

---

**ADOPTED MUNICIPAL  
OPERATING BUDGET  
July 1, 2020 - June 30, 2021**



June 5, 2020

In accordance with the provisions of the N.C. General Statutes, the City Manager's 2020-21 Recommended Budget was presented to the City Council on May 4, 2020. The City Council duly advertised for and conducted a public hearing on the budget on May 18, 2020.

The City Council held one budget work session on May 19, 2020. From this work session, several recommendations were made by Council and were included in the proposed balanced budget presented on June 1, 2020 in their regularly scheduled meeting.

Proposed Operating Budgets by Fund:

<u>General Fund</u>	<u>\$37,598,800</u>
<u>Airport Operating Fund</u>	<u>\$2,326,000</u>
<u>Electric Fund</u>	<u>\$43,277,700</u>
<u>Water / Sewer Fund</u>	<u>\$14,957,000</u>
<u>Stormwater Fund</u>	<u>\$2,241,000</u>
<u>Civic Center Fund</u>	<u>\$1,096,250</u>

**Total: \$101,496,750**

After discussion, the Council approved on a 5-3 vote to approve the following 2020-2021 operating budget.

Approved Operating Budgets by Fund:

<u>General Fund</u>	<u>\$37,598,800</u>
<u>Airport Operating Fund</u>	<u>\$2,326,000</u>
<u>Electric Fund</u>	<u>\$43,277,700</u>
<u>Water / Sewer Fund</u>	<u>\$14,957,000</u>
<u>Stormwater Fund</u>	<u>\$2,241,000</u>
<u>Civic Center Fund</u>	<u>\$1,096,250</u>

**Total: \$101,496,750**

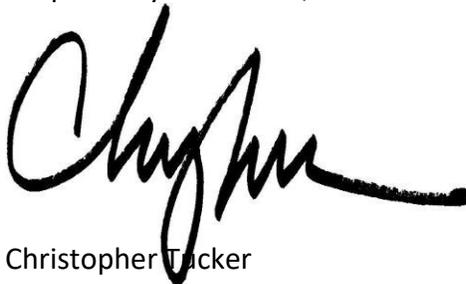
Change Highlights:

- No changes from proposed budget

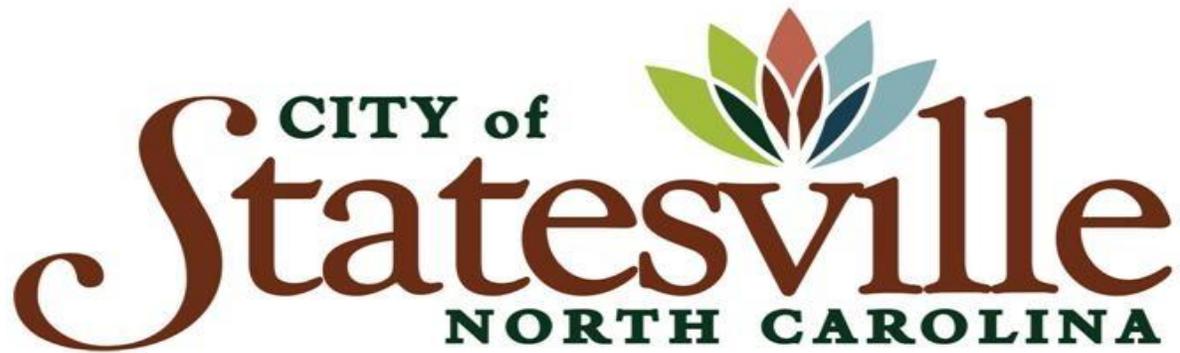
Major highlights from the Budget include:

- No change to Ad Valorem tax rate
- No change to Solid Waste Fee
- No change to Electric Rates
- 3.0% Increase to Water rates
- 3.5% Increase to Sewer rates
- No change to Stormwater Rate

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christopher Tucker". The signature is written in a cursive, flowing style with a long horizontal tail stroke.

Christopher Tucker  
Finance Director



Adopted  
Municipal Operating Budget  
Fiscal Year 2020 - 2021  
July 1, 2020 - June 30, 2021

Prepared By:

City Manager's Office  
Finance Department



**TABLE OF CONTENTS**

	<b>Page</b>
<b>TABLE OF CONTENTS</b> .....	i
GFOA Distinguished Budget Presentation Award.....	iv
Elected Officials and Appointed Officials.....	v
<b>INTRODUCTION</b> .....	vii
Budget Message.....	1
Budget Team Cuts.....	9
Decision Packages - Funded and Unfunded Process.....	11
City Council's Vision Plan.....	13
Budget Process.....	14
Map of Statesville City Limits.....	17
Statesville Community Profile.....	18
Organizational Chart.....	21
<b>BUDGET SUMMARY</b> .....	22
Basis of Budgeting.....	24
Total Budget - All Funds.....	27
Revenues.....	29
Expenditures.....	32
Staffing.....	34
Debt Management.....	36
Fund Balance.....	37
Capital Outlay And Non-Depreciable Equipment List.....	38
Capital Improvement Plan Summary.....	44
<b>GENERAL FUND</b> .....	46
Summary .....	47
Revenues.....	48
Expenditures.....	54
General Government	
Mayor and City Council.....	57
City Manager.....	59
City Clerk.....	61
Finance - Administration.....	63
Finance - Collections.....	66
Finance - Purchasing.....	69
Human Resources.....	72
Information Technology.....	75
Information Technology GIS.....	78
Information Technology Utilities.....	81
Legal.....	84
Planning.....	86
Main Street.....	89

**TABLE OF CONTENTS**

	<b>Page</b>
<b>GENERAL FUND (cont.)</b>	
Public Works - Engineering.....	91
Public Works - Garage.....	94
Warehouse.....	97
General Expense.....	99
Special Appropriations.....	101
 Public Safety	
Police.....	102
Fire.....	110
 Transportation	
Street.....	115
Street Construction.....	118
 Environmental Protection	
Sanitation.....	119
 Culture and Recreation	
Recreation - Administration.....	122
Recreation - Athletics.....	125
Recreation - Programs.....	131
Recreation - Fitness & Activity Center.....	128
Recreation - Leisure Pool.....	134
Recreation - Parks.....	137
Recreation - Public Grounds and Cemeteries.....	140
 <b>AIRPORT OPERATING FUND</b> .....	144
Summary.....	146
Revenues.....	147
Summary of Expenditures.....	149
Airport Expenditures.....	150
 <b>ELECTRIC FUND</b> .....	154
Summary .....	156
Revenues.....	157
Expenditures.....	160
Electric Utility.....	161
 <b>WATER AND SEWER FUND</b> .....	166
Summary .....	168
Revenues.....	169
Expenditures.....	173
Sewer Maintenance.....	175
Water Maintenance.....	178
Water Purification.....	181
Third Creek Wastewater Treatment .....	185
Fourth Creek Wastewater Treatment .....	188

**TABLE OF CONTENTS**

	<b>Page</b>
<b>STORMWATER FUND</b> .....	192
Summary.....	194
Revenues.....	195
Summary Expenditures.....	197
Stormwater Expenditures.....	198
<b>CIVIC CENTER FUND</b> .....	202
Summary .....	204
Revenues.....	205
Summary of Expenditures.....	207
Civic Center.....	208
<b>RISK MANAGEMENT FUND</b> .....	212
Summary .....	214
Revenues.....	215
Risk Management Expenditures.....	217
<b>OCCUPANCY TAX FUND</b> .....	218
Revenues.....	220
Expenditures.....	222
Detail of Expenditures.....	223
<b>SECONDARY E-911 FUND</b> .....	224
Revenues.....	226
Expenditures.....	228
Detail of Expenditures.....	229
<b>ADDITIONAL INFORMATION</b> .....	230
Travel and Training Analysis.....	231
Pay Classification.....	232
Pay Schedule.....	234
Key Terms and Acronyms.....	235
Budget Ordinance.....	239
Fee and Rate Schedule.....	246
Capital Improvement Plan.....	261



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Statesville**

**North Carolina**

For the Fiscal Year Beginning

**July 1, 2019**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Statesville, North Carolina for its annual budget for the fiscal year beginning July 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**ELECTED OFFICIALS  
THE MAYOR AND STATESVILLE CITY COUNCIL**

Mayor..... Constantine H. Kutteh  
Mayor Pro Tem..... William P. Morgan, Jr.  
Council Member – At Large..... Steve Johnson  
Council Member – Ward 1..... David Jones  
Council Member – Ward 2..... C.O. Johnson  
Council Member – Ward 3..... Doris Allison  
Council Member – Ward 4..... Amy Lawton  
Council Member – Ward 5..... John Stafford  
Council Member – Ward 6..... Frederick Foster

**APPOINTED OFFICIALS AND STAFF**

City Manager..... Ron Smith  
Assistant City Manager..... Ralph S. Staley  
City Attorney..... Leah G. Messick  
City Clerk..... Brenda J. Fugett  
Finance Director..... Christopher M Tucker  
Human Resources Director..... Mildred Minor  
IT Director..... Nikki L. Gregory  
Police Chief..... David Addison  
Fire Chief..... Andy Weatherman  
Planning Director..... Sherry Ashley  
Parks and Recreation Director..... Richard Griggs  
Airport Director..... John M. Ferguson  
Electric Utility Director..... John M. Maclaga  
Executive Director of Public Works..... Scott Harrell  
Civic Center Director..... Kenny Roberts



## **TABLE OF CONTENTS**

	<b>Page</b>
<b>INTRODUCTION</b>	
Budget Message.....	1
Budget Team Adjustments.....	9
Decision Packages - Funded and Unfunded Process.....	11
City Council's Vision Plan.....	13
Budget Process.....	14
Map of Statesville City Limits.....	17
Statesville Community Profile.....	18
Organizational Chart.....	21



# BUDGET MESSAGE

## 2020-2021

June 2, 2020

The Honorable Mayor and Members of City Council  
City of Statesville

Dear Mayor and Council Members:

This is the official conveyance and presentation of the adopted budget for the 2020-2021 fiscal year. This budget keeps the tax rate stable at \$0.5478 and is based on an overall valuation of \$3,265,400,000 and a property tax collection rate of 98.5%. This reflects an increase of almost \$49,000,000 in valuation from this fiscal year.

As we started the budget process I was encouraged by the amount of growth and development that the City is experiencing, and some of the pressures from last year seemed to be easing. However, on March 10<sup>th</sup>, in response to the increase of cases of COVID-19 in the United States, the Governor declared a State of Emergency for North Carolina, and on March 16<sup>th</sup>, the Mayor did the same for Statesville. These two acts were the very public beginning of the pandemic that has impacted our residents, operations, and funding for this and the upcoming fiscal year.

At that point our budget staff was in conversations with department directors about their previously submitted budgets. However, as time passed it was evident that our society would be impacted by this crisis for the foreseeable future. As the Governor expanded his State of Emergency to include a "Stay at Home" Order on March 27, 2020 and utility bill paying flexibility on March 31<sup>st</sup>, the true reality of the fiscal impact on our organization began to coalesce. Major revenue streams such as the sales and use tax, occupancy tax, and utility billing have been and will continue to be significantly affected by this crisis.

Last year's pressures included significant increases to our employee health insurance costs, increased mandatory state retirement contributions, and significant capital needs. This year, we have added a significant decrease in forecasted revenues to the mix. The goal of the budget team

was to attempt to balance the budget with no tax increase, as this would only exacerbate the impact on an already aching local economy. Our intent was not to pass the impact of the City's losses along to our residents, business owners, or employees. To do this, we have taken the following steps:

1. Department operating budgets are effectively down to zero-growth.
2. Capital needs that include rolling stock will be financed.
3. One million dollars in fund balance will be appropriated for several major one-time capital projects.
4. Decision packages have all but been eliminated.
5. Employee salary increases will not be funded at this time.

At this year's budget retreat, the Council underwent a prioritization process that has been used in our budget preparation. Overall, the Council made employee raises their top priority. Public safety was the highest priority, with public works being the second from a department perspective. The Council was also in favor of appropriating fund balance for non-recurring costs. We have been able to honor all but the first priority, and that has been impacted, at least partially, by the COVID crisis.

#### **BUDGET SUMMARY**

The 2020-2021 Adopted Municipal Operating and Capital Budget of \$101,496,750 contains six operating funds as follows:

<b>Fund</b>	<b>FY2021</b>	<b>FY2020 (Adopted)</b>
General Fund	\$37,598,800	\$36,683,532
Electric Fund	43,277,700	54,156,867
Water and Sewer Fund	14,957,000	14,333,803
Civic Center Fund	1,096,250	1,121,864
Airport Operating Fund	2,326,000	2,912,034
Stormwater Fund	2,241,000	1,946,346
	<b>\$101,496,750</b>	<b>\$111,154,446</b>

In addition to the recommended operating budget, also included are for other annually appropriated funds as follows:

<b>Fund</b>	<b>FY2021</b>	<b>FY2020</b>
Risk Management Fund	\$8,105,950	\$6,676,483
E-911 Fund	40,000	41,000
Occupancy Tax Fund	750,000	1,156,101
	<b>\$8,935,950</b>	<b>\$7,844,460</b>

## GENERAL FUND SUMMARY

The adopted General Fund budget of \$37,598,800 reflects an overall increase of \$915,268 or 2.50% from the prior year and includes a fund balance appropriation of \$1,048,000. The ad valorem property tax revenues of \$17,600,000 are based on estimated property values of \$3,265,400,000, a property tax rate of \$0.5478 per \$100 in assessed valuation, and a collection rate of 98.5%. One penny on the tax rate generates \$321,000 in revenue. This reflects an increase of almost \$49,000,000 in valuation from this year.

### Downtown Tax District

Assessed values for the downtown service district decreased by less than 1% from last year to \$103,436,500. We are recommending maintaining the Downtown Service District tax rate at \$0.10 per \$100 assessed valuation. Revenues are estimated at \$100,000 based on a collection rate of 97%. One penny on the service district tax rate generates \$10,000.

### Woods Drive Dam Tax District

In April 2015, City Council approved the creation of the Woods Drive Dam Municipal Service District effective July 1, 2015 for the purpose of providing funds for routine maintenance and periodic repair of the dam. The assessed value is \$2,035,000. We are recommending maintaining the Woods Drive Dam Municipal tax rate at \$0.21 per \$100 assessed valuation. Revenues are estimated at \$4,000 based on a collection rate of 95%. One penny on the service district tax rate generates \$190. As required by law, any unspent funds on maintenance of the dam each year will be reserved for future repairs to the dam.

General capital reserve and fund balance appropriations are as follows:

### General Capital Reserve

Streetscape/City Hall Debt Service	<u>\$720,215</u>
	\$720,215

### Fund Balance Appropriation

Fund balance is meant to be used as a "rainy day" fund, or a way to fund major opportunities or projects. This year, we will utilize \$1,048,000 in fund balance to account for the following projects:

Brookdale Connector Road	\$262,415
Jane Sowers Road Interchange Feasibility Study	154,365
Broad Street/Eastside Drive/Davie Avenue Sidewalks	49,430
US 21 Bike/Pedestrian Facilities	200,100
Third Creek Bridge Bike/Pedestrian Facilities	77,435
Fire Station 1 Renovation	125,000
<u>Greenway Development</u>	<u>150,000</u>
	<b>\$1,048,745</b>

## **Major Revenues**

Current Ad Valorem Taxes are estimated at \$17,600,000; an increase of just over \$209,000 or 1.2% from the prior year.

Local Option Sales Taxes are estimated at \$5,991,650; a decrease of \$1,057,350 or 15% based on current year collections and growth projections.

Electricity & Natural Gas Sales Taxes are estimated at \$1,902,000; down from \$2,159,000 in current year collections and projections.

Residential Sanitation Fees are budgeted at \$1,035,000, remaining the same as this year.

Powell Bill revenue is estimated at \$730,000; which is a nominal decrease from this year.

Recreation revenues are budgeted at \$240,000; a decrease of over 50% from the prior year.

## **Personnel**

Generally, it has been Council's policy to provide a Standard Performance Pay Increase (SPPI) to employees, and this was priority one at this year's budget retreat. This program awards a pay increase to employees performing at an "expected" level. However, because of the difficulty of this budget process we are not recommending an SPPI at the current time. However, as will be discussed further in this message, there is additional appropriation in contingency that will be held in abeyance and at the appropriate time when revenues rebound could be used for employee salary increases.

The costs of group health insurance and property and liability insurance in each operating fund are increased by roughly 30% and 10% respectively. As of the completion of this budget and the writing of this message we are in negotiations with our insurance broker to determine if several of our options for coverage will help decrease the cost we are anticipating for next year. As it stands, there will have to be a significant increase in the contribution from the City, and we may have to pass some of this along in the form of a cost for individual coverage for our employees.

This budget does include plans for fully funding a matching deferred compensation program (401k). For each 1% that an eligible employee defers the City will match .5% up to 2.5% of the employees pay.

## **Position Changes**

There are three new positions in the General Fund. We recommend hiring two telecommunicator positions in the Police Department and one GIS Analyst in Information Technology. The Telecommunicator positions will offset the use of temporary part time employees and account for increased call volumes. This move will limit the need to use patrol officers to run dispatch during absences and vacancies.

The additional position in IT will offset the need for professional services funds over the next year, and once that first year is completed will enable us to fill a need that has been growing for several years regarding the City's reliance on GIS data and Information Technology in general.

One additional position in the Water Department (Water and Sewer Fund) is also being funded. We currently cannot meet federal mandates regarding inspections on backflow prevention devices. I recommend adding a position that will allow us to move toward compliance with these regulations. This is not a General Fund position.

### **Major Capital**

There were over \$6,500,000 in capital requests for FY2021. Within reason, some of those requests are being deferred and are not recommended for approval. This was done last year as well, and we saw many of the same requests again this year. The total capital funding request has been decreased to \$3,939,602. I am proposing a variety of funding mechanisms to pay for these requests, including financing, fund balance allocation, pay-go, and Powell Bill.

Some of the major capital items included in this budget:

- Simulcast Radio System Upgrade
- Police Vehicles (9)
- Sanitation Vehicles (3)
- Street Projects and Equipment

We have included several building projects in future years. City staff is in the process of developing a better plan for future facility planning. Within the next two months you will receive a new fire station location analysis, additional options for a police building. A space needs study for the "Warehouse" complex is included as a proposal in this budget.

### **AIRPORT OPERATING FUND SUMMARY**

The Airport is continuing to provide growth in the City's General Fund Property Tax Base with an aircraft valuation in excess of \$115,000,000 and buildings over \$30,000,000. During FY2019 the City purchased Statesville Flying Service, the Fixed Base Operator (FBO) at the airport. This purchase included eight hangars, the terminal building, and a fuel farm.

The adopted budget for the Airport Fund is \$2,326,000. Operational expenses of the airport are funded primarily with ground and hangar lease and fuel flow revenues generated from the operation of the airport.

## **ELECTRIC FUND SUMMARY**

The budget for the Electric Fund of \$43,277,700 is balanced with no across the board change in retail or wholesale electric rates. Recent changes to collections rates, due to COVID-19, have affected the Electric Fund's revenue projections. However, the fund remains strong and will rebound as the economy returns to a point of confidence.

### **Major Revenues**

Electric Sales account for most of the revenues in this fund and are estimated at \$40,905,200; a decrease of 12.5% from the prior year.

Wholesale purchased power costs of \$32,000,000 are decreased by 9.8% from the previous year.

### **Major Capital**

This budget includes almost \$3,600,000 in capital funds for system improvement and expansion, down from almost \$12,000,000 in FY2020.

## **WATER & SEWER FUND SUMMARY**

Next year's water and sewer consumption/flow is estimated to continue relatively flat based on current year trends. The budget of \$14,957,000 is balanced with a 3.0% increase in water rates and a 3.5% increase in sewer rates, which are intended to continue to maintain the City's major asset and prepare for future growth of the system. These increases are in step with the recommendations from the water and sewer rate study approved by Council in 2018. The increases provide the revenues for operations and capital, as well as the necessary debt service in the coming years from the major expansion of the Third and Fourth Creek Wastewater Treatment Plants. There is no fund balance appropriation in this fund.

### **Major Revenues**

Water Sales are estimated at \$4,500,621; a decrease of 2.94% over the prior year.

Sewer Fees are estimated at \$6,743,639; a decrease of 3.12% over the prior year.

### **Major Capital**

We are recommending \$2,409,000 in capital outlay this year to address some of the most critical needs. This will be funded primarily through a transfer from the Water & Sewer Capital Reserve Fund of \$2,663,923. This transfer is in accord with the Water and Sewer Fund Analysis from 2018.

## **CIVIC CENTER FUND SUMMARY**

The budget for the Civic Center is \$1,096,250; a nominal decrease from last year.

## **Major Revenues**

Civic Center fees are estimated at \$243,750; a decrease of over 20% from last year. Transfers from occupancy tax receipts are projected at \$592,500 to balance the budget. Any excess collections of occupancy taxes will be reserved for future capital and/or debt service for the facility.

This is one of our hardest hit funds. Our revenues could rebound in the upcoming year; however, it will be largely dependent upon when Governor Cooper lifts the Stay at Home Order and allows for mass gatherings and meetings.

## **STORMWATER UTILITY FUND SUMMARY**

Effective July 1, 2019 the City established a Stormwater Utility Fund. This fund set forth a monthly fee that is assessed to all property owners within the City. The fee is based on an equivalent residential unit (ERU) system that has been established to equitably address and bill for impervious surfaces within the City limits. The adopted budget for the Stormwater Fund is \$1,981,000 and includes money for major capital projects and day-to-day activities.

## **KEEP A WEATHER EYE ON THE HORIZON**

There has been significant activity and actions have been taken over the last year that are worth noting, and which will affect this coming, and future years' budgets:

- Since 2016 the City has seen the completion of 565 new homes, with 70 in this fiscal year up to the end of March. This does not include non-residential development, and the fact that before the pandemic, Statesville was seeing significant interest in large properties on the northern and southern sides of town. That interest has not diminished, and the addition of more residential lots will necessitate increased services.
- The City is in the process of extending a water line to the Larkin Industrial Park to serve a proposed 400,000 square foot industrial spec building. When completed this water line will serve a much larger area and will likely open Exit 45 up for more development.
- The Planning Department is leading the City through a comprehensive Land Use Plan rewrite. This document will plot our course as development occurs.

It is difficult to determine how the current economic situation will affect our City moving forward. Signs point to a phased approach that will guide our state to a more normal way of life sometime this summer. We have and will feel impacts of the slowdown through decreased utility bill collections, sales tax and occupancy tax distributions, and if we are unable to open some of our shuttered facilities. We have taken measures to curb costs until the end of this fiscal year and will continue to monitor and take the same actions, if necessary, in FY2021.

However, growth is here and affecting several of our departments. There were several requests for new employees in the budget requests, although the vast majority were not funded due to limited revenue. Those needs will not disappear and must be addressed at some point.

It is my sincere hope that the economy comes roaring back and we can come to you with proposed budget amendments in this coming year, the first of which could be employee raises, Council's highest budget priority. Additional money has been set aside in contingency in the event the economy recovers, and revenues stabilize. If Council agrees, that money could be allocated to employees in the form of salary increases. However, we will closely watch revenues and keep you apprised, while not acting prematurely.

### **Recommendation**

Based on the factors I have presented tonight I would like to recommend to the City Council the City of Statesville's FY2021 Operating and Capital budget. This budget of \$101,496,750 reflects an overall decrease of 9% from the current fiscal year. Ad valorem property tax revenues are projected at \$17,600,000, based on estimated property values of \$3,265,400,000, which reflects an increase of almost \$49,000,000 in valuation from this fiscal year. I propose keeping the property tax rate stable at \$0.5478 per \$100 in assessed valuation, with a collection rate of 98.5%. A General Fund balance appropriation of \$1,048,745 has been included for one-time capital expenditures. Fund balance is estimated to be just over 33% at the end of FY2020.

I want to thank the departments of the City for their assistance and patience in preparing the 2020-2021 budget proposal.

I appreciate the consideration of the City Council in reviewing the budget and providing us with the tools to provide quality services to the citizens of the City of Statesville. We look forward to reviewing this budget proposal with you and receiving your comments and instructions.

Respectfully submitted,



Ronald R. Smith  
City Manager

**CITY OF STATESVILLE**  
**BUDGET TEAM ADJUSTMENTS**  
**Fiscal Year 2020 - 2021**

This schedule lists the adjustments that were made by the Budget Team to the requested budgets submitted by each department. The basis for these adjustments are typically either the financial incapacity to fund these items, changes in estimates from the beginning of the budget process, or the budget team determines that the requests include or lack the justification to recommend for funding. Capital funded or not funded listed on another schedule.

DEPARTMENT	DESCRIPTION	AMOUNT
<b>General Fund:</b>		
Mayor & Council	Salaries and Benefits	\$ 389
Mayor & Council	Operating Expenses	(22,400)
City Manager	Salaries and Benefits	9,322
City Manager	Operating Expenses	(9,338)
City Clerk	Salaries and Benefits	2,908
City Clerk	Operating Expenses	(10,180)
Finance Administration	Salaries and Benefits	14,540
Finance Administration	Operating Expenses	33,151
Finance Collections	Salaries and Benefits	17,448
Finance Collections	Operating Expenses	(14,243)
Finance Purchasing	Salaries and Benefits	8,724
Finance Purchasing	Operating Expenses	(871)
Human Resources	Operating Expenses	(90,195)
Information Tech	Salaries and Benefits	(396,495)
Information Tech	Operating Expenses	(227,616)
Information Tech - GIS	Salaries and Benefits	5,816
Information Tech - GIS	Operating Expenses	3,442
Information Tech - UB	Salaries and Benefits	422,670
Information Tech - UB	Operating Expenses	234,723
Legal	Operating Expenses	(67,000)
Planning	Salaries and Benefits	21,636
Planning	Operating Expenses	(97,186)
Downtown Statesville	Operating Expenses	(10,462)
Police	Salaries and Benefits	227,689
Police	Operating Expenses	(89,922)
Fire	Salaries and Benefits	338,756
Fire	Operating Expenses	(69,529)
Engineering	Salaries and Benefits	(14,534)
Engineering	Operating Expenses	(48,889)
Garage	Salaries and Benefits	25,840
Garage	Operating Expenses	(13,781)
Street	Salaries and Benefits	45,312
Street	Operating Expenses	(31,872)
Street Construction	Operating Expenses	(72,500)
Sanitation	Salaries and Benefits	63,175
Sanitation	Operating Expenses	(42,324)
Rec - Administration	Salaries and Benefits	8,724
Rec - Administration	Operating Expenses	(10,524)
Rec - Athletics	Salaries and Benefits	(12,123)
Rec - Athletics	Operating Expenses	(6,142)
Rec - Fitness Center	Salaries and Benefits	(36,578)
Rec - Fitness Center	Operating Expenses	(30,350)
Rec - Programs	Salaries and Benefits	(6,276)
Rec - Programs	Operating Expenses	(12,713)

DEPARTMENT	DESCRIPTION	AMOUNT
<b>General Fund Continued:</b>		
Rec - Pool	Salaries and Benefits	(36,074)
Rec - Pool	Operating Expenses	(11,300)
Rec - Park Maintenance	Salaries and Benefits	43,351
Rec - Park Maintenance	Operating Expenses	(22,982)
Public Grounds & Cemetery	Salaries and Benefits	17,448
Public Grounds & Cemetery	Operating Expenses	(17,268)
Special Appropriations	Operating Expenses	(254,000)
<b>TOTAL GENERAL FUND EXCLUDING CAPITAL ADJUSTMENTS</b>		<b>\$ (240,603)</b>
<b>Airport:</b>		
Airport Ops	Salaries and Benefits	\$ (23,964)
Airport Ops	Operating Expenses	(349,776)
<b>Total Airport</b>		<b>\$ (373,740)</b>
<b>Electric:</b>		
Electric Ops	Salaries and Benefits	\$ 572,641
Electric Ops	Operating Expenses	(4,024,126)
<b>Total Electric</b>		<b>\$ (3,451,485)</b>
<b>Water and Sewer Fund:</b>		
PW-Sewer Maintenance	Salaries and Benefits	\$ 20,357
PW-Sewer Maintenance	Operating Expenses	(68,915)
PW-Water Maintenance	Salaries and Benefits	(8,939)
PW-Water Maintenance	Operating Expenses	2,442
Water Purification	Salaries and Benefits	34,097
Water Purification	Operating Expenses	(119,430)
3rd Creek WWT Plant	Salaries and Benefits	(38,419)
3rd Creek WWT Plant	Operating Expenses	(81,520)
4th Creek WWT Plant	Salaries and Benefits	31,175
4th Creek WWT Plant	Operating Expenses	32,488
<b>Total Water and Sewer Fund</b>		<b>\$ (196,664)</b>
<b>Storm Water:</b>		
Storm Water Ops	Salaries and Benefits	\$ 26,081
Storm Water Ops	Operating Expenses	171,626
		<b>\$ 197,707</b>
<b>Civic Center:</b>		
Civic Center Ops	Salaries and Benefits	\$ 16,530
Civic Center Ops	Operating Expenses	(128,088)
		<b>\$ (111,558)</b>
<b>Total Budget Adjustments Excluding Capital</b>		<b>\$ (4,176,343)</b>

**CITY OF STATESVILLE  
LISTING OF DECISION PACKAGES  
FOR THE BUDGET YEAR 2020-21**

Departments present decision packages summarizing and justifying new or reclassified positions, new or expanded services, or specific operational and capital expenditures. The decision packages are evaluated by the Budget Team based on their merit and the City's financial capacity to fund them.

Department	Description	Requested Amount	Proposed Amount
<b>General Fund:</b>			
City Manager	Reclassification of Deputy City Clerk Position	2,310	-
Human Resources	Update ADA Transition Plan To Revise City's Vision	50,000	50,000
Human Resources	Establish an Employee Medical Clinic With Iredell Statesville Schools	85,000	-
Information Technology	Study To Evaluate IT Strengths for a Technology Master Plan	60,000	-
Information Technology - GIS	Reduction in Professional Services with Addition of a GIS Analyst	57,940	57,940
Information Technology - UB	Purchase Iredell Water Meters Read and Meter Changes	12,000	12,000
Planning	Addition of a Code Enforcement Officer and Vehicle for Position	69,200	-
Planning	Rehabilitation and Stabilization of Historic Homes	10,000	10,000
Planning	Support Our Towns Habitat Critical Home Repairs	10,000	10,000
Planning	Conduct a Housing Inventory	94,000	-
Police	Addition of Two Telecommunicators	100,566	100,566
Police	Addition of Eight Uniform Patrol Officers	866,928	-
Police	Addition of Three Investigators	339,123	-
Engineering	Reduction Surveyor and Reinstate Construction Inspector Supervisor	20,461	-
Engineering	Reclassify Office Manager to Office Administrator/Project Coordinator	4,723	-
Sanitation	Purchase of Automated Truck and Staff for Additional Collection Route	435,751	-
Public Grounds & Cemeteries	Reclassification of a Skilled Laborer to General Supervisor	4,536	-
Public Grounds & Cemeteries	Small Engine Mechanic for Cemetery, Parks and Airport Divisions	43,776	-
Public Grounds & Cemeteries	Addition of a Skilled Laborer For Grounds Maintenance	44,914	-
<b>Total General Fund</b>		<b><u>2,311,228</u></b>	<b><u>240,506</u></b>
<b>Airport Fund:</b>			
Airport	Reclassification of Customer Service Representative to Office Manager	3,615	-
Airport	Reduce Two Part-Time and Add of One Full-Time Maintenance Tech	14,226	-
Airport	Addition of a Part-Time Weekend Customer Service Representative	14,611	-
Airport	Reduce Two Part-Time and Add One Full-Time Line Tech	6,801	-
<b>Total Airport Fund Fund</b>		<b><u>39,253</u></b>	<b><u>-</u></b>
<b>Electric Fund:</b>			
Electric	Addition of Fifth Full-Time Staff Person For Third Crew	52,087	-
<b>Total Electric Fund</b>		<b><u>52,087</u></b>	<b><u>-</u></b>
<b>Water and Sewer Fund:</b>			
Sewer Maintenance	Restoration of Skilled Laborer for System Flushing	46,411	-
Sewer Maintenance	Reclassification of General Supervisor	2,633	-
Sewer Maintenance	Reclassification of a Commercial Driver to Crew Technician	4,363	-
Water Maintenance	Addition of a Skilled Laborer	46,411	-
Water Maintenance	Addition of a Backflow Technician For Regulation Compliance	51,778	51,778
Water Maintenance	Reclassification of a Commercial Driver to Crew Technician	5,158	-
Third Creek WWTP	Addition of a Senior Operator As a Backup to the Supervisor	58,775	-
Fourth Creek WWTP	Reclassification of Part-Time Operator to Full Time Analyst	9,235	-
<b>Total Water/Sewer Fund</b>		<b><u>224,764</u></b>	<b><u>51,778</u></b>

Department	Description	Requested Amount	Proposed Amount
<b>Civic Center Fund:</b>			
Civic Center	Development of Master Plan to Guide Renovations, Goals, Objectives	<u>55,000</u>	<u>-</u>
<b>Total Civic Center Fund</b>		<u><b>55,000</b></u>	<u><b>-</b></u>
<b>Total Decision Packages</b>		<u><b>2,682,332</b></u>	<u><b>292,284</b></u>

**A Shared Vision for Statesville**

The Statesville City Council adopted a vision statement in 2001 that has served the city well. Many of the policies, ordinances and budgets were heavily influenced by these goals, guiding the City in developing a recreation master plan and greenway system, helping establish a new land use plan and unified development ordinance, and funding a downtown marketing study. Much of the City's annual budget was developed by tying department programs to specific vision elements.

One of the recommendations of the 2001 study was to revisit this vision statement in five years to make sure the elements remain a fresh and true representation of the desires of this community. Following the Greater Statesville Chamber's 2006 retreat, where discussion of developing a shared vision for the community was held, a group of stakeholders began the process of reviewing and revising the 2001 vision statement.

A new Vision Statement was developed from the work of 12 strategic partners and the input of Statesville citizens in hopes that it will become a part of the planning process for all community organizations, governmental agencies, citizen groups and businesses. In 2008, the Statesville City Council unanimously adopted the Vision Statement. As Statesville prepares to grow, this Shared Vision will help it grow together.

**Identity Component**

Statesville will be recognized as a premier city in the region by embracing growth while retaining the unique charms of a small city. Statesville will continue to build a vital city center to serve as the hub of the city, county and region.

**Economic Development Component**

Statesville will take advantage of its unique strategic location to recruit and retain business, commerce and industry that will assist in continuing the advantageous balance between residential and commercial components of the tax base. Community leaders will continue to be cooperative and business friendly and strive to maintain a self sustained economy.

**Social Issues and Values Component**

Statesville will show that it values its diversity by encouraging an attitude of "Many cultures, One Community" that embraces all people, acknowledges hard issues and demonstrates the courage to deal with them.

**Healthy Lifestyle Component**

Statesville will be a community that provides high quality facilities and resources for optimal wellness, disease management and overall fitness to create an environment that encourages positive, responsible health practices.

**The Recognition Component**

Statesville will be recognized regionally and at the state and national levels as a city of the future where citizens can live, work and play; where the educational opportunities are excellent; where the greening of the community is significant to all its citizens; where entrepreneurial spirit abounds; where arts, cultural events and cultural awareness are important; and, where all its people can achieve success.

**Government Support and Communication Component**

Statesville will be a model of effective and efficient government, continually looking for partnership opportunities with community organizations and governmental entities, encouraging citizen involvement and improving communications with its residents and other governmental agencies.

The City of Statesville's adopted annual operating and capital budget is developed in several stages. Although the budget is presented to the Mayor and City Council in May and adopted in June for the upcoming fiscal year (July 1-June 30), its preparation begins several months prior. It is during this process that departments and management have the opportunity to reassess goals and objectives and resources needed to accomplish them.

#### **Financial Policies and Goals**

The City of Statesville follows the statutory provisions of the Local Government Budget and Fiscal Control Act in developing its annual budget for raising and spending money for specified programs, functions, activities or objectives during a fiscal year. An annual balanced budget ordinance is adopted and administered in accordance with general statutes in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The City Council has adopted a Vision Plan for the City of Statesville as outlined in this budget document that addresses long-term goals and objectives of the City. The annual budget is developed including programs, functions, and objectives that align with the Vision Plan and incorporate the following policies:

1. The budget will be developed in accordance with the North Carolina Local Government Budget and Fiscal Control Act.
2. Current operating expenditures during the fiscal year will generally be limited to the current resources.
3. Debt proceeds will not be used to finance current operations.
4. The City will maintain a capital reserve fund to accumulate resources for major capital outlays.
5. The City will maintain a risk management program to provide protection against loss and a reduction in exposure to liability.

Other financial policies of the City of Statesville are as follows:

1. The City will maintain accounting systems in accordance with the Local Government Budget and Fiscal Control Act.
2. Full disclosure will be provided in the annual financial statements.
3. An annual audit will be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
4. The City will strive to maintain an available fund balance in the General Fund above the minimum level recommended by the North Carolina Local Government Commission of 8% of expenditures at the end of the fiscal year. Available fund balance in the General Fund as of June 30, 2019 was \$16,095,379 or 45.9% of operating expenditures.

#### **Capital Budget Development Phase**

The City's capital improvement program (CIP) is a six-year plan for capital equipment and improvements. During the second quarter each year, departments review and update capital outlay needs for the planning period. Each department then meets with the Budget Team (comprised of staff from the City Manager's Office and the Finance Department) to review capital outlay requests.

The six year capital improvement plan is available at the end of the document.

**City Council Planning Phase**

The City Council's goals and directives set the tone for the development of the budget. At its annual planning retreat, held on January 23 and 24, 2020 at Lake Norman State Park, the Council met to identify priorities, issues, and projects impacting the next year's budget.

The Council discussed key policy issues that provided the direction of the budget.

**Departmental Budget Development Phase**

During January and February, departments examine current departmental service levels, goals and objectives and revise them to best meet the needs of the citizens, the priorities of the City Council, and directives of the City Manager. In addition, they review and update capital requests for the upcoming year. From this process, they develop departmental budget requests.

Departmental operating budgets are prepared using the base budget philosophy. In general, the base budget philosophy is defined as the department's budget for the current year, plus inflationary increases, minus major one-time expenditures.

When properly executed, the base budget approach allows elected officials to concentrate their attention on changes or enhancements in services. In order to qualify as a base budget, the expenditure side of the equation must be conservative, yet realistic and consistent from department to department. For example, all departments must use the same inflation factor for a given category of expenditures. Such standardization (applied with common sense and good judgment) lets City Council and the public review spending parameters without reviewing each and every line item.

New or expanded services or programs are presented separately as a "decision package." Departments prepare decision packages summarizing and justifying new or expanded services and related operational and capital expenditures.

**Budget Team Review and Development of Proposed Budget**

The Budget Team for this budget cycle was comprised of the City Manager, Assistant City Manger, Finance Director, and Assistant Finance Director.

Department Directors met with the Budget Team in March to review departmental operating and capital budget requests. New programs, service enhancements, and decision packages were evaluated based on their relation to City Council's priorities and the City's financial capacity to fund them with current resources.

**Budget Adoption Phase**

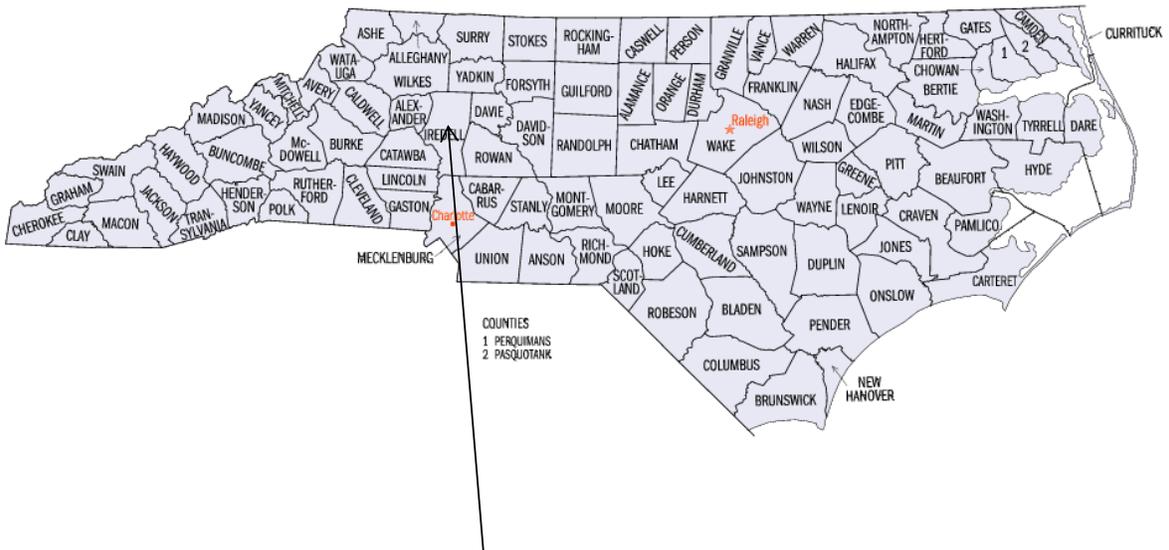
During May and June, the budget adoption phase is completed. The City Manager presents a balanced budget proposal to City Council. According to the provisions of the North Carolina Budget and Fiscal Control Act, the City Council holds a public hearing to receive public comment on the budget. The Council then conducts a series of budget work sessions to discuss the City Manager's budget proposal.

The proposed budget is revised as directed by the Council. Once this step is completed, the City Council adopts the budget ordinance by July 1 as required by state law.

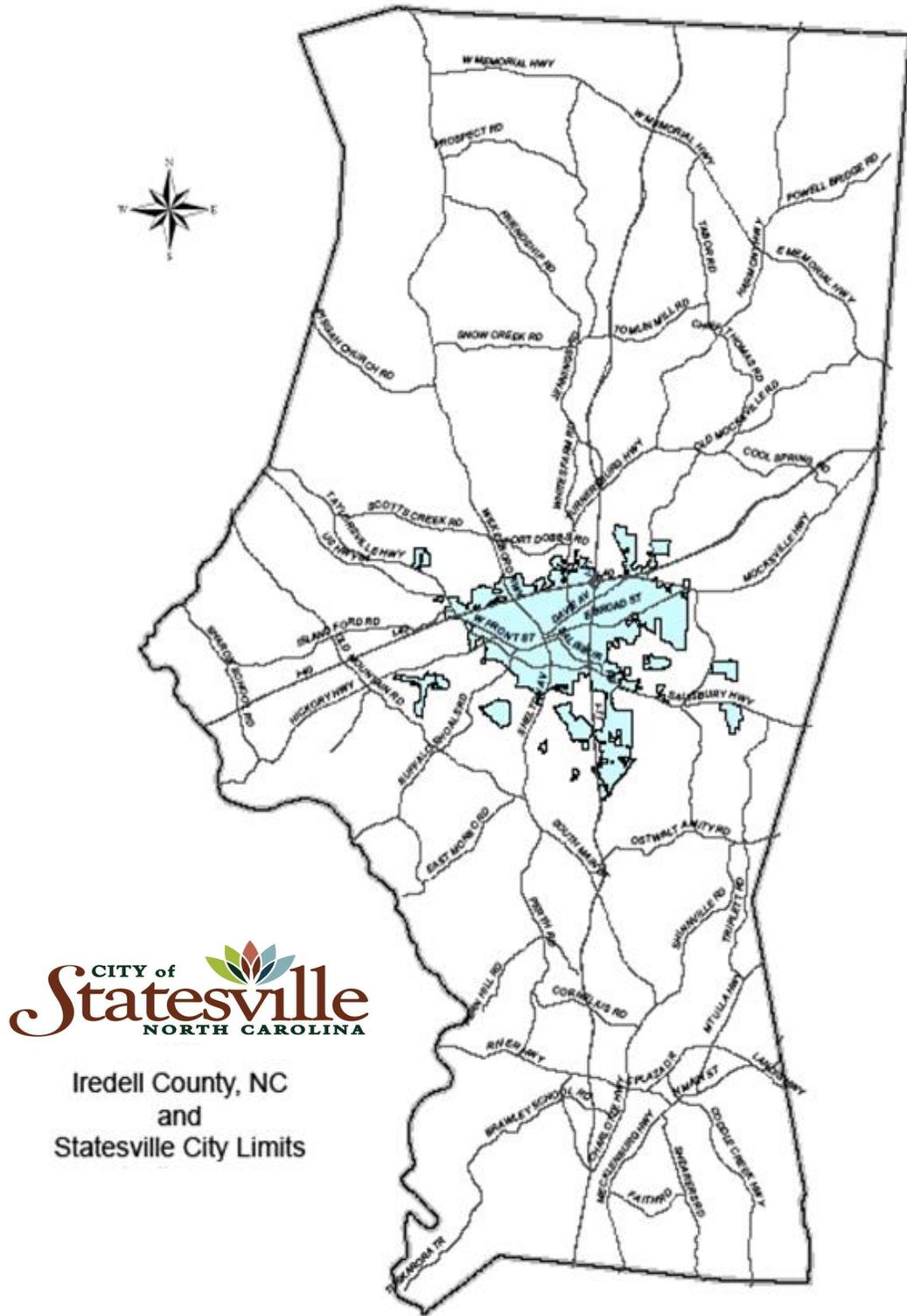
**Budget Amendments**

After the budget ordinance is enacted, the City Council may amend it at any time during the fiscal year. Each amendment must continue to adhere to the balanced budget requirement and may in no way alter the property tax levy or a taxpayer's liability.

The adopted budget ordinance authorizes the budget officer (City Manager) to approve budget revisions within a departmental budget not affecting the total departmental appropriation. The budget officer may also transfer amounts between departments of the same fund with an official report on such transfers to City Council.



CITY OF STATESVILLE, NORTH CAROLINA



Statesville has a unique and interesting history in its more than 200 years of existence. On December 19, 1789, the North Carolina General Assembly created the Town of Statesville primarily because of its central location in Iredell County and in western North Carolina. The City was formally incorporated on January 9, 1847 as the area began to grow in number and prosperity.

History surrounds the residents of Statesville. Four historic residential districts represent housing that dates back as old as the mid-1800’s. The downtown retail district is listed on the National Register of historic places. Statesville’s commitment to revitalization and growth in the downtown retail district has resulted in a beautiful, vibrant Main Street city.

Having exceptional transportation access with Interstates 77 and 40 intersecting in Statesville, and with close proximity to neighboring big cities Charlotte and Winston-Salem, an abundance of opportunities for growth exist. Statesville is the county seat of Iredell County and the county’s second largest city.

Statesville has operated under the Council-Manager form of government since 1949. The mayor and eight council members are elected on a non-partisan basis with six council members elected from wards and two elected at-large. All nine elected officials serve four-year staggered terms. City Council, which acts as the City’s legislative and policy-making body, selects the City Manager, who is the City’s chief administrator and implements the policies and programs adopted by City Council.

**STATISTICAL INFORMATION:**

<u>Population</u>		<u>Size (square miles)</u>	
Statesville	25,828	Statesville	24.5
Iredell County	178,730	Iredell County	597
<u>Climate</u>		<u>Fire Protection</u>	
Average Annual Rainfall	44 inches	Number of Stations	4
Average Annual Snowfall	5 inches	Number of Firefighters	82
Average Annual Temperature	57 F	<u>Police Protection</u>	
Average Annual High Temperature	70 F	Number of Stations	2
Average Annual Low Temperature	45 F	Number of Police Officers	82
<u>Number of City Personnel</u>	429	<u>Utilities</u>	
<u>Culture and Recreation</u>		Electric Customers	13,214
Statesville Fitness Center	1	Water Customers	11,478
Leisure Pool	1	Sewer Customers	10,656
Community Centers	2		
Parks and Playgrounds	17		
Tennis Courts	10		

North Carolina's Office of Management Budget Demographic Information

Population

Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020
25,096	25,102	25,363	25,731	25,714	25,797	25,828

Median Age

2014	2015	2016	2017	2018	2019	2020
40	40	40	40	40	40	40

(\* Department of Revenue Estimated Census based on Fiscal Year)

**Employment Information** (Source: Federal Reserve Bank of St. Louis)

Unemployment rate as of March 2020 for Iredell County:

2014	2015	2016	2017	2018	2019	2020
6.5%	5.5%	4.9%	5.3%	4.2%	3.9%	4.0%

City of Statesville Racial Composition

White	12,966	50.2%
Black	9,350	36.2%
Hispanic	2,789	10.8%
Asian	413	1.6%
Other/Multi-Racial	310	1.2%
	25,828	100%

Iredell County Age

2016 Proj Median Age	36.5
2016 Proj Total Pop 0-19	43,933 26.3%
2016 Proj Total Pop 20-24	10,031 6.0%
2016 Proj Total Pop 25-34	18,979 11.3%
2016 Proj Total Pop 35-44	22,820 13.6%
2016 Proj Total Pop 45-54	26,231 15.7%
2016 Proj Total Pop 55-64	21,209 12.7%
2017 Proj Total Pop 65+	24,290 14.5%

<sup>1</sup> census.gov

<sup>2</sup> Source: N. C. Department of Commerce

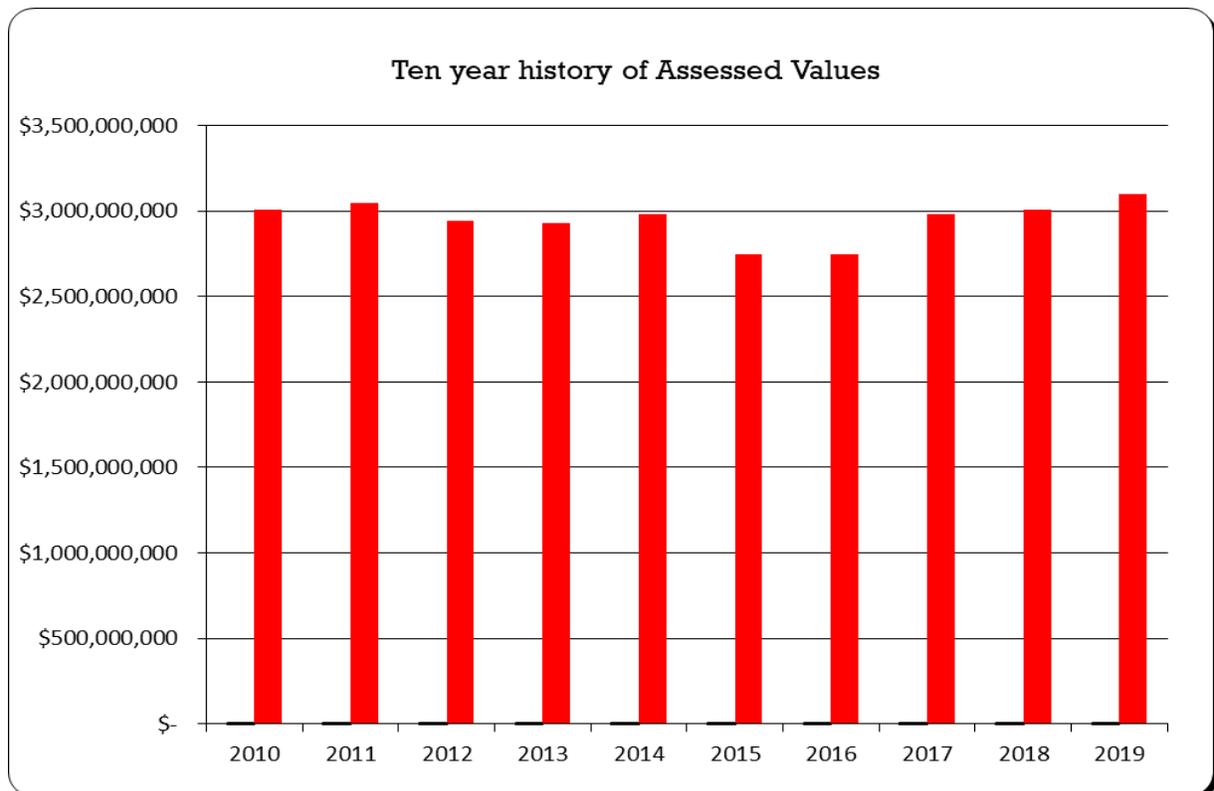
**STATESVILLE'S TOP TEN EMPLOYERS AS OF JUNE 30, 2019**

Iredell-Statesville Schools	2900
Iredell Memorial Hospital	1448
Iredell County Government	1330
Davis Regional Medical Center	500
Kewaunee Scientific	500
Doosan Infracore Power	500
City of Statesville	425
ASMO North Carolina	400
Piedmont HealthCare	389
Manheim Statesville	350

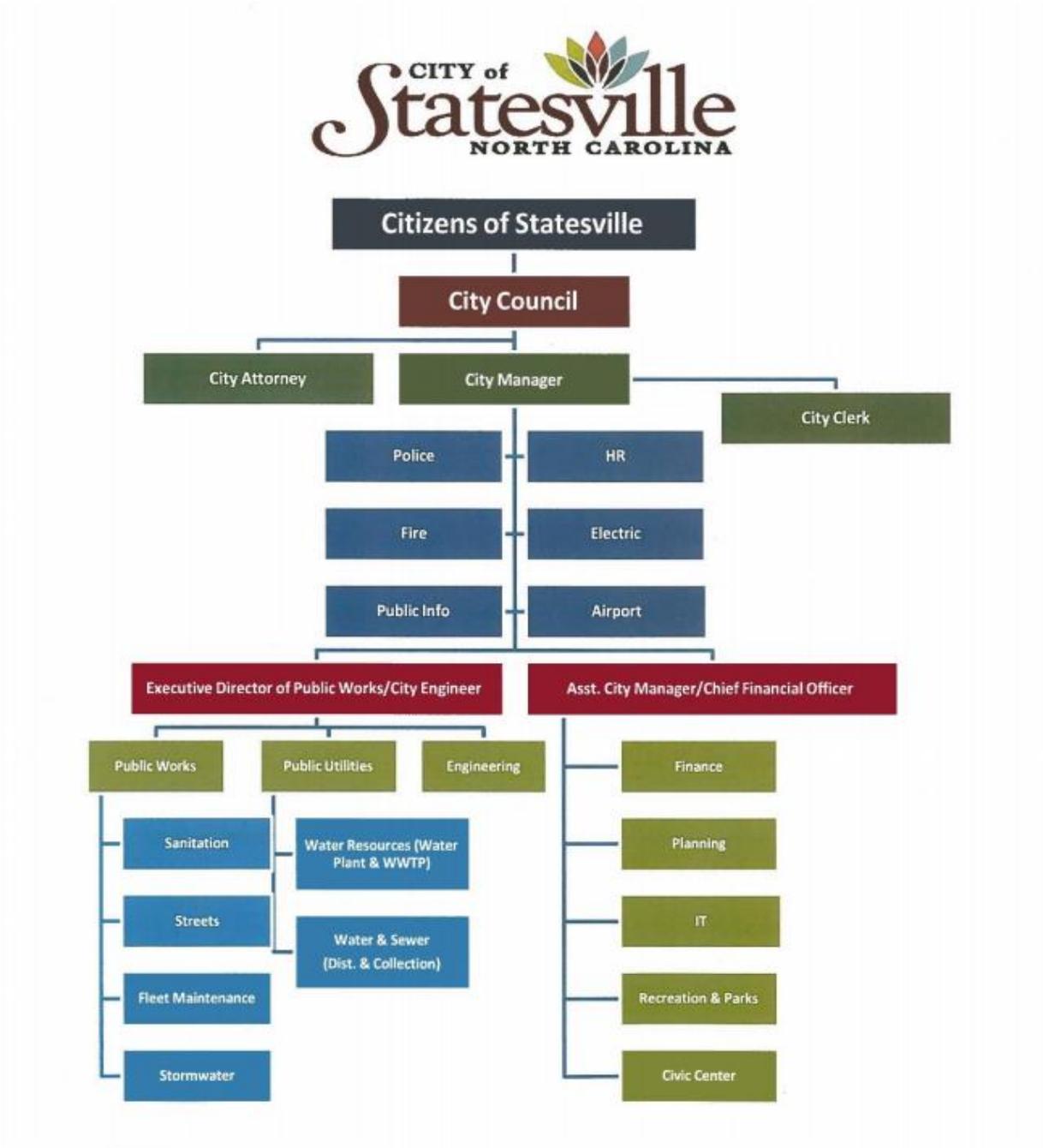
<sup>1</sup> Source: Iredell County Economic Development Corporation

Principal Taxpayers (June 30, 2019)

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Total Assessed Valuation</u>
Asmo NC, Inc.	Electric Motor Mfg.	\$ 122,110,637	3.86%
Providencia USA, Inc.	Non-Woven Plastic Materials Mfg.	63,581,368	2.01%
Lowe's	Home Improvement Retailer	59,401,810	1.88%
Statesville HMA, Inc.	Health Care Facility	36,845,587	1.17%
Clark Equipment Company	Heavy Equipment Manufacturer	29,187,136	0.92%
Bartlett Milling Company	Flour and Feed Milling	25,470,261	0.81%
Pratt Industries, Inc.	Manufacturing	21,217,938	0.67%
Centro NP Holdings	Real Estate	20,038,440	0.63%
Vereit, Inc.	Real Estate	19,268,290	0.61%
Cheney Bros Inc	Food Distributor	19,174,512	0.61%
Ten largest taxpayers		416,295,979	13.17%
All other taxpayers		2,745,649,082	86.83%
Total assessed value		<u>\$ 3,161,945,061</u>	<u>100.00%</u>

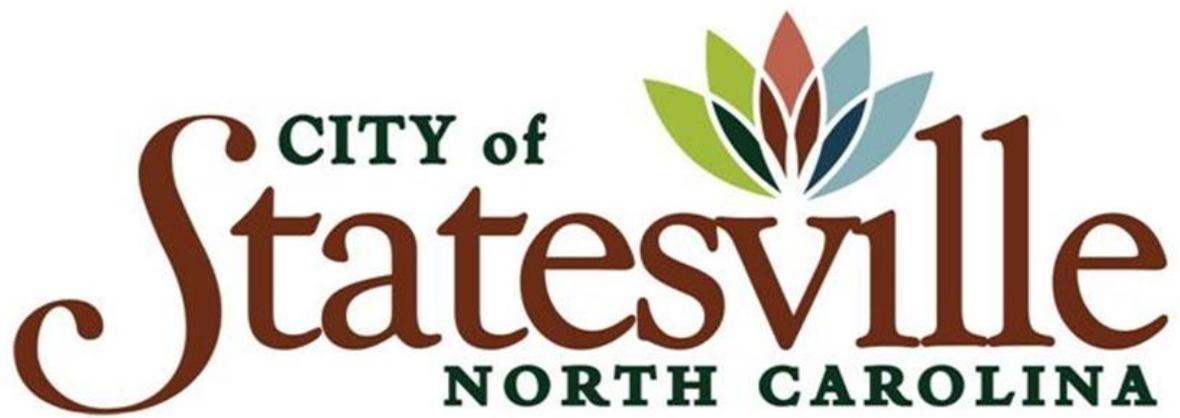


City of Statesville, North Carolina  
Organizational Chart



**TABLE OF CONTENTS**

	<b>Page</b>
<b>BUDGET SUMMARY</b>	
Basis of Budgeting.....	24
Total Budget - All Funds.....	27
Revenues.....	29
Expenditures.....	32
Staffing.....	34
Debt Management.....	36
Fund Balance.....	37
Capital Outlay And Non-Depreciable Equipment List.....	39
Capital Improvement Plan Summary.....	44



The accounts of the City of Statesville are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The City develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act on a modified accrual basis where revenues are recorded when received in cash and liabilities are recorded when known. During the year, the City's accounting system is maintained on the same basis as the adopted budget. At year-end, the City's Comprehensive Annual Financial Report (CAFR) is prepared on the basis consistent with generally accepted accounting principles. For the most part, this is consistent with the way the City prepares its budget, except that funds are adjusted to the full accrual basis for financial statement presentation. The main differences between budget and CAFR for funds are 1) capital outlay and debt service principal payments are recorded as expenditures for budgetary purposes as opposed to adjustments of balance sheet accounts in the financial statements, and 2) depreciation is not recognized for budgetary purposes and is recorded as an expense in the CAFR.

The City of Statesville adopts annual budget ordinance for the City's General, Enterprise, Internal Service, and certain Special Revenue Funds. According to state law, the City operates on a fiscal year beginning on July 1 and ending on June 30. All annual appropriations lapse at fiscal year end.

## GOVERNMENTAL FUNDS

### General Fund

The general fund is the principal operating fund of the City. It is used to account for all financial resources and expenses, except those required to be accounted for in another fund, that are traditionally associated with government. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenses are for public safety, streets and highways, sanitation, parks and recreation, and general government services.

### Special Revenue Funds

A special revenue fund is used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Home Program Grant Fund
- Drug Enforcement Fund
- Occupancy Tax Fund
- General Capital Reserve Fund
- Economic Development Fund
- Domestic Violence Grant Fund
- Secondary E-911 Fund

The City has two special revenue funds that are annually appropriated: Occupancy Tax Fund and Secondary E-911 Fund.

### Occupancy Tax Fund

This fund is used to account for receipts of a local hotel/motel occupancy tax that are restricted to the operation of the City's Civic Center and the promotion of travel and tourism.

### Capital Projects Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year. These funds are as follows:

- Streetscape Construction
- Transportation Grant - TAP
- Shelton Avenue Multi-Use Path
- Brookdale US-21
- Bethlehem Road Project
- Municipal Service Center

**PROPRIETARY FUNDS**

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of City Council is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The City has four enterprise funds: Electric, Water and Sewer, Storm Water and Civic Center.

**Airport Operating Fund**

This fund is used to account for the City's Airport operations. Its revenue source is direct receipts from its operations such as airport leases and fuel flow fees.

**Electric Fund**

This fund is used to account for the activities of the City's electric utility, which provides electric service to the residents of the City. The fund is fully self-supporting from various user charges and electricity sales.

**Water and Sewer Fund**

This fund is used to account for the activities necessary to furnish water and sewer treatment, water distribution, sanitary sewer collections, and related bonded debt service. This fund is fully self-supporting from various user charges for its service.

**Stormwater Fund**

The stormwater program will establish and maintain a consistent source of revenue to enable the city to maintain compliance with the NPDES/Ph II stormwater permit as well as begin to address deteriorating storm water system.

**Civic Center Fund**

This fund is used to account for the operations of the City's Civic Center, which opened in January, 2000. This operation was accounted for in the General Fund in prior year's budgets. Beginning with fiscal year 2001-2002, Civic Center activities are accounted for in a separate enterprise fund. Resources that fund this operation are from facility user charges and hotel/motel.

**Enterprise Reserve Funds**

Enterprise reserve funds are used to provide full budgetary accountability for restricted revenues. An enterprise reserve fund is established when required by legal mandate or sound financial management practices. These funds are as follows:

- Airport Improvement Fund
- Electric Utility Capital Reserve Fund
- Water and Sewer Capital Reserve Fund

**Capital Project Funds**

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital improvements. Frequently capital projects extend over more than one fiscal year.

- Parallel Taxiway Project
- Glideslope and Localizer

**INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City has one internal service fund: Risk Management Fund.

**Risk Management Fund**

This fund is used to account for the operations of the City's employee health insurance plan and wellness program and its the City's premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler Machinery.

**FIDUCIARY FUNDS**

The City maintains one fiduciary funds where the City hold funds for the benefit of qualified individuals.

- Statesville Connects (Utility Donation Fund) - donations for the aid of utility customers.



## Relationship Between Functions and Funds

Departments (Functional Units)	General Government	Public Safety	Transportation	Environmental Protection	Cultural and Recreation	Utilities	Tourism
<b>GOVERNMENTAL FUNDS</b>							
General Fund	X	X	X	X	X	X	X
General Capital Reserve Fund	X	X	X				
Separation Allowance Fund		X					
Occupancy Tax Fund	X						X
Home Consortium Fund	X						
Drug Enforcement Fund		X					
Domestic Violence Fund		X					
Economic Development Fund	X						
Secondary E-911 Fund		X					
Streetscape Fund	X						
Transportation TAP Fund			X				
Brookdale NC-21 Fund			X				
Shelton Avenue Multi-Use Path CPF			X				
Municipal Service Center Fund	X	X					
Bethlehem Road Fund	X		X				
<b>PROPRIETARY FUNDS</b>							
Airport Operating Fund			X				
Airport Improvement Fund			X				
Paralley Taxiway Project Fund			X				
Glideslope and Localizer CPF			X				
SE Parallel Lighting and Electrical Vault Fund			X				
East Corporate Area Development Fund			X				
Runway Safety Area Extension Project Fund			X				
Electric Fund						X	
Electric Capital Reserve Fund						X	
Water and Sewer Fund						X	
Water and Sewer Capital Reserve Fund						X	
Sewer Oversize Line Fund						X	
4th Creek WWTP Improvement Fund						X	
Stormwater Fund			X			X	
Civic Center Fund							X
<b>INTERNAL SERVICE FUNDS</b>							
Risk Management Fund	X	X	X	X	X	X	X
<b>FIDUCIARY FUNDS</b>							
Utility Donation Fund						X	

## TOTAL REVENUES AND SOURCES - ALL FUNDS

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
General Fund	\$31,429,869	\$33,609,263	\$36,683,532	\$ 37,598,800	2.50%
Airport Operating Fund	654,042	6,721,144	2,912,034	2,326,000	-20.12%
Electric Fund	49,139,501	51,398,767	54,156,867	43,277,700	-20.09%
Water and Sewer Fund	12,230,901	15,281,745	14,333,803	14,957,000	4.35%
Stormwater Fund	-	-	1,946,346	2,241,000	15.14%
Civic Center Fund	1,003,441	1,102,233	1,121,864	1,096,250	-2.28%
Risk Management Fund	7,552,204	5,457,696	6,676,483	8,105,950	21.41%
Occupancy Tax Fund	1,095,987	1,177,003	1,156,101	750,000	-35.13%
Secondary E-911 Fund	-	102,102	41,000	40,000	-2.44%
<b>Total Revenues</b>	<b>\$103,105,945</b>	<b>\$114,849,953</b>	<b>\$119,028,030</b>	<b>\$ 110,392,700</b>	<b>-7.25%</b>

## TOTAL EXPENDITURES AND USES - ALL FUNDS

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
General Fund	\$33,923,023	\$34,908,170	\$36,683,532	\$ 37,598,800	2.50%
Airport Operating Fund	520,755	7,671,272	2,912,034	2,326,000	-20.12%
Electric Fund	45,934,581	50,617,628	54,156,867	43,277,700	-20.09%
Water and Sewer Fund	12,241,583	16,002,062	14,333,803	14,957,000	4.35%
Stormwater Fund	-	197,368	1,946,346	2,241,000	15.14%
Civic Center Fund	961,876	1,173,424	1,121,864	1,096,250	-2.28%
Risk Management Fund	6,590,690	4,932,476	6,676,483	8,105,950	21.41%
Occupancy Tax Fund	917,081	1,000,029	1,156,101	750,000	-35.13%
Secondary E-911 Fund	-	47,586	41,000	40,000	-2.44%
<b>Total Expenditures</b>	<b>\$101,089,589</b>	<b>\$116,550,015</b>	<b>\$119,028,030</b>	<b>\$ 110,392,700</b>	<b>-7.25%</b>

**TOTAL REVENUES BY SOURCE - ALL FUNDS**

Fiscal Year 2020 - 2021

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	<sup>1</sup> . Other Funds
Ad Valorem Taxes	\$ 17,981,000	\$17,981,000	\$ -	\$ -	\$ -	\$ -
Other Taxes & Licenses	777,500	27,500	-	-	-	750,000
Unrestricted Intergovernmental	8,473,850	8,433,850	-	-	-	40,000
Restricted Intergovernmental	910,000	910,000	-	-	-	-
Permits & Fees	355,100	111,350	-	-	243,750	-
Sales & Services	66,641,827	1,750,100	40,905,200	11,883,077	-	12,103,450
Investment Earnings	467,500	175,000	140,000	125,000	10,000	17,500
Other Revenue	459,500	55,000	232,500	10,000	-	162,000
Reimbursements and PILOT	4,898,000	4,898,000	-	-	-	-
Long-term Debt	2,162,000	1,497,000	-	275,000	-	390,000
Transfers	3,968,423	712,000	-	2,663,923	592,500	-
Fund Balance	3,298,000	1,048,000	2,000,000	-	250,000	-
<b>Total Revenues</b>	<b>\$ 110,392,700</b>	<b>\$37,598,800</b>	<b>\$43,277,700</b>	<b>\$ 14,957,000</b>	<b>\$1,096,250</b>	<b>\$ 13,462,950</b>

**TOTAL EXPENDITURES BY MAJOR OBJECT - ALL FUNDS**

Fiscal Year 2020 - 2021

	Total	General Fund	Electric Fund	Water & Sewer Fund	Civic Center Fund	<sup>1</sup> . Other Funds
Salaries & Benefits	\$ 32,913,619	23,793,195	\$3,802,148	\$3,904,862	\$565,989	847,425
Operating	60,911,795	8,760,503	35,743,307	5,109,453	399,807	10,898,725
Capital Outlay	10,550,602	3,679,602	3,597,000	2,409,000	103,000	762,000
Debt Service	3,670,771	915,500	-	2,617,771	-	137,500
Transfers	1,895,913	-	135,245	915,914	27,454	817,300
Contingency & Future Capital	450,000	450,000	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 110,392,700</b>	<b>37,598,800</b>	<b>\$43,277,700</b>	<b>\$14,957,000</b>	<b>\$1,096,250</b>	<b>\$13,462,950</b>

1. Other funds are the following:

- Airport Operating Fund
- Stormwater Fund
- Risk Management Fund
- Occupancy Tax Fund
- Secondary E-911

## TOTAL REVENUES - ALL FUNDS

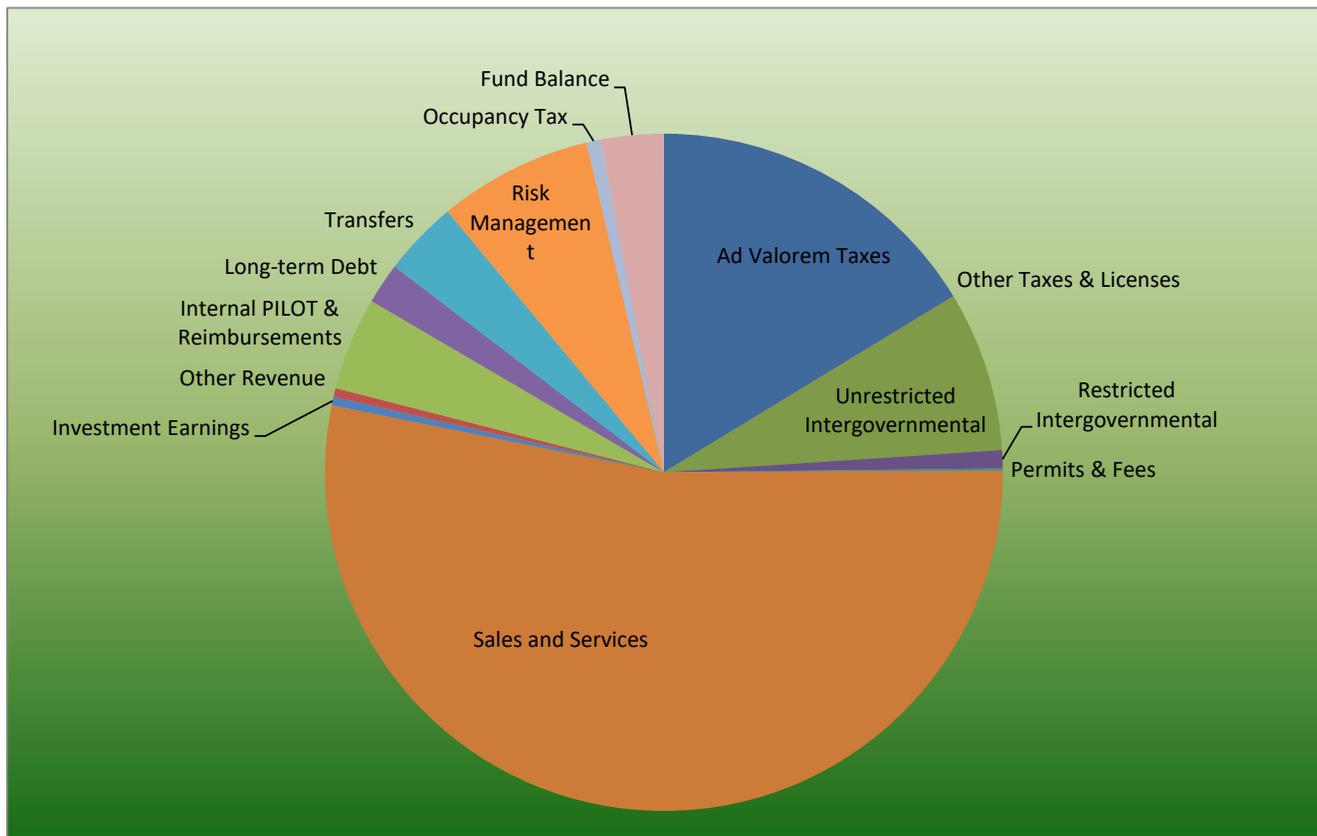
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>OPERATING FUNDS</b>					
<b>General Fund</b>					
Ad Valorem Taxes	\$14,051,730	\$15,084,380	\$17,831,212	\$17,981,000	0.84%
Other Taxes & Licenses	48,949	57,521	49,500	27,500	-44.44%
Unrestricted Intergovernmental	9,744,431	10,143,674	9,786,924	8,433,850	-13.83%
Restricted Intergovernmental	1,028,633	1,134,017	1,226,680	910,000	-25.82%
Permits & Fees	147,752	145,437	153,650	111,350	-27.53%
Sales & Services	2,054,945	2,034,424	1,994,981	1,750,100	-12.27%
Investment Earnings	195,635	497,194	362,486	175,000	-51.72%
Other Revenue	234,502	238,164	74,597	55,000	-26.27%
Reimbursements and PILOT	2,965,270	3,315,291	4,283,203	4,898,000	14.35%
Long-term Debt	-	-	-	1,497,000	N/A
Transfers	958,022	959,161	920,299	712,000	-22.63%
Fund Balance	-	-	-	1,048,000	N/A
<b>Total General Fund</b>	<b>31,429,869</b>	<b>33,609,263</b>	<b>36,683,532</b>	<b>37,598,800</b>	<b>2.50%</b>
<b>Airport Operating Fund</b>					
Operating Revenues	549,817	1,230,856	2,895,034	2,162,500	-25.30%
Investment Earnings	2,270	9,615	2,000	1,500	-25.00%
Other Revenue	101,955	6,512	15,000	162,000	980.00%
Transfers	-	5,474,161	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Airport Fund</b>	<b>654,042</b>	<b>6,721,144</b>	<b>2,912,034</b>	<b>2,326,000</b>	<b>-20.12%</b>
<b>Electric Fund</b>					
Electric Sales and Services	48,828,839	50,666,108	46,745,725	40,905,200	-12.49%
Investment Earnings	188,083	564,203	273,000	140,000	-48.72%
Other Revenue	122,579	168,456	245,160	232,500	-5.16%
Transfers	-	-	-	-	N/A
Fund Balance	-	-	6,892,982	2,000,000	-70.98%
<b>Total Electric Fund</b>	<b>49,139,501</b>	<b>51,398,767</b>	<b>54,156,867</b>	<b>43,277,700</b>	<b>-20.09%</b>

## TOTAL REVENUES - ALL FUNDS (Cont.)

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>OPERATING FUNDS</b>					
<b>Water &amp; Sewer Fund</b>					
Water Revenues	4,153,964	4,477,506	4,717,918	4,541,821	-3.73%
Sewer Revenues	6,514,590	7,201,520	7,033,095	6,788,639	-3.48%
System Development Fees	640,421	592,948	650,137	552,617	-15.00%
Investment Earnings	94,407	307,971	235,000	125,000	-46.81%
Other Revenue	182,657	6,251	10,000	10,000	0.00%
Long-term Debt	-	-	-	275,000	N/A
Transfers	644,862	2,695,549	650,137	2,663,923	309.75%
Fund Balance	-	-	1,037,516	-	N/A
Total Water & Sewer Fund	12,230,901	15,281,745	14,333,803	14,957,000	4.35%
<b>Stormwater Fund</b>					
Operating Revenues	-	-	1,946,346	1,850,000	-4.95%
Investment Earnings	-	797	-	1,000	N/A
Long Term Debt	-	-	-	390,000	N/A
Transfers	-	196,571	-	-	N/A
Total Stormwater Fund	-	197,368	1,946,346	2,241,000	15.14%
<b>Civic Center Fund</b>					
Fees	318,109	327,210	310,000	243,750	-21.37%
Investment Earnings	13,354	40,708	17,500	10,000	-42.86%
Other Revenue	107	734	1,229	-	N/A
Transfers	671,871	733,581	793,135	592,500	-25.30%
Fund Balance	-	-	-	250,000	N/A
Total Civic Center Fund	1,003,441	1,102,233	1,121,864	1,096,250	-2.28%
<b>RISK MANAGEMENT FUND</b>					
Risk Management	7,552,204	5,457,696	6,676,483	8,105,950	21.41%
Total Internal Service Funds	7,552,204	5,457,696	6,676,483	8,105,950	21.41%
<b>SPECIAL REVENUE FUNDS</b>					
Occupancy Tax Fund	1,089,283	1,151,776	1,156,101	750,000	-35.13%
Secondary E-911	-	47,586	41,000	40,000	-2.44%
Investment Earnings	6,704	25,227	-	-	N/A
Total Special Revenue Funds	1,095,987	1,224,589	1,197,101	790,000	-34.01%
<b>TOTAL REVENUES-ALL FUNDS</b>	<b>103,105,945</b>	<b>114,992,805</b>	<b>119,028,030</b>	<b>110,392,700</b>	<b>-7.25%</b>

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Revenue Sources:</b>					
Ad Valorem Taxes	\$14,051,730	\$15,084,380	\$17,831,212	\$17,981,000	0.84%
Other Taxes & Licenses	48,949	57,521	49,500	27,500	-44.44%
Unrestricted Intergovernmental	9,744,431	10,143,674	9,786,924	8,433,850	-13.83%
Restricted Intergovernmental	1,028,633	1,134,017	1,226,680	950,000	-22.56%
Permits & Fees	147,752	145,437	153,650	111,350	-27.53%
Sales and Services	63,060,685	66,530,572	64,346,890	58,794,627	-8.63%
Investment Earnings	500,453	1,444,918	889,986	452,500	-49.16%
Other Revenue	641,800	420,117	345,986	459,500	32.81%
Internal PILOT & Reimbursements	2,965,270	3,315,291	4,283,203	4,898,000	14.35%
Long-term Debt	-	-	-	2,162,000	N/A
Transfers	2,274,755	4,388,291	2,363,571	3,968,423	67.90%
Risk Management	7,552,204	5,457,696	6,676,483	8,105,950	21.41%
Occupancy Tax	1,089,283	1,151,776	1,156,101	750,000	-35.13%
Fund Balance	-	-	7,930,498	3,298,000	-58.41%
<b>Total Revenues</b>	<b>\$103,105,945</b>	<b>\$109,273,690</b>	<b>\$117,040,684</b>	<b>\$110,392,700</b>	<b>-5.68%</b>

**Total Revenues - All Funds by Revenue Source  
\$110,392,700**



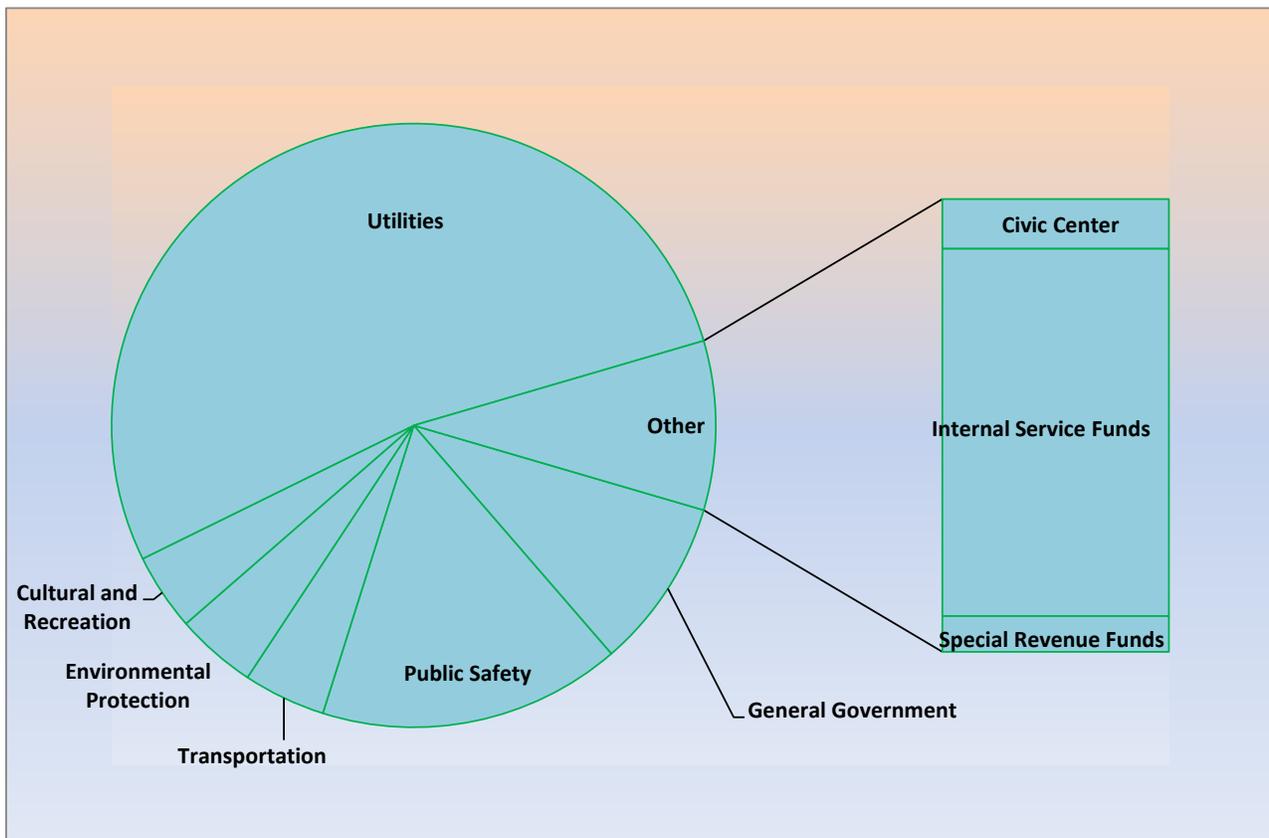
## TOTAL EXPENDITURES - ALL FUNDS

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>OPERATING FUNDS:</b>					
<b>General Fund</b>					
General Government	\$10,876,213	\$11,104,246	\$10,885,255	\$10,074,459	-7.45%
Public Safety	14,590,279	14,658,732	16,861,489	17,899,804	6.16%
Transportation	2,622,239	3,073,141	2,655,189	2,544,857	-4.16%
Environmental Protection	2,170,297	2,300,715	1,850,767	2,524,955	36.43%
Cultural and Recreation	3,663,995	3,771,336	4,430,832	4,554,725	2.80%
<b>Total General Fund</b>	<b>\$ 33,923,023</b>	<b>\$ 34,908,170</b>	<b>\$ 36,683,532</b>	<b>\$ 37,598,800</b>	<b>2.50%</b>
<b>Airport Operating Fund</b>					
Airport Operating	\$ 520,755	\$ 7,671,272	\$ 2,912,034	\$ 2,326,000	-20.12%
<b>Total Airport Operating Fund</b>	<b>\$ 520,755</b>	<b>\$ 7,671,272</b>	<b>\$ 2,912,034</b>	<b>\$ 2,326,000</b>	<b>-20.12%</b>
<b>Electric Fund</b>					
Electric Utility	\$ 45,934,581	\$ 50,617,628	\$ 54,156,867	\$ 43,277,700	-20.09%
<b>Total Electric Fund</b>	<b>\$ 45,934,581</b>	<b>\$ 50,617,628</b>	<b>\$ 54,156,867</b>	<b>\$ 43,277,700</b>	<b>-20.09%</b>
<b>Water &amp; Sewer Fund</b>					
Sewer Maintenance	\$632,433	\$927,236	\$1,346,602	\$1,624,181	20.61%
Water Maintenance	1,253,768	1,329,519	1,451,710	1,671,907	15.17%
Water Purification	5,072,523	8,070,044	4,952,849	4,841,777	-2.24%
Third Creek WWTP	2,357,938	2,497,092	2,461,235	2,462,373	0.05%
Fourth Creek WWTP	2,924,921	3,178,171	4,121,407	4,356,762	5.71%
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 12,241,583</b>	<b>\$ 16,002,062</b>	<b>\$ 14,333,803</b>	<b>\$ 14,957,000</b>	<b>4.35%</b>
<b>Stormwater Fund</b>					
Stormwater	\$ -	\$ -	\$ 1,946,346	\$ 2,241,000	15.14%
<b>Total Stormwater Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$1,946,346</b>	<b>\$2,241,000</b>	<b>15.14%</b>
<b>Civic Center Fund</b>					
Civic Center	\$961,876	\$1,173,424	\$1,121,864	\$1,096,250	-2.28%
<b>Total Civic Center Fund</b>	<b>\$961,876</b>	<b>\$1,173,424</b>	<b>\$1,121,864</b>	<b>\$1,096,250</b>	<b>-2.28%</b>
<b>Risk Management Fund</b>					
Health Insurance Fund	\$5,565,240	\$3,778,665	\$5,541,393	\$6,859,850	23.79%
Property & Casualty Liability Fund	1,025,450	1,153,811	1,135,090	1,246,100	9.78%
<b>Total Risk Management Fund</b>	<b>\$6,590,690</b>	<b>\$4,932,476</b>	<b>\$6,676,483</b>	<b>\$8,105,950</b>	<b>21.41%</b>
<b>Special Revenue Fund</b>					
Occupancy Tax Fund	\$917,081	\$1,000,029	\$1,156,101	\$750,000	-35.13%
Secondary E-911	-	47,586	41,000	40,000	
<b>Total Special Revenue Funds</b>	<b>\$917,081</b>	<b>\$1,000,029</b>	<b>\$1,197,101</b>	<b>\$790,000</b>	<b>-34.01%</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>\$101,089,589</b>	<b>\$116,305,061</b>	<b>\$119,028,030</b>	<b>\$110,392,700</b>	<b>-7.25%</b>

TOTAL EXPENDITURES - ALL FUNDS (Cont.)

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>OPERATING FUNDS</b>					
<b>Expenditures by Function:</b>					
General Government	\$10,876,213	\$11,104,246	\$10,885,255	\$10,074,459	-7.45%
Public Safety	14,590,279	14,658,732	16,861,489	17,899,804	6.16%
Transportation	3,142,994	10,744,413	5,567,223	4,870,857	-12.51%
Environmental Protection	2,170,297	2,300,715	3,797,113	4,765,955	25.52%
Cultural and Recreation	3,663,995	3,771,336	4,430,832	4,554,725	2.80%
Utilities	58,176,164	66,619,690	68,490,670	58,234,700	-14.97%
Civic Center	961,876	1,173,424	1,121,864	1,096,250	-2.28%
Internal Service Funds	6,590,690	4,932,476	6,676,483	8,105,950	21.41%
Special Revenue Funds	917,081	1,000,029	1,197,101	790,000	-34.01%
<b>Total Expenditures</b>	<b>\$101,089,589</b>	<b>\$116,305,061</b>	<b>\$119,028,030</b>	<b>\$110,392,700</b>	<b>-7.25%</b>

Fiscal Year 2020 - 2021  
 Total Expenditures - All Funds by Expenditure Function  
 \$110,392,700



**BUDGET SUMMARY****STAFFING**

	Actual 2018-19	Actual 2019-20	Addition (Reduction)	Adopted Budget 2020-21
<b>GENERAL FUND</b>				
<b>General Government</b>				
Mayor & Council	9	9	-	9
City Manager	1	1	-	1
City Clerk	1	1	-	1
Finance Administration	6	6	(1)	5
Collections	5	5	1	6
Purchasing	3	3	-	3
Human Resources	4	4	-	4
Information Technology	4	4	-	4
Information Technology GIS	2	2	1	3
Information Technology Utilities	7	7	-	7
Planning	8	7	1	8
Engineering	5	5	(1)	4
Garage	9	9	-	9
Total General Government	<u>64</u>	<u>63</u>	<u>1</u>	<u>64</u>
<b>Public Safety</b>				
Police Officers	81	82	-	82
Police Administration	21	22	2	24
Firefighters	82	82	-	82
Fire Administration	1	1	-	1
Total Public Safety	<u>185</u>	<u>187</u>	<u>2</u>	<u>189</u>
<b>Transportation</b>				
Street Department	16	16	-	16
Total Transportation	<u>16</u>	<u>16</u>	<u>-</u>	<u>16</u>
<b>Environmental Protection</b>				
Sanitation	20	22	-	22
Total Environmental Protection	<u>20</u>	<u>22</u>	<u>-</u>	<u>22</u>

**BUDGET SUMMARY****STAFFING**

	Actual 2018-19	Actual 2019-20	Addition (Reduction)	Adopted Budget 2020-21
<b>Cultural and Recreation</b>				
Recreation Administration	3	3	-	3
Athletics	1	1	-	1
Fitness & Activity Center	4	4	-	4
Programs	3	3	-	3
Parks	15	15	-	15
Public Grounds/Cemeteries	6	6	-	6
<b>Total Cultural and Recreation</b>	<b>32</b>	<b>32</b>	<b>-</b>	<b>32</b>
<b>TOTAL GENERAL FUND</b>	<b>317</b>	<b>320</b>	<b>3</b>	<b>323</b>
<b>AIRPORT OPERATING FUND</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>5</b>
<b>ELECTRIC FUND</b>				
Electric Utilities Department	33	33	-	33
<b>TOTAL ELECTRIC FUND</b>	<b>33</b>	<b>33</b>	<b>-</b>	<b>33</b>
<b>WATER AND SEWER FUND</b>				
Sewer Maintenance	6	6	-	6
Water Maintenance	15	15	1	16
Water Purification	12	12	-	12
Third Creek Wastewater Treatment	7	7	-	7
Fourth Creek Wastewater Treatment	14	14	-	14
<b>TOTAL WATER AND SEWER FUND</b>	<b>54</b>	<b>54</b>	<b>1</b>	<b>55</b>
<b>STORMWATER FUND</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>5</b>
<b>CIVIC CENTER FUND</b>	<b>8</b>	<b>8</b>	<b>-</b>	<b>8</b>
<b>TOTAL STAFFING</b>	<b>422</b>	<b>425</b>	<b>4</b>	<b>429</b>

**BUDGET SUMMARY**

**DEBT MANAGEMENT**

The North Carolina General Statutes require that the City of Statesville’s general obligation bonded debt issuances are subject to a legal limitation of 8% of the total assessed value of real and personal property. As of June 30, 2019, the City’s gross general obligation debt of all funds was considerably below the legal limit of \$247,817,000.

The following debt schedule summarizes the annual debt service beginning July 1, 2020:

Computation of Legal Debt Margin

Assessed Value of Taxable Property (net):	\$3,097,715,000
Debt Limit – (8% of assessed Value):	\$247,817,000
Amount of Debt Applicable to Debt Limit (total bonded debt):	\$0
Legal Debt Margin at June 30, 2018:	\$247,817,000

All general obligation bonds are collateralized by the full faith, credit, and taxing power of the City of Statesville. Principal and interest requirements are appropriated when due. The City currently is not indebted for any general obligation bonds. Adequate provisions to accommodate the debt service requirements of the City have been included in the appropriate operating funds in the Proposed 2020-21 Budget.

The City’s bond rating is reviewed by Moody’s Investors Service and Standard & Poor’s Corporation and the last review was A+ and AA respectively. The City has not issued any debt that requires a bond rating since June 2002.

NOTES PAYABLE  
General Fund

	Total Principal	Total Interest	Total Payment
2021	\$ 861,755	\$ 53,250	\$ 915,005
2022	167,061	35,695	202,756
2023	172,541	30,215	202,756
2024	178,200	24,556	202,756
2025	184,045	18,711	202,756
2026	190,082	12,674	202,756
2027	196,317	6,439	202,756
<b>Total</b>	<b><u>\$ 1,950,001</u></b>	<b><u>\$ 181,540</u></b>	<b><u>\$ 2,131,541</u></b>

NOTES PAYABLE - State Revolving Fund  
Water and Sewer Fund

2021	\$ 2,192,526	\$ 425,243	\$ 2,617,769
2022	2,192,526	379,060	2,571,586
2023	2,042,526	332,876	2,375,402
2024	1,919,123	290,592	2,209,715
2025	1,919,123	251,850	2,170,973
2026	1,919,123	213,108	2,132,231
2027	1,190,997	174,366	1,365,363
2028	1,190,997	154,992	1,345,989
2029	1,190,997	135,618	1,326,615
2030	1,190,997	116,244	1,307,241
2031	1,190,997	96,870	1,287,867
2032	1,190,997	77,496	1,268,493
2033	1,190,997	58,122	1,249,119
2034	1,190,997	38,748	1,229,745
2035	1,190,997	19,374	1,210,371
2036	222,299	-	222,299
<b>Total</b>	<b><u>\$ 23,126,219</u></b>	<b><u>\$ 2,764,559</u></b>	<b><u>\$ 25,890,778</u></b>

**BUDGET SUMMARY****FUND BALANCE**

According to North Carolina General Statute, local governments are required to operate under an annual balanced budget ordinance. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations. Appropriated fund balance may not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts as those figures stand at the previous fiscal year-end. In other words, appropriated fund balance may not exceed the amount of uncommitted cash available in the fund as of the previous June 30.

The minimum level of fund balance that is required by the North Carolina Local Government Commission for the general fund is minimum of 8% of the prior year's expenditures. This level of fund balance aids a local government in avoiding cash-flow interruptions, generating interest income, eliminating the need for short-term borrowing, and maintaining investment grade bond ratings.

The following tables indicate the City of Statesville's available fund balance in governmental funds as of June 30, 2018 along with estimates of revenues and expenditures and projected fund balance as of June 30, 2019 and 2020.

<b>General Fund</b>	Original Budget 2019-20	Forecast 2019-20	Adopted Budget 2020-21
<b>Revenues:</b>			
Ad Valorem Taxes	\$ 17,831,212	\$ 17,835,000	\$ 17,981,000
Other Taxes & Licenses	49,500	42,000	27,500
Unrestricted Intergovernmental	9,786,924	9,200,000	8,433,850
Restricted Intergovernmental	1,226,680	1,200,000	910,000
Permits & Fees	153,650	155,000	111,350
Sales & Services	1,994,981	2,100,000	1,750,100
Investment Earnings	362,486	350,000	175,000
Miscellaneous	74,597	75,000	55,000
Debt Proceeds	-	1,250,000	4,898,000
Reimbursements and PILOT	4,283,203	4,280,000	1,497,000
Transfers In	920,299	920,000	712,000
Fund Balance	-	-	1,048,000
Total Revenues	<u>\$ 36,683,532</u>	<u>\$ 37,407,000</u>	<u>\$ 37,598,800</u>
<b>Appropriations:</b>			
General Government	7,292,784	7,200,000	8,358,959
Public Safety	16,861,489	17,480,000	17,899,804
Transportation	2,655,189	2,600,000	2,544,857
Economic Development	1,313,751	250,000	350,000
Environmental Protection	1,850,767	1,800,000	2,524,955
Cultural and Recreation	4,430,832	4,300,000	4,554,725
Debt Service	1,144,244	1,140,000	915,500
Transfers Out and Contingency	1,134,476	1,100,000	450,000
Total Appropriations	<u>\$ 36,683,532</u>	<u>\$ 35,870,000</u>	<u>\$ 37,598,800</u>
Revenues Over (under) Appropriations	-	\$ 1,537,000	-
Fund Balance, Beginning		16,000,000	17,500,000
Estimated Fund Balance, Ending		17,500,000	17,500,000
(Less) Stabilization by State Statute		5,500,000	5,000,000
Subsequent year's appropriation		<u>-</u>	<u>-</u>
Unassigned Fund Balance		12,000,000	12,500,000
Unassigned Fund Balance as a percent of expenditures		33.45%	33.25%

**BUDGET SUMMARY****FUND BALANCE**

<b>Occupancy Tax Fund</b>	Original Budget 2019-20	Forecast 2019-20	Adopted Budget 2020-21
<b>Revenues:</b>			
Occupancy Taxes	\$1,156,101	\$1,000,000	\$750,000
Investment Earnings	-	-	-
Total Revenues	<u>\$1,156,101</u>	<u>\$1,000,000</u>	<u>\$750,000</u>
<b>Appropriations:</b>			
Reimbursement to General Fund	\$21,561	\$20,000	\$15,000
Distribution to Convention and Visitor Bureau	226,908	200,000	142,500
Transfer to Civic Center	793,135	750,000	592,500
Future Capital and Debt Service	114,497	-	-
Total Appropriations	<u>\$1,156,101</u>	<u>\$970,000</u>	<u>\$750,000</u>
Revenues Over(Under) Appropriations	-	30,000	8,000
Restricted Fund Balance, Beginning		-	30,000
Estimated Restricted Fund Balance, Ending		30,000	38,000
Unreserved Fund Balance as a % of operating Expense		3.09%	5.07%

<b>Secondary E-911</b>	Original Budget 2019-20	Forecast 2019-20	Adopted Budget 2020-21
<b>Revenues:</b>			
Intergovernmental Revenue	\$41,000	\$25,000	\$40,000
Total Revenues	<u>\$41,000</u>	<u>\$25,000</u>	<u>\$40,000</u>
<b>Appropriations:</b>			
Capital	\$41,000	\$10,000	\$40,000
Total Appropriations	<u>\$41,000</u>	<u>\$10,000</u>	<u>\$40,000</u>
Revenues Over(Under) Appropriations	-	15,000	\$0
Restricted Fund Balance, Beginning		\$54,000	69,000
Estimated Restricted Fund Balance, Ending		69,000	109,000
Unreserved Fund Balance as a % of Operating Expense		690.00%	272.50%

**CAPITAL OUTLAY LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2020-21</u>	<u>Adopted Budget 2020-21</u>
<b>GENERAL FUND</b>			
<b>General Government</b>			
Information Tech	PC/Laptop/Server Replacement Rotation	140,000	-
	Infrastructure/Network Equipment Refresh	27,000	27,000
	Telcom Overhaul	30,000	-
	Process Workflow/Policies/Procedures	30,000	30,000
	<b>Sub Total</b>	<b>227,000</b>	<b>57,000</b>
Planning	Ford F-150 Pickup	33,000	-
	Ford F-150 Pickup	33,000	-
	U-6054 New Connector Road	262,414	262,415
	Jane Sowers Interchange	154,361	154,365
	Broad Street/Eastside/Davie Sidewalks	49,430	49,430
	US 21 Bike/Ped Facilities	200,096	200,100
	Third Creek Bridge Bike/Ped Facilities	77,431	77,435
	<b>Sub Total</b>	<b>809,732</b>	<b>743,745</b>
Engineering	Survey Grade Equipment (GPS)	47,500	-
	Public Works Director Vehicle	38,000	32,000
	Inspector Vehicle	38,000	-
	<b>Sub Total</b>	<b>123,500</b>	<b>32,000</b>
Garage	Procut Brake Lathe	13,837	13,837
	<b>Sub Total</b>	<b>13,837</b>	<b>13,837</b>
<b>Total General Government</b>		<b>1,174,069</b>	<b>846,582</b>
Police	Security Drive Simulcast Upgrade	196,000	140,000
	HVAC Units	25,000	25,000
	Replacement Carpet	50,000	-
	Generator	40,000	-
	IDEMIA Live Scan Station	24,000	24,000
	Outdoor Firearms Range	34,000	-
	Throw Phone	12,899	-
	2020 Marked K-9 Tahoe	69,365	69,365
	2020 Marked Patrol Vehicle	51,869	51,869
	2020 Marked Patrol Vehicle	51,869	51,869
	2020 Marked Patrol Vehicle	51,869	51,869
	2020 Marked Patrol Vehicle	51,869	51,869
	2020 Marked Patrol Vehicle	51,869	51,869
	2020 Marked Patrol Vehicle	60,125	60,125
2020 Marked Patrol Vehicle	60,125	60,125	
2020 Unmarked Evidence Van	26,560	26,560	
	<b>Sub Total</b>	<b>857,419</b>	<b>664,520</b>

**CAPITAL OUTLAY LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2020-21</u>	<u>Adopted Budget 2020-21</u>
Fire	Thermal Imaging Camera	8,000	8,000
	Fitness Equipment	13,000	-
	Confined Space Equipment	25,000	25,000
	Ballistic Vests	23,200	-
	Fire Engine Replacement	725,000	-
	4WD Pick Up Truck	55,000	-
	4WD Pick Up Truck	55,000	55,000
	Fire Station 1 Renovation	125,000	125,000
	<b>Sub Total</b>	<b>1,029,200</b>	<b>213,000</b>
<b>Total Public Safety</b>		<b>1,886,619</b>	<b>877,520</b>
<b>Transportation</b>			
Street	Backhoe # 351	120,000	-
	Backhoe # 352	120,000	120,000
	Bush Hog # 370-1	6,000	-
	Four-8' Snow Plows	54,000	-
	Sand/Salt Spreader Insert	45,000	-
	Sign Truck # 307	85,000	65,000
	Tandem Axle Dump Truck # 314	115,000	-
	Sidewalks	50,000	-
	<b>Sub Total</b>	<b>595,000</b>	<b>185,000</b>
Street Construction	Resurfacing	700,000	400,000
	Sidewalks	50,000	50,000
	Other Powell Bill Expenses	50,000	50,000
	<b>Sub Total</b>	<b>800,000</b>	<b>500,000</b>
<b>Total Transportation</b>		<b>1,395,000</b>	<b>685,000</b>
<b>Environmental Protection</b>			
Sanitation	Leaf Machines #437 & #440	92,000	92,000
	Rear Load Garbage Truck-#425	420,000	420,000
	Knuckle Boom Trk-# 412 & 411	175,000	175,000
	<b>Sub Total</b>	<b>687,000</b>	<b>687,000</b>
<b>Total Environmental Protection</b>		<b>687,000</b>	<b>687,000</b>
<b>Recreation</b>			
Recreation-Admin	HVAC unit replacement at COB	23,000	23,000
	Greenway Development	100,000	150,000
	Splashpad	175,000	-
	<b>Sub Total</b>	<b>298,000</b>	<b>173,000</b>
Recreation - Fit & Act CTR	Digital Signage	7,000	-
	Weight equipment and circuit machines	50,000	-
	Stairmaster stepper	6,000	-
	<b>Sub Total</b>	<b>63,000</b>	<b>-</b>

**CAPITAL OUTLAY LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2020-21</u>	<u>Adopted Budget 2020-21</u>
Recreation - Programs	Sport Court Flooring	55,000	-
	<b>Sub Total</b>	<b>55,000</b>	<b>-</b>
Recreation-Parks	Zero Turn Mowers	29,000	29,000
	Wood Chipper	29,500	29,500
	Two Ton Dump Truck	79,500	79,500
	Landscape Truck	34,000	34,000
	Pickup Truck	37,000	37,000
	Pickup Truck	38,500	38,500
	Soccer Park Maintenance Building	16,000	-
	MLK, Jr. Park Trail Paving	105,000	-
	<b>Sub Total</b>	<b>368,500</b>	<b>247,500</b>
Public Grounds & Cemetery	Tractor & Implements	32,000	32,000
	4 Wheel Drive Front Mount Mowers	45,000	45,000
	Landscape Truck	48,000	48,000
	Pickup Truck	38,000	38,000
	Columbariums	65,000	-
	Oakwood Cemetery Curbing	45,000	-
	<b>Sub Total</b>	<b>273,000</b>	<b>163,000</b>
<b>Total Cultural &amp; Recreation</b>		<b><u>1,057,500</u></b>	<b><u>583,500</u></b>
<b>TOTAL GENERAL FUND</b>		<b><u>6,200,188</u></b>	<b><u>3,679,602</u></b>

**CAPITAL OUTLAY LISTING**

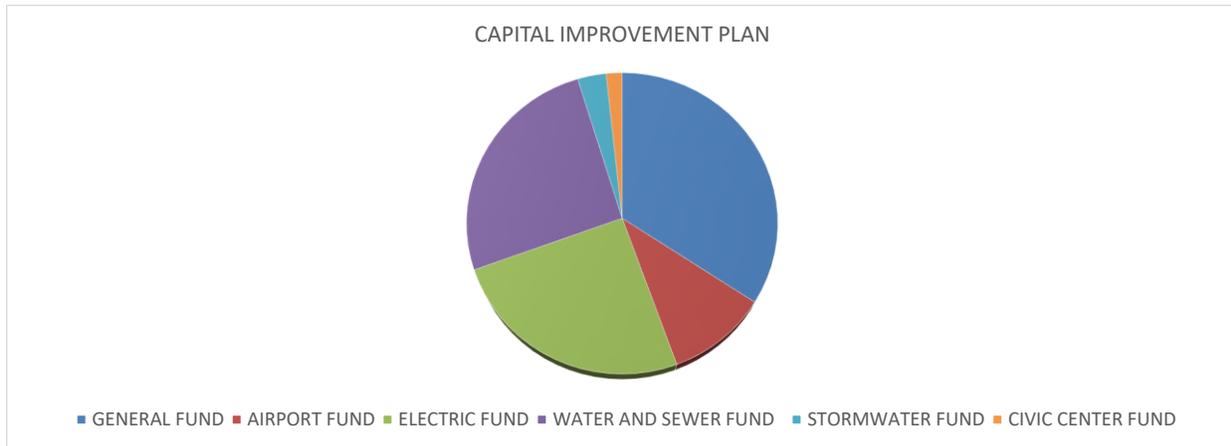
<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2020-21</u>	<u>Adopted Budget 2020-21</u>
<b>AIRPORT FUND</b>			
Airport Operating	Aircraft Tug	43,000	43,000
	Snow Plow Blade Attachment	9,000	-
	Ford Pick-up	28,000	-
	Non-Primary Entitlement	16,666	-
		<u>96,666</u>	<u>43,000</u>
<b>TOTAL AIRPORT FUND</b>		<b><u>96,666</u></b>	<b><u>43,000</u></b>
<b>ELECTRIC FUND</b>			
Electric Utility	Mini Excavator W/Thumb and Trailer	38,000	38,000
	Four Solar Traffic Message Trailers	74,000	74,000
	Right of Way Clearing Tractor	60,000	-
	626-Sprinter Van	35,000	35,000
	620-Sprinter Van	35,000	35,000
	Improvement and Expansion	775,000	775,000
	Distribution Automation	80,000	80,000
	Smart Grid Implementation	2,500,000	-
	4 kV to 23 kV Conversion	500,000	500,000
	Delivery No. 6	2,500,000	-
	Distribution Lines for Delivery No. 6	2,000,000	2,000,000
	Set of Three Single Phase Regulators	60,000	60,000
	Electric System Study Update	75,000	-
		<u>8,732,000</u>	<u>3,597,000</u>
<b>TOTAL ELECTRIC FUND</b>		<b><u>8,732,000</u></b>	<b><u>3,597,000</u></b>
<b>WATER AND SEWER FUND</b>			
Sewer Maintenance	Tractor/with bush hog & side arm mower	22,500	-
	CCTV truck w/specialized equipment for camera	275,000	275,000
	Sewer Maintenance Projects	250,000	250,000
	Replace Sewer Trestle	405,000	405,000
	Stamey Farm Sewer Extension	360,000	-
	<b>Sub Total</b>	<u>1,312,500</u>	<u>930,000</u>
Water Maintenance	Boring tools/launch cradels	8,000	8,000
	Shoring shields	30,000	30,000
	Leak detector	17,000	17,000
	Waterline rehabilitation	200,000	200,000
	Waterline upsizing	95,000	50,000
	AMI Deployment	2,991,000	-
	Exit 45 Wateline Extension (Larkin)	5,500,000	-
	<b>Sub Total</b>	<u>8,841,000</u>	<u>305,000</u>
Water Purification	HSP #1 VFD Conversion	250,000	250,000
	3/4 ton 4 x 4 pickup truck	60,000	60,000
	<b>Sub Total</b>	<u>310,000</u>	<u>310,000</u>

**CAPITAL OUTLAY LISTING**

<u>Fund/Department</u>	<u>Description</u>	<u>Requested 2020-21</u>	<u>Adopted Budget 2020-21</u>
Third Creek	Lift station replacement pump (T3A-B/F Gopman Rupp)	21,500	21,500
	<b>Sub Total</b>	<b>21,500</b>	<b>21,500</b>
Fourth Creek	ICP mass spectrometer (lab)	195,000	195,000
	Electrical transfer switches	60,000	60,000
	Aeration basin aerators	301,000	301,000
	Business Park lift station generator	110,000	110,000
	Influent pump controls	20,000	20,000
	Operators truck (4th Ck WWTP)	31,500	31,500
	Public Utilities Director Vehicle	30,000	-
	Dewatering Bldg Repairs	125,000	125,000
	<b>Sub Total</b>	<b>872,500</b>	<b>842,500</b>
<b>TOTAL WATER AND SEWER FUND</b>		<b><u>11,357,500</u></b>	<b><u>2,409,000</u></b>
<b>STORMWATER FUND</b>			
Stormwater	John Deere Backhoe and Bucket	130,000	130,000
	John Deere Skid Steer(Track Loader)	69,000	69,000
	Envirosight Pole Camera and Accessories	22,000	-
	Columbia St Culvert Improvements	300,000	-
	Holland Dr Culvert/Wing Wall Replacement	200,000	200,000
	Street Sweeper # 324 & # 325	260,000	260,000
	Office Space	20,000	-
	City Master Planning	20,000	20,000
	638 South Meeting St-city street flooding	150,000	-
<b>TOTAL STORMWATER FUND</b>		<b><u>1,171,000</u></b>	<b><u>679,000</u></b>
<b>CIVIC CENTER FUND</b>			
Civic Center	HVAC Unit replacement	75,000	75,000
	HVAC Communication Panel	28,000	28,000
	Purchase Property	90,000	-
	Roof Replacement	650,000	-
	Paving of lot across Sharpe St	28,000	28,000
	<b>Sub Total</b>	<b>871,000</b>	<b>131,000</b>
<b>TOTAL CIVIC CENTER</b>		<b><u>871,000</u></b>	<b><u>131,000</u></b>
<b>TOTAL CAPITAL EXPENDITURES-ALL FUNDS</b>		<b><u>28,428,354</u></b>	<b><u>10,538,602</u></b>

The purpose of this capital improvement plan is to forecast and match major capital needs with projected revenues over a multi-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the City. The City defines a capital project as any expenditure of major value that recurs irregularly, results in the acquisition of a fixed asset, and has a useful life greater than one (1) year. Items included in a capital project plan include those which involve (1) acquisition, renovation, and/or construction of a single fixed asset greater than \$100,000; typically excluding vehicles/equipment, (2) any land purchases not associated with or included in another capital project, and (3) capital road maintenance or construction greater than \$100,000 – excluding recurring or routine maintenance projects.

	2021	2022	2023	2024	2025	2026	Total
<b>GENERAL FUND</b>	\$ 3,679,602	\$ 11,035,150	\$ 6,354,586	\$ 5,482,796	\$ 7,548,143	\$ 6,501,885	\$ 40,602,162
<b>AIRPORT FUND</b>	43,000	12,053,666	16,666	16,666	16,666	16,666	12,163,330
<b>ELECTRIC FUND</b>	3,597,000	2,865,000	17,006,000	2,040,000	2,255,000	1,915,000	29,678,000
<b>WATER AND SEWER FUND</b>	2,409,000	10,361,975	7,208,100	5,848,000	3,889,988	815,000	30,532,063
<b>STORMWATER FUND</b>	679,000	1,154,000	585,000	710,000	440,000	60,000	3,628,000
<b>CIVIC CENTER FUND</b>	103,000	903,000	825,000	100,000	50,000	50,000	2,031,000
<b>TOTAL CAPITAL REQUESTS</b>	<u>\$ 10,510,602</u>	<u>\$ 38,372,791</u>	<u>\$ 31,995,352</u>	<u>\$ 14,197,462</u>	<u>\$ 14,199,797</u>	<u>\$ 9,358,551</u>	<u>118,634,555</u>



Airport Capital Projects			How to read the summary information
<b>Removal of Displaced Threshold</b>			← Department or Project Fund
To increase the available asphalt for take-off distance for large aircraft.			← Project Title
2019-2020	Estimated Completion Date:	6/1/2020	← Project Description
Total Capital Cost		\$6,500,000	← Fiscal years of project approval and completion
Total operating costs		Negligible	← Total cost of capital project
Funding source(s)-City share		Airport Fund	← Total five year impact on the operating budget
			← Project's funding sources

**BUDGET SUMMARY**

**CAPITAL IMPROVEMENT PLAN AND OPEN PROJECT SUMMARY**

General Capital Projects		
Vance Hotel Development		
To create a redeveloped site in downtown Statesville.		
TBD	Estimated Completion Date:	6/1/2025
Total Capital Cost		\$2,600,000
Total operating costs		Negligible
Funding source(s)-City share		GF/Civic Center

Airport Capital Projects		
Southwest Parallel Taxiway		
To have a complete taxiway the full length of the runway.		
2019-2021	Estimated Completion Date:	6/1/2021
Total Capital Cost		\$11,300,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

Airport Capital Projects		
Airport Glideslope/Localizer		
To replace the old and unreliable electronic equipment.		
2018-2019	ated Completion Date:	10/31/2019
Total Capital Cost		\$750,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

Electric Capital Projects		
Smart Grid Implementation/AMI		
To save money by improving services such as automatic outage notification, leak detection, etc.		
2019-2020	Estimated Completion Date:	6/30/2021
Total Capital Cost		\$9,175,000
Total operating costs		Negligible
Funding source(s)-City share		ELF/WSF

Water & Sewer Capital Projects		
Alum Sludge Basin Improvements		
To repair the existing sludge basin equipment because		
2019-2020	Estimated Completion Date:	6/1/2020
Total Capital Cost		\$1,315,000
Total operating costs		Negligible
Funding source(s)-City share		WS Fund

Water & Sewer Capital Projects		
Exit 45 East and West Water Supply		
To support industrial and commercial development at Exit 45.		
TBD	Estimated Completion Date:	TBD
Total Capital Cost		\$1,100,000
Total operating costs		Negligible
Funding source(s)-City share		WS Fund

Airport Capital Projects		
Southeast Parallel Taxiway		
To improve the safety features of the Airport.		
2017-2019	Estimated Completion Date:	4/1/2019
Total Capital Cost		\$10,650,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

Airport Capital Projects		
Airport Property Acquisition		
To provide growth to the airport through runway extension.		
2020-2029	Estimated Completion Date:	6/30/2029
Total Capital Cost		\$10,700,000
Total operating costs		Negligible
Funding source(s)-City share		Airport Fund

Electric Capital Projects		
Delivery No. 6		
To provide assistance with the potential significant loads in Larkin, and a two year lead time to request points of delivery from Duke Energy.		
2019-2020	Estimated Completion Date:	6/1/2020
Total Capital Cost		\$5,150,000
Total operating costs		Negligible
Funding source(s)-City share		Electric Fund

Electric Capital Projects		
Electric Line Extensions		
To meet the obligation of providing reliable services to the city.		
2018-2022	Estimated Completion Date:	6/1/2022
Total Capital Cost		\$7,500,000
Total operating costs		Negligible
Funding source(s)-City share		Electric Fund

Water & Sewer Capital Projects		
ICP Mass Spectrometer		
To replace the existing equipment that is 15 years old, and cannot be upgraded to produce lower detection levels for the various parameters that are ran.		
2020-2021	Estimated Completion Date:	6/1/2021
Total Capital Cost		\$170,000
Total operating costs		Negligible
Funding source(s)-City share		WS Fund

Water & Sewer Capital Projects		
Finished Water Re-piping		
To replace the valves that isolate each pump from the distribution system that are broken in the open position.		
2021-2022	Estimated Completion Date:	6/21/2022
Total Capital Cost		\$400,000
Total operating costs		Negligible
Funding source(s)-City share		WS Fund

**TABLE OF CONTENTS**

	<b>Page</b>
<b>GENERAL FUND</b>	
Summary .....	47
Revenues.....	48
Expenditures.....	54
General Government	
Mayor and City Council.....	57
City Manager.....	59
City Clerk.....	61
Finance - Administration.....	63
Finance - Collections.....	66
Finance - Purchasing.....	69
Human Resources.....	72
Information Technology.....	75
Information Technology GIS.....	78
Information Technology Utilities.....	81
Legal.....	84
Planning.....	86
Main Street.....	89
Public Works - Engineering.....	91
Public Works - Garage.....	94
Warehouse Operations Center.....	97
General Expense.....	99
Special Appropriations.....	101
Public Safety	
Police.....	102
Fire.....	110
Transportation	
Street.....	115
Street Construction.....	118
Environmental Protection	
Sanitation.....	119
Culture and Recreation	
Recreation - Administration.....	122
Recreation - Athletics.....	125
Recreation - Fitness & Activity Center.....	128
Recreation - Programs.....	131
Recreation - Leisure Pool.....	134
Recreation - Parks.....	137
Recreation - Public Grounds and Cemeteries.....	140



**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2020-21**

---

**Summary of Revenues by Source**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Revenue Sources:</b>					
Ad Valorem Taxes	\$14,051,730	\$15,084,380	\$17,831,212	\$17,981,000	0.84%
Other Taxes & Licenses	48,949	57,521	49,500	27,500	-44.44%
Unrestricted Intergovernmental	9,744,431	10,143,674	9,786,924	8,433,850	-13.83%
Restricted Intergovernmental	1,028,633	1,134,017	1,226,680	910,000	-25.82%
Permits & Fees	147,752	145,437	153,650	111,350	-27.53%
Sales & Services	2,054,945	2,034,424	1,994,981	1,750,100	-12.27%
Investment Earnings	195,635	497,194	362,486	175,000	-51.72%
Miscellaneous	234,502	238,164	74,597	55,000	-26.27%
Reimbursements and PILOT	2,965,270	3,315,291	4,283,203	4,898,000	14.35%
Long-term Debt	-	-	-	1,497,000	N/A
Transfers	958,022	959,161	920,299	712,000	-22.63%
Fund Balance	-	-	-	1,048,000	N/A
<b>Total Revenues</b>	<b>\$31,429,869</b>	<b>\$33,609,263</b>	<b>\$36,683,532</b>	<b>\$37,598,800</b>	<b>2.50%</b>

**Summary of Expenditures by Function**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Function:</b>					
General Government	\$10,876,213	\$11,104,246	\$10,885,255	\$10,074,459	-7.45%
Public Safety	14,590,279	14,658,732	16,861,489	17,899,804	6.16%
Transportation	2,622,239	3,073,141	2,655,189	2,544,857	-4.16%
Environmental Protection	2,170,297	2,300,715	1,850,767	2,524,955	36.43%
Cultural and Recreation	3,663,995	3,771,336	4,430,832	4,554,725	2.80%
<b>Total Expenditures</b>	<b>\$33,923,023</b>	<b>\$34,908,170</b>	<b>\$36,683,532</b>	<b>\$37,598,800</b>	<b>2.50%</b>

**General Fund**  
**Detail Schedule of Revenues**  
**For the Fiscal Year Ended June 30, 2020-21**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	%
					Change
<b>Ad Valorem Taxes</b>					
Taxes Ad Valorem Budget	\$ 13,613,563	\$ 14,688,070	\$ 17,390,927	\$ 17,600,000	1.20%
2nd Prior Year Taxes	125,678	108,319	125,000	100,000	-20.00%
3rd Prior Year Taxes	25,414	28,861	23,000	25,000	8.70%
4th & Prior Year Taxes	58,629	44,341	65,000	50,000	-23.08%
Downtown Tax District	112,614	111,099	102,163	100,000	-2.12%
DSDC Prior Year Taxes	1,640	992	3,002	2,000	-33.38%
Woods Drive Tax District	4,059	3,978	4,120	4,000	-2.91%
Tax Pen & Interest Prior Year	62,522	54,092	60,000	50,000	-16.67%
Tax Pen & Interest Current Year	47,611	44,628	58,000	50,000	-13.79%
<b>Ad Valorem Taxes</b>	<b>\$14,051,730</b>	<b>\$15,084,380</b>	<b>\$17,831,212</b>	<b>\$ 17,981,000</b>	<b>0.84%</b>
<b>Other Taxes &amp; Licenses</b>					
Taxes/Gross Receipts	46,524	54,766	47,000	25,000	-46.81%
Beer & Wine License	2,425	2,755	2,500	2,500	0.00%
<b>Other Taxes &amp; Licenses</b>	<b>48,949</b>	<b>57,521</b>	<b>49,500</b>	<b>27,500</b>	<b>-44.44%</b>
<b>Unrestricted Intergovernmental</b>					
General Sales Tax-39	2,952,628	3,126,826	3,002,000	2,551,700	-15.00%
Local Other Sales Tax-40	2,025,137	1,415,651	1,373,000	1,167,050	-15.00%
Local Other Sales Tax-42	1,105,161	1,559,694	1,499,000	1,274,150	-15.00%
Local Other Sales Tax-44	862,683	1,215,336	1,175,000	998,750	-15.00%
Electric Sales Tax	1,508,169	1,991,420	2,039,000	1,800,000	-11.72%
Natural Gas Sales Tax	577,475	145,792	120,000	102,000	-15.00%
Telecommunications Sales	217,978	205,335	175,000	148,750	-15.00%
Sales Tax-Video Programs	139,999	129,952	105,000	89,250	-15.00%
State Beer and Wine	111,374	111,464	112,000	95,200	-15.00%
ABC Profits	226,794	211,372	150,272	200,000	33.09%
ABC Liquor By The Drink	17,033	18,130	20,000	7,000	-65.00%
ABC Law Enforcement Distribution	-	12,702	16,652	-	N/A
Payment In Lieu Of Taxes	-	-	-	-	N/A
<b>Unrestricted Intergovernmental</b>	<b>9,744,431</b>	<b>10,143,674</b>	<b>9,786,924</b>	<b>8,433,850</b>	<b>-13.83%</b>
<b>Restricted Intergovernmental</b>					
Federal Interest Subsidy-Debt	48,369	29,970	19,541	10,000	-48.83%
NC Governor's Crime Comm	-	-	-	-	N/A
Other Revenue - Federal Funds	2,933	18,825	5,000	-	N/A
Federal Funds - Pd Overtime Reimbursement	-	96	-	-	N/A
COPS Grant	171,903	206,535	152,000	30,000	-80.26%
Fire Safer Grant	42,286	122,486	295,200	125,000	-57.66%
Powell Bill	746,059	736,939	736,939	730,000	-0.94%
Solid Waste Tax	17,083	19,166	18,000	15,000	-16.67%
<b>Restricted Intergovernmental</b>	<b>1,028,633</b>	<b>1,134,017</b>	<b>1,226,680</b>	<b>910,000</b>	<b>-25.82%</b>

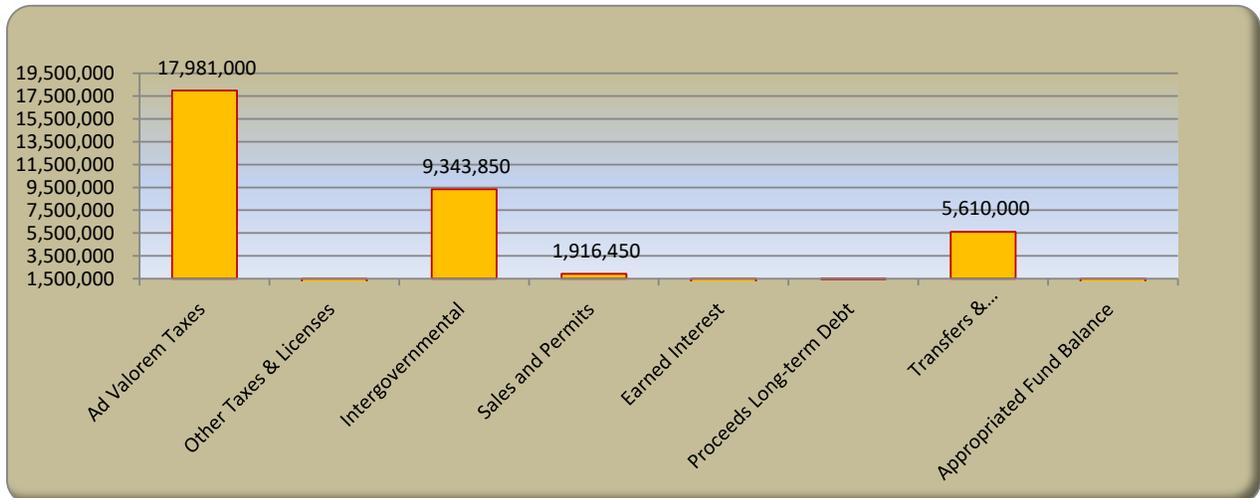
**General Fund**  
**Detail Schedule of Revenues**  
**For the Fiscal Year Ended June 30, 2020-21**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	%
					Change
<b>Permits and Fees</b>					
Planning & Zoning Fees	28,371	25,157	25,000	27,000	8.00%
Nuisance Abatements	22,261	26,978	20,000	20,000	0.00%
Court Fees	9,009	6,883	11,000	9,350	-15.00%
Parking Violations	22,838	24,937	20,000	-	N/A
Civil Citation	-	700	2,500	-	N/A
Fire Inspection Fees	65,148	60,682	75,000	55,000	-26.67%
Street Cuts And Permits	75	100	150	-	N/A
Appearance Commission	50	-	-	-	N/A
<b>Permits and Fees</b>	<b>147,752</b>	<b>145,437</b>	<b>153,650</b>	<b>111,350</b>	<b>-27.53%</b>
<b>Sales &amp; Services</b>					
Statesville Housing Authority	62,063	55,469	60,951	50,000	-17.97%
School Resource Officer	83,504	94,779	96,845	150,000	54.89%
Street Assessments Principal	440	-	501	-	N/A
Street Assessments Interest	1,000	-	102	-	N/A
Solid Waste Residential	1,018,327	1,050,072	1,035,000	1,035,000	0.00%
Tipping Fees	134,709	139,961	138,000	117,300	-15.00%
Recycling Revenue	9,794	963	6,940	5,900	-14.99%
Municipal Tipping Fees	8,220	10,188	8,220	6,900	-16.06%
Recreation-General	92,820	70,666	83,216	40,000	-51.93%
Recreation-Civic Center Fees	5,745	6,265	5,914	-	N/A
Recreation-Fitness & Activity Center	284,971	258,713	200,000	75,000	-62.50%
Recreation-SFAC Employee Membership	7,348	13,181	6,180	5,000	-19.09%
Recreation-Pool Fees	186,379	185,817	188,470	120,000	-36.33%
Memorial Trees	100	-	200	-	N/A
Sale Of Cemetery Lots	84,025	73,550	89,378	80,000	-10.49%
Grave Fees	75,500	74,800	75,064	65,000	-13.41%
<b>Sales &amp; Services</b>	<b>2,054,945</b>	<b>2,034,424</b>	<b>1,994,981</b>	<b>1,750,100</b>	<b>-12.27%</b>
<b>Investment Earnings</b>	<b>195,635</b>	<b>497,194</b>	<b>362,486</b>	<b>175,000</b>	<b>-51.72%</b>
	<b>195,635</b>	<b>497,194</b>	<b>362,486</b>	<b>175,000</b>	<b>-51.72%</b>
<b>Miscellaneous</b>					
Insurance Proceeds	29,078	9,023	15,000	-	N/A
Sale of Capital Assets	25,000	53,355	25,597	30,000	17.20%
Donated Capital Assets	105,500	-	-	-	N/A
Donations-Sculpture Park	-	9,760	1,500	-	N/A
Donations	32,000	10,000	-	-	N/A
Cash Over/Short	104	173	-	-	N/A
Handling Charge Bad Check	25	-	-	-	N/A
Sale Of Material & Labor	16,924	2,330	2,500	-	N/A
Misc. Revenue	25,871	153,523	30,000	25,000	-16.67%
<b>Miscellaneous</b>	<b>234,502</b>	<b>238,164</b>	<b>74,597</b>	<b>55,000</b>	<b>-26.27%</b>

**General Fund  
Detail Schedule of Revenues  
For the Fiscal Year Ended June 30, 2020-21**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	%
					Change
<b>Reimbursements</b>					
Reimbursements - Water & Sewer	1,168,433	1,310,541	1,490,501	1,740,000	1.20%
Reimbursements - Civic Center	130,915	140,826	138,654	105,000	(0)
Reimbursements - Airport	118,000	129,878	165,998	120,000	-27.71%
Reimbursements - Electric	1,065,855	1,258,013	1,384,827	1,515,000	9.40%
Reimbursements - Stormwater	-	-	545,821	835,000	52.98%
Reimbursements - Occupancy Tax	20,924	21,461	21,550	15,000	-30.39%
<b>Reimbursements</b>	<b>2,504,127</b>	<b>2,860,719</b>	<b>3,747,351</b>	<b>4,330,000</b>	<b>15.55%</b>
<b>Other Financing Sources</b>					
Proceeds Long-term Debt	-	-	-	1,497,000	N/A
<b>Internal PILOT &amp; Reimbursements</b>					
Internal Pilot - Airport Pilot	35,900	42,463	64,284	43,000	-33.11%
Internal Pilot - Water & Sewer Pilot	298,878	286,353	113,289	363,000	220.42%
Internal Pilot - Civic Center Pilot	24,231	23,362	24,153	27,000	11.79%
Internal Pilot - Electric Pilot	102,134	102,394	334,126	135,000	-59.60%
<b>PILOT &amp; Reimbursements</b>	<b>461,143</b>	<b>454,572</b>	<b>535,852</b>	<b>568,000</b>	<b>6.00%</b>
<b>Transfers</b>					
Transfers From Drug Enforcement Fund	-	20,000	-	-	N/A
Transfers From General Capital Reserve	958,022	939,161	920,299	712,000	-22.63%
<b>Transfers</b>	<b>958,022</b>	<b>959,161</b>	<b>920,299</b>	<b>712,000</b>	<b>-22.63%</b>
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	1,048,000	N/A
<b>Total Revenues</b>	<b>\$ 31,429,869</b>	<b>\$ 33,609,263</b>	<b>\$ 36,683,532</b>	<b>\$ 37,598,800</b>	<b>2.50%</b>

**General Fund Estimated Revenues  
Fiscal Year 2020 - 2021  
\$37,598,800**



**Major Revenue Sources**

Three categories of revenues account for 74.4% of General Fund resources as discussed below:

1. Ad Valorem Taxes
2. Unrestricted Intergovernmental
3. Sales and Services

**Ad Valorem Taxes**

These revenues are the General Fund’s largest resource accounting for approximately 47.5% of total revenues and financing sources. This revenue category is comprised of city-wide current and delinquent property taxes, including property taxes levied for the City’s special downtown tax district. Property taxes are levied each year on the value of real, certain personal, and public utility property that is listed as of January 1 that year. The Iredell County Tax Assessor assesses taxable property values and property taxes are levied based on a tax rate per \$100 valuation.

The Iredell County Tax Assessor periodically reappraises real property values to maintain current market values by following a quadrennial cycle, to revalue for current market values at 100% of market.

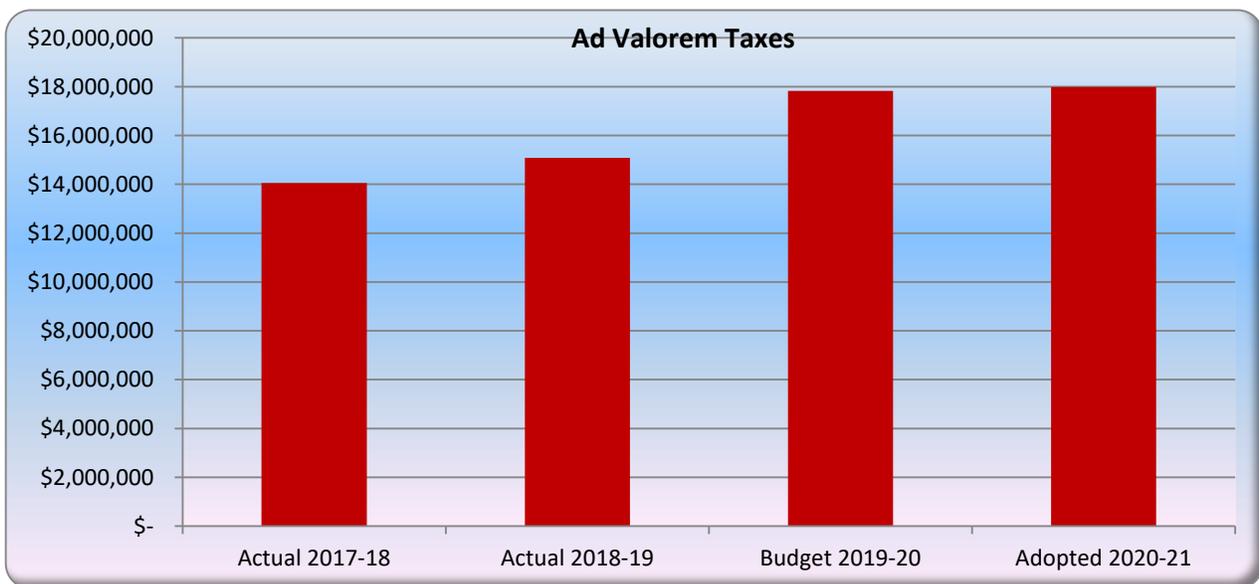
Assessor's estimated values for the 2020-2021 budget are \$3,265,400,000, a \$225,800,000 or 7.43% increase from the prior year.

The tax rate is determined each year when the budget is adopted by City Council, and may not, by State law, exceed \$1.50 per \$100 valuation. The city-wide general property tax rate proposed in the fiscal year 2020-2021 budget is \$0.5478 per \$100 valuation. The tax rate proposed for the Downtown Service District is \$0.10 per \$100 valuation. The tax rate proposed for the Woods Dam Service District is \$0.21 per \$100 valuation.

City ad valorem taxes are estimated at \$17,600,000, an increase of \$209,073 from the prior year. This is the largest revenue in this category. Revenues are based on a collection rate of 98.5%

Estimated revenues of \$100,000 from current year ad valorem taxes in the Downtown Service District are based on estimated assessed values of \$103,436,500 at a tax rate of \$0.10 per \$100 valuation and a 97.0% collection rate.

Estimated revenues of \$4,000 from current year ad valorem taxes in the Woods Service District are based on estimated assessed values of \$2,035,000 at a tax rate of \$0.21 per \$100 valuation and a 95.00% collection rate.

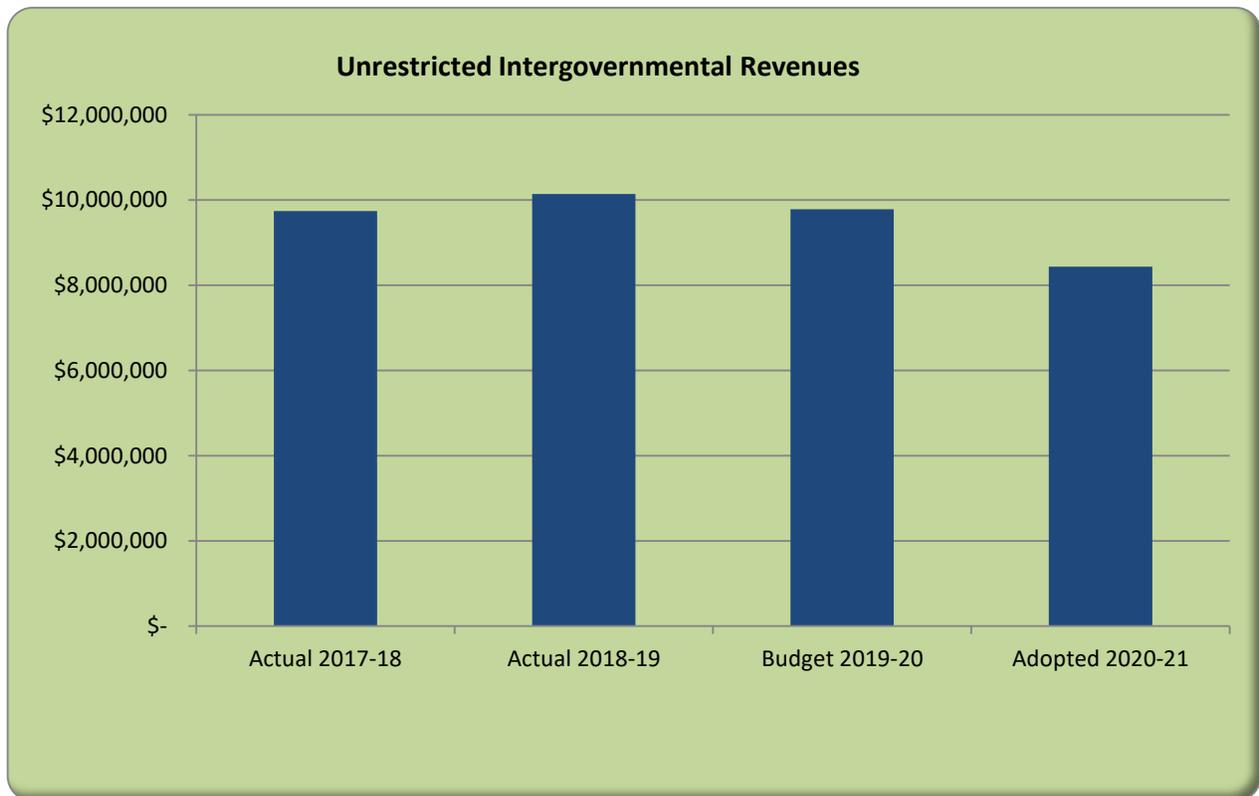


Major Revenue Sources

Unrestricted Intergovernmental

This revenue class accounts for approximately 22.3% of total General Fund revenues. This revenue category is comprised of state-shared revenues and reimbursements that have no restrictions as to use.

Unrestricted Intergovernmental revenues are estimated to decrease by \$1,353,074 or 13.8% from the prior year's original budget

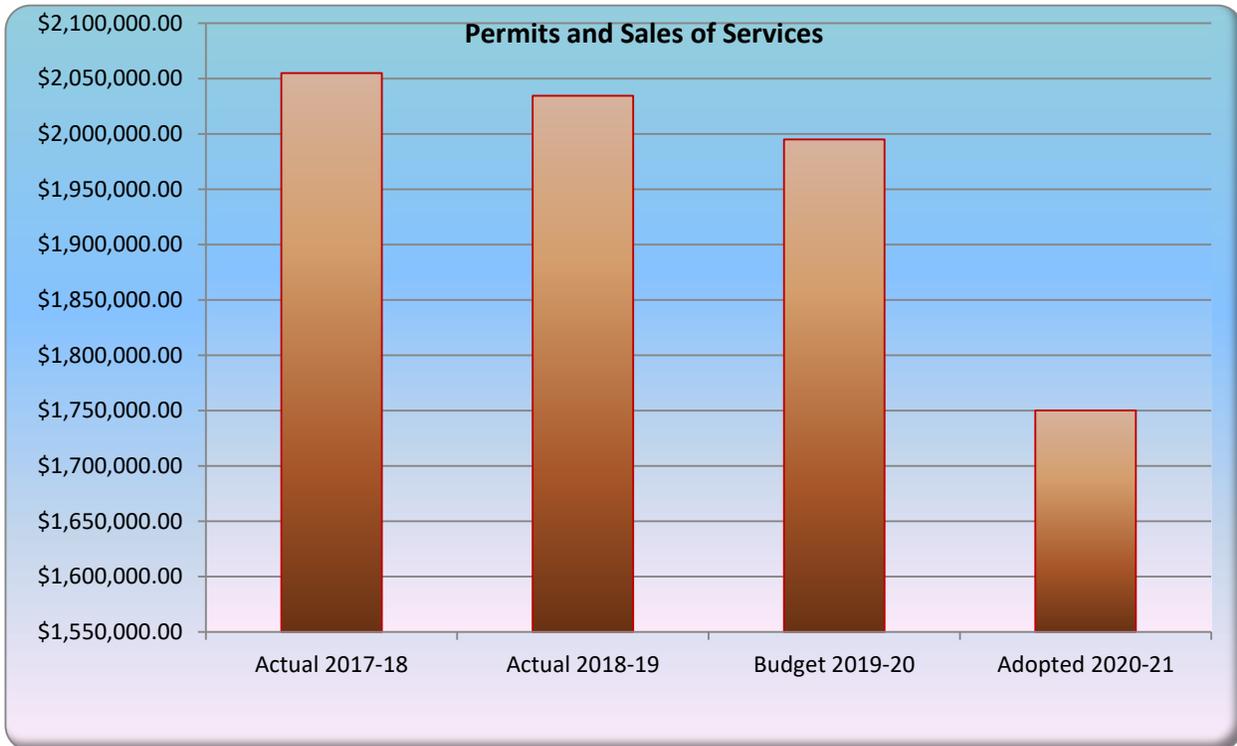


Major Revenue Sources

Sales of Services

This revenue class accounts for approximately 4.6% of total General Fund revenues. This revenue category is comprised of sales and service revenues generated by the functions of the Police, Sanitation, and Recreation departments.

Sales and service revenues are estimated to decrease by \$244,881 or 12.3% from the prior year's original budget





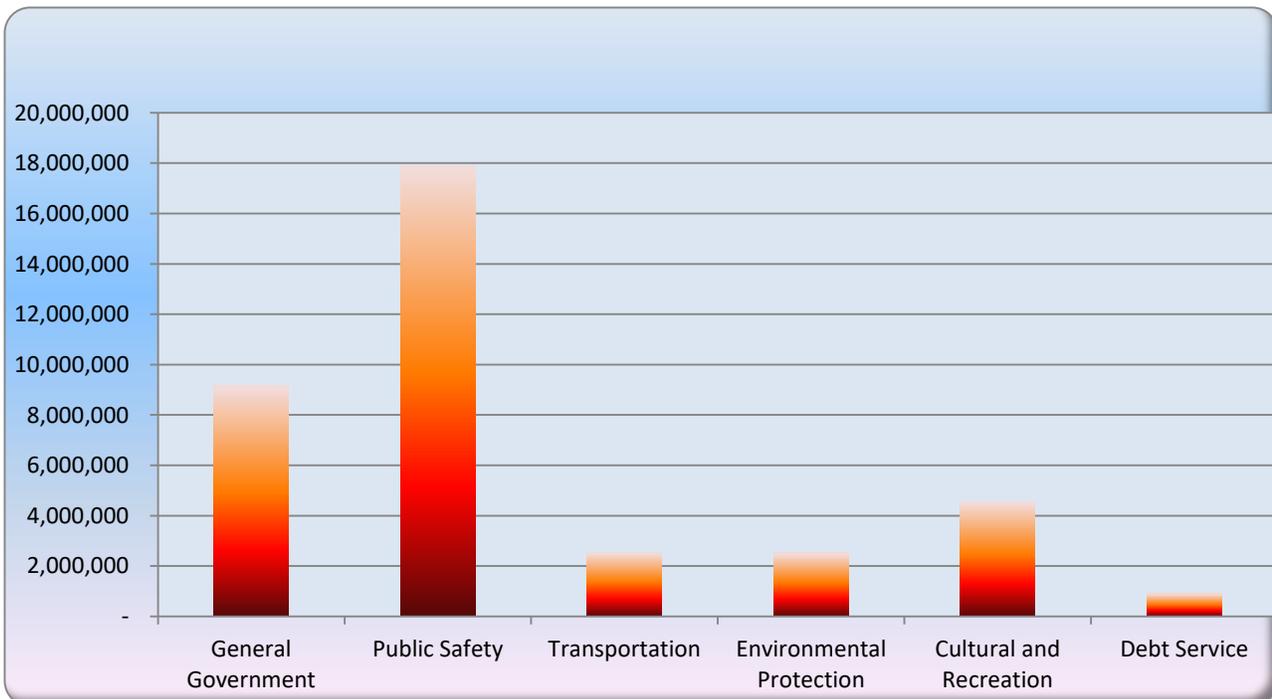
**Summary of Expenditures by Function  
For the Fiscal Year Ended June 30, 2020-21**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>General Government</b>					
Mayor & Council	\$ 239,849	\$ 214,987	\$ 253,565	\$ 250,365	-1.26%
City Manager	426,921	555,212	669,853	685,873	2.39%
City Clerk	149,908	147,921	192,228	180,866	-5.91%
Finance Administration	834,345	845,087	911,748	941,745	3.29%
Finance Collections	508,772	474,991	530,689	573,768	8.12%
Finance Purchasing	164,676	177,155	191,118	201,544	5.46%
Human Resources	432,789	553,988	520,967	592,013	13.64%
Information Tech.	1,383,893	1,458,700	1,371,132	519,591	-62.10%
Information Tech. GIS	-	-	-	341,135	N/A
Information Tech. Utilities	-	-	-	657,393	N/A
Legal	90,653	96,007	97,500	97,500	0.00%
Planning	981,927	1,005,355	912,921	1,736,770	90.24%
Main Street	192,710	184,006	181,577	182,500	0.51%
Engineering	564,737	773,389	577,537	546,598	-5.36%
Garage	599,019	579,131	687,112	668,528	-2.70%
Warehouse	130,545	134,135	125,051	112,984	-9.65%
General Expense	1,716,595	1,146,748	2,457,995	800,000	-67.45%
Debt Service	-	-	-	915,500	N/A
Transfer Out	2,389,088	2,704,528	1,134,476	-	N/A
Special Appropriations	69,786	52,906	69,786	69,786	0.00%
<b>Total General Government</b>	<b>10,876,213</b>	<b>11,104,246</b>	<b>10,885,255</b>	<b>10,074,459</b>	<b>-7.45%</b>
<b>Public Safety</b>					
Police	8,142,499	8,606,178	9,956,670	10,900,712	9.48%
Fire	6,447,780	6,052,554	6,904,819	6,999,092	1.37%
<b>Total Public Safety</b>	<b>14,590,279</b>	<b>14,658,732</b>	<b>16,861,489</b>	<b>17,899,804</b>	<b>6.16%</b>
<b>Transportation</b>					
Street Department	2,023,634	1,866,949	2,082,689	2,044,857	-1.82%
Street Construction	598,605	1,206,192	572,500	500,000	-12.66%
<b>Total Transportation</b>	<b>2,622,239</b>	<b>3,073,141</b>	<b>2,655,189</b>	<b>2,544,857</b>	<b>-4.16%</b>
<b>Environmental Protection</b>					
Sanitation	2,170,297	2,300,715	1,850,767	2,524,955	36.43%
<b>Total Environmental Protect</b>	<b>2,170,297</b>	<b>2,300,715</b>	<b>1,850,767</b>	<b>2,524,955</b>	<b>36.43%</b>

**General Fund**  
**Summary of Expenditures by Function**  
**For the Fiscal Year Ended June 30, 2020-21**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Cultural and Recreation</b>					
Recreation Administration	516,316	562,817	584,506	693,404	18.63%
Athletics	184,645	194,741	246,411	199,816	-18.91%
Programs	282,202	277,002	310,091	314,991	1.58%
SFAC-Fitness & Activity	478,417	494,373	516,451	471,201	-8.76%
Leisure Pool	206,818	191,092	365,607	172,802	-52.74%
Parks	1,344,371	1,436,227	1,657,140	1,813,878	9.46%
Public Grounds & Cemeteries	651,226	615,084	750,626	888,633	18.39%
<b>Total Cultural &amp; Recreation</b>	<b>3,663,995</b>	<b>3,771,336</b>	<b>4,430,832</b>	<b>4,554,725</b>	<b>2.80%</b>
<b>Total Expenditures</b>	<b>\$ 33,923,023</b>	<b>\$ 34,908,170</b>	<b>\$ 36,683,532</b>	<b>\$ 37,598,800</b>	<b>2.50%</b>

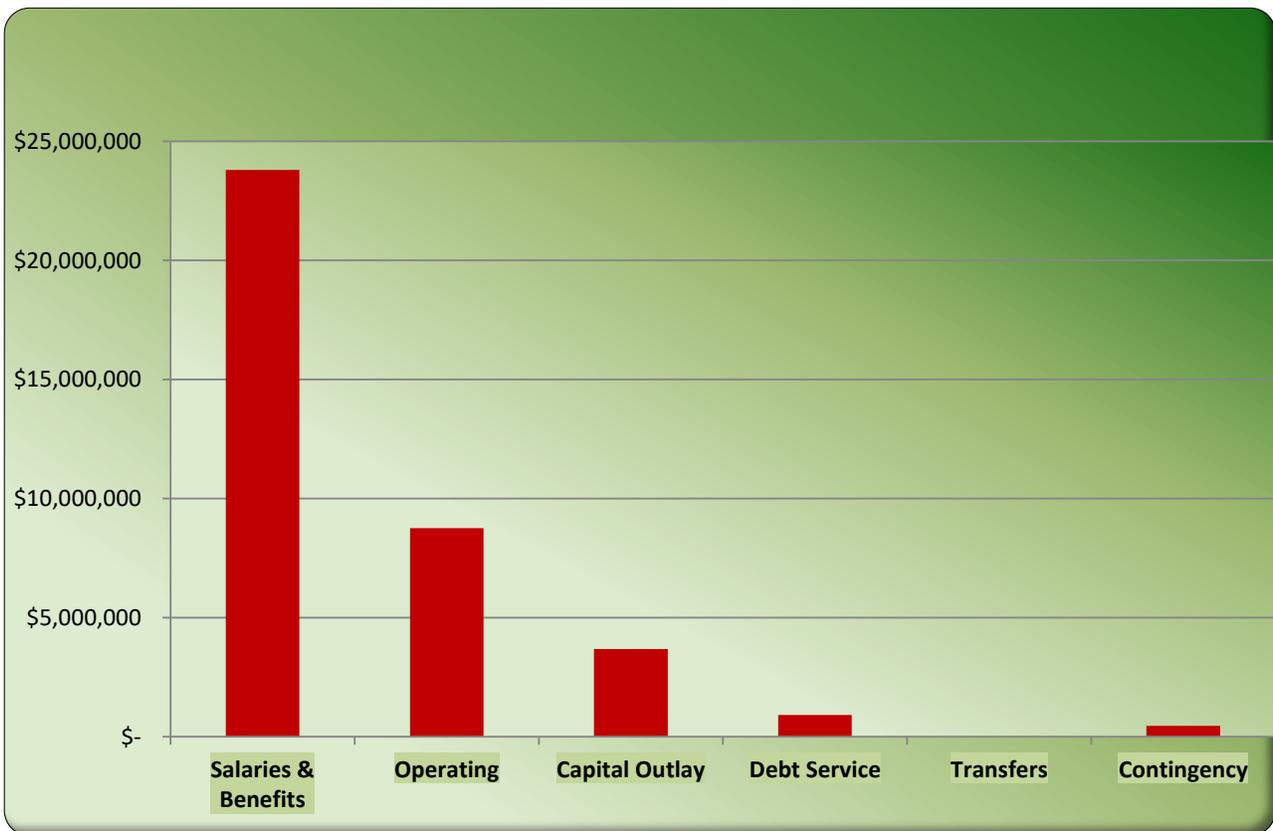
**Fiscal Year 2020 - 2021**  
**Total Expenditures**  
**\$37,598,800**



**General Fund**  
**Summary of Expenditures by Major Object**  
**For the Fiscal Year Ended June 30, 2020-21**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Area</b>					
Salaries & Benefits	19,492,623	20,642,452	22,930,695	23,793,195	3.76%
Operating	7,836,168	7,996,175	9,605,018	8,760,503	-8.79%
Capital Outlay	3,195,314	2,589,478	1,869,099	3,679,602	96.87%
Debt Service	1,009,830	975,537	1,144,244	915,500	-19.99%
Transfers	2,389,088	2,704,528	-	-	N/A
Contingency	-	-	1,134,476	450,000	-60.33%
<b>Total Expenditures</b>	<b><u>\$33,923,023</u></b>	<b><u>\$34,908,170</u></b>	<b><u>\$36,683,532</u></b>	<b><u>\$37,598,800</u></b>	<b><u>2.50%</u></b>

**Fiscal Year 2020 - 2021**  
**Expenditures by Area**  
**\$37,598,800**



**MISSION:** The Mayor and City Council improves the quality of life for all citizens.

**ACTIVITIES:** The Mayor and City Council are the duly elected representatives of the citizens of Statesville. The City Council holds semi-monthly meetings to act on matters which come before it, including, but not limited to, the establishment of policies and direction of the annual operating budget, the adoption of city ordinance (laws) and the awarding of contracts. The City Council’s function is to plan and direct the growth and development of the City.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Have all pieces in place to ensure uninterrupted water supply to City well into 21st century.
2. Emphasize crime prevention. Support Community Watch Programs/Support Police Department’s efforts to use new techniques and technologies.
3. Increase police presence in the City.
4. Develop proactive plan for growth by assisting with land use and zoning tools.
5. Develop a greenway system and enhance the City’s visual assets.
6. Raise the Mayor and Council’s presence on Regional Issues.

**GOALS FOR THE FUTURE:**

1. Coordinate with Council’s established priorities. Incorporate long-range policies into budget planning.

**The Mayor and City Council is comprised as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Mayor	98	1	1	-	1
Mayor Pro Tem	99	1	1	-	1
Council Members	97	7	7	-	7
	Total	<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

**GENERAL GOVERNMENT****MAYOR AND COUNCIL**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Temporary	\$ 91,446	\$ 92,940	\$ 93,227	\$ 93,227	0.00%
FICA Expense	7,024	7,110	7,132	7,132	0.00%
<b>Total Personnel</b>	<b>98,470</b>	<b>100,050</b>	<b>100,359</b>	<b>100,359</b>	<b>0.00%</b>
Professional Services	51,856	13,000	20,200	20,200	0.00%
Communications	3,103	2,562	1,300	1,300	0.00%
IT-Communications	-	-	440	1,240	181.82%
Travel and Training	8,541	8,051	10,000	10,000	0.00%
Maint and Repair - Equipment	55	9,143	17,700	17,700	0.00%
Supplies-General	1,773	1,970	4,000	4,000	0.00%
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	-	-	N/A
Dues & Subscriptions	39,537	41,879	43,000	43,000	0.00%
Insurance & Bonds	26,914	29,605	32,566	32,566	0.00%
Miscellaneous Expense	9,600	8,727	24,000	20,000	-16.67%
<b>Total Operating</b>	<b>141,379</b>	<b>114,937</b>	<b>153,206</b>	<b>150,006</b>	<b>-2.09%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Mayor and City Council</b>	<b>\$ 239,849</b>	<b>\$ 214,987</b>	<b>\$ 253,565</b>	<b>\$ 250,365</b>	<b>-1.26%</b>

**MISSION:** The City Manager’s Department directs the workforce toward the accomplishment and implementation of policies, procedures and codes as set forth by the Council. The department provides information to the Council so that all actions may be in the best interest of the citizens and assists the Council when they are considering policy issues and goal-setting priorities. The department also assures that the workforce and staffs are appropriately trained in their positions and function at their highest level for the City.

**ACTIVITIES:** The City Manager’s office is responsible for the day-to-day activities of the City. The department carries out the policies and directives established by the City Council, and attends all Council meetings. He guides and directs the various departments of the City and works directly with other governmental agencies at the Federal, State and Local level.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Streamline the hiring process through Human Resources
2. Work with Council to refine and update their mission statement and goals. Tie this updated information to our program of work, annual budget and capital budget.
3. Encourage department heads and city leadership to be ambassadors and visible representatives of city government in the community.
4. Successfully market and grow the airport in both tenants and value.
5. Focus on economic development efforts through strategic partnerships with the ICEDC and private developers.
6. Assess City facilities for long-term maintenance and space needs.

**GOALS FOR THE FUTURE:**

1. Develop a refined strategic planning process to achieve City Council’s goals and objectives through performance measurement and departmental initiatives.
2. Limit turnover in key departments through exemplary leadership, competitive pay and benefits, and instill a desire to make the City a long-term career choice.

**The City Manager's Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
City Manager	96	1	1	-	1
Assistant City Manager	36	1	1	-	1
Director of Public Affairs	24	1	1	-	1
Deputy City Clerk	13	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Deputy City Clerk	13	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

**GENERAL GOVERNMENT**

**CITY MANAGER**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 281,033	\$ 371,859	\$ 438,842	\$ 438,846	0.00%
FICA Expense	19,923	26,617	33,595	33,595	0.00%
Group Life	847	1,169	1,772	1,799	1.52%
Retirement	24,851	34,958	48,394	53,664	10.89%
Group Health	25,304	31,772	43,084	56,012	30.01%
Christmas Bonus	225	225	300	300	0.00%
<b>Total Personnel</b>	<b>352,183</b>	<b>466,600</b>	<b>565,987</b>	<b>584,216</b>	<b>3.22%</b>
Professional Services	40,863	42,790	47,500	47,500	0.00%
Public Relations	20,028	23,844	25,000	25,000	0.00%
Gasoline	194	196	600	600	0.00%
Communications	2,937	2,780	1,840	1,100	-40.22%
IT-Communications	-	-	2,551	2,610	2.31%
Travel and Training	3,165	2,935	8,000	6,000	-25.00%
Maint and Repair - Equipment	36	-	500	500	0.00%
Maint and Repair - Vehicles	42	42	1,000	1,000	0.00%
Supplies-General	2,686	4,909	7,200	7,200	0.00%
Non-Depreciable	-	5,611	-	-	N/A
IT - Non-Depreciable	-	-	2,800	2,950	5.36%
Dues & Subscriptions	1,981	2,573	3,350	3,350	0.00%
Insurance & Bonds	2,665	2,932	3,225	3,547	9.98%
Miscellaneous Expense	141	-	300	300	0.00%
Crime/Drug Funds	-	-	-	-	N/A
<b>Total Operating</b>	<b>74,738</b>	<b>88,612</b>	<b>103,866</b>	<b>101,657</b>	<b>-2.13%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total City Manager</b>	<b>\$ 426,921</b>	<b>\$ 555,212</b>	<b>\$ 669,853</b>	<b>\$ 685,873</b>	<b>2.39%</b>

**MISSION:** The City Clerk serves the City Manager, Mayor, City Council and Citizens.

**ACTIVITIES:** To provide professional, courteous, and efficient service and support to the general public, the Mayor and City Council, City Manager and internal department staff, in all functional areas that have been designated by NC State Statute or assigned or directed by the Assistant City Manager.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Provide the public with requested information with courtesy and respect in a timely manner.
2. Take and transcribe fact-based meeting minutes accurately in order to establish the historical record of the actions of the City Council.
3. Safeguard all official permanent records of the City Council and provide leadership and advise to all City departments in terms of the legal requirements for retention and availability of public records.
4. Maintain effective working relationships with the elected body, City staff and all partner agencies.

**GOALS FOR THE FUTURE:**

1. Develop/implement a policy for the release of closed minutes once the need for closure expires.

**The City Clerk's Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
City Clerk	20	<u>1</u>	<u>1</u>	-	<u>1</u>
	Total	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

**GENERAL GOVERNMENT**

**CITY CLERK**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 53,072	\$ 54,909	\$ 55,120	\$ 55,121	0.00%
FICA Expense	4,243	4,130	4,223	4,222	-0.02%
Group Life	175	210	225	228	1.33%
Retirement	4,202	4,602	6,082	6,745	10.90%
Group Health	8,435	9,532	10,771	14,003	30.01%
Christmas Bonus	75	75	75	75	0.00%
<b>Total Personnel</b>	<b>70,202</b>	<b>73,458</b>	<b>76,496</b>	<b>80,394</b>	<b>5.10%</b>
Communications	276	270	-	-	N/A
IT-Communications	-	-	728	748	2.75%
Utilities	1,399	1,769	2,300	2,700	17.39%
Travel and Training	420	-	600	300	-50.00%
Maint and Repair - Equipment	-	-	200	200	0.00%
Postage	7,739	6,845	16,800	1,300	-92.26%
Advertising	8,428	8,531	14,000	16,000	14.29%
Supplies-General	6,071	2,043	10,600	10,600	0.00%
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	-	-	N/A
Contracted Services - General	700	-	850	850	0.00%
Tipping Fees	642	642	650	700	7.69%
Dues & Subscriptions	480	465	680	450	-33.82%
Miscellaneous Expense	-	-	100	-	N/A
Inside Charges - Electric	51,578	51,988	57,000	55,000	-3.51%
Inside Charges- Water	992	931	1,100	1,300	18.18%
Inside Charges- Sewer	981	979	1,100	1,300	18.18%
Inside Charges - Stormwater	-	-	9,024	9,024	0.00%
<b>Total Operating</b>	<b>79,706</b>	<b>74,463</b>	<b>115,732</b>	<b>100,472</b>	<b>-13.19%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total City Clerk</b>	<b>\$ 149,908</b>	<b>\$ 147,921</b>	<b>\$ 192,228</b>	<b>\$ 180,866</b>	<b>-5.91%</b>

**MISSION:** The Finance Department safeguards public assets and provides accurate and reliable financial information to all users.

**ACTIVITIES:** The Finance Administration Division provides oversight and coordination of the entire finance function, which includes Accounting, Payroll, Purchasing, Utility Billing, Collections, and Information Technology. The staff of this division retains ultimate responsibility for keeping the accounts of the City in accordance with generally accepted accounting principles, disbursing all funds in strict compliance with the Local Government Budget and Fiscal Control Act, and efficiently procuring goods and services to support city activities. In addition, Finance Administration prepares statements of financial condition; supervises the receipt, deposit, and investment of City funds; and maintains records concerning bonded debt and other obligations of the City.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. To implement, test, and train staff with the upcoming application software change.
2. To design desktop procedures for each module upon final implementation of each module.
3. To provide training for 1099, W2, and NC-3 tax requirements.
4. To schedule staff training enhancing their Excel and Word skills.

**GOALS FOR THE FUTURE:**

1. Submit relevant, informative data to management and Council for decision-making purposes.
2. To enhance and refine forecasting models.

**The Finance Administration Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Finance Director	32	1	1	-	1
Assistant Finance Director	27	1	1	-	1
Accountant	17	1	1	-	1
Accounting Technician A/P	13	1	1	-	1
Accounting Technician Payroll	13	1	1	-	1
Accounting Technician Part-Time	13	1	1	(1)	-
Total		<u>6</u>	<u>6</u>	<u>(1)</u>	<u>5</u>

PERFORMANCE MEASURES

**GOALS:**

1. To provide accurate financial information in a timely manner to the City Council, departments and external agencies in order to comply with local, state and federal laws, and governmental accounting and regulatory requirements.
2. To provide timely and accurate budget and performance information to City Council, departments, external agencies, and the general public in order to ensure the effective use of city resources.
3. To provide accurate and timely payments to City employees in order to comply with the City's Compensation plan.
4. To provide accurate and timely issuance of payments to vendors in order to maximize the City's cash flow position.

**OBJECTIVES:**

1. To receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
2. To receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.
3. To maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than the average rate of return at the North Carolina Cash Management Trust.
4. Process monthly financial statements within 15 days of month end.
5. To close and reconcile year end within 90 days from the end of fiscal year.
6. To provide the Local Government Commission electric copy of the City's annual report by October 15th.
7. Publish the required number of the City's annual report within 110 days from the end of fiscal year.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 budget	2020-21 budget
Receipt of GFOA Certificate of Excellence in Financial Reporting.	Awarded	Awarded	Objective	Objective
Receipt of GFOA Distinguished Budget Presentation Award.	Awarded	Awarded	Objective	Objective
Average number of days to process monthly financial statements.	18 Days	20 Days	15 Days	15 Days
To close and reconcile year end within 90 days from the end of fiscal year.	90 Days	165 Days	90 Days	90 Days
Publish the City's annual report within 110 days from the end of fiscal year.	115 Days	120 Days	110 Days	110 Days
To maximize investment earnings by maintaining an average rate of return on the portfolio 50 basis points higher than the average rate of return at the North Carolina Cash Management Trust.	56	31	50	50

**GENERAL GOVERNMENT**

**FINANCE ADMINISTRATION**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 364,933	\$ 338,203	\$ 359,628	\$ 323,786	-9.97%
Salaries-Longevity	150	150	150	150	0.00%
FICA Expense	26,088	23,903	27,557	24,488	-11.14%
Group Life	1,034	1,081	1,456	1,322	-9.20%
Retirement	30,030	30,915	39,697	39,117	-1.46%
Group Health	50,609	53,592	64,626	70,015	8.34%
Christmas Bonus	450	450	450	375	-16.67%
<b>Total Personnel</b>	<b>473,294</b>	<b>448,294</b>	<b>493,564</b>	<b>459,253</b>	<b>-6.95%</b>
Professional Services	53,454	57,887	60,391	55,700	-7.77%
Banking Services	22,513	17,681	25,800	25,000	-3.10%
Communications	1,895	1,555	-	-	N/A
IT-Communications	-	-	4,370	3,742	-14.37%
Travel and Training	10,062	6,345	4,025	5,000	24.22%
Maint and Repair - Equipment	3,834	3,714	4,200	4,000	-4.76%
Postage	-	-	75	10,200	13500.00%
Bldgs Equip and Land Rent	3,986	4,304	4,320	4,320	0.00%
Property Tax Refunds	6,121	17,932	10,000	10,000	0.00%
Supplies-General	4,328	6,910	8,000	6,500	-18.75%
Non-Depreciable	-	7,200	-	-	N/A
IT - Non-Depreciable	-	-	2,800	2,950	5.36%
Contracted Services - General	-	-	-	-	N/A
County Tax Collection	245,313	264,329	283,698	344,263	21.35%
Collection Fees	1,064	-	500	-	N/A
Dues & Subscriptions	930	650	790	790	0.00%
Insurance & Bonds	7,533	8,286	9,115	10,027	10.01%
Miscellaneous Expense	18	-	100	-	N/A
<b>Total Operating</b>	<b>361,051</b>	<b>396,793</b>	<b>418,184</b>	<b>482,492</b>	<b>15.38%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Finance Administration</b>	<b>\$ 834,345</b>	<b>\$ 845,087</b>	<b>\$ 911,748</b>	<b>\$ 941,745</b>	<b>3.29%</b>

**MISSION:** The mission of the Collections Department is to maintain accurate records and maximize its resources to ensure a high rate of collection of utility accounts, business licenses, and all other collection activities for the City of Statesville.

**ACTIVITIES:** The Collections Division maintains accurate, up-to-date records in accordance with laws and policies that provide data for management decisions. The division also maximizes its resources to ensure a high rate of collection of utility accounts.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. To review a process to collect minimum water and sewer charges to reduce delinquencies.
2. Establish an Occupancy Tax Audit system to ensure that the appropriate taxes are being collected from the City's hotels and motels.
3. Continue training and education regarding waiver of deposits to ensure the City is in compliance with FTC regulations.

**GOALS FOR THE FUTURE:**

1. Educate other city departments about our debt set off program, to increase our efforts in collection of delinquent accounts.
2. Provide education for our Customer Service Representatives so that they may provide the best customer service possible. Provide customer service training to improve our customer service skills.

**The Finance Collections Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Collections/Revenue Manager	21	1	1	-	1
Senior Customer Service Representative	14	1	1	-	1
Accounting Technician (Part-Time)	13	-	-	1	1
Customer Service Representatives	10	<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>
Total		<u><u>5</u></u>	<u><u>5</u></u>	<u><u>1</u></u>	<u><u>6</u></u>

PERFORMANCES MEASURES

**GOALS:**

1. Create a procedures manual to document the proper procedures in the Collections Department to aid the Customer Service Representatives in assisting customers.
2. Maintain accurate social security information for new customers to ensure the highest collection rate possible. Also maintain accurate and up-to-date records of our customers to provide excellent customer service.
3. Evaluate our current procedures with our collection agency to eliminate current inefficiencies.
4. Continue to ensure that former customers satisfy all outstanding debts with the City before re-establishing utility services.
5. Attempt to identify customers for bank draft payments to alleviate the lobby traffic.

**OBJECTIVES:**

1. Process utility inquiry orders (EL & WA complaints) within three business days.
2. To utilize the NC Debt Set Off program, not only on utility billing customers, but city wide.
3. To maintain below the minimum satisfactory number in the cash outage policy for each representative.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
% of utility inquiries processed in 3 business days	99.00%	99.00%	99.00%	99.00%
% of Debt Set-off social security number matches	98.00%	98.00%	98.00%	98.00%
<sup>1</sup> . Electric Accounts Receivable Turnover Rate	43.01	44.45	45.05	44.29
<sup>1</sup> . Water Accounts Receivable Turnover Rate	50.78	49.91	48.61	47.52
<sup>1</sup> . Sewer Accounts Receivable Turnover Rate	49.91	50.41	49.26	49.74
* Electric Accounts Receivable Turnover Rate	31.25	30.19	30.68	30.25
*Water Accounts Receivable Turnover Rate	46.27	45.69	49.69	48.36
*Sewer Accounts Receivable Turnover Rate	45.66	46.19	51.29	49.24
Number of Utility Customers - Electric	12,941	12,824	12,937	12,940
Number of Utility Customers - Water	11,308	11,366	11,716	11,400
Number of Utility Customers - Sewer	10,318	10,376	10,399	10,400

1. With the estimated unbilled accrual.

\* Without the estimated unbilled accrual.

## GENERAL GOVERNMENT

## FINANCE COLLECTIONS

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 180,593	\$ 180,944	\$ 185,851	\$ 206,143	10.92%
Salaries-Overtime	-	-	-	-	N/A
Salaries-Temporary	-	-	-	-	N/A
FICA Expense	13,632	13,583	14,246	15,711	10.28%
Group Life	556	640	759	849	11.86%
Retirement	14,327	15,940	20,522	25,096	22.29%
Group Health	39,267	42,817	53,855	84,018	56.01%
Christmas Bonus	375	375	375	450	20.00%
<b>Total Personnel</b>	<b>248,750</b>	<b>254,299</b>	<b>275,608</b>	<b>332,267</b>	<b>20.56%</b>
Professional Services	17,240	15,838	27,100	21,800	-19.56%
Communications	6,531	2,722	36,000	36,000	0.00%
IT-Communications	-	-	3,690	9,353	153.47%
Travel and Training	1,786	2,371	4,350	4,350	0.00%
Maint and Repair - Equipment	15,316	36,325	3,360	3,360	0.00%
Postage	-	-	100	-	N/A
Supplies-General	3,783	5,513	6,880	6,000	-12.79%
Non-Depreciable	4,654	7,432	-	-	N/A
IT - Non-Depreciable	-	-	-	-	N/A
Contracted Services - General	-	-	2,000	-	N/A
Credit Card Bank Fees	202,464	141,555	161,650	150,000	-7.21%
Dues & Subscriptions	255	144	230	-	N/A
Insurance & Bonds	7,993	8,792	9,671	10,638	10.00%
Miscellaneous Expense	-	-	50	-	N/A
<b>Total Operating</b>	<b>260,022</b>	<b>220,692</b>	<b>255,081</b>	<b>241,501</b>	<b>-5.32%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Finance Collections</b>	<b>\$ 508,772</b>	<b>\$ 474,991</b>	<b>\$ 530,689</b>	<b>\$ 573,768</b>	<b>8.12%</b>

**MISSION:** The mission of the Purchasing Department is to ensure the most efficient and effective use of public funds through a competitive bidding process.

**ACTIVITIES:** The Purchasing Division keeps abreast of current prices and general market trends and purchases supplies, materials, equipment and services for the City through competitive bidding in accordance with NC General Statutes and local policy. The division works with other departments and vendors in drafting bid specifications for major commodities. This division supervises the central warehouse and surplus property is disposed of by GovDeals Internet Auction, annual auction, sealed bids or private sales and negotiations.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Work with departments in setting up capital schedule and purchase goods within the current fiscal year.
2. Continue to offer training in purchasing policies, state contracts, and procedures to departments.
3. Assist departments in preparing specifications for quotes.
4. Continue to work with warehouse staff; organizing supplies; eliminating obsolete inventory; etc.

**GOALS FOR THE FUTURE:**

1. Utilize website advertising.
2. Work with Tyler or Hyperweb to implement scanning system at warehouse.

**The Finance Purchasing Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Purchasing Agent	22	1	1	-	1
Warehouse Technician	10	1	1	-	1
Stock Clerk	8	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Provide a timely and competitive formal (in-house) bidding process.
2. Provide a timely and competitive informal bidding process.
3. Expand minority vendors.

**OBJECTIVES:**

1. Ensure that 90 percent of formal bids are secured within 120 days or less.
2. Ensure that 90 percent of informal bids are secured within 30 days or less.
3. Expand the minority vendor data base by 5 percent annually.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Number of formal bids	3	5	4	4
Percentage of formal bids (in-house) secured within 120 days or less	100.00%	100.00%	100.00%	100.00%
Number of informal bids	1,350	1,329	1,291	1,291
Ensure that 90% of informal bids secured within 30 days or less	100.00%	100.00%	100.00%	100.00%
Number of minority vendors	341	358	376	395
Meet minority vendor base by 5% annually	5.00%	5.00%	5.00%	5.00%

**GENERAL GOVERNMENT****FINANCE PURCHASING**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 88,136	\$ 112,449	\$ 115,450	\$ 116,732	1.11%
FICA Expense	6,441	8,209	8,849	8,947	1.11%
Group Life	303	410	474	481	1.48%
Retirement	7,215	9,919	12,747	14,292	12.12%
Group Health	17,197	25,418	32,313	42,009	30.01%
Christmas Bonus	150	225	225	225	0.00%
<b>Total Personnel</b>	<b>119,442</b>	<b>156,630</b>	<b>170,058</b>	<b>182,686</b>	<b>7.43%</b>
Professional Services	32,114	6,813	4,000	4,000	0.00%
Gasoline	459	387	500	500	0.00%
Communications	1,416	2,389	-	-	N/A
IT-Communications	-	-	2,305	2,374	2.99%
Travel and Training	3,114	2,393	3,540	2,000	-43.50%
Maint and Repair - Equipment	90	-	-	-	N/A
Maint and Repair - Vehicles	116	11	500	500	0.00%
Supplies-General	1,520	713	2,000	2,000	0.00%
Non-Depreciable	1,117	1,810	-	-	N/A
IT - Non-Depreciable	-	-	1,400	-	N/A
Dues & Subscriptions	-	50	100	100	0.00%
Insurance & Bonds	5,115	5,627	6,190	6,809	10.00%
Miscellaneous Expense	23	74	75	75	0.00%
OSHA - Safety	150	258	450	500	11.11%
<b>Total Operating</b>	<b>45,234</b>	<b>20,525</b>	<b>21,060</b>	<b>18,858</b>	<b>-10.46%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Finance Purchasing</b>	<b>\$ 164,676</b>	<b>\$ 177,155</b>	<b>\$ 191,118</b>	<b>\$ 201,544</b>	<b>5.46%</b>

**MISSION:** The HR Department is to assist in the hiring, retention and motivation of capable, diligent employees who are dedicated to the City and the public it serves and to help those employees serve in the most efficient, effective and safe manner possible. The department will also strive to minimize its' liability exposures and losses while doing our best to prevent those losses through concentrated risk management and loss control efforts.

**ACTIVITIES:** The Office of Human Resources is responsible for the administration of a comprehensive Human Resource Program which includes the development/implementation and administration of: Recruiting, Selecting and retention of a qualified/diverse workforce; Employee Benefits; HR Policies & Procedures; Classification & Compensation; Maintenance of Personnel Records; Performance Evaluations; Facilitation of employee Grievance Processes; Training & Development and Safety & Risk Management.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Remain current of local, state and federal HR & Risk Management Rules & Regulations. Recommend modifications to internal policies and practices as required by regulatory mandates. Implement and monitor referenced changes on a continuous basis.
2. Facilitate adoption/implementation of Strategic Compensation Plan.
3. Monitor ACA Compliance Regulations and modify health for conformance.
4. Focus on strengthening Departmental Safety and Risk Management Programs.
5. Provide supervisory training in the following areas: Labor Law, Diversity and Inclusion and State Retirement updates.

**GOALS FOR THE FUTURE:**

1. Improve department's ability to more proactively manage City's loss exposures.
2. Develop strategies to regularly update classification/pay systems in house.

**The Human Resources Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Assistant City Manager-Policy	36	-	-	-	-
Human Resource Director	29	1	1	-	1
Risk Manager	23	1	1	-	1
Human Resources Specialist	20	1	1	-	1
Human Resources Technician	13	1	1	-	1
	<b>Total</b>	<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain an efficient and effective hiring process.
2. Promote excellent relations with our customers by providing efficient, effective, and professional customer service.

**OBJECTIVES:**

1. Track citywide turnover rate.
2. Work with departments to ensure that 92% of employees complete the probationary period within initial probationary period.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 budget	2020-21 budget
Number of new hires - Full-time & Part-time	46	48	48	43
Number of new hires - Temporary	64	86	90	90
Number of employees (excluding Council)	386	386	394	396
Citywide turnover rate	11.92%	10.88%	10.00%	10.00%
Citywide turnover rate - Retirees	3.37%	4.15%	3.00%	3.00%
Citywide turnover rate - Voluntary	8.03%	4.66%	6.00%	6.00%
Citywide turnover rate - Involuntary	52.00%	2.07%	1.00%	1.00%
Number of employees who successfully complete probationary period within 6 months	38	43	44	40
Number of employees who do not successfully complete probationary period within 6 months	3	3	4	3
% of employees who successfully complete probationary period within 6 months	92.69%	93.48%	91.67%	93.00%

**GENERAL GOVERNMENT**

**HUMAN RESOURCES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 223,922	\$ 271,317	\$ 234,471	\$ 231,370	-1.32%
Salaries-Overtime	535	129	-	-	N/A
Temporary Salaries	12,290	31,387	12,597	12,597	0.00%
Salaries-Longevity	800	575	575	575	0.00%
FICA Expense	18,081	19,089	18,968	18,731	-1.25%
Group Life	2,481	683	967	955	-1.24%
Retirement	19,150	23,977	25,936	28,380	9.42%
Group Health	24,250	26,966	43,084	44,380	3.01%
Unemployment Insurance	14,367	5,128	20,000	40,000	100.00%
Christmas Bonus	225	150	300	300	0.00%
<b>Total Personnel</b>	<b>316,101</b>	<b>379,401</b>	<b>356,898</b>	<b>377,288</b>	<b>5.71%</b>
Professional Services	29,458	91,826	30,200	31,800	5.30%
Employee Recognition	29,744	30,260	39,250	39,250	0.00%
SFAC Employee Membership	3,589	5,122	10,000	10,000	0.00%
Communications	2,689	2,252	400	400	0.00%
IT-Communications	-	-	3,662	3,662	0.00%
Travel and Training	8,530	5,102	23,700	23,700	0.00%
Maint and Repair - Equipment	-	-	200	200	0.00%
Postage	79	158	200	200	0.00%
Advertising	5,839	7,065	8,000	8,000	0.00%
Supplies-General	6,471	10,556	7,500	7,500	0.00%
Non-Depreciable	1,117	3,436	-	-	N/A
IT - Non-Depreciable	-	-	4,200	2,950	-29.76%
Dues & Subscriptions	3,229	569	3,500	3,500	0.00%
Insurance & Bonds	2,526	2,779	3,057	3,363	10.01%
Physicals	13,743	6,159	10,000	10,000	0.00%
Miscellaneous Expense	138	126	200	50,200	25000.00%
OSHA - Safety	9,536	9,177	20,000	20,000	0.00%
<b>Total Operating</b>	<b>116,688</b>	<b>174,587</b>	<b>164,069</b>	<b>214,725</b>	<b>30.87%</b>
<b>Total Human Resources</b>	<b>\$ 432,789</b>	<b>\$ 553,988</b>	<b>\$ 520,967</b>	<b>\$ 592,013</b>	<b>13.64%</b>

**MISSION:** The Information Technology Department supports all departments within the City, to enable them to be a model of effective and efficient government.

**ACTIVITIES:** The Information Technology Department evaluates, installs, and supports all enterprise hardware and software, including the network infrastructure. We also provide systems analysis, software support, telephone system support, helpdesk support and user training. The GIS team is housed in the IT department to serve all departments/divisions throughout the City. Our Utility division reads all electric and water meters monthly and connects and disconnects services as required. The division also prepares all utility bills and late notices and performs data transfers between systems. Both the GIS division and the Utility division have been split into their own separate divisional budgets as of 2020-2021.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Complete migration of physical servers to virtual environments. Maintain system availability.
2. Maximize additional capabilities of Tyler Incode 10 software.
3. Implement electronic workflow solution City-wide.

**GOALS FOR THE FUTURE:**

1. Implement Intranet (Sharepoint)
2. Implement Secure Wireless and Remote Access.
3. Establish training program for Microsoft software.

**The Information Technology Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
IT Director	31	1	1	-	1
Information Technology Technician	19	2	1	-	1
Network Administrator	24	-	1	-	1
Helpdesk / Administrative Support	13	1	1	-	1
	<b>Total</b>	<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Maintain mission critical applications at a high rate of availability for City use.
2. Respond to helpdesk tickets and other reported issues in a timely fashion.
3. Manage Technology resources and purchasing for all departments, including PCs and peripherals.
4. Implement secure remote access for field workers to access Work Order and Inventory Systems.

**OBJECTIVES:**

1. Maintain ERP application availability at 95% or above during regular working hours, which are defined as 7 AM to 5 PM, Monday through Friday, excluding holidays.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 actual	2020-21 budget
Percent of enterprise application uptime	99.94%	99.98%	99.62%	95.00%

**GENERAL GOVERNMENT**

**INFORMATION TECHNOLOGY**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 564,208	\$ 584,752	\$ 606,391	\$ 238,138	-60.73%
Salaries-Overtime	10,804	17,316	18,000	-	N/A
Temporary Salaries	8,831	5,584	5,400	-	N/A
FICA Expense	42,634	45,086	48,253	18,241	-62.20%
Group Life	1,768	2,153	2,480	979	-60.52%
Retirement	45,771	53,492	68,916	29,137	-57.72%
Group Health	102,111	117,556	140,023	56,012	-60.00%
Christmas Bonus	975	975	975	300	-69.23%
<b>Total Personnel</b>	<b>777,102</b>	<b>826,914</b>	<b>890,438</b>	<b>342,807</b>	<b>-61.50%</b>
Professional Services	25,805	164,994	56,750	36,450	-35.77%
Gasoline	8,611	8,964	9,200	500	-94.57%
Communications	12,579	16,345	11,925	4,870	-59.16%
IT-Communications	-	-	8,177	4,570	-44.11%
Travel and Training	3,565	11,725	14,500	12,650	-12.76%
Maint and Repair - Equipment	617	92	1,000	500	-50.00%
Maint and Repair - Vehicles	3,613	3,295	6,000	2,000	-66.67%
Postage	98,576	114,217	141,750	-	N/A
Supplies-General	2,142	23,409	6,000	840	-86.00%
Non-Depreciable	8,328	5,330	-	-	N/A
IT - Non-Depreciable	-	-	5,000	-	N/A
Uniforms	2,602	2,727	4,000	-	N/A
Data Processing	19,022	1,126	4,450	150	-96.63%
Data Processing - Hardware Maint.	10,525	11,939	18,050	12,700	-29.64%
Data Processing - Software Maint.	138,753	92,388	141,400	28,500	-79.84%
Data Processing - Computer Forms	721	389	2,100	300	-85.71%
Dues & Subscriptions	-	-	175	-	N/A
Insurance & Bonds	11,836	13,020	14,322	15,754	10.00%
OSHA - Safety	1,242	1,274	1,400	-	N/A
<b>Total Operating</b>	<b>348,537</b>	<b>471,234</b>	<b>446,199</b>	<b>119,784</b>	<b>-73.15%</b>
Capital Outlay-Equipment	258,254	160,552	34,495	57,000	65.24%
<b>Total Capital Outlay</b>	<b>258,254</b>	<b>160,552</b>	<b>34,495</b>	<b>57,000</b>	<b>65.24%</b>
<b>Total Information Technology</b>	<b>\$ 1,383,893</b>	<b>\$ 1,458,700</b>	<b>\$ 1,371,132</b>	<b>\$ 519,591</b>	<b>-62.10%</b>

**MISSION:** The GIS Department supports all departments within the City, to perform technical, analytical and needs assessment work in the development, maintenance, and operation of Statesville’s GIS network, databases and mobile applications. We also configure and maintain the GIS-based Work Order System, HiperWeb, for the City.

**ACTIVITIES:** The GIS Department evaluates, installs, and supports all ArcGIS hardware and software, including the network infrastructure. We provide software support, telephone support, and user training. We also provide data collection through Trimble GPS Units, offering collections, post-processing, and training to city personnel. Along with ArcGIS we are implementing the GIS-based Work Order System - HiperWeb. We meet with each department to customize their workflow and then train users to maximize the benefits of this City-wide system.

**ACTION PLAN FOR FISCAL YEAR 2020-2021:**

1. Complete migration to ArcPro for all departments.
2. Build the topology for the Water & Sewer Utility Networks
3. Configure and implement Inventory and Electric workflows in HiperWeb.
4. Train city fire personnel to configure and implement the ArcGIS Solutions for Fire.

**GOALS FOR THE FUTURE:**

1. Implement HiperWeb workflows for Water, Sewer, and Garage.
2. Implement connections between GIS, HiperWeb, and Tyler Incode 10.
3. Build the Electric Utility Network in ArcPro.

**The Information Technology GIS division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-2019</u>	<u>Budget 2019-2020</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-2021</u>
GIS Administrator	21	1	1	-	1
GIS Specialist	21	-	1	-	1
GIS Analyst	17	1	-	1	1
	<b>Total</b>	<u>2</u>	<u>2</u>	<u>1</u>	<u>3</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Maintain GIS databases, ArcGIS Online, and ArcGIS Enterprise to ensure all city employees have access to GIS resources 24/7.
2. Work with all city departments to configure, maintain, and utilize the GIS-based work order system, HiperWeb.

**OBJECTIVES:**

1. Maintain all GIS resources with any new information that is relayed to our department.
2. Meet all the city departments needs for mapping/GIS requests.
3. Continue to implement the GIS-based work order system, HiperWeb.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 actual	2020-21 budget
GIS is running and accessible	N/A	N/A	N/A	95.00%
HiperWeb is running and accessible	N/A	N/A	N/A	95.00%

**GENERAL GOVERNMENT**

**INFORMATION TECHNOLOGY GIS**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ -	\$ -	\$ -	\$ 159,758	N/A
Salaries-Overtime	-	-	-	-	N/A
Temporary Salaries	-	-	-	-	N/A
FICA Expense	-	-	-	12,080	N/A
Group Life	-	-	-	665	N/A
Retirement	-	-	-	18,822	N/A
Group Health	-	-	-	38,777	N/A
Christmas Bonus	-	-	-	150	N/A
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>230,252</b>	<b>N/A</b>
Professional Services	-	-	-	3,000	N/A
Gasoline	-	-	-	1,215	N/A
Communications	-	-	-	4,080	N/A
IT-Communications	-	-	-	3,328	N/A
Travel and Training	-	-	-	3,100	N/A
Maint and Repair - Equipment	-	-	-	500	N/A
Maint and Repair - Vehicles	-	-	-	2,000	N/A
Postage	-	-	-	-	N/A
Supplies-General	-	-	-	1,130	N/A
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	-	5,800	N/A
Uniforms	-	-	-	-	N/A
Data Processing	-	-	-	1,750	N/A
Data Processing - Hardware Maint.	-	-	-	3,000	N/A
Data Processing - Software Maint.	-	-	-	81,555	N/A
Data Processing - Computer Forms	-	-	-	-	N/A
Dues & Subscriptions	-	-	-	175	N/A
Insurance & Bonds	-	-	-	-	N/A
OSHA - Safety	-	-	-	250	N/A
<b>Total Operating</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,883</b>	<b>N/A</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Information Technology GIS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 341,135</b>	<b>N/A</b>

**MISSION:** The Information Technology Department Utility Division performs meter reading and billing for City utilities.

**ACTIVITIES:** The Information Technology Department Utility division reads all electric and water meters monthly and completes connects and disconnects services as required. This division also prepares all utility bills and late notices and performs data transfers between systems.

**ACTION PLAN FOR FISCAL YEAR 2020-2021:**

1. Read over 25,700 meters and bill over 15,000 customers per month.
2. Assist in testing, implementation, and training for new Hiperweb Work Order and Inventory System.
3. Assist in testing pilot AMI program.

**GOALS FOR THE FUTURE:**

1. Continue to read meters accurately and efficiently during the roll out period for AMI.
2. Maintain compliance with City Safety policies while performing job functions.

**The Information Technology Department is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-2019</u>	<u>Budget 2019-2020</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-2021</u>
Utility Billing Specialist	11	1	1	-	1
Customer Service Supervisor	16	1	1	-	1
Customer Services Attendant	10	1	1	-	1
Meter Readers	9	4	4	-	4
	<b>Total</b>	<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Accurately read and bill a high percentage of all meters each month.
2. Actively participate in the testing and implementation of AMI.

**OBJECTIVES:**

1. Read at least 95% of meters each month.
2. Participate in policy and procedure design for AMI-based utility functions.

**KEY PERFORMANCE MEASURES:**

	2017-2018	2018-2019	2019-2020	2020-2021
	actual	actual	actual	budget
Number of meters to be read	25,750	25,750	25,750	26,000
Percent of meters read	99.05%	98.94%	99.99%	95.00%
Percent of billings delivered on time	94.44%	100.00%	100.00%	100.00%

**GENERAL GOVERNMENT**

**INFORMATION TECHNOLOGY UTILITIES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ -	\$ -	\$ -	\$ 251,919	N/A
Salaries-Overtime	-	-	-	21,000	N/A
Temporary Salaries	-	-	-	-	N/A
FICA Expense	-	-	-	19,312	N/A
Group Life	-	-	-	1,044	N/A
Retirement	-	-	-	30,849	N/A
Group Health	-	-	-	98,021	N/A
Christmas Bonus	-	-	-	525	N/A
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>422,670</b>	<b>N/A</b>
Professional Services	-	-	-	24,800	N/A
Gasoline	-	-	-	7,290	N/A
Communications	-	-	-	2,100	N/A
IT-Communications	-	-	-	1,963	N/A
Travel and Training	-	-	-	1,800	N/A
Maint and Repair - Equipment	-	-	-	500	N/A
Maint and Repair - Vehicles	-	-	-	2,000	N/A
Postage	-	-	-	141,750	N/A
Supplies-General	-	-	-	2,970	N/A
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	-	4,800	N/A
Uniforms	-	-	-	4,000	N/A
Data Processing	-	-	-	300	N/A
Data Processing - Hardware Maint.	-	-	-	2,000	N/A
Data Processing - Software Maint.	-	-	-	35,000	N/A
Data Processing - Computer Forms	-	-	-	1,800	N/A
Dues & Subscriptions	-	-	-	-	N/A
Insurance & Bonds	-	-	-	-	N/A
OSHA - Safety	-	-	-	1,650	N/A
<b>Total Operating</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>234,723</b>	<b>N/A</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Information Technology Utilit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 657,393</b>	<b>N/A</b>

**MISSION:** The City Attorney serves the City Council, staff and employees in all legal matters to ensure that they are properly handled.

**ACTIVITIES:** The City Attorney prepares and/or reviews all legal documents before being signed by City officials, consults with staff each Friday regarding all matters where an attorney’s advice or decision is needed and represents the City in all court cases.

**ACTION PLAN FOR FISCAL YEAR 2020-21**

1. Continue to provide all legal services needed on a timely basis.
2. Continue to work on easements for property relating to greenways, airport improvement, and Eastside Drive sidewalks.

**GENERAL GOVERNMENT****LEGAL**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Professional Services	\$ 90,653	\$ 96,007	\$ 92,500	\$ 92,500	0.00%
Travel and Training	-	-	1,900	1,900	0.00%
Contracted Services - General	-	-	3,000	3,000	0.00%
Dues & Subscriptions	-	-	100	100	0.00%
Total Operating	90,653	96,007	97,500	97,500	0.00%
Total Legal	<b>\$ 90,653</b>	<b>\$ 96,007</b>	<b>\$ 97,500</b>	<b>\$ 97,500</b>	<b>0.00%</b>

**MISSION:** The Planning Department works with political and appointed boards, citizens and developers to enhance the quality of life and economic stability for the City of Statesville through balanced and harmonious land development policies and coordinated service delivery.

**ACTIVITIES:** The Planning Department oversees the current and long-range land/economic development functions of the City. The Planning staff regularly deals with rezoning cases, policy development, annexation, transportation issues through the Charlotte Regional Transportation Planning Organization (CRTPO), minor and major project development, coordination of land development processes with other departments (i.e. Technical Review Committee), administration of land development policies, regulatory tools, coordination with Downtown Statesville Development Corporation (DSDC), historic properties, housing code, nuisance abatement, condemnations, etc. The department staff serves as direct liaisons to City Council and four council appointed boards and numerous council committees appointed by the Mayor. The department is a research resource for the City on planning and development issues and provides technical assistance on special projects.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Update 2005 Land Use Plan.
2. Continue implementation of approved transportation projects/funding.
3. Continue coordination with CRTPO/LKN Transportation Commission.
4. Conduct annual Unified Development Code Updates/Text Amendments.
5. Complete a Housing Inventory.

**GOALS FOR THE FUTURE:**

1. Continue enforcement efforts to improve character and aesthetics of Statesville.
2. Continue cross training within department to ensure efficiency in service levels.
3. Continue to implement recommendations outlined in the Land Development Plan, Mobility and Development Plan and the Downtown/115 Streetscape/Land Use Master Plan.

PERFORMANCE MEASURES

**GOALS:**

1. Review plans in a timely manner.
2. Track economic benefit associated with departmental activity.

**OBJECTIVES:**

1. Review 100% of non-TRC, Technical Review Committee, plans within five (5) working days.
2. Issue 100% of monthly reports on departmental activity within ten (10) days of month end.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 budget	2020-21 budget
Number of non-TRC plans (output)	417	593	650	700
Percentage of non-TRC Plans completed	90.00%	90.00%	90.00%	90.00%
Hours per plans review (efficiency)	2	2	2	2
Number of monthly reports (output)	12	12	12	12
Percentage of monthly reports issued within 10 days of month end (outcome)	100.00%	100.00%	100.00%	100.00%

**The Planning Department is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Planning Director	31	1	1	-	1
Assistant Director	27	1	1	-	1
Senior Planner	23	1	1	-	1
Planner II	20	2	2	-	2
Code Enforcement Inspector	19	1	-	1	1
Planner I	18	1	1	-	1
Office Manager	12	1	1	-	1
<b>Total</b>		<b>8</b>	<b>7</b>	<b>1</b>	<b>8</b>

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 452,379	\$ 498,962	\$ 451,373	\$ 467,736	3.63%
Salaries-Temporary	4,851	3,699	6,624	6,624	0.00%
Salaries-Longevity	625	625	625	200	-68.00%
FICA Expense	33,510	36,656	35,125	35,734	1.73%
Group Life	1,427	1,723	1,860	1,893	1.77%
Retirement	36,697	47,595	49,867	56,272	12.84%
Group Health	59,044	71,487	75,397	112,024	48.58%
Christmas Bonus	525	600	525	600	14.29%
<b>Total Personnel</b>	<b>589,058</b>	<b>661,347</b>	<b>621,396</b>	<b>681,083</b>	<b>9.61%</b>
Professional Services	20,368	-	30,000	30,000	0.00%
Gasoline	1,544	2,091	1,950	1,950	0.00%
Communications	5,533	5,477	2,068	2,524	22.05%
IT-Communications	-	-	5,088	5,153	1.28%
Travel and Training	3,403	5,523	12,000	12,000	0.00%
Maint and Repair - Equipment	3,003	2,959	2,800	800	-71.43%
Maint and Repair - Vehicles	1,416	1,038	2,500	2,500	0.00%
Postage	-	51	300	300	0.00%
Supplies-General	4,255	6,142	8,200	9,200	12.20%
Departmental Supplies / Printing	994	3	1,500	1,500	0.00%
Non-Depreciable	3,666	5,973	-	-	N/A
IT - Non-Depreciable	-	-	4,200	-	N/A
Contracted Services - General	350	7,158	11,000	30,000	172.73%
Dues & Subscriptions	24,813	24,886	25,319	29,522	16.60%
Insurance & Bonds	14,560	15,991	17,618	19,380	10.00%
Miscellaneous Expense	779	453	800	800	0.00%
Commerical Retail Prog	160,000	115,000	-	-	N/A
Iredell Economic Development Corp	118,793	121,168	123,591	123,591	0.00%
Charlotte Regional Business Alliance	7,866	7,952	7,997	8,113	1.45%
Chamber of Commerce	15,000	15,000	20,000	20,000	0.00%
Planning Bd & Hist. Commission	6,198	6,814	14,098	14,098	0.00%
Inside Charges- Water	187	189	342	352	2.92%
Inside Charges- Sewer	141	140	154	159	3.25%
<b>Total Operating</b>	<b>392,869</b>	<b>344,008</b>	<b>291,525</b>	<b>311,942</b>	<b>7.00%</b>
Capital Other Improvements	-	-	-	743,745	N/A
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>743,745</b>	<b>N/A</b>
<b>Total Planning</b>	<b>\$ 981,927</b>	<b>\$ 1,005,355</b>	<b>\$ 912,921</b>	<b>\$ 1,736,770</b>	<b>90.24%</b>

**MISSION:** The DSDC – Main Street Program works to maintain and develop Historic Downtown Statesville as the cultural, social, historic and economic center of the community.

**ACTIVITIES:** The DSDC works with the downtown district to make downtown attractive, viable and a growing part of the tax base. This is done through promotions (ongoing as well as seasonal), business recruitment, and infrastructure recommendations.

**ACTION PLAN FOR FISCAL YEAR 2020-21**

1. Develop Plan of Action for approval and implementation of CBD Master Plan.
2. Work to implement Wayfinding Signage System for downtown and the surrounding areas.
3. Work to broaden board membership and volunteer recruitment. Expand DSDC's internal operations with a new database system and website.
4. Develop more effective tools for tapping three markets: Downtown employees, residents of Statesville and Iredell County, and Tourists. Work to establish a "Friends of Downtown" list to use in direct mail campaign at least twice annually.
5. Promote and market the "Free Wi-Fi" Service in downtown.

**GOALS FOR THE FUTURE:**

1. Identify and implement ways to attract new businesses, customers and visitors to downtown using the four cornerstones of the Main Street Program: design, economic restructuring, organization and promotion.
2. The City of Statesville has a contract with the DSDC – Main Street Program to provide the above mentioned services. Therefore, the staff of this division are not employees of the City of Statesville.

**GENERAL GOVERNMENT****MAIN STREET**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Miscellaneous Expense	\$ 35,181	\$ 24,066	\$ 27,600	\$ 37,500	35.87%
Downtown Stv Dev Corp	108,716	111,128	105,165	100,000	-4.91%
General Fund Contribution	48,813	48,812	48,812	45,000	-7.81%
Total Operating	192,710	184,006	181,577	182,500	0.51%
<b>Total Main Street</b>	<b>\$ 192,710</b>	<b>\$ 184,006</b>	<b>\$ 181,577</b>	<b>\$ 182,500</b>	<b>0.51%</b>

**MISSION:** The Public Works/Engineering Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

**ACTIVITIES:** The Public Works Admin/Engineering Department is comprised of Engineering, Public Utilities Admin (Water Resources, Water/Sewer Maintenance), Street Maintenance, Stormwater, Garage and Sanitation, providing essential citizen services and other City Departmental Support.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue implementation of stormwater Phase II program and startup of Stormwater Utility.
2. Prepare Division FF Street Improvement Project for bid.
3. Perform TRC Reviews and construction inspection activities for new development.
4. Plan, design and implement City construction projects.

**GOALS FOR THE FUTURE:**

1. Continuation of infrastructure improvements & expansion.
2. Continuation of training needs as related to OSHA safety and department operations.

**The Public Works Department is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Exec Dir of Public Works/City Eng	35	1	1	-	1
Public Works Director/City Eng.	33	-	-	-	-
Public Works Director	31	1	1	-	1
Assistant Public Works Director	28	-	-	-	-
Surveyor	18	1	1	(1)	-
Engineering Technician	16	1	1	-	1
Office Manager	12	1	1	-	1
	Total	<u>5</u>	<u>5</u>	<u>(1)</u>	<u>4</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Provide direction and supervision of infrastructure maintenance and improvements.
2. Provide safe, trained, professional personnel.
3. Provide inspection of new construction and assure adherence of City Codes and Ordinances.

**OBJECTIVES:**

1. Continue development and implementation of the Phase II Stormwater permit and program.
2. Continue Street improvement and maintenance programs.
3. Continue City-wide sidewalk replacement, new sidewalk and traffic calming programs.
4. Continue TRC plan review and construction inspection.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 budget	2020-21 budget
Water Taps Sold (Revenue)	\$11,500	\$15,750	\$16,500	\$17,000
Sewer Taps Sold (Revenue)	\$41,750	\$27,000	\$18,850	\$20,000
System Development Fees Collected	\$794,196	\$596,742	\$630,000	\$645,000

**GENERAL GOVERNMENT**

**PUBLIC WORKS - ENGINEERING**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 299,161	\$ 343,634	\$ 363,265	\$ 304,620	-16.14%
FICA Expense	22,155	25,651	27,818	22,956	-17.48%
Group Life	963	1,338	1,493	1,232	-17.48%
Retirement	24,767	32,347	40,073	36,670	-8.49%
Group Health	38,176	47,291	53,855	56,012	4.01%
Christmas Bonus	300	375	375	300	-20.00%
<b>Total Personnel</b>	<b>385,522</b>	<b>450,636</b>	<b>486,879</b>	<b>421,790</b>	<b>-13.37%</b>
Professional Services	110,414	255,622	4,300	29,300	581.40%
Gasoline	2,310	2,233	3,500	3,500	0.00%
Communications	5,111	5,124	5,450	5,450	0.00%
IT-Communications	-	-	3,210	3,262	1.62%
Travel and Training	8,891	5,612	7,950	8,450	6.29%
Maint and Repair - Equipment	6,428	7,834	8,340	7,815	-6.29%
Maint and Repair - Vehicles	2,144	1,911	3,100	3,100	0.00%
Hand Tools	71	64	150	150	0.00%
Supplies-General	9,037	17,226	6,900	7,200	4.35%
Non-Depreciable	10,624	4,179	-	-	N/A
IT - Non-Depreciable	-	-	2,200	2,950	34.09%
Contracted Services - General	-	-	25,000	-	N/A
Dues & Subscriptions	4,398	8,635	2,005	2,250	12.22%
Insurance & Bonds	11,143	12,257	13,483	14,831	10.00%
Miscellaneous Expense	495	185	500	500	0.00%
Woods Dam Expenditures	326	1,490	4,120	3,600	-12.62%
OSHA - Safety	373	381	450	450	0.00%
<b>Total Operating</b>	<b>171,765</b>	<b>322,753</b>	<b>90,658</b>	<b>92,808</b>	<b>2.37%</b>
Capital Outlay-Equipment	7,450	-	-	32,000	N/A
<b>Total Capital Outlay</b>	<b>7,450</b>	<b>-</b>	<b>-</b>	<b>32,000</b>	<b>N/A</b>
<b>Total Public Works</b>	<b>\$ 564,737</b>	<b>\$ 773,389</b>	<b>\$ 577,537</b>	<b>\$ 546,598</b>	<b>-5.36%</b>

**MISSION:** The Public Works Department provides essential infrastructure needs, citizen services, and meets City plans and goals by achieving optimum costs of construction, operation and maintenance.

**ACTIVITIES:** The Garage Division provides the maintenance and servicing of the City cars, trucks and equipment at the least expense and the shortest down time possible.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Provide emergency repairs on all City equipment, fire, police and other Department’s equipment.
2. Provide non-emergency, yet necessary repairs.
3. Inspect 307 cars & trucks for PM and N.C. Inspection.
4. Keep records of break downs and repairs on all equipment, parts, labor & off road diesel fuel.
5. Help other departments as much as possible.

**GOALS FOR THE FUTURE:**

1. To better educate mechanics using tapes and other materials designed for the purpose of understanding and repairing of latest and modern equipment purchased by the City.

**The Garage Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Fleet Manager	22	1	1	-	1
Assistant Fleet Manager	17	1	1	-	1
Automotive Mechanic	13	6	6	-	6
Mechanic/Small Engine	10	1	1	-	1
		<u>9</u>	<u>9</u>	<u>-</u>	<u>9</u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain all City vehicles in good and safe working condition.
2. Complete all necessary repairs in a timely manner using City forces and outside vendors when necessary.
3. Ensure proper training and education of Garage employees to keep up with new technology.

**OBJECTIVES:**

1. To provide preventative and recommended maintenance on all City vehicles.
2. Complete State emissions and safety inspections on all of the City's fleet.
3. To respond to all emergencies and provide necessary support to all divisions of the City during these emergencies.
4. Maintain proper documentation on all vehicles as it pertains to maintenance and repair.
5. Assist all Divisions and the Finance Department with the budget process when requested.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Fleet size (includes all but small equipment)	456	460	487	479
Preventive maintenance service	1016	670	836	937
Number of State Inspections	256	239	285	305
Internal customer satisfaction rating (%)	N/A	N/A	N/A	N/A
Average maintenance cost per vehicle	\$1,138	\$1,076	\$1,069	\$1,200

## GENERAL GOVERNMENT

## GARAGE

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 369,560	\$ 357,309	\$ 381,196	\$ 353,617	-7.23%
Salaries-Overtime	661	1,163	3,000	3,000	0.00%
Salaries-Longevity	375	375	375	225	-40.00%
FICA Expense	27,891	26,354	29,471	26,996	-8.40%
Group Life	1,186	1,313	1,575	1,457	-7.49%
Retirement	30,825	29,894	42,454	43,123	1.58%
Group Health	75,437	76,253	96,939	126,027	30.01%
Christmas Bonus	675	600	675	675	0.00%
<b>Total Personnel</b>	<b>506,610</b>	<b>493,261</b>	<b>555,685</b>	<b>555,120</b>	<b>-0.10%</b>
Gasoline	2,783	2,338	2,700	2,700	0.00%
Diesel Fuel	386	310	500	500	0.00%
Communications	2,630	2,817	2,196	2,196	0.00%
IT-Communications	-	-	1,663	1,718	3.31%
Travel and Training	627	430	900	900	0.00%
Maint and Repair - Bldgs & Grnds	569	603	3,000	2,000	-33.33%
Maint and Repair - Equipment	6,412	3,491	8,000	6,500	-18.75%
Maint and Repair - Vehicles	2,673	3,296	5,000	4,000	-20.00%
Hand Tools	3,222	1,466	4,000	3,500	-12.50%
Automotive Supplies	803	686	1,000	1,000	0.00%
Supplies-General	12,478	11,168	14,322	14,322	0.00%
Non-Depreciable	4,716	4,686	-	-	N/A
IT - Non-Depreciable	-	-	1,400	-	N/A
Uniforms	3,362	3,067	3,653	3,653	0.00%
Contracted Services - General	2,701	2,135	3,100	3,100	0.00%
Tipping Fees	514	514	525	525	0.00%
Dues & Subscriptions	-	-	200	200	0.00%
Insurance & Bonds	16,436	18,080	19,888	21,877	10.00%
Miscellaneous Expense	-	-	-	-	N/A
Inventory Over/Short	(1,711)	79	-	-	N/A
OSHA - Safety	1,932	1,871	2,300	6,300	173.91%
Inside Charges - Electric	25,081	22,635	24,000	24,000	0.00%
Inside Charges- Water	174	186	240	240	0.00%
Inside Charges- Sewer	271	292	340	340	0.00%
<b>Total Operating</b>	<b>86,059</b>	<b>80,150</b>	<b>98,927</b>	<b>99,571</b>	<b>0.65%</b>
Capital Outlay-Equipment	6,350	5,720	32,500	13,837	-57.42%
<b>Total Capital Outlay</b>	<b>6,350</b>	<b>5,720</b>	<b>32,500</b>	<b>13,837</b>	<b>-57.42%</b>
<b>Total Garage</b>	<b>\$ 599,019</b>	<b>\$ 579,131</b>	<b>\$ 687,112</b>	<b>\$ 668,528</b>	<b>-2.70%</b>

**MISSION:** Maintain the Warehouse and Operations Facility so that it provides a functional and efficient central location that houses the Electric Utilities Department, Purchasing and the following Public Works Divisions; Water/Sewer Maintenance, Sanitation, Street and Garage.

**ACTIVITIES:** The Warehouse Operations Center serves the Electric Utilities Department, Purchasing and four Public Works Divisions. It also provides for the storage of materials, equipment, and vehicles used by the Electric Utilities Dept., the Public Works Divisions -Water/Sewer Maint., Street, Sanitation, Garage, and Purchasing as well as providing office space for each.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Repave Employee Lot and Regrade/repave portions of yard.
2. Fence Replacement and Gate Access.
3. Warehouse Space Needs Study.

**GENERAL GOVERNMENT**

**WAREHOUSE**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Diesel Fuel	\$ 78	\$ 101	\$ 150	\$ 150	0.00%
Communications	1,099	832	2,162	1,000	-53.75%
IT-Communications	-	-	-	-	N/A
Maint and Repair - Bldgs & Grnds	9,789	5,676	12,100	12,100	0.00%
Maint and Repair - Equipment	3,764	2,786	4,914	4,914	0.00%
Supplies-General	711	458	1,400	1,600	14.29%
Supplies-Janitorial	3,739	3,544	3,500	4,000	14.29%
Non-Depreciable	9,668	10,594	9,880	2,500	-74.70%
Contracted Services - General	10,050	10,645	11,424	14,914	30.55%
Tipping Fees	2,226	2,911	2,800	4,200	50.00%
Miscellaneous Expense	-	-	-	700	N/A
Inside Charges - Electric	53,429	49,457	60,712	54,647	-9.99%
Inside Charges - Water	1,822	740	3,500	1,750	-50.00%
Inside Charges - Sewer	2,642	1,018	4,500	2,500	-44.44%
Inside Charges - Stormwater	-	-	8,009	8,009	0.00%
<b>Total Operating</b>	<b>99,017</b>	<b>88,762</b>	<b>125,051</b>	<b>112,984</b>	<b>-9.65%</b>
Capital Outlay-Other Improvements	-	45,373	-	-	N/A
Capital Outlay-Equipment	31,528	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>31,528</b>	<b>45,373</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Warehouse</b>	<b>\$ 130,545</b>	<b>\$ 134,135</b>	<b>\$ 125,051</b>	<b>\$ 112,984</b>	<b>-9.65%</b>

**The General Expense Department** serves as an area where items are budgeted that are occasional in occurrence and that do not specifically benefit one department, but rather various departments of the General Fund. Operating transfers for the General Fund are appropriated in this department as well as debt service payments.

**The Special Appropriation Department** is for non-profit organizations that the City has funded in past years.

**GENERAL GOVERNMENT**

**GENERAL EXPENSE**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Miscellaneous Expense	\$ 97,000	\$ -	\$ 844,226	\$ -	N/A
Economic and Physical Development	430,765	131,211	429,525	300,000	-30.16%
ICATS City Transportation	40,000	40,000	40,000	50,000	25.00%
<b>Total Operating</b>	<b>567,765</b>	<b>171,211</b>	<b>1,313,751</b>	<b>\$350,000</b>	<b>-73.36%</b>
Capital Outlay-Real Property	105,500	-	-	-	N/A
Capital Outlay-Other Improvements	33,500	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>139,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Transfer To US-21 Improve	-	-	-	-	N/A
Transfers To Shelton Ave Greenway	150,750	-	-	-	N/A
Transfers To Municipal Services Center	685,000	-	-	-	N/A
Transfers To Bethlehem Rd	-	2,550,000	-	-	N/A
Transfers To Risk Management	1,521,000	-	-	-	N/A
Transfers To Transportation TAP	-	-	-	-	N/A
Transfers To Domestic Violence	32,338	36,068	-	-	N/A
Transfers To Streetscape Fund	-	118,460	-	-	N/A
<b>Total Transfers</b>	<b>2,389,088</b>	<b>2,704,528</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Principal payments	1,009,830	975,537	1,144,244	903,000	-21.08%
Interest payments	-	-	-	12,500	N/A
<b>Total Debt Service</b>	<b>1,009,830</b>	<b>975,537</b>	<b>1,144,244</b>	<b>915,500</b>	<b>-19.99%</b>
Contingency	-	-	1,134,476	450,000	-60.33%
<b>Total Contingency</b>	<b>-</b>	<b>-</b>	<b>1,134,476</b>	<b>450,000</b>	<b>-60.33%</b>
<b>Total General Expense</b>	<b>\$ 4,105,683</b>	<b>\$ 3,851,276</b>	<b>\$ 3,592,471</b>	<b>\$ 1,715,500</b>	<b>-52.25%</b>

**GENERAL GOVERNMENT****SPECIAL APPROPRIATIONS**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Arts Council	\$ 3,325	\$ 3,325	\$ 3,325	\$ 3,325	0.00%
Children's Homes of Iredell	3,750	-	3,750	3,750	0.00%
Council on Aging	5,750	5,750	5,750	5,750	0.00%
Iredell Co Rescue Squad	6,500	6,500	6,500	6,500	0.00%
Lifespan Vocational Ws	25,000	25,000	25,000	25,000	0.00%
Elderly Nutrition Prog	3,731	3,731	3,731	3,731	0.00%
Golden Age Sr. Citizens	-	-	-	-	N/A
Happy Hour Sr. Citizens	-	-	-	-	N/A
Counseling Center Ired	9,560	-	9,560	9,560	0.00%
Iredell Senior Center	4,600	4,600	4,600	4,600	0.00%
5th St Shelter Ministry	4,000	4,000	4,000	4,000	0.00%
Iredell Museums, Inc.	3,570	-	3,570	3,570	0.00%
<b>Total Special Appropriations</b>	<b>69,786</b>	<b>52,906</b>	<b>69,786</b>	<b>69,786</b>	<b>0.00%</b>
<b>Total Special Appropriations</b>	<b>\$ 69,786</b>	<b>\$ 52,906</b>	<b>\$ 69,786</b>	<b>\$ 69,786</b>	<b>0.00%</b>

**MISSION:** The Statesville Police Department will serve the citizens and businesses equally and without bias while committing out efforts to build relationships and protecting the quality of life for all residents.

**ACTIVITIES:** The Statesville Police Department will respond to emergency and non-emergency calls for service, investigate crimes, and provide crime prevention services while improving our technology to become more efficient and effective.

**ACTION PLAN FOR FISCAL YEAR 2019-2020:**

1. Develop and create leaders within the organization through education and offering learning experiences.
2. Employ COMPSTAT and intelligence-based policing to identify crime trends and deploy resources effectively to reduce criminal activity.
3. Become more involved in the Statesville Community through participation in community programs and hosting monthly meetings to discuss crime with residents.
4. Create succession plans for each division which will allow for the smooth transfer of knowledge to incoming personnel.
5. Create an active partnership with law enforcement agencies within Iredell County, the state, and federal government.

**GOALS FOR THE FUTURE:**

1. Increase staffing levels in the patrol division through establishing a program with Mitchell Community College and other local universities.
2. Rebuild community trust and relationships in neighborhoods across the City of Statesville.
3. Visit the structure of the Statesville Police Department to determine to determine what changes could benefit our service to Statesville's community.

**PERFORMANCE MEASURES  
COMMUNICATION DIVISION**

**MISSION:** The mission of the Communication Division is to provide a high level of communication and customer service to all internal and external users of the system.

**Goals:**

1. Implement, advance , and grow the new CAD/RMS system. This will lead to expedited dispatching, quicker crime reporting, and allowing the use of statistical data to assist in policing.
2. Obtain certification for all telecommunication employees.
4. Interoperability between Statesville city agencies and surrounding entities.
5. Obtain communication over the Viper System via the dispatch consoles.

**OBJECTIVES:**

1. The Statesville Police Department’s new CAD/RMS system is currently in place and will allow a quicker, more informative dispatch to the patrol officers. This system will also allow reports to be entered and approved in a much timelier manner, thus reducing the amount of time we spend to report crimes to the State. It will allow for real time CAD data to be used by the Patrol Division to assist them in staffing areas where crime has increased or trended previously.
2. While collaborating with other local agencies, and Mitchell Community College, obtain 100% certification for all dispatchers through the North Carolina Justice Academy, or other Nationally recognized organization. Having certified tele communicators will enhance public safety and perception as well as sustain a sage and professional work environment.
3. Complete the necessary tasks to become a certified backup communication center for Iredell County ECOM through the NC 911 board. Completing this objective will ensure ECOM has backup center located within Statesville in case their center becomes inoperable. It will be beneficial to the citizens of Statesville as well as the entire county.
4. Research and develop policies and procedures to allow interoperability between partner agencies, city agencies, and the Statesville Police Department. By the use of mutual aid agreements, continue to share and receive other agencies radio frequencies. This will allow for instant communication between the two agencies in the event of an emergency failure or natural disaster.
5. Having communication over the Viper System through our consoles will allow dispatchers to communicate with multiple agencies at once, utilizing only the console. This will allow for faster responses from other agencies, as well as provide an emergency backup for that agency if their facility goes down.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	actual	budget
Number of Incoming Calls	77,595	78,315	86,832	89,800
Number of Dispatched Calls and/or Self-Initiated Calls by Officers	51,443	61,410	65,644	69,000
Number of Unanswered or Disconnected Calls Department Wide	0.003%	0.080%	0.018%	0.015%
Number of Call Takers Receiving 20 Hours of Annual Training	100%	100%	100%	100%
Number of Hours Covered by Non-Divisional Full Time Employees	1.00%	1.00%	17.00%	15.00%
Number of New Call Takers Receiving 160 Hours of Training Annually	100.00%	100.00%	100.00%	100.00%
Turnover Rate	6%	6%	10%	20%

**PERFORMANCE MEASURES  
CRIMINAL INVESTIGATION DIVISION**

**GOALS FOR THE FUTURE:**

1. Utilize a collaborative effort with State, Local, and Federal Law Enforcement agencies to address violent crimes and improve clearance rates of these crimes.
2. Obtain and maintain a higher standard of training for all CID personnel.
3. Utilize COMPSTAT/Hotspot mapping to identify areas where crime is on the rise and intervene before the crime becomes a trend in that area.
4. To start moving the agency towards intelligence led policing.

**OBJECTIVES:**

1. Continue to work with Local, State and Federal Law Enforcement Agencies that have proved successful over the past year. Continue to utilize the Violent Crimes Unit to address on going trends in violent crime in the community.
2. Ensure that career development/ training is outlined for the Investigators to work towards the NCSA Criminal Investigation Certificate Program. Having each investigator properly, and equally trained will result in better case management, and improved clearance rates.
3. Utilizing Hotspot mapping on the patrol level will help to curb the uptick in crime as it first starts. CID would work along with patrol to address issues brought forth in COMPSTAT meetings, as well as Hotspot mapping to target known offenders to solve open cases, and hopefully prevent new offenses.
4. Intelligence Led Policing will be a large challenge to the entire agency. Once the initial steps are in place and working, the patrol division and CID would see a decline in calls and case load. This decline would be very slow, but gradual at first. In the following years it would become much more apparent and would greatly benefit the citizens of Statesville by helping to lower the crime rate on a yearly basis.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	actual	budget
National Average Part 1 Crimes Cleared by Arrest	43.760%	43.760%	Incomplete Data	Incomplete Data
Statesville Average Part 1 Violent Crimes Cleared by Arrest.	73.000%	42.000%	Incomplete Data	Incomplete Data
Statesville PD CID Cases Assigned for Follow-up	1232	1456	1614	1500
Average No. of Cases Assigned Per Inv.	176	161	202	166
Statesville PD Domestic Violence Cases Assigned	531	492	533	500
Statesville PD Domestic Violence Cases Cleared by	184	131	97	100
Total Cases - Arrest, CID and Domestic	N/A	N/A	233	200

**PERFORMANCE MEASURES  
NARCOTICS DIVISION**

**GOALS FOR THE FUTURE:**

1. Utilize local, state, and federal agencies and their resources in a combined effort to assist and collaborate on major drug trafficking investigations.
2. Focus on those individuals responsible for trafficking meth and heroin into Statesville from source cities and states.
3. Identify individuals from the Statesville area that are supplying weapons to violent offenders in the Statesville area.
4. Implement a plan for bringing new officers interested in a future in narcotics investigations to work with narcotics investigators so we have a solid succession plan in place.

**OBJECTIVES:**

1. Maintain consistent working relationships with federal and local agencies, which in turn provides resources and assets to the agency to assist with drug investigations.
2. Cultivate confidential informants with a knowledge of those trafficking in meth and heroin into Statesville, also arrange for undercover officers from other agencies to work in Statesville.
3. Continue to identify suspects involved in illegal weapon sells and build criminal cases to prosecute those individuals in federal or state court.
4. Compile a list of those officers interested in a future in narcotics investigations. Allow these officers when staffing permits, to come in and work with the Narcotics Division, which will help the officer gain valuable experience and also supplement the Narcotics Division with extra manpower when needed.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	actual	budget
Narcotic Incident Reports	186	185	117	120
Firearm Seizures	5	8	35	40
Cocaine Seizures ( Grams)	146.00	188.50	1,106.00	150.00
Marijuana Seizures (Grams)	805.10	1,008.90	7,827.00	1,000.00
Prescription Pills (Dosage Units)	421.00	49.70	0.00	25.00
Cash Seizures	\$25,268	\$12,231	\$70,841	\$20,000
Heroin (Grams)	34.20	2.60	0.00	50.00
Meth (Grams)	2678	363.26	9331	400

\*\*2019-2020 Seizure numbers are higher than normal due to Narcotic Investigators working with Federal Agencies, i.e. ATF and HIS outside of Statesville PD jurisdiction.\*\*

**PERFORMANCE MEASURES  
PATROL DIVISION**

**MISSION:** The Statesville Police department conscientiously strives to be responsive to the needs of the community knowing that we exist not to serve ourselves, but to serve and protect others. We will work in a cooperative effort with the community to ensure that Statesville is a city in which people can live, work, and recreate in a safe environment.

**GOALS FOR THE FUTURE:**

1. Increase staffing in the Patrol Division by hiring 8 additional officers. This would add an additional 2 officers to each of the 4 patrol squads.
2. Determine the location and causation of vehicle accident locations and develop long term plans to reduce collisions in these areas.
3. Continue to develop and enhance citizen/community engagement to increase public trust through District Captain assignments.
4. Determine district assignments of all patrol officers and identify those areas in need of increased levels of police related resources.
5. Expand crime reduction efforts through community involvement and implement aggressive crime prevention tactics.

**OBJECTIVES:**

1. Increased patrol staffing would permit the agency to allocate resources to specialized units.
2. Develop traffic collision reduction protocol to identify current trends in traffic accidents to reduce collisions by 5% in upcoming year.
3. Improve quality of life for residents through increased community involvement and participation in agency hosted events.
4. Increased patrol staffing will permit permanent district assignments for officer. The permanent officer assignment will result in improved community relations.
5. Identify top locations in the city requiring excessive police service and develop plans and measures to reduce calls for service to those locations.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Officer Response Times Average	4:36	3:01	3:18	3:25
Self-initiated Calls of Officer Activity	35,480	32,152	34,537	35,759
Total Number of UCR Part 1 Violent Crime	284	219	218	195
Driver's Checkpoints	41	44	60	62
Vehicle Crashes Investigated	1,770	1,874	1,818	1,727

**The Police Department staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Chief	32	1	1	-	1
Assistant Chief	27	2	2	-	2
Captain	24	7	7	(1)	6
Sergeant	21	8	8	1	9
Corporal	18	14	15	-	15
Police Officer	16	49	49	-	49
Total Police Officers		81	82	-	82
Code Enforcement Inspector	19	-	1	(1)	-
Community Resources Coord.	18	2	2	-	2
Communications Supervisor	21	-	-	1	1
IT Specialist	21	1	-	1	1
Communications Tech	15	2	2	-	2
Property Evidence Custody.	15	1	1	-	1
Telecommunicator	13	8	8	2	10
Property Evidence Tech	13	1	1	-	1
Crime Analyst	13	-	1	-	1
Office Manager	12	1	1	-	1
Records Supervisor	12	1	1	-	1
Administrative Secretary II	10	2	2	(1)	1
Records/Data Clerk	10	2	2	-	2
		21	22	2	24
	Total	102	104	2	106

**PUBLIC SAFETY**

**POLICE**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 4,677,852	\$ 4,678,864	\$ 4,939,608	\$ 5,239,096	6.06%
Salaries-Overtime	130,238	134,409	160,000	160,000	0.00%
Salaries-Temporary	69,099	98,078	197,250	156,058	-20.88%
Salaries-Longevity	250	450	200	200	0.00%
FICA Expense	358,464	356,317	415,539	398,274	-4.15%
Group Life	14,152	16,799	20,350	20,787	2.15%
Retirement	690,201	685,177	850,450	1,026,868	20.74%
Group Health	765,689	857,252	1,109,413	1,456,312	31.27%
Christmas Bonus	7,425	7,200	7,725	7,800	0.97%
<b>Total Personnel</b>	<b>6,713,370</b>	<b>6,834,546</b>	<b>7,700,535</b>	<b>8,465,395</b>	<b>9.93%</b>
Professional Services	12,224	14,420	17,500	17,800	1.71%
Gasoline	140,474	145,412	160,000	160,000	0.00%
Diesel Fuel	203	662	1,000	1,500	50.00%
Communications	62,840	78,047	86,900	126,464	45.53%
IT-Communications	-	-	45,487	43,013	-5.44%
Utilities	4,787	6,882	5,500	5,700	3.64%
Travel and Training	30,964	34,878	65,000	82,034	26.21%
Maint and Repair - Bldgs & Grnds	15,207	59,029	22,945	33,945	47.94%
Maint and Repair - Equipment	127,156	91,672	128,342	145,293	13.21%
Maint and Repair - Autos & Truck	133,019	136,412	141,573	178,523	26.10%
Postage	786	3,827	7,000	4,000	-42.86%
Bldgs Equip and Land Rent	14,701	14,731	16,500	18,000	9.09%
Advertising	285	295	1,500	1,500	0.00%
Supplies-General	93,903	111,585	140,000	141,354	0.97%
Non-Depreciable	38,633	199,855	189,680	108,305	-42.90%
IT - Non-Depreciable	-	-	27,000	37,000	37.04%
Uniforms	76,175	90,779	78,993	112,388	42.28%
Data Processing	94,910	101,234	114,880	130,381	13.49%
Contracted Services - General	8,927	6,595	17,041	13,080	-23.24%
Tipping Fees	1,798	1,798	2,000	2,000	0.00%
Dues & Subscriptions	7,965	8,624	18,468	29,303	58.67%
Insurance And Bonds	170,182	187,200	205,920	226,512	10.00%
Physicals	2,020	5,044	6,600	6,600	0.00%
Miscellaneous Expense	2,736	2,581	6,000	17,600	193.33%
Investigative Funds	53,408	55,978	58,000	58,000	0.00%
OSHA- Safety	3,904	2,528	3,400	5,900	73.53%
Inside Charges - Electricric	51,681	49,968	60,000	60,000	0.00%
Inside Charges- Water	982	1,402	2,000	2,000	0.00%
Inside Charges- Sewer	952	1,750	1,700	1,700	0.00%
Inside Charges - Stormwater	-	-	902	902	0.00%
<b>Total Operating</b>	<b>1,150,822</b>	<b>1,413,188</b>	<b>1,631,831</b>	<b>1,770,797</b>	<b>8.52%</b>

**PUBLIC SAFETY****POLICE**

---

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Capital Outlay-Equipment	278,307	358,444	624,304	664,520	6.44%
Total Capital Outlay	278,307	358,444	624,304	664,520	6.44%
<b>Total Police</b>	<b>\$ 8,142,499</b>	<b>\$ 8,606,178</b>	<b>\$ 9,956,670</b>	<b>\$ 10,900,712</b>	<b>9.48%</b>

**MISSION:** The Fire Department is dedicated to the safety and protection of our community's quality of life from all hazards through a well trained, professional, rapid response team seeking opportunities to serve while placing others before self.

**ACTIVITIES:** The Fire Department has two divisions that provide fire protection and public safety: Operations and Administrative Divisions. The Operations Division is responsible for firefighter training and emergency response to all types of hazards. The Administrative Division coordinates fire and life safety education, code enforcement, and fire investigations along with planning, budget administration, and managing the accreditation process.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue equipment replacement plans to update current equipment.
2. Develop executable plan to replace aging fire apparatus.
3. Maintain accreditation and ISO rating.

**GOALS FOR THE FUTURE:**

1. Implement long range plan for station renovation/construction & vehicle replacement schedule to meet growth needs of the City.
2. Meet national OSHA/NFPA staffing practices on emergency scene while maintaining sufficient additional personnel to respond to other incidents.
3. Reduce ISO rating to attract industry & businesses through lower insurance premiums.
4. Seek alternative revenue to supplement current budget.

**The Fire Department staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Chief	31	1	1	-	1
Deputy Chief	27	1	1		1
Assistant Fire Chief	25	1	1	-	1
Battalion Chief	120	4	4		4
Captain	118	12	12	3	15
Captain	18	1	4	(3)	1
Lieutenant	115	15	15	-	15
Lieutenant	17	1	1		1
Firefighter	112	46	43	-	43
Office Manager	12	1	1	-	1
	<b>Total</b>	<b>83</b>	<b>83</b>	<b>-</b>	<b>83</b>

**PERFORMANCE MEASURES  
FIRE OPERATIONS**

**MISSION:** The Department strives to operate an efficient fire protection service for the community and looks to improve the service levels in the most effective manner possible. Emergency response continues to involve more specialty areas of responsibility including hazardous materials, technical rescue, airport crash/rescue and medical capabilities. These activities along the traditional fire department roles continue to dominate the Department's services.

**ACTIVITIES:** The Fire Operation Section shall provide a safe community environment by delivering fire, rescue, and medical services to the citizens of Statesville. These services will be provided in the most efficient and effective manner possible with the resources provided.

- GOALS:**
1. Maintain accreditation status.
  2. Offer training opportunities to increase knowledge of employees.
  3. Continue to research and develop aviation firefighting/rescue and develop program to meet the needs of the
  4. Evaluate new ISO standards and incorporate into Operations policies.

- OBJECTIVES:**
1. Have first engine company on the scene of 90% of calls within 6:20 from call receipt with a full alarm assignment within 10:20.
  2. Confine structure fires to room of origin 75% of the time.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 budget	2020-21 budget
Demand for Services	4,547	4,715	4,600	4,600
Property Loss	\$435,401	\$3,448,072	\$500,000	\$500,000
Fires Confined to Room of Origin	68%	68%	75%	75%

**PERFORMANCE MEASURES  
ADMINISTRATION/FIRE AND LIFE SAFETY**

**MISSION:** The Department strives to assure asset and resource allocation to meet the needs of the Department. This section coordinates the administrative functions of the Department to include the accreditation process and manages the Fire & Life Safety Division. The Fire & Life Safety Division provides fire safety education, conducts annual fire inspections, and performs fire investigations to enhance the quality of life for the citizens of Statesville.

**ACTIVITIES:** The Administrative Section of the Department coordinates the Department budget and all administrative functions of the Department. The Section also manages the Fire & Life Safety Program for the Department.

- GOALS:**
1. Maintain Accreditation.
  2. Provide code enforcement.
  3. Conduct thorough fire investigations .
  4. Provide quality fire and life safety education to the public.

- OBJECTIVES:**
1. Maintain comprehensive inspections program that meets the inspection schedule outlined in the NC State Building Code.
  2. Provide construction plans review in a timely manner (48 hour turn-a-round).
  3. Provide a quality fire investigation for all incidents deemed necessary to reduce the risk of the community; while maintaining a successful clearance rate above the national average of 15%.
  4. Provide fire and life safety education to at risk groups identified by national statistics.
  5. Continue to implement the strategic initiatives and manage the accreditation process.
  6. Manage Department budget to stay within guidelines set by Finance Dept. and Budget Team.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 budget	2020-21 budget
Classes/Students	186/11595	231/5218	231/6000	231/6000
Inspections	1037	1312	1100	1100
Re-Inspections	125	142	150	150
Investigations	11	121	120	120
Plans Review	58	56	75	75

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 3,193,211	\$ 3,600,031	\$ 4,018,939	\$ 3,732,660	-7.12%
Salaries-Overtime	159,057	202,589	167,000	167,000	0.00%
Salaries-Temporary	8,332	6,595	25,000	20,000	-20.00%
Salaries-Longevity	975	975	975	325	-66.67%
FICA Expense	243,768	276,357	323,454	276,527	-14.51%
Group Life	10,040	12,491	15,434	14,823	-3.96%
Retirement	265,566	341,066	462,084	439,276	-4.94%
Group Health	587,372	699,329	893,993	1,162,249	30.01%
Christmas Bonus	5,250	5,400	6,225	6,225	0.00%
<b>Total Personnel</b>	<b>4,473,571</b>	<b>5,144,833</b>	<b>5,913,104</b>	<b>5,819,085</b>	<b>-1.59%</b>
Professional Services	24,503	35,111	30,000	35,980	19.93%
Services- Annex	-	-	1,000	1,000	0.00%
Gasoline	8,431	9,874	9,000	9,000	0.00%
Diesel Fuel	28,053	30,370	24,420	24,420	0.00%
Communications	36,808	34,317	29,849	29,849	0.00%
IT-Communications	-	-	15,428	15,456	0.18%
Utilities	16,403	15,841	24,000	24,000	0.00%
Travel and Training	19,698	23,794	35,000	27,115	-22.53%
Maint and Repair - Bldgs & Grnds	21,205	38,329	38,000	25,000	-34.21%
Maint and Repair - Equipment	25,118	26,221	44,100	40,800	-7.48%
Maint and Repair - Autos & Truck	68,652	112,292	78,800	86,300	9.52%
Postage	221	300	350	350	0.00%
Bldgs Equip and Land Rent	166	-	300	300	0.00%
Computer Software	3,034	180	3,000	4,000	33.33%
Advertising	-	-	100	300	200.00%
Supplies-General	48,378	50,415	60,000	46,450	-22.58%
Supplies-Janitorial	7,346	9,635	11,000	11,000	0.00%
Supplies-Materials	24,885	30,154	30,000	28,325	-5.58%
Non-Depreciable	9,161	28,134	13,300	14,100	6.02%
IT - Non-Depreciable	-	-	7,000	11,450	63.57%
Uniforms	64,319	105,809	123,025	133,555	8.56%
Contracted Services - General	29,830	10,351	40,000	51,465	28.66%
Tipping Fees	1,284	1,252	1,500	1,500	0.00%
Laundry	-	16	100	500	400.00%
Dues & Subscriptions	6,946	17,192	16,285	14,685	-9.82%
Insurance And Bonds	213,547	234,902	258,392	284,231	10.00%
Miscellaneous Expense	-	-	200	200	0.00%
OSHA - Safety	5,865	1,505	3,650	3,650	0.00%
Inside Charges - Electricric	30,050	30,642	31,000	33,800	9.03%
Inside Charges- Water	2,317	2,403	2,200	2,400	9.09%
Inside Charges- Sewer	3,054	3,106	3,250	3,360	3.38%
Inside Charges - Stormwater	-	-	1,466	1,466	0.00%
Bad Debt Expense	300	-	1,000	1,000	0.00%
<b>Total Operating</b>	<b>699,574</b>	<b>852,145</b>	<b>936,715</b>	<b>967,007</b>	<b>3.23%</b>

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Capital Outlay-Other Improve	-	-	-	125,000	N/A
Capital Outlay-Equipment	1,274,635	55,576	55,000	88,000	60.00%
Total Capital Outlay	1,274,635	55,576	55,000	213,000	287.27%
<b>Total Fire</b>	<b>\$ 6,447,780</b>	<b>\$ 6,052,554</b>	<b>\$ 6,904,819</b>	<b>\$ 6,999,092</b>	<b>1.37%</b>

**MISSION:** The mission of the Street Division is to maintain and repair city streets, providing an adequate transportation infrastructure for all vehicles traveling within the City of Statesville.

**ACTIVITIES:** The Street Division maintains approximately 145.4 miles of paved streets, and 2.32 miles of stone streets. The Division is responsible for installation of storm drains, asphalt repairs, sweeping, maintenance of all types of signs, and painting of crosswalks, stop bars, arrows and parking areas. The Street Division is responsible for maintaining streets during ice and snowstorms or removing debris caused by storm damage. This Division also maintains utility cuts by Water/Sewer Division and the Electric Utilities Department and repairs and replaces sidewalk and curb & gutter.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue to develop current street improvement program and complete paving of gravel roads as directed by City Council. Street improvement program consists of street resurfacing and construction.
2. Continue to develop sidewalk replacement in downtown area and sidewalk rehabilitation requirements all over town.
3. Improve City signs, street markers and painting schedule of crosswalks and direction arrows, stop bars and parking areas.
4. Continue Street Maintenance Program throughout City, patching and other repairs as needed.
6. Assist with development and implementation of Phase II Stormwater Management Plan.

**GOALS FOR THE FUTURE:**

1. Continuation of street construction and sidewalk rehabilitation.
2. Continuation of street maintenance program of City infrastructure and new annexed areas as required.

**The Street Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Superintendent	22	1	1	-	1
Crew Supervisor/Inspector Tech	17	1	1	-	1
General Supervisor	16	1	1	-	1
MEO	12	3	3	-	3
Concrete Craftsperson	12	1	1	-	1
Street Services Technician	11	-	-	1	1
Commercial Driver	11	7	7	-	7
Skilled Laborer	10	2	2	(1)	1
	<b>Total</b>	<u><u>16</u></u>	<u><u>16</u></u>	<u><u>-</u></u>	<u><u>16</u></u>

PERFORMANCE MEASURES

**GOALS:**

1. Maintain an on-going street resurfacing program.
2. Provide timely response for street repair requests.
3. Monitor street quality on an annual basis.

**OBJECTIVES:**

1. Repave 5 percent of lane miles annually to maintain a 20-year repaving cycle.
2. Respond to pothole repair requests within 48 hours.
3. Maintain an ITRE rating of 85 percent or higher.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Number of miles maintained	144.5	144.5	145.4	146.07
Number of miles resurfaced	6	2.4	1.7	4.8
Cost per mile resurfaced	100,883	100,883	127,660	127,660
Percentage of miles resurfaced	4%	2%	1%	3%
Number of potholes reported	N/A	N/A	N/A	N/A
Percentage of potholes repaired within 48 hours	95%	95%	95%	95%
ITRE rating	86.03	86.03	86.03	86.03
Weeded Lots Mowed	92	215	200	200
Pot Holes Patched	527	545	595	600
	Division CC	Division DD	Division EE	Division FF

**TRANSPORTATION**

**PUBLIC WORKS - STREET**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 583,341	\$ 579,460	\$ 618,908	\$ 588,743	-4.87%
Salaries-Overtime	11,145	21,804	15,000	15,000	0.00%
Salaries-Temporary	4,637	10,630	22,480	22,480	0.00%
Salaries-Longevity	200	-	-	-	N/A
FICA Expense	44,761	45,818	50,305	46,394	-7.77%
Group Life	1,911	2,081	2,550	2,411	-5.45%
Retirement	45,119	50,132	69,989	71,361	1.96%
Group Health	131,610	133,492	172,336	224,048	30.01%
Christmas Bonus	1,200	1,200	1,200	1,200	0.00%
<b>Total Personnel</b>	<b>823,924</b>	<b>844,617</b>	<b>952,768</b>	<b>971,637</b>	<b>1.98%</b>
Professional Services	81,869	4,106	-	-	N/A
Gasoline	9,183	7,648	9,000	9,000	0.00%
Diesel Fuel	26,006	28,821	34,000	34,000	0.00%
Communications	4,670	4,610	4,500	4,500	0.00%
IT-Communications	-	-	1,538	1,841	19.70%
Utilities	68,735	66,676	68,500	68,500	0.00%
Travel and Training	500	1,211	2,400	2,400	0.00%
Maint and Repair - Bldgs & Grnds	81	214	500	500	0.00%
Maint and Repair - Equipment	25,951	25,874	30,000	30,000	0.00%
Maint and Repair - Vehicles	31,234	29,772	35,000	35,000	0.00%
Bldgs Equip and Land Rent	1,975	1,830	2,600	2,600	0.00%
Hand Tools	3,227	1,892	2,500	2,500	0.00%
Supplies-General	10,661	7,446	8,500	8,500	0.00%
Supplies - Materials General	35,876	39,577	42,500	42,500	0.00%
Non-Depreciable	-	1,625	-	-	N/A
IT - Non-Depreciable	-	-	-	1,850	N/A
Uniforms	3,562	3,422	3,576	3,576	0.00%
Contracted Services - General	945	2,057	5,000	5,000	0.00%
Tipping Fees	20,327	21,821	26,000	26,000	0.00%
Dues & Subscriptions	55	-	350	350	0.00%
Insurance & Bonds	59,055	64,961	71,457	78,603	10.00%
Miscellaneous Expense	420	199	500	500	0.00%
OSHA - Safety	4,330	4,860	5,500	5,500	0.00%
Inside Charges - Electric	601,789	588,033	525,000	525,000	0.00%
<b>Total Operating</b>	<b>990,451</b>	<b>906,655</b>	<b>878,921</b>	<b>888,220</b>	<b>1.06%</b>
Capital Outlay-Equipment	177,011	81,147	-	185,000	N/A
Sidewalks Curbs & Gutters	32,248	34,530	251,000	-	N/A
<b>Total Capital Outlay</b>	<b>209,259</b>	<b>115,677</b>	<b>251,000</b>	<b>185,000</b>	<b>-26.29%</b>
<b>Total Street Department</b>	<b>\$ 2,023,634</b>	<b>\$ 1,866,949</b>	<b>\$ 2,082,689</b>	<b>\$ 2,044,857</b>	<b>-1.82%</b>

**TRANSPORTATION****PUBLIC WORKS - STREET CONSTRUCTION**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Professional Services	\$ -	\$ -	\$ 2,500	\$ -	N/A
Traffic Control	19,623	24,042	35,000	-	N/A
Supplies - Materials General	12,763	40,119	35,000	-	N/A
Non-Depreciable	15,500	-	-	-	N/A
Right of Way	-	-	-	-	N/A
<b>Total Operating</b>	<b>47,886</b>	<b>64,161</b>	<b>72,500</b>	<b>-</b>	<b>N/A</b>
Traffic Calming	-	-	35,000	50,000	42.86%
Street Improvement	550,719	1,138,431	465,000	450,000	-3.23%
Street Improvement - Non-Powell	-	3,600	-	-	N/A
<b>Total Capital Outlay</b>	<b>550,719</b>	<b>1,142,031</b>	<b>500,000</b>	<b>500,000</b>	<b>0.00%</b>
<b>Total Street Construction</b>	<b>\$ 598,605</b>	<b>\$ 1,206,192</b>	<b>\$ 572,500</b>	<b>\$ 500,000</b>	<b>-12.66%</b>

**MISSION:** The mission of the Residential Refuse Collection Program is to provide city residents with a healthy and sanitary environment through the collection and disposal of residential solid waste.

**ACTIVITIES:** The Sanitation Division collects and transports solid waste from residential, schools, businesses and commercial establishments within the City of Statesville. This division is also responsible for the City’s recycling and loose leaf collection programs.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue and enhance the level of solid waste and recycling services to further minimize citizen complaints.
2. Continue to provide assistance to other City departmental divisions when called upon.
3. Continue expansion of service to growth areas.

**GOALS FOR THE FUTURE:**

1. Provide adequate safety training for employees and enhancement of fleet preventive maintenance program.
2. Investigate and compare other types of collection equipment, which may enhance our collection efficiency.

**The Sanitation Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Superintendent	22	1	1	-	1
Assistant Superintendent	17	1	1	-	1
General Supervisor	16	2	2	-	2
MEO	12	4	5	-	5
Commercial Driver	11	6	5	-	5
Waste Collector	7	6	8	-	8
	Total	<u>20</u>	<u>22</u>	<u>-</u>	<u>22</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Provide efficient collection service to city residents.
2. Track the number of collection points within the collection area.
3. Provide effective collection service to city residents.

**OBJECTIVES:**

1. To try and keep the cost per ton for residential refuse as close to \$60 as possible.
2. Increase the tons collected per collection FTE to 1,000.
3. Do a physical count of collection points and update the database on an ongoing basis.
4. Assign new accounts to respective routes.
5. Resolve 95% of complaints within 24 hours of receipt.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Number of collection points	9,916	10,149	10,149	10,149
Tons per 1,000 collection points	990	1,000	1,000	1,000
Tons per 1,000 population	329	329	329	329
Number of complaints received	750	800	800	800
Cost per ton collected	\$77	\$80	\$80	\$80
Cost per collection point	\$78	\$79	\$79	\$79
Percentage of complaints resolved within 24 hours of receipt	95.00%	95.00%	95.00%	95.00%

**ENVIRONMENTAL PROTECTION**

**PUBLIC WORKS - SANITATION**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 848,001	\$ 820,487	\$ 862,534	\$ 788,881	-8.54%
Salaries-Overtime	62,515	64,363	75,000	75,000	0.00%
Salaries-Temporary	112,658	106,143	91,221	91,221	0.00%
Salaries-Longevity	725	925	925	625	-32.43%
FICA Expense	75,594	72,553	78,881	66,887	-15.21%
Group Life	2,684	2,949	3,431	3,240	-5.57%
Retirement	70,687	73,587	103,584	95,705	-7.61%
Group Health	193,585	201,305	236,962	308,066	30.01%
Christmas Bonus	1,650	1,500	1,650	1,650	0.00%
<b>Total Personnel</b>	<b>1,368,099</b>	<b>1,343,812</b>	<b>1,454,188</b>	<b>1,431,275</b>	<b>-1.58%</b>
Gasoline	17,265	12,629	15,000	13,000	-13.33%
Diesel Fuel	79,869	92,998	68,500	70,000	2.19%
Communications	4,228	4,368	-	500	N/A
IT-Communications	-	-	1,517	1,815	19.64%
Travel and Training	1,234	909	2,000	2,000	0.00%
Maint and Repair - Equipment	14,622	4,094	20,000	15,000	-25.00%
Maint and Repair - Vehicles	100,856	127,684	100,000	95,000	-5.00%
Postage	-	-	-	25	N/A
Hand Tools	2,127	1,392	2,000	2,000	0.00%
Supplies-General	26,946	30,553	39,900	43,980	10.23%
Non-Depreciable	113,031	26,649	-	-	N/A
IT - Non-Depreciable	-	-	1,400	1,850	32.14%
Uniforms	7,896	6,790	8,487	6,882	-18.91%
Tipping Fees	24,124	24,232	32,000	40,000	25.00%
Dues & Subscriptions	233	395	550	550	0.00%
Insurance & Bonds	77,294	85,023	93,525	102,878	10.00%
Miscellaneous Expense	1,099	1,371	2,000	1,500	-25.00%
OSHA - Safety	7,318	8,139	9,700	9,700	0.00%
Bad Debt Expense	214	43	-	-	N/A
<b>Total Operating</b>	<b>478,356</b>	<b>427,269</b>	<b>396,579</b>	<b>406,680</b>	<b>2.55%</b>
Capital Outlay-Equipment	323,842	529,634	-	687,000	N/A
<b>Total Capital Outlay</b>	<b>323,842</b>	<b>529,634</b>	<b>-</b>	<b>687,000</b>	<b>N/A</b>
<b>Total Sanitation</b>	<b>\$ 2,170,297</b>	<b>\$ 2,300,715</b>	<b>\$ 1,850,767</b>	<b>\$ 2,524,955</b>	<b>36.43%</b>

**MISSION:** The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have an opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Recreation Administrative Division directs operation of 7 departmental divisions: Administration, Athletics, Leisure Pool, Fitness Center, Programs, Park Maintenance, Cemeteries & Public Grounds, The division collects revenues (\$650,000+ annually), hires seasonal employees, registers approximately 1,500 youth & adult participants, books facility and shelter rentals, handles cemetery sales and arrangements, and serves as the information center for the department.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue operation of the new recreation center and pool.
2. Begin Hwy 21 greenway connector project.
3. Continue upgrade for facilities per Master Plan.

**GOALS FOR THE FUTURE:**

1. Repair current greenway sections including pavement and erosion control.
2. Continue to secure land for open space.
3. Continue greenway development.

**The Recreation & Parks Administration Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Director	31	1	1	-	1
Office Manager & Cemetery	12	1	1	-	1
Administrative Secretary I	9	1	1	-	1
	Total	<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Meet revenue projections of Fitness and Activity Center and Leisure Pool.
2. Begin construction on the Hwy 21 greenway connection.
3. Continue upgrades as the opportunities arise from master plan.

**OBJECTIVES:**

1. Continue to evaluate operations of both the fitness center and leisure pool.
2. Work with the Engineering and Planning Departments.
3. As opportunities arise for new development, work to complete.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Fitness and Activity Center Revenues	\$354,672	\$373,425	\$282,487	\$281,500
Leisure Pool Revenues	\$150,422	\$143,684	\$174,800	\$170,000
Linear feet of paved greenway	2.2 miles	2.2 miles	2.2 miles	3 miles

**CULTURAL & RECREATION**

**RECREATION - ADMINISTRATION**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Permanent	\$ 178,967	\$ 153,568	\$ 154,148	\$ 154,149	0.00%
Temporary	2,725	2,160	4,050	4,050	0.00%
FICA	13,870	11,333	12,120	12,120	0.00%
Group Life	516	575	637	636	-0.16%
Retirement	14,610	12,377	17,012	18,864	10.89%
Group Health	25,304	28,578	32,313	42,009	30.01%
Christmas Bonus	225	150	225	225	0.00%
<b>Total Personnel</b>	<b>236,217</b>	<b>208,741</b>	<b>220,505</b>	<b>232,053</b>	<b>5.24%</b>
Professional Services	-	10,000	75,000	-	N/A
Communications	22,981	19,934	26,050	26,050	0.00%
IT-Communications	-	-	4,458	1,440	-67.70%
Travel and Training	1,083	1,032	2,020	2,020	0.00%
Maint and Repair - Bldgs & Grnds	1,073	839	1,500	1,500	0.00%
Maint and Repair - Equipment	582	800	1,500	1,500	0.00%
Maint and Repair - City Office Bldg	58,961	69,542	81,800	58,000	-29.10%
Postage	1,640	1,281	2,000	2,000	0.00%
Bldgs Equip and Land Rent	161	161	500	500	0.00%
Advertising	440	848	1,000	1,000	0.00%
Supplies-General	4,855	6,250	6,500	6,500	0.00%
Supplies-Janitorial	3,079	4,237	2,600	3,500	34.62%
Non-Depreciable	3,169	1,998	2,500	-	N/A
IT - Non-Depreciable	-	-	-	1,850	N/A
Contracted Services - General	1,839	3,959	2,500	3,030	21.20%
Tipping Fees	2,055	2,001	2,055	2,055	0.00%
Credit Card Bank Fees	3,324	3,489	4,500	4,500	0.00%
Dues & Subscriptions	708	634	730	730	0.00%
Insurance & Bonds	6,101	6,711	7,382	8,120	10.00%
Miscellaneous Expense	-	-	350	350	0.00%
Miscellaneous Expense / Programs	36,562	45,546	40,500	42,150	4.07%
OSHA - Safety	-	-	100	100	0.00%
Inside Charges - Electric	53,966	57,988	56,500	58,000	2.65%
Inside Charges- Water	4,516	7,844	8,000	21,000	162.50%
Inside Charges- Sewer	2,009	8,389	3,500	12,000	242.86%
Inside Charges - Stormwater	-	-	30,456	30,456	0.00%
<b>Total Operating</b>	<b>209,104</b>	<b>253,483</b>	<b>364,001</b>	<b>288,351</b>	<b>-20.78%</b>
Capital Outlay-Other Improvements	52,995	100,593	-	150,000	N/A
Capital Outlay-Equipment	18,000	-	-	23,000	N/A
<b>Total Capital Outlay</b>	<b>70,995</b>	<b>100,593</b>	<b>-</b>	<b>173,000</b>	<b>N/A</b>
<b>Total Recreation Administration</b>	<b>\$ 516,316</b>	<b>\$ 562,817</b>	<b>\$ 584,506</b>	<b>\$ 693,404</b>	<b>18.63%</b>

**MISSION:** The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Athletic Program provides a variety of athletic programs and activities for persons of all ages. Some of the activities offered and supervised by the athletic staff include: adult softball , youth baseball/softball, 3 tennis tournaments, youth wrestling, youth basketball, Adult Co-Ed Volleyball, Adult Co-Ed Kickball. Coordinates soccer and baseball field rentals for all practices, games and tournaments. The athletic staff also offers tournaments in a variety of areas each year.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. To provide a comprehensive athletic program for youth and adults of Statesville.
2. Plan, organize, promote, administer, and evaluate programs and events.
3. Manage the athletic program to maximize the resources of, and available to, athletic staff and recreation and parks department. To include cooperative programming with other agencies in Statesville and Iredell County, such as Iredell County Recreation Department, Iredell-Statesville Schools, YMCA.
4. Provide employee training and development that provides employees and volunteers with the knowledge and skills they need to do their jobs.
5. Manage employee and participant safety.

**GOALS FOR THE FUTURE:**

1. Look at new athletic programs to get new age adults more active.
2. Increase the number of teams in the Spring Adult Softball League.
3. Begin and Maintain a Fall Adult Co-Ed Softball League.
4. Maintain and Adult Co-Ed Volleyball League.

**The Recreation Athletics Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Athletic/Aquatic Director	19	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
Total		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>-</u></u>	<u><u>1</u></u>

PERFORMANCE MEASURES

**GOALS:**

1. To increase the numbers of youth sports teams.
2. To increase the number of adult athletic teams sponsored by industries or businesses within the city limits of Statesville.
3. To increase the amount of revenue produced by Field Rentals.
4. To maintain the quality of outdoor athletic facilities.

**OBJECTIVES:**

1. Maintain quality youth and adult athletic programs.
2. Continue growth in current athletic programs, as well as look for new programs that would benefit the residents of Statesville.
3. Prevent overuse of soccer fields by closing each one day per week.
4. Continue to look for potential field rental clients for tournaments.
5. Increase the number of youth teams in leagues by offering new league options: Summer Basketball, Volleyball.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Number of soccer fields	7	7	7	7
Revenue from Field Rentals	\$28,275	\$16,837	\$25,000	\$20,000
Number of Youth Sports Teams	55	50	57	50
Number of industrial athletic teams	7	8	7	7
Number of Adult Sports Teams	34	29	30	30
Percentage of fields closed for one day each week	98%	98%	98%	98%

**CULTURAL & RECREATION****RECREATION - ATHLETICS**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Permanent	\$ 51,177	\$ 49,970	\$ 50,379	\$ 50,163	-0.43%
Temporary	44,265	43,797	45,548	30,517	-33.00%
FICA	7,207	7,041	7,344	7,327	-0.23%
Group Life	160	191	208	208	0.00%
Retirement	3,898	4,189	5,560	6,139	10.41%
Group Health	8,435	9,532	10,771	14,003	30.01%
Christmas Bonus	75	75	75	75	0.00%
<b>Total Personnel</b>	<b>115,217</b>	<b>114,795</b>	<b>119,885</b>	<b>108,432</b>	<b>-9.55%</b>
Gasoline	507	909	550	550	0.00%
IT-Communications	-	-	-	240	N/A
Travel and Training	779	744	1,135	1,135	0.00%
Maint and Repair - Equipment	35	4,694	250	250	0.00%
Maint and Repair - Vehicles	164	514	1,000	1,000	0.00%
Advertising	440	440	425	425	0.00%
Supplies-General	27,997	21,515	27,000	27,000	0.00%
Non-Depreciable	-	-	40,000	-	N/A
IT - Non-Depreciable	-	-	-	2,950	N/A
Contracted Services - General	25,424	34,754	37,480	37,480	0.00%
Dues & Subscriptions	-	1,216	1,710	1,710	0.00%
Insurance & Bonds	13,782	15,160	16,676	18,344	10.00%
Miscellaneous Expense	300	-	300	300	0.00%
<b>Total Operating</b>	<b>69,428</b>	<b>79,946</b>	<b>126,526</b>	<b>91,384</b>	<b>-27.77%</b>
<b>Total Athletics</b>	<b>\$ 184,645</b>	<b>\$ 194,741</b>	<b>\$ 246,411</b>	<b>\$ 199,816</b>	<b>-18.91%</b>

**MISSION:** The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Statesville Fitness and Activity Center provides a variety of programs and activities for people of all ages and abilities. Some of the instructional classes offered at Statesville Fitness & Activity Center include: Silver Sneakers, Silver & Fit, Healthy Contributions, Yoga, MixedFit, Zumba, Fit Forever, PiYo, Cardio Cycle, Youth Fit, Climbing Wall Programs, and Aqua Zumba. Additional amenities include: supervised childcare, Fitness on Demand, interactive cardiovascular equipment, bicycles to ride along the greenway, and disc golf rentals. Some of the Statesville Fitness & Activity Center special events, programs, and clubs include: After School Enhancement, Summer Day Camps, Spring Break Camps, Winter Break Camps, Teacher Workday Camps, Homeschool Recess, Variety Camps, Trick or Treat the Greenway Trail, Family Night Bingo, Santa Land, Special Populations Programs, Senior Citizen Clubs, Day Trips, Pickleball, Badminton, and Table Tennis. The Statesville Fitness & Activity Center is part of the programs division.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue to increase the value of the Statesville Fitness and Activity Center by developing and offering a variety of new and existing programs, classes and workshops to all aspects of the community.
2. Continue to market and promote memberships to the Statesville Fitness and Activity Center by offering affordable membership rates and by participating in local festivals, health fairs, community and corporate events.
3. Increase facility rentals by seeking out potential clients to rent during the workday.

**GOALS FOR THE FUTURE:**

1. Develop and enhance marketing strategies to increase facility rentals at Statesville Fitness and Activity Center.
2. Continue to increase facility program offerings, group fitness classes, and membership sales in order to meet revenue projections.

**The Programs Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Facility Manager	18	1	1	-	1
Fitness Director	15	1	1	-	1
Assist. Facility Manager	15	2	2	-	2
		<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>

PERFORMANCE MEASURES

**GOALS:**

1. To exceed 2019-2020 revenue in Statesville Fitness and Activity Center memberships.
2. To increase Corporate Membership sales by \$5,000.
3. Create one new annual event and implement three new ongoing programs at the facility.

**OBJECTIVES:**

1. Attend corporate health fairs and gain five new corporate memberships. Host a luncheon for potential corporate membership partners.
2. Utilize advertising budget (social media, schools, community centers) to promote the fitness center, classes, programs and its benefits. Use our Marketing & Analysis Protocol to ensure that all program/event information is reaching appropriate outlets.
3. Utilize Comprehensive Master Plan data to assist us in providing quality programs/events that are desired and needed by the Statesville Community.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Statesville Fitness & Activity Center Membership Revenue	\$264,733	\$190,000	\$195,000	\$190,000
Statesville Fitness & Activity Center Facility Rental Revenue	\$13,745	\$19,500	\$19,000	\$17,000
Statesville Fitness & Activity Center summer camp and afterschool program revenue	\$46,430	\$41,960	\$46,500	\$46,500

**CULTURAL & RECREATION**

**RECREATION - FITNESS & ACTIVITY CENTER**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Permanent	\$ 174,724	\$ 164,041	\$ 174,423	\$ 162,999	-6.55%
Overtime	-	-	-	-	N/A
Temporary	91,808	95,441	95,000	47,500	-50.00%
FICA	16,949	19,569	20,707	19,488	-5.89%
Group Life	519	616	718	661	-7.94%
Retirement	12,505	14,741	19,364	19,526	0.84%
Group Health	31,994	33,799	43,084	56,012	30.01%
Christmas Bonus	300	225	300	300	0.00%
<b>Total Personnel</b>	<b>328,799</b>	<b>328,432</b>	<b>353,596</b>	<b>306,486</b>	<b>-13.32%</b>
IT-Communications	-	-	-	960	N/A
Utilities	3,713	3,173	4,000	4,000	0.00%
Travel and Training	3,692	1,231	4,250	4,250	0.00%
Maint and Repair - Bldgs & Grnds	7,621	6,466	7,800	7,800	0.00%
Maint and Repair - Equipment	7,170	12,484	10,000	10,000	0.00%
Advertising	5,024	3,930	4,500	4,500	0.00%
Hand Tools	-	-	100	100	0.00%
Supplies-General	14,463	14,485	16,000	16,000	0.00%
Supplies-Janitorial	5,826	4,938	6,000	6,000	0.00%
Special Events & Programs	10,897	11,179	11,500	11,500	0.00%
Non-Depreciable	1,117	8,958	-	-	N/A
IT - Non-Depreciable	-	-	2,800	3,700	32.14%
Uniforms	645	940	1,000	1,000	0.00%
Contracted Services - General	25,755	31,010	27,000	26,850	-0.56%
Tipping Fees	-	-	-	100	N/A
Dues & Subscriptions	235	205	605	605	0.00%
OSHA - Safety	140	30	350	350	0.00%
Inside Charges - Electric	61,454	65,041	65,000	65,000	0.00%
Inside Charges- Water	711	719	750	800	6.67%
Inside Charges- Sewer	1,155	1,152	1,200	1,200	0.00%
<b>Total Operating</b>	<b>149,618</b>	<b>165,941</b>	<b>162,855</b>	<b>164,715</b>	<b>1.14%</b>
Capital Outlay-Equipment	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total SFAC-Fitness &amp; Activity</b>	<b>\$ 478,417</b>	<b>\$ 494,373</b>	<b>\$ 516,451</b>	<b>\$ 471,201</b>	<b>-8.76%</b>

**MISSION:** The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Program Division and Bentley Community Center provide a variety of recreational opportunities for people of all ages and abilities. Among these opportunities are special events and programs including: Special Olympics, Fall Festival, Spring Egg Hunts, Summer Day Camps and Senior Citizen Celebrations. The Bentley Community Center and Bristol Road Community Center are frequently rented for a variety of events including parties, church services, and community events.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Increase the overall use of the facility including the fitness room, learning center, gymnasium, and multi-purpose rooms.
2. Market all rental opportunities including the Bentley Community Center, Splash Pad shelter, and Bristol Road Community Center.
3. Expand the number of programs and special events offered at the facility.

**GOALS FOR THE FUTURE:**

1. Seek cooperative efforts with community organizations to provide enriching services to the community regardless of income, background, or ability.
2. Increase public awareness of facility programs and offerings by developing marketing strategies to effectively convey information to the surrounding community.

**The Programs Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Program Director	19	1	1	-	1
Center Director	15	1	1	-	1
Assistant Center Director	11	1	1	-	1
Total		<u>3</u>	<u>3</u>	<u>-</u>	<u>3</u>

PERFORMANCE MEASURES

**GOALS:**

1. Add one new sport offering at the state level for Special Olympics Iredell County.
2. Revamp the Learning Center at the Bentley Community Center and transform it into an educational space for the community.
3. Create one new annual community event to be hosted at the Bentley Community Center.

**OBJECTIVES:**

1. Increase the awareness of Special Olympics Iredell County sports opportunities via schools, community groups, and social media.
2. Collaborate with I-SS and Mitchell Community College to offer tutoring, GED courses, and other educational programs for the community.
3. Partner with local community organizations to assist in the development of a new annual community event.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Revenue generated from Bentley Fitness Center	N/A	N/A	\$ 200.00	\$ 250.00
Bentley computer lab use/month	N/A	N/A	2	5
Program offerings at Bentley Community Center	9	12	6	15

**CULTURAL & RECREATION**

**RECREATION - PROGRAMS**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Permanent	\$ 137,923	\$ 125,704	\$ 130,252	\$ 132,440	1.68%
Overtime	138	-	1,000	1,000	0.00%
Temporary	21,047	15,111	30,000	15,000	-50.00%
FICA	14,298	10,252	12,353	12,444	0.74%
Group Life	1,020	477	535	551	2.99%
Retirement	11,936	11,787	14,489	16,211	11.88%
Group Health	27,354	27,447	32,313	42,009	30.01%
Christmas Bonus	225	225	225	225	0.00%
<b>Total Personnel</b>	<b>213,941</b>	<b>191,003</b>	<b>221,167</b>	<b>219,880</b>	<b>-0.58%</b>
Gasoline	2,594	2,326	2,000	2,000	0.00%
IT-Communications	-	-	-	720	N/A
Utilities	3,921	3,823	4,000	4,000	0.00%
Travel and Training	1,349	-	1,750	1,750	0.00%
Maint and Repair - Bldgs & Grnds	2,976	18,592	8,600	11,500	33.72%
Maint and Repair - Equipment	93	690	3,540	2,540	-28.25%
Maint and Repair - Vehicles	58	568	500	1,000	100.00%
Advertising	2,885	1,831	3,000	2,500	-16.67%
Hand Tools	-	76	100	100	0.00%
Supplies-General	7,872	6,691	8,000	8,000	0.00%
Supplies-Janitorial	839	1,365	2,000	2,000	0.00%
Special Events & Programs	14,082	11,545	15,600	15,600	0.00%
Non-Depreciable	2,235	373	-	3,400	N/A
IT - Non-Depreciable	-	-	-	3,700	N/A
Uniforms	-	681	500	300	-40.00%
Contracted Services - General	14,689	21,310	21,500	16,400	-23.72%
Dues & Subscriptions	65	65	165	165	0.00%
Insurance & Bonds	14,603	16,063	17,669	19,436	10.00%
<b>Total Operating</b>	<b>68,261</b>	<b>85,999</b>	<b>88,924</b>	<b>95,111</b>	<b>6.96%</b>
<b>Total Programs</b>	<b>\$ 282,202</b>	<b>\$ 277,002</b>	<b>\$ 310,091</b>	<b>\$ 314,991</b>	<b>1.58%</b>

**MISSION:** The Recreation and Parks Department enhances the quality of life for citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, race, etc., have an opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Statesville Leisure Pool offers a variety of safe water activities for persons of all ages and abilities. Activities to be offered include: Open Swim, SFAC Member Swim, Day Camp, Birthday Party Rentals, Exclusive Pool Rentals, and Lifeguard Training.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Maintain accurate inventories.
2. Meet revenue projections.
3. Increase Birthday Party Rentals.

**GOALS FOR THE FUTURE:**

1. Operate a safe, well maintained leisure pool.
2. Maintain proper certifications for pool operations.

PERFORMANCE MEASURES

**GOALS:**

1. To maintain and operate a safe swimming pool.
2. To meet revenue projections for the budget year.
3. To maintain high water quality in the pool.

**OBJECTIVES:**

1. To offer eight in-house safety training sessions for lifeguards and staff.
2. To increase number of pool parties, admissions, and campers to help meet revenue goal.
3. Maintain water PH, chlorine, and alkalinity at recommended levels.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Number of weeks pool is open.	15	15	15	15
Number of in house safety training sessions held.	8	8	8	8
Number of pool parties	39	47	40	40
Number of pool admissions	37,684	35,743	33,000	33,000
Number of camper admissions	4,044	3,757	3,500	3,500
Number of days pool is open	76	84	85	85
Percentage of days pool is open that pool water is checked every two hours for proper balance.	100%	100%	100%	100%

**CULTURAL & RECREATION**

**RECREATION - LEISURE POOL**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries - Temporary	\$ 91,926	\$ 87,108	\$ 90,066	\$ 68,043	-24.45%
FICA	7,032	6,664	6,881	5,199	-24.44%
<b>Total Personnel</b>	<b>98,958</b>	<b>93,772</b>	<b>96,947</b>	<b>73,242</b>	<b>-24.45%</b>
Travel and Training	493	359	750	750	0.00%
Maint and Repair - Bldgs & Grnds	384	1,060	2,000	2,000	0.00%
Maint and Repair - Equipment	6,713	1,471	2,000	2,000	0.00%
Advertising	440	440	500	500	0.00%
Supplies-General	4,375	2,029	4,500	4,500	0.00%
Supplies-Janitorial	1,343	1,372	1,480	1,480	0.00%
Supplies- Chemical	16,535	13,647	15,000	15,000	0.00%
IT - Non-Depreciable	-	-	-	3,700	N/A
Uniforms	1,574	1,214	1,430	1,430	0.00%
Concessions	42,213	41,694	45,000	30,000	-33.33%
Contracted Services - General	1,939	2,593	2,700	2,700	0.00%
Dues & Subscriptions	90	-	200	200	0.00%
Inside Charges - Electric	24,809	24,896	25,000	25,000	0.00%
Inside Charges- Water	3,476	3,453	5,500	5,500	0.00%
Inside Charges- Sewer	3,476	3,092	4,800	4,800	0.00%
<b>Total Operating</b>	<b>107,860</b>	<b>97,320</b>	<b>110,860</b>	<b>99,560</b>	<b>-10.19%</b>
Capital Outlay-Equipment	-	-	157,800	-	N/A
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>157,800</b>	<b>-</b>	<b>N/A</b>
<b>Total Leisure Pool</b>	<b>\$ 206,818</b>	<b>\$ 191,092</b>	<b>\$ 365,607</b>	<b>\$ 172,802</b>	<b>-52.74%</b>

**MISSION:** The Recreation & Parks Department enhances the quality of life for the citizens of Statesville by providing quality recreational programs, facilities, and experiences designed to meet the leisure needs of the community and to serve as a medium through which people of all ages, races, etc. have a opportunity to come together, participate, become involved, and share positive experiences of life.

**ACTIVITIES:** The Parks Division maintains over 400 acres of parks; 20 parks and recreation buildings; 17 picnic shelters, 6 miles of greenways/trails, 5 interstate interchanges and Downtown Streetscape Maintenance with a staff of 15 full-time people. Responsibilities include, but are not limited to, mowing and sowing grass, ball field maintenance, facility maintenance and repair, leaf and tree removal, trash pickup, repair of numerous pieces of playground equipment and assist with special events.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue to Improve turf areas at parks (Martin Luther King, Jr., Bristol, Cooper, Caldwell).
2. Keep City Parks well maintained for citizens to enjoy.
3. Keep interstate interchanges well maintained for citizens and people traveling through our city.

**GOALS FOR THE FUTURE:**

1. Mow parks on a 10 day rotation, interstate interchanges on a 12 day rotation soccer fields on a 3 day rotation and ballfields on a 7 day rotation.
2. Install maintenance building at Soccer Complex.

**The Parks Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Superintendent of Parks & Public	23	1	1	-	1
Park Maintenance Supervisor	17	1	1	-	1
General Supervisor	16	2	2	-	2
Motor Equipment Operator	12	1	1	-	1
Skilled Laborer	10	10	10	-	10
		<u>15</u>	<u>15</u>	<u>-</u>	<u>15</u>

PERFORMANCE MEASURES

**GOALS:**

1. Replace aging and declining Swing Sets in Park System.
2. To have the eight identified Swing Sets replaced in the 2023 budget year.

**OBJECTIVES:**

1. Submit budget request to replace identified Swing Sets.
2. Purchase and contract new Swing Sets.
3. Install Swing Sets.
4. Have (8) new Swing Sets installed in 2023.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Original Swing Sets in park system	16	16	N/A	N/A
% New Swing Sets needed in park system	50.00%	50.00%	N/A	25.00%
% New Swing Sets to be installed in park system	N/A	N/A	18.75%	18.75%
% Installation remaining	50.00%	50.00%	31.25%	12.50%

**CULTURAL & RECREATION**

**RECREATION - PARKS**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Permanent	\$ 547,893	\$ 580,759	\$ 580,061	\$ 584,506	0.77%
Overtime	26,793	24,347	25,000	25,000	0.00%
Temporary	33,305	32,008	38,596	41,720	8.09%
FICA	44,964	46,253	49,326	47,886	-2.92%
Group Life	1,772	2,182	2,456	2,419	-1.51%
Retirement	50,016	54,936	65,885	71,393	8.36%
Group Health	115,276	141,385	160,326	210,045	31.01%
Christmas Bonus	1,050	975	1,125	1,125	0.00%
<b>Total Personnel</b>	<b>821,069</b>	<b>882,845</b>	<b>922,775</b>	<b>984,094</b>	<b>6.65%</b>
Gasoline	29,567	29,230	33,000	33,000	0.00%
Diesel Fuel	5,236	9,776	7,000	7,000	0.00%
IT-Communications	-	-	-	1,128	N/A
Utilities	5,605	4,908	7,000	7,000	0.00%
Travel and Training	804	1,236	2,300	2,300	0.00%
Maint and Repair - Bldgs & Grnds	37,098	31,824	35,000	33,000	-5.71%
Maint and Repair - Equipment	22,553	17,554	27,000	27,000	0.00%
Maint and Repair - Vehicles	10,486	16,794	11,000	11,000	0.00%
Streetscape Maintenance	4,273	6,562	7,500	7,500	0.00%
Hand Tools	763	1,202	800	800	0.00%
Supplies-General	8,077	9,511	10,850	10,850	0.00%
Supplies-Janitorial	8,876	10,077	12,000	12,000	0.00%
Supplies-Materials	72,336	72,997	80,000	77,600	-3.00%
Non-Depreciable	13,565	6,906	3,500	6,400	82.86%
IT - Non-Depreciable	-	-	1,400	3,350	139.29%
Uniforms	1,739	1,957	2,700	2,700	0.00%
Contracted Services - General	52,917	49,737	55,050	53,050	-3.63%
Tipping Fees	487	283	500	500	0.00%
Streetscape Landscaping	118,070	125,503	138,320	138,320	0.00%
Dues & Subscriptions	360	305	540	540	0.00%
Insurance & Bonds	35,872	39,459	43,405	47,746	10.00%
OSHA - Safety	3,121	3,937	4,000	4,000	0.00%
Inside Charges - Electric	30,062	29,163	35,000	35,000	0.00%
Inside Charges - Water	16,049	14,066	27,000	27,000	0.00%
Inside Charges - Sewer	2,281	2,319	10,500	10,500	0.00%
Appearance Commission	1,999	4,736	6,000	6,000	0.00%
Memorial Trees	-	-	2,000	2,000	0.00%
Sculpture Garden	16,731	5,162	15,000	15,000	0.00%
<b>Total Operating</b>	<b>498,927</b>	<b>495,204</b>	<b>578,365</b>	<b>582,284</b>	<b>0.68%</b>
Capital Outlay-Other Improvements	-	-	30,000	-	N/A
Capital Outlay-Equipment	24,375	58,178	126,000	247,500	96.43%
<b>Total Capital Outlay</b>	<b>24,375</b>	<b>58,178</b>	<b>156,000</b>	<b>247,500</b>	<b>58.65%</b>
<b>Total Park Maintenance</b>	<b>\$ 1,344,371</b>	<b>\$ 1,436,227</b>	<b>\$ 1,657,140</b>	<b>\$ 1,813,878</b>	<b>9.46%</b>

**MISSION:** The Public Grounds and Cemetery Division provides and maintains accurate records of burial spaces in City owned cemeteries and assists citizens and funeral homes with arrangements. In addition, the division strives to maintain City buildings, public grounds and cemeteries to a high level of acceptance.

**ACTIVITIES:** The Public Grounds & Cemeteries Division is responsible for the operation and care of four City owned cemeteries; including meeting with families, funeral homes, selling of spaces, arranging burials, and maintaining accurate records of sales and burials; mowing and maintenance of cemeteries, public grounds; maintenance and repair of public buildings.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Provide for approximately 200 burials at Oakwood and Belmont Cemeteries.
2. Maintain 52 acres of cemeteries, traffic islands and medians.
3. Maintain Caldwell Park, Dog Park, Brookdale Lake and Depot Police Department.
4. Maintenance and repair City’s buildings.
5. Provide staff for pick up and delivery of cleaning supplies for City buildings.
6. Supervise grave contractors and monument contractors.

**GOALS FOR THE FUTURE:**

1. Improve landscaping and turf at Oakwood and Belmont Cemeteries.
2. Maintain high level of safety practices and conform to OSHA Standards.

**The Public Grounds & Cemeteries Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Public Grounds/Cemetery Supervisor	18	1	1	-	1
Bldg. Maintenance Supervisor	17	1	1	-	1
Bldg. Maintenance Tech	13	1	1	-	1
Skilled Laborer	10	3	3	-	3
	Total	<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

PERFORMANCE MEASURES

**GOALS:**

1. Keep cemeteries grounds well maintained for the public to enjoy.
2. Complete Work Orders in a timely manner.

**OBJECTIVES:**

1. Mow cemeteries on a 7 day mowing cycle from current 10 day cycle.
2. Trim around markers on a 14 day trim cycle from current 45 day cycle.
2. Complete Work orders within 30 days of receipt.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Cemetery Lots purchased by City Resident	58	71	50	50
Cemetery Lots purchased by Non Resident	24	52	45	45
Work Orders Received	881	838	800	900
Work Orders Completed on Time	95%	93%	98%	95%

**CULTURAL & RECREATION**

**PUBLIC GROUNDS & CEMETERIES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 224,106	\$ 210,526	\$ 218,307	\$ 220,653	1.07%
Salaries-Overtime	13,122	10,435	15,500	12,000	-22.58%
Salaries-Temporary	35,619	32,608	36,283	45,949	26.64%
FICA Expense	20,665	19,180	20,696	20,428	-1.29%
Group Life	1,475	754	902	914	1.33%
Retirement	16,914	19,353	25,093	27,019	7.68%
Group Health	50,373	50,860	64,626	84,018	30.01%
Christmas Bonus	450	450	450	450	0.00%
<b>Total Personnel</b>	<b>362,724</b>	<b>344,166</b>	<b>381,857</b>	<b>411,431</b>	<b>7.74%</b>
Gasoline	8,954	8,750	8,600	8,600	0.00%
Diesel Fuel	4,545	4,771	6,000	6,000	0.00%
Communications	6,159	6,656	6,300	6,300	0.00%
IT-Communications	-	-	1,314	408	-68.95%
Utilities	703	812	800	800	0.00%
Travel and Training	478	490	500	500	0.00%
Maint and Repair - Bldgs & Grnds	22,094	6,812	8,000	8,000	0.00%
Maint and Repair - Equipment	9,459	6,456	11,500	11,500	0.00%
Maint and Repair - Vehicles	2,667	1,833	6,500	6,500	0.00%
Bldgs Equip and Land Rent	180	182	360	360	0.00%
Shop Expense	261	181	750	750	0.00%
Hand Tools	2,297	1,949	2,600	2,600	0.00%
Supplies-General	3,762	2,604	4,000	4,000	0.00%
Supplies-Janitorial	1,014	678	1,350	1,350	0.00%
Supplies - Materials	11,541	13,394	15,000	15,000	0.00%
Non-Depreciable	-	14,240	2,400	-	N/A
IT - Non-Depreciable	-	-	-	4,800	N/A
Uniforms	1,356	1,394	1,400	1,400	0.00%
Contracted Services - General	12,071	4,321	12,500	12,500	0.00%
Tipping Fees	660	1,057	1,200	1,200	0.00%
Janitorial Contract	85,344	85,832	96,000	96,000	0.00%
Grave Fees	58,880	53,355	79,500	79,500	0.00%
Dues & Subscriptions	206	215	270	270	0.00%
Insurance & Bonds	16,021	17,623	19,385	21,324	10.00%
Miscellaneous Expense	308	260	500	500	0.00%
Grave Lots	9,000	10,500	13,000	13,000	0.00%
OSHA - Safety	3,010	2,102	3,800	3,800	0.00%
Inside Charges - Electric	6,070	5,904	6,000	6,000	0.00%
Inside Charges- Water	617	619	700	700	0.00%
Inside Charges- Sewer	245	228	540	540	0.00%
<b>Total Operating</b>	<b>267,902</b>	<b>253,218</b>	<b>310,769</b>	<b>314,202</b>	<b>1.10%</b>

**CULTURAL & RECREATION****PUBLIC GROUNDS & CEMETERIES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Capital Outlay-Other Improvements	-	-	-	163,000	N/A
Capital Outlay-Equipment	20,600	17,700	58,000	-	N/A
Total Capital Outlay	20,600	17,700	58,000	163,000	181.03%
<b>Total Public Grounds &amp; Cemetery</b>	<b>\$ 651,226</b>	<b>\$ 615,084</b>	<b>\$ 750,626</b>	<b>\$ 888,633</b>	<b>18.39%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>AIRPORT OPERATING FUND</b>	
Summary.....	146
Revenues.....	147
Summary Expenditures.....	149
Airport Expenditures.....	150





**AIRPORT OPERATING FUND**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2020-21**

**Summary of Revenues**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Revenue Sources:</b>					
Operating Revenues	\$ 549,817	\$ 1,230,856	\$ 2,895,034	\$ 2,162,500	-25.30%
Investment Earnings	2,270	9,615	2,000	1,500	-25.00%
Miscellaneous Revenues	101,955	6,512	15,000	162,000	980.00%
Transfers	-	5,474,161	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 654,042</b>	<b>\$ 6,721,144</b>	<b>\$ 2,912,034</b>	<b>\$ 2,326,000</b>	<b>-20.12%</b>

**Summary of Expenditures**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Function:</b>					
Airport Administration	\$ 385,414	\$ 7,522,295	\$ 2,665,654	\$ 2,169,100	-18.63%
Airport Maintenance	135,341	148,977	246,380	156,900	-36.32%
<b>Total Expenditures</b>	<b>\$ 520,755</b>	<b>\$ 7,671,272</b>	<b>\$ 2,912,034</b>	<b>\$ 2,326,000</b>	<b>-20.12%</b>

**AIRPORT OPERATING FUND**

**DETAIL REVENUES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Operating Revenues</b>					
Rent - Site Lease	\$ -	\$ -	\$ -	\$ -	N/A
Airport Rent	261,481	426,492	159,551	215,000	34.75%
Iredell County-Share Manager	22,000	22,000	22,000	22,000	0.00%
Fueling Flow Fees	266,336	178,850	211,043	125,000	-40.77%
Jet A Fuel Sales	-	466,637	1,700,000	1,011,500	-40.50%
AVGAS Fuel Sales	-	105,756	360,000	283,100	-21.36%
Hanger Rental	-	26,923	430,620	500,000	16.11%
Tie-Downs	-	3,723	7,020	3,500	-50.14%
Office Rent	-	400	4,800	2,400	-50.00%
Catering Sales	-	75	-	-	N/A
<b>Total Operating Revenues</b>	<b>549,817</b>	<b>1,230,856</b>	<b>2,895,034</b>	<b>2,162,500</b>	<b>-25.30%</b>
<b>Investment Earnings</b>					
Investment Earnings	2,270	9,615	2,000	1,500	-25.00%
<b>Total Investment Earnings</b>	<b>2,270</b>	<b>9,615</b>	<b>2,000</b>	<b>1,500</b>	<b>-25.00%</b>
<b>Miscellaneous Revenues</b>					
Misc. Revenue	-	6,512	15,000	160,000	966.67%
Sale of Capital Assets	1,337	-	-	2,000	N/A
Insurance Proceeds	100,618	-	-	-	N/A
<b>Total Miscellaneous Revenues</b>	<b>101,955</b>	<b>6,512</b>	<b>15,000</b>	<b>162,000</b>	<b>980.00%</b>
<b>Transfers</b>					
Transfers From Electric	-	5,474,161	-	-	N/A
<b>Total Transfers</b>	<b>-</b>	<b>5,474,161</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 654,042</b>	<b>\$ 6,721,144</b>	<b>\$ 2,912,034</b>	<b>\$ 2,326,000</b>	<b>-20.12%</b>

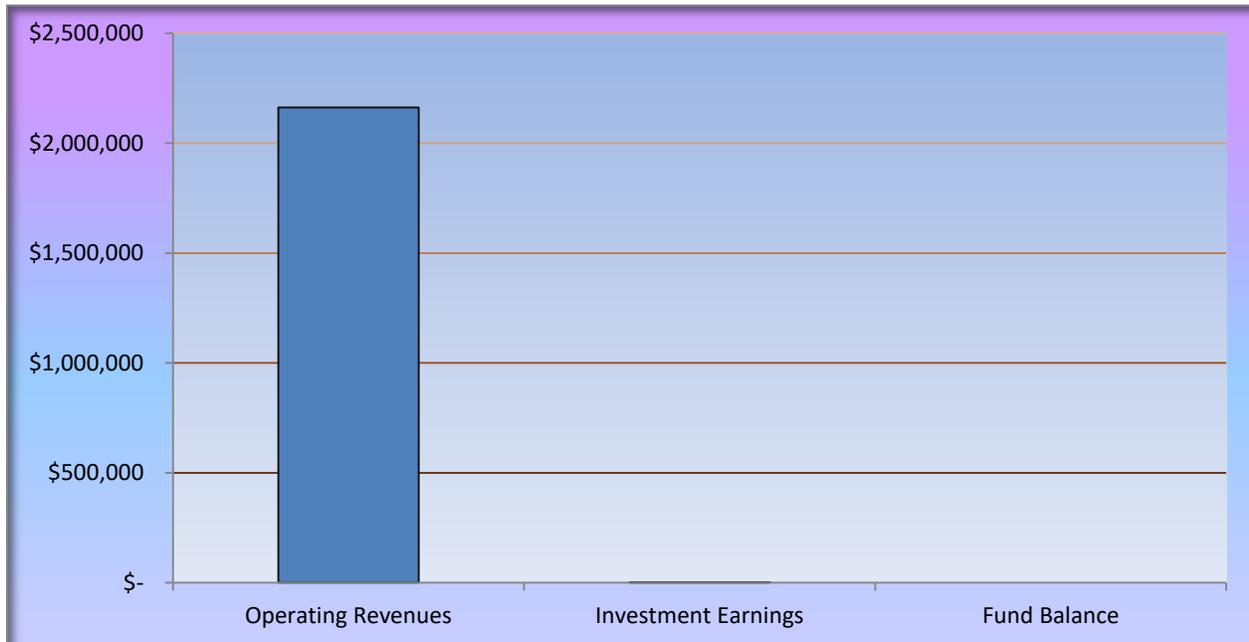
The Airport Operating Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes.

**Operating Revenues**

Three categories of revenues account for 86.3% of Airport Operating Fund resources as discussed below:

- 1. Fuel Sales 55.6%
- 2. Hanger Rent 21.5%
- 3. Airport Rent 9.24%

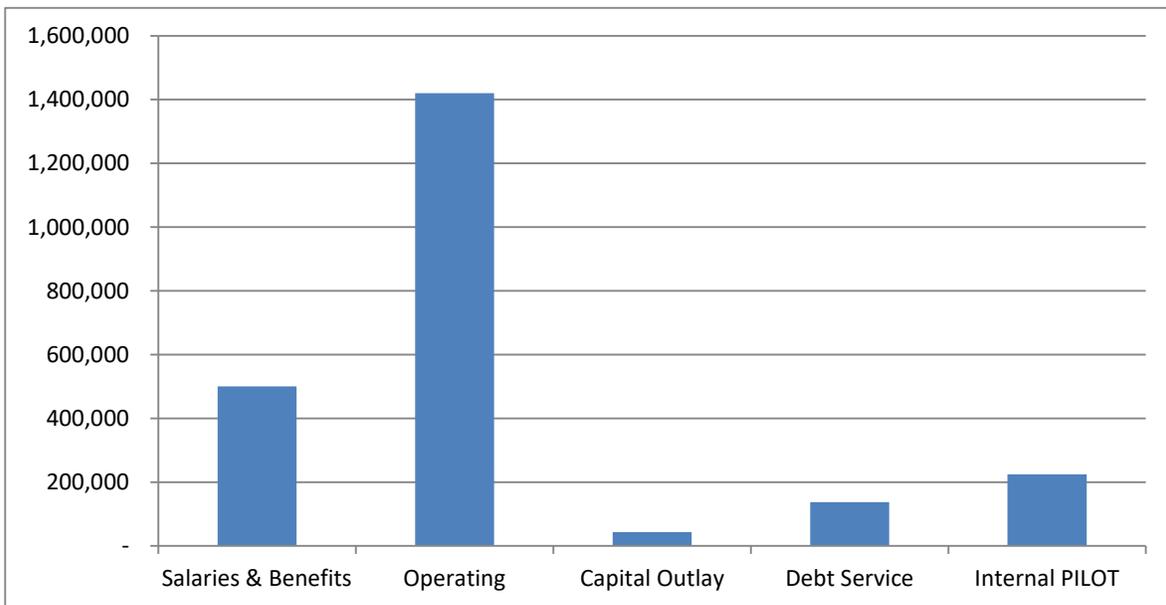
**Fiscal Year 2020 - 2021  
Total Revenues  
\$2,326,000**



**SUMMARY OF EXPENDITURES BY AREA**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Area</b>					
Salaries & Benefits	\$ 162,326	\$ 271,295	\$ 448,473	\$ 500,240	11.54%
Operating	299,579	1,870,402	2,088,375	1,420,460	-31.98%
Capital Outlay	12,950	5,487,112	48,500	43,000	-11.34%
Debt Service	-	-	137,500	137,500	0.00%
Internal PILOT	45,900	42,463	189,186	224,800	18.82%
<b>Total Expenditures</b>	<b>\$ 520,755</b>	<b>\$ 7,671,272</b>	<b>\$ 2,912,034</b>	<b>\$ 2,326,000</b>	<b>-12.95%</b>

**Fiscal Year 2020 - 2021  
Expenditures by Area  
\$2,326,000**



**MISSION:** The Statesville Regional Airport's mission is to represent the City of Statesville in a professional, responsible and businesslike manner while serving the best interests of the citizens of Iredell County and to promote business aviation, economic and industrial development. The City of Statesville will plan, develop, operate, and maintain a premier air transportation facility at the highest levels of safety, convenience, and efficiency.

**ACTIVITIES:** The airport is situated on approximately 428 acres of City-owned land, presently has 105 based aircraft on the premises with a tax value of over \$157 million. There are 23 corporate and general aviation hangars. The number of aircraft operations (take-offs and landings) exceeds 40,000 per year. The City is now the fixed based operator at the airport and operates from a 16 acre tract of land on the north side of the airport. The City is responsible for maintaining all navigational aids (NAVAIDS), runway and taxiway lighting and signage on the airport. Interest in constructing new hangars has recently increased.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Complete Corporate Hangar Site Plan and to pursue federal and state funding for construction.
2. Install \$2,000,000 grant project Southeast Parallel Taxiway Lighting and emergency generator.
3. Begin construction of \$9.3 million safety area extension on west end of runway.
4. Pursue funds from the Charlotte Regional Transportation Planning Organization (CRTPO) for runway extension and new terminal building.
5. Add additional corporate hangars at the airport.
6. Construct aircraft parking apron with \$4.112 million grant for Victory Air.

**GOALS FOR THE FUTURE:**

1. Receive funding approval (VISION 100 funds and discretionary appropriations) from Congress for the western portion of the South Parallel Taxiway project, begin design and construction and relocate Bethlehem Road and construct a connection to Old Mtn. Road.
2. Increase tax base at the airport by adding corporate hangars and corporate aircraft.

**The Airport is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Airport Manager	27	1	1	-	1
Airport Maintenance	15	1	1	-	1
Lineman Supervisor	15	1	1	-	1
Line Technician	12	1	1	-	1
Customer Service Rep.	10	1	1	-	1
<b>Total</b>		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. Add two new corporate aircraft to the based customers.
2. Increase fuel sales versus previous years' totals.
3. Maximize hangar space rentals.
5. Construct pad ready sites for hangars

**OBJECTIVES:**

1. To market the airport assets to increase operations at the airport and to attract additional jet aircraft to base at the airport which will increase property tax income for the City.
2. Continue a working relationship with the Planning staff and CRTPO and pursue funding opportunities from it.
3. To operate and develop the City's Airport in the most fiscally responsible way to ensure aeronautical and facility needs are met to support growth and the related economic development of the City, County and region.
4. To protect life and property at the airport by being proactive in maintaining the safest possible facilities and equipment that complies with or exceeds federal, state and local safety and security regulations.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Budget	Budget
Based Aircraft	89	97	105	108
Avgas Gallons Sold	N/A	N/A	24,300	66,000
Jet A Gallons Sold	N/A	N/A	122,300	275,000
Fuel Flow	\$137,959	\$168,789	\$155,000	\$210,000
Leases	\$170,561	\$292,682	\$226,000	\$300,000
Grants	\$166,667	\$950,000	\$150,000	\$1,000,000
Tax Base Aircraft \$137,500,000	\$251,174,453	\$231,137,048	\$152,000,000	\$156,351,990

**AIRPORT OPERATING FUND**

**AIRPORT EXPENDITURES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Administration:</b>					
Salaries-Permanent	\$ 79,842	\$ 132,765	\$ 211,566	\$ 251,615	18.93%
Salaries-Overtime	-	4,967	8,500	8,500	0.00%
Salaries-Temporary	-	3,393	-	110,190	N/A
FICA Expense	5,400	10,464	17,057	27,710	62.46%
Group Life	262	501	865	1,040	20.23%
Retirement	6,062	11,080	24,571	30,795	25.33%
Group Health	8,435	16,680	43,084	70,015	62.51%
Christmas Bonus	75	75	300	375	25.00%
<b>Total Personnel</b>	<b>100,076</b>	<b>179,925</b>	<b>305,943</b>	<b>500,240</b>	<b>63.51%</b>
Professional Services	14,575	8,369	79,000	20,000	-74.68%
Gasoline	700	984	2,000	1,800	-10.00%
Diesel Fuel	-	505	1,250	2,800	124.00%
Jet A Fuel	-	280,309	1,106,064	595,000	-46.21%
Aviation Gasoline	-	89,647	314,521	215,985	-31.33%
Communications	5,145	8,394	12,360	6,400	-48.22%
IT-Communications	-	-	1,080	1,150	6.48%
Utilities	10,883	29,576	34,827	70,600	102.72%
Travel and Training	2,539	5,291	9,750	6,600	-32.31%
Maint and Repair - Bldgs & Grnds	7,964	24,327	55,500	40,000	-27.93%
Maint and Repair - Equipment	10,816	9,156	18,000	9,000	-50.00%
Maint & Repair - Vehicles	433	104	4,500	8,500	88.89%
Groundskeeping Expense	5,060	3,352	-	-	N/A
Advertising	3,028	7,081	11,000	5,500	-50.00%
Promotion	-	-	-	1,500	N/A
Departmental Supplies	523	7,217	9,000	9,500	5.56%
Non-Depreciable	1,468	2,363	6,800	-	N/A
IT - Non-Depreciable	-	-	1,400	5,200	271.43%
Uniforms	-	1,442	1,500	1,800	20.00%
Reimbursement	118,000	129,878	165,998	123,300	-25.72%
Contracted Serv-General	18,600	20,275	37,500	26,000	-30.67%
Credit Card Bank Fees	-	17,317	40,000	35,000	-12.50%
Catering	-	60	500	500	0.00%
Dues & Subscriptions	430	1,414	1,640	1,300	-20.73%
Insurance & Bonds	22,041	24,245	26,670	29,400	10.24%
Miscellaneous Expense	291	1,381	5,500	7,500	36.36%
Inside Charges- Water	128	297	600	1,100	83.33%
Inside Charges- Sewer	195	367	700	1,300	85.71%
Inside Charges - Stormwater	-	-	32,825	32,825	0.00%
Depreciation Expense	-	1,136,543	-	-	N/A
Airport Commission	3,669	2,901	4,040	4,000	-0.99%
<b>Total Operating</b>	<b>226,488</b>	<b>1,812,795</b>	<b>1,984,525</b>	<b>1,263,560</b>	<b>-36.33%</b>
Capital Outlay-Land	-	-	-	-	N/A
Capital Outlay-Other Imp	-	-	48,500	-	N/A
Capital Outlay-Vehicles & Equipment	12,950	12,951	-	43,000	N/A
Closing Cost	-	5,474,161	-	-	N/A
<b>Total Capital Outlay</b>	<b>12,950</b>	<b>5,487,112</b>	<b>48,500</b>	<b>43,000</b>	<b>-11.34%</b>

**AIRPORT OPERATING FUND**

**AIRPORT EXPENDITURES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Debt Expenditures	-	-	137,500	137,500	0.00%
Total Debt Service	-	-	137,500	137,500	0.00%
Transfers To Risk Management Fund	10,000	-	-	-	N/A
Internal Pilot	35,900	42,463	64,284	43,800	-31.86%
Contingency	-	-	124,902	181,000	44.91%
Total Internal Pilot	45,900	42,463	189,186	224,800	18.82%
<b>Total Airport Administration</b>	<b>385,414</b>	<b>7,522,295</b>	<b>2,665,654</b>	<b>2,169,100</b>	<b>-18.63%</b>
<b>Maintenance:</b>					
Salaries-Full Time	33,989	37,698	37,823	\$ -	N/A
Salaries-Overtime	1,016	1,347	2,600	-	N/A
Salaries-Temporary	13,886	34,013	78,058	-	N/A
FICA & Medicare Expense	2,818	4,584	8,872	-	N/A
Group Life Insurance	111	161	155	-	N/A
Retirement Expense	2,616	3,325	4,176	-	N/A
Group Health	7,739	10,167	10,771	-	N/A
Christmas Bonus	75	75	75	-	N/A
Total Personnel	62,250	91,370	142,530	-	N/A
Gasoline	2,285	1,108	3,000	2,000	-33.33%
Diesel Fuel	2,823	5,034	1,100	3,500	218.18%
Communications	618	665	800	4,200	425.00%
Travel and Training	-	-	450	2,700	500.00%
Maint and Repair - Bldgs & Grnds	153	165	500	9,000	1700.00%
Maint & Repair - Equipment	5,766	6,051	4,500	30,000	566.67%
Maint & Repair - Auto & Truck	184	278	1,000	3,000	200.00%
Groundskeeping Expense	30,675	17,296	53,500	22,700	-57.57%
Departmental Supplies-General	353	741	700	2,500	257.14%
Uniforms	249	185	300	300	0.00%
Contracted Services - General	29,835	25,882	37,500	76,000	102.67%
OSHA-Safety	150	202	500	1,000	100.00%
Total Operating	73,091	57,607	103,850	156,900	51.08%
<b>Total Airport Maintenance</b>	<b>135,341</b>	<b>148,977</b>	<b>246,380</b>	<b>156,900</b>	<b>-36.32%</b>
<b>Total Airport Fund</b>	<b>\$ 520,755</b>	<b>\$ 7,671,272</b>	<b>\$ 2,912,034</b>	<b>\$ 2,326,000</b>	<b>-20.12%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>ELECTRIC FUND</b>	
Summary.....	156
Revenues.....	157
Summary Expenditures.....	160
Electric Utility Detail Expenditures.....	161





**Electric Fund**

**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2020-21**

**Summary of Revenues**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Revenue Sources:</b>					
Sales of Electricity	\$ 47,405,799	\$ 49,448,144	\$ 45,377,892	\$ 39,964,950	-11.93%
Other Operating Revenues	1,423,040	1,217,964	1,367,833	940,250	-31.26%
Investment Earnings	188,083	564,203	273,000	140,000	-48.72%
Miscellaneous Revenues	122,579	168,456	245,160	232,500	-5.16%
Transfer In	-	-	-	-	N/A
Fund Balance	-	-	6,892,982	2,000,000	-70.98%
<b>Total Revenues</b>	<b>\$49,139,501</b>	<b>\$51,398,767</b>	<b>\$54,156,867</b>	<b>\$43,277,700</b>	<b>-20.09%</b>

**Summary of Expenditures**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Function:</b>					
Electric Utility	\$45,934,581	\$50,617,628	\$54,156,867	\$43,277,700	-20.09%
<b>Total Expenditures</b>	<b>\$45,934,581</b>	<b>\$50,617,628</b>	<b>\$54,156,867</b>	<b>\$43,277,700</b>	<b>-20.09%</b>

## ELECTRIC FUND

## DETAIL REVENUES

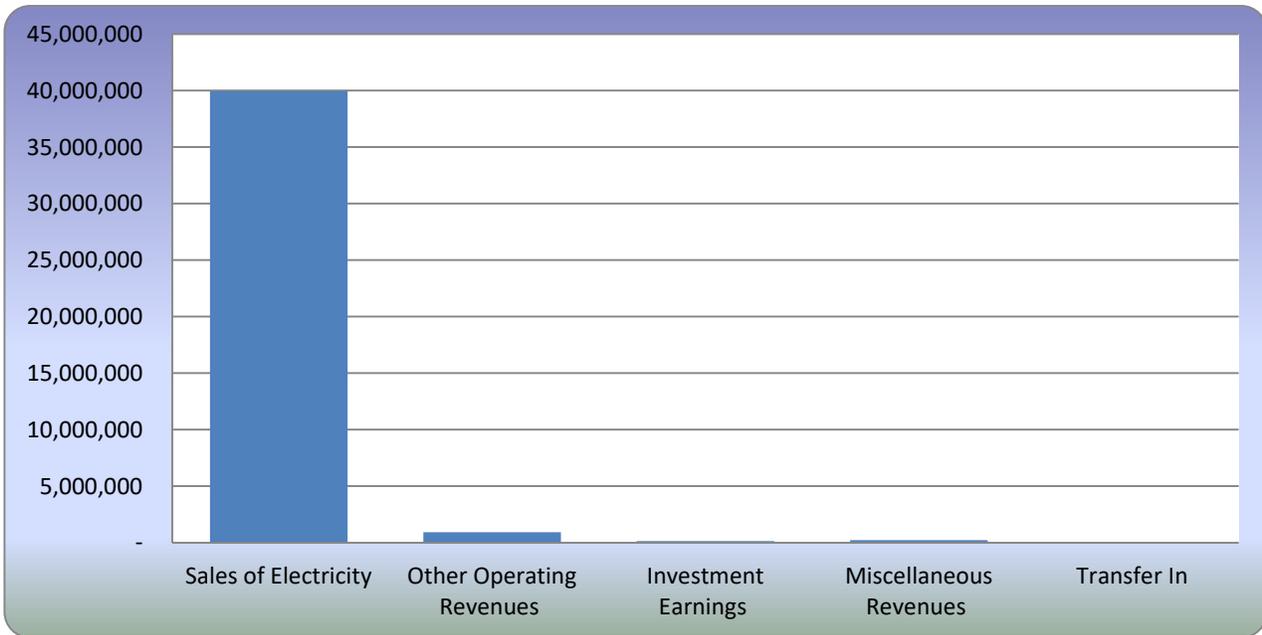
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Sales of Electricity</b>					
Electric Sales	\$ 46,150,694	\$ 9,229,089	\$ -	\$ -	N/A
Municipal Sales	1,255,105	2,415,151	1,869,816	1,800,000	-3.73%
Residential Sales	-	9,252,999	12,807,967	12,000,000	-6.31%
Outside Residential Sales	-	1,106,954	-	-	N/A
Commercial Sales	-	16,214,029	19,212,888	16,330,950	-15.00%
Outside Commercial Sales	-	1,218,601	-	-	N/A
Industrial Sales	-	7,999,949	10,223,197	8,689,000	-15.01%
Outside Industrial Sales	-	815,718	-	-	N/A
Outside Lights	-	1,032,558	641,748	545,000	-15.08%
Municipal Outside Lights	-	163,096	-	-	N/A
Street Lights	-	-	622,276	600,000	-3.58%
<b>Total Sales of Electricity</b>	<b>47,405,799</b>	<b>49,448,144</b>	<b>45,377,892</b>	<b>39,964,950</b>	<b>-11.93%</b>
<b>Other Operating Revenues</b>					
Renewable Energy Charges	199,288	132,084	207,602	150,000	-27.75%
Municipal Renewable Energy	-	2,240	-	-	N/A
Surge Protection Rider	484	457	529	-	N/A
Generator Security Credit	21,414	(29,292)	27,194	-	N/A
Reconnection	136,951	104,800	100,000	75,000	-25.00%
Electric Penalty & Interest	496,744	436,419	485,266	200,000	-58.79%
Meter Tampering Fee	18,509	9,926	19,242	13,000	-32.44%
Indirect FEMA Reimburse	211,467	-	-	-	N/A
Service Charge Connection	28,718	64,686	50,000	37,500	-25.00%
Pole Attachment Fee	41,621	16,906	40,000	30,000	-25.00%
Participation - NC Municipal Power Ag	67,691	52,662	13,000	9,750	-25.00%
Power Agency Promo Refund	5,400	7,150	200,000	200,000	0.00%
Power Factor	194,753	380,814	225,000	225,000	0.00%
Municipal Power Factor	-	39,112	-	-	N/A
<b>Total Other Operating Revenues</b>	<b>1,423,040</b>	<b>1,217,964</b>	<b>1,367,833</b>	<b>940,250</b>	<b>-31.26%</b>
<b>Total Electric Revenues</b>	<b>48,828,839</b>	<b>50,666,108</b>	<b>46,745,725</b>	<b>40,905,200</b>	<b>-12.49%</b>
<b>Investment Earnings</b>					
Investment Earnings	188,083	564,203	273,000	140,000	-48.72%
<b>Total Investment Earnings</b>	<b>188,083</b>	<b>564,203</b>	<b>273,000</b>	<b>140,000</b>	<b>-48.72%</b>
<b>Miscellaneous Revenues</b>					
Misc. Revenue	11,517	36,399	15,355	15,000	-2.31%
Sale of Capital Assets	16,771	1,384	181	-	N/A
Cash Over/Short	(348)	12	-	-	N/A
Handling Charge Bad Check	4,900	4,469	5,067	5,000	-1.32%
Traffic Control	-	-	-	-	N/A
Insurance Proceeds	2,473	-	3,297	-	N/A
Sale Of Material & Labor	19,994	69,355	20,903	25,000	19.60%
Bad Debt Recovery	67,272	56,837	62,857	50,000	-20.45%
Airport Repayment of Loans	-	-	137,500	137,500	0.00%
<b>Total Miscellaneous Revenues</b>	<b>122,579</b>	<b>168,456</b>	<b>245,160</b>	<b>232,500</b>	<b>-5.16%</b>

**ELECTRIC FUND**

**DETAIL REVENUES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Transfer In</b>					
Transfers From Capital Reserve	-	-	-	-	N/A
Total Transfer In	-	-	-	-	N/A
<b>Fund Balance Appropriated</b>					
Appropriated Fund Balance	-	-	6,892,982	2,000,000	-70.98%
Total Fund Balance Appropriated	-	-	6,892,982	2,000,000	-70.98%
<b>Total Revenues</b>	<b>\$ 49,139,501</b>	<b>\$ 51,398,767</b>	<b>\$ 54,156,867</b>	<b>\$ 43,277,700</b>	<b>-20.09%</b>

**Fiscal Year 2020 - 2021  
Electric Fund Revenues  
\$43,277,700**



Major Revenue Sources

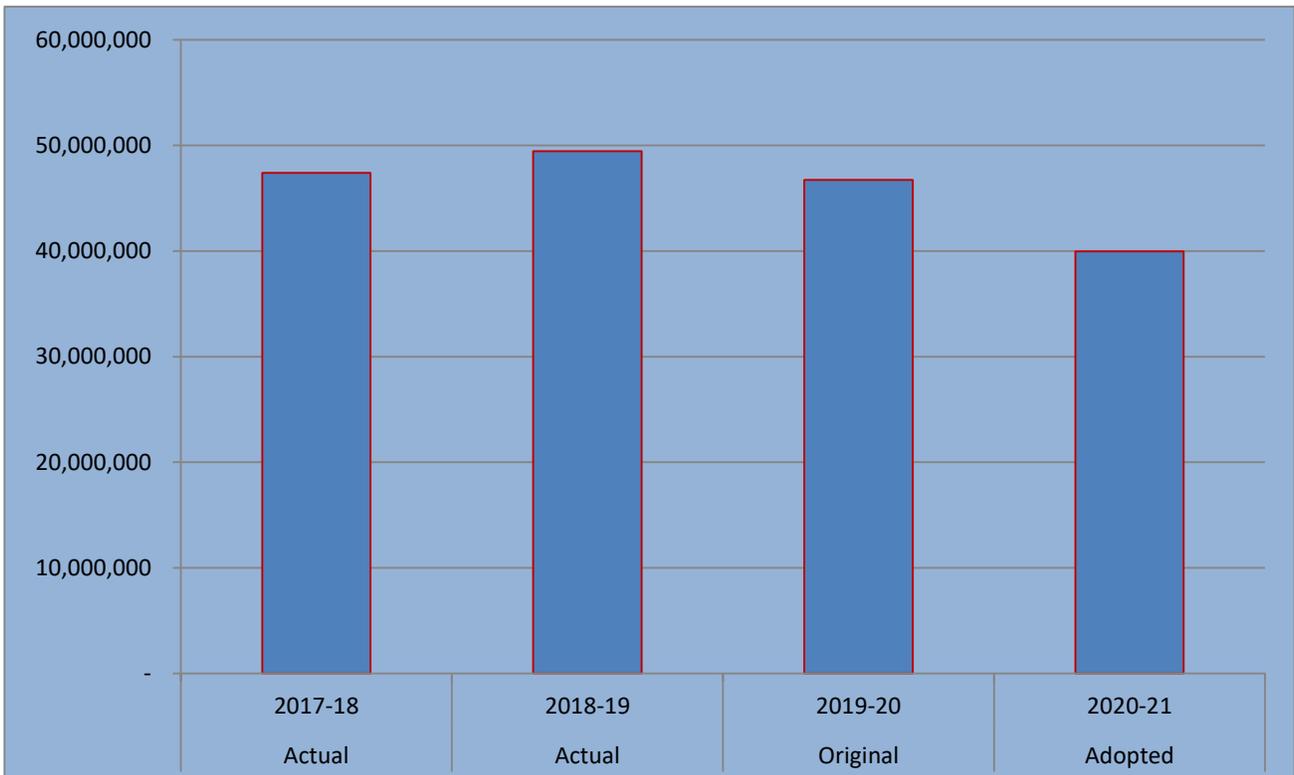
The Electric Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes electric utility rates.

Sales

One revenue category accounts for 92.3% of Electric Fund resources as discussed in the following paragraph:

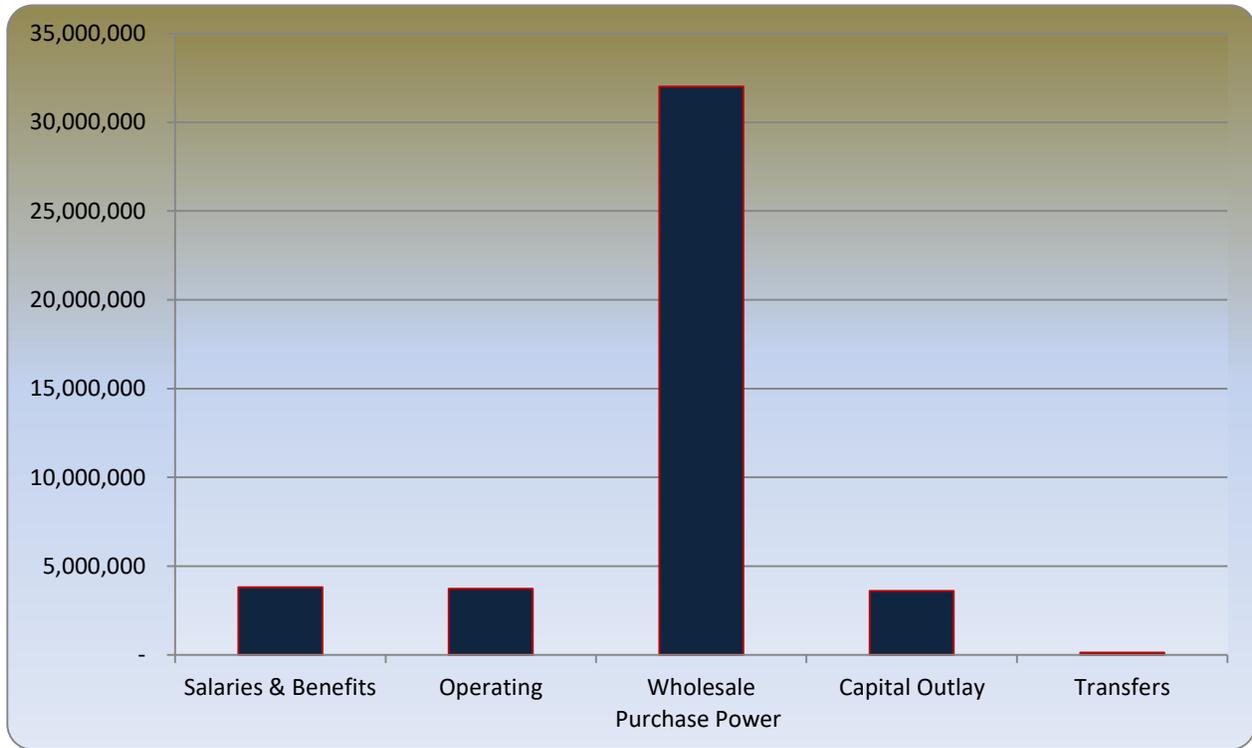
Projected revenues from electric sales are estimated at \$39,964,950, a 14.51% decrease from the previous year.

Fiscal Year 2020 - 2021  
Electric Sales



	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Total Expenditures</b>	<b>\$45,934,581</b>	<b>\$50,617,628</b>	<b>\$54,156,867</b>	<b>\$43,277,700</b>	<b>-20.09%</b>
<b>Expenditures by Area</b>					
Salaries & Benefits	\$2,590,877	\$2,725,881	\$3,060,551	\$3,802,148	24.23%
Operating	2,821,824	4,323,896	3,146,867	3,732,557	18.61%
Wholesale Purchase Power	38,642,520	36,157,997	35,973,160	32,010,750	-11.01%
Capital Outlay	1,614,226	1,706,089	11,863,000	3,597,000	-69.68%
Transfers	265,134	5,703,765	113,289	135,245	19.38%
<b>Total Expenditures</b>	<b>\$45,934,581</b>	<b>\$50,617,628</b>	<b>\$54,156,867</b>	<b>\$43,277,700</b>	<b>-20.09%</b>

**Fiscal Year 2020 - 2021  
Electric Fund Expenditures  
\$43,277,700**



**MISSION:** The Electric Utilities Department delivers electrical service to customers as safely, efficiently, reliably, and economically as possible.

**ACTIVITIES:** The Electric Utilities Department delivers electrical service to over 13,000 customers in the City of Statesville and the surrounding area. This department constructs facilities for new electrical services and maintains over 266 miles of distribution line. Almost all of the maintenance and construction of the system is performed by the 13 line technicians and the majority of this work is done under energized conditions. The Department also installs, maintains, and tests electrical meters, substation equipment, and load management equipment.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Build distribution line extensions, transformer banks and other facilities necessary to serve new customers and continue implementation of the recommendations of the Electric Distribution System Study.
2. Continue/Complete LED Conversion, complete AMI Pilot, Build Delivery Six.
3. Replace and upgrade existing lines as necessary; continue multi-year project to convert 4 kV distribution system to 23 kV operation.

**GOALS FOR THE FUTURE:**

1. Continue to convert the 4 kV distribution system to 23 kV operation.
2. Implement an AMI and Outage Management System.
3. Implement a program to reduce system losses.

PERFORMANCE MEASURES

**GOALS:**

1. Perform the necessary preventive and corrective maintenance to extend the useful life of the electric distribution system and to ensure reliable service.
2. Prevent damage to the underground electric distribution system to increase reliability and to ensure the safety of the public.

**OBJECTIVES:**

1. Perform 100% of biannual inspections of more than 50 existing distribution switches on schedule.
2. Maintain or improve the average duration of an interruption for customers served (SAIDI) to the APPA average of 55.88 minutes per year.
3. Complete 60% of street light and security light repair requests within 3 working days of request.
4. Respond to 95% of requests from NC One Call to locate underground facilities within the mandated 72 hour time period.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Budget	Budget
Customers per employee	406	394	398	394
% of existing distribution switches maintained and inspected on schedule	100.00%	100.00%	100.00%	100.00%
Average % of time the electrical distribution system is available to provide service (ASAI)	99.9922%	99.9943%	99.9900%	99.9800%
Average number of times that a customer is interrupted (SAIFI)	0.403	0.423	0.791	0.800
Average duration of an interruption in minutes (SAIDI)	41.14	30.01	50.36	55.88
% of street light and security light trouble tickets handled within 3 working days of request	79.63%	85.82%	56.47%	80.00%
% of NC One-Calls handled within the mandated 48 hour time period	96.10%	93.20%	97.20%	95.00%

## The Electric Utilities Department is staffed as follows:

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Director	33	1	1	-	1
Assistant Director	28	1	1	-	1
Electrical Engineer	27	1	1	-	1
Operations Manager	28	1	1	-	1
Technical Services Supervisor	23	1	1	-	1
Line Crew Supervisor	23	3	3	-	3
Line Clearance Supervisor	23	1	1	-	1
Substation Supervisor	22	1	1	-	1
Engineering Service Supervisor	21	-	1	-	1
Substation Specialist	18	1	1	-	1
Line Technician III	19	5	6	-	6
Business Dev. Specialist I	16	1	1	-	1
Line Technician II	16	3	3	-	3
Substation Technician	16	1	1	-	1
Staking Technician II	16	1	1	-	1
Metering & Control Technician I	15	2	1	-	1
Meter & Control Technician II	16	3	1	-	1
Line Technician I	14	2	4	-	4
Staking Technician I	13	2	1	-	1
Sr. Utility Locator	16	1	1	-	1
Office Manager	12	1	1	-	1
		<u>33</u>	<u>33</u>	<u>-</u>	<u>33</u>
Total		<u>33</u>	<u>33</u>	<u>-</u>	<u>33</u>

## ELECTRIC FUND

## ELECTRIC UTILITY

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 1,824,777	\$ 1,922,624	\$ 2,108,387	\$ 2,718,495	28.94%
Salaries-Overtime	178,962	145,653	128,500	154,500	20.23%
Salaries-Temporary	12,447	-	36,000	36,000	0.00%
Longevity	375	125	125	125	0.00%
FICA Expense	149,940	152,605	174,074	163,324	-6.18%
Group Life	5,619	7,077	8,756	8,637	-1.36%
Retirement	161,982	192,640	246,791	256,493	3.93%
Group Health	254,450	302,832	355,443	462,099	30.01%
Christmas Bonus	2,325	2,325	2,475	2,475	0.00%
<b>Total Personnel</b>	<b>2,590,877</b>	<b>2,725,881</b>	<b>3,060,551</b>	<b>3,802,148</b>	<b>24.23%</b>
Professional Services	141,333	113,432	145,000	330,000	127.59%
Gasoline	18,873	19,225	21,513	21,513	0.00%
Diesel Fuel	31,736	35,342	32,813	35,498	8.18%
Communications	47,628	52,555	40,334	47,615	18.05%
IT-Communications	-	-	17,488	16,000	-8.51%
Utilities-Propane	3,802	4,976	6,000	6,000	0.00%
Travel and Training	43,222	39,567	50,000	70,000	40.00%
Maint and Repair - Bldgs & Grnds	5,405	735	3,000	3,624	20.80%
Maint and Repair - Equipment	36,827	42,957	47,585	48,371	1.65%
Maint and Repair - Auto & Truck	96,904	28,693	35,277	52,144	47.81%
Postage	400	292	400	527	31.75%
Bldgs Equip and Land Rent	24,000	24,000	25,800	28,032	8.65%
Advertising	494	463	1,800	2,200	22.22%
Customer Promo Rebates	153,992	37,715	200,000	200,000	0.00%
Hand Tools	11,382	13,309	14,000	16,280	16.29%
Hand Tools - Metering	4,052	2,243	4,275	4,275	0.00%
Hand Tools - Substation Tools	1,924	2,232	3,070	3,070	0.00%
Supplies - General	15,267	13,008	19,723	19,720	-0.02%
Non-Depreciable	26,479	24,292	9,850	14,655	48.78%
IT - Non-Depreciable	-	-	15,000	16,750	11.67%
Reimbursements	1,082,717	1,273,322	1,384,827	1,517,425	9.58%
Contracted Serv-General	401,846	420,115	430,000	500,000	16.28%
Tipping Fees	1,588	4,423	2,200	3,000	36.36%
Dues & Subscriptions	42,862	40,896	46,071	47,026	2.07%
Insurance & Bonds	71,716	78,888	86,777	95,455	10.00%
Miscellaneous Expense	-	3,145	500	100,000	19900.00%
Inventory Short/Over	(7,751)	(18,492)	-	-	N/A
Obsolete Inventory	1,575	10,472	3,000	7,250	141.67%
OSHA - Safety	47,427	55,599	60,000	76,876	28.13%
Inside Charges - Electric	24,509	24,452	30,000	30,000	0.00%
Inside Charges - Water	713	737	800	800	0.00%
Inside Charges - Sewer	946	964	1,090	1,090	0.00%
Inside Charges - Stormwater	-	-	1,297	2,312	78.26%

## ELECTRIC FUND

## ELECTRIC UTILITY

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
System Maintenance	194,900	220,730	222,591	226,486	1.75%
Substation Maintenance	108,121	210,824	184,786	188,563	2.04%
Bad Debt Expense	186,935	161,993	-	-	N/A
Inventory Purchases	-	42	-	-	N/A
Depreciation Expense	-	1,380,750	-	-	N/A
<b>Total Operating</b>	<b>2,821,824</b>	<b>4,323,896</b>	<b>3,146,867</b>	<b>3,732,557</b>	<b>18.61%</b>
Capital Outlay-Electric Distrib	1,059,761	1,554,813	2,775,000	3,355,000	20.90%
Capital Outlay Other Improvements	192,174	-	9,060,000	60,000	-99.34%
Fiber Optics Ph II	2,927	7,000	-	-	N/A
Capital Outlay Equipment	359,364	144,276	28,000	182,000	550.00%
Capital Outlay-DOT Bridge HWY 21	-	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>1,614,226</b>	<b>1,706,089</b>	<b>11,863,000</b>	<b>3,597,000</b>	<b>-69.68%</b>
Transfers To Airport Fund	-	5,474,161	-	-	N/A
Transfers To Utility Capital Reserve	-	-	-	-	N/A
Transfers To Streetscape Fund	-	127,210	-	-	N/A
Transfers To Risk Mgmt Fund	163,000	-	-	-	N/A
Internal Pilot	102,134	102,394	113,289	135,245	19.38%
<b>Total Transfers</b>	<b>265,134</b>	<b>5,703,765</b>	<b>113,289</b>	<b>135,245</b>	<b>19.38%</b>
Purchase For Resale	38,633,348	36,147,433	35,963,160	32,000,000	-11.02%
Purch Power Co-Generation	9,172	10,564	10,000	10,750	7.50%
<b>Total Purchase for Resale</b>	<b>38,642,520</b>	<b>36,157,997</b>	<b>35,973,160</b>	<b>32,010,750</b>	<b>-11.01%</b>
<b>Total Electric Fund</b>	<b>\$ 45,934,581</b>	<b>\$ 50,617,628</b>	<b>\$ 54,156,867</b>	<b>\$ 43,277,700</b>	<b>-20.09%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>WATER AND SEWER FUND</b>	
Summary.....	168
Revenues.....	169
Summary Expenditures.....	173
Sewer Maintenance.....	175
Water Maintenance.....	178
Water Purification.....	181
Third Creek Wastewater Treatment.....	185
Fourth Creek Wastewater Treatment.....	188





**Water and Sewer Fund**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2020-21**

**Summary of Revenues**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Revenue Sources:</b>					
Water Revenues	\$ 4,153,964	\$ 4,477,506	\$ 4,717,918	\$ 4,541,821	-3.73%
Sewer Revenues	6,514,590	7,201,520	7,033,095	6,788,639	-3.48%
System Development Fees	640,421	592,948	650,137	552,617	-15.00%
Investment Earnings	94,407	307,971	235,000	125,000	-46.81%
Other Revenue	182,657	6,251	10,000	10,000	0.00%
Long-term Debt	-	-	-	275,000	N/A
Transfers	644,862	2,695,549	650,137	2,663,923	309.75%
Fund Balance	-	-	1,037,516	-	N/A
<b>Total Revenues</b>	<b>\$ 12,230,901</b>	<b>\$ 15,281,745</b>	<b>\$ 14,333,803</b>	<b>\$ 14,957,000</b>	<b>4.35%</b>

**Summary of Expenditures**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Function:</b>					
Sewer Maintenance	\$ 632,433	\$ 927,236	\$ 1,346,602	\$ 1,624,181	20.61%
Water Maintenance	1,253,768	1,329,519	1,451,710	1,671,907	15.17%
Water Purification	5,072,523	8,070,044	4,952,849	4,841,777	-2.24%
3rd Creek Wastewater Treatment	2,357,938	2,497,092	2,461,235	2,462,373	0.05%
4th Creek Wastewater Treatment	2,924,921	3,178,171	4,121,407	4,356,762	5.71%
<b>Total Expenditures</b>	<b>\$ 12,241,583</b>	<b>\$ 16,002,062</b>	<b>\$ 14,333,803</b>	<b>\$ 14,957,000</b>	<b>4.35%</b>

**WATER AND SEWER FUND**

**DETAIL REVENUES**

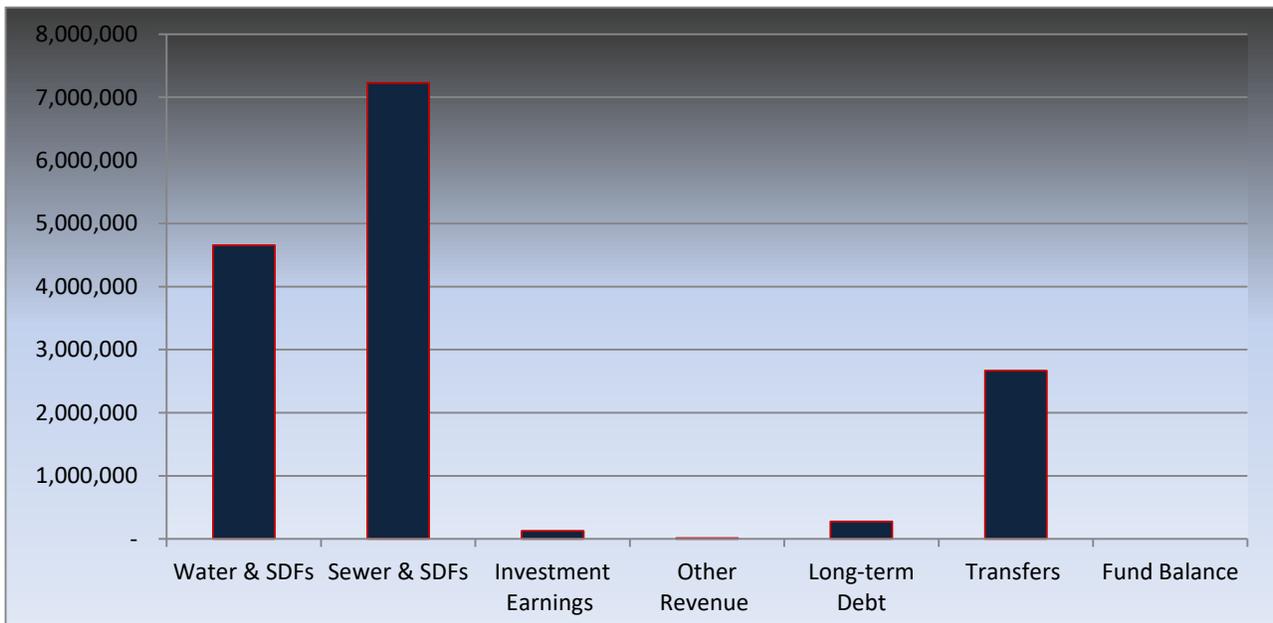
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Water - General	\$ 3,904,824	\$ 907,676	\$ -	\$ -	N/A
Water Spec	47,521	44,526	-	-	N/A
Inside Residential	-	1,740,937	2,628,826	2,707,691	3.00%
Commercial	-	1,097,125	1,380,020	1,208,207	-12.45%
Outside Commercial	-	99,960	95,185	83,334	-12.45%
Industrial	-	170,383	140,397	122,917	-12.45%
Outside Industrial	-	14,493	12,199	10,680	-12.45%
Municipal	-	32,381	84,645	87,184	3.00%
Water - Iredell	47,483	21,189	20,499	17,947	-12.45%
Water - West Iredell	71,818	61,767	68,398	50,000	-26.90%
Water - Troutman	92	85	82	-	N/A
Outside Residential	-	235,171	206,467	212,661	3.00%
<b>Total Water Sales</b>	<b>4,071,738</b>	<b>4,425,693</b>	<b>4,636,718</b>	<b>4,500,621</b>	<b>-2.94%</b>
Water Penalty & Interest	33,691	14,651	35,000	10,000	-71.43%
Water Meters & Connect	47,373	35,972	45,000	30,000	-33.33%
Backflow Fees	1,162	1,190	1,200	1,200	0.00%
<b>Total Other Water Revenues</b>	<b>82,226</b>	<b>51,813</b>	<b>81,200</b>	<b>41,200</b>	<b>-49.26%</b>
<b>Total Water Revenues</b>	<b>4,153,964</b>	<b>4,477,506</b>	<b>4,717,918</b>	<b>4,541,821</b>	<b>-3.73%</b>
Sewer Conversion	-	(130,658)	-	-	N/A
Inside Residential	-	2,719,363	3,660,838	3,788,967	3.50%
Outside Residential	-	205,236	219,336	227,013	3.50%
Commercial	-	1,794,040	2,210,703	1,944,866	-12.02%
Outside Commercial	-	190,845	220,699	194,160	-12.02%
Industrial	-	402,663	343,232	301,958	-12.03%
Outside Industrial	-	-	-	-	N/A
Municipal	-	19,989	20,942	21,675	3.50%
Sewer - Troutman	280,732	362,463	285,000	265,000	-7.02%
Outside Residential	-	-	-	-	N/A
Sewer Fees (Collections)	6,130,215	1,573,644	-	-	N/A
<b>Total Sewer Operating Revenues</b>	<b>6,410,947</b>	<b>7,137,585</b>	<b>6,960,750</b>	<b>6,743,639</b>	<b>-3.12%</b>
Sewer Service & Permits	26,295	22,975	25,000	15,000	-40.00%
Sewer Penalty & Interest	59,944	37,863	45,000	30,000	-33.33%
Sewer Surcharge	17,054	2,747	2,000	-	N/A
Sewer Permit Violations	350	350	345	-	N/A
<b>Total Other Sewer Revenues</b>	<b>103,643</b>	<b>63,935</b>	<b>72,345</b>	<b>45,000</b>	<b>-37.80%</b>
<b>Total Sewer Revenues</b>	<b>6,514,590</b>	<b>7,201,520</b>	<b>7,033,095</b>	<b>6,788,639</b>	<b>-3.48%</b>
Water System Development Fees	121,620	153,946	132,512	112,635	-15.00%
Sewer System Development Fees	518,801	439,002	517,625	439,982	-15.00%
<b>Total System Development Fees</b>	<b>640,421</b>	<b>592,948</b>	<b>650,137</b>	<b>552,617</b>	<b>-15.00%</b>

**WATER AND SEWER FUND**

**REVENUES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Investment Earnings	94,407	307,971	235,000	125,000	-46.81%
<b>Total Investment Earnings</b>	<b>94,407</b>	<b>307,971</b>	<b>235,000</b>	<b>125,000</b>	<b>-46.81%</b>
Sale of Capital Assets	12,688	1,828	5,000	5,000	0.00%
NCDOT Bridge Relocation-Shelton Ave	149,536	-	-	-	N/A
Insurance Proceeds	3,648	-	-	-	N/A
Misc. Revenue	16,785	4,423	5,000	5,000	0.00%
<b>Total Other Revenue</b>	<b>182,657</b>	<b>6,251</b>	<b>10,000</b>	<b>10,000</b>	<b>0.00%</b>
<b>Long-term Debt</b>					
Proceeds from Long Term Debt	-	-	-	275,000	N/A
Total Long-term Debt	-	-	-	275,000	N/A
<b>Transfers</b>					
Reimbursements - Electric	16,862	15,309	-	-	N/A
Transfers From Water & Sewer Capital	628,000	2,680,240	650,137	2,663,923	309.75%
Total Transfers	644,862	2,695,549	650,137	2,663,923	309.75%
Appropriated Fund Balance	-	-	1,037,516	-	N/A
Total Fund Balance	-	-	1,037,516	-	N/A
<b>Total Revenues</b>	<b>\$ 12,230,901</b>	<b>\$ 15,281,745</b>	<b>\$ 14,333,803</b>	<b>\$ 14,957,000</b>	<b>4.35%</b>

**Fiscal Year 2020 - 2021  
Water and Sewer Revenues  
\$14,957,000**



**Major Revenue Sources**

The Water and Sewer Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes. The Statesville City Council establishes water and sewer utility rates. Two categories of revenues account for 75.8% of Water and Sewer Fund resources as discussed below:

**Sewer Fees:**

These revenues are the largest resource in the Water and Sewer Fund accounting for approximately 45.4% of total revenues. This revenue category is comprised of fees charged for wastewater collection and treatment. Sewer fees are based on water consumption. Sewer Sales are estimated at \$6,788,639, a decrease over the prior year of 3.5%.

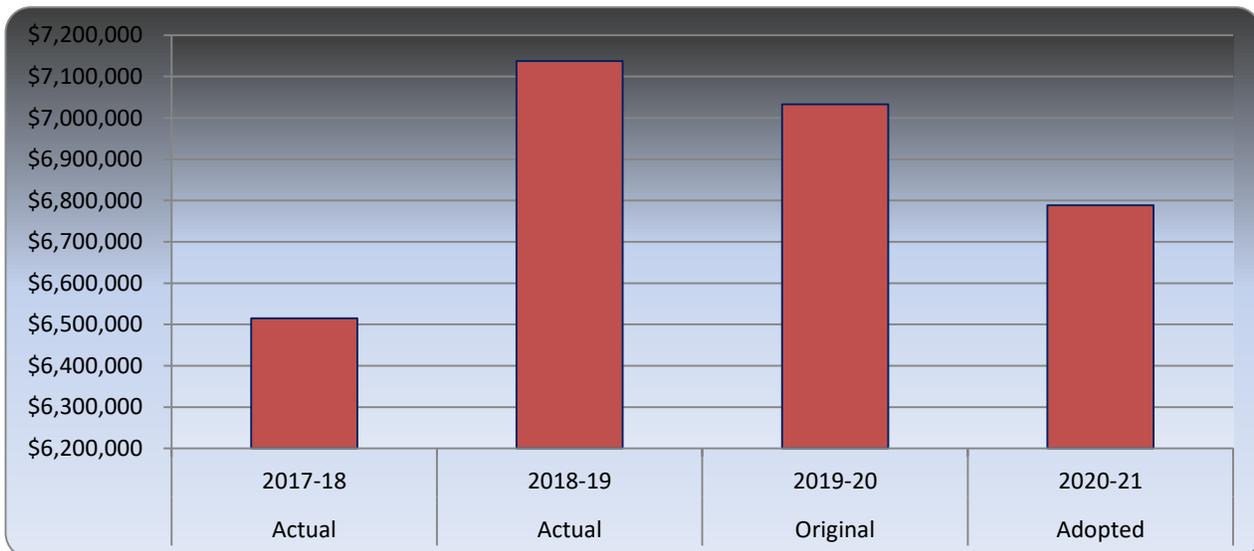
**Water Sales:**

These revenues are the second largest resource in the Water and Sewer Fund accounting for approximately 30.1% of total revenues. This revenue category is comprised of water sales, including bulk sales. Water Sales are estimated at \$4,500,621, a decrease over the prior year of 2.9%. Revenues from water sales and sewer sales are estimated based on a three and three and a half percent rate increase, respectively.

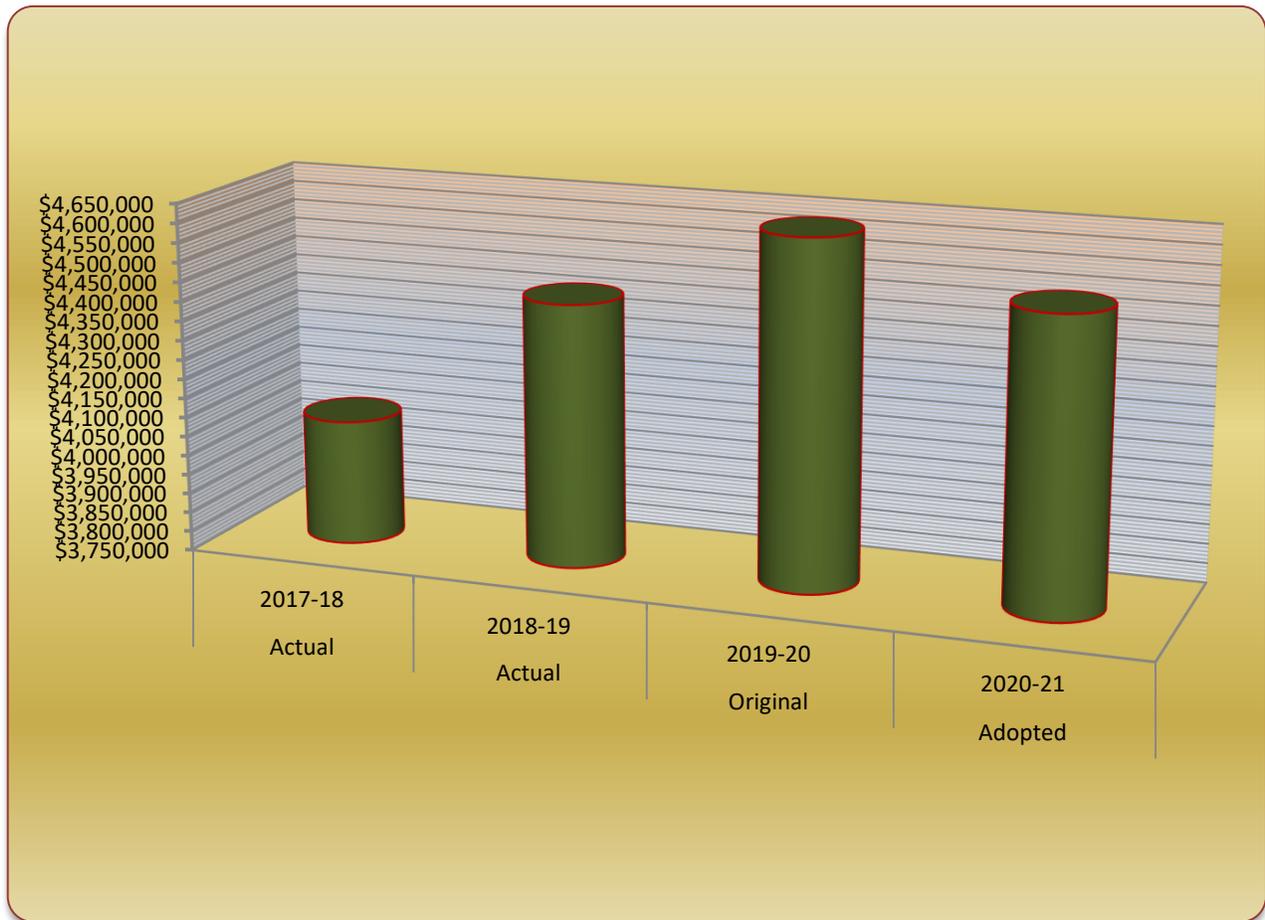
**System Development Fees (SDF):**

System Development Fees are not included in the above calculations. SDFs estimated collection is \$552,617. This revenue category is 3.7% of total revenues.

**Fiscal Year 2020 - 2021  
Sewer Fees (Collections)**



Fiscal Year 2020 - 2021  
Water Sales

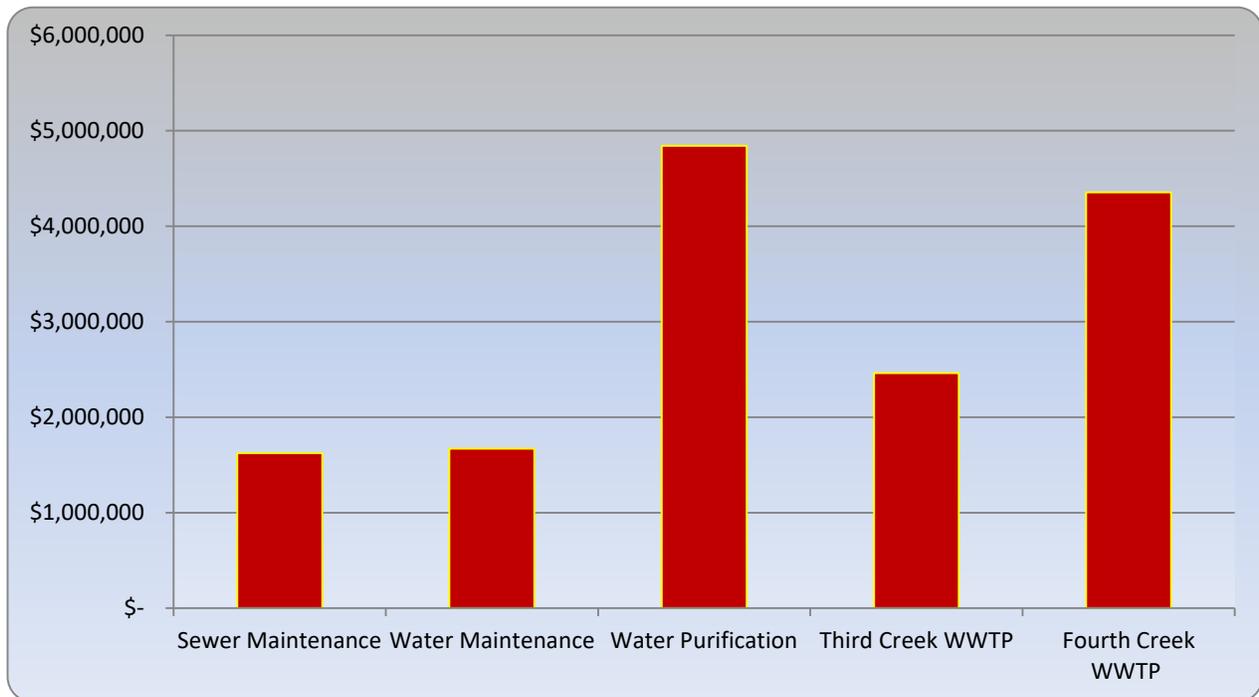


**WATER AND SEWER FUND**

**SUMMARY OF EXPENDITURES**

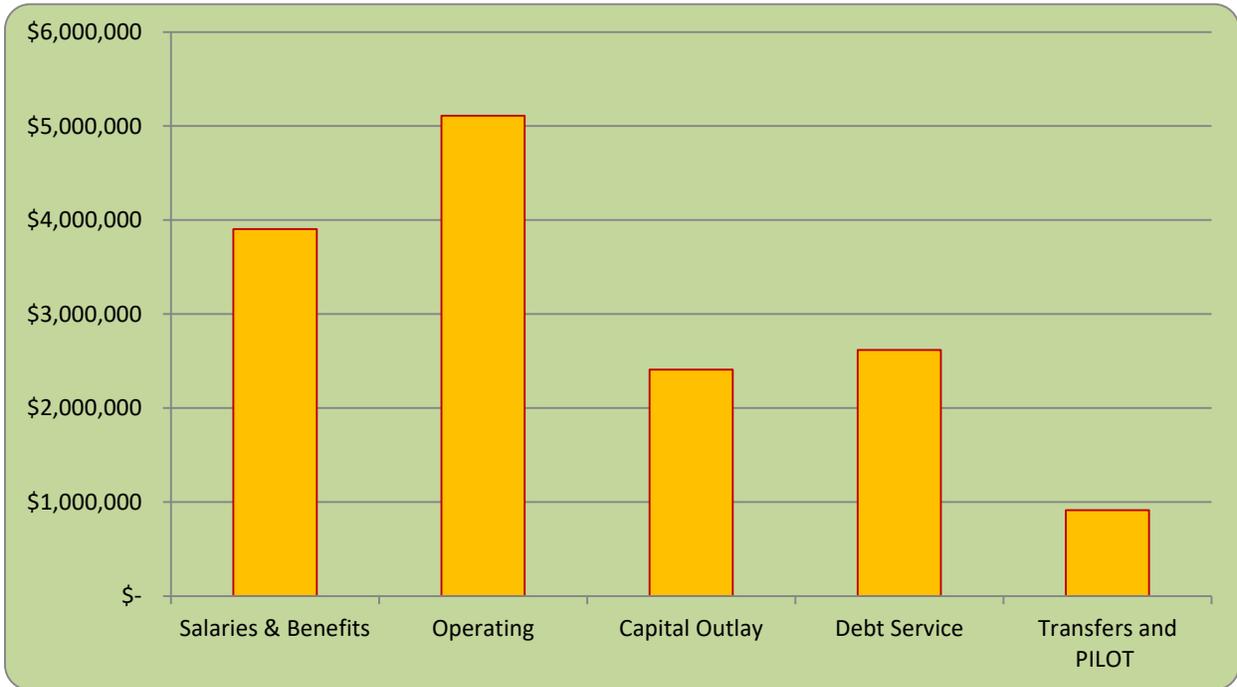
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Sewer Maintenance	\$ 632,433	\$ 927,236	\$ 1,346,602	\$ 1,624,181	20.61%
Water Maintenance	1,253,768	1,329,519	1,451,710	1,671,907	15.17%
Water Purification	5,072,523	8,070,044	4,952,849	4,841,777	-2.24%
Third Creek WWTP	2,357,938	2,497,092	2,461,235	2,462,373	0.05%
Fourth Creek WWTP	2,924,921	3,178,171	4,121,407	4,356,762	5.71%
<b>Total Expenditures</b>	<b>\$ 12,241,583</b>	<b>\$ 16,002,062</b>	<b>\$ 14,333,803</b>	<b>\$ 14,957,000</b>	<b>4.35%</b>

**Fiscal Year 2020 - 2021  
Expenditures  
\$14,957,000**



	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Area</b>					
Salaries & Benefits	\$ 3,268,157	\$ 3,144,821	\$ 3,531,022	\$ 3,904,862	10.59%
Operating	4,161,518	8,296,414	4,806,203	5,109,453	6.31%
Capital Outlay	451,370	769,716	2,284,972	2,409,000	5.43%
Debt Service	2,771,269	2,680,239	2,663,955	2,617,771	-1.73%
Transfers and PILOT	1,589,269	1,110,872	984,263	915,914	-6.94%
Contingency	-	-	63,388	-	N/A
<b>Total Expenditures</b>	<b>\$ 12,241,583</b>	<b>\$ 16,002,062</b>	<b>\$ 14,333,803</b>	<b>\$ 14,957,000</b>	<b>4.35%</b>

**Fiscal Year 2020 - 2021  
Expenditures by Area  
\$14,957,000**



**MISSION:** The mission of the Sewer Division is to provide essential infrastructure needs, citizen services and to meet City plans and goals by achieving optimum cost of construction, operation and maintenance.

**ACTIVITIES:** The Sewer Maintenance Division insures the uninterrupted service of the sewer collection system from the customer service tap to the sewer treatment plant.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue ongoing sewer maintenance flushing/cleaning program.
2. Install new manholes when needed, also to rehab and repair older manholes.
3. Install cleanout on customer service line at property line upon upgrading the sewer lateral.
4. To continue CCTV program to find problems within the collection system that needs repaired.
5. Continue root control and sewer rehabilitation program.

**GOALS FOR THE FUTURE:**

1. Eliminate as much infiltration and exfiltration in sewer collection system as possible.
2. Provide sewer service to all residents inside City limits.
3. Repair/replace failed/failing sewer infrastructure.

**The Sewer Maintenance Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Assistant Superintendent	18	1	1	-	1
Crew Supervisor/Inspection	17	1	1	-	1
General Supervisor	16	1	1	-	1
Camera Technician	12	1	1	-	1
Commercial Driver	11	2	1	-	1
Sewer Maintenance Technician	12	-	1	-	1
	Total	<u>6</u>	<u>6</u>	<u>-</u>	<u>6</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide uninterrupted service of the collection system from the customer service to the wastewater treatment plant.
2. To eliminate as much infiltration and exfiltration in the collection system as possible.

**OBJECTIVES:**

1. To limit the number of sanitary sewer overflows, stoppages and sewer backups.
2. To maintain a root control program.
3. To maintain a preventive maintenance program that locates and repairs potential problems.
4. To increase by 10% the number of sewer services replaced.
5. To install cleanouts on customer sewer services upon upgrading the sewer lateral.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Number of sewer services replaced.	40	16	35	40
Sewer Overflows-reportable/non-reportable	0	0/2	3	3
Root Control Footage	0	6,150	10,000	20,000
Sewer Cleanouts Installed	15	18	50	50
Number of sewer emergency calls/24 hours	73	152	50	200

**WATER & SEWER FUND**

**PUBLIC UTILITIES - SEWER MAINTENANCE**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 254,955	\$ 223,049	\$ 254,633	\$ 292,763	14.97%
Salaries-Overtime	19,609	16,461	24,000	24,000	0.00%
FICA Expense	18,919	17,312	21,350	21,670	1.50%
Group Life	907	909	1,048	1,163	10.97%
Retirement	21,138	20,969	30,753	34,613	12.55%
Group Health	52,730	53,623	64,626	98,021	51.67%
Christmas Bonus	450	450	450	525	16.67%
<b>Total Personnel</b>	<b>368,708</b>	<b>332,773</b>	<b>396,860</b>	<b>472,755</b>	<b>19.12%</b>
Professional Services	-	1,500	-	1,500	N/A
Gasoline	5,420	3,612	3,500	3,500	0.00%
Diesel Fuel	15,911	15,502	17,000	18,150	6.76%
IT-Communications	-	-	-	2,480	N/A
Travel and Training	90	1,789	1,500	1,500	0.00%
Maint and Repair - Bldgs & Grnds	890	1,462	900	900	0.00%
Maint and Repair - Equipment	18,642	23,146	25,000	25,000	0.00%
Maint and Repair - Auto & Truck	19,915	19,825	15,000	15,000	0.00%
Bldgs Equip and Land Rent	636	651	1,000	1,000	0.00%
Hand Tools	2,473	2,660	2,000	2,000	0.00%
Supplies-General	3,207	1,916	3,500	3,500	0.00%
Supplies-Materials	2,905	2,537	3,000	3,000	0.00%
Non-Depreciable	-	4,254	18,900	5,000	-73.54%
IT - Non-Depreciable	-	-	1,400	1,850	32.14%
Uniforms	2,890	2,993	3,000	3,000	0.00%
Dues & Subscriptions	250	153	1,000	1,000	0.00%
Insurance & Bonds	18,630	20,493	22,542	24,796	10.00%
Inventory Short/Over	(1,607)	825	-	-	N/A
OSHA - Safety	2,968	5,357	4,500	4,500	0.00%
Sewer Maintenance	129,639	86,037	75,000	75,000	0.00%
Sewer Maintenance Supplies	20,310	14,012	17,500	28,750	64.29%
<b>Total Operating</b>	<b>243,169</b>	<b>208,724</b>	<b>216,242</b>	<b>221,426</b>	<b>2.40%</b>
Capital Outlay-Equipment	20,556	306,868	483,500	275,000	-43.12%
Capital Improvement Sewer	-	78,871	250,000	655,000	162.00%
<b>Total Capital Outlay</b>	<b>20,556</b>	<b>385,739</b>	<b>733,500</b>	<b>930,000</b>	<b>26.79%</b>
<b>Total Sewer Maintenance</b>	<b>\$ 632,433</b>	<b>\$ 927,236</b>	<b>\$ 1,346,602</b>	<b>\$ 1,624,181</b>	<b>20.61%</b>

**MISSION:** The mission of the Water Division is to provide uninterrupted safe drinking water to our customers and to enforce backflow protection to protect one of our most vital resources - our drinking water.

**ACTIVITIES:** The Water Maintenance Division insures the uninterrupted service of the water distribution system from Water plant to fire hydrants for fire protection and customer service-to-the meter.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue to replace galvanized lines & other inferior materials in the water system including upgrading fire hydrants.
2. Continue to Enhance and expand the backflow program.
3. Continue implementation of the AMI metering program.
4. Install fire hydrants for fire protection wherever possible per Fire Department’s request.

**GOALS FOR THE FUTURE:**

1. To removal all unnecessary water lines on streets that have two or more lines thereby lowering maintenance cost.
2. To provide adequate fire protection where possible to all the citizens in the City Limits.
3. To upgrade undersized water mains with a larger size water main that will give adequate flow to our customers.

**The Water Maintenance Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Assistant City Engineer	27	1	1	(1)	-
Assistant Public Works Director	28	-	-	1	1
Water/Sewer Superintendent	23	1	1	-	1
Construction Inspector Supervisor	18	1	1	(1)	-
Back Flow Control Coordinator	18	1	1	-	1
Crew Supervisor/Inspector Technician	17	1	1	-	1
Construction Inspector	16	-	-	1	1
Back Flow Control Technician	16	-	-	1	1
Motor Equipment Operator	12	1	1	-	1
Meter Maintenance Technician	12	1	1	-	1
Commercial Driver	11	3	3	-	3
Skilled Laborer	10	5	5	-	5
<b>Total</b>		<u>15</u>	<u>15</u>	<u>1</u>	<u>16</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide uninterrupted service to the **meter** of customers.
2. To provide adequate number of fire hydrants throughout the water system.
3. Provide timely support to water service emergency calls.
4. To provide safe drinking water to The City of Statesville customers and enforce the Backflow ordinance.

**OBJECTIVES:**

1. Repair 75% of water main breaks within 5 hours.
2. Ensure that 100 percent of fire hydrants are in working order for fire flow protection.
3. Respond to 100 percent of water service emergency calls within 60 minutes.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	Budget	Budget
Number of water main breaks	63		50	50
Percentage of water main breaks repaired within 5	65%		90%	90%
90 percent of fire hydrants repaired within 24 hours of notification of problem	95%		95%	95%
Number of water service emergency calls/24	N/A		140	140
100 percent of water service emergency calls responded to within 60 minutes	100%		100%	100%

**WATER & SEWER FUND**

**PUBLIC UTILITIES - WATER MAINTENANCE**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 593,361	\$ 566,818	\$ 647,317	\$ 673,241	4.00%
Salaries-Overtime	24,149	26,213	30,000	30,000	0.00%
Salaries-Longevity	125	-	-	-	N/A
FICA Expense	46,078	43,987	52,283	45,890	-12.23%
Group Life	1,869	1,961	2,677	2,472	-7.66%
Retirement	48,546	52,080	75,316	73,303	-2.67%
Group Health	103,201	116,574	161,565	210,045	30.01%
Christmas Bonus	975	1,050	1,125	1,125	0.00%
<b>Total Personnel</b>	<b>818,304</b>	<b>808,683</b>	<b>970,283</b>	<b>1,036,076</b>	<b>6.78%</b>
Professional Services	24,198	61,165	-	-	N/A
Gasoline	4,377	2,095	3,000	4,000	33.33%
Diesel Fuel	6,950	9,003	8,000	8,000	0.00%
Communications	9,421	9,851	8,340	8,340	0.00%
IT-Communications	-	-	6,237	6,970	11.75%
Travel and Training	3,910	1,383	4,000	4,000	0.00%
Maint and Repair - Bldgs & Grnds	247	1,858	1,000	1,000	0.00%
Maint and Repair - Equipment	5,687	6,740	9,000	9,000	0.00%
Maint and Repair - Auto & Truck	5,746	4,100	8,000	8,000	0.00%
Bldgs Equip and Land Rent	733	722	500	500	0.00%
Hand Tools	2,301	4,784	2,700	2,700	0.00%
Supplies-General	4,423	4,252	5,000	5,000	0.00%
Supplies-Materials	742	464	1,000	1,000	0.00%
Non-Depreciable	1,117	4,136	14,650	6,749	-53.93%
IT - Non-Depreciable	-	-	-	7,750	N/A
Uniforms	4,343	4,586	5,175	5,175	0.00%
Tipping Fees	-	1,050	1,500	1,500	0.00%
Dues & Subscriptions	1,890	1,974	2,500	2,825	13.00%
Insurance & Bonds	30,686	33,755	37,131	40,844	10.00%
OSHA - Safety	4,090	6,266	6,100	6,100	0.00%
Inside Charges - Electric	3,234	2,930	3,500	3,500	0.00%
Inside Charges - Water	273	257	300	300	0.00%
Inside Charges - Sewer	283	252	300	300	0.00%
Inside Charges - Stormwater	-	-	602	602	0.00%
Water Maintenance	30,841	45,011	50,000	49,675	-0.65%
Water Maintenance - Supplies	121,157	147,091	140,000	140,000	0.00%
Backflow Devices	985	123	1,000	1,500	50.00%
Backflow Expenditures	1,110	1,125	1,000	5,501	450.10%
<b>Total Operating</b>	<b>268,744</b>	<b>354,973</b>	<b>320,535</b>	<b>330,831</b>	<b>3.21%</b>
Capital Improvement Water	71,834	113,937	88,892	250,000	181.24%
Capital Outlay-Equipment	94,886	51,926	72,000	55,000	-23.61%
<b>Total Capital Outlay</b>	<b>166,720</b>	<b>165,863</b>	<b>160,892</b>	<b>305,000</b>	<b>89.57%</b>
<b>Total Water Maintenance</b>	<b>\$ 1,253,768</b>	<b>\$ 1,329,519</b>	<b>\$ 1,451,710</b>	<b>\$ 1,671,907</b>	<b>15.17%</b>

**MISSION:** The Mission of the City of Statesville Water Treatment Plant is to achieve the highest water quality in a cost-effective and efficient manner for distribution to the citizens of Statesville and customers.

**ACTIVITIES:** The Water Treatment Division supplies, treats, transports and delivers the highest quality of water possible to current and future customers for the City of Statesville. We will treat the water in the most efficient manner and ensure that we comply with all Federal, State, and Local regulations. We will treat the water in a thoughtful manner to minimize environmental disruptions and be good stewards of the watershed.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. UCMR Round 4 Testing begins in April 2019.
2. Continue flushing in the distribution system to ensure that we maintain water quality standards for all customers and ensure compliance with all applicable TTHM & HAA5 regulations.

**GOALS FOR THE FUTURE:**

1. Rehab Pump #1 at Lookout Shoals Pump Station.
2. Evaluate and improve data collection at the plant to provide more accurate data for regulatory reporting.

**The Water Purification Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Water Resources Director	31	1	-	-	-
Public Utilities Director	31	-	1	-	1
Water Resources Operations Manager	27	-	1	-	1
Assistant Director	26	1	-	-	-
Water Treatment Plant Supervisor	22	1	1	-	1
Senior Water Plant Operator	17	1	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
Water Treatment Plant Operator A	16	3	3	-	3
Water Treatment Plant Operator B	14	1	1	-	1
Residuals Equipment Operator	10	1	1	-	1
Skilled Laborer	10	1	1	-	1
Administrative Secretary I	9	1	1	-	1
<b>Total</b>		<u>12</u>	<u>12</u>	<u>-</u>	<u>12</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To provide drinking water that meets or exceeds all State and Federal water quality standards.
2. To provide drinking water in the most cost efficient manner.

**OBJECTIVES:**

1. To maintain compliance with the Safe Drinking Water Act and all pertinent federal and state requirements.
2. To maintain effective chlorine residual throughout the distribution system.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Raw MGD (Million gallons per day)	3.13	3.16	3.3	3.3
Finished MGD	3.064	3.07	3.1	3.2
% of tests passing minimum standard	100%	100%	100%	100%
% of Cl2 residual levels meeting SDWA requirements	100%	100%	100%	100%
Show chemical cost per thousand gallons of treated water	\$0.09	\$0.07	\$0.07	\$0.07
Monitor TTHM & HAA5 to assure compliance with Stage II standards	Yes	Yes	Yes	Yes

**WATER AND SEWER FUND****PUBLIC UTILITIES - WATER PURIFICATION**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 574,149	\$ 480,447	\$ 490,328	\$ 583,091	18.92%
Salaries-Overtime	29,707	27,445	22,100	22,000	-0.45%
Salaries-Temporary	-	-	50,000	50,000	0.00%
Salaries-Longevity	225	-	-	-	N/A
FICA Expense	46,006	38,332	43,088	48,199	11.86%
Group Life	1,558	1,682	2,032	2,395	17.86%
Retirement	49,637	46,099	56,560	70,882	25.32%
Group Health	82,239	91,538	118,481	168,036	41.83%
Christmas Bonus	825	825	825	900	9.09%
<b>Total Personnel</b>	<b>784,346</b>	<b>686,368</b>	<b>783,414</b>	<b>945,503</b>	<b>20.69%</b>
Professional Services	26,913	52,955	46,948	50,948	8.52%
Professional Services	-	-	-	-	N/A
Gasoline	4,769	4,531	4,000	4,408	10.20%
Diesel Fuel	8,842	7,525	13,379	13,379	0.00%
Communications	25,750	35,199	19,330	21,640	11.95%
IT-Communications	-	-	1,368	2,160	57.89%
Utilities	123,130	121,144	150,000	150,000	0.00%
Travel and Training	3,358	3,027	4,000	4,000	0.00%
Maint and Repair - Bldgs & Grnds	49,867	3,647	6,500	14,500	123.08%
Maint and Repair - Equipment	113,018	152,467	140,000	140,000	0.00%
Maint and Repair - Auto & Truck	1,847	1,511	2,000	1,000	-50.00%
Postage	297	174	500	500	0.00%
Hand Tools	988	1,183	1,000	1,000	0.00%
Supplies-General	2,997	1,250	2,800	2,800	0.00%
Supplies-Janitorial	1,962	1,675	2,250	2,000	-11.11%
Supplies-Chemical	75,909	84,031	115,000	115,000	0.00%
Supplies-Materials	1,733	1,233	2,300	2,300	0.00%
Supplies-Laboratory	18,260	20,515	20,000	20,000	0.00%
Non-Depreciable	-	8,635	-	-	N/A
IT - Non-Depreciable	-	-	1,400	7,750	453.57%
Uniforms	1,551	1,566	1,845	1,546	-16.21%
Reimbursements	468,451	525,425	673,977	754,200	11.90%
Contracted Services-General	115,405	98,553	115,732	105,608	-8.75%
Tipping Fees	(1,027)	817	760	760	0.00%
Dues & Subscriptions	15,154	14,156	18,626	17,390	-6.64%
Insurance & Bonds	14,675	16,143	17,757	19,532	10.00%
Inside Charges - Electric	282,151	285,805	300,000	300,000	0.00%
Inside Charges - Water	2,304	5,864	6,000	6,000	0.00%
Inside Charges - Sewer	3,605	686	8,000	8,000	0.00%
Inside Charges - Stormwater	-	-	6,992	6,992	0.00%
Bad Debt Expense	86,904	(19,636)	-	-	N/A
Depreciation Expense	-	3,789,023	-	-	N/A
<b>Total Operating</b>	<b>1,448,813</b>	<b>5,219,104</b>	<b>1,682,464</b>	<b>1,773,413</b>	<b>5.41%</b>

**WATER AND SEWER FUND****PUBLIC UTILITIES - WATER PURIFICATION**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Capital Outlay Other Imp	175,358	-	475,000	-	N/A
Capital Outlay-Equipment	37,195	35,465	22,000	310,000	1309.09%
<b>Total Capital Outlay</b>	<b>212,553</b>	<b>35,465</b>	<b>497,000</b>	<b>310,000</b>	<b>-37.63%</b>
Transfers To Streetscape Fund	-	35,000	-	-	N/A
Transfers To I-77 Rest Area Sewer Line	53,666	-	-	-	N/A
Transfers To WSF Capital Reserve	964,725	592,948	650,137	552,000	-15.09%
Transfer To Risk Management Fund	272,000	-	-	-	N/A
Transfer To Stormwater	-	196,571	-	-	N/A
Internal Pilot	119,827	114,805	113,472	124,697	9.89%
<b>Total Transfers</b>	<b>1,410,218</b>	<b>939,324</b>	<b>763,609</b>	<b>676,697</b>	<b>-11.38%</b>
Principal&Interest Payments	1,216,593	1,189,783	1,162,974	1,136,164	-2.31%
<b>Total Debt Service</b>	<b>1,216,593</b>	<b>1,189,783</b>	<b>1,162,974</b>	<b>1,136,164</b>	<b>-2.31%</b>
Contingency	-	-	63,388	-	N/A
<b>Total Contingency</b>	<b>-</b>	<b>-</b>	<b>63,388</b>	<b>-</b>	<b>N/A</b>
<b>Total Water Purification</b>	<b>\$ 5,072,523</b>	<b>\$ 8,070,044</b>	<b>\$ 4,952,849</b>	<b>\$ 4,841,777</b>	<b>-2.24%</b>

**MISSION:** The Water/Wastewater Treatment Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

**ACTIVITIES:** The Third Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. This is done in the most economical manner as to impose minimal impact on the environment and comply with all Federal, State and Local regulations.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue to track and assess electrical anomalies at the oxidation ditch.
2. Maintain plant compliance in the most cost effective manner possible.

**GOALS FOR THE FUTURE:**

1. Continue operations of the 6 MGD plant and meeting State permit requirements.

**The Third Creek Wastewater Treatment Division is staffed as follows:**

	<u>Pay Grade</u>	<u>Budget 2018-19</u>	<u>Budget 2019-20</u>	<u>Additions (Reductions)</u>	<u>Adopted Budget 2020-21</u>
Wastewater Treatment Plant Supervisor	22	1	1	-	1
Waste Treatment Plt Operator IV	16	-	1	-	1
Plant Maintenance Mechanic	14	1	1	-	1
Waste Treatment Plant Operator III	14	1	1	-	1
Waste Treatment Plant Operator II	13	3	2	-	2
Skilled Laborer	10	1	1	-	1
		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>

**PERFORMANCE MEASURES**

**GOALS:**

1. To treat waste produced from commercial, industrial and residential customers while assuring permit compliance.
2. To maintain permit compliance in the most cost efficient manner and continue operations of a 6 MGD plant.
3. To maintain the plant grounds and equipment in the most cost efficient manner.

**OBJECTIVES:**

1. Maintain increases in treatment costs, reduce where available.
2. Provide additional training for plant operators and maintenance personnel to improve plant efficiency.
3. Monitor use of treatment chemicals as it relates to both State permit compliance and cost effectiveness.

**KEY PERFORMANCE MEASURES:**

	2017-18 actual	2018-19 actual	2019-20 budget	2020-21 budget
Millions Gallons treated per day	0.90	0.92	\$0.85	0.95
Treatment cost per thousand gallons	\$2.36	\$2.90	\$3.78	\$2.80
Permit compliance for suspended solids	yes	yes	yes	yes

**WATER AND SEWER FUND**

**PUBLIC UTILITIES - THIRD CREEK**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 308,908	\$ 339,759	\$ 297,221	\$ 295,178	-0.69%
Salaries-Overtime	28,301	29,297	28,000	44,000	57.14%
Salaries-Longevity	-	-	-	-	N/A
FICA Expense	24,944	26,988	24,919	22,621	-9.22%
Group Life	910	1,259	1,224	1,216	-0.65%
Retirement	25,631	32,518	35,898	36,135	0.66%
Group Health	56,232	75,446	75,397	98,021	30.01%
Christmas Bonus	525	525	525	525	0.00%
<b>Total Personnel</b>	<b>445,451</b>	<b>505,792</b>	<b>463,184</b>	<b>497,696</b>	<b>7.45%</b>
Professional Services	17,977	61,504	45,285	45,285	0.00%
Gasoline	2,445	2,644	3,125	3,125	0.00%
Diesel	6,605	11,133	14,000	14,000	0.00%
Communications	18,245	18,721	20,324	20,324	0.00%
IT-Communications	-	-	240	240	0.00%
Utilities	3,819	4,418	6,000	6,000	0.00%
Travel and Training	416	212	1,860	1,860	0.00%
Maint and Repair - Bldgs & Grnds	13,603	8,918	14,000	9,000	-35.71%
Maint and Repair - Equipment	18,843	43,998	30,000	51,074	70.25%
Maint and Repair - Auto & Truck	3,421	2,497	5,500	5,500	0.00%
Hand Tools	368	386	500	500	0.00%
Supplies-General	1,483	745	2,000	2,000	0.00%
Supplies-Janitorial	979	1,079	1,400	1,400	0.00%
Supplies-Chemical	132,214	139,634	135,000	140,000	3.70%
Supplies-Materials	1,510	710	1,700	1,700	0.00%
Supplies-Laboratory	11,304	2,210	12,000	12,000	0.00%
Non-Depreciable	1,117	188	7,000	7,000	0.00%
IT - Non-Depreciable	-	-	-	-	N/A
Uniforms	2,323	2,484	3,156	3,156	0.00%
Contracted Serv-General	34,491	67,669	60,000	53,200	-11.33%
Tipping Fees	1,482	1,645	1,650	1,650	0.00%
Dues & Subscriptions	6,558	6,414	7,792	7,792	0.00%
Insurance & Bonds	14,098	15,508	17,059	18,765	10.00%
Miscellaneous Expense	-	-	-	100	N/A
Inside Charges - Electric	266,438	299,520	270,000	275,000	1.85%
Inside Charges - Water	888	858	2,100	2,100	0.00%
Inside Charges - Sewer	-	150	210	210	0.00%
Inside Charges - Stormwater	-	-	888	888	0.00%
<b>Total Operating</b>	<b>560,627</b>	<b>693,245</b>	<b>662,789</b>	<b>683,869</b>	<b>3.18%</b>
Capital Outlay Other Imp	34,431	-	-	-	N/A
Capital Outlay-Equipment	-	-	56,580	21,500	-62.00%
<b>Total Capital Outlay</b>	<b>34,431</b>	<b>-</b>	<b>56,580</b>	<b>21,500</b>	<b>-62.00%</b>
Principal&interest-bonds	1,317,429	1,298,055	1,278,682	1,259,308	0.00%
<b>Total Debt Service</b>	<b>1,317,429</b>	<b>1,298,055</b>	<b>1,278,682</b>	<b>1,259,308</b>	<b>-1.52%</b>
<b>Total Third Creek</b>	<b>\$ 2,357,938</b>	<b>\$ 2,497,092</b>	<b>\$ 2,461,235</b>	<b>\$ 2,462,373</b>	<b>0.05%</b>

**MISSION:** The Water Resources Department supplies, treats and delivers the highest quality water possible to the citizens of Statesville and treats and disposes of sewage and residuals generated by the users in the most cost efficient manner that imposes no adverse impact on the environment.

**ACTIVITIES:** The Fourth Creek Wastewater Treatment Division treats and disposes of sewage and all related residuals generated by domestic and industrial (current and future) customers of the City of Statesville. Fourth Creek processes all residuals generated within the department into STA-LIME, a beneficial reuse liming product, which is distributed to local farmers and bulk distributors. Sewage treatment as well as residuals processing are done in the most economic manner as to impose minimal adverse impact on the environment and comply with all Federal, State and Local regulations. In addition, the Industrial Pretreatment Program operates out of this facility. The purpose of this program is to permit, monitor, regulate and enforce all Local, State and Federal regulations concerning industrial discharges. This program has evolved into an enforcement agency and the future will see progressively more resources allocated in this area. This program has a direct impact on the growth of the city as it determines the type and size of industrial growth.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue to implement WWTP upgrades in an efficient manner.
2. Provide training for all plant personnel on the upgraded systems.
3. Assist sewer maintenance program by increasing monitoring/pre-treatment program to mitigate odor issues.

**GOALS FOR THE FUTURE:**

1. Continue to maximize efficiency of the new Sta-Lime equipment.
2. Continue in the most cost efficient manner by keeping overtime to a minimum, monitor chemical use and addressing equipment needs.
3. Continue to maintain the required effluent parameters issued by the state.
4. Identify, eliminate sources of nuisance odors, pre-treatment issues.

**PERFORMANCE MEASURES**

**GOALS:**

1. To treat waste produced from commercial, industrial and residential customers for compliance.
2. To maintain permit compliance in the most efficient manner.
3. To produce sufficient quantities of class A and B biosolids to maintain operational efficiency.

**OBJECTIVES:**

1. To reduce cost by effectively utilizing the new Sta-Lime equipment.
2. To produce class B biosolids to maintain contractual compliance for quantities produced.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
Million Gallons Treated	2.30	3.02	3.64	3.64
Low Level Cl2 Compliance	Yes	Yes	Yes	Yes
Show Treatment Cost Per thousand gallons	1.60	1.19	1.12	1.12
Sufficient amount of class B produced	Yes	Yes	Yes	Yes

**The Fourth Creek Wastewater Treatment Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Pretreatment Coordinator	22	1	1	-	1
Chemist	18	1	1	-	1
WWTP Supervisor	22	1	1	-	1
WWTP Senior Operator	17	1	1	-	1
WWTP Operator IV	16	1	2	-	2
Plant Maintenance Mechanic	14	1	1	-	1
WWTP Operator III	14	1	-	-	-
Office Manager	12	1	1	-	1
Pretreatment Technician	13	1	1	-	1
WWTP Operator II	13	2	2	-	2
Commercial Driver	11	1	1	-	1
Residuals Equipment Operator	10	1	1	-	1
Lab-Technician Part-time	9	1	1	-	1
<b>Total</b>		<b>14</b>	<b>14</b>	<b>-</b>	<b>14</b>

**WATER AND SEWER FUND**

**PUBLIC UTILITIES - FOURTH CREEK**

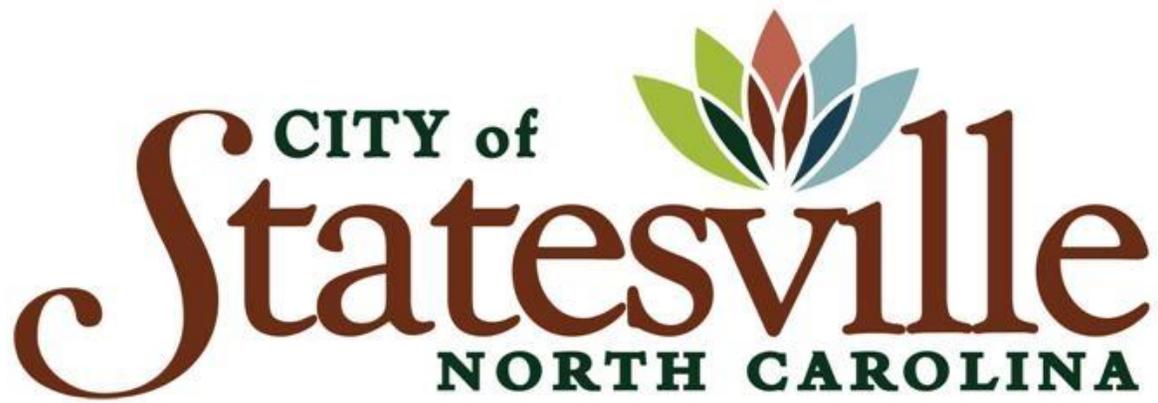
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ 617,440	\$ 574,368	\$ 610,991	\$ 603,137	-1.29%
Salaries-Overtime	19,982	20,304	31,431	30,000	-4.55%
Salaries-Longevity	300	300	300	300	0.00%
FICA Expense	46,065	42,540	49,249	46,130	-6.33%
Group Life	1,919	2,075	2,522	2,485	-1.47%
Retirement	49,316	49,425	70,944	73,688	3.87%
Group Health	115,276	121,143	150,794	196,042	30.01%
Christmas Bonus	1,050	1,050	1,050	1,050	0.00%
<b>Total Personnel</b>	<b>851,348</b>	<b>811,205</b>	<b>917,281</b>	<b>952,832</b>	<b>3.88%</b>
Professional Services	52,739	88,752	133,000	121,789	-8.43%
Professional Services	-	-	-	2,000	N/A
Gasoline	5,887	5,286	7,014	7,014	0.00%
Diesel Fuel	7,415	16,354	25,300	25,300	0.00%
Communications	19,220	14,570	25,240	25,240	0.00%
IT-Communications	-	-	1,260	1,284	1.90%
Utilities	11,879	17,227	20,000	30,000	50.00%
Travel and Training	5,523	4,515	8,000	8,000	0.00%
Maint and Repair - Bldgs & Grnds	39,259	37,420	40,000	11,500	-71.25%
Maint and Repair - Equipment	51,107	97,455	85,000	85,000	0.00%
Maint and Repair - Auto & Truck	8,196	3,730	10,000	10,000	0.00%
Hand Tools	900	860	1,000	1,000	0.00%
Supplies-General	4,536	2,642	4,200	4,200	0.00%
Supplies-Janitorial	1,765	1,556	3,000	3,000	0.00%
Supplies-Chemical	104,913	104,643	109,919	105,000	-4.48%
Supplies-Materials	1,320	752	1,400	1,400	0.00%
Supplies-Laboratory	37,257	34,608	38,000	38,000	0.00%
Supplies-Kiln Dust	54,960	35,580	60,000	80,525	34.21%
Non-Depreciable	7,228	1,998	24,786	4,200	-83.05%
IT - Non-Depreciable	-	-	-	1,850	N/A
Uniforms	3,300	2,687	3,873	3,873	0.00%
Reimbursements	699,982	785,116	816,524	986,600	20.83%
Contracted Serv-General	63,147	150,736	100,000	127,010	27.01%
Tipping Fees	1,496	1,417	1,500	1,500	0.00%
Dues & Subscriptions	8,361	7,284	9,437	9,437	0.00%
Insurance & Bonds	31,328	34,461	37,907	41,698	10.00%
Miscellaneous Expense	5	66	100	100	0.00%
OSHA - Safety	9,475	9,337	10,954	15,954	45.65%
Inside Charges - Electric	315,366	359,467	334,840	334,840	0.00%
Inside Charges - Water	6,119	2,722	5,800	5,800	0.00%
Inside Charges - Stormwater	-	-	6,119	5,800	-5.21%
Bad Debt Expense	86,891	(873)	-	-	N/A
Computer Software	591	-	-	1,000	N/A
<b>Total Operating</b>	<b>1,640,165</b>	<b>1,820,368</b>	<b>1,924,173</b>	<b>2,099,914</b>	<b>9.13%</b>

**WATER AND SEWER FUND****PUBLIC UTILITIES - FOURTH CREEK**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Capital Outlay Other Imp	-	117,600	-	125,000	N/A
Capital Outlay-Equipment	17,110	65,049	837,000	717,500	-14.28%
Total Capital Outlay	17,110	182,649	837,000	842,500	0.66%
Principal&Interest Payments	237,247	192,401	222,299	222,299	0.00%
Total Debt Service	237,247	192,401	222,299	222,299	0.00%
Internal Pilot	179,051	171,548	220,654	239,217	8.41%
Total Transfer	179,051	171,548	220,654	239,217	8.41%
<b>Total Fourth Creek</b>	<b>\$ 2,924,921</b>	<b>\$ 3,178,171</b>	<b>\$ 4,121,407</b>	<b>\$ 4,356,762</b>	<b>5.71%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>STORMWATER FUND</b>	
Summary.....	194
Revenues.....	195
Summary Expenditures.....	197
Stormwater Expenditures.....	198





**STORMWATER FUND**

**Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2020-21**

**Summary of Revenues**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Revenue Sources:</b>					
Operating Revenues	\$ -	\$ -	\$ 1,946,346	\$ 1,850,000	-4.95%
Investment Earnings	-	797	-	1,000	N/A
Long Term Debt	-	-	-	390,000	0.00%
Transfers	-	196,571	-	-	0.00%
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 197,368</b>	<b>\$1,946,346</b>	<b>\$2,241,000</b>	<b>15.14%</b>

**Summary of Expenditures**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Function:</b>					
Stormwater	\$ -	\$ -	\$ 1,946,346	\$ 2,241,000	0.00%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,946,346</b>	<b>\$2,241,000</b>	<b>15.14%</b>

**STORMWATER FUND**

**DETAIL REVENUES**

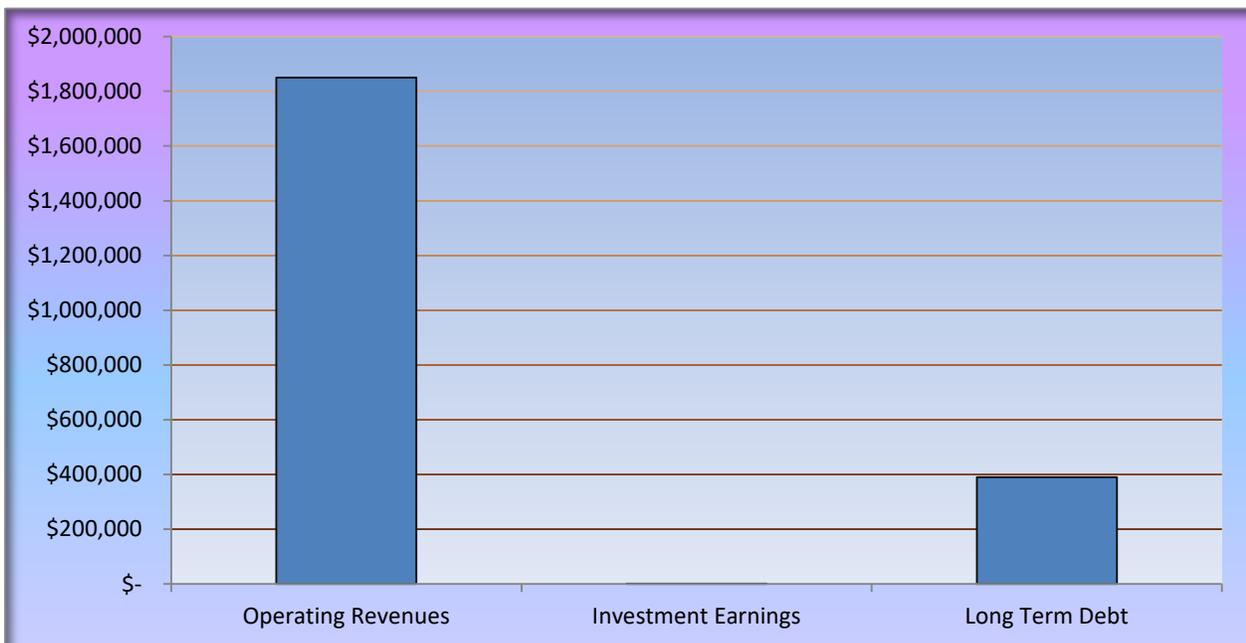
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Operating Revenues</b>					
Stormwater Fees	\$ -	\$ -	\$ 1,946,346	1,850,000	-4.95%
Total Operating Revenues	-	-	1,946,346	1,850,000	-4.95%
<b>Investment Earnings</b>					
Investment Earnings	-	797	-	1,000	N/A
Total Investment Earnings	-	797	-	1,000	N/A
<b>Miscellaneous Revenues</b>					
Misc. Revenue	-	-	-	-	N/A
Total Miscellaneous Revenue	-	-	-	-	N/A
<b>Long Term Debt</b>					
Proceeds from Long Term Debt	-	-	-	390,000	N/A
Total Long Term Debt	-	-	-	390,000	N/A
<b>Transfers</b>					
Transfer from Water and Sewer	-	196,571	-	-	N/A
Total Transfers	-	196,571	-	-	N/A
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 197,368</b>	<b>\$ 1,946,346</b>	<b>\$ 2,241,000</b>	<b>15.14%</b>

The Stormwater Fund was established the city to maintain compliance with the NPDES/Ph II stormwater permit as well as begin to address deteriorating stormwater infrastructure.

**Operating Revenues**

One category of revenues account for 100% of Stormwater Operating resources based on units called Equivalent Residential Units (ERUs) at \$4.70 each eligible property within the the City's limits.

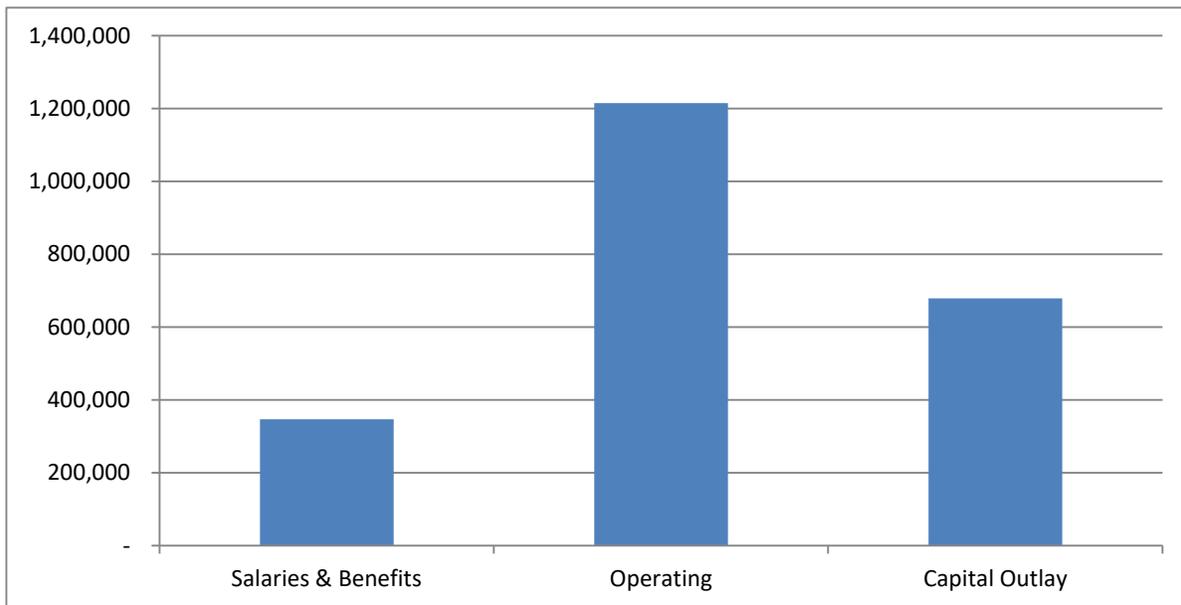
**Fiscal Year 2020 - 2021  
Total Revenues  
\$2,241,000**



SUMMARY OF EXPENDITURES BY AREA

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Area</b>					
Salaries & Benefits	\$ -	\$ -	\$ 340,207	347,185	\$ 0
Operating	-	-	1,021,139	1,214,815	0
Capital Outlay	-	-	585,000	679,000	0
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,946,346</b>	<b>\$ 2,241,000</b>	<b>37.09%</b>

Fiscal Year 2020 - 2021  
Expenditures by Area  
\$2,241,000



**MISSION:** The stormwater program will establish and maintain a consistent source of revenue to enable the city to maintain compliance with the NPDES/Ph II stormwater permit as well as begin to address deteriorating stormwater infrastructure.

**ACTIVITIES:** The stormwater program has as a administrative & technical side as well as a maintenance & operations side. Administratively, staying compliant with federal and state requirements as guided by the six minimum measures of the NPDES/Ph II stormwater permit. Conduct drainage improvements and repairs to stormwater collection system; replace & improve city owned, deteriorating stormwater infrastructure.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Train, educate Stormwater and City staff on the NPDES permit; develop work plans for individual staff members and continue training in stormwater, GIS and stormwater billing.
2. Prepare for the City audit; prepare documentation, build and expand databases and documentation mechanisms.
3. Develop clear workflow, documentation and inspections for Stormwater plan review and addition of Stormwater ERUs.
4. Work closely with Private firms on Stormwater CIPs & permit compliance issues .
5. Come into compliance with the City's NPDES permit; Develop programs, update the Stormwater Management Plan, audit City facilities, continue mapping the City's stormwater infrastructure and initiate outfall screening for pollution reduction.
6. Resolve the continued need for office space, equipment and tools-Laptops's, increase the efficiency of the Division and reduce technical issues.

**GOALS FOR THE FUTURE:**

1. Perform 25% of tail-ditch repairs/clearings.
2. Continue CIP design projects.
3. Expand inventory of City's stormwater collection system.
4. Continue implementation the NPDES / Phase II permit.
5. Expand upon the HiperWeb service request and Work Order rollout to have all Stormwater inquiries entered into this application.

**PERFORMANCE MEASURES**

**GOALS:**

1. Continue to educate and certify new staff; empower them to be productive in their new positions.
2. Educate City employees on the NPDES permit and how to be good stormwater stewards.

**OBJECTIVES:**

1. Meet objectives of NPDES/Ph II permit requirements for current year.
2. Continue the stormwater maintenance program, focusing on known tail-ditch issues.
3. Prioritize initial CIP needs and identify set of projects.
4. Establish a stormwater maintenance schedule for years 2-4 and initiate repairs/improvements.

**KEY PERFORMANCE MEASURES:**

	2016-17 actual	2017-18 actual	2018-19 budget	2019-20 budget
Fill stormwater staffing needs	N/A	N/A	N/A	100.00%
Train, educate, certify staff	N/A	N/A	N/A	99.9800%
Accomplish 50% of initial tail-dich repairs/clearings (10% per year)	N/A	N/A	N/A	0.800
Set-up initial CIP plan for SWAC/Council review/approval	N/A	N/A	N/A	50.00
Initiate CIP design contracts	N/A	N/A	N/A	80.00%

**The Stormwater Division is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Program Manager	23	1	1	-	1
Stormwater Technician	17	1	1	-	1
Maintenance Supervisor	16	1	1	-	1
Motor Equipment Operator	12	1	1	-	1
Skilled Laborer	10	1	1	-	1
<b>Total</b>		<b>5</b>	<b>5</b>	<b>-</b>	<b>5</b>

**STORMWATER FUND**

**STORMWATER FUND**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Salaries-Permanent	\$ -	\$ -	\$ 235,146	\$ 227,725	-3.16%
Salaries-Overtime	-	-	5,000	5,000	0.00%
Salaries-Temporary	-	-	-	-	N/A
FICA Expense	-	-	18,400	16,620	-9.67%
Group Life	-	-	926	900	-2.81%
Retirement	-	-	26,505	26,550	0.17%
Group Health	-	-	53,855	70,015	30.01%
Christmas Bonus	-	-	375	375	0.00%
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>340,207</b>	<b>347,185</b>	<b>2.05%</b>
Professional Services	-	-	378,000	250,000	-33.86%
Gasoline	-	-	1,000	2,000	100.00%
Diesel Fuel	-	-	2,000	8,500	325.00%
Communications	-	-	2,420	2,420	0.00%
IT-Communications	-	-	2,863	2,765	-3.42%
Travel and Training	-	-	10,100	10,100	0.00%
Maint and Repair - Bldgs & Grn	-	-	500	-	N/A
Maint and Repair - Equipment	-	-	2,500	2,000	-20.00%
Maint & Repair - Auto & Truck	-	-	600	1,600	166.67%
Postage	-	-	1,500	1,500	0.00%
Advertising	-	-	2,000	2,350	17.50%
Hand Tools	-	-	8,500	5,900	-30.59%
Supplies - General	-	-	4,100	10,700	160.98%
Supplies - Materials General	-	-	30,000	40,000	33.33%
Non-Depreciable	-	-	-	-	N/A
IT - Non-Depreciable	-	-	4,400	2,950	-32.95%
Uniforms	-	-	-	3,150	N/A
Reimbursements	-	-	545,821	835,000	52.98%
Contracted Serv-General	-	-	-	-	N/A
Tipping Fees	-	-	10,000	10,000	0.00%
Dues & Subscriptions	-	-	5,535	5,535	0.00%
Insurance & Bonds	-	-	2,750	3,025	10.00%
Miscellaneous Expense	-	-	-	-	N/A
OSHA - Safety	-	-	6,550	6,550	0.00%
Contingency	-	-	-	8,770	N/A
<b>Total Operating</b>	<b>-</b>	<b>-</b>	<b>1,021,139</b>	<b>1,214,815</b>	<b>18.97%</b>

**STORMWATER FUND****STORMWATER FUND**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Capital Improvement	-	-	300,000	220,000	-26.67%
Capital Outlay-Equipment	-	-	285,000	459,000	61.05%
Total Capital Outlay	-	-	585,000	679,000	16.07%
<b>Total Stormwater</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,946,346</b>	<b>\$ 2,241,000</b>	<b>15.14%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>CIVIC CENTER</b>	
Summary.....	204
Revenues.....	205
Summary Expenditures.....	207
Civic Center.....	208





**Civic Center Fund**  
**Summary of Revenues and Expenditures**  
**For the Fiscal Year Ended June 30, 2020-21**

**Summary of Revenues**

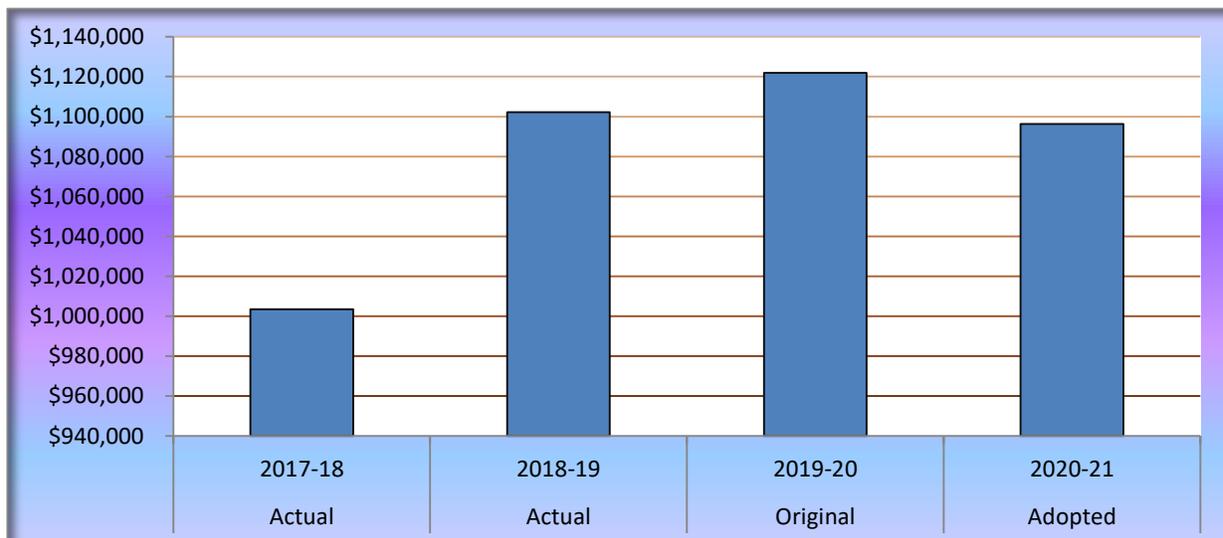
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	%Change
<b>Revenue Sources:</b>					
Fees	\$ 318,109	\$ 327,210	\$ 310,000	\$ 243,750	-21.37%
Investment Earnings	13,354	40,708	17,500	10,000	-42.86%
Other Revenue	107	734	1,229	-	N/A
Transfers	671,871	733,581	793,135	592,500	-25.30%
Fund Balance	-	-	-	250,000	N/A
<b>Total Revenues</b>	<b>\$ 1,003,441</b>	<b>\$ 1,102,233</b>	<b>\$ 1,121,864</b>	<b>\$ 1,096,250</b>	<b>-2.28%</b>

**Summary of Expenditures**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	%Change
<b>Expenditures by Function:</b>					
Civic Center	\$ 961,876	\$ 1,173,424	\$ 1,121,864	\$ 1,096,250	-2.28%
<b>Total Expenditures</b>	<b>\$ 961,876</b>	<b>\$ 1,173,424</b>	<b>\$ 1,121,864</b>	<b>\$ 1,096,250</b>	<b>-2.28%</b>

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Investment Earnings</b>					
Investment Earnings	\$ 13,354	\$ 40,708	\$ 17,500	\$ 10,000	-42.86%
Total Investment Earnings	13,354	40,708	17,500	10,000	-42.86%
<b>Operating Revenues</b>					
Civic Center Fees	318,109	327,210	310,000	243,750	-21.37%
Total Operating Revenues	318,109	327,210	310,000	243,750	-21.37%
<b>Miscellaneous Revenues</b>					
Misc. Revenue	93	400	1,229	-	N/A
Sale of Capital Assets	14	334	-	-	N/A
Total Miscellaneous Revenues	107	734	1,229	-	N/A
<b>Transfers</b>					
From Annual Hotel/Motel	671,871	733,581	793,135	592,500	-25.30%
Total Transfers	671,871	733,581	793,135	592,500	-25.30%
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	250,000	N/A
Fund Balance	-	-	-	250,000	N/A
<b>Total Revenues</b>	<b>\$ 1,003,441</b>	<b>\$ 1,102,233</b>	<b>\$ 1,121,864</b>	<b>\$ 1,096,250</b>	<b>-2.28%</b>

Fiscal Year 2020 - 2021  
Total Revenues  
\$1,096,250



**Major Revenue Sources**

The Civic Center Fund is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services to the general public be financed or recovered through user charges, or that periodic determination of net income is appropriate for accountability purposes.

Two categories of revenues account for 100.00% of Civic Center Fund resources as discussed below:

1. Transfers from Occupancy Tax Fund
2. Civic Center Fees

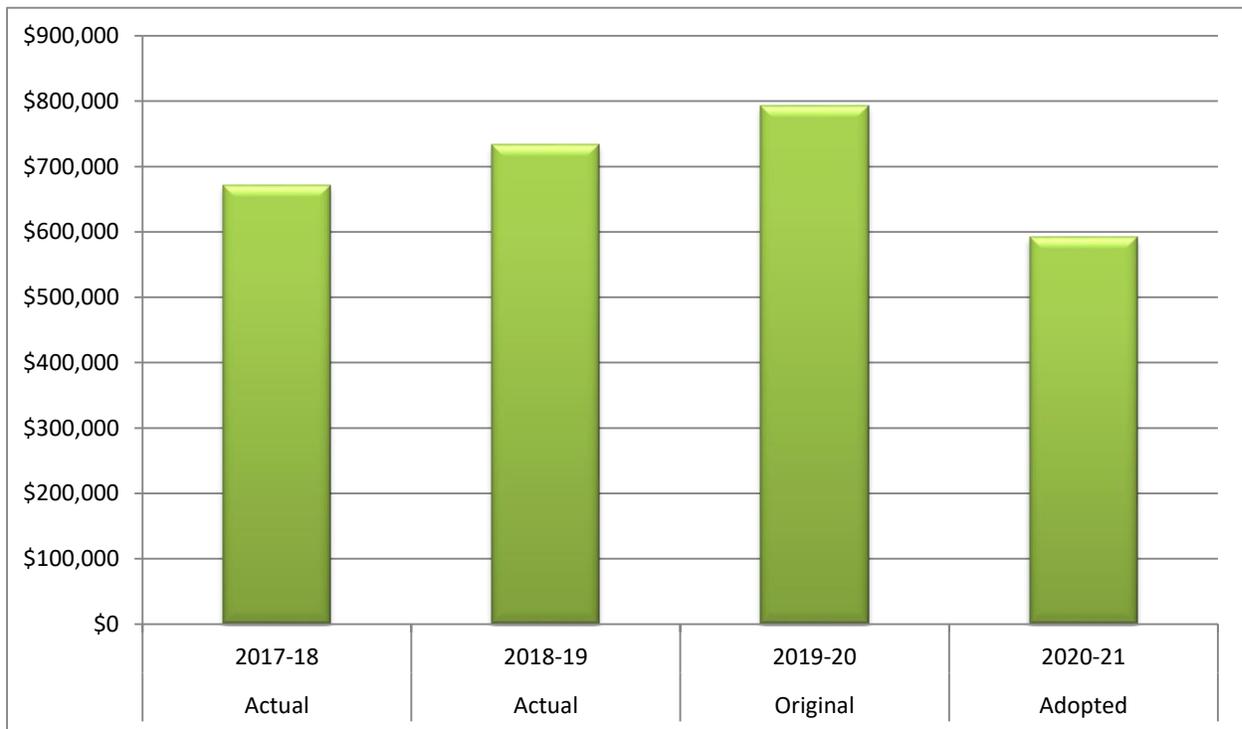
**Transfers from Occupancy Tax Fund**

Transfers in from the Occupancy Tax Fund are the largest resource in the Civic Center Fund accounting for approximately 54.0% of total revenues. This revenue category represents a distribution from the Occupancy Tax Fund of Hotel/Motel Taxes that are levied on the occupancy of city hotel and motels

**Civic Center Fees**

These revenues are the second largest resource in the Civic Center Fund accounting for approximately 22.2% of total revenues. This revenue category is comprised of fees for facility use.

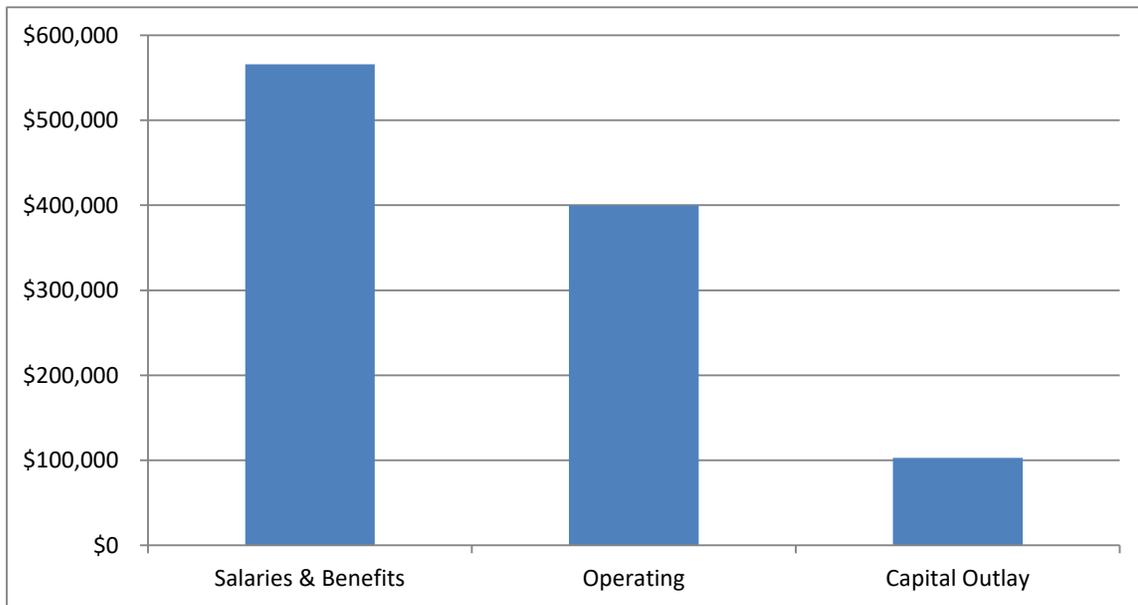
**Transfers from Occupancy Tax Fund**



SUMMARY OF EXPENDITURES BY AREA

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Area</b>					
Salaries & Benefits	\$ 486,128	\$ 504,140	\$ 548,011	\$ 565,989	3.28%
Operating	345,723	519,975	474,700	399,807	-15.78%
Capital Outlay	71,794	125,947	75,000	103,000	37.33%
Transfers	34,000	-	-	-	N/A
Internal PILOT	24,231	23,362	24,153	27,454	13.67%
<b>Total Expenditures</b>	<b>\$ 961,876</b>	<b>\$ 1,173,424</b>	<b>\$ 1,121,864</b>	<b>\$ 1,096,250</b>	<b>-2.28%</b>

Fiscal Year 2020 - 2021  
Expenditures by Area  
\$1,096,250



**MISSION:** The Statesville Civic Center was built to enhance the quality of life for the citizens of Statesville and Iredell County by providing quality-meeting space for the residents. The facility is designed to meet multiple demands concurrently using small conference rooms and large rooms that can be divided. From large reunions to small parties, the Civic Center can accommodate most meeting needs of the community.

**ACTIVITIES:** The Civic Center provides meeting space for local, regional and statewide use. Examples of the use include: wedding receptions, banquets, trade shows, civic meetings, reunions, proms, conferences and entertainment shows and musicals.

**ACTION PLAN FOR FISCAL YEAR 2020-21:**

1. Continue working with other tourism related organizations to attract events to the Civic Center and the City of Statesville.
2. Continue to expand marketing efforts to include a regular schedule of sales calls both locally and in surrounding counties and continue social media advertising.
3. Complete development of a Master Plan.
4. Work with DSDC to plan logistics for the NC Main Street Conference in march 2021.

**GOALS FOR THE FUTURE:**

1. Continue to work with current user groups and maintain overall usage, while enhancing downtown Statesville and the city as a whole.
2. Expand marketing program from a localized plan to a statewide plan.
3. Review staffing level to accommodate usage and overall hours of operation.

**The Civic Center is staffed as follows:**

	Pay Grade	Budget 2018-19	Budget 2019-20	Additions (Reductions)	Adopted Budget 2020-21
Civic Center Director	18	1	1	-	1
General Supervisor	16	1	1	-	1
Marketing & Event Coordinator	13	1	1	-	1
Office Manager	12	1	1	-	1
Skilled Laborer	10	4	4	-	4
	Total	<u>8</u>	<u>8</u>	<u>-</u>	<u>8</u>

PERFORMANCE MEASURES

**GOALS:**

1. Work with Statesville Chamber of Commerce, Downtown Statesville and other organizations to recruit new users groups and expand usage.
2. Increase awareness of the Statesville Civic Center and the services we provide to the meeting industry through various marketing methods.
3. Review all operational procedures and ensure that operations focus on excellent customer service to all clients.

**OBJECTIVES:**

1. Continue hosting local, state and regional events (target 600 events).
2. Expand weekday usage (Mon. - Thurs.) by 10%.
3. Contract 10 new events.
4. Revenues: \$300,000.

**KEY PERFORMANCE MEASURES:**

	2017-18	2018-19	2019-20	2020-21
	actual	actual	budget	budget
% of out of town events	20.00%	20.00%	20.00%	20.00%
# of Media Kits mailed	200	250	250	275
# of follow up calls	280	300	300	300
# of workshops/meetings held	4	5	5	5
# of recruited events	6	10	10	12

## CIVIC CENTER FUND

## CIVIC CENTER

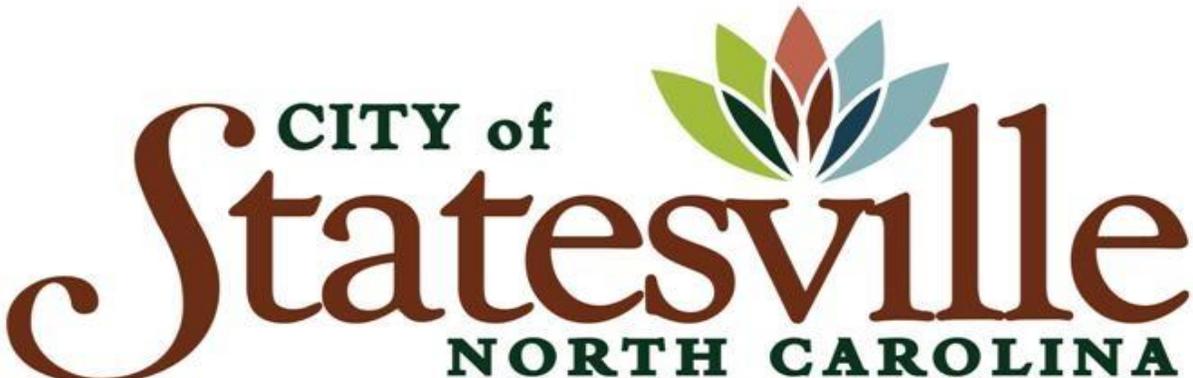
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Permanent	\$ 332,093	\$ 341,396	\$ 349,480	\$ 341,390	-2.31%
Overtime	2,364	2,462	3,000	2,000	-33.33%
Temporary	27,902	21,607	38,449	38,449	0.00%
FICA	26,946	27,072	29,953	28,810	-3.82%
Group Life	1,045	1,244	1,452	1,395	-3.93%
Retirement	28,020	33,142	38,909	41,321	6.20%
Group Health	67,158	76,692	86,168	112,024	30.01%
Christmas Bonus	600	525	600	600	0.00%
<b>Total Personnel</b>	<b>486,128</b>	<b>504,140</b>	<b>548,011</b>	<b>\$565,989</b>	<b>3.28%</b>
Professional Services	-	5,625	50,000	-	N/A
Gasoline	86	70	200	200	0.00%
Communications	19,864	19,985	17,000	19,100	12.35%
IT-Communications	-	-	2,733	2,765	1.17%
Utilities	6,099	5,643	7,500	7,000	-6.67%
Travel and Training	430	1,600	2,000	-	N/A
Maint and Repair - Bldgs & Grnds	23,654	30,506	45,700	42,500	-7.00%
Maint and Repair-Equipment	1,733	5,314	5,000	5,000	0.00%
Maint and Repair - Auto & Truck	-	96	200	200	0.00%
Postage	245	62	200	300	50.00%
Bldgs Equip and Land Rent	300	-	600	-	N/A
Advertising	25,564	32,676	32,500	27,500	-15.38%
Hand Tools	132	47	300	300	0.00%
Supplies-General	14,790	16,010	16,000	25,870	61.69%
Supplies-Janitorial	3,802	4,742	6,000	7,000	16.67%
Non-Depreciable	-	1,625	3,000	-	N/A
IT - Non-Depreciable	-	-	1,400	6,650	375.00%
Uniforms	1,094	1,038	1,500	1,500	0.00%
Concessions	4,013	2,693	4,000	4,000	0.00%
Reimbursements	130,915	140,826	138,654	105,360	-24.01%
Contracted Serv-General	37,189	41,888	44,250	47,450	7.23%
Credit Card Bank Fees	1,254	1,387	2,100	2,100	0.00%
Dues & Subscriptions	1,094	906	1,250	1,250	0.00%
Insurance & Bonds	9,340	10,274	11,301	12,450	10.17%
Miscellaneous Expense	-	-	5,000	5,000	0.00%
Inside Charges - Electric	61,149	61,382	69,000	69,000	0.00%
Inside Charges - Water	1,551	1,542	3,000	3,000	0.00%
Inside Charges - Sewer	1,425	1,527	2,000	2,000	0.00%
Inside Charges - Stormwater	-	-	2,312	2,312	0.00%
Depreciation Expense	-	132,511	-	-	N/A
<b>Total Operating</b>	<b>345,723</b>	<b>519,975</b>	<b>474,700</b>	<b>399,807</b>	<b>-15.78%</b>

**CIVIC CENTER FUND****CIVIC CENTER**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Capital Outlay-Other Imp	58,269	72,073	75,000	-	N/A
Capital Outlay-Equipment	11,425	-	-	103,000	N/A
Real Property	2,100	53,874	-	-	N/A
<b>Total Capital Outlay</b>	<b>71,794</b>	<b>125,947</b>	<b>75,000</b>	<b>103,000</b>	<b>37.33%</b>
Transfers To Risk Management Fund	34,000	-	-	-	N/A
<b>Total Transfers</b>	<b>34,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Internal Pilot	24,231	23,362	24,153	27,454	13.67%
<b>Total Internal PILOT</b>	<b>24,231</b>	<b>23,362</b>	<b>24,153</b>	<b>27,454</b>	<b>13.67%</b>
<b>Total Civic Center</b>	<b>\$ 961,876</b>	<b>\$ 1,173,424</b>	<b>\$ 1,121,864</b>	<b>\$ 1,096,250</b>	<b>-2.28%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>RISK MANAGEMENT FUND</b>	
Summary .....	214
Revenues.....	215
Risk Management Expenditures.....	217





**Group Health and Property & Casualty Liability Fund  
Summary of Revenues and Expenditures  
For the Fiscal Year Ended June 30, 2020-21**

**Summary of Revenues**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Revenue Sources:</b>					
Investment Earnings	\$ 3,065	\$ 45,928	\$ 29,124	\$ 15,000	-48.50%
Other Revenue	5,549,139	5,411,768	6,647,359	8,090,950	21.72%
Transfers	2,000,000	-	-	-	N/A
Fund Balance	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 7,552,204</b>	<b>\$ 5,457,696</b>	<b>\$ 6,676,483</b>	<b>\$ 8,105,950</b>	<b>21.41%</b>

**Summary of Expenditures**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Expenditures by Function:</b>					
Health Insurance	\$ 5,565,240	\$ 3,778,665	\$ 5,541,393	\$ 6,859,850	23.79%
Property & Casualty Liability	1,025,450	1,153,811	1,135,090	1,246,100	9.78%
<b>Total Expenditures</b>	<b>\$ 6,590,690</b>	<b>\$ 4,932,476</b>	<b>\$ 6,676,483</b>	<b>\$ 8,105,950</b>	<b>21.41%</b>

## INTERNAL SERVICE FUND

## DETAIL REVENUES-RISK MANAGEMENT

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>RISK MANAGEMENT FUND</b>					
<b>Investments</b>					
Investment Earnings	\$ 3,065	\$ 45,928	\$ 29,124	\$ 15,000	-48.50%
Total Investments	3,065	45,928	29,124	15,000	-48.50%
<b>Other Revenue</b>					
Property & Liability City	925,692	1,018,263	1,120,090	1,231,950	9.99%
City Contribution-Health	3,157,882	3,567,598	4,599,217	5,880,000	27.85%
Employee-Individual	1,080	3,801	3,000	-	N/A
Employee-Parent-Children	320,430	247,239	282,008	325,000	15.24%
Employee-Family	327,927	353,624	403,044	429,000	6.44%
Dental Premiums	90,943	95,352	115,000	115,000	0.00%
Other Revenue-Retiree	98,532	91,375	115,000	100,000	-13.04%
Retiree-Dental Retiree And COBRA	11,200	24,501	10,000	10,000	0.00%
Other Revenue-COBRA	689	341	-	-	N/A
Wellness Revenue	354	9,674	-	-	N/A
Stop Loss Insurance Refunds	614,410	-	-	-	N/A
Total Other Revenue	5,549,139	5,411,768	6,647,359	8,090,950	21.72%
Transfers From General Fund	1,521,000	-	-	-	N/A
Transfers From Airport Fund	10,000	-	-	-	N/A
Transfers From Electric Fund	163,000	-	-	-	N/A
Transfers From Water & Sewer Fund	272,000	-	-	-	N/A
Transfers From Civic Center	34,000	-	-	-	N/A
Appropriated Fund Balance	-	-	-	-	N/A
Total Transfers	2,000,000	-	-	-	
<b>Fund Balance</b>					
Appropriated Fund Balance	-	-	-	-	N/A
Total Fund Balance	-	-	-	-	N/A
<b>Total Risk Management Fund</b>	<b>\$ 7,552,204</b>	<b>\$ 5,457,696</b>	<b>\$ 6,676,483</b>	<b>\$ 8,105,950</b>	<b>21.41%</b>

**Major Revenue Sources**

The Risk Management Fund consists of Group Health, Worker’s Compensation, and the Property and Casualty Liability Insurance activities. Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Group Health Activities

The group health fund is a self-funded operation with a third party administrator.

Two revenue categories account for most of Group Health resources as discussed below:

1. City Contributions
2. Employee Contributions

Contributions

City contributions of \$5,880,000 are determined during the budget process and charged to each department based on active employees. \$979,000 is also charged to both active for additional dependents and the full rate charged to qualified retirees.

The City's contribution has increased from \$10,771 to \$14,,002 as result of increasing health care claims and Affordable Health Care regulations .

Property and Casualty Liability Activities

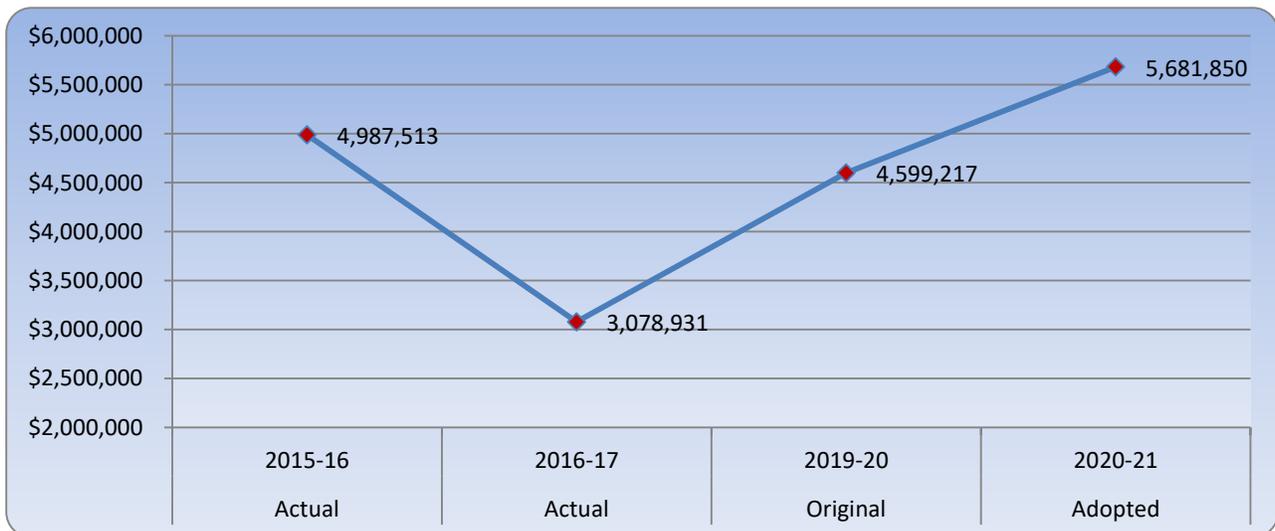
This division is used to account for the City’s premiums and retained loss portion of its Property and Casualty Liability, Municipal Equipment and Boiler and Machinery. Also accounts for the City's self-funded worker's compensation claims processed by a third party administer.

As with the Group Health , the primary revenue source is premiums and expected claims transferred from the operating funds of the City. Premiums are to increase to \$1,131,950.

Fund Balance

The proposed Budget does not recommend appropriating any fund balance for this fiscal year .

**Self-Insured Health Claims**



## INTERNAL SERVICE FUND

## DETAIL EXPENDITURES-RISK MANAGEMENT

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>GROUP HEALTH</b>					
Wellness Program	\$ 12,314	\$ 7,981	\$ 15,000	\$ 10,000	-33.33%
Third Party Admin	218,056	206,029	212,000	275,600	30.00%
Stop Loss Premium	208,544	364,117	380,000	494,000	30.00%
Health Claims	4,987,513	3,078,931	4,599,217	5,681,850	23.54%
Dental Claims	138,813	121,607	125,000	125,000	0.00%
Aggregate Corridor	-	-	210,176	273,400	30.08%
<b>Total Health Insurance Fund</b>	<b>5,565,240</b>	<b>3,778,665</b>	<b>5,541,393</b>	<b>6,859,850</b>	<b>23.79%</b>
<b>PROPERTY, LIABILITY AND WORKER'S COMPENSATION</b>					
Insurance Premiums	431,508	419,329	450,000	495,000	10.00%
Auto & Liability Claims	130,389	53,670	125,000	137,500	10.00%
Water-Sewer Backups	3,140	-	5,000	3,000	-40.00%
Property Claims	-	-	5,000	5,500	10.00%
Litigation Claims	-	-	5,000	5,500	10.00%
Appraisals	-	-	40,000	44,000	10.00%
Accident Claims	270	-	3,000	3,300	10.00%
<b>Total Property and Liability</b>	<b>565,307</b>	<b>472,999</b>	<b>633,000</b>	<b>693,800</b>	<b>9.61%</b>
<b>WORKER'S COMPENSATION</b>					
Workers Comp Claims	447,018	599,852	407,090	447,800	10.00%
WC Third Party Admin	13,125	13,519	25,000	27,500	10.00%
WC Stop Loss Insurance	-	67,441	70,000	77,000	10.00%
	<b>460,143</b>	<b>680,812</b>	<b>502,090</b>	<b>552,300</b>	<b>10.00%</b>
<b>Total Property &amp; Casualty Liability Insurance and Worker's Compensation</b>	<b>1,025,450</b>	<b>1,153,811</b>	<b>1,135,090</b>	<b>1,246,100</b>	<b>9.78%</b>
<b>Total Risk Management</b>	<b>\$ 6,590,690</b>	<b>\$ 4,932,476</b>	<b>\$ 6,676,483</b>	<b>\$ 8,105,950</b>	<b>21.41%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>OCCUPANCY TAX FUND</b>	
Revenues.....	220
Summary Expenditures.....	222
Occupancy Tax Detail Expenditures.....	223



**OCCUPANCY TAX FUND**

**DETAIL REVENUES**

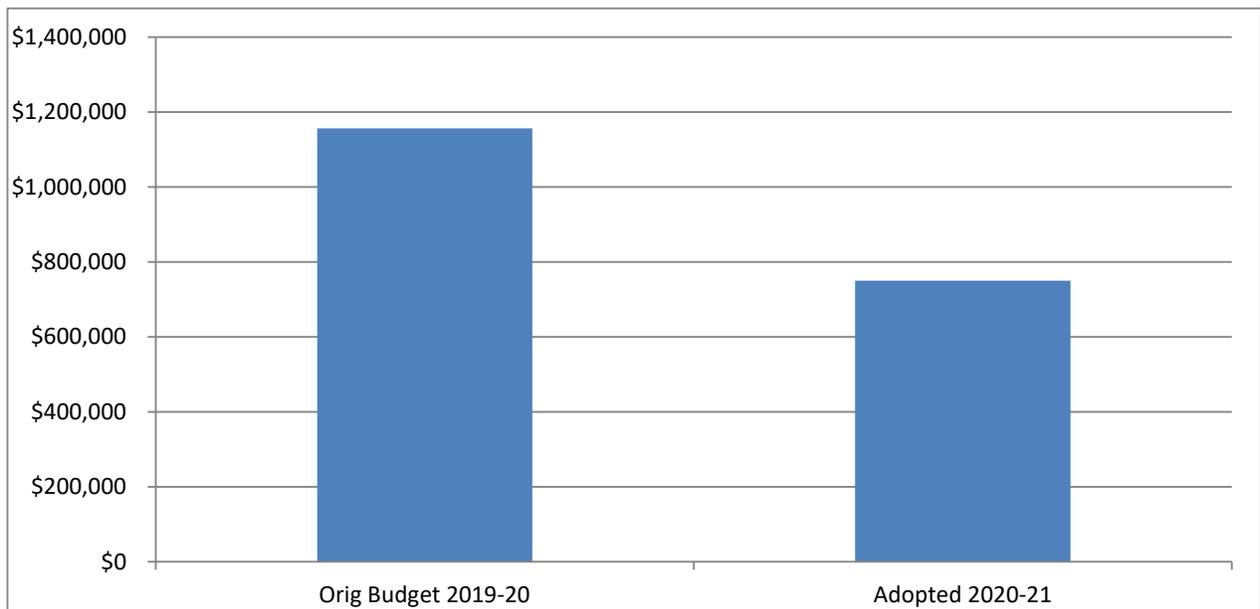
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Other Taxes</b>					
5% Hotel-Motel Taxes	\$ 1,089,283	\$ 1,150,853	\$ 1,156,101	\$ 750,000	-35.13%
Total Other Taxes & Licenses	1,089,283	1,150,853	1,156,101	750,000	-35.13%
<b>Investments</b>					
Investment Earnings	6,704	25,227	-	-	N/A
Total Investments	6,704	25,227	-	-	N/A
<b>Fees</b>					
Fees - Penalty & Interest	-	923	-	-	N/A
Total Fees	-	923	-	-	N/A
<b>Total Revenues</b>	<b>\$ 1,095,987</b>	<b>\$ 1,177,003</b>	<b>\$ 1,156,101</b>	<b>\$ 750,000</b>	<b>-35.13%</b>

**Major Revenue Sources**

The Occupancy Tax Fund is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Occupancy Tax Fund is used to account for receipts of a local Hotel/Motel Occupancy Tax that are restricted to the operations of the civic center and the promotion of travel and tourism.

One revenue, Occupancy Tax, accounts for 100% of the Occupancy Tax Fund resources. This revenue category represents taxes that are levied on the occupancy of city hotels and motels. Occupancy taxes are to increase by 35.13% or \$406,101 from the prior year estimate because of current tourism market conditions.

**Fiscal Year 2020 - 2021  
Total Revenues  
\$750,000**



**EXPENDITURES:**

The Occupancy Tax Fund budget expenditures are allocated by law to three functional areas:

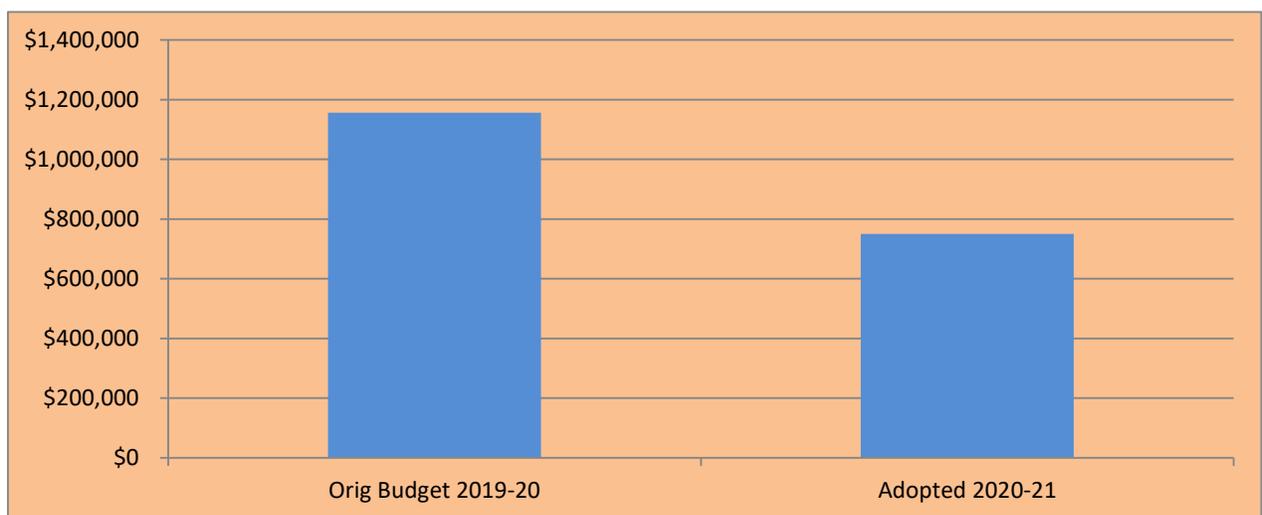
1. 3% of the gross is allocated to the General Fund for administration support up to \$500,000 then the percentage is 1%.

2. 80% of the net is allocated to the City's Civic Center Fund.

3. 20% of the net is allocated to the Statesville's Convention and Visitors Bureau, a component unit of the City of the City of Statesville.

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Total Expenditures</b>	<b>\$ 917,081</b>	<b>\$ 1,000,029</b>	<b>\$ 1,156,101</b>	<b>\$ 750,000</b>	<b>-35.13%</b>
<b>Expenditures by Area</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A
Operating	245,210	266,448	248,469	157,500	-36.61%
Transfers	671,871	733,581	793,135	592,500	-25.30%
Future Capital & Debt Service	-	-	114,497	-	N/A
<b>Total Expenditures</b>	<b>\$ 917,081</b>	<b>\$ 1,000,029</b>	<b>\$ 1,156,101</b>	<b>\$ 750,000</b>	<b>-35.13%</b>

**Fiscal Year 2020 - 2021  
Total Expenditures  
\$750,000**



**OCCUPANCY TAX FUND****DETAIL EXPENDITURES**

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
Reimbursements	\$ 20,924	\$ 21,461	\$ 21,561	\$ 15,000	-30.43%
Distributions to CVB	214,286	244,987	226,908	142,500	-37.20%
Iredell Museums, Inc.	10,000	-	-	-	N/A
<b>Total Operating</b>	<b>245,210</b>	<b>266,448</b>	<b>248,469</b>	<b>157,500</b>	<b>-36.61%</b>
Transfers To Civic Center Fund	671,871	733,581	793,135	592,500	-25.30%
<b>Total Transfers</b>	<b>671,871</b>	<b>733,581</b>	<b>793,135</b>	<b>592,500</b>	<b>-25.30%</b>
Debt Service - Future Capital & Debt Svc	-	-	114,497	-	N/A
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>114,497</b>	<b>-</b>	<b>N/A</b>
<b>Total Occupancy Tax Fund</b>	<b>\$ 917,081</b>	<b>\$ 1,000,029</b>	<b>\$ 1,156,101</b>	<b>\$ 750,000</b>	<b>-35.13%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>SECONDARY E-911 FUND</b>	
Revenues.....	226
Summary Expenditures.....	228
Secondary E-911 Detail Expenditures.....	229



**SECONDARY E-911 FUND**

**DETAIL REVENUES**

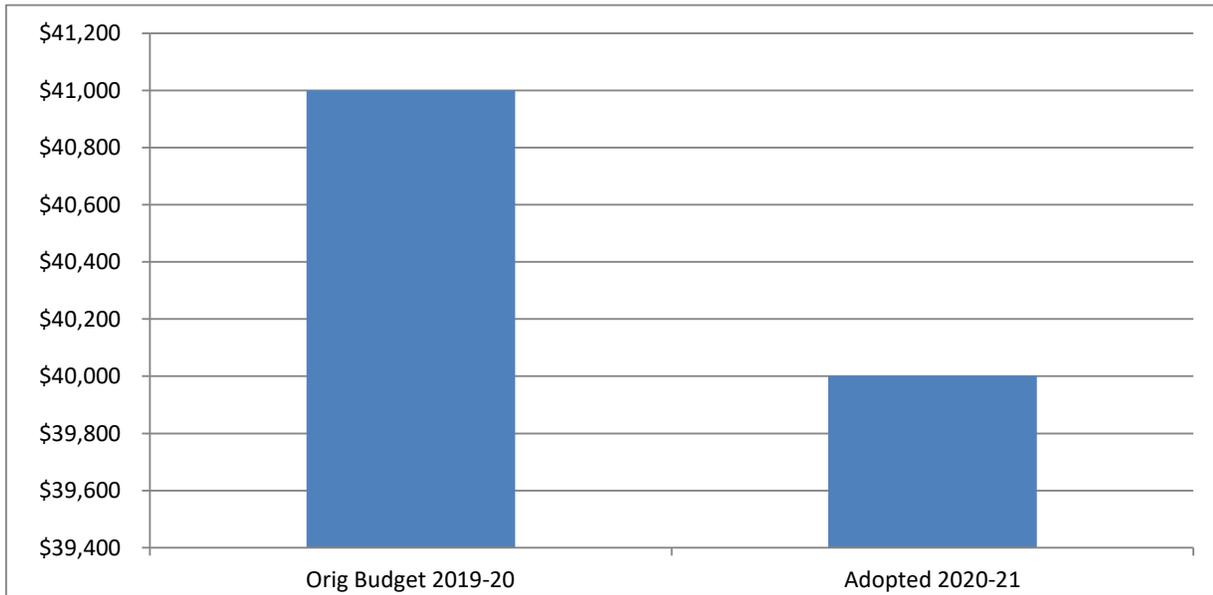
	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Other Taxes</b>					
E-911 Funds	\$ -	\$ 100,910	\$ 41,000	\$ 40,000	-2.44%
Total E-911 Funds	-	100,910	41,000	40,000	-2.44%
<b>Investments</b>					
Investment Earnings	-	1,192	-	-	N/A
Total Investments	-	1,192	-	-	N/A
<b>Other Revenue</b>					
Misc Revenue	-	-	-	-	N/A
Total Other Revenue	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 102,102</b>	<b>\$ 41,000</b>	<b>\$ 40,000</b>	<b>-2.44%</b>

Major Revenue Sources

The Secondary E-911 is a special revenue fund. Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Secondary E-911 is used to account for receipts of a Iredell County's E-911 funds that are restricted to in accordance with state law and

supports the operations of the Police Department's Communication section. One revenue, Iredell County E-911 funds, accounts for 100% of the Secondary E-911 Fund resources.

Fiscal Year 2020 - 2021  
Total Revenues  
\$40,000



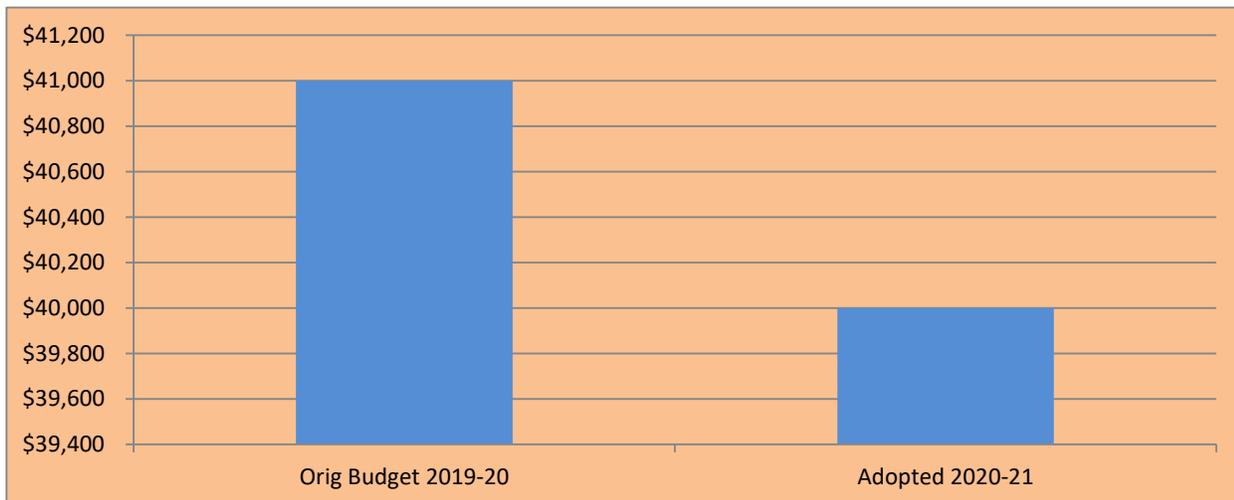
**EXPENDITURES:**

E-911 funds are legally restricted to expenditures for particular purposes. Receipts of a Iredell County's E-911 funds that are

restricted to in accordance with state law and supports the operations of the Police Department's Communication section.

	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21	% Change
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 47,586</b>	<b>\$ 41,000</b>	<b>\$ 40,000</b>	<b>-2.44%</b>
<b>Expenditures by Area</b>					
Operating	\$ -	\$ -	\$ -	\$ -	N/A
Capital Outlay	-	47,586	41,000	40,000	-2.44%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 47,586</b>	<b>\$ 41,000</b>	<b>\$ 40,000</b>	<b>-2.44%</b>

**Fiscal Year 2020 - 2021  
Total Expenditures  
\$40,000**



**SECONDARY E-911 FUND****DETAIL EXPENDITURES**

	<u>Actual 2017-18</u>	<u>Actual 2018-19</u>	<u>Original Budget 2019-20</u>	<u>Adopted Budget 2020-21</u>	<u>% Change</u>
Capital Outlay - Equipment	\$ -	\$ 43,760	\$ 41,000	\$ 40,000	-2.44%
Non Depreciable Capital	\$ -	\$ 1,197	\$ -	\$ -	N/A
IT - Non-Depreciable	\$ -	\$ 2,629	\$ -	\$ -	N/A
Total Capital	-	47,586	41,000	40,000	-2.44%
<b>Total Secondary E-911 Fund</b>	<b>\$ -</b>	<b>\$ 47,586</b>	<b>\$ 41,000</b>	<b>\$ 40,000</b>	<b>-2.44%</b>

**TABLE OF CONTENTS**

	<b>Page</b>
<b>ADDITIONAL INFORMATION</b>	
Travel and Training Analysis.....	231
Pay Classification.....	232
Pay Schedule.....	234
Key Terms and Acronyms.....	235
Budget Ordinance.....	239
Fee and Rate Schedule.....	246
Capital Improvement Plan.....	261

**City of Statesville**  
**Analysis of Travel and Training**  
**2012-13 Through 2020-21**

<b>DEPARTMENT</b>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Actual 2017-18	Actual 2018-19	Original Budget 2019-20	Adopted Budget 2020-21
Mayor & Council	\$3,384	\$5,260	\$4,671	\$8,541	\$8,051	\$10,000	\$10,000
City Manager	1,914	2,404	2,585	3,165	2,935	8,000	6,000
City Clerk	652	1,278	993	420	-	600	300
Finance-Admin	3,879	2,774	5,795	10,062	6,345	4,025	5,000
Finance-Collections	2,028	1,804	1,800	1,786	2,371	4,350	4,350
Finance-Purchasing	2,006	1,919	1,927	3,114	2,393	3,540	2,000
Human Resources	9,079	6,705	11,857	8,530	5,102	23,700	23,700
Information Tech	2,106	3,193	5,470	3,565	11,725	14,500	12,650
Legal	-	1,328	-	-	-	1,900	1,900
Planning	3,731	2,963	1,224	3,403	5,523	12,000	12,000
Police	25,633	30,727	38,880	30,964	34,878	65,000	82,034
Fire	20,306	27,581	9,383	19,698	23,794	35,000	27,115
Engineering	4,480	4,111	2,786	8,891	5,612	7,950	8,450
Garage	740	100	815	627	430	900	900
Street	-	207	-	500	1,211	2,400	2,400
Warehouse	900	-	-	-	-	-	-
Sanitation	801	1,117	1,100	1,234	909	2,000	2,000
Recreation-Admin	1,564	1,305	2,012	1,083	1,032	2,020	2,020
Athletics	939	627	659	779	744	1,135	1,135
SFAC	2,118	1,761	2,660	3,692	1,231	4,250	4,250
Program	1,420	1,445	1,609	1,349	-	1,750	1,750
Leisure Pool			920	493	359	750	750
Parks	2,184	979	1,731	804	1,236	2,300	2,300
Public Grnds/Cem	210	156	484	478	490	500	500
General Fund	<u>90,075</u>	<u>99,745</u>	<u>99,359</u>	<u>\$113,178</u>	<u>116,370</u>	<u>208,570</u>	<u>213,504</u>
Airport Operating Fund	<u>540</u>	<u>921</u>	<u>1,661</u>	<u>2,539</u>	<u>5,291</u>	<u>9,750</u>	<u>6,600</u>
Electric Fund	<u>27,838</u>	<u>24,234</u>	<u>35,365</u>	<u>43,222</u>	<u>39,567</u>	<u>50,000</u>	<u>70,000</u>
Sewer Maintenance	655	1,673	212	90	1,789	1,500	1,500
Water Maintenance	2,308	1,807	69	3,910	1,383	4,000	4,000
Water Purification	3,204	1,244	2,149	3,358	3,027	4,000	4,000
Third Creek	916		393	416	212	1,860	1,860
Fourth Creek	7,659	2,715	7,058	5,523	4,515	8,000	8,000
Water and Sewer Fund	<u>14,743</u>	<u>7,439</u>	<u>9,881</u>	<u>13,297</u>	<u>10,926</u>	<u>19,360</u>	<u>19,360</u>
Storm Water Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,100</u>	<u>10,100</u>
Civic Center Fund	<u>1,019</u>	<u>1,044</u>	<u>3,000</u>	<u>430</u>	<u>1,600</u>	<u>2,000</u>	<u>-</u>
Total City	<u>\$134,214</u>	<u>\$133,382</u>	<u>\$149,265</u>	<u>\$172,667</u>	<u>\$173,754</u>	<u>\$299,780</u>	<u>\$319,564</u>

**CITY OF STATESVILLE  
POSITION CLASSIFICATION AND PAY PLAN  
Last Modified October 2018**

GRADE LEVELS	POSITIONS
7	Waste collector
8	Stock Clerk
9	Administrative Secretary, Laboratory Technician, Meter Reader
10	Airport Customer Service Representative, Customer Service Attendant, Customer Service Representative, Police Records/Data Entry Clerk, Residuals Equipment Operator, Skilled Laborer, Small Engine Mechanic, Stormwater Skilled Laborer, Warehouse Technician
11	Asst. Center Director, Commercial Driver, Wastewater Treatment Plant Operator I, Utility Billing Specialist
12	Airport Line Service Technician, Camera Technician, Concrete Artisan, Firefighter, Motor Equipment Operator, Office Manager, Office Manager/Cemetery Tech, Records Supervisor, Sewer Maintenance Technician, Stormwater Motor Equipment Operator, Water/Sewer Maintenance Meter Technician
13	Accounting Technician-Accts Receivable, Accounting Technician-Payroll, Accounting Technician-Part time, Automotive Mechanic, Building Maintenance Technician, Deputy City Clerk, Human Resources Technician , IT Helpdesk Administrative Specialist, Line Technician, Marketing and Event Coordinator, Police Telecommunicator, Pretreatment Technician, Property Evidence Technician, Staking Technician, Utility Locator, Wastewater Treatment Plant Operator II, Water Treatment Plant Operator C
14	Line Technician I, Electric Metering Technician, Plant Maintenance Mechanic, Senior Customer Service Representative, Substation Technician, Wastewater Treatment Plant Operator III, Water Treatment Plant Operator B
15	Airport Maintenance Supervisor, Asst. Facility Manager, Center Director, Communications Supervisor, Fire Lieutenant, Fitness Coordinator, Electric Metering Technician I, Property Evidence Custodian, Substation Technician I
16	Business Development Specialist I, Construction Inspector, Customer Services Supervisor, Engineering Technician, General Supervisor, Line Technician II, Electric Metering Technician II, Police Officer, Stormwater Maintenance Supervisor, Substation Technician II, Wastewater Treatment Plant Operator IV, Wastewater Residuals Supervisor, Water Treatment Plant Operator A
17	Accountant, Asst. Fire Marshall, Asst. Fleet Manager, Assistant Sanitation Superintendent, Assistant Street Superintendent, Building Maintenance Supervisor, Crew Supervisor/Inspection Tech, GIS Analyst, Parks Maintenance Supervisor, Senior Wastewater Treatment Plant Operator, Senior Water Treatment Plant Operator, Stormwater Management Technician
18	Assistant Water/Sewer Utility Superintendent, Backflow Cross Connect Coordinator, Chemist, Civic Center Director, Community Resource Coordinator, Construction Inspection Supervisor, Deputy Fire Marshall, Facility Manager, Fire Captain, Electric Metering Specialist, Planner I- Code Enforcement, Planner I-Zoning, Police Corporal, Public Grounds Cemeteries Supervisor, Substation Specialist, Surveyor
19	Athletic/Aquatics Coordinator, Information Technology Technician, Line Technician III, Program Director

**CITY OF STATESVILLE  
POSITION CLASSIFICATION AND PAY PLAN  
Last Modified October 2018**

<b>GRADE LEVELS</b>	<b>POSITIONS</b>
20	Battalion Chief, Business Development Specialist III, City Clerk, Human Resources Specialist, Planner II- Historic Preservation, Planner II-Plans Review
21	Accreditation Manager, Collections Manager/Revenue Officer, Engineering Services Supervisor, GIS Administrator, Police Sergeant, Police Technology Specialist
22	Fleet Manager, Purchasing Agent, Pretreatment Coordinator, Sanitation Superintendent,
23	Line Clearance Supervisor/Utility Arborist, Line Crew Supervisor, Risk Manager, Senior Planner, Stormwater Program Manager, Superintendent Parks/Public Grounds, Technical Services Supervisor, Water/Sewer Utility Superintendent
24	Director of Public Affairs, Police Captain
25	Fire Marshall/Assistant Fire Chief
26	None
27	Airport Manager, Assistant Director of Finance, Assistant Chief of Police, Assistant, City Engineer, Deputy Fire Chief, Assistant Planning Director, Electrical Engineer Water Resources Operations Manager
28	Assistant Director Electric Utility, Electrical Operations Manager
29	Human Resource Director
30	None
31	Director of Planning and Development, Director of Parks/Recreation, Fire Chief, Information Technology Director, Public Utilities Director, Public Works Director
32	Chief of Police, Director of Finance
33	Director of Electric Utility
34	None
35	Executive Director of Public Works/City Engineer
36	Assistant City Manager

**CITY OF STATESVILLE**

**PAY SCHEDULE**

Effective as of July 4, 2016

GRADE	-----MINIMUM-----			-----MAXIMUM-----		
	HOURLY	BIWEEKLY	ANNUALLY	HOURLY	BIWEEKLY	ANNUALLY
1	8.71	696.64	18,112.64	14.37	1,149.45	29,885.65
2	9.14	731.46	19,018.06	15.09	1,206.93	31,380.13
3	9.60	768.06	19,969.46	15.84	1,267.28	32,949.28
4	10.08	806.42	20,967.02	16.63	1,330.62	34,596.02
5	10.58	846.74	22,015.34	17.46	1,397.17	36,326.37
6	11.11	889.10	23,116.70	18.34	1,467.03	38,142.83
7	11.67	933.57	24,272.77	19.25	1,540.36	40,049.36
8	12.25	980.22	25,485.82	20.22	1,617.39	42,052.19
9	12.87	1,029.23	26,760.03	21.23	1,698.28	44,155.28
10	13.51	1,080.70	28,098.10	22.29	1,783.19	46,362.99
11	14.18	1,134.76	29,503.76	23.40	1,872.31	48,680.11
12	14.89	1,191.48	30,978.48	24.57	1,965.94	51,114.54
13	15.64	1,251.03	32,526.83	25.80	2,064.23	53,670.03
14	16.42	1,313.62	34,154.02	27.09	2,167.45	56,353.65
15	17.24	1,379.30	35,861.70	28.45	2,275.85	59,172.05
16	18.10	1,448.25	37,654.45	29.87	2,389.62	62,130.02
17	19.01	1,520.66	39,537.06	31.36	2,509.12	65,237.12
18	19.96	1,596.69	41,513.89	32.93	2,634.55	68,498.35
19	20.96	1,676.54	43,590.14	34.58	2,766.27	71,923.07
20	22.00	1,760.38	45,769.78	36.31	2,904.61	75,519.81
21	23.10	1,848.39	48,058.19	38.12	3,049.83	79,295.63
22	24.26	1,940.78	50,460.38	40.03	3,202.33	83,260.53
23	25.47	2,037.83	52,983.63	42.03	3,362.43	87,423.23
24	26.75	2,139.74	55,633.34	44.13	3,530.54	91,794.14
25	28.08	2,246.70	58,414.30	46.34	3,707.09	96,384.29
26	29.49	2,359.05	61,335.25	48.66	3,892.44	101,203.44
27	30.96	2,476.99	64,401.79	51.09	4,087.06	106,263.46
28	32.51	2,600.84	67,621.84	53.64	4,291.42	111,577.02
29	34.14	2,730.89	71,003.09	56.32	4,505.99	117,155.79
30	35.84	2,867.43	74,553.23	59.14	4,731.26	123,012.86
31	37.64	3,010.82	78,281.22	62.10	4,967.84	129,163.84
32	39.52	3,161.37	82,195.57	65.20	5,216.24	135,622.24
33	41.49	3,319.40	86,304.40	68.46	5,477.06	142,403.66
34	43.57	3,485.40	90,620.40	71.89	5,750.90	149,523.30
35	45.75	3,659.68	95,151.68	75.48	6,038.43	156,999.23
36	48.03	6,842.66	99,909.26	79.25	6,340.35	164,849.15
90	7.50	600.30	15,607.90	18.00	1,439.79	37,434.59
96	34.80	2,783.61	72,373.81	64.91	5,192.82	135,013.42
97	115.90	231.81	6,026.99	179.97	359.95	9,358.68
98	90.71	362.82	9,433.44	179.97	719.90	18,717.36
99	95.75	191.49	4,978.76	179.97	359.95	9,358.68
111	10.71	1,134.76	29,503.81	17.66	1,872.31	48,680.05
112	11.24	1,191.48	30,978.54	18.55	1,965.93	51,114.43
114	12.39	1,313.62	34,154.01	20.45	2,167.46	56,353.86
115	13.01	1,379.29	35,861.62	21.47	2,275.85	59,172.15
117	14.35	1,520.65	39,537.02	23.67	2,509.13	65,237.28
118	15.06	1,596.69	41,513.90	24.85	2,634.56	68,498.45
119	15.82	1,676.55	43,590.27	26.10	2,766.27	71,923.06
120	16.61	1,760.37	45,769.72	27.40	2,904.61	75,519.91

Grades 90-99 are applicable to City Manager, Mayor & Council, and temporary positions.

Grades 111-119 apply to Fire Department positions.

**Accrual Basis of Accounting** - A method of accounting where revenues are recognized in the accounting period when earned and expenses are recognized in the period when incurred.

**Adopted Budget** - The budget approved by City Council and enacted through a budget ordinance adopted on or before June 30 of each year.

**Ad Valorem Taxes** - Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

**Amortization** - To liquidate a debt by installment payments or to reduce premium or discount on a debt or investment.

**Appropriated Fund Balance** - The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

**Appropriation** - The amount budgeted on a yearly basis to cover projected expenditures which has been legally authorized by the City Council.

**Area** - Same as object of expenditure that describes the article purchased or the service obtained.

**Assessed Valuation** - The value of real estate or personal property as determined by the Iredell County Tax Assessor as a basis for levying property taxes.

**Authorized Positions** - Employee positions that are authorized in the adopted budget to be filled during the year.

**Available (Undesignated) Fund Balance** - Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Balanced Budget** - A budget in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

**Base Budget** - Cost of continuing the existing levels of service in the current budget year.

**Bond** - A security issued by or on behalf of a local authority; a written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

**Bond Issue** - Whenever a municipal government bond debt can be the result of multiple bond issues sold over the course of several years in varying amounts and with different terms of repayment.

**Bond Rating** - A grade indicating a governmental unit's investment quality. Generally, the higher the bond rating, the less risk investors assume resulting in a more favorable interest rate and lower cost of financing capital projects for the governmental unit. The three main bond rating agencies include: Standard and Poor's, Moody's and Fitch.

**Budget** - A financial plan containing estimated expenditures and resources covering a fiscal year.

**Budget Amendment** - A change in budgeted appropriations or revenues during the fiscal year, which has been legally authorized by the City Council.

**Budget Calendar** - The schedule of key dates which are followed in the preparation and adoption of the budget.

**Budget Document** - A formal document prepared by the City's administrative staff and presented to the City Council containing the proposed financial plan for a fiscal year.

**Budgetary Control** - The control or management of the adopted budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

**Budget Message** - A written summary of the proposed budget to the Mayor and City Council, which discusses major budget issues and recommendations.

**Budget Ordinance** - The official enactment by City Council establishing the legal authority for administrative staff to obligate and expend funds.

**Capital Outlay** - Fixed assets of significant value (\$5,000 or more) and having a useful life of more than one year.

**Capital Project** - Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

**Capital Project Fund** - A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

**Capital Reserve Fund** - A fund used to account for monies restricted for the purchase of fixed assets.

**Consumer Price Index** - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (economic inflation).

**Department** - An organizational unit of the City which is functionally unique in its delivery of services or activities.

**Debt Limit** - The maximum amount of outstanding gross or net debt legally permitted. The State of North Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the city.

**Debt Service** - Payment of long term debt principal, interest, and related costs on borrowed funds such as bonds. Debt service is budgeted and accounted for in the fund in which it is incurred.

**Depreciation** - An accounting practice in which the cost of an asset is allocated over the useful life of the asset.

**Encumbrances** - The commitment of appropriated funds to purchase an item, goods, or services.

**Enterprise Fund** - A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises. Operations are financed from charges to users for services provided.

**Expenditure** - The cost of goods or services whether payment has been made or not.

**Expense** - Cash or non-cash financial transactions that result in a decrease of net assets.

**Fiscal Year** - A twelve-month period from July 1 through the following June 30 designated as the operating year for accounting and budgeting purposes.

**Function** - Group of related activities aimed at a major service for which government is responsible. For example public safety, transportation, etc.

**Fund** - A fiscal entity with revenues and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

**Fund Balance** - The excess of the assets of a fund over its liabilities.

**General Fund** - A fund that accounts for most of the basic government services such as public safety, streets and highways, sanitation, parks and recreation, and general government services.

**General Obligation Bonds** - Bonds issued by a government which are backed by its full faith, credit, and taxing authority.

**Governmental Funds** - Funds generally used to account for tax-supported activities.

**Interfund Transfers** - The movement of monies between funds of the same governmental entity.

**Internal Charges** - The charges to user departments for internal services by other City departments.

**Internal Service Fund** - A fund which accounts for the provision of services to City departments by other City departments on a cost reimbursement basis.

**Levy** - To impose taxes for the support of government services and activities.

**Line-Item** - A budgetary account representing a specific object of expenditure.

**Local Government Budget and Fiscal Control Act** - General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

**Modified Accrual Basis of Accounting** - A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

**Non-Depreciable Capital** - A classification used by the City to distinguish items that have a useful life in excess of one year and value between \$1,000 and \$4,999.

**Pay-As-You-Go Basis** - A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Powell Bill Funds** - Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

**Proposed Budget** - The City Manager's recommended balanced budget, which is submitted to City Council prior to June 1.

**Proprietary** - A government's continuing business type activity.

**Proprietary Funds** - Funds used to separate, control, and track financial resources of business-type activities carried out by a government. The two proprietary fund types include: 1) Enterprise Funds and 2) Internal Service Fund.

**Refunding** - The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

**Revenue** - An increase in net assets. Under the modified accrual basis of accounting, revenues are recorded when they become measurable and available.

**Special Revenue Fund** - Used to provide full budgetary accountability for restricted revenues. A special revenue fund is established when required by legal mandate or sound financial management practices.

**Stormwater** - Precipitation that is discharged across the land surface or through conveyances to one or more waterways and that may include stormwater runoff, snow melt runoff, and surface runoff and drainage.

**Tax Collection Rate** - The percentage of the tax levy that can be expected to be collected during the fiscal year.

**Tax Levy** - The product when the tax rate is multiplied by assessed values.

**Tax Rate** - The amount per \$100 of property valuation that is levied for the support of government services or activities.

**Transmittal Letter** - A letter from the City Manager summarizing the major differences between the proposed budget and the adopted budget.

**Unreserved (Available) Fund Balance** - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** - The payment of a fee for direct receipt of a public service by the party who benefits from the service.

<b><u>Acronym</u></b>	<b><u>Definition</u></b>
ABC	Alcoholic Beverage Commission
CAFR	Comprehensive Annual Financial Report
CBD	Central Business District
CID	Criminal Investigation Department
CIP	Capital Improvement Plan
COBRA	Consolidated Omnibus Budget Reconciliation Act
COLA	Cost-of-Living Adjustment
CPF	Capital Project Fund
CVB	Convention and Visitor's Bureau
DSDC	Downtown Statesville Development Corporation
FBO	Fixed Base Operator
FY	Fiscal Year
GFOA	Government Finance Officers Association
GIS	Geographical Information System
HR	Human Resources
IT	Information Technology
PD	Police Department
PW	Public Works
SFAC	Statesville Fitness Activity Center
TAP	Transportation Alternatives Program
TBD	To Be Determined
TRC	Technical Review Committee
UB	Utility Billing
WC	Workers Compensation
WSF	Water Sewer Fund
WWT	Waste Water Treatment
WWTP	Waste Water Treatment Plant

**ORDINANCE #11-20**

**CITY OF STATESVILLE, NORTH CAROLINA  
2020-2021 BUDGET ORDINANCE**

BE IT ORDAINED by the City Council of Statesville, North Carolina, In Session Assembled:

**Section One.** The following amounts are hereby appropriated for the operation of Statesville Government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021, according to the following summary and schedules.

SUMMARY

FUND	ESTIMATED REVENUE	FUND		
		BALANCE APPROPRIATED	TRANSFERS	APPROPRIATED
General	35,838,800	\$ 1,048,000	\$ 712,000	\$ 37,598,800
Airport Operating	2,326,000	-	-	2,326,000
Electric	41,277,700	2,000,000	-	43,277,700
Water and Sewer	12,293,077	-	2,663,923	14,957,000
Stormwater	2,241,000	-	-	2,241,000
Civic Center	253,750	250,000	592,500	1,096,250
	<u>\$ 94,230,327</u>	<u>\$ 3,298,000</u>	<u>\$ 3,968,423</u>	<u>\$ 101,496,750</u>

**Section Two.** That for said fiscal year there is hereby appropriated out of the General Fund the following:

CODE (010)	GENERAL FUND	AMOUNT
4100	Mayor and Council	\$ 250,365
4200	City Manager	685,873
4300	City Clerk	180,866
4400	Finance	1,717,057
4500	Human Resources	592,013
4600	Information Technology	1,518,119
4700	Legal	97,500
4800	Planning	1,736,770
4900	Main Street	182,500
5100	Police	10,900,712
5300	Fire	6,999,092
5500	Engineering	546,598
5510	Garage	668,528
5530	Street	2,544,857
5540	Warehouse	112,984
5580	Sanitation	2,524,955
6210	Recreation and Public Facility Maintenance	4,554,725
6600	General Expense	1,715,500
6600	Transfer	-
6610	Special Appropriations	69,786
	<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<u><u>\$ 37,598,800</u></u>

**Section Three.** It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2020, and ending June 30, 2021:

<u>CODE (010)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Ad Valorem Taxes	\$17,981,000
	Other Taxes and Licenses	27,500
	Unrestricted Intergovernmental	8,433,850
	Restricted Intergovernmental	910,000
	Permits and Fees	111,350
	Sales and Services	1,750,100
	Investment Earnings	175,000
	Miscellaneous	55,000
	Debt Proceeds	1,497,000
	Reimbursements and Internal Charges	4,898,000
	Transfers	712,000
	Fund Balance	1,048,000
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$37,598,800</b>

**Section Four.** That for said fiscal year there is hereby appropriated out of the Airport Operating Fund the following:

<u>CODE (500)</u>	<u>AIRPORT OPERATING</u>	<u>AMOUNT</u>
	Airport Operating Expenditures	\$ 2,326,000
	<b>TOTAL AIRPORT OPERATING FUND APPROPRIATIONS</b>	<b>\$ 2,326,000</b>

**Section Five.** It is estimated that the following Airport Operating Fund revenues will be available during the fiscal year beginning July 1, 2020, and ending June 30, 2021 to meet the foregoing appropriations:

<u>CODE (500)</u>	<u>AIRPORT OPERATING</u>	<u>AMOUNT</u>
	Airport Operating Revenues	\$ 2,326,000
	<b>TOTAL AIRPORT OPERATING FUND APPROPRIATIONS</b>	<b>\$ 2,326,000</b>

**Section Six.** That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

<u>CODE (530)</u>	<u>ELECTRIC FUND</u>	<u>AMOUNT</u>
	Electric Utility Department	\$ 43,277,700
	TOTAL ELECTRIC FUND APPROPRIATIONS	<u>\$ 43,277,700</u>

**Section Seven.** It is estimated that the following Electric Fund revenues will be available during the fiscal year beginning July 1, 2020, and ending June 30, 2021 to meet the foregoing appropriations:

<u>CODE (530)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Electric Revenues	\$ 40,905,200
	Investment Earnings	140,000
	Other Revenues	232,500
	Fund Balance Appropriated	<u>2,000,000</u>
	TOTAL ELECTRIC FUND REVENUES	<u>\$ 43,277,700</u>

**Section Eight.** That for said fiscal year there is hereby appropriated out of the Water and Sewer Fund the following:

<u>CODE (550)</u>	<u>WATER AND SEWER FUND</u>	<u>AMOUNT</u>
5581	Sewer Maintenance	\$ 1,624,181
5582	Water Maintenance	1,671,907
8220	Water Purification	4,841,777
8230	Third Creek Wastewater Treatment	2,462,373
8240	Fourth Creek Wastewater Treatment	<u>4,356,762</u>
	TOTAL WATER & SEWER FUND APPROPRIATIONS	<u>\$ 14,957,000</u>

**Section Nine.** It is estimated that the following Water and Sewer Fund revenues will be available during the fiscal year beginning July 1, 2020, and ending June 30, 2021 to meet the foregoing appropriations:

<u>CODE (550)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Sewer Revenues	\$ 6,788,639
	Water Revenues	4,541,821
	System Development Fees	552,617
	Investment Earnings	125,000
	Other Revenue	10,000
	Debt Proceeds	275,000
	Transfers	2,663,923
	Fund Balance Appropriated	<u>-</u>
	TOTAL WATER AND SEWER FUND REVENUES	<u>\$ 14,957,000</u>

**Section Ten.** The following amounts are hereby appropriated for the operation of the City of Statesville's Stormwater Fund for fiscal year beginning July 1, 2020 and ending June 30, 2021, according to the following estimated revenues and appropriations.

<u>CODE (570)</u>	<u>STORMWATER FUND</u>	<u>AMOUNT</u>
	Stormwater Department	\$ 2,241,000
	TOTAL STORMWATER FUND APPROPRIATIONS	\$ 2,241,000

**Section Eleven.** It is estimated that the following Stormwater Fund revenues will be available during the fiscal year beginning July 1, 2020, and ending June 30, 2021 to meet the foregoing Stormwater Fund expenditures:

<u>CODE (570)</u>	<u>STORMWATER FUND</u>	<u>AMOUNT</u>
	Stormwater Fees	\$ 1,981,000
	Other Financing Sources	260,000
	TOTAL REVENUES	\$ 2,241,000

**Section Twelve.** That for said fiscal year there is hereby appropriated out of the Civic Center Fund the following:

<u>CODE (580)</u>	<u>CIVIC CENTER FUND</u>	<u>AMOUNT</u>
	Civic Center	\$ 1,096,250
	TOTAL CIVIC CENTER FUND APPROPRIATIONS	\$ 1,096,250

**Section Thirteen.** It is estimated that the following Civic Center Fund revenues will be available during the fiscal year beginning July 1, 2020, and ending June 30, 2021 to meet the foregoing appropriations.

<u>CODE (580)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Fees and Other Revenue	\$ 253,750
	Transfers from Occupancy Tax Fund	592,500
	Fund Balance	250,000
	TOTAL CIVIC CENTER FUND REVENUES	\$ 1,096,250

**Section Fourteen.** That for said fiscal year there is hereby appropriated out of the Secondary E-911 Fund the following:

<u>CODE (240)</u>	<u>SECONDARY E911</u>	<u>AMOUNT</u>
	Secondary E-911 Department	\$ 40,000
	TOTAL SECONDARY E-911 FUND APPROPRIATIONS	\$ 40,000

**Section Fifteen.** It is estimated that the following Secondary E-911 Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing appropriations.

<u>CODE (240)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Intergovernmental Revenue	\$ 40,000
	TOTAL SECONDARY E-911 FUND REVENUES	\$ 40,000

**Section Sixteen.** There is hereby levied for the fiscal year ending June 30, 2021 the following rates of taxes on each (\$100) assessed valuation of taxable property as listed as of January 1, 2020 for purpose of raising the revenues from the current year's property tax as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100)	
APPRAISED VALUATION FOR GENERAL FUND	<u>\$ 0.5478</u>
SERVICE TAX DISTRICTS:	
Downtown Service Tax District	0.1000
City-wide tax rate	<u>0.5478</u>
Total Downtown Service Tax District tax rate	0.6478
Woods Drive Dam Municipal Service District	0.2100
City-wide tax rate	<u>0.5478</u>
Total Woods Drive Dam Municipal Service District tax rate	0.7578
SOLID WASTE FEE:	
Annual Fee of \$120	<u>\$ 120</u>

The General Fund rate is based on an estimated total appraised value of property of \$3,265,400,000 at a 98.5% collection rate. Downtown Service Tax rate is based on an estimated total appraised value of property of \$103,436,500 at a 97.0% collection rate. Woods Drive Dam Service District is based on an estimated total appraised value of property of \$2,0352,000 at a 95.00% collection rate.

Household Solid Waste Fees will be added on all 2020 tax bills for each residence of the City of Statesville. "Residence" means property used or, if vacant, designed to be used as a residential dwelling for one or more persons, whether or not the property is also used for non-dwelling purposes, excluding commercial uses. The term includes mobile homes, single family, multi-family, and other structures used or designed to be used as residential. There can be multiple residences within a single structure, such as apartments, duplexes, town houses or condominiums. The Household Solid Waste Fee is to be collected in the same manner as property taxes in accordance with G.S. 160A-314.1.(b), and it will be collected when delinquent in the same manner as delinquent real property taxes. It is estimated that \$1,035,000 will be available for the fiscal year July 1, 2020 through June 30, 2021.

**Section Seventeen.** The following balanced financial plan is approved for the Risk Management Fund of the City of Statesville for fiscal year beginning July 1, 2020 and ending June 30, 2021, according to the following estimated revenues and appropriations.

**Section Eighteen.** That for said fiscal year there is hereby appropriated out of the Risk Management Fund the following:

<u>CODE (600)</u>	<u>RISK MANAGEMENT FUND</u>	<u>AMOUNT</u>
	Risk Management Department	<u>\$ 8,105,950</u>
	TOTAL EXPENDITURES	<u>\$ 8,105,950</u>

**Section Nineteen.** It is estimated that the following Risk Management Fund revenues will be available during the fiscal year beginning July 1, 2020, and ending June 30, 2021 to meet the foregoing Risk Management Fund expenditures:

<u>CODE (600)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	City Contributions-Property and Liability	\$ 1,231,950
	City Contributions-Group Health	5,880,000
	Employee cost sharing	979,000
	Interest Income	15,000
	<b>TOTAL REVENUES</b>	<b>\$ 8,105,950</b>

**Section Twenty.** The following amounts are hereby appropriated for the operation of the City of Statesville's Occupancy Tax Fund for fiscal year beginning July 1, 2020 and ending June 30, 2021, according to the following estimated revenues and appropriations.

**Section Twenty-one.** That for said fiscal year there is hereby appropriated out of the Occupancy Tax Fund the following:

<u>CODE (210)</u>	<u>OCCUPANCY TAX FUND</u>	<u>AMOUNT</u>
	Reimbursements to the General Fund	\$ 15,000
	Distributions to Convention and Visitors Bureau	142,500
	Transfers to the Civic Center Fund	592,500
	Future Capital and Debt Service	-
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 750,000</b>

**Section Twenty-two.** It is estimated that the following Occupancy Tax Fund revenues will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020 to meet the foregoing Occupancy Tax Fund expenditures:

<u>CODE (210)</u>	<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
	Occupancy Tax Receipts	\$ 750,000
	<b>TOTAL REVENUES</b>	<b>\$ 750,000</b>

**Section Twenty-three.** The fees, rates and charges as shown in Attachment A are amended effective as of July 1, 2020 for the purpose of billing and raising revenues as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

**Section Twenty-four.** The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein

- a. He may transfer amounts between objects of expenditure within a department without limitations.
- b. He may transfer amounts between departments of the same fund with an official report of such transfers to the City Council.
- c. He may make interfund loans as he deems necessary.
- d. He may make expenditures and/or transfers from appropriations as he deems necessary.

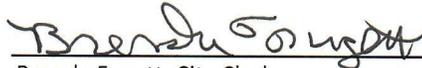
**Section Twenty-five.** Copies of this budget Ordinance shall be furnished to the Finance Officer and the Budget Officer of the City of Statesville, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 1st day of June, 2020.



  
\_\_\_\_\_  
Constantine H. Kutteh, Mayor

Attest:

  
\_\_\_\_\_  
Brenda Fugett, City Clerk

**City of Statesville**  
**Schedule of Fees and Rates**  
**Beginning July 1, 2020**

**FEE AND RATE SCHEDULE****AIRPORT**

	<u>Fees</u>
Lease Grounds (per sq. ft.)	\$0.245
Sliding Scale Fuel Flowage Fee (per gallon):	
0 to 100,000 gallons	\$0.20
100,001 to 200,000 gallons	\$0.15
200,001 to 300,000 gallons	\$0.10
Over 300,000 gallons	\$0.05
Aircraft Hangar Rental (per sq. ft.)	\$3.65
Community Hangar Rental - Jet Aircraft (per sq.ft)	\$0.34
Community Hangar Rental - Piston Aircraft (per sq.ft)	\$0.28

**FEE AND RATE SCHEDULE****CIVIC CENTER**

	<u>Fees</u>	<u>Non-Profit Fees</u>
Facility Rental Rates:		
Room A	\$303.00	\$182.00
Room B	\$303.00	\$182.00
Room A & B	\$606.00	\$364.00
Room C	\$698.00	\$456.00
Room A, B, & C	\$1,304.00	\$820.00
Room D	\$303.00	\$182.00
Room E	\$303.00	\$182.00
Room D & E	\$606.00	\$364.00
Room C, D, & E	\$1,304.00	\$820.00
Great Room	\$1,912.00	\$1,185.00
Media	\$182.00	\$121.00
F or G	Hourly \$35.00 Max. \$121.00	Hourly \$30.00 Max. \$91.00
F & G	Hourly \$60.00 Max. \$182.00	Hourly \$55.00 Max. \$121.00
Hallway	\$121.00	\$121.00
Entire Building	\$2,400.00	\$1,548.00
Permanent Tenant Rate (per meeting**):	\$40.00	
Kitchen Fee:		
Shared (1/2 Kitchen)	\$50.00	
Professional Caterer (1/2 Kitchen)***	\$75.00	
Exclusive Use (Full Kitchen)	\$150.00	
Food Services:		
Breakfast	\$5.50	
Afternoon Delight	\$5.50	
Drink Services:		
Coffee Service per (40) 8oz cups	\$20.00	
Drink Service (waters/assorted soft drinks)	\$1.25 per drink	

\*Non-Profit Rates are not available on Fridays or Saturdays. A Non-Profit is defined as a 501 (c) organization.

\*\*Requires an annual leasing agreement with monthly meeting (must have a minimum of 12 meetings). Rate only applies to Media, F, G, or combination F & G with two hour rental maximum.

\*\*\*Caterers used in the Civic Center must be on the Approved Caterers List.

	<u>Fees</u>
Equipment Rental:	
Easel	\$5.00
Stanchion	\$5.00
Pipe & Drape	\$8.00
Microphone	\$25.00
Lapel Microphone	\$25.00
Centerpiece Vase w/ Mirror Base	\$10.00
Centerpiece Vase Only	\$5.00
LCD Projector	\$100.00
TV or TV/DVD	\$40.00
DVD	\$20.00
Small Screen 5 x 5	\$10.00
Medium Screen 9 x 9	\$75.00
Large Screen 12 x 12	\$100.00
Lift Service	\$20 per hour
Phone Line	\$50.00
Piano	\$100.00
Piano on Stage	\$150.00
Stage 6 x 8 section	\$15.00
State over 12 sections	\$10.00
Dance Floor	\$100.00
Tradeshow Booths	\$40.00
Skirting	\$12.00
Security (per hour*)	\$30.00
Silk Trees	\$10.00
Silk Trees w/lights	\$15.00
Portable Bar	\$20.00
Conference Phone	\$20.00
Office Services:	
Copies	\$0.10 per sheet
Fax	\$0.50 first sheet \$0.25 any sheet after To receive fax - \$0.10 per sheet

	<u>Fees</u>	<u>Tax*</u>
Connect Fee	\$15.00	\$1.05
Same Day Connection Fee	\$75.00	\$5.25
Return Check Fee	\$25.00	
New Service Deposit-(Min	\$200.00	
New Service Deposit-(Min	\$300.00	
Unauthorized Usage:		
First Offense	\$250.00	
Second Offense	\$500.00	
Reconnect Fee	\$25.00	\$1.75
Reconnect After Hours @	\$75.00	\$5.25
Reconnect During Business	\$50.00	\$3.50
Reconnect After Hours @	\$150.00	\$10.50
Same Day Meter Install	\$75.00	\$5.25
Additional Re-Read Review	\$25.00	

\*Electric Services Only

	<u>Lumens</u>	<u>Monthly Rate</u>
Outside Lighting Service:		
Mercury Vapor Lights*:		
175 watt/Open Globe-Existing Pole O/H (1) (OL-1)	7,500	\$11.05
175 watt/Open Globe-New 30' Wood Pole O/H (OL-6)	7,500	\$13.45
175 watt/Open Globe-New 30' Wood Pole U/G (OL-7)	7,500	\$17.18
175 watt/Open Globe-New 30' Fiberglass Pole U/G (OL-8)	7,500	\$23.62
400 watt/Cobra Head-Existing Pole O/H (1) (OL-2)	20,000	\$17.66
400 watt/Cobra Head-New 30' Wood Pole O/H (OL-9)	20,000	\$21.21
400 watt/Cobra Head-New 30' Wood Pole U/G (OL-10)	20,000	\$23.52
High Pressure Sodium Lights:		
100 watt/Pole Top (15' pole) (OL-11)	9,500	\$20.41
100 watt/Open Globe-Existing Pole O/H (1) (OL-3)	9,500	\$11.05
100 watt/Open Globe-New 30' Wood Pole O/H (OL-12)	9,500	\$13.45
100 watt/Open Globe-New 30' Wood Pole U/G (OL-13)	9,500	\$17.18
250 watt/Cobra Head-Existing Pole O/H (1) (OL-4)	27,500	\$19.46
250 watt/Cobra Head-New 30' Wood Pole O/H (OL-14)	27,500	\$23.04
250 watt/Cobra Head-New 30' Wood Pole U/G (OL-15)	27,500	\$27.63
250 watt/Cobra Head-New 30' Fiberglass Pole U/G (OL-16)	27,500	\$37.65
250 watt/Flood Existing Pole O/H (1,2) (OL-17)	27,500	\$20.41
250 watt/Flood-New 30' Wood Pole O/H (2) (OL-18)	27,500	\$23.72
250 watt/Flood-New 30' Wood Pole U/G (OL-19)	27,500	\$28.12
250 watt/Flood-New 30' Fiberglass Pole U/G (2) (OL-20)	27,500	\$38.10
Metal Halide Lights:		
400 watt/Flood-Existing Pole O/H (OL-21)	41,000	\$24.46
400 watt/Flood-New 30' Wood Pole O/H (OL-22)	41,000	\$28.72
400 watt/Flood-New 30' Wood Pole U/G (OL-23)	41,000	\$36.60
400 watt/Flood-New 30' Fiberglass Pole U/G (OL-24)	41,000	\$41.15
3000 Kelvin LED Lights:		
38 watt Town & Country LED on 15' Fiberglass Pole (OL-25)	3,242	\$20.41
49 watt Type III (Roadway)-Existing Pole O/H (OL-26)	5,000	\$7.35
49 watt Type III (Roadway)-New Pole O/H (OL-27)	5,000	\$9.75
49 watt Type III (Roadway)-New Pole U/G (OL-28)	5,000	\$13.48
49 watt Type III (Roadway)-New FBG Pole U/G (OL-29)	5,000	\$26.58
50 watt Type V (Area)-Existing Pole O/H (OL-30)	4,713	\$7.30
50 watt Type V (Area)-New 30' Wood Pole O/H (OL-31)	4,713	\$9.70
50 watt Type V (Area)-New 30' Wood Pole U/G (OL-32)	4,713	\$13.43
50 watt Type V (Area)-New 30' Fiberglass Pole U/G (OL-33)	4,713	\$26.58
135 watt Type III (Roadway)-Existing Pole O/H (OL-34)	14,080	\$12.00
135 watt Type III (Roadway)-New 30' Wood Pole O/H (OL-35)	14,080	\$15.58
135 watt Type III (Roadway)-New 30' Wood Pole U/G (OL-36)	14,080	\$20.17
135 watt Type III (Roadway)-New 30' Fiberglass Pole U/G (OL-37)	14,080	\$30.19
121 watt Type V (Area)-Existing Pole O/H (OL-38)	13,040	\$11.60
121 watt Type V (Area)-New 30' Wood Pole O/H (OL-39)	13,040	\$15.18
121 watt Type V (Area)-New 30' Wood Pole U/G (OL-40)	13,040	\$19.77
121 watt Type V (Area)-New 30' Fiberglass Pole U/G (OL-41)	13,040	\$29.29
125 watt Flood-Existing Pole O/H (OL-42)	15,000	\$15.60
125 watt Flood-New 30' Wood Pole O/H (OL-43)	15,000	\$18.91
125 watt Flood-New 30' Wood Pole U/G (OL-44)	15,000	\$23.31
125 watt Flood-New 30' Fiberglass Pole U/G (OL-45)	15,000	\$33.29
150 watt Flood-Existing Pole O/H (OL-46)	18,200	\$16.65
150 watt Flood-New 30' Wood Pole O/H (OL-47)	18,200	\$19.96
150 watt Flood-New 30' Wood Pole U/G (OL-48)	18,200	\$24.36
150 watt Flood-New 30' Fiberglass Pole U/G (OL-49)	18,200	\$34.34
Residential Service:		
Basic Facilities Charge		\$14.00
Energy Charge per kWh for all kWh		9.14 cents

\*Mercury Vapor and Metal Halide lights are not available for new installations.

Rate information provided here is for reference. For details, please see rate schedules at:

[https://www.statesvillenc.net/departments/electric\\_utilities/rates](https://www.statesvillenc.net/departments/electric_utilities/rates)

		<u>Monthly Rate</u>
Small General Service:		
Basic Facilities Charge		\$20.78
Demand Charge:		
First 30 kW per kW		\$0.00
Next 20 kW per kW		\$3.18
Additional kW		\$9.27
Energy Charge:		
First 3,000 kWh		13.089 cents
Additional kWh		7.265 cents
Medium General Service:		
Medium Industrial General Service:		
Basic Facilities Charge		\$20.78
Demand Charge:		
First 30 kW per kW		\$0.00
Next 20 kW per kW		\$3.39
Additional kW		\$9.72
Energy Charge:		
First 3,000 kWh		14.477 cents
Additional kWh		7.393 cents
Large Commercial General Service:		
Large Industrial General Service:		
Basic Facilities Charge		\$20.78
Demand Charge per kWh for all kW		\$10.85
Energy Charge per kWh for all kWh:		
Billing Months October through May		6.215 cents
Billing Months June through September		6.706 cents
Commercial Time-of-Use Service:		
Basic Facilities Charge		\$55.14
Demand Charge per kW for all kW		\$13.01
Energy Charge per kWh for all kWh		5.655 cents
Industrial Time-of-Use Service:		
Basic Facilities Charge		\$55.14
Demand Charge per kW for all kW		\$14.29
Energy Charge per kWh for all kWh:		
Billing Months October through May		4.924 cents
Billing Months June through September		5.415 cents
Commercial Customer Incentive Rate:		
Industrial Customer Incentive Rate:		
Basic Facilities Charge		\$53.55
Demand Charge:		
On Peak Demand Charge:		
First 2,000 kW per kW	June - September	\$18.35
	October - May	\$10.80
Next 3,000 kW per kW	June - September	\$16.84
	October - May	\$9.26
Over 5,000 kW per kW	June - September	\$15.27
	October - May	\$7.67
Off Peak Excess Demand Charge:		
(per kW for all kW)	June - September	\$1.42
	October - May	\$1.42
Energy Charge:		
All On Peak Energy:	June - September	6.028 cents
(per kWh for all kWh)	October - May	6.028 cents
All Off Peak Energy:	June - September	3.009 cents
(per kWh for all kWh)	October - May	3.009 cents

Rate information provided here is for reference. For details, please see rate schedules at:  
[https://www.statesvillenc.net/departments/electric\\_utilities/rates](https://www.statesvillenc.net/departments/electric_utilities/rates)

			<u>Monthly Rate</u>
Very Large Industrial Customer Incentive Rate:			
Basic Facilities Charge			\$49.87
Demand Charge:			
On Peak Demand Charge:			
First 2,000 kW per kW	June - September		\$17.08
	October - May		\$10.06
Next 3,000 kW per kW	June - September		\$15.66
	October - May		\$8.64
Over 5,000 kW per kW	June - September		\$14.19
	October - May		\$7.12
Off Peak Excess Demand Charge:	June - September		\$1.37
(per kW for all kW)	October - May		\$1.37
Energy Charge:			
All On Peak Energy:	June - September		5.613 cents
(per kWh for all kWh)	October - May		5.613 cents
All Off Peak Energy:	June - September		2.801 cents
(per kWh for all kWh)	October - May		2.801 cents
Industrial Economic Development Rider:			
Monthly Credit (Discount) Period:			
Months 1-12			20%
Months 13-24			15%
Months 25-36			10%
Months 37-48			5%
After Month 48			0%
Coincident Peak Rate Medium Service:			
Basic Facilities Charge			\$85.00
Demand Charge:			
Monthly CP Demand:	June - September		\$28.91
(per kW for all kW)	October - May		\$8.00
Excess Demand (All Months)			\$2.41
Energy Charge:			
All On Peak Energy:	June - September		6.741 cents
(per kWh for all kWh)	October - May		4.932 cents
All Off Peak Energy:	June - September		6.027 cents
(per kWh for all kWh)	October - May		4.504 cents
Coincident Peak Rate Large Service:			
Basic Facilities Charge			\$425.00
Demand Charge:			
Monthly Billing Demand:	June - September		\$26.02
(per kW for all kW)	October - May		\$4.76
Excess Demand (All Months)			\$2.41
Energy Charge:			
All On Peak Energy:	June - September		5.591 cents
(per kWh for all kWh)	October - May		4.639 cents
All Off Peak Energy:	June - September		5.135 cents
(per kWh for all kWh)	October - May		4.271 cents
Coincident Peak Rate Very Large Service:			
Basic Facilities Charge			\$371.20
Demand Charge:			
Monthly Billing Demand:	June - September		\$22.58
(per kW for all kW)	October - May		\$3.53
Excess Demand (All Months)			\$2.11
Energy Charge:			
All On Peak Energy:	June - September		5.27 cents
(per kWh for all kWh)	October - May		3.7 cents
All Off Peak Energy:	June - September		4.405 cents
(per kWh for all kWh)	October - May		3.345 cents

Rate information provided here is for reference. For details, please see rate schedules at:  
[https://www.statesvillenc.net/departments/electric\\_utilities/rates](https://www.statesvillenc.net/departments/electric_utilities/rates)

	<u>Monthly Rate</u>
REPS Rider - Renewable Energy Portfolio Standards:	
Residential	\$0.72
Commercial	\$3.93
Industrial	\$40.51
RECR-1 Rider - Renewable Energy Credit Rider:	
Monthly Credit (Discount):	
Wind and Biomass Energy Credit (per kWh):	
Fixed Long-term Rate:	
On Peak Energy: All	\$0.028
Off Peak Energy: All	\$0.0103
Solar Photovoltaic Energy Credit (per kWh)	
Fixed Long-term Rate:	
All Energy: All	\$0.0304
CG-1 Rider - Customer Generation Credit Rider:	
CG-2 Rider - Customer Generation Credit Rider:	
Monthly Customer Generation Credit Rate (Discount):	
June - September (per kW)	\$11.48
ECCR - Excess Capacity Credit Rider:	
Monthly Credit (Discount):	
All On Peak Demand (per kW)	\$1.75
Surge Protection Rider:	
Per Device	\$7.00

Rate information provided here is for reference. For details, please see rate schedules at:  
[https://www.statesvillenc.net/departments/electric\\_utilities/rates](https://www.statesvillenc.net/departments/electric_utilities/rates)

	<u>Fees</u>	
Routine Maintenance Inspections:		
Less than 1,000 sq. ft.	\$50.00	
1,000 - 2,499 sq. ft.	\$75.00	
2,500 - 9,999 sq. ft.	\$100.00	
Over 10,000 sq. ft.	\$150.00	
Foster Home	\$50.00	
Inspection (outside normal business hours)	\$45.00/hour	
(Requested by owner/contractor - min. 1 hr)	in addition to Routine Fee	
Life Safety Violations:		
1st Offense	\$125.00	
2nd Offense	\$300.00	
3rd Offense	\$750.00	
Fire Lane Violation	\$75.00	
Open Burning without a permit, per violation	\$250.00	
Plan Reviews:		
Construction Plans	\$50.00 + \$0.02/sq. ft.	
Fire Alarm System Plans	\$50.00 or \$0.02/sq. ft.	*(whichever is greater)
Hood System Plans	\$75.00/per hood	
Spray Booth Plans	\$75.00/per booth	
Sprinkler/Standpipe System Plans	\$50.00 or \$0.02/sq. ft.	*(whichever is greater)
Other Extinguishment Systems	\$75.00	
Other Fees:		
Hydrant Flow Test	\$100.00	
No Key Holder Response	\$100.00	
Fireworks Displays (2 hr minimum)	100.00/hr + standby fee	
Cost for Standby (2 hr minimum)	\$25.00/hr./firefighter	
Incident Commander (2 hr minimum)	\$35.00/hr	
Engine/Ladder (2 hr minimum)	\$125.00/hr	
Supplies/Materials/Rental Equipment	Replacement Cost	
Special Permits:		
ABC License	\$75.00	
Amusement Buildings	\$75.00	
Burning Permit	\$75.00	
Carnivals/Fairs	\$75.00	
Combustible Dust Producing Operations	\$75.00	
Covered Mall Buildings	\$75.00	
Cryogenic Fluids	\$75.00	
Exhibits & Trade Shows	\$75.00	
Explosives	\$75.00	
Fire Pumps and related equipment	\$75.00	
Flammable/Combustible Liquids	\$75.00	
(only mandated according to NC Fire Prevention Code)		
Fumigation/Insecticide/Fogging	\$150.00	
Hazardous Materials	\$75.00	
(as required by Table 105.6.20 of the NC Fire Prevention Code)		
Liquid or Gas Fueled Vehicles/Equipment in Assembly E	\$75.00	
Open Burning Permit	\$75.00	
Private Fire Hydrant Installation/Removal	\$75.00	
Spraying/Dipping	\$75.00	
Tank Removal/Installation	\$75.00	
Temporary Membrane Structures (≤3,000 sq.ft.)	\$75.00	
Temporary Membrane Structures (≥3,001 sq.ft.)	\$125.00	
Any Required Permit not listed	\$75.00	
(as listed in Section 105 of the NC Fire Prevention Code)		

\*Any work started prior to issuance of a permit is subject to permit fees times two (2)

**FEE AND RATE SCHEDULE**

**PLANNING**

	<u>Fees</u>
Development Fees:	
Property Clearances:	
Zoning Permits	\$25.00
Sign Permits	\$25.00
Zoning Verification	\$25.00
Home Occupation	\$25.00
Plans Review:	
TRC Plans	\$300.00
Non TRC Plans	\$50.00
Annexations	\$100.00
Subdivisions:	
Preliminary Minor	\$100.00 + 1.00 lot
Preliminary Major	\$300.00 +1.00 lot
Minor Final	\$100.00
Major Final	\$100.00
Recombinations/Amendments	\$50.00
Board of Adjustments:	
Variance	\$300.00
Planning Board:	
Rezoning	\$500.00
Conditional Use Rezoning	\$600.00
Special Use Permit	\$250.00
Text Amendment	\$350.00
Vested Rights	\$400.00
Publications:	
Unified Development Code	\$45.00
Minimum Housing:	
Second Reinspection	\$150.00
Nuisance and Abatements:	
Mow Weeded Lot:	
<b>1st hour or fraction</b>	<b>\$250.00</b>
<b>2nd/subsequent hour</b>	<b>\$100.00</b>

**FEE AND RATE SCHEDULE**

**POLICE**

	<u>Fees</u>
Precious Metals	\$180.00
Finger Printing	\$10.00
Precious Metals Emp. Init.	\$10.00
Precious Metal Emp. Ren.	\$3.00
False Alarm Fee	\$50.00
Parking Tickets:	
Original Ticket	\$5.00
Past Due After 14 Days \$25 Penalty	\$30.00
Past Due After 28 Days \$50 Penalty	\$80.00

		<u>Fees</u>
Statesville Fitness & Activity:		
Memberships and Daily Fees:		
Individual (Ages 18-54):		
	Statesville Resident:	
	Annual	\$160.00
	Annual w/ monthly draft	\$20/month
	Monthly	\$20.00
	Daily	\$3.00
	Non-Resident:	
	Annual	\$235.00
	Annual w/ monthly draft	\$30/month
	Monthly	\$30.00
	Daily	\$5.00
Youth (17 & Under):		
	Statesville Resident:	
	Annual	\$110.00
	Annual w/ monthly draft	\$15/month
	Monthly	\$15.00
	Daily	\$2.00
	Non-Resident:	
	Annual	\$160.00
	Annual w/ monthly draft	\$20/month
	Monthly	\$20.00
	Daily	\$4.00
Senior (55+):		
	Statesville Resident:	
	Annual	\$110.00
	Annual w/ monthly draft	\$15/month
	Monthly	\$15.00
	Daily	\$2.00
	Non-Resident:	
	Annual	\$160.00
	Annual w/ monthly draft	\$15/month
	Monthly	\$20.00
	Daily	\$4.00
Family:		
	Statesville Resident:	
	Annual	\$235 + \$50/person after 3
	Annual w/ monthly draft	\$30 + \$10/per person after 3/month
	Monthly	\$30 + \$10/person after 3
	Non-Resident:	
	Annual	\$350 + \$75/person after 3
	Annual w/ monthly draft	\$40 + \$10/per person after 3/month
	Monthly	\$40 + \$10/person after 3
Rec ID (basketball only):		
	18+ Resident	\$20.00
	18+ Non Res.	\$40.00
	14-17 Resident	\$10.00
	14-17 Non Res.	\$20.00
	Under 14 Res.	\$5.00
	Under 14 Non Res.	\$10.00
Corporate:		
	Individual	\$125.00
	Family	\$210 plus \$45/person after 3
Military:		
	Individual	\$125.00
Fitness on Demand (add on product)		\$5/month (added to membership)

		<u>Fees</u>
Wall Climbing:		
Gear Rentals:		
Harness:	Members	FREE
	Non-members	\$5.00
Shoes	Members	FREE
	Non-members	\$1.00
Supervised Child Care (per visit):		
1st Child		\$5.00
Additional Child		\$3.00
Room Rental:		
Weekdays Before 5:00pm:		
Without Charging Admissions Fee:		
1 Room:	Hourly	\$20.00
	Daily (4+ hours)	\$80.00
2 Rooms:	Hourly	\$35.00
	Daily (4+ hours)	\$140.00
3 Rooms:	Hourly	\$45.00
	Daily (4+ hours)	\$180.00
4 Rooms:	Hourly	\$50.00
	Daily (4+ hours)	\$200.00
Charging Admissions Fee:		
1 Room:	Hourly	\$25.00
	Daily (4+ hours)	\$100.00
2 Rooms:	Hourly	\$40.00
	Daily (4+ hours)	\$160.00
3 Rooms:	Hourly	\$55.00
	Daily (4+ hours)	\$220.00
4 Rooms:	Hourly	\$65.00
	Daily (4+ hours)	\$260.00
Weekdays or Weekends After 5:00pm:		
Without Charging Admissions Fee:		
1 Room:	Hourly	\$30.00
	Daily (4+ hours)	\$120.00
2 Rooms:	Hourly	\$55.00
	Daily (4+ hours)	\$220.00
3 Rooms:	Hourly	\$75.00
	Daily (4+ hours)	\$300.00
4 Rooms:	Hourly	\$90.00
	Daily (4+ hours)	\$360.00
Charging Admissions Fee:		
1 Room:	Hourly	\$35.00
	Daily (4+ hours)	\$140.00
2 Rooms:	Hourly	\$65.00
	Daily (4+ hours)	\$260.00
3 Rooms:	Hourly	\$90.00
	Daily (4+ hours)	\$360.00
4 Rooms:	Hourly	\$110.00
	Daily (4+ hours)	\$440.00
Programs:		
Teacher Workday Camp (per day)		\$25.00
Youth Fit:		
	Resident	\$40.00
	Non Resident	\$50.00
Belay Class		\$10.00

	<u>Fees</u>
Bike Rental	\$5.00
After School (per semester)	
Resident	\$150.00
Non Resident	\$200.00
Day Camps:	
Statesville Resident	\$65.00
Non-Resident	\$75.00
Adventure Camp:	
Statesville Resident	\$115.00
Non-Resident	\$130.00
Statesville Leisure Pool: General Admission Fees:	
Day Swim:	
Under age 1	Free
Ages 1 and over	\$5.00
Evening Swim:	
Under age 1	Free
Ages 1 and over	\$3.00
Group Camp Pool Admission	\$3.00
Pool Birthday Party	\$100.00
Exclusive Rental:	\$1,000.00
Season Pool Passes:	
Individual:	
Statesville Resident	\$100.00
Non-Resident	\$150.00
Family:	
Statesville Resident	\$175.00
Non-Resident	\$260.00
Athletics:	
Concession Stand (Daily)	\$50.00
Dumpster Fee (Daily) (Tournaments)	\$50.00
Iredell Senior Games:	\$10.00
Banquet Fee	\$5.00
Youth Baseball:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Youth Wrestling:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Youth Basketball:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Youth Softball:	
Statesville Resident	\$20.00
Non-Resident	\$30.00
Middle School Softball:	
Statesville Resident	\$30.00
Non-Resident	\$40.00
Adult Team League Fee:	\$100.00
Late Roster Addition:	\$15.00
Shelter (per hour):	
Statesville Resident	\$10.00
Non-Resident	\$15.00
Annual Dog Park Permit:	
Statesville Resident	\$20.00
Non-Resident	\$40.00

	<u>Fees</u>
Baseball/Softball Fields:	\$15.00/Hour
Daily	\$120.00
Baseball/Softball Field Lights:	\$20.00/Hour
Soccer Fields:	\$15.00/Hour
Daily	\$120.00
Soccer Field Lights:	\$20/Hour
Public Grounds and Cemetery:	
Cemetery interment Fees:	
Regular Adult	\$400.00
Cremation	\$150.00
Infant Burial (Under 6 months) Hand Dug	\$200.00
Double Depth Adult	\$800.00
Cemetery Space Fees:	
Full Size Grave Space:	
Statesville Resident	\$500.00
Non-Resident	\$1,000.00
Grave Space Cremation Section:	
Statesville Resident	\$125.00
Non-Resident	\$250.00
Veteran Space	\$0.00
Bentley Community Center:	
Membership Fees:	
Individual (18-54):	
Statesville Resident:	
Annual	\$80.00
Monthly	\$10.00
Daily	\$1.00
Non-Resident:	
Annual	\$120.00
Monthly	\$15.00
Daily	\$2.00
Youth (16 & 17):	
Statesville Resident:	
Annual	\$50.00
Monthly	\$5.00
Daily	\$1.00
Non-Resident:	
Annual	\$75.00
Monthly	\$10.00
Daily	\$2.00
Senior (55+):	
Statesville Resident:	
Annual	\$50.00
Monthly	\$5.00
Daily	\$1.00
Non-Resident:	
Annual	\$75.00
Monthly	\$10.00
Daily	\$2.00
Room Rental Fees:	
Room Deposit	\$50.00
Room Rental (per hour)	\$20.00
Gym Deposit	\$100.00
Half Court Gym (per hour)	\$25.00
Full Court Gym (per hour)	\$35.00
Set-up Fee	\$50.00

		<u>Fees</u>
Bristol Community Center:		
Room Rental Fees:		
Deposit		\$50.00
Room Rental:	Per Hour	\$20.00
	4 Hours	\$60.00
	8 Hours	\$100.00
Equipment Rental Fee:		
8' Tables (each)		\$5.00
Chairs (each)		\$1.00
Bingo Set		\$6.00

		<u>Fees</u>	
Driveway Permit		\$25.00	
Re-inspection Residential Construction		\$50.00	
In Lieu of Sidewalk		\$25.00/lf	
In Lieu of Curb and Gutter		\$27.00/lf	
Water Tap (by meter diameter, in inches):		<b>Effective Jan 1, 2021*</b>	<b>Prior to Jan 1, 2021*</b>
3/4"		\$2,800.00	\$525.00
1"		\$3,200.00	\$650.00
1 1/2"		\$4,775.00	\$1,075.00
2"		\$5,775.00	\$1,225.00
>2"		Call For Estimate	Call For Estimate
Sewer Tap	4"	\$2,100.00	\$750.00
	>4"	Call For Estimate	Call For Estimate

\*For pre-Jan 1, 2021 tap fees to apply, applications for water and/or sewer taps must be received prior to Jan 1, 2021 and the service location(s) must be ready and able to utilize water/and or sewer services. Speculative or otherwise premature tap purchases will not be granted.

Water Connect Fee (when tap made by others)	\$50.00 + meter cost
Sewer Connect Fee (when tap made by others)	\$50.00
Tap Recovery Fee (to reinstall abandoned water & sewer taps <sup>1</sup> )	\$150 + meter cost + SDF

Water System Development Fee (by water meter size <sup>2</sup> ):	
5/8"	\$652.00
1"	\$1,090.00
1 1/2"	\$2,180.00
2"	\$3,490.00
3"	\$6,980.00
4"	\$10,910.00
6"	\$21,820.00
8"	\$34,910.00
10"	\$50,180.00
12"	\$67,630.00

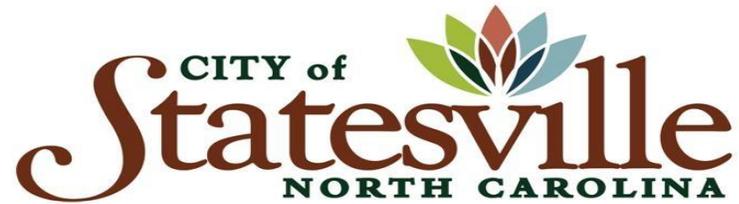
Sewer System Development Fee (by water meter size <sup>2</sup> ):	
5/8"	\$2,705.00
1"	\$4,510.00
1 1/2"	\$9,020.00
2"	\$14,430.00
3"	\$28,860.00
4"	\$45,090.00
6"	\$90,180.00
8"	\$144,290.00
10"	\$207,420.00
12"	\$279,570.00

1 To restore water and/or sewer taps that were previously abandoned by the City at the request of the owner.

2 When the water tap size is larger than the water meter size, the SDF will be based on the tap size.

		<u>Fees</u>	
Stormwater Fee:	Equivalent Residential Unit (ERU)	\$4.70 per ERU	

	<u>Fees</u>
Inside Rates:	
Water Charges:	
Basic Facility Fee	\$8.36
Per 100 cubic feet	\$2.47
Sewer Charges:	
Basic Facility Fee	\$12.53
Per 100 cubic feet	\$4.12
Flat rate sewer charge:	\$29.73
Outside Rates:	
Water Charges:	
Basic Facility Fee	\$20.91
Per 100 cubic feet	\$6.18
Sewer Charges:	
Basic Facility Fee	\$31.33
Per 100 cubic feet	\$10.30
Flat rate sewer charge:	\$74.31
Pretreatment Fees:	
New Permittees (One-Time Charge)	\$300.00
Existing Permittees (Every 5 Years)	\$100.00



## Adopted Capital Improvement Plan

2021 - 2026

Prepared By:

City Manager's Office  
Finance Department

# Capital Improvements Plan

## Purpose & Policies

### PURPOSE

- To forecast and match projected revenues and capital needs over a five year period plus a column named "Future Years" for those capital items with no definitive year.

### POLICIES

- The capital improvements plan is just that – **a plan**. Projects are subject to change based on new or shifting service needs, emergency needs, or other directives established by the City Council. Because priorities can (and will) change, **capital included in the CIP by planning years are NOT guaranteed for funding**.
- **The CIP will include capital projections for routine, recurring capital as well as major, non-recurring capital of \$50,000 or more.** The exception is Police Cruisers, which are included even though the individual cost of each vehicle is less than \$50,000.

### 2021 – 2026 Capital Improvement Plan

- Capital listed in fiscal year 2021 is the Adopted Municipal Operating Budget. Most items that were not recommended for funding in 2021 are moved to the next fiscal year.
- Capital listed in fiscal years 2022 – 2026 is for planning purposes and funding is not guaranteed.

### FUNDING SOURCES

- "Pay Go" is pay as you go from operating and current revenues.
- "G.O." is General Obligation Bonds backed by the full faith of the City of Statesville.
- "R.O." is Revenue Bonds backed by pledged revenues.
- "L.P." is Lease Purchase backed by the security of the items being purchased.
- "DEQ" is a loan from the State Revolving Fund.
- "C.L." is Commercial Loan backed by the security of the items being purchased or full faith and credit.
- "COPS" is similar to lease purchase.
- "Fund Bal" is the City's Fund Balance that has accumulated from revenues over expenditures.
- "Debt" is a borrowing to be determined at a future time.
- "SA" is assessing the adjoining property owners for the improvement costs.
- "FAA" is Federal Aviation Grants 90% match City 10%, if County participated 5 percent.

**City of Statesville**  
**Summary**  
**Department Requests Capital Improvement Plan 2021-2026**

DESCRIPTION	2021	2022	2023	2024	2025	2026	Total
<b>BY FUND:</b>							
GENERAL FUND	\$ 3,679,602	\$ 11,035,150	\$ 6,354,586	\$ 5,482,796	\$ 7,548,143	\$ 6,501,885	\$ 40,602,162
AIRPORT FUND	43,000	12,053,666	16,666	16,666	16,666	16,666	12,163,330
ELECTRIC FUND	3,597,000	2,865,000	17,006,000	2,040,000	2,255,000	1,915,000	29,678,000
WATER AND SEWER FUND	2,409,000	10,361,975	7,208,100	5,848,000	3,889,988	815,000	30,532,063
STORMWATER FUND	679,000	1,154,000	585,000	710,000	440,000	60,000	3,628,000
CIVIC CENTER FUND	103,000	903,000	825,000	100,000	50,000	50,000	2,031,000
<b>TOTAL CAPITAL REQUESTS</b>	<b>\$ 10,510,602</b>	<b>\$ 38,372,791</b>	<b>\$ 31,995,352</b>	<b>\$ 14,197,462</b>	<b>\$ 14,199,797</b>	<b>\$ 9,358,551</b>	<b>118,634,555</b>

**BY ASSETS CLASSIFICATION:**

Equipment	\$ 2,102,837	\$ 2,835,349	\$ 5,511,822	\$ 1,026,819	\$ 3,540,139	\$ 894,983	\$ 15,911,949
Vehicles	2,194,020	2,206,376	2,560,264	1,764,977	1,647,992	1,571,902	\$ 11,945,531
Capital Projects	6,241,745	33,303,066	23,923,266	11,405,666	9,011,666	6,891,666	\$ 90,777,075
<b>TOTAL CAPITAL REQUESTS</b>	<b>\$ 10,538,602</b>	<b>\$ 38,344,791</b>	<b>\$ 31,995,352</b>	<b>\$ 14,197,462</b>	<b>\$ 14,199,797</b>	<b>\$ 9,358,551</b>	<b>\$ 118,634,555</b>

**City of Statesville  
General Fund  
Departmental Capital Improvement Plan Requests**

DEPARTMENT	DESCRIPTION	Funding Source	2021	2022	2023	2024	2025	2026	Total
Information Technology	PC/Laptop/Server Replacement Rotation	Allocated to Depts	-	163,000	180,000	198,000	218,000	240,000	\$ 999,000
Information Technology	Infrastructure/Network Equipment Refresh	Pay Go	27,000	27,500	20,000	22,000	24,000	26,000	146,500
Information Technology	Drone with GIS connector software	Pay go	-	7,000	-	-	-	-	7,000
Information Technology	Mitel VOIP Controllers	Pay Go	-	-	18,000	-	-	-	18,000
Information Technology	Replacement/Additional Vehicle for GIS	Pay Go	-	35,000	-	-	-	-	35,000
Information Technology	Telcom Overhaul	Pay Go	-	30,000	30,000	-	-	-	60,000
Information Technology	Process Workflow/Policies/Procedures	Fund Balance	30,000	10,000	-	-	-	-	40,000
Planning	Ford F-150 Pickup	Pay Go	-	33,000	-	-	-	-	33,000
Planning	Ford F-150 Pickup	Pay Go	-	33,000	-	-	-	-	33,000
Planning	U-6054 New Connector Road	Fund Balance	262,415	-	-	-	-	-	262,415
Planning	Jane Sowers Interchange	Fund Balance	154,365	-	-	-	-	-	154,365
Planning	Broad Street/Eastside/Davie Sidewalks	Fund Balance	49,430	-	-	-	-	-	49,430
Planning	US 21 Bike/Ped Facilities	Fund Balance	200,100	-	-	-	-	-	200,100
Planning	Third Creek Bridge Bike/Ped Facilities	Fund Balance	77,435	-	-	-	-	-	77,435
Police	Security Drive Simulcast Upgrade	Pay Go	140,000	-	-	-	-	-	140,000
Police	HVAC Units	Pay Go	25,000	25,750	26,523	27,319	28,139	28,983	161,714
Police	Replacement Carpet	Pay Go	-	50,000	-	-	-	-	50,000
Police	Generator	Pay Go	-	40,000	-	-	-	-	40,000
Police	Third Radio Tower	Pay Go	-	240,000	-	-	-	-	240,000
Police	IDEMIA Live Scan Station	Pay Go	24,000	-	-	-	-	-	24,000
Police	Outdoor Firearms Range	Pay Go	-	34,000	-	-	-	-	34,000
Police	Throw Phone	Pay Go	-	12,899	-	-	-	-	12,899
Police	2020 Marked K-9 Tahoe	Debt	69,365	72,834	76,475	80,299	84,314	88,530	471,817
Police	2020 Marked Patrol Vehicle	Debt	51,869	54,463	57,186	60,045	63,048	66,200	352,811
Police	2020 Marked Patrol Vehicle	Debt	51,869	54,463	57,186	60,045	63,048	66,200	352,811
Police	2020 Marked Patrol Vehicle	Debt	51,869	54,463	57,186	60,045	63,048	66,200	352,811
Police	2020 Marked Patrol Vehicle	Debt	51,869	54,463	57,186	60,045	63,048	66,200	352,811
Police	2020 Marked Patrol Vehicle	Debt	51,869	54,463	57,186	60,045	63,048	66,200	352,811
Police	2020 Marked Patrol Vehicle	Debt	60,125	63,132	66,288	69,603	73,083	76,737	408,968
Police	2020 Marked Patrol Vehicle	Debt	60,125	63,132	66,288	69,603	73,083	76,737	408,968
Police	2020 Unmarked Evidence Van	Debt	26,560	27,888	29,283	30,747	32,284	33,898	180,660
Police	Police Substation or Expansion	Debt	-	-	-	-	4,000,000	-	4,000,000
Fire	Respiratory Protection Equipment	Pay Go	-	196,000	196,000	196,000	-	-	588,000
Fire	Thermal Imaging Camera	Pay Go	8,000	8,000	8,000	8,000	-	-	32,000
Fire	Station Alerting System	Pay Go	-	175,000	-	-	-	-	175,000
Fire	Fitness Equipment	Pay Go	-	13,000	13,000	13,000	-	-	39,000
Fire	Confined Space Equipment	Pay Go	25,000	-	-	-	-	-	25,000
Fire	Ballistic Vests	Pay Go	-	23,200	-	-	-	-	23,200
Fire	Fire Engine Replacement	fye20	-	-	-	-	-	-	-
Fire	4WD Pick Up Truck	Pay Go	-	55,000	-	-	-	-	55,000
Fire	4WD Pick-Up Truck	Debt	55,000	-	-	-	-	-	55,000
Fire	4WD Pick-Up Truck (Battalion 1)	Pay Go	-	-	-	55,000	-	-	55,000
Fire	Fire Engine Replacement	Pay Go	-	-	950,000	-	-	-	950,000
Fire	4WD Pick-Up Truck	Pay Go	-	55,000	-	-	-	-	55,000
Fire	4WD Pick-Up Truck	Pay Go	-	55,000	-	-	-	-	55,000
Fire	15 Passenger Van	Pay Go	-	-	-	55,000	-	-	55,000
Fire	Hazmat/Heavy Rescue Unit	Pay Go	-	-	-	-	55,000	-	55,000
Fire	Replacement Fire Engine	Pay Go	-	-	-	-	-	800,000	800,000
Fire	Fire Station 1 Renovation	Fund Balance	125,000	375,000	-	-	-	-	500,000
Fire	Replace Fire Station 2	Debt	-	-	1,200,000	3,000,000	-	-	4,200,000
Fire	Storage Building	Pay Go	-	200,000	-	-	-	-	200,000
Fire	Fire Station 5	Debt	-	-	-	-	1,200,000	3,750,000	4,950,000
Fire	Fire Station 1 Replacement	Debt	-	6,000,000	-	-	-	-	6,000,000

Engineering	Survey Grade Equipment (GPS)	Pay Go	-	47,500	-	-	-	-	47,500
Engineering	Public Works Director Vehicle	Debt	32,000	-	-	-	-	-	32,000
Engineering	Inspector Vehicle	Pay Go	-	34,000	-	-	-	-	34,000
Engineering	Assistant PW Vehicle	Pay Go	-	-	-	32,000	-	-	32,000
Garage	Procut Brake Lathe	Pay Go	13,837	-	-	-	-	-	13,837
Garage	iDeal mobile column lift or equivalent	Pay Go	-	-	43,799	-	-	-	43,799
Street Maintenance	Mini-Excavator With Trailer	Pay Go	-	85,000	-	-	-	-	85,000
Street Maintenance	Backhoe # 351	Pay Go	-	120,000	-	-	-	-	120,000
Street Maintenance	Backhoe # 352	Pay Go	120,000	-	-	-	-	-	120,000
Street Maintenance	Rubber Tire Loader # 326	Pay Go	-	-	170,000	-	-	-	170,000
Street Maintenance	Track Loader # 350	Pay Go	-	-	-	-	215,000	-	215,000
Street Maintenance	Motorgrader # 342	Pay Go	-	-	-	-	-	250,000	250,000
Street Maintenance	John Deere UTV	Pay Go	-	-	25,000	-	-	-	25,000
Street Maintenance	Bush Hog # 370-1	Pay Go	-	6,000	-	-	-	-	6,000
Street Maintenance	Four-8' Snow Plows	Pay Go	-	54,000	54,000	-	-	-	108,000
Street Maintenance	Sand/Salt Spreader Insert	Pay Go	-	45,000	45,000	-	-	-	90,000
Street Maintenance	5320 Tractor # 370	Pay Go	-	-	50,000	-	-	-	50,000
Street Maintenance	5085 Tractor # 371	Pay Go	-	-	50,000	-	-	-	50,000
Street Maintenance	Bush Hog # 371-1	Pay Go	-	-	-	6,000	-	-	6,000
Street Maintenance	Skid Steer	Pay Go	-	-	-	85,000	-	-	85,000
Street Maintenance	Upfit Of # 313	Pay Go	-	-	-	10,000	-	-	10,000
Street Maintenance	Sign Truck # 307	Debt	65,000	-	-	-	-	-	65,000
Street Maintenance	Tandem Axle Dump Truck # 314	Pay Go	-	80,000	-	-	-	-	80,000
Street Maintenance	Single Axle Dump Truck # 320	Pay Go	-	80,000	-	-	-	-	80,000
Street Maintenance	Single Axle Dump Truck # 310	Pay Go	-	-	80,000	-	-	-	80,000
Street Maintenance	Single Axle Dump Truck # 321	Pay Go	-	80,000	-	-	-	-	80,000
Street Maintenance	Single Axle Dump Truck # 309	Pay Go	-	-	-	80,000	-	-	80,000
Street Maintenance	Crew Cab Utility Body Truck # 312	Pay Go	-	50,000	-	-	-	-	50,000
Street Maintenance	F-150 4WD Truck # 302	Pay Go	-	35,000	-	-	-	-	35,000
Street Maintenance	Crew Cab Utility Body Truck # 316	Pay Go	-	-	50,000	-	-	-	50,000
Street Maintenance	Sidewalks -- NC DOT Projects	Pay Go	-	20,000	210,000	-	-	-	230,000
Street Construction	Resurfacing	Powell Bill	400,000	500,000	550,000	600,000	650,000	700,000	3,400,000
Street Construction	Sidewalks	Powell Bill	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Street Construction	Other Powell Bill Expenses	Powell Bill	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Warehouse	Warehouse Space Needs Study	Ops Expense	-	-	-	-	-	-	-
Warehouse	Fence Replacement and Gate Access Upgrades	Pay Go	-	-	100,000	-	-	-	100,000
Warehouse	Re-Pave Employee Lot	Pay Go	-	-	45,000	-	-	-	45,000
Warehouse	Repaving/Regrading Yard	Pay Go	-	-	50,000	-	-	-	50,000
PW - Sanitation	Leaf Machines #437 & #440	Pay Go	92,000	-	-	-	-	-	92,000
PW - Sanitation	Leaf Machines #434 & #436	Pay Go	-	94,000	-	-	-	-	94,000
PW - Sanitation	Leaf Machines #441 & #442	Pay Go	-	-	96,000	-	-	-	96,000
PW - Sanitation	Pickup Trucks-#401 & #402	Pay Go	-	35,000	35,000	-	-	-	70,000
PW - Sanitation	Utility Pickup Trucks-#403 & #410	Pay Go	-	-	60,000	60,000	-	-	120,000
PW - Sanitation	Rear Load Garbage Truck-#425	Debt	420,000	210,000	-	-	-	-	630,000
PW - Sanitation	Knuckle Boom Trk-# 412 & 411	Debt	175,000	-	190,000	-	-	-	365,000
PW - Sanitation	Leaf Collection Flat Bed Truck-#404	Pay Go	-	90,000	95,000	-	-	-	185,000
PW - Sanitation	Automated Garbage Truck	Pay Go	-	-	375,000	-	380,000	-	755,000
PW - Sanitation	Automated Leaf Truck	Pay Go	-	195,000	-	-	-	-	195,000
Recreation-Administration	HVAC unit replacement at COB	Pay Go	23,000	-	-	-	-	-	23,000
Recreation-Administration	Greenway Development	Fund Balance	150,000	-	100,000	-	100,000	-	350,000
Recreation-Administration	Skate Plaza Development	Pay Go	-	-	300,000	-	-	-	300,000
Recreation-Administration	Splashpad	Pay Go	-	175,000	-	-	-	-	175,000
Recreation-Administration	Disc Golf Course Expansion	Pay Go	-	20,000	-	-	-	-	20,000
Recreation-Athletics	Tennis Court Resconstruction	Pay Go	-	-	-	350,000	-	-	350,000
Recreation-Fitness Center	Digital Signage	Pay Go	-	7,000	-	-	-	-	7,000
Recreation-Fitness Center	Weight equipment and circuit machines	Pay Go	-	50,000	50,000	-	-	-	100,000
Recreation-Fitness Center	Stairmaster stepper	Pay Go	-	6,000	-	-	-	-	6,000
Recreation-Programs	Sport Court Flooring	Pay Go	-	55,000	-	-	-	-	55,000
Recreation-Programs	Bristol Road Roof Replacement	Pay Go	-	-	-	35,000	-	-	35,000
Recreation-Park Maintenance	Zero Turn Mowers	Pay Go	29,000	-	-	-	-	-	29,000

Recreation-Park Maintenance	Wood Chipper	Pay Go	29,500	-	-	-	-	-	29,500
Recreation-Park Maintenance	Two Ton Dump Truck	Debt	79,500	-	-	-	-	-	79,500
Recreation-Park Maintenance	Landscape Truck	Debt	34,000	-	-	-	-	-	34,000
Recreation-Park Maintenance	Pickup Truck	Debt	37,000	-	-	-	-	-	37,000
Recreation-Park Maintenance	Pickup Truck	Debt	38,500	-	-	-	-	-	38,500
Recreation-Park Maintenance	Soccer Park Maintenance Building	Pay Go	-	16,000	-	-	-	-	16,000
Recreation-Park Maintenance	MLK, Jr. Park Trail Paving	Pay Go	-	105,000	-	-	-	-	105,000
Recreation-Park Maintenance	Harris Park	Pay Go	-	200,000	200,000	-	-	-	400,000
Recreation-Grds & Cemetery	Tractor & Implements	Pay Go	32,000	-	-	-	-	-	32,000
Recreation-Grds & Cemetery	4 Wheel Drive Front Mount Mowers	Pay Go	45,000	-	-	-	-	-	45,000
Recreation-Grds & Cemetery	Landscape Truck	Debt	48,000	-	-	-	-	-	48,000
Recreation-Grds & Cemetery	Pickup Truck	Debt	38,000	-	-	-	-	-	38,000
Recreation-Grds & Cemetery	Columbariums	Pay Go	-	-	65,000	-	-	-	65,000
Recreation-Grds & Cemetery	Oakwood Cemetery Curbing	Pay Go	-	45,000	-	-	-	-	45,000
<b>Total</b>			<b>\$ 3,679,602</b>	<b>\$ 11,035,150</b>	<b>\$ 6,354,586</b>	<b>\$ 5,482,796</b>	<b>\$ 7,548,143</b>	<b>\$ 6,501,885</b>	<b>\$ 40,602,162</b>

**City of Statesville  
Airport Fund  
Departmental Capital Improvement Plan Requests**

DESCRIPTION	Funding Source	2021	2022	2023	2024	2025	2026	Total
Aircraft Tug	Airport Fund	43,000	-	-	-	-	-	\$ 43,000
Snow Plow Blade Attachment	Airport Fund	-	9,000	-	-	-	-	9,000
Ford Pick-up	Airport Fund	-	28,000	-	-	-	-	28,000
Non-Primary Entitlement	Airport Improvement Fund	-	-	-	-	-	-	-
Non-Primary Entitlement	Airport Improvement Fund	-	16,666	-	-	-	-	16,666
Southwest Parallel Taxiway	Airport Improvement Fund	-	11,600,000	-	-	-	-	11,600,000
Non-Primary Entitlement Grant	Airport Improvement Fund	-	-	16,666	-	-	-	16,666
Non-Primary Entitlement	Airport Improvement Fund	-	-	-	16,666	-	-	16,666
Non-Primary Entitlement	Airport Improvement Fund	-	-	-	-	16,666	-	16,666
Non-Primary Entitlement	Airport Improvement Fund	-	-	-	-	-	16,666	16,666
New Fuel Farm System	Airport Improvement Fund	-	400,000	-	-	-	-	400,000
		\$ 43,000	\$ 12,053,666	\$ 16,666	\$ 16,666	\$ 16,666	\$ 16,666	\$ 12,163,330

**City of Statesville  
Electric Fund  
Departmental Capital Improvement Plan Requests**

DESCRIPTION	Funding Source	2021	2022	2023	2024	2025	2026	Total
Mini Excavator W/Thumb and Trailer	Pay/Go	38,000	-	-	-	-	-	\$ 38,000
Excavator and Trailer	Pay/Go	-	-	-	50,000	-	-	50,000
Four Solar Traffic Message Trailers	Pay/Go	74,000	-	-	-	-	-	74,000
Right of Way Clearing Tractor	Pay/Go	-	60,000	-	-	-	-	60,000
626-Sprinter Van	Pay/Go	35,000	-	-	-	-	-	35,000
601- Ford Escape	Pay/Go	-	-	28,000	-	-	-	28,000
611-Chevrolet Trailblazer	Pay/Go	-	28,000	-	-	-	-	28,000
617-Chevrolet Trailblazer	Pay/Go	-	-	28,000	-	-	-	28,000
627-Sprinter Van	Pay/Go	-	-	35,000	-	-	-	35,000
620-Sprinter Van	Pay/Go	35,000	-	-	-	-	-	35,000
607-International Truck 4x4	Pay/Go	-	300,000	-	-	-	-	300,000
616-Ford Escape 2011	Pay/Go	-	-	-	28,000	-	-	28,000
638-Chevrolet Impala	Pay/Go	-	-	-	19,000	-	-	19,000
639--Chevrolet Trailblazer	Pay/Go	-	-	-	28,000	-	-	28,000
621-Bucket Truck	Pay/Go	-	-	-	-	300,000	-	300,000
618-Ford F 150	Pay/Go	-	37,000	-	-	-	-	37,000
Improvement and Expansion	Pay/Go	775,000	775,000	1,275,000	1,275,000	1,275,000	1,275,000	6,650,000
4 kV to 23 kV Conversion	Pay/Go	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000
Distribution Automation	Pay/Go	80,000	80,000	80,000	80,000	80,000	80,000	480,000
Set of Three Single Phase Regulators	Pay/Go	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Distribution Lines for Delivery No. 6	Fund Balance	2,000,000	1,000,000	-	-	-	-	3,000,000
Infrared Camera	Pay/Go	-	25,000	-	-	-	-	25,000
Municipal Operations Building	FB / Debt	-	-	15,000,000	-	-	-	15,000,000
Electric Meter Test Equipment	Pay/Go	-	-	-	-	40,000	-	40,000
Electric System Study Update	Ops Expense	-	-	-	-	-	-	-
Smart Grid Implementation	Pay/Go	-	-	-	-	-	-	-
		<b>\$ 3,597,000</b>	<b>\$ 2,865,000</b>	<b>\$ 17,006,000</b>	<b>\$ 2,040,000</b>	<b>\$ 2,255,000</b>	<b>\$ 1,915,000</b>	<b>\$ 29,678,000</b>

**City of Statesville**  
**Water and Sewer Fund**  
**Departmental Capital Improvement Plan Requests**

DEPARTMENT	DESCRIPTION	Funding Source	2021	2022	2023	2024	2025	2026	Total
Sewer Maintenance	Tractor/with bush hog & side arm mower	Pay Go	-	225,000	-	-	-	-	\$ 225,000
Sewer Maintenance	Easement Machine	Pay Go	-	-	-	-	75,000	-	75,000
Sewer Maintenance	CCTV truck w/specialized equipment for camera	Debt	275,000	-	-	-	-	-	275,000
Sewer Maintenance	1 ton 4 X 4 Diesel crew cab		-	-	-	-	75,000	-	75,000
Sewer Maintenance	Combo-Vac Sewer Truck		-	-	-	475,000	-	-	475,000
Sewer Maintenance	Sewer Maintenance Projects		250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
Sewer Maintenance	Barium Tract Sewer Extension		-	-	1,900,000	2,800,000	-	-	4,700,000
Sewer Maintenance	Replace Sewer Trestle		405,000	-	-	-	-	-	405,000
Water Maintenance	Boring tools/launch cradels		8,000	-	-	-	-	-	8,000
Water Maintenance	Shoring shields		30,000	-	-	-	-	-	30,000
Water Maintenance	Leak detector		17,000	-	-	-	-	-	17,000
Water Maintenance	Backhoe # 514		-	-	-	-	-	175,000	175,000
Water Maintenance	Mini Excavator w/utility trailer		-	-	-	-	140,000	-	140,000
Water Maintenance	1 ton 4 X 4 Diesel crew cab		-	-	75,000	-	-	-	75,000
Water Maintenance	Dump Truck		-	-	-	-	125,000	-	125,000
Water Maintenance	Waterline rehabilitation		200,000	200,000	200,000	200,000	200,000	-	1,000,000
Water Maintenance	Boxwood Waterline		-	-	110,000	1,530,000	-	-	1,640,000
Water Maintenance	Waterline upsizing		50,000	50,000	50,000	50,000	50,000	50,000	300,000
Water Maintenance	AMI Deployment		-	2,991,000	-	-	-	-	2,991,000
Water Maintenance	Exit 45 Waterline Extension (Larkin)		-	5,500,000	-	-	-	-	5,500,000
Water Purification	HSP #1 VFD Conversion		250,000	-	-	-	-	-	250,000
Water Purification	SCADA Replacement		-	185,000	-	-	-	-	185,000
Water Purification	Tube Settlers		-	-	140,000	-	-	-	140,000
Water Purification	Water Plant Generator		-	-	-	-	2,500,000	-	2,500,000
Water Purification	3/4 Ton 4x4 Pickup Truck		60,000	-	-	-	-	-	60,000
Water Purification	1/2 Ton 4x4 Pickup Truck		-	32,000	-	-	-	-	32,000
Third Creek WWTP	Plant Generators		-	-	705,000	-	-	-	705,000
Third Creek WWTP	Lift Station Replacement Pump		21,500	-	-	-	-	-	21,500
Third Creek WWTP	Lift Station Pump Replacement		-	-	21,500	-	-	-	21,500
Third Creek WWTP	Lift Station Replacement Pump		-	-	-	21,500	-	-	21,500
Third Creek WWTP	Lift Station Pump Replacement		-	21,500	-	-	-	-	21,500
Third Creek WWTP	4 x 4 Operators Truck		-	26,000	-	-	-	-	26,000
Third Creek WWTP	Dump Truck1		-	-	-	102,500	-	-	102,500
Third Creek WWTP	Maint. Truck w/service body		-	-	-	-	59,988	-	59,988
Third Creek WWTP	Driveway		-	40,800	-	-	-	-	40,800
Third Creek WWTP	Park Drive Lift Station Upgrade		-	118,600	-	-	-	-	118,600
Third Creek WWTP	Newton Drive Lift Station Upgrade		-	-	121,600	-	-	-	121,600
Third Creek WWTP	Adminstration Bldg AC/heat pump		-	-	-	9,000	-	-	9,000
Fourth Creek WWTP	ICP Mass Spectrometer (Lab)		195,000	-	-	-	-	-	195,000
Fourth Creek WWTP	Electrical Transfer Switches		60,000	60,000	60,000	60,000	-	-	240,000
Fourth Creek WWTP	Aeration Basin Aerators		301,000	310,000	320,000	330,000	340,000	175,000	1,776,000
Fourth Creek WWTP	Business Park Lift Station Generator		110,000	-	-	-	-	-	110,000
Fourth Creek WWTP	Influent Pump Controls		20,000	-	-	-	-	-	20,000
Fourth Creek WWTP	Autoclave (Lab)		-	50,000	-	-	-	-	50,000
Fourth Creek WWTP	Replace mechanical structure #3 Clarifier		-	235,000	-	-	-	-	235,000
Fourth Creek WWTP	SCADA Integration for Lift Stations		-	-	520,000	-	-	-	520,000
Fourth Creek WWTP	WWTP Standby Generator/Switchgear		-	-	2,700,000	-	-	-	2,700,000
Fourth Creek WWTP	Fourth Creek Operator Truck		31,500	-	-	-	-	-	31,500
Fourth Creek WWTP	Fourth Creek Wastewater Plant Truck 1		-	37,075	-	-	-	-	37,075
Fourth Creek WWTP	Fourth Creek Wastewater Plant Truck 2		-	-	35,000	-	-	-	35,000
Fourth Creek WWTP	Water Resources Operations Manager Vehicle		-	-	-	20,000	-	-	20,000
Fourth Creek WWTP	Compact Excavator		-	-	-	-	75,000	-	75,000
Fourth Creek WWTP	544L Wheel Loader		-	-	-	-	-	165,000	165,000
Fourth Creek WWTP	Public Utilities Director Vehicle		-	30,000	-	-	-	-	30,000
Fourth Creek WWTP	Dewatering Building Repairs		125,000	-	-	-	-	-	125,000
<b>Total</b>			<b>\$ 2,409,000</b>	<b>\$ 10,361,975</b>	<b>\$ 7,208,100</b>	<b>\$ 5,848,000</b>	<b>\$ 3,889,988</b>	<b>\$ 815,000</b>	<b>\$ 30,532,063</b>

**City of Statesville  
Stormwater Fund  
Departmental Capital Improvement Plan Requests**

DESCRIPTION	Funding Source	2021	2022	2023	2024	2025	2026	Total
JOHN DEERE BACKHOE and BUCKET	Debt	130,000	-	-	-	-	-	\$ 130,000
JOHN DEERE Skid Steer(Track Loader)	Pay Go	69,000	-	-	-	-	-	69,000
Envirosight Pole Camera and Accessories		-	22,000	-	-	-	-	22,000
Deep Trekker CCTV Camera & WinCan Viewing/Editing Software		-	78,000	-	-	-	-	78,000
Pickup Truck		-	34,000	-	-	-	-	34,000
Columbia St Culvert Improvements		-	400,000	300,000	-	-	-	700,000
Holland Dr Culvert/Wing Wall Replacement	Pay Go	200,000	300,000	-	-	-	-	500,000
Street Sweeper # 324 & # 325	Debt	260,000	-	-	260,000	-	-	520,000
Office Space		-	20,000	25,000	25,000	-	-	70,000
City Master Planning	Pay Go	20,000	25,000	30,000	35,000	40,000	-	150,000
Museum Road at Gregory Creek Bridge & Culvert Repair		-	100,000	200,000	350,000	350,000	-	1,000,000
In-Kind Funds for Grants		-	25,000	30,000	40,000	50,000	60,000	205,000
638 South Meeting St-city street flooding		-	150,000	-	-	-	-	150,000
		\$ 679,000	\$ 1,154,000	\$ 585,000	\$ 710,000	\$ 440,000	\$ 60,000	\$ 3,628,000

**City of Statesville  
Civic Center Fund  
Departmental Capital Improvement Plan Requests**

DESCRIPTION	Funding Source	2021	2022	2023	2024	2025	2026	Total
HVAC Unit replacement	Pay Go	75,000	50,000	-	-	-	-	\$ 125,000
HVAC Communication Panel	Pay Go	28,000	-	-	-	-	-	28,000
Roof Replacement	Fund Balance	-	650,000	-	-	-	-	650,000
Paving of lot across Sharpe St.	Pay Go	-	28,000	-	-	-	-	28,000
Carpet Replacement		-	-	125,000	-	-	-	125,000
Parking Lot Expansion		-	-	700,000	-	-	-	700,000
Parking Lot Asphalt Overlay		-	175,000	-	-	-	-	175,000
Building Improvements		-	-	-	100,000	50,000	50,000	200,000
		\$ 103,000	\$ 903,000	\$ 825,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 2,031,000