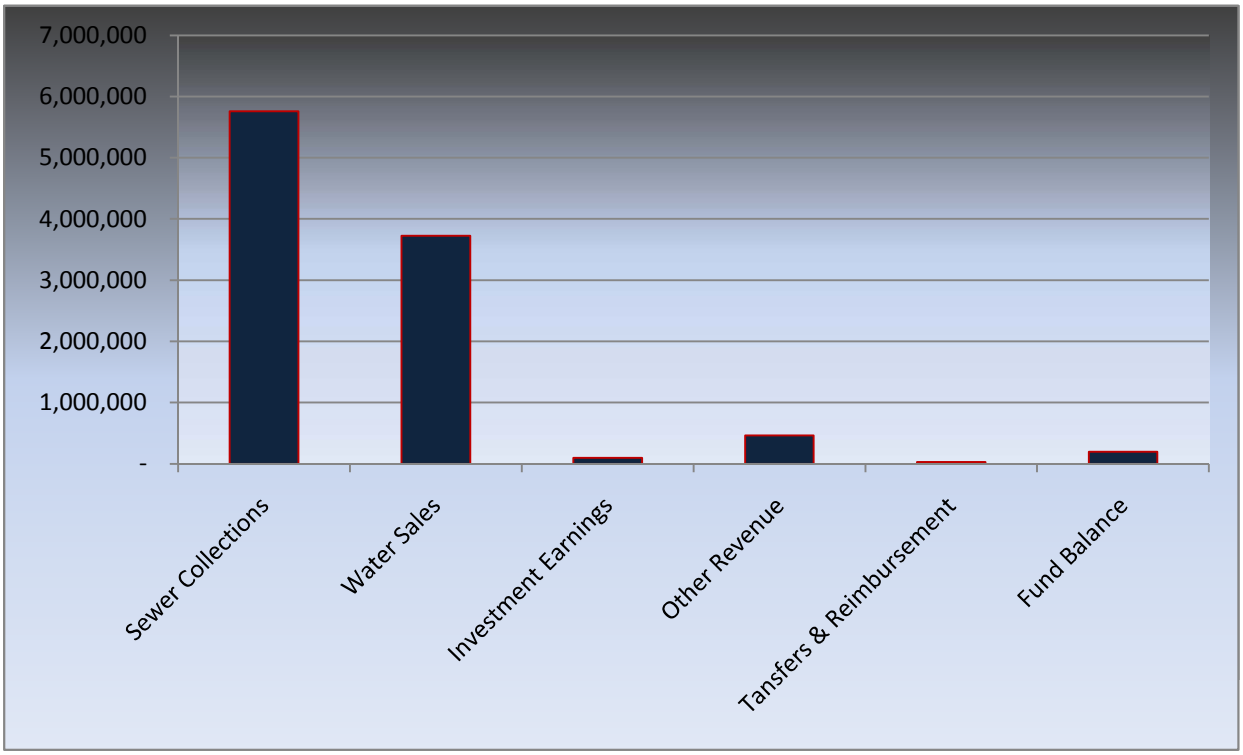
Summary of Expenditures

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Function:					
Sewer Maintenance	$788,089	$654,806	$937,548	$810,560	-13.54%
Water Maintenance	952,454	971,843	1,409,836	1,067,991	-24.25%
Water Purification	5,345,486	5,004,073	4,853,822	5,395,685	11.16%
3rd Creek Wastewater Treatment	907,211	875,129	1,107,505	1,076,148	-2.83%
4th Creek Wastewater Treatment	1,767,055	2,041,563	2,005,637	1,924,567	-4.04%
Total Expenditures	**$9,760,295**	**$9,547,414**	**$10,314,348**	**$10,274,951**	**-0.38%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Inside Charges					
Inside Charges-Water Special	$60,053	$60,039	$70,000	$70,000	0.00%
Total Inside Charges	60,053	60,039	70,000	70,000	0.00%
Investment Earnings					
Earnings	92,850	100,088	105,000	100,000	-4.76%
Total Investment Earnings	92,850	100,088	105,000	100,000	-4.76%
Assessments					
Interest	273	425	-	-	N/A
Water & Sewer	404	324	-	-	N/A
Total Assessments	677	749	-	-	N/A
Other Revenue					
Misc Revenue	163	3,887	-	-	N/A
Sale Of Fixed Assets	5,055	9,981	3,000	3,000	0.00%
NC Forest Service Grant	-	20,006	-	-	N/A
Sewer Permit Violations	250	950	-	-	N/A
County Share Of Sewer Line	91,157	91,157	91,000	91,000	0.00%
Insurance Proceeds	3,230	2,625	-	-	N/A
Total Other Revenue	99,855	128,606	94,000	94,000	0.00%
Fees					
Sewer Fees (Collections)	5,070,223	4,969,223	5,350,000	5,420,000	1.31%
Sewer Surcharge	10,351	24,750	10,000	20,000	100.00%
Troutman	205,549	210,858	210,000	230,000	9.52%
Penalty & Interest	95,129	87,937	90,000	90,000	0.00%
Total Fees	5,381,252	5,292,768	5,660,000	5,760,000	1.77%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Sales					
Water-General	3,242,558	3,245,453	3,413,300	3,518,000	3.07%
Iredell	48,103	46,131	45,000	45,900	2.00%
West Iredell	97,409	81,085	90,000	91,800	2.00%
Town of Troutman	719	83	-	-	N/A
Total Sales	3,388,789	3,372,752	3,548,300	3,655,700	3.03%
Services					
Water Meters & Connect	17,964	24,079	15,000	15,000	0.00%
Sewer Service & Permits	17,541	16,275	15,000	15,000	0.00%
Water System Development Fees	36,731	50,562	60,000	60,000	0.00%
Sewer System Development Fees	190,251	155,859	250,000	250,000	0.00%
Total Services	262,487	246,775	340,000	340,000	0.00%
Rent					
Site Lease	30,889	31,740	31,740	31,740	0.00%
Total Rent	30,889	31,740	31,740	31,740	0.00%
Reimbursements					
Electric Reimbursement	14,150	13,258	13,741	14,807	7.76%
Total Reimbursements	14,150	13,258	13,741	14,807	7.76%
Transfers					
From Water/Sewer Capital Reserve	-	1,452,724	451,567	12,492	-97.23%
Total Transfers	-	1,452,724	451,567	12,492	-97.23%
Fund Balance					
Appropriated Fund Balance	-	-	-	196,212	N/A
Total Fund Balance	-	-	-	196,212	N/A
Total Revenues	**$9,331,002**	**$10,699,499**	**$10,314,348**	**$10,274,951**	**-0.38%**

Fiscal Year 2013-2014
Water and Sewer Revenues
$10,274,951



Major Revenue Sources

The Water and Sewer Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes.

The Statesville City Council establishes water and sewer utility rates. Two categories of revenues account for 89% of Water and Sewer Fund resources as discussed below:

1. Sewer Fees
2. Water Sales

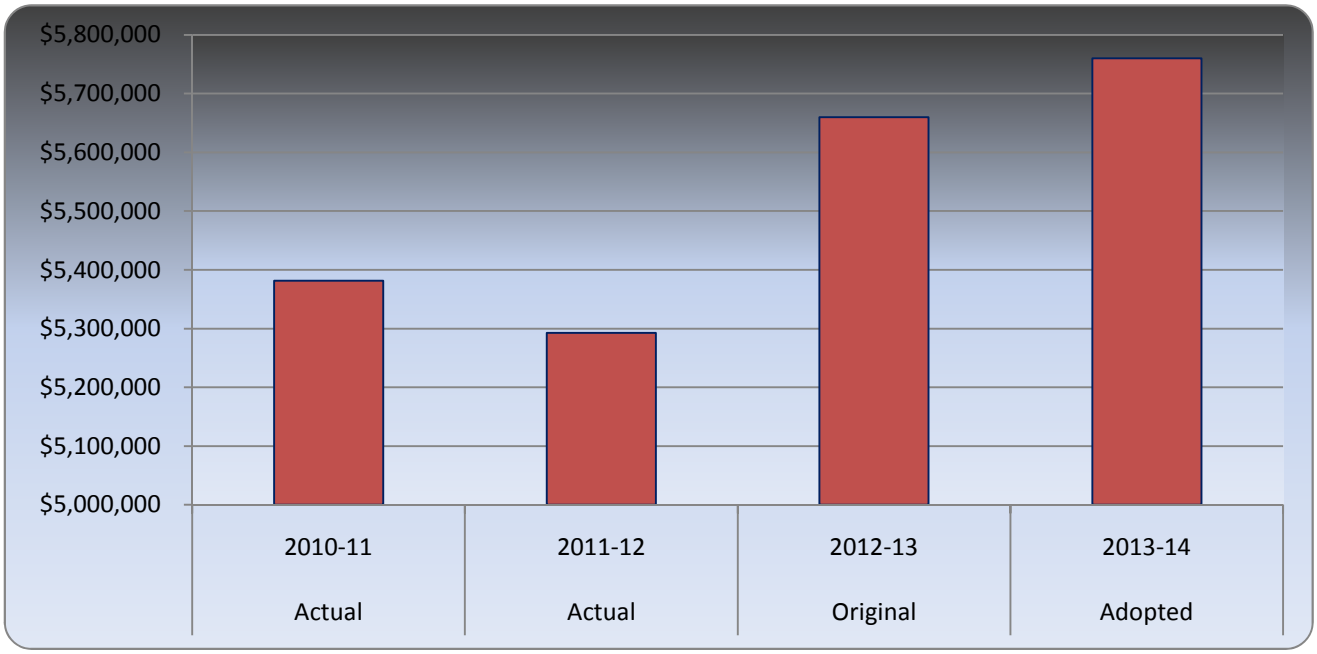
Sewer Fees

These revenues are the largest resource in the Water and Sewer Fund accounting for approximately 55.5% of total revenues. This revenue category is comprised of fees charged for wastewater collection and treatment. Sewer fees are based on water consumption. Fiscal year 2013-2014 Sewer Sales are estimated at $5,760,000, an increase over the prior year of 1.77%.

Water Sales

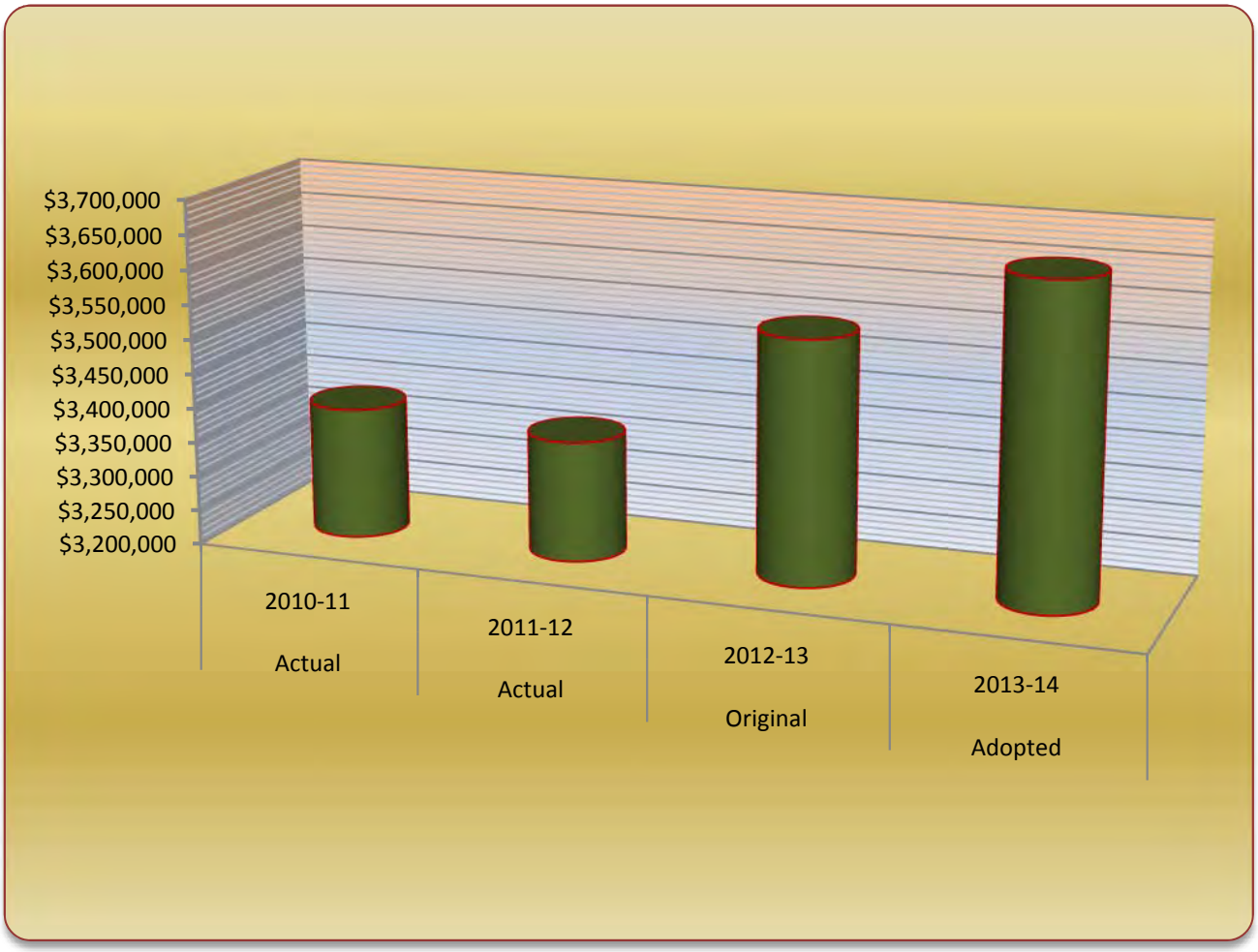
These revenues are the second largest resource in the Water and Sewer Fund accounting for approximately 35.2% of total revenues. This revenue category is comprised of water sales, including bulk sales. Fiscal year 2013-2014 Water Sales are estimated at $3,655,700, a increase over the prior year of 3.03%. Revenues from water sales are estimated based on a downward trend in water consumption, mainly from decreased commercial and industrial usage.

Sewer Fees (Collections)



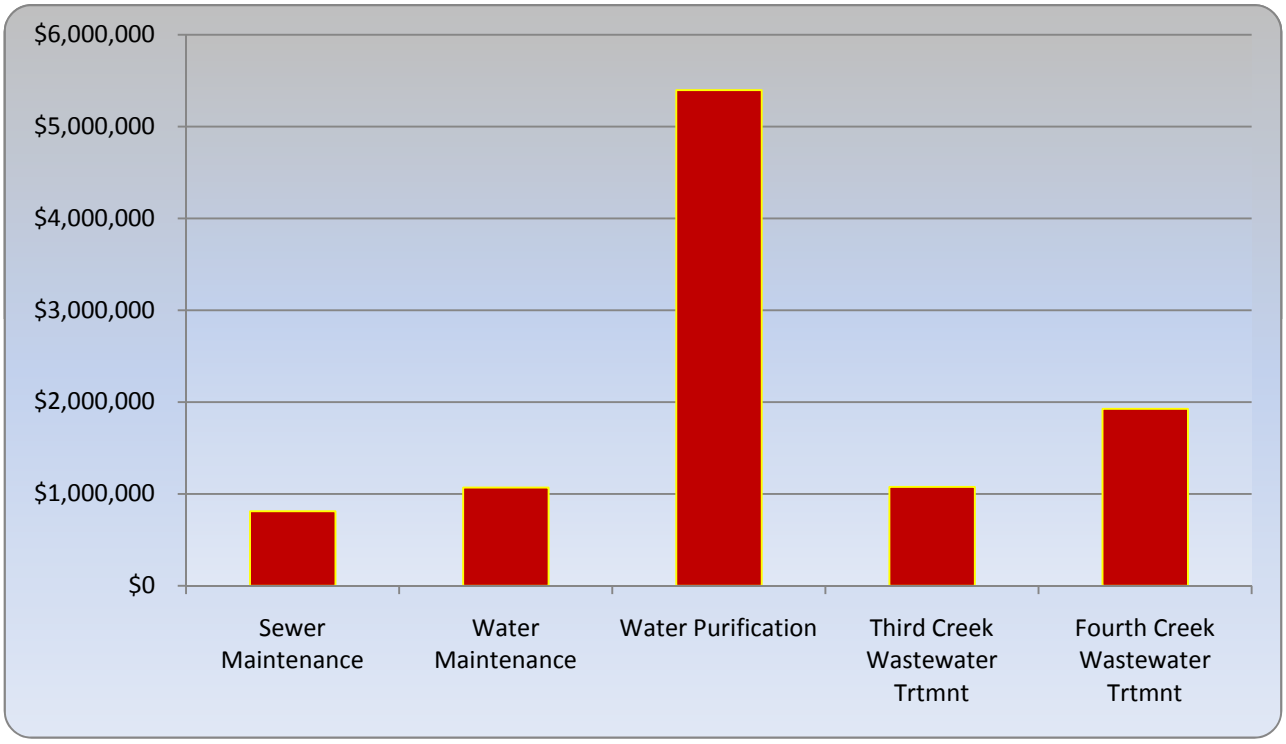
Major Revenue Sources (continued)

Water Sales



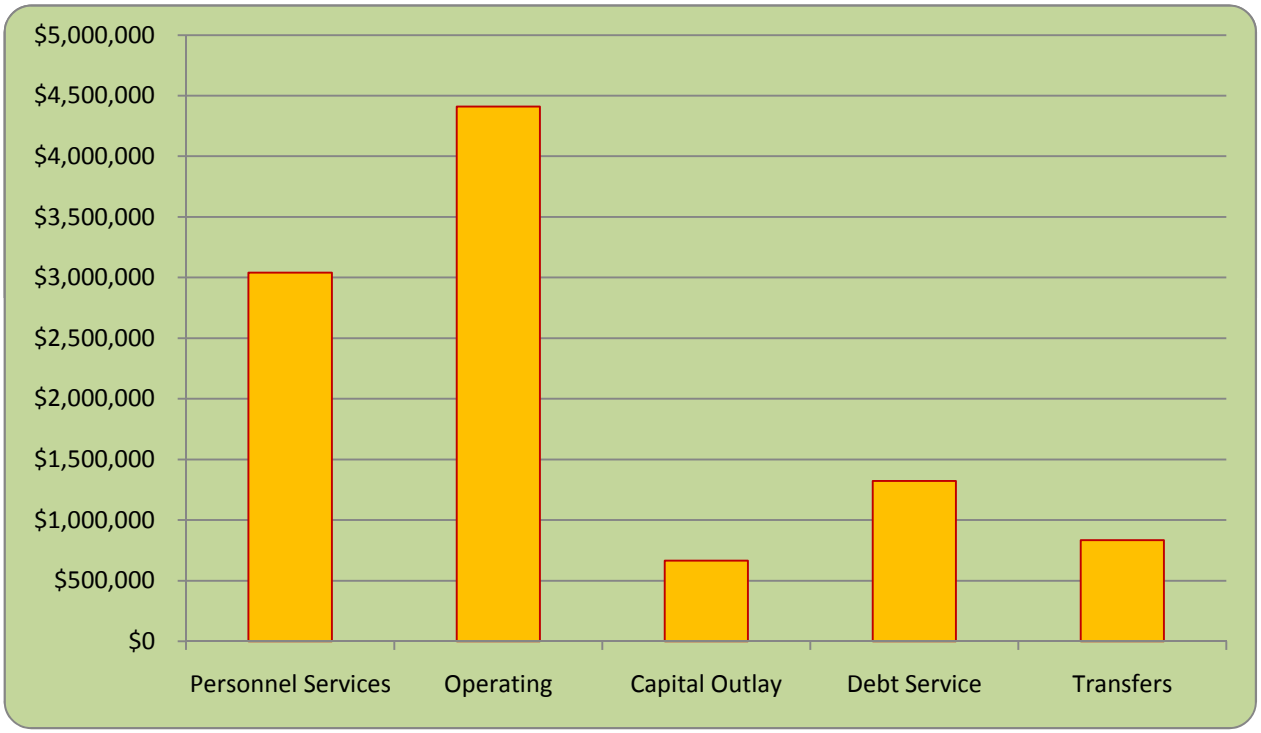
	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Sewer Maintenance	$788,089	$654,806	$937,548	$810,560	-13.54%
Water Maintenance	952,454	971,843	1,409,836	1,067,991	-24.25%
Water Purification	5,345,486	5,004,073	4,853,822	5,395,685	11.16%
Third Creek Wastewater Trtmnt	907,211	875,129	1,107,505	1,076,148	-2.83%
Fourth Creek Wastewater Trtmnt	1,767,055	2,041,563	2,005,637	1,924,567	-4.04%
Total Expenditures	**$9,760,295**	**$9,547,414**	**$10,314,348**	**$10,274,951**	**-0.38%**

Fiscal Year 2013-2014
Expenditures
$10,274,951



	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Area					
Personnel Services	$2,877,714	$2,958,707	$3,125,346	$3,039,453	-2.75%
Operating	3,848,443	4,022,991	4,437,661	4,411,109	-0.60%
Capital Outlay	545,520	463,455	1,006,698	665,556	-33.89%
Debt Service	1,650,467	1,507,452	1,434,643	1,323,833	-7.72%
Transfers	838,151	594,809	310,000	835,000	169.35%
Contingency	-	-	-	-	N/A
Total Expenditures	**$9,760,295**	**$9,547,414**	**$10,314,348**	**$10,274,951**	**-0.38%**

Fiscal Year 2013-2014
Expenditures by Area
$10,274,951



MISSION: The mission of the Sewer Division is to provide essential infrastructure needs, citizen services and to meet City plans and goals by achieving optimum cost of construction, operation and maintenance.

ACTIVITIES: The Sewer Maintenance Division insures the uninterrupted service of the sewer collection system from the customer service tap to the sewer treatment plant.

FY 2013-14 ACTION PLAN:

1. Continue ongoing sewer maintenance program.
2. Install new manholes where needed.
3. Install cleanout on customer service line at property line as needed.
4. TV sewer lines under streets listed in Street Division Street Improvement Program.
5. Continue the slip lining or sewer rehabilitation program.

GOALS FOR THE FUTURE:

1. Eliminate as much infiltration and exfiltration in sewer collection system as possible.
2. Provide sewer service to all residents inside City limits.

The Sewer Maintenance Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Assistant Superintendent	18	1	1	-	1
Crew Supervisor/Inspector Tech	16	1	1	-	1
General Supervisor	14	1	1	-	1
Camera Tech	11	1	1	-	1
Commercial Driver	9	2	2	-	2
Skilled Laborer	8	1	-	-	-
	Total	7	6	-	6

PERFORMANCE MEASURES

GOALS:

1. To provide uninterrupted service of the collection system from the customer service to the wastewater treatment plant.
2. To eliminate as much infiltration and exfiltration in the collection system as possible.

OBJECTIVES:

1. To limit the number of sanitary sewer overflows.
2. To maintain a root control program.
3. To maintain a preventive maintenance program that locates and repairs potential problems.
4. To increase by 5% the number of sewer services replaced.
5. To install cleanouts on customer sewer services as needed.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of sewer services replaced	23	18	30	30
Sewer Overflows	5	3	3	3
Root Control Footage	0	858	10,000	10,000
Sewer Cleanouts Installed	30	55	40	50
Number of Sewer Emergency Calls	42	58	50	50

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$245,905	$256,951	$240,351	$224,867	-6.44%
Salaries-Overtime	23,971	19,814	25,250	25,250	0.00%
Salaries-Longevity	500	500	125	125	0.00%
FICA Expense	19,585	19,993	20,368	19,178	-5.84%
Group Life	1,237	1,155	1,259	1,182	-6.12%
Retirement	17,521	18,774	17,945	17,724	-1.23%
Hospitalization	42,601	39,558	51,121	43,818	-14.29%
Christmas Bonus	525	525	525	450	-14.29%
Uniforms	148	120	447	450	0.67%
Total Personnel	351,993	357,390	357,391	333,044	-6.81%
Professional Services	-	1,310	1,500	1,500	0.00%
Diesel Fuel	19,996	21,565	24,000	24,000	0.00%
Gasoline	11,833	14,096	15,800	15,800	0.00%
Travel And Training	170	-	750	2,000	166.67%
Maint & Rep/Bldgs & Grnds	215	891	1,000	1,000	0.00%
Maint & Rep/Equipment	23,875	14,801	29,190	29,190	0.00%
Maint & Rep/Auto & Truck	15,442	15,506	16,000	16,000	0.00%
Bldgs Equip And Land Rent	633	634	1,500	1,500	0.00%
Hand Tools	1,143	932	3,000	3,000	0.00%
Supplies-General	3,240	2,882	3,500	3,500	0.00%
Supplies-Materials	660	1,065	2,000	2,000	0.00%
Contracted Serv-General	-	1,500	-	-	N/A
Sewer Utility Avail Fee	-	-	2,000	2,000	0.00%
Dues & Subscriptions	450	450	1,000	2,500	150.00%
Insurance & Bonds	14,026	14,026	14,026	14,026	0.00%
Inventory Short/Over	(7)	(55)	-	-	N/A
OSHA-Safety	1,900	3,276	3,500	3,500	0.00%
Sewer Maintenance	18,145	43,798	65,000	65,000	0.00%
Supplies	9,362	14,811	16,000	16,000	0.00%
Uncollectible	(7,635)	-	-	-	N/A
Total Operating	113,448	151,488	199,766	202,516	1.38%
Capital Improvement Sewer	-	-	-	200,000	N/A
Capital Outlay-Equipment	321,084	141,032	340,000	75,000	-77.94%
Non-Depreciable	1,564	4,896	40,391	-	N/A
Total Capital Outlay	322,648	145,928	380,391	275,000	-27.71%
Total Sewer Maintenance	**$788,089**	**$654,806**	**$937,548**	**$810,560**	**-13.54%**

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MISSION: The mission of the Water Division is to provide uninterrupted safe drinking water to our customers.

ACTIVITIES: The Water Maintenance Division insures the uninterrupted service of the water distribution system from Water plant to fire hydrants for fire protection and customer service at the free flowing tap.

FY 2013-14 ACTION PLAN:

1. Continue to replace galvanized lines and other inferior materials in water system.
2. Continue an ongoing backflow program.
3. Continue an ongoing meter exchange program.
4. Install fire hydrants for fire protection wherever possible per Fire Department's request.

GOALS FOR THE FUTURE:

1. To remove all unnecessary water lines on streets that have two or more lines thereby lowering maintenance cost.
2. To provide adequate fire protection to all the citizens in the City Limits.

The Water Maintenance Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Assistant City Engineer	27	1	1	-	1
Water/Sewer Superintendent	20	1	1	-	1
Construction Inspector Supervisor	17	1	1	-	1
BFCC Technician	17	1	1	-	1
Crew Supervisor/Inspector Tech	16	1	1	-	1
MEO	11	1	1	-	1
WMM Technician	10	1	1	-	1
Commercial Driver	9	3	3	-	3
Skilled Laborer	8	6	5	-	5
	Total	16	15	-	15

PERFORMANCE MEASURES

GOALS:

1. To provide uninterrupted service to the free flowing taps of customers.
2. To provide adequate number of fire hydrants throughout the water system.
3. Provide timely support to water service emergency calls.

OBJECTIVES:

1. Repair 75% of water main breaks within 5 hours.
2. Ensure that 100 percent of fire hydrants are in working order for fire flow protection.
3. Respond to 100 percent of water service emergency calls within 60 minutes.

KEY PERFORMANCE MEASURES:

	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Number of water main breaks	36	33	25	30
Percentage of water main breaks repaired within 5 hours	95%	95%	95%	95%
90 percent of fire hydrants repaired within 24 hours of notification of problem	95%	95%	95%	95%
Number of water service emergency calls	114	112	125	130
100 percent of water service emergency calls responded to within 60 minutes	100%	100%	100%	100%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$557,997	$599,111	$587,804	$570,500	-2.94%
Salaries-Overtime	19,142	17,159	25,000	21,000	-16.00%
Salaries-Longevity	500	500	500	225	-55.00%
FICA Expense	43,419	46,383	47,010	45,659	-2.87%
Group Life	2,780	2,938	3,091	2,977	-3.69%
Retirement	37,430	42,864	41,418	42,197	1.88%
Hospitalization	88,753	95,093	116,848	109,545	-6.25%
Christmas Bonus	1,050	1,200	1,200	1,125	-6.25%
Uniforms	462	441	894	900	0.67%
Total Personnel	751,533	805,689	823,765	794,128	-3.60%
Diesel Fuel	3,478	3,013	4,800	4,800	0.00%
Telephone/Communications	5,346	6,963	6,008	7,000	16.51%
Gasoline	10,800	13,123	15,000	15,000	0.00%
Travel And Training	2,786	350	3,000	5,500	83.33%
Maint & Rep/Bldgs & Grnds	233	1,441	1,500	1,500	0.00%
Maint & Rep/Equipment	8,227	8,243	15,600	15,600	0.00%
Maint & Rep/Auto & Truck	4,858	6,139	9,000	9,000	0.00%
Bldgs Equip And Land Rent	739	738	3,000	3,000	0.00%
Hand Tools	2,285	1,998	3,000	3,000	0.00%
Supplies-General	3,550	4,126	5,000	5,000	0.00%
Supplies-Materials	-	425	1,500	1,500	0.00%
Contracted Serv-General	-	20,285	-	-	N/A
Tipping Fees	439	-	700	700	0.00%
Water Utility Avail Fee	-	-	3,200	1,500	-53.13%
Dues & Subscriptions	1,286	1,339	2,000	3,000	50.00%
Insurance & Bonds	23,103	23,103	23,103	23,103	0.00%
OSHA-Safety	4,086	4,490	4,500	4,500	0.00%
Inside Charges-Electric	3,315	3,223	3,270	3,270	0.00%
Inside Charges-Water	352	344	545	545	0.00%
Inside Charges-Sewer	442	429	545	545	0.00%
Water Maintenance	20,477	12,060	35,000	35,000	0.00%
Supplies	60,391	53,435	68,300	68,300	0.00%
Backflow Devices	1,622	887	5,000	5,000	0.00%
Total Operating	157,815	166,154	213,571	216,363	1.31%
Capital Improvement Water	-	-	350,000	50,000	-85.71%
Capital Outlay-Equipment	36,023	-	18,000	5,500	-69.44%
Non-Depreciable	7,083	-	4,500	2,000	-55.56%
Total Capital Outlay	43,106	-	372,500	57,500	-84.56%
Total Water Maintenance	**$952,454**	**$971,843**	**$1,409,836**	**$1,067,991**	**-24.25%**

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MISSION: The Mission of the Statesville Water Treatment Plant is to supply, treat, and deliver the highest quality of water at the most economical rate possible to the customer of the system.

ACTIVITIES: The Water Purification Division supplies, treats, transports and delivers the highest quality of water possible to current and future customers of the City of Statesville. This is done in the most economic manner to comply with all Federal, State and Local regulations. Minimal impact on the environment and personnel safety are foundations of the operational procedures.

FY 2013-14 ACTION PLAN:

1. Continue to develop policies and procedures to maximize the operation of the interconnect with Salisbury.
2. Increased monitoring for the new TTHM & HAA5 standards to assure compliance.

GOALS FOR THE FUTURE:

1. Closely monitor generator run time to assure the pollutant level stays below EPA minimums.

The Water Purification Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Director	30	1	1	-	1
Assistant Director	25	1	1	-	1
WTP Plant Supervisor	18	1	1	-	1
Senior Water Plant Operator	16	1	1	-	1
WTPO A	14	2	1	-	1
WTPO B	12	-	1	-	1
WTPO C	10	2	2	-	2
Plant Maintenance Mechanic	14	1	1	-	1
Residuals Equipment Operator	9	1	1	-	1
Admin Secretary I	8	1	1	-	1
Skilled Laborer	8	1	1	-	1
	Total	12	12	-	12

PERFORMANCE MEASURES

GOALS:

1. To provide drinking water that meets or exceeds all State and Federal water quality standards.
2. To provide drinking water in the most cost efficient manner.

OBJECTIVES:

1. To maintain 100% compliance with the Safe Drinking Water Act for all pertinent federal and state requirements.
2. To maintain effective chlorine residual throughout the distribution system.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Raw MGD (Million gallons per day)	3.3	3.13	3.1	3.2
Finished MGD	3.1	3.064	3.0	3.1
% of tests passing minimum standard	100%	100%	100%	100%
% of Cl2 residual levels meeting SDWA requirements	100%	100%	100%	100%
Show chemical cost per thousand gallons of treated water	$0.08	$0.09	$0.09	$0.09
Monitor TTHM & HAA5 to assure compliance with Stage II standards	Yes	Yes	Yes	Yes

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$482,435	$484,731	$479,543	$498,953	4.05%
Salaries-Overtime	29,052	31,416	30,000	30,000	0.00%
Salaries-Temporary	-	-	50,000	-	N/A
Salaries-Longevity	225	225	225	225	0.00%
FICA Expense	37,747	37,299	43,450	44,935	3.42%
Group Life	2,405	2,323	2,508	2,595	3.47%
Retirement	33,157	36,082	34,911	36,219	3.75%
Hospitalization	69,481	67,959	87,636	94,944	8.34%
Christmas Bonus	825	900	900	900	0.00%
Uniforms	753	712	970	970	0.00%
Total Personnel	656,080	661,647	730,143	709,741	-2.79%
Professional Services	15,065	17,647	47,749	37,000	-22.51%
Prof Services-Contingency	-	-	2,000	2,000	0.00%
Diesel Fuel	19,285	17,956	20,000	20,000	0.00%
Telephone/Communications	16,155	16,281	16,010	14,310	-10.62%
Gasoline	4,877	4,846	4,700	5,000	6.38%
Utilities	117,373	120,637	135,000	135,000	0.00%
Travel And Training	1,588	1,643	3,820	3,820	0.00%
Maint & Rep/Bldgs & Grnds	16,839	1,395	8,200	6,500	-20.73%
Maint & Rep/Equipment	37,549	48,741	39,870	40,300	1.08%
Maint & Rep/Auto & Truck	895	1,726	2,000	2,000	0.00%
Postage	744	705	1,800	1,800	0.00%
Hand Tools	665	666	700	700	0.00%
Supplies-General	846	1,959	2,200	2,200	0.00%
Supplies-Janitorial	896	1,255	1,700	2,000	17.65%
Supplies-Chemical	84,621	130,117	145,000	135,000	-6.90%
Supplies-Materials	1,686	1,765	2,300	2,300	0.00%
Supplies-Laboratory	10,840	12,235	16,580	17,600	6.15%
Internal Pilot	513,696	498,540	487,780	488,874	0.22%
Reimbursements	1,000,501	1,092,725	1,084,939	1,189,357	9.62%
Contracted Serv-General	84,615	73,939	77,215	77,675	0.60%
Tipping Fees	248	248	250	720	188.00%
Dues & Subscriptions	9,934	9,799	10,544	10,699	1.47%
Insurance & Bonds	16,948	11,048	11,048	11,048	0.00%
Inside Charges-Electric	169,806	168,703	200,000	200,000	0.00%
Inside Charges-Water	1,790	3,156	6,000	6,000	0.00%
Inside Charges-Sewer	2,597	4,995	7,000	7,000	0.00%
Bad Debt Expense	36,290	(6,656)	-	-	N/A
Inventory Purchases	-	-	150,000	150,000	0.00%
Inventory Issues	-	-	(150,000)	(150,000)	0.00%
Total Operating	2,166,349	2,236,071	2,334,405	2,418,903	3.62%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Capital Outlay Other Imp	-	-	-	67,500	N/A
Capital Outlay-Equipment	12,380	-	19,000	11,000	-42.11%
Non-Depreciable	22,059	4,094	25,631	29,708	15.91%
Total Capital Outlay	34,439	4,094	44,631	108,208	142.45%
To Group Health	-	48,588	-	-	N/A
To Streetscape Fund	45,709	-	-	-	N/A
Transfer To W/S Cap Res	226,982	206,421	310,000	835,000	169.35%
General Capital Reserve	565,460	-	-	-	N/A
Third Creek Wwtp Expan	-	339,800	-	-	N/A
Total Transfers	838,151	594,809	310,000	835,000	169.35%
Principal&Interest-Bonds	1,650,467	1,507,452	1,434,643	1,323,833	-7.72%
Total Debt Service	1,650,467	1,507,452	1,434,643	1,323,833	-7.72%
Contingency	-	-	-	-	N/A
Total Contingency	-	-	-	-	N/A
Total Water Purification	**$5,345,486**	**$5,004,073**	**$4,853,822**	**$5,395,685**	**11.16%**

MISSION: The Water/Wastewater Treatment Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

ACTIVITIES: The Third Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. This is done in the most economical manner as to impose minimal impact on the environment and comply with all Federal, State and Local regulations.

FY 2013-14 ACTION PLAN:

1. Continue design work for plant expansion.
2. Maintain plant compliance in the most cost effective manner possible.

GOALS FOR THE FUTURE:

1. Expand plant facilities to meet future needs (6 MGD).

The Third Creek Wastewater Treatment Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Plant Supervisor	18	1	1	-	1
WTPO IV	14	1	1	-	-
Plant Maintenance Mechanic	14	1	1	-	1
WTPO III	12	2	1	-	1
WTPO II	10	1	2	-	3
Skilled Laborer	8	1	1	-	1
	Total	7	7	-	7

PERFORMANCE MEASURES

GOALS:

1. Treat waste produced from business and residential customers while assuring permit compliance after treatment.
2. Maintain permit compliance in the most cost efficient manner.
3. Maintain the plant grounds and equipment in the most cost efficient manner.

OBJECTIVES:

1. Minimize increases in treatment costs.
2. Increase training time for maintenance personnel to support goal # 2 above.
3. Monitor use of all treatment chemicals as it relates to both permit compliance and cost effectiveness.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Million Gallons Treated per day	1.20	0.84	1.00	0.90
Show Treatment cost per thousand gallons	1.71	2.82	1.74	2.65
Permit compliance for suspended solids limits	yes	yes	yes	yes

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$259,161	$255,435	$247,710	$256,380	3.50%
Salaries-Overtime	21,815	17,252	25,000	20,000	-20.00%
Salaries-Longevity	525	525	525	525	0.00%
FICA Expense	21,016	20,322	22,531	23,194	2.94%
Group Life	1,277	1,249	1,300	1,352	4.00%
Retirement	18,200	19,094	19,851	21,436	7.98%
Hospitalization	42,601	42,094	51,121	51,121	0.00%
Christmas Bonus	525	525	525	525	0.00%
Uniforms	772	761	800	990	23.75%
Total Personnel	365,892	357,257	369,363	375,523	1.67%
Professional Services	24,004	22,002	40,000	30,000	-25.00%
Prof Services-Contingency	-	-	2,500	-	N/A
Diesel Fuel	13,143	15,889	20,000	20,000	0.00%
Telephone/Communications	10,282	11,610	13,920	12,120	-12.93%
Gasoline	4,891	4,371	6,000	5,000	-16.67%
Utilities	1,450	1,316	4,500	4,500	0.00%
Travel And Training	1,210	456	1,970	1,860	-5.58%
Maint & Rep/Bldgs & Grnds	33,285	52,223	14,700	13,000	-11.56%
Maint & Rep/Equipment	79,079	63,566	74,850	75,200	0.47%
Maint & Rep/Auto & Truck	1,602	4,720	7,000	7,000	0.00%
Hand Tools	137	769	1,000	1,000	0.00%
Supplies-General	930	2,726	2,800	2,800	0.00%
Supplies-Janitorial	772	1,919	2,000	2,000	0.00%
Supplies-Chemical	53,640	79,750	85,000	90,188	6.10%
Supplies-Materials	778	1,502	1,700	1,700	0.00%
Supplies-Laboratory	4,415	4,510	16,590	16,590	0.00%
Contracted Serv-General	56,796	17,583	65,000	50,000	-23.08%
Tipping Fees	435	435	600	1,475	145.83%
Dues & Subscriptions	-	-	-	4,500	N/A
Insurance & Bonds	10,614	10,614	10,614	10,614	0.00%
Miscellaneous Expense	-	-	100	100	0.00%
Inside Charges-Electric	190,479	187,968	195,000	200,700	2.92%
Inside Charges-Water	644	365	2,100	2,100	0.00%
Inside Charges-Sewer	-	-	210	210	0.00%
Total Operating	488,586	484,294	568,154	552,657	-2.73%
Capital Outlay Other Imp	-	-	33,000	8,468	-74.34%
Capital Outlay-Equipment	51,208	33,578	118,900	138,000	16.06%
Non-Depreciable	1,525	-	18,088	1,500	-91.71%
Total Capital Outlay	52,733	33,578	169,988	147,968	-12.95%
Total Third Creek Wastewater Treatment	**$907,211**	**$875,129**	**$1,107,505**	**$1,076,148**	**-2.83%**

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MISSION: The Water Resources Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

ACTIVITIES: The Fourth Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. Fourth Creek processes all residuals generated within the department into STA-LIME, a beneficial reuse liming product, which is distributed to local farmers and bulk distributors. Sewage treatment as well as residuals processing are done in the most economic manner as to impose minimal adverse impact on the environment and comply with all Federal, State and Local regulations. In addition, the Industrial Pretreatment Program operates out of this facility. The purpose of this program is to permit, monitor, regulate and enforce all Local, State and Federal regulations concerning industrial discharges. This program has evolved into an enforcement agency and the future will see progressively more resources allocated in this area. This program has a direct impact on the growth of the city as it determines the type and size of industrial growth.

FY 2013-14 ACTION PLAN:

1. Continue to utilize the bar screen/washer-compactor system at the headworks of the WWTP.
2. Continue electrical preventive maintenance using thermal imaging camera.

GOALS FOR THE FUTURE:

1. Evaluate the needs for the continuation of the STA-LIME Program.
2. Develop a strategy for maintaining compliance when the new NPDES permit becomes active in regards to the mercury limit.

PERFORMANCE MEASURES

GOALS:

1. To treat waste produced from business and residential customers for compliance.
2. To maintain permit compliance in the most cost efficient manner.
3. To produce sufficient quantities of class A and B biosolids to maintain operational efficiency.

OBJECTIVES:

1. To monitor and track any elevated test results for effluent low level mercury.
2. To restore and maintain the quality of the Sta-Lime system.
3. To produce class B biosolids to maintain contractual compliance for quantities produced.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
Million Gallons Treated	2.83	2.16	2.15	2.15
Low Level Cl2 Compliance	Yes	Yes	Yes	Yes
Show Treatment Cost Per thousand gallons	1.42	1.96	1.97	1.97
Sufficient amount of class B produced	Yes	Yes	Yes	Yes

The Fourth Creek Wastewater Treatment Division is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Pretreatment Coordinator	21	1	1	-	1
WWT Plant Supervisor	18	1	1	-	1
Chemist	18	1	1	-	1
Senior Operator	16	1	1	-	1
Residuals Supervisor	15	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
WWTPO IV	14	1	1	-	1
WWTPO III	12	1	1	-	1
Office Manager	11	1	1	-	1
Pretreatment Technician	11	1	1	-	1
WWTPO II	10	3	3	-	3
Commercial Driver	9	1	1	-	1
Residuals Equip Operator	8	1	1	-	1
Skilled Laborer	8	1	-	-	-
Lab-Technician Permanent	90	1	1	-	1
Custodian	6	1	-	-	-
	Total	18	16	-	16

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Salaries-Permanent	$543,610	$564,482	$580,194	$581,098	0.16%
Salaries-Overtime	29,996	27,386	40,000	30,000	-25.00%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	41,189	42,474	50,248	48,719	-3.04%
Group Life	2,682	2,746	3,437	3,333	-3.03%
Retirement	37,197	41,328	44,271	45,025	1.70%
Hospitalization	95,346	96,107	124,151	116,848	-5.88%
Christmas Bonus	1,200	1,200	1,275	1,200	-5.88%
Uniforms	696	701	808	494	-38.86%
Total Personnel	752,216	776,724	844,684	827,017	-2.09%
Professional Services	46,954	85,548	95,000	75,000	-21.05%
Prof Services-Contingency	-	-	5,000	2,000	-60.00%
Diesel Fuel	24,753	45,380	45,000	43,655	-2.99%
Telephone/Communications	13,353	15,195	17,736	16,000	-9.79%
Gasoline	11,403	12,169	12,000	12,000	0.00%
Utilities	19,885	31,198	32,200	12,000	-62.73%
Travel And Training	6,731	2,686	8,210	8,410	2.44%
Maint & Rep/Bldgs & Grnds	64,289	27,975	49,200	40,000	-18.70%
Maint & Rep/Equipment	48,771	96,969	86,000	73,000	-15.12%
Maint & Rep/Auto & Truck	6,702	6,433	12,500	12,500	0.00%
Hand Tools	179	273	300	700	133.33%
Supplies-General	4,032	3,801	4,000	6,000	50.00%
Supplies-Janitorial	2,523	2,107	3,000	3,000	0.00%
Supplies-Chemical	94,844	102,967	133,240	89,750	-32.64%
Supplies-Materials	265	857	1,000	1,000	0.00%
Supplies-Laboratory	36,329	20,223	38,600	37,100	-3.89%
Supplies-Kiln Dust	42,973	67,532	70,000	74,000	5.71%
Contracted Serv-General	92,853	95,174	97,000	97,000	0.00%
Tipping Fees	529	531	1,000	1,600	60.00%
Dues & Subscriptions	1,780	2,163	8,554	13,730	60.51%
Insurance & Bonds	23,586	23,586	23,586	23,586	0.00%
Miscellaneous Expense	-	-	350	350	0.00%
OSHA-Safety	8,456	8,784	8,784	8,784	0.00%
Inside Charges-Electric	302,785	311,899	325,000	325,000	0.00%
Inside Charges-Water	5,699	4,440	8,505	8,505	0.00%
Bad Debt Expense	62,571	17,094	35,000	35,000	0.00%
Computer Software	-	-	1,000	1,000	0.00%
Total Operating	922,245	984,984	1,121,765	1,020,670	-9.01%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Capital Outlay Other Imp	-	194,763	-	60,000	N/A
Capital Outlay-Equipment	84,977	85,092	23,000	10,580	-54.00%
Non-Depreciable	7,617	-	16,188	6,300	-61.08%
Total Capital Outlay	92,594	279,855	39,188	76,880	96.18%
Total Fourth Creek Wastewater Treatment	**$1,767,055**	**$2,041,563**	**$2,005,637**	**$1,924,567**	**-4.04%**

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Civic Center Fund

Summary of Revenues and Expenditures

For the Fiscal Year Ended June 30, 2013-14

Summary of Revenues

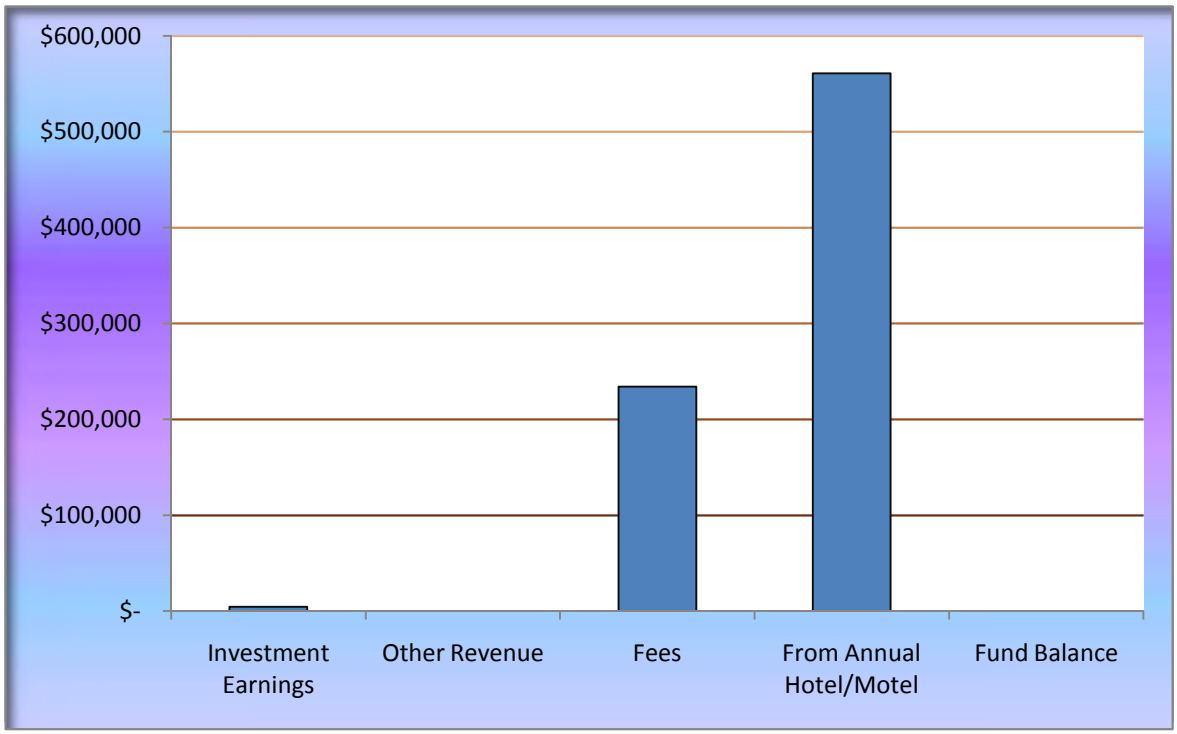
	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Revenue Sources:					
Fees	$275,112	$254,004	$240,000	$234,000	-2.50%
Investment Earnings	6,948	8,632	8,400	4,400	-47.62%
Other Revenue	2,302	1,274	-	-	N/A
Transfers	471,160	1,040,236	546,400	560,866	2.65%
Fund Balance	-	-	181,720	-	N/A
Total Revenues	**$755,522**	**$1,304,146**	**$976,520**	**$799,266**	**-18.15%**

Summary of Expenditures

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Function:					
Civic Center	$716,391	$845,256	$976,520	$799,266	-18.15%
Total Expenditures	**$716,391**	**$845,256**	**$976,520**	**$799,266**	**-18.15%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Investment Earnings					
Earnings	$6,948	$8,632	$8,400	$4,400	-47.62%
Total Investment Earnings	6,948	8,632	8,400	4,400	-47.62%
Other Revenue					
Misc Revenue	-	96	-	-	N/A
Sale Of Fixed Assets	2,302	1,178	-	-	N/A
Total Other Revenue	2,302	1,274	-	-	N/A
Fees					
Rental Fees	275,112	254,004	240,000	234,000	-2.50%
Total Fees	275,112	254,004	240,000	234,000	-2.50%
Transfers					
From Annual Hotel/Motel	471,160	1,040,236	546,400	560,866	2.65%
Total Transfers	471,160	1,040,236	546,400	560,866	2.65%
Fund Balance					
Appropriated Fund Balance	-	-	181,720	-	N/A
Fund Balance	-	-	181,720	-	N/A
Total Revenues	**$755,522**	**$1,304,146**	**$976,520**	**$799,266**	**-18.15%**

Fiscal Year 2013-2014
Total Revenues
$799,266



Major Revenue Sources

The Civic Center Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The proposed budget for the Civic Center is $799,266; a decrease of 46.66% from last year. Fiscal year 2013 was the purchase of the Vance Hotel for $482,974.

Two categories of revenues account for 81% of Civic Center Fund resources as discussed below:

1. Transfers from Occupancy Tax Fund
2. Fees

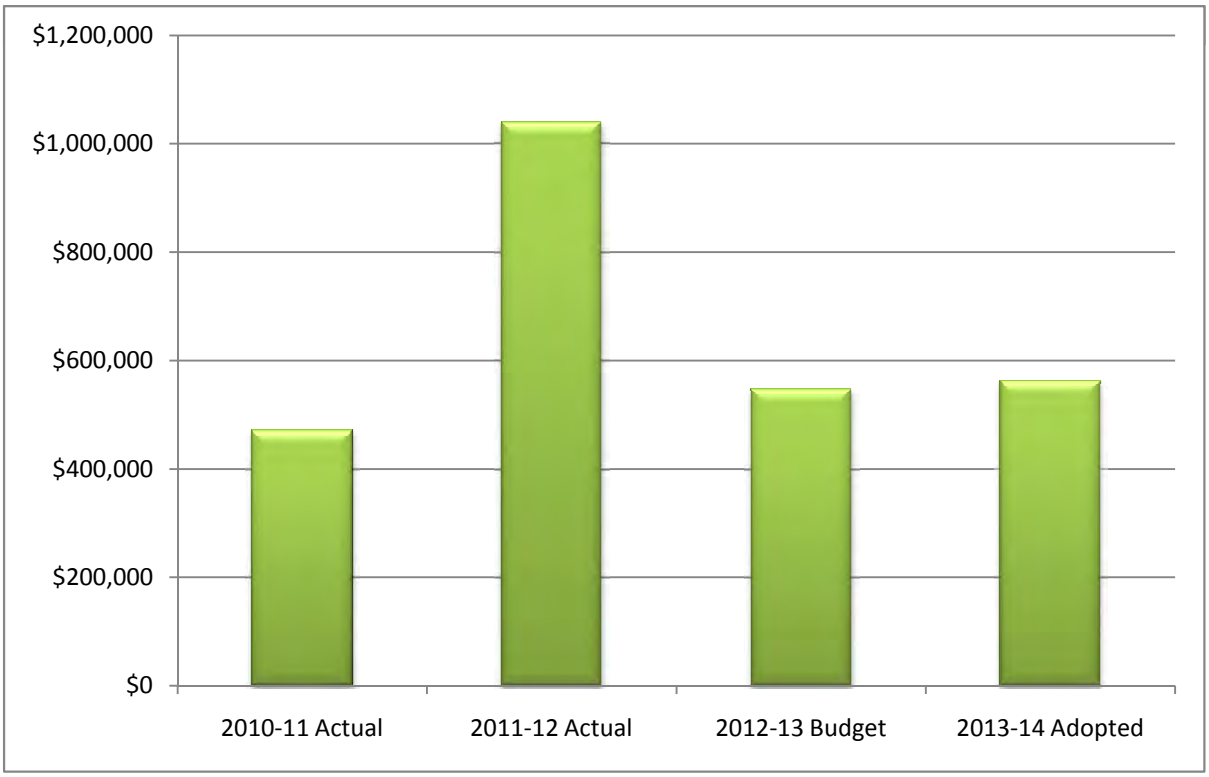
Transfers from Occupancy Tax Fund

Transfers in from the Occupancy Tax Fund are the largest resource in the Civic Center Fund accounting for approximately 55.9% of total revenues. This revenue category represents a distribution from the Occupancy Tax Fund of Hotel/Motel Taxes that are levied on the occupancy of city hotel and motels. The fiscal year 2013-2014 budget includes $546,000 in transfers from the Occupancy Tax Fund.

Fees

These revenues are the second largest resource in the Civic Center Fund accounting for approximately 24.6% of total revenues. This revenue category is comprised of fees for facility use. The fiscal year 2013-2014 budget includes estimated fees of $240,000 sames as the 2013 adjusted budget.

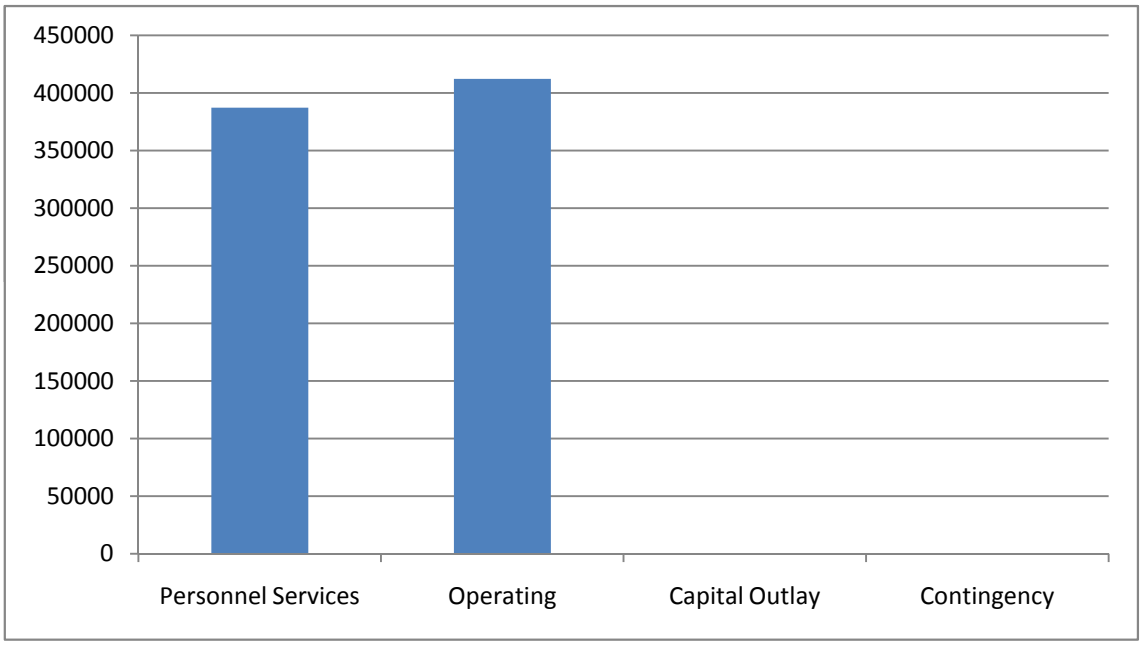
Transfers from Occupancy Tax Fund



SUMMARY OF EXPENDITURES BY AREA

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Area					
Personnel Services	$352,203	$353,825	$371,513	$387,014	4.17%
Operating	334,767	326,706	369,507	412,252	11.57%
Capital Outlay	29,421	158,962	235,500	-	N/A
Contingency	-	5,763	-	-	N/A
Total Expenditures	**$716,391**	**$845,256**	**$976,520**	**$799,266**	**-18.15%**

Fiscal Year 2013-2014
Expenditures by Area
$799,266



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MISSION: The Statesville Civic Center was built to enhance the quality of life for the citizens of Statesville and Iredell County by providing quality-meeting space's for the residents. The facility is designed to meet multiple demands concurrently using small conference rooms and large rooms that can be divided. From large reunions to small parties, the Civic Center can accommodate most meeting needs of the community.

ACTIVITIES: The Civic Center provides meeting space's for local, regional and statewide use. Examples of the use include: wedding receptions, weddings, banquets, trade shows, civic meetings, reunions, proms, conferences and entertainment shows and musicals.

FY 2013-14 ACTION PLAN:

1. Work with Statesville Convention & Visitors Bureau to identify potential meetings, conferences and trade shows within our region and state.
2. Develop new marketing materials (ie. stack sheets, building map & constant contact).
3. Expand marketing through social media outlets and coordinate/schedule sales meetings.
4. Develop a year-end evaluation of entire operation to identify areas for improvement.
5. Develop new community-wide events (ex. Bridal Expo).

GOALS FOR THE FUTURE:

1. Continue to work with current user groups and maintain overall usage, while enhancing downtown Statesville and the city as a whole.
2. Begin preparations for the expansion of the Civic Center parking lot.
3. Review expansion of the Civic Center to allow for larger functions and more concurrent events.

The Civic Center is staffed as follows:

	Pay Grade	Adopted Budget 2011-12	Adopted Budget 2012-13	Additions (Reductions)	Adopted Budget 2013-14
Civic Center Director	18	1	1	-	1
General Supervisor	14	1	1	-	1
Office Manager	11	1	1	-	1
Administrative Secretary	8	1	1	-	1
Skilled Laborer	8	3	3	-	3
	Total	7	7	-	7

PERFORMANCE MEASURES

GOALS:

1. Work with Statesville Convention & Visitors Bureau and other organizations to recruit new users groups and meet with the CVB on a quarterly basis.
2. Increase awareness of the Statesville Civic Center and the services we provide to the meeting industry through various marketing methods.
3. All operational procedures should focus on excellent customer service to all clients.

OBJECTIVES:

1. Continue hosting local, state and regional events (target 600 events).
2. Distribute media kits (250) to area businesses and organizations and complete follow up phone calls (300).
3. Review all customer surveys and attain an overall satistaction rating of 4.75 (5.00 maximum).
4. Contract 10 new events.

KEY PERFORMANCE MEASURES:	2010-2011 actual	2011-2012 actual	2012-2013 budget	2013-2014 budget
% of out of town events	15.00%	15.00%	15.00%	20.00%
# of Media Kits mailed	200	200	225	250
# of follow up calls	200	265	300	300
# of workshops/meetings held	4	5	5	5
# of recruited events	6	8	10	10

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Permanent	$241,995	$239,731	$242,591	$255,342	5.26%
Overtime	1,392	1,479	3,000	3,000	0.00%
Temporary	28,554	33,202	34,914	34,914	0.00%
FICA	20,138	20,318	21,499	22,474	4.54%
Group Life	1,222	1,173	1,275	1,336	4.78%
Retirement	15,776	16,824	16,588	18,302	10.33%
Hospitalization	42,601	40,573	51,121	51,121	0.00%
Christmas Bonus	525	525	525	525	0.00%
Total Personnel	352,203	353,825	371,513	387,014	4.17%
Professional Services	3,445	8,309	5,000	5,000	0.00%
Telephone/Communications	10,672	11,959	12,000	13,260	10.50%
Gasoline	195	243	198	250	26.26%
Utilities	12,772	7,273	14,500	12,500	-13.79%
Travel And Training	1,080	1,449	2,000	3,000	50.00%
Maint & Rep/Bldgs & Grnds	15,392	21,219	23,100	36,700	58.87%
Maint & Rep/Equipment	1,520	2,683	3,500	4,600	31.43%
Maint & Rep/Auto & Truck	16	13	500	500	0.00%
Postage	551	597	900	900	0.00%
Bldgs Equip & Land Rent	-	65	1,000	1,000	0.00%
Advertising	13,393	16,752	25,000	29,500	18.00%
Hand Tools	80	120	200	200	0.00%
Supplies-General	15,170	9,792	15,820	17,300	9.36%
Supplies-Janitorial	3,778	3,981	5,052	5,500	8.87%
Uniforms	640	295	1,750	1,500	-14.29%
Internal Pilot	22,203	21,500	20,883	22,361	7.08%
Concessions	1,159	1,368	1,500	1,750	16.67%
Reimbursements	148,555	131,149	138,673	139,325	0.47%
Contracted Serv-General	27,578	30,652	35,300	40,750	15.44%
Tipping Fees	992	1,002	1,100	-	N/A
Credit Card Bank Fees	955	802	3,000	2,500	-16.67%
Dues & Subscriptions	260	260	400	675	68.75%
Insurance & Bonds	7,531	7,031	7,031	7,031	0.00%
Miscellaneous Expense	-	-	-	5,000	N/A
Inside Charges-Electric	45,020	46,233	48,000	58,000	20.83%
Inside Charges-Water	1,055	1,155	2,100	1,750	-16.67%
Inside Charges-Sewer	755	804	1,000	1,400	40.00%
Total Operating	334,767	326,706	369,507	412,252	11.57%

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Capital Outlay-Other Imp	-	74,990	230,000	-	N/A
Capital Outlay-Equipment	25,197	-	-	-	N/A
Real Property	-	82,507	-	-	N/A
Non-Depreciable	4,224	1,465	5,500	-	N/A
Total Capital Outlay	29,421	158,962	235,500	-	N/A
To Group Health	-	5,763	-	-	N/A
Contingency	-	-	-	-	N/A
Total Contingency	-	5,763	-	-	N/A
Total Civic Center	**$716,391**	**$845,256**	**$976,520**	**$799,266**	**-18.15%**

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Group Health and Property & Casualty Liability Fund
Summary of Revenues and Expenditures
For the Fiscal Year Ended June 30, 2013-14

Summary of Revenues

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Revenue Sources:					
Investment Earnings	$11,759	$10,185	$9,600	$8,000	-16.67%
Other Revenue	3,810,459	3,877,568	4,591,221	4,373,042	-4.75%
Transfers	-	450,000	-	-	N/A
Fund Balance	-	-	-	15,000	N/A
Total Revenues	**$3,822,218**	**$4,337,753**	**$4,600,821**	**$4,396,042**	**-4.45%**

Summary of Expenditures

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Expenditures by Function:					
Health Insurance	$3,135,194	$3,398,526	$3,896,897	$3,679,118	-5.59%
Property & Casualty Liability	610,534	825,028	703,924	716,924	1.85%
Total Expenditures	**$3,745,728**	**$4,223,554**	**$4,600,821**	**$4,396,042**	**-4.45%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
HEALTH INSURANCE FUND					
Investments					
Earnings	$4,039	$2,754	$2,600	$3,000	15.38%
Total Investments	4,039	2,754	2,600	3,000	15.38%
Other Revenue					
City Contribution-Regular	2,308,339	2,399,881	2,957,715	2,826,266	-4.44%
Employee-Parent/Children	132,149	142,871	171,098	175,392	2.51%
Employee-Family	396,007	408,763	491,484	435,960	-11.30%
Dental Premiums	121,421	125,240	125,000	125,000	0.00%
Wellness Revenue	2	-	25,000	1,500	-94.00%
Retiree	87,018	87,876	108,000	110,000	1.85%
Dental Retiree And Cobra	1,452	1,262	-	-	N/A
COBRA	18,606	14,751	16,000	2,000	-87.50%
Total Other Revenue	3,064,994	3,180,644	3,894,297	3,676,118	-5.60%
Transfers					
From General Fund	-	267,649	-	-	N/A
Electric Fund	-	28,000	-	-	N/A
Water&Sewer Fund	-	48,588	-	-	N/A
Civic Center	-	5,763	-	-	N/A
From Property & Casualty	-	100,000	-	-	N/A
Total Transfers	-	450,000	-	-	N/A
Fund Balance					
Appropriated Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
Total Health Insurance Fund	**$3,069,033**	**3,633,398**	**$3,896,897**	**$3,679,118**	**-5.59%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
PROPERTY & CASUALTY LIABILITY INSURANCE FUND					
Investments					
Earnings	$7,720	$7,431	$7,000	$5,000	-28.57%
Total Investments	7,720	7,431	7,000	5,000	-28.57%
Other Revenue					
City Contribution-Regular	744,774	696,924	696,924	696,924	0.00%
Insurance Proceeds	691	-	-	-	N/A
Total Other Revenue	745,465	696,924	696,924	696,924	0.00%
Fund Balance					
Appropriated Fund Balance	-	-	-	15,000	N/A
Total Fund Balance	-	-	-	15,000	N/A
Total Property & Casualty Liability Insurance Fund	**$753,185**	**$704,355**	**$703,924**	**$716,924**	**1.85%**
Total Revenues Group Health & Liability Funds	**$3,822,218**	**$4,337,753**	**$4,600,821**	**$4,396,042**	**-4.45%**

Major Revenue Sources

The Health Insurance Fund and the Property and Casualty Liability Insurance Fund are internal service funds. Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Health Insurance Fund

This fund is used to account for the operations of the City's health plan and wellness program. The group health fund is a self-funded operation with a third party administrator.

Two revenue categories account for most of Health Insurance Fund resources as discussed below:

1. City Contributions
2. Employee Contributions

Contributions

City contributions of $2,826,266 are determined during the budget process and charged to each department based on active employees. $721,352 are also charged to both active (their contribution) and full rate charged to qualified retirees.

The City's contribution has increased by 4.4% in the amount of $131,449 as a result of the early returement program.

Group Health Fund Balance

The Proposed Budget does not recommend appropriating fund balance for fiscal year 2013-2014 .

Property and Casualty Liability Insurance Fund

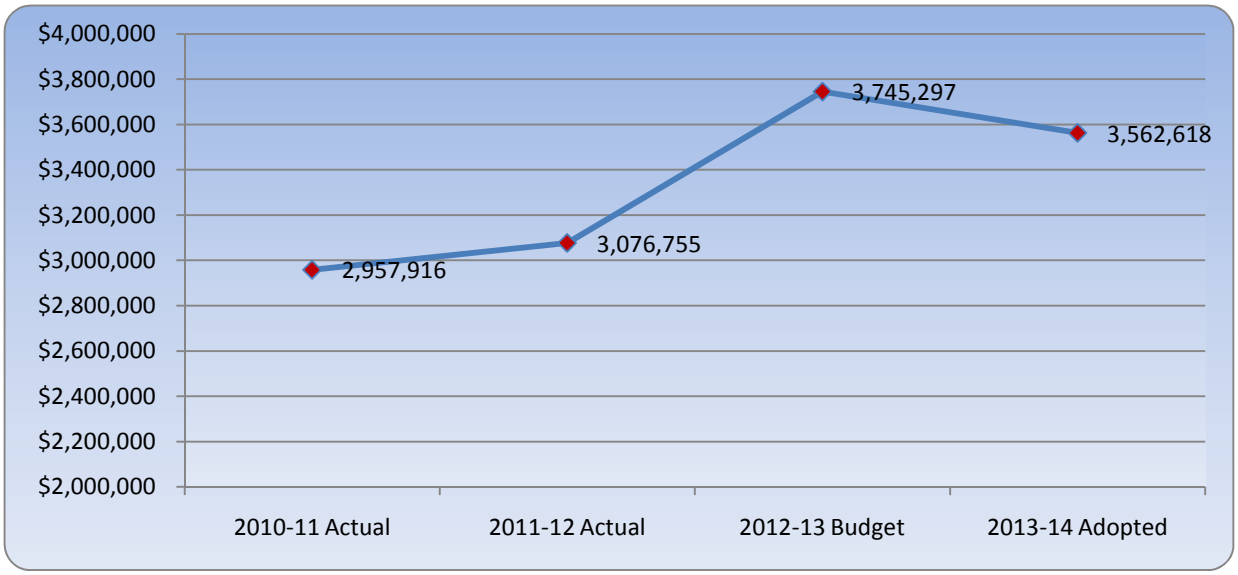
This fund is used to account for the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler and Machinery. This fund also accounts for the City's self-funded worker's compensation claims processed by a third party administor.

As with the Health Insurance Fund, the primary revenue source is premiums transferred from the operating funds of the City. Fiscal year 2013-2014 premiums are estimated to be the same as last year, at $696,924.

Fund Balance

The proposed Budget does recommend appropriating $15,000 in fund balance for fiscal year 2013-2014.

Self-Insured Health Claim Expenses



	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Wellness Program	$4,694	$12,707	$16,600	$20,000	20.48%
Professional Services	41,007	-	-	-	N/A
Third Party Admin	236,432	244,784	206,312	210,000	1.79%
Stop Loss Premium	198,349	223,790	245,365	260,000	5.96%
Health Claims	2,551,434	2,801,806	3,303,620	3,064,118	-7.25%
Dental Claims	103,278	115,439	125,000	125,000	0.00%
Total Health Insurance Fund	**$3,135,194**	**$3,398,526**	**$3,896,897**	**$3,679,118**	**-5.59%**

	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Insurance Premiums	$421,162	$442,737	$455,000	$405,000	-10.99%
Auto & Liability Claims	26,207	42,705	50,000	40,000	-20.00%
Water/Sewer Backups	575	-	5,000	5,000	0.00%
Professional Services	10,930	7,040	-	-	N/A
Property Claims	-	-	5,000	5,000	0.00%
Litigation Claims	30,496	-	5,000	5,000	0.00%
Accident Claims	(245)	1,085	2,000	2,000	0.00%
Workers Comp Claims	121,409	231,461	181,924	175,924	-3.30%
WC Third Party Administration	-	-	-	16,000	N/A
WC Stop Loss Insurance	-	-	-	63,000	N/A
Total Operating	610,534	725,028	703,924	716,924	1.85%
To Health Insurance Fund	-	100,000	-	-	N/A
Total Property & Casualty Liability Insurance Fund	**$610,534**	**$825,028**	**$703,924**	**$716,924**	**1.85%**

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	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Other Taxes & Licenses					
5% Hotel/Motel Taxes	$675,791	$727,154	$700,000	$825,000	17.86%
Total Other Taxes & Licenses	675,791	727,154	700,000	825,000	17.86%
Investments					
Earnings	3,746	3,393	-	-	N/A
Total Investments	3,746	3,393	-	-	N/A
Fees					
Penalty & Interest	1,955	5,932	-	-	N/A
Total Fees	1,955	5,932	-	-	N/A
Total Revenues	**$681,492**	**$736,479**	**$700,000**	**$825,000**	**17.86%**

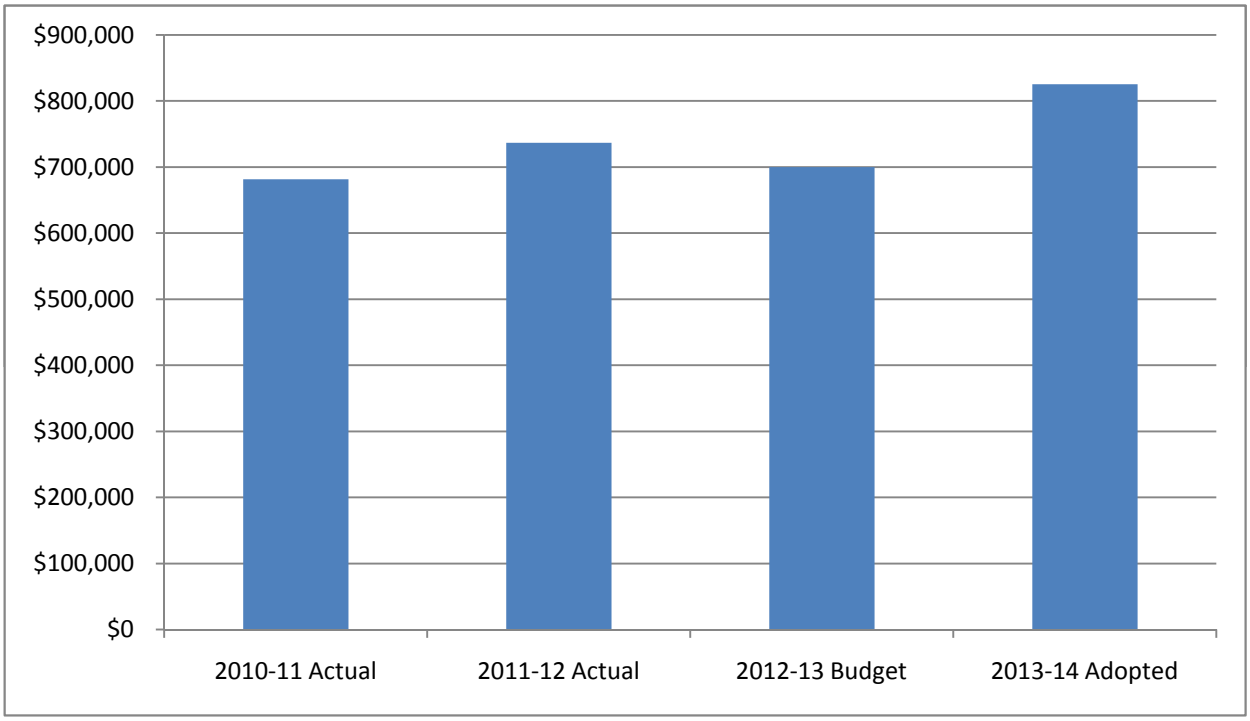
Major Revenue Sources

The Occupancy Tax Fund is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Occupancy Tax Fund is used to account for receipts of a local Hotel/Motel Occupancy Tax that are restricted to the operations of the civic center and the promotion of travel and tourism.

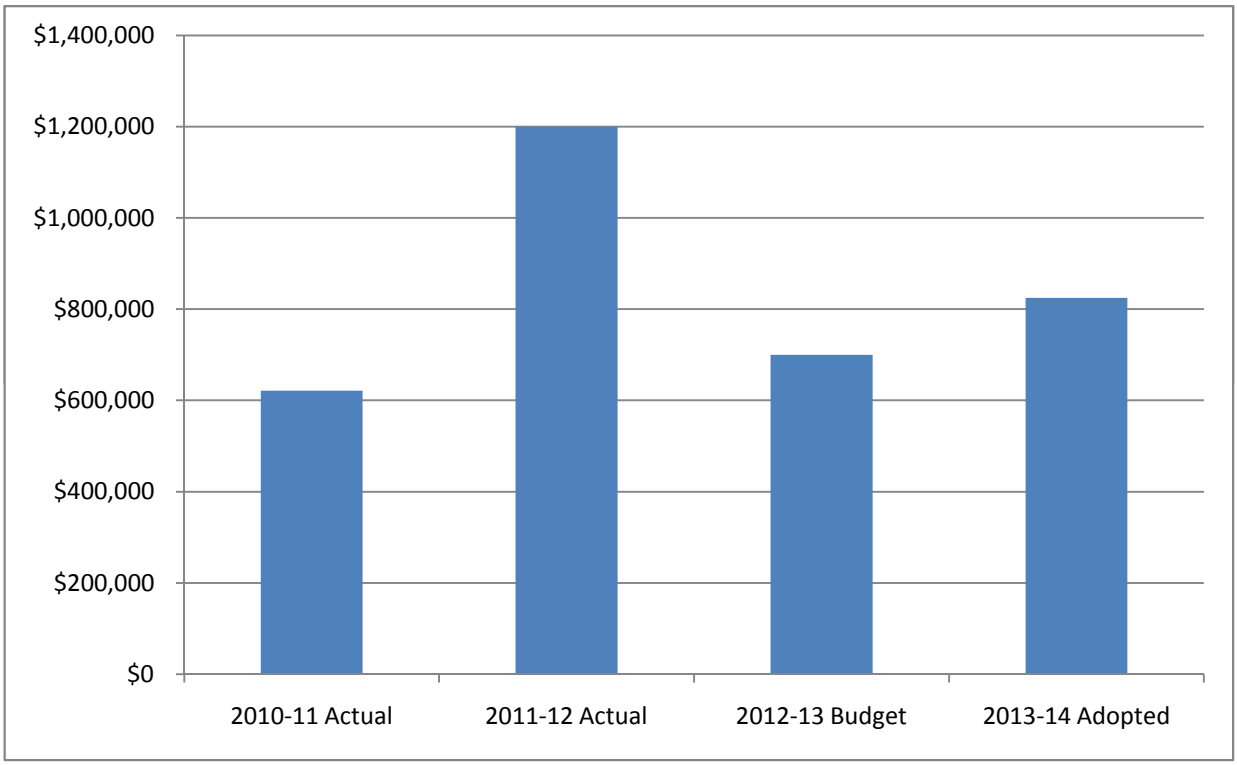
One revenue, Occupancy Tax, accounts for 100% of the Occupancy Tax Fund resources.

This revenue category represents taxes that are levied on the occupancy of city hotels and motels.

Occupancy taxes are projected in 2013-14 to increase by 17.9% or $125,000 from the prior year.



	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Total Expenditures	**$621,340**	**$1,200,000**	**$700,000**	**$825,000**	**17.86%**
Expenditures by Area					
Personnel Services	$0	$0	$0	$0	N/A
Operating	150,180	159,764	153,600	179,600	16.93%
Transfers	471,160	1,040,236	546,400	560,866	2.65%
Future Capital & Debt Service	-	-	-	84,534	N/A
Total Expenditures	**$621,340**	**$1,200,000**	**$700,000**	**$825,000**	**17.86%**



	Actual 2010-11	Actual 2011-12	Original Budget 2012-13	Adopted Budget 2013-14	% Change
Reimbursements to General Fund	$16,836	$17,000	$17,000	$18,250	7.35%
Distributions to CVB	133,344	142,764	136,600	161,350	18.12%
Total Operating	150,180	159,764	153,600	179,600	16.93%
Civic Center Fund	471,160	1,040,236	546,400	560,866	2.65%
Total Transfers	471,160	1,040,236	546,400	560,866	2.65%
Future Capital & Debt Svc	-	-	-	84,534	N/A
Total Debt Service	-	-	-	84,534	N/A
Total Occupancy Tax Fund	**$621,340**	**$1,200,000**	**$700,000**	**$825,000**	**17.86%**

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Analysis of Travel and Training
For Budget Year 2013-2014

DEPARTMENT		2008 BUDGET	2009 BUDGET	2010 BUDGET	2011 BUDGET	2012 BUDGET	2013 BUDGET	Proposed 2014 BUDGET
Mayor & Council	4100	14,330	14,330	12,978	9,000	9,000	9,000	9,000
City Manager	4200	4,370	4,370	3,542	3,170	3,170	3,170	3,170
City Clerk	4300	1,750	1,750	1,300	1,300	1,300	1,300	4,900
Finance-Admin	4410	6,525	5,800	2,000	2,000	6,200	6,200	6,200
Finance-Collections	4420	1,200	1,200	1,000	1,000	3,375	3,375	3,375
Finance-IT	4430	6,800	6,500	1,500	1,500	2,400	3,000	6,100
Finance-Purchasing	4440	2,613	1,998	1,500	1,500	2,157	2,460	2,460
Human Resources	4500	22,000	22,000	18,000	14,000	14,000	14,000	14,000
Legal	4700	1,900	1,900	1,900	1,500	1,900	1,900	1,900
Planning	4800	15,100	16,510	10,700	10,700	10,700	15,950	8,500
Police	5100	44,870	44,436	31,307	25,000	33,247	34,073	33,922
Fire	5300	14,000	21,610	12,745	11,000	22,375	25,000	40,475
Public Works	5500	6,375	6,485	4,485	3,800	3,800	4,500	5,000
Garage	5510	1,400	6,040	1,000	1,000	900	900	900
Street	5530	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Warehouse	5540	500	500	500	500	625	900	-
Public Grnds/Cem	5541	1,500	2,350	600	600	600	600	600
Sanitation	5580	2,575	1,975	1,500	1,500	1,800	1,800	1,800
Recreation-Admin	6210	4,160	4,160	2,020	2,020	2,020	2,020	2,020
Athletics	6220	2,015	2,015	1,135	1,135	1,135	1,135	1,135
Program	6230	2,400	6,400	6,035	1,000	1,750	1,750	1,750
SFAC	6233	-	-	-	1,500	2,250	2,250	4,250
Leisure Pool	6237	-	-	-	1,000	1,000	1,000	1,000
Parks	6240	1,445	1,625	1,000	1,000	1,000	2,500	2,500
Urban Forestry	6245	1,385	3,000	1,500	1,000	1,500	-	-
Airport	6500	6,625	3,525	840	900	3,335	2,000	6,000
Fund 10		166,838	181,479	120,087	99,625	132,539	141,783	161,957
Electric	8100	38,085	41,585	31,350	30,000	30,000	30,000	29,940
Fund 30		38,085	41,585	31,350	30,000	30,000	30,000	29,940
Sewer Maintenance	5581	-	1,500	750	750	750	750	2,000
Water Maintenance	5582	5,280	5,780	3,000	3,000	3,000	3,000	5,500
Water Purification	8220	3,905	3,905	2,370	2,370	4,805	3,820	3,820
Third Creek	8230	7,215	7,215	2,475	1,960	1,970	1,970	1,860
Fourth Creek	8240	15,107	15,107	7,475	7,400	9,920	8,210	8,410
Fund 31		31,507	33,507	16,070	15,480	20,445	17,750	21,590
Civic Center	6250	4,000	4,000	1,000	1,500	1,500	2,000	3,000
Fund 32		4,000	4,000	1,000	1,500	1,500	2,000	3,000
		240,430	260,571	168,507	146,605	184,484	191,533	216,487

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CITY OF STATESVILLE
POSITION CLASSIFICATION AND PAY PLAN
September 30, 2009

GRADE LEVELS	POSITIONS:
1	
2	
3	
4	Temporary Waste Collector.
5	Waste Collector, Parking Control Officer.
6	Stock Clerk, Laboratory Technician, Wastewater Treatment Plant Operator Grade I, Custodian.
7	Accounting Clerk Part Time, Police Records Data Entry Clerk, Motor Equipment Operator 1, Meter Reader.
8	Warehouse Technician, Customer Service Attendant, Police Officer/Crime Prev/Comm Relations, Police Records/Data Entry Clerk, Residuals Equipment Operator, Temp Records/Data Entry Clerk, Skilled Laborer, Administrative Secretary.
9	Records Supervisor , Customer Service Representative, Mechanic/Small Engine Lawn Equipment, Commercial Driver , Residuals Equipment Operator, Temporary Customer Services Representative, Temporary MEO II.
10	Water Treatment Plant Operator Grade C, Wastewater Treatment Plant Operator Grade II, Brick Mason, Utility Billing Specialist, Educator/Administrative Assistant, Water/Sewer Meter Maintenance Technician.
11	Office Manager, Police Service Aid/Telecommunicator, Camera Technician, Pretreatment Technician, Motor Equipment Operator, Automotive Mechanic, Property Evidence Technician, Temporary Planner I.
12	Accounting Technician/Accounts Payable, Accounting Technician Payroll , Airport Maintenance Technician, General Supervisor Tree Crew, Office Manager/Cemetery Technician, Police Telecommunicator, Water Treatment Plant Operator Grade B, Wastewater Treatment Plant Operator Grade III, Personnel Technician, Utility Locator.
13	Line Technician I, Property Evidence Custodian/Telecommunicator, Housing Inspector, Metering and Control Technician, Staking Technician.
14	Communications Technician, General Supervisor, Plant Maintenance Mechanic, Water Treatment Plant Operator Grade A, Wastewater Treatment Plant Operator Grade IV, Fire Lieutenant, Fire Prevention Specialist, Accountant, Police Officer Trainee.
15	Police Officer, Customer Service Supervisor, Construction Inspector, Wastewater Residuals Supervisor, Building Maintenance Supervisor, Engineering Aide III, Information Technology Technician, GIS Analyst, Assistant Fleet Manager, Line Technician II, Substation Technician, Fitness Director, Assistant Facility Manager/Operations Fitness, Assistant Facility Manager/Marketing Programs, Police Officer/GR4 Pos TY2010.
16	Crew Supervisor/Inspector Technician, Energy Services Coordinator, Planner I Code Enforcement Officer, Planner I Code Enforcement Officer, Planning I Zoning Officer, Parks Maintenance Supervisor, Senior Water Treatment Plant Operator, Public Grounds and Cemeteries Supervisor, Assistant Sanitation Superintendent, Assistant Street Superintendent.

GRADE LEVELS	POSITIONS:
17	Backflow Cross Connect Coordinator, Police Investigator, Line Technician III, Construction Inspector Supervisor, Fire Captain, City Clerk, Substation Specialist, Athletic/Aquatics Coordinator, Waste Water Treatment Plant Manager.
18	Business Development Specialist, Chemist, Water Treatment Plant Supervisor, Wastewater Treatment Plant Supervisor, GIS Coordinator, Planner II, Assistant Water/Sewer Maintenance Superintendent, Collections/Revenue Manager, Civic Center Director, Engineering Services Supervisor, Community Resource Coordinator, Facility Manager.
19	Police Sergeant, Fleet Manager, Street Superintendent, Sanitation Superintendent, Fire Shift Commander, Purchasing Agent, Program Director, Engineering Services Supervisor.
20	Water/Sewer Maintenance Superintendent.
21	Senior Planner, Pretreatment Coordinator, Line Crew Supervisor, Line Clearance Supervisor Utility Arborist, Technical Services Supervisor, Substation Supervisor, Assistant Fire Chief.
22	Director of Public Affairs, Superintendent of Parks and Public Grounds, Recreation Superintendent, Systems Administrator.
23	Civil Engineer III, Police Captain.
24	Line Superintendent, Human Resources Director.
25	Assistant Planning Director, Assistant Water Resources Director.
26	Assistant Chief of Police, Deputy Fire Chief of Operations, Deputy Fire Chief of Administration, Assistant Finance Director, Electrical Engineer.
27	Assistant Director of Electric Utilities, Assistant Public Works Director, Assistant City Engineer.
28	
29	
30	Director of Planning and Development, Director of Water Resources, Recreation & Parks Director.
31	Finance Director, Fire Chief, Police Chief.
32	Director of Electric Utilities.
33	
34	
35	Assistant Manager Policy Administration, Assistant City Manager Growth Development.

CITY OF STATESVILLE PAY SCHEDULE
as of January 1, 2008

	-----MINIMUM-----			-----MAXIMUM-----		
GRADE	HOURLY	BIWEEKLY	ANNUALLY	HOURLY	BIWEEKLY	ANNUALLY
1	$8.41	$673.08	$17,500.08	$13.88	$1,110.58	$28,874.98
2	$8.83	$706.73	$18,374.93	$14.58	$1,166.11	$30,318.91
3	$9.28	$742.08	$19,294.08	$15.31	$1,224.42	$31,835.02
4	$9.74	$779.15	$20,257.95	$16.07	$1,285.62	$33,426.02
5	$10.23	$818.11	$21,270.91	$16.87	$1,349.92	$35,097.92
6	$10.74	$859.04	$22,335.04	$17.72	$1,417.42	$36,853.02
7	$11.28	$902.00	$23,452.00	$18.60	$1,488.27	$38,695.07
8	$11.84	$947.08	$24,624.08	$19.53	$1,562.70	$40,630.10
9	$12.43	$994.42	$25,855.02	$20.51	$1,640.85	$42,662.05
10	$13.05	$1,044.15	$27,147.95	$21.54	$1,722.89	$44,795.09
11	$13.70	$1,096.38	$28,505.98	$22.61	$1,809.00	$47,034.00
12	$14.39	$1,151.19	$29,930.99	$23.74	$1,899.46	$49,386.06
13	$15.11	$1,208.73	$31,426.93	$24.93	$1,994.42	$51,855.02
14	$15.86	$1,269.19	$32,998.99	$26.18	$2,094.15	$54,447.95
15	$16.66	$1,332.66	$34,649.06	$27.49	$2,198.89	$57,171.09
16	$17.49	$1,399.27	$36,381.07	$28.86	$2,308.81	$60,029.01
17	$18.37	$1,469.23	$38,200.03	$30.30	$2,424.27	$63,031.07
18	$19.28	$1,542.70	$40,110.10	$31.82	$2,545.46	$66,182.06
19	$20.25	$1,619.85	$42,116.05	$33.41	$2,672.73	$69,490.93
20	$21.26	$1,700.85	$44,222.05	$35.08	$2,806.38	$72,965.98
21	$22.32	$1,785.89	$46,433.09	$36.83	$2,946.70	$76,614.10
22	$23.44	$1,875.15	$48,753.95	$38.68	$3,094.04	$80,445.04
23	$24.61	$1,968.92	$51,191.92	$40.61	$3,248.73	$84,466.93
24	$25.84	$2,067.38	$53,751.98	$42.64	$3,411.15	$88,689.95
25	$27.13	$2,170.73	$56,438.93	$44.77	$3,581.73	$93,124.93
26	$28.49	$2,279.27	$59,261.07	$47.01	$3,760.81	$97,781.01
27	$29.92	$2,393.23	$62,224.03	$49.36	$3,948.85	$102,670.05
28	$31.41	$2,512.89	$65,335.09	$51.83	$4,146.30	$107,803.90
29	$32.98	$2,638.54	$68,601.94	$54.42	$4,353.62	$113,194.02
30	$34.63	$2,770.46	$72,032.06	$57.14	$4,571.27	$118,853.07
31	$36.36	$2,909.00	$75,634.00	$60.00	$4,799.85	$124,796.05
32	$38.18	$3,054.46	$79,416.06	$63.00	$5,039.85	$131,036.05
33	$40.09	$3,207.15	$83,385.95	$66.15	$5,291.85	$137,588.05
34	$42.09	$3,367.54	$87,555.94	$69.46	$5,556.42	$144,467.02
35	$44.20	$3,535.92	$91,933.92	$72.93	$5,834.23	$151,690.03
90	$7.25	$580.00	$15,080.00	$17.39	$1,391.10	$36,168.70
96	$33.62	$2,689.48	$69,926.48	$62.72	$5,017.22	$130,447.82
97	$111.98	$223.97	$5,823.18	$173.89	$347.78	$9,042.20
98	$87.64	$350.56	$9,114.44	$173.89	$695.55	$18,084.40
99	$92.51	$185.02	$4,810.40	$173.89	$347.78	$9,042.20
111	$10.34	$1,096.39	$28,506.13	$17.07	$1,809.00	$47,033.90
114	$11.97	$1,269.19	$32,998.97	$19.76	$2,094.16	$54,448.09
117	$13.86	$1,469.23	$38,200.09	$22.87	$2,424.27	$63,031.10
119	$15.28	$1,619.85	$42,116.09	$25.21	$2,672.73	$69,490.89

Grades 90-99 are applicable to City Manager, Mayor & Council, and temporary positions.
Grades 111-119 apply to Fire Department positions.

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Accrual Basis of Accounting – A method of accounting where revenues are recognized in the accounting period when earned and expenses are recognized in the period when incurred.

Adopted Budget – The budget approved by City Council and enacted through a budget ordinance adopted on or before June 30 of each year.

Ad Valorem Taxes – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

Amortization – to liquidate a debt by installment payments or to reduce premium or discount on a debt or investment.

Appropriated Fund Balance – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

Appropriation – The amount budgeted on a yearly basis to cover projected expenditures which has been legally authorized by the City Council.

Area – Same as object of expenditure that describes the article purchased or the service obtained.

Assessed Valuation – The value of real estate or personal property as determined by the Iredell County Tax Assessor as a basis for levying property taxes.

Authorized Positions – Employee positions that are authorized in the adopted budget to be filled during the year.

Available (Undesignated) Fund Balance – Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget – a budget in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations

Base Budget – Cost of continuing the existing levels of service in the current budget year.

Bond – A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

Bond Issue – Whenever a municipal government borrows money by selling bonds, the sale is referred to as a bond issue. A municipal government's outstanding bond debt can be the result of multiple bond issues sold over the course of several years in varying amounts and with different terms of repayment.

Bond Rating – A grade indicating a governmental unit's investment quality. Generally, the higher the bond rating, the less risk investors assume resulting in a more favorable interest rate and lower cost of financing capital projects for the governmental unit. The three main bond rating agencies include: Standard and Poor's, Moody's, and Fitch.

Budget – A financial plan containing estimated expenditures and resources covering a fiscal year.

Budget Amendment – A change in budgeted appropriations or revenues during the fiscal year, which has been legally authorized by the City Council.

Budget Calendar – The schedule of key dates which are followed in the preparation and adoption of the budget.

Budget Document – A formal document prepared by the City's administrative staff and presented to the City Council containing the proposed financial plan for a fiscal year.

Budgetary Control – The control or management of the adopted budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

Budget Message – A written summary of the proposed budget to the Mayor and City Council, which discusses major budget issues and recommendations.

Budget Ordinance – The official enactment by City Council establishing the legal authority for administrative staff to obligate and expend funds.

Capital Improvement Program (CIP) – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

Capital Outlay – Fixed assets of significant value ($5,000 or more) and having a useful life of more than one year.

Capital Project – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

Capital Project Fund – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

Capital Reserve Fund – A fund used to account for monies restricted for the purchase of fixed assets.

Comprehensive Annual Financial Report (CAFR) – A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (economic inflation).

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Department – An organizational unit of the City which is functionally unique in its delivery of services or activities.

Debt Limit – The maximum amount of outstanding gross or net debt legally permitted. The State of North Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the city.

Debt Service – Payment of long term debt principal, interest, and related costs on borrowed funds such as bonds. Debt service is budgeted and accounted for in the fund in which it is incurred.

Depreciation – an accounting practice in which the cost of an asset is allocated over the useful life of the asset.

Downtown Statesville Development Corporation (DSDC) – An organization contracted with by the City to maintain and develop Historic Downtown Statesville and the cultural, social, historic and economic center of the community.

Encumbrances – The commitment of appropriated funds to purchase an item, goods or services.

Enterprise Fund – A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises. Operations are financed from charges to users for services provided.

Expenditure – The cost of goods or services whether payment has been made or not.

Expense – Cash or non-cash financial transactions that result in a decrease of net assets.

Fiscal Year – A twelve-month period from July 1 through the following June 30 designated as the operating year for accounting and budgeting purposes.

Function – Group of related activities aimed at a major service for which government is responsible. For example public safety, transportation, etc.

Fund – A fiscal entity with revenues and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

Fund Balance – The excess of the assets of a fund over its liabilities.

General Fund – A fund that accounts for most of the basic government services such as public safety, streets and highways, sanitation, parks and recreation, and general government services.

General Obligation Bonds – Bonds issued by a government which are backed by its full faith, credit, and taxing authority.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada.

Governmental Funds – Funds generally used to account for tax-supported activities.

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Internal Charges – The charges to user departments for internal services by other City departments.

Internal Service Fund – A fund which accounts for the provision of services to City departments by other City departments on a cost reimbursement basis.

Levy – To impose taxes for the support of government services and activities.

Line-Item – A budgetary account representing a specific object of expenditure.

Local Government Budget and Fiscal Control Act – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

Modified Accrual Basis of Accounting – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

Non-Depreciable Capital – a classification used by the City to distinguish items that have a useful life in excess of one year and value between $1,000 and $4,999.

Object (of expenditure) – Also see definition of Area of expenditure. Object of expenditure describes the article purchased or the service obtained.

Pay-As-You-Go- Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Payment in Lieu of Taxes (PILOT) – Transfers from an enterprise fund of the government entity to its General Fund equivalent to the amount in taxes the entity would have received had the operations of the enterprise fund been provided by a private firm.

Personnel Services – Expenditures for salaries, wages, and fringe benefits.

Powell Bill Funds – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

Proposed Budget – The City Manager's recommended balanced budget, which is submitted to City Council prior to June 1.

Proprietary – A government's continuing business type activities.

Proprietary Funds – Funds used to separate, control and track financial resources of business-type activities carried out by a government. The two proprietary fund types include: 1) Enterprise Funds and 2) Internal Service Fund.

Refunding – The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Revenue – An increase in net assets. Under the modified accrual basis of accounting, revenues are recorded when they become measurable and available.

Special Revenue Fund – Used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices.

Standard Performance Pay Increase (SPPI) - This program awards a 3.5% pay increase to employees performing at an "expected" level.

Tax Collection Rate – The percentage of the tax levy that can be expected to be collected during the fiscal year.

Tax Levy – The product when the tax rate is multiples by assessed values.

Tax Rate – The amount per $100 of property valuation that is levied for the support of government services or activities.

Transmittal Letter – A letter from the City Manager summarizing the major differences between the proposed budget and the adopted budget.

Unreserved (Available) Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

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